



Position Title: Wastewater Plant Operator 2

Grade:

DEPARTMENT:	Water Pollution Control
REPORTS TO:	Wastewater Assistant Plant Superintendent
SUPERVISORY:	Plant Operator 1 and Plant Operator in Training Staff

Job Summary:

This position is responsible for maintaining the wastewater treatment facility including pump stations and the collection system. The primary objective is to protect the public health and welfare and ensure regulatory compliance.

Supervision:

Supervision Received: This position receives general supervision from the Assistant Plant Superintendent and is evaluated based upon the achievement of assigned objectives.

Supervision Given: May provide direct supervision to the Operator 1 and Operator in Training wastewater staff. Employee may be required to serve as Assistant Plant Superintendent in their absence.

Essential Job Functions:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

- This position is responsible for executing the assignment of tasks assigned by the Assistant Plant Superintendent; resolving most of the conflicts which arise and coordinating the work as necessary to complete the work properly. The position keeps other Town staff informed of progress, methods and controversial items or far-reaching implications in a timely manner.
- This position is responsible for executing any projects assigned to them and for communicating any operational or construction issues or any regulatory compliance issues of the WWTF and collection system to the Assistant Plant Superintendent.
- Performs maintenance and repairs and trains junior wastewater operations staff in the correct procedures and methods used.
- Operates a variety of motor vehicles and power and hand tools including lawn mower, weed Wacker, jet truck, crane truck, plows etc.
- Performs Laboratory testing for wastewater analysis.
- Works on a rotational on-call system for emergencies and weekend / holiday duties.
- Maintains meters, gauges, and control panels to ensure that equipment is operating properly. Operates valves, gates, starts, and stops pumps, adjusts flow and treatment processes in accordance with guidelines.
- Keeps accurate shift, maintenance, and repair logs.
- Informs the Assistant Superintendent of any abnormalities or problems.
- Assists with and continues staff training to maintain the level of licensing / certification required by regulatory agencies.

- Aids in solving operational and maintenance issues.
- Communicate with vendors, contractors, and consultants to obtain quotes for services and purchase order requests in accordance with the Town procurement policy.
- Performs and or oversees inspections, CBYD requests, laboratory testing, regulatory sampling, and other duties required for regulatory compliance.
- Interacts in a professional manor with other Town or State agencies and Consultants as required.
- Performs other duties as required.

Minimum Required Qualifications:

Education, Training and Experience:

High School Diploma or vocational program in wastewater, water, plumbing or mechanical repair or equivalent: three (3) years' experience in general maintenance, wastewater operations and related construction work, or any equivalent combination of education and experience which provides the required knowledge, skills or ability required.

Special Requirements:

Possess or the ability to obtain a Class II Wastewater Treatment Certification within 1 year of hire

Possess or ability to obtain a valid Class B CDL with air brake and tanker endorsement within 1 year of hire.

Possess or the ability to obtain confined space certification

Knowledge, Ability and Skill:

Knowledge: Working knowledge of wastewater treatment facilities and related equipment including pump stations. Working knowledge of operation and maintenance of power equipment and the use of hand tools generally used wastewater treatment. Working knowledge of occupational hazards and of safety precautions to be exercised to ensure safe operation of equipment, and to assure the safety of fellow workers and the public. Basic knowledge of mathematics.

Ability: Ability to interact in a positive and effective manner with employees and the public. Ability to execute oral and written instructions in a precise manner. Ability to analyze the proper performance of pumps and wastewater treatment equipment by following operating instructions and preventative maintenance schedules. Ability to operate wastewater treatment equipment, vehicles, power tools and testing equipment in a safe and efficient manner. Ability to interpret laboratory data and make the proper adjustments to the plant. Working mechanical aptitude to diagnose equipment problems and perform minor repairs.

Skill: Excellent employee relation skills and the ability to handle multiple tasks in a safe and efficient manner. Good judgment, motor operating skills and the ability to maintain effective staff and customer relations. Demonstrate basic craft skills such as carpentry, plumbing, electrical or related skills. Proficient in the use of personal computers, Microsoft word, excel, SCADA, Missions and other software used in the wastewater industry.

Job Environment:

The work involves moderate risks or discomforts that require special safety precautions (e.g., working in, around or with confined space, moving parts and machines; contagious diseases or irritant chemicals; outdoor conditions etc.). Employees may be required to use protective clothing or gear such as but not limited to masks, gowns, coats, boots, goggles, gloves, or shields.

The work requires some physical exertion such as long periods of standing; walking over rough or uneven

terrain or surfaces; recurring bending; crouching; stooping; stretching; reaching; lifting moderately heavy items (50 pounds) such as parts and tools required for the work or similar activities. The work may require above average but common physical characteristics and abilities such as above average agility and dexterity.