

KILLINGLY ECONOMIC DEVELOPMENT COMMISSION

Regular Meeting
Tuesday, September 5, 2023
Killingly Town Hall
Meeting Room 102
172 Main Street
Killingly, CT



Minutes

Bill Cheng -Chairman, called the meeting to order at 5:09 PM. Chairman appointed Jay Lirette and Eva Marie Roberts as voting members.

1. Roll Call:

Members Present: Jay Lirette, Bill Cheng, Todd Cooke, Eva-Marie Roberts, Dale Desmarais
Absent: Kevin Cole, Mark Tillinghast (with notice)

Others Present: Jill St. Clair, Economic Development Director, Anne-Marie Aubrey, Director of Planning and Development, Tammy Wakefield, town council liaison

2. Approval of Minutes:

Dale Desmarais made a **MOTION** to accept the July 11th, 2023, minutes as presented. Motion was **SECONDED** by Todd Cooke. The voice vote was **ALL IN FAVOR**.

3. Correspondence –

4. Citizen's Participation –

5. Unfinished Business:

a) Economic Development Trust Fund: \$307,468.13

b) Update of Projects:

- Brickyard Plaza RFP selection for design to development completed with Kent + Frost Architecture Landscape as the sole submission. Construction to begin 4/2024 completion by 9/2025.
- 125 Alexander Parkway tree removal and stumping has been completed, junk automobile parts and excavation will be conducted by the Killingly Public Works Department starting in the fall.
- Killingly Days September 9th 9:30-1:00, economic development and UCONN TAB staff will be in attendance for kickoff on "Brownfield Community Engagement."
- Sustainable CT recertification application has been submitted.
- Congressional visits, Congressman Courtney on 7/16 toured Ballouville Mill and Killingly Historical and Genealogical Society in honor of recent EPA and NEA grant awards. Senator Blumenthal visited Spirol in honor of their 75th Anniversary.
- Parker Benjamin has received their final SHPO approvals.
- NEA Grant planning session will kick off at the end of September.
- Small Business Academy begins September 12th. The class is full.

6. New Business:

- a) Election of Officers- Bill Cheng called for a nomination of officers. Dale made a **MOTION** to nominate the same slate of officers as 2023. Todd **SECONDED** the motion, Chairman Cheng called for any further nominations, hearing none Chairman Cheng made a **MOTION** to close nominations. **ALL IN FAVOR**. Nominations are closed. A **MOTION** was made by Dale to approved the slate of officers as such Bill Cheng, Chair, Todd Cooke as Vice Chair and Mark Tillinghast as Secretary. Jay **SECONDED** the motion. **ALL IN FAVOR**. Motion passed.
- b) Approval of 2024 Meeting Dates-Dale made a **MOTION** to approve 2024 Meeting Dates, Todd **SECONDED**. **ALL IN FAVOR**. Motion passed.

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TOWN OF KILLINGLY
2023 SEP -6 PM 12:43
Eva Marie Roberts

- c) 2022-2023 Annual Report- Review and Approval- Highlights of the annual report included increase in total valuation in commercial and industrial permits and commercial and industrial real estate conveyances. Tradename certificates were down a little from last year and unemployment is at an all time low of 3.9 % trending at state levels. Significant developments include the revisions to Business Park Zone Regulations and the remediation of 125 Alexander Parkway and a proposed date center campus.
 - d) Goal setting discussion included engagement of the Industrial Park stakeholders and finding opportunities to meet as a group. The commission expressed further desire to have Board of Education representation. The commission expressed a desire to meet with QVCC and Ellis Tech to discuss workforce training programs.
 - e) Ribbon Cuttings: Homeschool Supportive Services located at 748 North Main Street.
 - f) Tourism- Jill reported travel to the United States is down. The new Tourism Commissioner is focusing on drive market advertising in 2023-2024.
7. Liaison Reports:
- Anne-Marie Aubrey reported the continuation of public hearings on the Hartford Pike easement and a planned unit development on 25 Colonial Drive. A special permit application was approved at 70 Wauregan Road for a recreational cannabis retailer and a special permit approval for an event venue located at 204 Hartford Pike. There will be a public hearing for the revisions to the Business Park Zone on September 18th.
- Tammy Wakefield reported that Titan Energy will be making a solar presentation to the Town Council. Inland & Wetlands Commission was reduced to a 5-member commission from 7 to allow for the commission to meet a quorum. This is consistent with other boards and commissions. Upcoming town events include Celebrate Killingly, Spooktacular and Frosty's Night Out.
8. Commission Member Reports – Bill Cheng Open Space Commission- meet to appoint new officers. Jay Lirette reported on the NECI Realtors meeting with continued activity in the region and an increase for housing units.
9. Adjournment:
- Jay Lirette made a **MOTION** to adjourn at 6:35 PM. Todd Cooke **SECOND** the motion. The voice vote, **ALL IN FAVOR**.

Respectfully submitted,



Jill St. Clair, Recording Secretary