



# **2016-2017 APPROVED BUDGET**

General Government & Board of Education  
Approved: May 10, 2016  
Effective: May 26, 2016

# TABLE OF CONTENTS

## 2016 -2017

SECTION		PAGE(S)
<b>A</b>	<b>Comparison Chart</b> .....	A-1
<b>B</b>	<b>Mill Rate Statement</b> .....	B-1
	<b>Expenditure Summary</b> .....	B-2
	<b>Personnel Summary</b> .....	B-3
	<b>Summary of Town Expenditure by Object</b> .....	B-4 to B-5
<b>C</b>	<b>Summary of General Operating Revenues</b> .....	C-1 to C-3
<b>D</b>	<b>Expenditure Details</b>	
	Animal Control (Account # 42).....	D-29
	Assessor (Account #06).....	D-6
	Building Safety & Inspections (Account #41).....	D-28
	Capital Budget .....	D-37 to D-38
	Central Garage (Account #24).....	D-16
	Civic & Cultural Event Subsidies (Account #35).....	D-25
	Community Center (Account #36).....	D-26
	Community Development (Account #51).....	D-31
	Debt Services (Account #64).....	D-36
	Economic Development (Account #13).....	D-13
	Engineering and Facilities Administration (Account #22) .....	D-15
	Employee Benefits (Account #61).....	D-33
	Finance (Account #05).....	D-5
	Highway Operations Supervision (Account #21).....	D-14
	Highway Maintenance (Account #28).....	D-17
	Highway Winter Maintenance (Account #29).....	D-18
	Human Services Subsidies (Account #52).....	D-32
	Information Technology & Communication (Account #11).....	D-11
	Insurance (Account #62).....	D-34
	Law Enforcement (Account #43).....	D-30
	Legal Services (Account #03).....	D-3
	Other Town Buildings (Account #39).....	D-27

TABLE OF CONTENTS (continued)

<b>D</b>	<b>Expenditure Details (continued)</b>	
	Parks & Grounds (Account #33).....	D-21 to D-22
	Planning & Development (Account #10).....	D-10
	Public Library (Account #34).....	D-23 to D-24
	Recreation Administration & Program (Account #32).....	D-19 to D-20
	Registration/Elections (Account #08).....	D-8
	Revenue Collection (Account #07).....	D-7
	Special Reserves & Programs (Account #63).....	D-35
	Town Clerk (Account #04).....	D-4
	Town Commissions & Service Agencies (Account #09).....	D-9
	Town Council (Account #01).....	D-1
	Town Hall Building (Account #12) .....	D-12
	Town Manager (Account #02) .....	D-2
<b>E</b>	<b>Capital Improvement Program . . . . .</b>	<b>E-1</b>
	(Complete Table of Contents for Capital Improvement Programs on pages E-i)	
<b>F</b>	<b>Miscellaneous</b>	
	Capital Non-Recurring Fund.....	F-1
	Capital Non-Recurring Fund – Student Transportation.....	F-2
	Capital Non-Recurring Fund – Sewer .....	F-3
	Capital Reserve Fund.....	F-4
	Local Capital Improvement Program.....	F-5
	Self-Insured Fund .....	F-6
	Nathan Prince Trust Fund.....	F-7
	Fuel System Fund.....	F-8
	Solid Waste Disposal Fund .....	F-9
<b>G</b>	<b>Appendix A – For Information Purposes Only . . . . .</b>	<b>G-1</b>
	WPCA Budget.....	G-1 to G-2

## Budget Comparisons: Actual FY 2015-2016 to Approved FY 2016-2017 Budget

<b>GENERAL GOVERNMENT</b>	<b>2015-16</b>	<b>2016-17</b>	<b>Change</b>	<b>% Change</b>
Town Operations	\$ 10,607,065	\$ 10,831,992	\$ 224,927	2.12%
Solid Waste Subsidy	\$ 247,241	\$ 261,823	\$ 14,582	5.90%
Debt Services	\$ 3,055,377	\$ 3,260,842	\$ 205,465	6.72%
Due to Student Transportation CNR	\$ 310,585	\$ 299,560	\$ (11,025)	-3.55%
TOTAL: General Government Appropriations	\$ 14,220,268	\$ 14,654,217	\$ 433,949	3.05%
Less: General Town Revenues	\$ 4,250,941	\$ 4,321,366	\$ 70,425	1.66%
Less: Allocated Other Revenues (31.4%)	\$ 906,644	\$ 901,787	\$ (4,857)	-0.54%
TOTAL: General Government Revenue	\$ 5,157,585	\$ 5,223,153	\$ 65,568	1.27%

**"Net" General Government Budget** \$ **9,062,683** \$ **9,431,064** \$ **368,381** **4.06%**

Proportional Shares of Total Required Taxes 30.8% 30.9%

Net Mill Rate for General Government \$ 8.41 \$ 8.45 \$ 0.04 **0.42%**

<b>EDUCATION</b>	<b>2015-16</b>	<b>2016-17</b>	<b>Change</b>	<b>% Change</b>
Education Appropriations	\$ 40,703,497	\$ 41,493,733	\$ 790,236	1.94%
TOTAL: Education Appropriations	\$ 40,703,497	\$ 41,493,733	\$ 790,236	1.94%
Less: Education Revenues	\$ 18,295,300	\$ 18,398,581	\$ 103,281	0.56%
Less: Allocated Other Revenues (68.6%)	\$ 2,046,594	\$ 2,035,629	\$ (10,965)	-0.54%
TOTAL: General Government Revenue	\$ 20,341,894	\$ 20,434,210	\$ 92,316	0.45%

**"Net" Education Budget** \$ **20,361,603** \$ **21,059,523** \$ **697,920** **3.43%**

Proportional Shares of Total Required Taxes 69.2% 69.1%

**Net Mill Rate for Education** \$ 18.90 \$ 18.86 \$ (0.04) -0.21%

<b>COMBINED</b>	<b>2015-16</b>	<b>2016-17</b>	<b>Change</b>	<b>% Change</b>
Required Taxes	\$ 29,424,286	\$ 30,490,587	\$ 1,066,301	3.62%
Mill Rate	\$ 27.31	\$ <b>27.31</b>	\$ (0.00)	0.00%
Net Assessed Value	\$ 1,077,487,999	\$ 1,116,588,635	\$ 39,100,636	3.63%

**This page intentionally blank.**

**TOWN OF KILLINGLY**  
**MILL RATE STATEMENT**  
**2016-2017 BUDGET**

Approved Budget - 2015-16			Budget 2016-17	
Dollars	Mills		Dollars	Mills
\$54,923,765	50.97	Proposed Expenditures	\$56,147,950	50.29
\$22,596,241	20.97	Less: Non-Property Tax Revenues	\$22,769,947	20.39
\$2,903,238	2.69	Less: Lake Road Tax Agreement	\$2,887,416	2.59
\$29,424,286	27.31	Balance to be Raised by Taxes	\$30,490,587	27.31

To be Raised by Taxes	Net Assessed Value	Mill Rate Required
\$30,490,587	\$1,116,588,635	= 27.31

Tax Allocation:

Balance to be Raised by Taxes	\$30,490,587
Public Safety Volunteers' Tax Relief	\$42,158
Local Elderly Tax Options	\$117,376
Supplemental Motor Vehicles	(\$262,726)
Reimbursement for:	
Elderly Tax Relief	(\$159,292)
Disability Exemption	(\$3,855)
Property Tax Abatement	(\$183,334)
Veterans' Exemption	(\$12,466)
Tax Levy Required (Including Frozen Taxes)	<u>\$30,028,448</u>

**TOWN OF KILLINGLY**  
**EXPENDITURE SUMMARY**  
**2016-17 Budget**

2014-15	2015-16		2016-17	
Actual	Approved	Estimate	Manager	Council
46,967	50,700	44,450	Town Council	46,550
234,113	255,785	239,685	Town Manager	247,325
97,561	92,928	92,927	Legal Services	93,071
166,492	179,100	170,408	Town Clerk	172,480
248,462	256,920	256,470	Finance	258,645
170,059	179,655	175,605	Assessor	172,590
226,932	243,385	232,919	Revenue Collection	218,150
76,483	84,831	80,398	Registration/Elections	83,962
83,193	74,737	73,951	Town Commissions & Service Agencies	73,893
216,472	223,910	187,446	Planning & Development	217,445
121,231	142,000	139,102	Information Tech. & Communication	139,000
136,512	147,173	135,172	Town Hall Building	114,303
127,357	119,695	126,950	Economic Development	128,770
229,957	236,238	230,338	Highway Division Supervision	208,318
228,763	252,429	240,375	Public Works Admin. and Engineering	260,870
559,798	622,117	583,021	Central Garage	572,197
1,286,573	1,444,185	1,429,904	Highway Maintenance	1,377,734
351,153	328,000	331,000	Highway Winter Maintenance	331,000
438,860	478,508	446,793	Recreation Programming	455,513
269,938	329,717	302,003	Parks and Grounds	315,717
563,744	596,246	578,220	Public Library	538,518
6,125	6,125	6,125	Civic and Cultural Event Subsidies	6,125
122,185	140,920	110,799	Community Center	121,420
17,908	21,250	20,400	Other Town Buildings	20,550
192,578	196,531	191,780	Building Safety/Inspections	216,741
51,864	51,799	51,799	Animal Control	54,192
694,695	921,889	864,306	Law Enforcement	1,087,674
70,189	75,545	74,690	Community Development	94,395
429,813	438,130	442,376	Human Service Subsidies	435,094
1,312,800	1,462,239	1,383,601	Employee Benefits	1,441,989
613,535	668,214	655,022	Insurance	720,736
162,055	286,164	231,602	Special Reserves & Programs	440,000
0	0	0	Capital Improvements	57,025
9,554,367	10,607,065	10,129,637	TOTAL TOWN OPERATIONS	10,721,992
233,206	247,241	247,241	SOLID WASTE DISPOSAL FUND SUBSIDY	261,823
2,998,384	3,055,377	3,017,995	TOTAL DEBT SERVICE	3,260,842
483,742	310,585	310,585	DUE TO STUDENT TRANSPORTATION CNR	299,560
13,269,699	14,220,268	13,705,458	TOTAL GENERAL GOVERNMENT	14,544,217
39,414,586	40,703,497	40,703,497	TOTAL BOARD OF EDUCATION	41,509,562
52,684,285	54,923,765	54,408,955		56,053,779
				56,147,950

# TOWN OF KILLINGLY PERSONNEL SUMMARY

	Positions 2016-17	Positions 2015-16	Positions 2014-15	Positions 2013-14	Positions 2012-13	Positions 2011-12
<b>GENERAL GOVERNMENT</b>						
Town Manager	3	3	3	3	3	3
Town Clerk	3	3	3	3	3	3
Finance	3	3	3	3	3	3
Assessor	3	3	3	3	3	3
Revenue Collection	4	4	4	4	4	4
Planning & Development	4	4	4	4	4	4
Town Hall Building	0	1	1	1	2	2
Economic Development	2	2	2	2	2	2
<b>TOTAL GENERAL GOVERNMENT EMPLOYEES</b>	<b>22</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>24</b>	<b>24</b>
Full-time Employees	21	23	23	21	21	21
Part-time Employees	1	0	0	2	3	3
<b>PUBLIC WORKS DEPARTMENT</b>						
	<b>2016-17</b>	<b>2015-16</b>	<b>2014-15</b>	<b>2013-14</b>	<b>2012-13</b>	<b>2011-12</b>
Engineering	4	4	4	6	6	6
Highway Division	22	22	21	21	22	22
<b>TOTAL PUBLIC WORKS EMPLOYEES</b>	<b>26</b>	<b>26</b>	<b>25</b>	<b>27</b>	<b>28</b>	<b>28</b>
Full-time Employees	25	26	25	26	27	27
Part-time Employees	1	0	0	1	1	1
<b>RECREATION AND CULTURAL</b>						
	<b>2016-17</b>	<b>2015-16</b>	<b>2014-15</b>	<b>2013-14</b>	<b>2012-13</b>	<b>2011-12</b>
Recreation Programming	84	84	84	84	85	85
Parks and Grounds	5	5	7	7	7	7
Public Library	15	15	15	14	18	18
Community Center	0	0	2	2	3	3
<b>TOTAL RECREATION &amp; CULTURAL EMPLOYEES</b>	<b>104</b>	<b>104</b>	<b>108</b>	<b>107</b>	<b>113</b>	<b>113</b>
Full-time Employees	10	10	10	10	11	11
Part-time Employees	17	17	19	18	22	22
Seasonal Employees	77	77	79	79	80	80
<b>PUBLIC HEALTH, SAFETY, &amp; COMMUNITY DEVELOPMENT</b>						
	<b>2016-17</b>	<b>2015-16</b>	<b>2014-15</b>	<b>2013-14</b>	<b>2012-13</b>	<b>2011-12</b>
Building Safety/Inspections	4	3	3	3	3	3
Community Development	1	1	1	1	1	1
Law Enforcement	1	1	1	1	1	1
<b>TOTAL PUBLIC HEALTH, SAFETY, &amp; COMMUNITY DEVELOPMENT EMPLOYEES</b>	<b>6</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
Full-time Employees	5	4	5	5	5	5
Part-time Employees	1	1	0	0	0	0
<b>TOTAL TOWN OF KILLINGLY EMPLOYEES</b>						
	<b>2016-17</b>	<b>2015-16</b>	<b>2014-15</b>	<b>2013-14</b>	<b>2012-13</b>	<b>2011-12</b>
Full-time Employees	<b>61</b>	<b>63</b>	<b>63</b>	<b>62</b>	<b>64</b>	<b>64</b>
Part-time Employees	20	18	19	21	26	26
Seasonal Employees	77	77	79	79	80	80



**TOWN OF KILLINGLY**  
**SUMMARY OF GENERAL GOVERNMENT EXPENDITURES BY OBJECT**

<b>GENERAL GOVERNMENT</b>	<b>Personnel</b>	<b>Contractual Services</b>	<b>Materials &amp; Supplies</b>	<b>Capital Outlay</b>	<b>Total</b>
<b>Town Hall Departments</b>					
Town Council	\$6,750	\$38,600	\$1,200	\$0	\$46,550
Town Manager	\$213,535	\$30,790	\$3,000	\$0	\$247,325
Legal Services	\$0	\$93,071	\$0	\$0	\$93,071
Town Clerk	\$138,730	\$31,350	\$2,400	\$0	\$172,480
Finance	\$196,945	\$59,900	\$1,800	\$0	\$258,645
Assessor	\$158,005	\$13,085	\$1,500	\$0	\$172,590
Revenue Collection	\$177,685	\$38,165	\$2,300	\$0	\$218,150
Registration/Elections	\$64,037	\$19,425	\$500	\$0	\$83,962
Town Commissions & Service Agencies	\$0	\$73,893	\$0	\$0	\$73,893
Planning & Development	\$209,365	\$5,880	\$2,200	\$0	\$217,445
Information Tech. and Communication	\$0	\$139,000	\$0	\$0	\$139,000
Town Hall	\$0	\$87,200	\$7,500	\$19,603	\$114,303
Economic Development	\$118,730	\$9,290	\$750	\$0	\$128,770
Total Proposed General Government FY16-17	\$1,283,782	\$639,649	\$23,150	\$19,603	\$1,966,184
Total General Government FY15-16	\$1,334,606	\$656,445	\$25,620	\$25,603	\$2,042,274
<b>PUBLIC WORKS</b>					
Highway Division Supervision	\$186,300	\$12,350	\$750	\$8,918	\$208,318
Public Works Admin. and Engineering	\$240,970	\$11,680	\$3,000	\$5,220	\$260,870
Central Garage	\$210,480	\$109,150	\$246,500	\$6,067	\$572,197
Highway Maintenance	\$774,900	\$52,000	\$209,000	\$341,834	\$1,377,734
Highway Winter Maintenance	\$115,000	\$8,000	\$208,000	\$0	\$331,000
Total Proposed Public Works FY16-17	\$1,527,650	\$193,180	\$667,250	\$362,039	\$2,750,119
Total Public Works FY15-16	\$1,526,610	\$183,150	\$642,400	\$494,839	\$2,846,999
<b>RECREATION/CULTURAL</b>					
Recreation Programming	\$369,260	\$59,700	\$23,500	\$3,053	\$455,513
Parks and Grounds	\$186,230	\$60,150	\$44,850	\$24,487	\$315,717
Public Library	\$387,555	\$136,650	\$12,800	\$1,513	\$538,518
Civic & Cultural Event Subsidies	\$0	\$6,125	\$0	\$0	\$6,125
Community Center	\$0	\$108,420	\$13,000	\$0	\$121,420
Other Town Buildings	\$0	\$19,800	\$750	\$0	\$20,550
Total Proposed Recreation & Cultural FY16-17	\$943,045	\$390,845	\$94,900	\$29,053	\$1,457,843
Total Recreation & Cultural FY15-16	\$941,655	\$493,295	\$96,600	\$31,903	\$1,563,453
<b>PUBLIC HEALTH, SAFETY &amp; COMM. DEV.</b>					
Building Safety/Inspections	\$197,620	\$6,900	\$4,900	\$7,321	\$216,741
Animal Control	\$0	\$54,092	\$100	\$0	\$54,192
Law Enforcement	\$16,020	\$940,454	\$1,200	\$0	\$957,674
Community Development	\$88,095	\$5,900	\$400	\$0	\$94,395
Human Service Subsidies	\$0	\$435,094	\$0	\$0	\$435,094
Total Proposed Public Health, Safety & Comm. Dev. FY16-17	\$301,735	\$1,442,440	\$6,600	\$7,321	\$1,758,096
Total Public Health, Safety & Comm. Dev. FY15-16	\$253,930	\$1,363,418	\$8,400	\$10,821	\$1,636,569

**TOWN OF KILLINGLY**  
**SUMMARY OF GENERAL GOVERNMENT EXPENDITURES BY OBJECT**

<b>GENERAL GOVERNMENT</b>	<b>Personnel</b>	<b>Contractual Services</b>	<b>Materials &amp; Supplies</b>	<b>Capital Outlay</b>	<b>Total</b>
<b>MISCELLANEOUS</b>					
Employee Benefits	\$0	\$1,365,989	\$0	\$0	\$1,365,989
Insurance & Benefits	\$0	\$720,736	\$0	\$0	\$720,736
Special Reserves & Programs	\$0	\$756,000	\$0	\$0	\$756,000
Capital Improvements	\$0	\$0	\$0	\$57,025	\$57,025
Total Proposed Miscellaneous FY16-17	\$0	\$2,842,725	\$0	\$57,025	\$2,899,750
Total Miscellaneous FY15-16	\$0	\$2,517,770	\$0	\$0	\$2,517,770
<b>OTHER</b>					
Debt Service	\$0	\$0	\$0	\$3,260,842	\$3,260,842
Solid Waste Disposal Subsidy	\$0	\$0	\$0	\$261,823	\$261,823
Due to Student Transportation CNR	\$0	\$0	\$0	\$14,654,217	\$14,654,217
Total Proposed Other FY16-17	\$0	\$0	\$0	\$18,176,882	\$18,176,882
Total Other FY15-16	\$0	\$0	\$0	\$3,613,203	\$3,613,203
<b>Total General Government FY16-17</b>	<b>\$4,056,212</b>	<b>\$5,508,839</b>	<b>\$791,900</b>	<b>\$18,651,923</b>	<b>\$29,008,874</b>
Total General Government FY15-16	\$4,056,801	\$5,214,078	\$773,020	\$4,176,369	\$14,220,268
Difference	(\$589)	\$294,761	\$18,880	\$14,475,554	\$14,788,606

	<b>FY12-13</b>	<b>FY13-14</b>	<b>FY14-15</b>	<b>FY15-16</b>	<b>FY16-17</b>
<b>PERSONNEL</b>	\$3,982,325 2.6%	\$3,876,527 -2.7%	\$3,866,252 -0.3%	\$4,056,801 4.9%	<b>\$4,056,212</b> <b>0.0%</b>
<b>CONTRACTUAL SERVICES</b>	\$4,731,964 2.6%	\$4,979,890 5.2%	\$5,089,301 2.2%	\$5,214,078 2.5%	<b>\$5,508,839</b> <b>5.7%</b>
<b>MATERIALS AND SUPPLIES</b>	\$697,917 8.9%	\$657,720 -5.8%	\$750,670 14.1%	\$773,020 3.0%	<b>\$791,900</b> <b>2.4%</b>
<b>CAPITAL OUTLAY</b>	\$3,893,146 -1.6%	\$3,951,602 1.5%	\$4,172,262 5.6%	\$4,176,369 0.1%	<b>\$18,651,923</b> <b>346.6%</b>
<b>TOTAL GENERAL GOVERNMENT EXPENDITURES</b>	\$13,305,352 1.6%	\$13,465,739 1.2%	\$13,878,485 3.1%	\$14,220,268 2.5%	<b>\$29,008,874</b> <b>104.0%</b>

**This page intentionally blank.**

**TOWN OF KILLINGLY**  
**Summary of General Operating Revenues**

2014-15 Budget	2014-15 Actual	2015-16 Approved	2015-16 Six Months	2015-16 Estimate	REVENUE ITEM	2016-17 Manager	2016-17 Council
					<b>TAXES</b>		
27,654,369	27,771,156	29,076,295	19,559,868	28,471,464	Current Property Taxes 40101	30,085,734	30,028,448
2,914,418	2,914,418	2,903,238	0	2,903,238	Lake Road Generating Agreement 40101	2,887,416	2,887,416
50,000	50,000	50,000	0	50,000	Lake Road Generating Special Tax 40101	50,000	50,000
(34,570)	(34,570)	(37,373)	0	(37,373)	Public Safety Volunteers' Tax Relief 40101	(42,158)	(42,158)
(113,784)	(113,784)	(118,389)	0	(118,389)	Local Elderly Tax Options 40101	(117,376)	(117,376)
738,128	552,441	700,000	292,530	575,950	Back Taxes 40102	600,000	600,000
14,615	10,869	13,300	5,698	11,050	Lien Taxes 40103	10,600	10,600
325,810	271,669	315,000	133,177	263,200	Tax Interest 40104	275,000	275,000
234,000	286,807	236,357	0	300,000	Supplemental Motor Vehicle 40105	262,726	262,726
(150,595)	(150,595)	(150,595)	0	(150,595)	Remediation Financing 40107	(150,595)	(150,595)
\$31,632,391	\$31,558,411	\$32,987,833	\$19,991,273	\$32,268,545	<b>TOTAL</b>	\$33,861,347	\$33,804,061
					<b>LICENSES &amp; PERMITS</b>		
150,000	182,467	165,000	86,607	175,000	Building Permits 40301	175,000	175,000
25,000	17,375	22,000	9,610	18,000	P&Z Permits 40302	18,000	18,000
6,500	8,645	7,000	3,400	7,000	Other Permits 40303	7,000	7,000
1,440	1,710	1,530	1,530	1,530	Airplane Tax 40209	1,530	1,530
\$182,940	\$210,197	\$195,530	\$101,147	\$201,530	<b>TOTAL</b>	\$201,530	\$201,530
					<b>FINES &amp; FEES</b>		
12,000	15,278	13,500	7,130	14,000	Library Fines & Fees 40401	13,500	13,500
1,000	1,059	1,000	204	1,000	Animal Control Fines & Fees 40403	1,000	1,000
\$13,000	\$16,337	\$14,500	\$7,334	\$15,000	<b>TOTAL</b>	\$14,500	\$14,500
					<b>USE OF MONEY &amp; PROPERTY</b>		
50,000	45,127	50,000	28,153	50,000	Interest Income 40501	50,000	50,000
25	54	25	0	50	Louisa E. Day Trust 40701	50	50
10	19	10	0	20	Thomas J. Evans Trust 40702	20	20
38,397	38,397	40,317	23,384	40,317	Sewer Plant Site Lease 40602	42,333	42,333
55,443	90,879	111,570	53,238	107,500	Communication Tower Lease 40603	109,000	109,000
\$143,875	\$174,476	\$201,922	\$104,775	\$197,887	<b>TOTAL</b>	\$201,403	\$201,403

**TOWN OF KILLINGLY**  
**Summary of General Operating Revenues**

2014-15 Budget	2014-15 Actual	2015-16 Approved	2015-16 Six Months	2015-16 Estimate	REVENUE ITEM	2016-17 Manager	2016-17 Council
					<u>STATE GRANTS IN LIEU OF TAXES</u>		
265,176	265,435	241,101	169,887	169,887	State-Owned Property 40201	180,836	180,836
134,720	151,154	151,154	159,292	159,292	Elderly Tax Relief-HEART 40203	159,292	159,292
4,450	4,762	4,762	3,855	3,855	Disability Exemption 40204	3,855	3,855
93,090	99,898	99,898	183,334	183,334	Enterprise Corridor Abatement 40205	183,334	183,334
0	0	0	0	0	Boat Tax 40206	0	0
10,510	11,582	11,582	12,466	12,466	Veterans' Exemption 40207	12,466	12,466
69,757	0	0	0	0	Municipal Revenue Sharing	129,435	309,098
\$577,703	\$532,831	\$508,497	\$528,834	\$528,834	TOTAL	\$669,218	\$848,881
					<u>OTHER STATE GRANTS</u>		
7,000	7,020	7,000	0	6,000	Connecticard 40212	6,000	6,000
1,229	1,158	1,150	0	1,087	Library Grant 40213	1,000	1,000
106,688	108,082	108,814	74,104	113,060	Adult Education 40214	101,109	101,109
664,666	664,666	706,717	0	706,717	Municipal Grants-in-Aid 40227	706,717	706,717
159,409	158,610	155,145	50,511	151,533	Pequot/Mohegan Fund Grant 40215	145,825	145,825
\$938,992	\$939,536	\$978,826	\$124,615	\$978,397	TOTAL	\$960,651	\$960,651
					<u>CHARGES FOR SERVICE</u>		
6,540	6,540	0	0	0	Engineering 40605	0	0
155,000	138,831	152,000	80,420	152,000	Town Clerk 40404	154,000	154,000
105,000	97,943	90,000	78,111	98,000	Conveyance Tax 40407	98,000	98,000
17,839	17,839	17,766	0	17,766	Elderly Housing 40405	18,730	18,730
125,000	120,988	126,000	39,895	124,000	Recreation 40406	125,000	125,000
42,586	42,422	42,480	21,211	42,422	District Collections 40416	13,613	13,613
\$451,965	\$424,563	\$428,246	\$219,637	\$434,188	TOTAL	\$409,343	\$409,343

**TOWN OF KILLINGLY**  
**Summary of General Operating Revenues**

2014-15 Budget	2014-15 Actual	2015-16 Approved	2015-16 Six Months	2015-16 Estimate	REVENUE ITEM	2016-17 Manager	2016-17 Council
					<b>OTHER REVENUES</b>		
58,000	280,466	58,000	151,535	58,000	Miscellaneous 40605	80,000	80,000
55,000	60,369	55,000	0	55,000	Sewer Assessment Fund 40703	55,000	55,000
754,548	754,548	867,683	0	867,683	Sewer Operating Fund 40706	876,888	876,888
70,984	73,580	70,984	0	70,984	PILOT - Telecommunications 40409	70,984	70,984
254,821	261,444	261,444	0	250,919	School Capital Contribution 40410	254,334	254,334
0	0	0	0	0	General Assistance Refund 40211	0	0
0	0	0	0	0	Transfer in from other Funds 40607	0	0
<u>\$1,193,353</u>	<u>\$1,430,407</u>	<u>\$1,313,111</u>	<u>\$151,535</u>	<u>\$1,302,586</u>	<b>TOTAL</b>	<u>\$1,337,206</u>	<u>\$1,337,206</u>
					<b>SCHOOL</b>		
15,245,632	15,266,600	15,245,632	3,811,408	15,245,632	Educational Cost Sharing 40216	15,245,632	15,245,632
242,633	204,209	206,931	0	227,595	School Transportation 40217	213,888	185,682
205,462	365,102	205,462	416,000	416,000	Vocational Agriculture 40219	416,000	416,000
					Tuition:		
1,404,774	1,477,259	1,477,259	13,650	1,477,259	Regular 40411	1,311,948	1,311,948
200,000	366,210	300,000	0	300,000	Special Ed-Voluntary 40412	300,000	300,000
849,600	767,587	770,999	556,074	770,999	Vocational-Agriculture 40413	852,875	852,875
34,248	34,817	34,248	0	34,817	Non-Public School-Health 40220	29,473	29,473
25,375	32,883	29,769	0	31,730	Non-Public School-Transportation 40221	28,765	28,765
0	0	0	0	0	Special Education: Placement 40222	0	0
25,000	119,766	25,000	0	0	Medicaid Reimbursement 40223	0	0
0	0	0	0	0	Miscellaneous 40224	0	0
<u>\$18,232,724</u>	<u>\$18,634,433</u>	<u>\$18,295,300</u>	<u>\$4,797,132</u>	<u>\$18,504,032</u>	<b>TOTAL</b>	<u>\$18,398,581</u>	<u>\$18,370,375</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	Fund Balance	<u>0</u>	<u>0</u>
<u><u>\$53,366,943</u></u>	<u><u>\$53,921,191</u></u>	<u><u>\$54,923,765</u></u>	<u><u>\$26,026,282</u></u>	<u><u>\$54,430,999</u></u>	<b>TOTAL REVENUES</b>	<u><u>\$56,053,779</u></u>	<u><u>\$56,147,950</u></u>

**This page intentionally blank.**

# GENERAL GOVERNMENT

ACCOUNT # 01

## TOWN COUNCIL

### DESCRIPTION

The Town Council, Killingly's primary legislative body, is composed of nine representatives elected by voters every two years. The Council acts as the chief legislative and policy-making body in the Town. In this capacity, the Council enacts policy based upon the needs and demands of the community.

### PROPOSED BUDGET DETAIL

There are proposed reductions to Printing, Advertising, and Contractual Services-Support. Staff employs multiple strategies to reduce overall printing and is encouraging a move to electronic formats wherever possible. The Operating Supplies line has been incorporated into the Office Supplies line.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
6,750	6,750	3,375	6,750	Town Council	50110	6,750	6,750
\$6,750	\$6,750	\$3,375	\$6,750	TOTAL		\$6,750	\$6,750
CONTRACTUAL SERVICES - 002							
212	1,200	16	500	Printing	50201	600	600
17,756	19,000	2,296	15,000	Advertising	50202	17,000	17,000
10,994	11,000	10,777	11,000	Professional Development & Affiliation	50204	11,000	11,000
8,019	11,000	3,014	10,000	Contractual Services - Support	50208	10,000	10,000
\$36,981	\$42,200	\$16,103	\$36,500	TOTAL		\$38,600	\$38,600
MATERIALS & SUPPLIES - 003							
749	1,000	672	900	Office Supplies	50401	1,200	1,200
188	750	56	300	Operating Supplies	50403	0	0
\$937	\$1,750	\$728	\$1,200	TOTAL		\$1,200	\$1,200
CAPITAL OUTLAY - 004							
2,299	0	0	0	Equipment		0	0
\$2,299	\$0	\$0	\$0	TOTAL		\$0	\$0
\$46,967	\$50,700	\$20,206	\$44,450	TOTAL TOWN COUNCIL		\$46,550	\$46,550



## GENERAL GOVERNMENT

## ACCOUNT # 02

## TOWN MANAGER

**DESCRIPTION**

The Town Manager, a professional municipal manager appointed by the Town Council, serves as the Town's Chief Executive Officer. The Town Manager is responsible for the general operation of Town departments, programs and services.

The Town Manager's budget includes three (3) positions in Personnel.

**PROPOSED BUDGET DETAIL**

The proposed change to the Town Manager's budget for FY 16-17 reflects a decrease in printing, advertising, postage and professional development. There is a significant decrease to the Personnel Recruitment line as we do not foresee significant changes in staffing. The General Assistance line, which has been part of the Community Development, has been added to the Town Manager's budget.

2014-15		2015-16				2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
125,481	125,965	61,539	125,965	Salary Administrative	50120	125,965	125,965
81,426	87,570	42,970	87,570	Clerical	50130	87,570	87,570
0	500	0	0	Overtime	50190	0	0
\$206,907	\$214,035	\$104,509	\$213,535	TOTAL		\$213,535	\$213,535
CONTRACTUAL SERVICES - 002							
2,730	7,000	1,561	4,000	Printing	50201	5,000	5,000
1,100	5,000	511	2,000	Advertising	50202	3,500	3,500
1,658	3,400	480	2,000	Postage & Delivery	50203	2,500	2,500
2,646	6,000	1,579	5,000	Professional Development & Affiliation	50204	6,000	6,000
4,375	4,200	1,925	4,200	Transportation	50205	4,200	4,200
96	250	97	250	Knowledge & Reference Materials	50206	250	250
8,860	12,000	2,065	5,000	Personnel Recruitment & Relations	50207	7,500	7,500
2,541	0	0	0	Contractual Services - Support	50208	0	0
0	0	0	0	General Assistance	50289	1,000	1,000
600	700	275	700	Telephone	50228	840	840
\$24,606	\$38,550	\$8,493	\$23,150	TOTAL		\$30,790	\$30,790
MATERIALS & SUPPLIES - 003							
2,600	3,200	922	3,000	Office Supplies	50401	3,000	3,000
\$2,600	\$3,200	\$922	\$3,000	TOTAL		\$3,000	\$3,000
\$234,113	\$255,785	\$113,924	\$239,685	TOTAL TOWN MANAGER		\$247,325	\$247,325

## LEGAL SERVICES

**DESCRIPTION**

The Town Attorney, appointed by the Town Council, serves as the Town's chief legal officer. The Attorney represents the Town in litigation and administrative law proceedings, attends Council meetings and advises the Town Council, Town Manager, boards, commissions and municipal departments on related legal matters. This account provides the funds to pay the Town Attorney's fees and the fees for special counsel for labor, construction law, etc. Statutorily required contributions to the regional probate court are also part of this account.

**PROPOSED BUDGET DETAIL**

The proposed budget reflects a minor increase, due to the increased cost of the regional probate court.

2014-15	2015-16			2016-17			
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
CONTRACTUAL SERVICES - 002							
89,790	85,000	17,654	85,000	Professional Services	50215	85,000	85,000
7,771	7,928	7,927	7,927	Probate Expense	50216	8,071	8,071
\$97,561	\$92,928	\$25,581	\$92,927	TOTAL		\$93,071	\$93,071
\$97,561	\$92,928	\$25,581	\$92,927	TOTAL LEGAL SERVICES		\$93,071	\$93,071

**GENERAL GOVERNMENT****ACCOUNT # 04****TOWN CLERK****DESCRIPTION**

The Town Clerk's office serves the taxpayers and the citizens of the community, as well as the professionals who utilize Town records. The office's central purpose is to record, index and preserve Killingly's valuable permanent records. Another important role of the Town Clerk's office is to educate the public regarding statutory requirements and procedures. Additionally, the office issues many licenses and permits, including marriage, birth and death certificates; dog and sporting licenses. The Town Clerk's office coordinates with the Registrars for all elections and referendums. The office handles all absentee balloting and registers new voters. The Town Clerk is the secretary for Town Meetings.

The Town Clerk budget includes three (3) positions in Personnel.

**PROPOSED BUDGET DETAIL**

The decrease to the Town Clerk's budget in FY 16-17 is due to staffing changes.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
63,848	65,380	32,102	65,380	Salary Administrative	50120	65,380	65,380
72,860	77,120	38,587	72,000	Clerical	50130	73,100	73,100
0	250	93	250	Overtime	50190	250	250
\$136,708	\$142,750	\$70,782	\$137,630	TOTAL		\$138,730	\$138,730
CONTRACTUAL SERVICES - 002							
313	600	150	550	Printing	50201	600	600
227	250	0	230	Advertising	50202	250	250
1,333	1,900	632	1,550	Postage & Delivery	50203	1,600	1,600
1,353	1,700	740	1,700	Professional Development & Affiliation	50204	1,700	1,700
146	400	137	350	Transportation	50205	100	100
0	100	0	98	Knowledge & Reference Materials	50206	0	0
629	0	0	0	Contractual Services - Support	50208	0	0
434	500	168	500	Births, Marriages, Deaths	50217	500	500
23,090	28,000	9,531	25,000	Data Processing	50218	26,000	26,000
0	500	223	500	Bindery	50221	600	600
\$27,525	\$33,950	\$11,581	\$30,478	TOTAL		\$31,350	\$31,350
MATERIALS & SUPPLIES - 003							
2,259	2,400	764	2,300	Office Supplies	50401	2,400	2,400
\$2,259	\$2,400	\$764	\$2,300	TOTAL		\$2,400	\$2,400
\$166,492	\$179,100	\$83,127	\$170,408	TOTAL TOWN CLERK		\$172,480	\$172,480

**GENERAL GOVERNMENT****ACCOUNT # 05****FINANCE****DESCRIPTION**

Responsibilities for the Finance Department include management and preparation of the bi-weekly payroll, accounts payable, debt service, cash management, financial reporting, budget preparation and the annual audit. In addition, accounting records for Town grants, special school grants, special revenue and trust funds, capital projects, Water Pollution Control, and Solid Waste Fund are maintained. The Town's risk management, insurance control, health benefit, workers' compensation and pension plan programs are all managed by this office.

The Finance budget includes three (3) positions in Personnel.

**PROPOSED BUDGET DETAIL**

There are contractual increases reflected in Personnel Services budget for FY 16-17.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
84,848	86,880	42,605	86,880	Salary Administrative	50120	88,755	88,755
102,840	105,540	51,996	105,540	Technical	50170	105,960	105,960
1,595	2,700	1,044	2,300	Overtime	50190	2,230	2,230
\$189,283	\$195,120	\$95,645	\$194,720	TOTAL		\$196,945	\$196,945
CONTRACTUAL SERVICES - 002							
1,179	1,300	93	1,200	Printing	50201	1,250	1,250
1,782	1,600	581	1,650	Postage & Delivery	50203	1,700	1,700
3,119	4,000	1,948	4,000	Professional Development & Affiliation	50204	4,000	4,000
100	250	0	250	Transportation	50205	100	100
120	350	50	350	Knowledge & Reference Materials	50206	350	350
51,180	52,500	36,090	52,500	Professional Services	50215	52,500	52,500
\$57,480	\$60,000	\$38,762	\$59,950	TOTAL		\$59,900	\$59,900
MATERIALS & SUPPLIES - 003							
1,699	1,800	707	1,800	Office Supplies	50401	1,800	1,800
\$1,699	\$1,800	\$707	\$1,800	TOTAL		\$1,800	\$1,800
\$248,462	\$256,920	\$135,114	\$256,470	TOTAL FINANCE		\$258,645	\$258,645

**GENERAL GOVERNMENT****ACCOUNT # 06****ASSESSOR****DESCRIPTION**

The Assessor's Office is responsible for the fair application of State Statutes and equitable assessments of all real and personal property and the processing of the various allowed exemptions, abatements and use assessments per State Statute. Accurate and well-maintained property records serve as a critical information source for other Town departments, individual property owners and their agents. The Office continues to joint venture with other assessment offices to get group pricing on such items as printing and advertising.

The Assessor budget includes three (3) positions in Personnel.

**PROPOSED BUDGET DETAIL**

A slight reduction in Personnel is anticipated, due to staffing changes. Reductions in Contractual Services are the result of historical analysis and are consistent with Town-wide savings initiatives in the areas of Printing and Advertising.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
78,303	80,170	39,402	80,170	Salary Administrative	50120	77,000	77,000
34,051	34,955	17,241	34,955	Clerical	50130	35,540	35,540
43,321	44,465	21,910	44,465	Technical	50170	44,465	44,465
528	1,750	1,107	1,750	Overtime	50190	1,000	1,000
\$156,203	\$161,340	\$79,660	\$161,340	TOTAL		\$158,005	\$158,005
CONTRACTUAL SERVICES - 002							
756	1,300	473	1,000	Printing	50201	1,000	1,000
59	80	40	40	Advertising	50202	60	60
2,527	3,990	987	2,800	Postage & Delivery	50203	2,750	2,750
1,231	2,500	346	1,000	Professional Development & Affiliation	50204	1,500	1,500
600	1,200	110	1,000	Knowledge & Reference Materials	50206	800	800
6,575	6,575	5,788	6,575	Contractual Services - Support	50208	6,575	6,575
400	400	235	400	Bindery	50221	400	400
626	300	25	150	Telephone	50228	0	0
\$12,774	\$16,345	\$8,004	\$12,965	TOTAL		\$13,085	\$13,085
MATERIALS & SUPPLIES - 003							
1,082	1,970	258	1,300	Office Supplies	50401	1,500	1,500
\$1,082	\$1,970	\$258	\$1,300	TOTAL		\$1,500	\$1,500
CAPITAL OUTLAY - 004							
0	0	0	0	Office Equipment	50506	0	0
\$0	\$0	\$0	\$0	TOTAL		\$0	\$0
\$170,059	\$179,655	\$87,922	\$175,605	TOTAL ASSESSOR		\$172,590	\$172,590

**GENERAL GOVERNMENT****ACCOUNT # 07****REVENUE COLLECTION****DESCRIPTION**

The principal function funded under this account is the billing and collection of all property tax revenues which include current and back taxes; lien and interest fees; and, pro-rated elderly, construction and supplemental motor vehicle taxes. Secondary functions include the collection of sewer use and assessment charges levied by the Water Pollution Control Authority, residential bulky waste, and commercial landfill fees. The Connecticut statutes and Town of Killingly ordinances govern the work performed in this office.

The Water Pollution Control Authority reimburses the Town for expenses associated with the billing and collection of the sewer use and assessment accounts and is recorded under the Revenue Budget.

The Revenue Collection budget includes four (3) full time positions and one (1) part time position in Personnel.

**PROPOSED BUDGET DETAIL**

The Town Manager's proposal reduces the department's request for two (2) full-time clerical employees to assist in the collection process to one (1) full-time and one (1) part-time employee. This maintains current full time staffing levels and provides an additional part-time position

2014-15	2015-16			2016-17	
Actual	Approved	Six months	Estimate	OBJECT OF EXPENDITURE	Manager Council
				<b>PERSONNEL - 001</b>	
75,129	76,920	37,818	76,920	Salary Administrative 50120	76,920 76,920
64,691	71,400	35,122	71,400	Clerical 50130	38,930 38,930
42,608	43,725	21,602	43,725	Technical 50170	44,460 44,460
4,168	11,170	0	2,100	Part-Time 50140	16,875 16,875
296	500	0	500	Overtime 50190	500 500
<u>\$186,892</u>	<u>\$203,715</u>	<u>\$94,542</u>	<u>\$194,645</u>	<b>TOTAL</b>	<b>\$177,685 \$177,685</b>
				<b>CONTRACTUAL SERVICES - 002</b>	
10,200	11,000	2,791	11,946	Printing 50201	12,175 12,175
5,310	5,700	2,302	4,107	Advertising 50202	5,440 5,440
16,474	17,600	5,660	17,600	Postage & Delivery 50203	17,600 17,600
631	1,370	143	719	Professional Development & Affiliation 50204	1,350 1,350
235	500	21	200	Transportation 50205	200 200
5,074	1,200	302	1,402	Contractual Services - Support 50208	1,400 1,400
<u>\$37,924</u>	<u>\$37,370</u>	<u>\$11,219</u>	<u>\$35,974</u>	<b>TOTAL</b>	<b>\$38,165 \$38,165</b>
				<b>MATERIALS &amp; SUPPLIES - 003</b>	
2,116	2,300	832	2,300	Office Supplies 50401	2,300 2,300
<u>\$2,116</u>	<u>\$2,300</u>	<u>\$832</u>	<u>\$2,300</u>	<b>TOTAL</b>	<b>\$2,300 \$2,300</b>
				<b>CAPITAL OUTLAY - 004</b>	
0	0	0	0	Office Equipment 50506	0 0
<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<b>TOTAL</b>	<b>\$0 \$0</b>
<u>\$226,932</u>	<u>\$243,385</u>	<u>\$106,593</u>	<u>\$232,919</u>	<b>TOTAL REVENUE COLLECTION</b>	<b>\$218,150 \$218,150</b>

## GENERAL GOVERNMENT

ACCOUNT # 08

## REGISTRATION/ELECTIONS

**DESCRIPTION**

There are two Registrars of Voters, one Democratic and one Republican, who are elected every two years, and are responsible for the maintenance of the Town's voting lists and for the conduct of elections. In conjunction with the Town Clerk, the Registrars also serve as the Board of Admissions during voter-making sessions conducted during the year. Major expenses for this office are payments to election workers, printing of election notices, materials and ballots, and all costs related to maintaining voting machines.

**PROPOSED BUDGET DETAIL**

The proposed change for FY 16-17 in Personnel Services is an increase in wages requested by the Registrars and an increase in the pollworker wages. The Contractual Service increase is for professional development as required by the State of Connecticut.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
14,337	14,916	7,312	14,916	Salary Administrative	50120	15,214	15,214
40,063	43,440	9,329	43,440	Election/Pollworkers	50162	48,823	48,823
\$54,400	\$58,356	\$16,641	\$58,356	TOTAL		\$64,037	\$64,037
CONTRACTUAL SERVICES - 002							
5,076	5,300	4,283	5,383	Printing	50201	5,000	5,000
126	500	449	499	Advertising	50202	500	500
1,416	1,900	1,506	1,906	Postage & Delivery	50203	1,750	1,750
60	400	1,140	2,780	Professional Development & Affiliation	50204	1,800	1,800
226	300	101	221	Transportation	50205	300	300
2,220	4,000	250	750	Contractual Services - Support	50208	4,000	4,000
3,600	3,700	3,600	3,600	Contractual Services - M&E	50210	3,700	3,700
300	375	0	0	Rental Equipment & Facilities	50219	375	375
0	0	0	0	Meals	50222	0	0
2,604	3,000	264	514	Telephone	50228	2,000	2,000
\$15,628	\$19,475	\$11,593	\$15,653	TOTAL		\$19,425	\$19,425
MATERIALS & SUPPLIES - 003							
455	1,000	89	389	Office Supplies	50401	500	500
\$455	\$1,000	\$89	\$389	TOTAL		\$500	\$500
CAPITAL OUTLAY - 004							
6,000	6,000	0	6,000	Due to CNR	50507	0	0
\$6,000	\$6,000	\$0	\$6,000	TOTAL		\$0	\$0
\$76,483	\$84,831	\$28,323	\$80,398	TOTAL REGISTRATION/ELECTIONS		\$83,962	\$83,962

## GENERAL GOVERNMENT

ACCOUNT # 09

## TOWN COMMISSIONS &amp; SERVICE AGENCIES

**DESCRIPTION**

Funds in this account provide appropriations for the services provided by a variety of Town agencies, the Regional Council of Governments and the Soil and Water Conservation District. The expenses of these Town Boards and Commissions include such items as legal notice advertising, mandated payments to board members and other costs and charges. The Housing Authority appropriation includes sewer use charges for the Maple Court and Birchwood Terrace housing projects.

**PROPOSED BUDGET DETAILS**

Slight increase in Permanent Building Commission line are due to increased construction activity that will be overseen by this Commission. The increase in the Housing Authority is related to sewer use. There is an offsetting revenue for this expenditure.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
CONTRACTUAL SERVICES - 002							
869	1,125	0	1,125	Board of Assessment Appeals	50256	1,125	1,125
17,766	17,766	18,730	18,730	Housing Authority	50257	18,730	18,730
4,900	3,500	1,758	3,500	Inland Wetlands / Aquifer Commission	50258	3,500	3,500
4,774	4,600	715	4,600	Zoning Board of Appeals	50259	4,600	4,600
58	125	0	125	Historic District Commission	50260	125	125
16,405	16,371	8,186	16,371	NECCOG	50261	16,313	16,313
2,000	2,000	2,000	2,000	Soil & Water Conservation District	50262	2,000	2,000
3,500	1,500	419	1,500	Conservation Commission	50264	1,500	1,500
2,500	2,500	0	2,500	Cemetery Maintenance Fund	50265	2,500	2,500
589	1,750	357	1,000	Permanent Building Commission	50267	2,500	2,500
14,000	7,000	3,500	7,000	Killingly Business Association	50266	5,000	5,000
0	0	0	0	Charter Commission	50268	0	0
150	0	0	0	Public Safety Commission	50269	0	0
12,182	12,000	5,285	12,000	Planning & Zoning Commission	50270	12,000	12,000
0	1,000	0	0	Temporary Commissions	50297	1,000	1,000
3,500	3,500	462	3,500	Agriculture Commission	50298	3,000	3,000
\$83,193	\$74,737	\$41,412	\$73,951	TOTAL		\$73,893	\$73,893
\$83,193	\$74,737	\$41,412	\$73,951	TOTAL TOWN COMMISSIONS & SERVICE AGENCIES		\$73,893	\$73,893



## GENERAL GOVERNMENT

## ACCOUNT # 10

## PLANNING AND DEVELOPMENT

**DESCRIPTION**

The Department of Planning and Development oversees land use policy and implementation in Killingly in accordance with Connecticut General Statute requirements and local zoning regulations. Staffing and technical support are provided to the Town's land use commissions including the Planning & Zoning Commission, Inland Wetlands & Watercourses Commission, Zoning Board of Appeals, Conservation Commission, Aquifer Protection Agency, Open Space Land Acquisition Committee, Agriculture Commission, and temporary special committees and sub-committees as assigned.

The Planning and Development budget includes four (4) positions in Personnel.

**PROPOSED BUDGET DETAIL**

Reductions in Personnel are the result of staffing changes and a proposed reduction in Overtime.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
80,933	81,245	10,003	46,210	Salary Administrative	50120	70,170	70,170
32,835	36,060	15,167	35,875	Clerical	50130	41,525	41,525
88,500	91,065	45,533	92,670	Technical	50170	92,670	92,670
4,890	6,000	3,465	6,000	Overtime	50190	5,000	5,000
\$207,158	\$214,370	\$74,168	\$180,755	TOTAL		\$209,365	\$209,365
CONTRACTUAL SERVICES - 002							
1,169	2,200	495	1,800	Printing	50201	2,000	2,000
0	750	0	500	Advertising	50202	0	0
859	1,000	246	500	Postage & Delivery	50203	750	750
2,686	1,500	300	900	Professional Development & Affiliation	50204	1,500	1,500
730	500	0	250	Transportation	50205	500	500
234	360	156	125	Knowledge & Reference Materials	50206	400	400
8	250	0	0	Clothing	50223	250	250
1,324	480	220	480	Telephone	50228	480	480
\$7,010	\$7,040	\$1,417	\$4,555	TOTAL		\$5,880	\$5,880
MATERIALS & SUPPLIES - 003							
1,472	1,500	832	1,482	Office Supplies	50401	1,500	1,500
111	150	0	0	Operating Supplies	50403	0	0
721	850	447	654	Motor Fuel	50420	700	700
2,304	\$2,500	\$1,279	\$2,136	TOTAL		\$2,200	\$2,200
\$216,472	\$223,910	\$76,864	\$187,446	TOTAL PLANNING AND DEVELOPMENT		\$217,445	\$217,445

**GENERAL GOVERNMENT****ACCOUNT # 11****INFORMATION TECHNOLOGY & COMMUNICATION****DESCRIPTION**

This account covers the Town's data processing, networking, and telecommunication expenditures. The Town currently utilizes a mainframe and PC network computer system, which links all Town Hall departments. The account covers general expenses, service contracts on hardware, temporary assistance in records' conversion and software maintenance contracts, as well as, planning for technological upgrades for the Town's future IT needs.

**PROPOSED BUDGET DETAIL**

The decrease in Information Technology for FY 16-17 is due to changing to hosted servers. Hosted servers eliminates the need to purchase annual server licenses and reduces software costs.

2014-15	2015-16			OBJECT OF EXPENDITURE		2016-17	
Actual	Approved	Six Months	Estimate			Manager	Council
				CONTRACTUAL SERVICES - 002			
106,962	128,000	78,358	125,617	Contractual Services - Support	50208	125,000	125,000
14,269	14,000	5,609	13,485	Telephone	50228	14,000	14,000
\$121,231	\$142,000	\$83,967	\$139,102	TOTAL		\$139,000	\$139,000
<u>\$121,231</u>	<u>\$142,000</u>	<u>\$83,967</u>	<u>\$139,102</u>	TOTAL INFORMATION TECHNOLOGY		<u>\$139,000</u>	<u>\$139,000</u>

## GENERAL GOVERNMENT

## ACCOUNT # 12

## TOWN HALL BUILDING

**DESCRIPTION**

This account provides funds for the general operation and physical maintenance of the Town Hall. This building - the municipal office center - operates from 8:00 a.m. to 5:00 p.m., Monday, Wednesday and Thursday, 8:00 a.m. - 6 p.m. on Tuesdays and 8:00 a.m. - 12:00 p.m. on Friday. The facility is heavily utilized during evening hours for meetings of the Town Council and various boards, commissions and committees.

**PROPOSED BUDGET DETAIL**

The proposed budget eliminates the full time custodian position. The Town Manager is proposing a contracted janitorial service in which the building would be cleaned after the building closes, providing the most efficient cleaning of the building. The increase in Contractual Services - Support is to reflect the cost of the janitorial service. The increase in the Contractual Services - M&E is to recognize the increased maintenance cost related to maintaining the elevator.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
				PERSONNEL - 001			
27,459	39,820	19,694	39,820	Labor	50150	0	0
\$27,459	\$39,820	\$19,694	\$39,820	TOTAL		\$0	\$0
				CONTRACTUAL SERVICES - 002			
15,699	23,000	9,357	23,000	Contractual Services - Support	50208	30,400	30,400
22,621	11,500	11,153	12,500	Contractual Services - M&E	50210	20,000	20,000
26,279	32,000	11,852	25,131	Electricity	50224	27,000	27,000
9,338	12,000	2,354	6,366	Heating Fuel	50225	8,000	8,000
316	350	370	370	Sewer Charges	50226	400	400
1,367	1,400	751	1,400	Water Charges	50227	1,400	1,400
\$75,620	\$80,250	\$35,837	\$68,767	TOTAL		\$87,200	\$87,200
				MATERIALS & SUPPLIES - 003			
82	0	0	0	Office Supplies	50401	0	0
1,704	2,000	360	2,000	Cleaning Supplies	50402	2,000	2,000
4,173	3,000	1,244	3,000	Operating Supplies	50403	3,000	3,000
2,200	1,500	560	1,500	Repair & Maintenance Supplies	50404	1,500	1,500
0	500	0	250	Repair Parts	50410	500	500
123	500	232	232	Small Tools & Equipment	50415	500	500
\$8,282	\$7,500	\$2,396	\$6,982	TOTAL		\$7,500	\$7,500
				CAPITAL OUTLAY - 004			
7,548	0	0	0	Office Equipment	50506	0	0
17,603	19,603		19,603	Due to CNR	50507	19,603	19,603
\$25,151	\$19,603	\$0	\$19,603	TOTAL		\$19,603	\$19,603
\$136,512	\$147,173	\$57,927	\$135,172	TOTAL TOWN HALL BUILDING		\$114,303	\$114,303

**ECONOMIC DEVELOPMENT****DESCRIPTION**

The Economic Development Office promotes the growth and development of the Town's economic base by assisting with the retention and expansion of existing businesses, encouraging new businesses to locate in Killingly and coordinating development programs and resources. Information, advocacy and referrals are offered to industrial, commercial and home-based businesses for various aspects of their operations. Marketing of mixed use mill properties, industrial parcels and available commercial sites offers opportunities for business creation and expansion. Resource referrals and outreach with media and public relation activities as well as contact with civic groups are provided by this office. The Director and Administrative Secretary II provide staff support for the Economic Development Commission and Killingly Business Association. The Director participates in the Eastern Connecticut Enterprise Corridor, the Northeast Connecticut Chamber of Commerce, the Northeastern CT Economic Partnership, Northeast Cultural Alliance, the Eastern CT Tourism District and the Last Green Valley. The Administrative Secretary II provides photographic resources, graphic design and clerical assistance as needed for other offices.

The Economic Development budget includes two (2) positions in Personnel.

**PROPOSED BUDGET DETAIL**

The clerical position had been split with the Revenue Department. This position will not be split in the FY 16-17 budget.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
76,392	78,210	38,426	78,210	Salary Administrative	50120	78,210	78,210
38,564	28,685	19,711	37,900	Clerical	50130	40,520	40,520
\$114,956	\$106,895	\$58,137	\$116,110	TOTAL		\$118,730	\$118,730
CONTRACTUAL SERVICES - 002							
1,472	1,200	253	1,000	Printing	50201	750	750
1,390	2,200	1,186	2,000	Advertising	50202	2,000	2,000
889	1,100	167	800	Postage & Delivery	50203	500	500
2,807	3,500	2,310	3,500	Professional Development & Affiliation	50204	3,500	3,500
1,564	1,700	49	700	Transportation	50205	700	700
159	160	0	100	Knowledge & Reference Materials	50206	100	100
2,430	1,500	0	1,500	Contractual Services - Support	50208	1,500	1,500
562	240	110	240	Telephone	50228	240	240
\$11,273	\$11,600	\$4,075	\$9,840	TOTAL		\$9,290	\$9,290
MATERIALS & SUPPLIES - 003							
1,128	1,200	198	1,000	Office Supplies	50401	750	750
\$1,128	\$1,200	\$198	\$1,000	TOTAL		\$750	\$750
CAPITAL OUTLAY - 004							
0	0	0	0	Office Equipment	50506	0	0
\$0	\$0	\$0	\$0	TOTAL		\$0	\$0
\$127,357	\$119,695	\$62,410	\$126,950	TOTAL ECONOMIC DEVELOPMENT		\$128,770	\$128,770

**PUBLIC WORKS****ACCOUNT # 21****HIGHWAY OPERATIONS SUPERVISION****DESCRIPTION**

The Town of Killingly Highway Division Supervision account is for the wages of the Director, Assistant Director, Administrative Aide, and related overtime costs.

The Highway Division Supervision budget includes two (2) full-time positions and one (1) part-time position in Personnel.

**PROPOSED TOWN MANAGER BUDGET DETAIL**

The decrease to Personnel Services in the Highway Division Supervision budget for FY16-17 is due to a reduction of the clerical staff from full-time to part-time.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
137,633	142,000	67,664	138,300	Salary Administrative	50120	146,500	146,500
44,365	45,520	22,417	45,520	Clerical	50130	24,800	24,800
27,482	22,000	3,061	22,000	Overtime	50190	15,000	15,000
\$209,480	\$209,520	\$93,142	\$205,820	TOTAL		\$186,300	\$186,300
CONTRACTUAL SERVICES - 002							
0	200	0	200	Printing	50201	0	0
100	150	36	150	Advertising	50202	150	150
26	50	0	50	Postage & Delivery	50203	0	0
1,125	7,500	2,926	5,000	Professional Development & Affiliation	50204	6,000	6,000
	0	0	0	Transportation	50205	0	0
1,886	3,000	250	3,000	Contractual Services - Support	50208	2,000	2,000
928	2,000	526	2,000	Clothing	50223	1,000	1,000
3,811	3,200	1,231	3,200	Telephone	50228	3,200	3,200
\$7,876	\$16,100	\$4,969	\$13,600	TOTAL		\$12,350	\$12,350
MATERIALS & SUPPLIES - 003							
850	1,000	186	1,000	Office Supplies	50401	750	750
207	700	89	1,000	Operating Supplies	50403	0	0
\$1,057	\$1,700	\$275	\$2,000	TOTAL		\$750	\$750
CAPITAL OUTLAY - 004							
2,626	0	0	0	Office Equipment	50506	0	0
8,918	8,918	0	8,918	Due to CNR	50507	8,918	8,918
\$11,544	\$8,918	\$0	\$8,918	TOTAL		\$8,918	\$8,918
\$229,957	\$236,238	\$98,386	\$230,338	TOTAL HIGHWAY DIVISION SUPERVISION		\$208,318	\$208,318

## ENGINEERING AND FACILITIES ADMINISTRATION

**DESCRIPTION**

The Engineering Department is responsible for the coordination, inspection and acceptance of all public infrastructure improvements including excavation within the Town's streets. The Department performs technical review of plans submitted to the Planning & Zoning and the Inland Wetlands & Watercourses Commissions. The Engineering Department staffs and provides engineering assistance to the Water Pollution Control Authority. Additionally, the department prepares plans and specifications for numerous capital improvement projects, manages larger capital projects which may be designed by outside consultants for the Town and works closely with the Department of Highway. The Director of Engineering and Facilities, (formerly the Director of Public Works) is the Town Engineer and oversees municipal buildings, Solid Waste Management, and provides Waste Water consultation.

The Department continues to work on numerous improvement projects throughout the Town including, but not limited to, road construction, bridge renovation, and improvements to municipal facilities, the sewer collection system and the Waste Water Treatment Plant.

The Engineering and Facilities Administration budget includes four (4) positions in Personnel.

**PROPOSED BUDGET DETAIL**

The Town Engineer's salary is split with the WPCA. In prior year's the WPCA was charged directly for these wages. In an effort to be consistent with our calculations and to maintain departmental clarity/integrity, the Personnel Services budget for FY 16-17 reflects the full Town Engineer's salary. There is an offsetting revenue from the WPCA for the amount charged to the sewer fund.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
74,458	76,820	40,274	76,820	Salary Administrative	50120	100,845	100,845
31,831	32,670	16,176	32,670	Clerical	50130	33,225	33,225
101,409	107,590	53,169	107,590	Technical	50170	105,700	105,700
952	1,600	475	1,000	Overtime	50190	1,200	1,200
\$208,650	\$218,680	\$110,094	\$218,080	TOTAL		\$240,970	\$240,970
CONTRACTUAL SERVICES - 002							
465	750	185	500	Printing	50201	500	500
267	650	54	500	Postage & Delivery	50203	500	500
2,337	3,000	734	2,500	Professional Development & Affiliation	50204	3,000	3,000
0	100	0	100	Transportation	50205	100	100
0	600	0	600	Knowledge & Reference Materials	50206	500	500
0	0	0	0	Contr Services M & E	50210	0	0
4,320	6,000	0	6,000	Professional Services	50215	6,000	6,000
1,345	1,080	385	980	Telephone	50228	1,080	1,080
\$8,734	\$12,180	\$1,358	\$11,180	TOTAL		\$11,680	\$11,680
MATERIALS & SUPPLIES - 003							
628	700	130	700	Office Supplies	50401	700	700
137	300	13	300	Operating Supplies	50403	300	300
2,245	2,200	994	1,490	Motor Fuel	50420	2,000	2,000
\$3,010	\$3,200	\$1,137	\$2,490	TOTAL		\$3,000	\$3,000
CAPITAL OUTLAY - 004							
0	10,000	256	256	Equipment - Non Vehicular	50505	0	0
8,369	8,369	0	8,369	Due to CNR	50507	5,220	5,220
\$8,369	\$18,369	\$256	\$8,625	TOTAL		\$5,220	\$5,220
\$228,763	\$252,429	\$112,845	\$240,375	TOTAL ENG. & FACILITIES ADMIN.		\$260,870	\$260,870

**PUBLIC WORKS****ACCOUNT # 24****CENTRAL GARAGE****DESCRIPTION**

The Town of Killingly Highway Division Central Garage account covers Mechanics' and the Laborer/Driver/Inventory Control Aide's wages. This account also covers the expense of repairing and maintaining over seventy town-owned vehicles, ranging from cars and trucks to heavy construction equipment. The Central Garage account includes all the electricity, motor fuel, heating oil, and a shared janitorial service with the Board of Education.

The Central Garage budget includes four (4) positions in Personnel.

**PROPOSED BUDGET DETAIL**

The decrease to the Central Garage budget is primarily due to the decrease in price for motor and heating fuel. Also, an anticipated decrease in Contractual Services Support due to the purchase of new diagnostic programs.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
152,493	210,480	95,524	203,340	Labor	50150	210,480	210,480
\$152,493	\$210,480	\$95,524	\$203,340	TOTAL		\$210,480	\$210,480
CONTRACTUAL SERVICES - 002							
9,995	14,500	4,820	14,500	Contractual Services - Support	50208	12,000	12,000
49,669	69,000	51,736	69,000	Contractual Services - M&E	50210	50,000	50,000
980	2,000	1,167	2,000	Rental Equipment & Facilities	50219	3,000	3,000
4,658	4,220	2,515	6,200	Clothing	50223	6,800	6,800
20,571	22,000	6,977	22,638	Electricity	50224	22,500	22,500
25,181	16,000	400	15,636	Heating Fuel	50225	12,000	12,000
2,615	2,850	903	2,850	Sewer Charges	50226	2,850	2,850
\$113,669	\$130,570	\$68,518	\$132,824	TOTAL		\$109,150	\$109,150
MATERIALS & SUPPLIES - 003							
2,658	3,000	2,211	3,000	Cleaning Supplies	50402	3,000	3,000
7,514	7,000	4,529	7,000	Operating Supplies	50403	7,000	7,000
1,830	5,000	389	5,000	Repair & Maintenance Supplies	50404	5,000	5,000
107,586	125,000	57,916	125,000	Repair Parts	50410	125,000	125,000
3,009	6,500	5,070	6,500	Small Tools & Equipment	50415	7,000	7,000
148,332	100,000	33,874	65,995	Motor Fuel	50420	75,000	75,000
7,656	8,500	5,233	8,500	Lubricants	50421	8,500	8,500
5,651	16,000	7,244	16,000	Tires	50425	16,000	16,000
\$284,236	\$271,000	\$116,466	\$236,995	TOTAL		\$246,500	\$246,500
CAPITAL OUTLAY - 004							
6,150	4,000	3,795	3,795	Equipment - Non vehicular	50505	0	0
3,250	6,067	0	6,067	Due to CNR	50507	6,067	6,067
\$9,400	\$10,067	\$3,795	\$9,862	TOTAL		\$6,067	\$6,067
\$559,798	\$622,117	\$284,303	\$583,021	TOTAL CENTRAL GARAGE		\$572,197	\$572,197

**PUBLIC WORKS****ACCOUNT # 28****HIGHWAY MAINTENANCE****DESCRIPTION**

The Town of Killingly Highway Maintenance account funds the wages for the biggest portion of the Highway Division's employees and provides for the maintenance of approximately 120 miles of improved roads and 10 miles of unimproved roads, with new roads being added every year. Major expenditures include the line striping of 35 miles of town roads, removal of hazardous trees, roadside mowing and brush control, road sweeping, road pavement patching and repair, drainage maintenance and repair, litter pick up, curb repair, dirt road maintenance and dust control.

The Highway Maintenance budget includes fifteen (15) positions in Personnel.

**PROPOSED BUDGET DETAIL**

While the overall account expenditures reflect a decrease from last year, we propose a sizeable increase in the Bituminous Products line. This will allow for the maintenance of more miles of Town roads. The Equipment Non-vehicular request is for a cold planer attachment for the compact loader. This will allow for better repairs to roadways.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
730,633	759,900	364,080	759,900	Labor	50150	759,900	759,900
12,816	15,000	8,956	15,000	Overtime	50190	15,000	15,000
\$743,449	\$774,900	\$373,036	\$774,900	TOTAL		\$774,900	\$774,900
CONTRACTUAL SERVICES - 002							
2,420	3,500	525	3,500	Professional Development & Affiliation	50204	3,500	3,500
20,900	25,000	8,067	25,000	Contractual Services - Support	50208	25,000	25,000
0	5,000	0	5,000	Rental Equipment & Facilities	50219	5,000	5,000
9	800	18	800	Meals	50222	500	500
7,761	9,000	866	9,000	Clothing	50223	9,000	9,000
10,637	10,000	4,427	8,053	Electricity	50224	9,000	9,000
\$41,727	\$53,300	\$13,903	\$51,353	TOTAL		\$52,000	\$52,000
MATERIALS & SUPPLIES - 003							
6,257	12,500	857	12,500	Operating Supplies	50403	12,500	12,500
952	2,000	69	2,000	Repair & Maintenance Supplies	50404	2,000	2,000
571	1,500	0	1,500	Landscaping Supplies	50405	1,500	1,500
2,691	3,000	1,143	3,000	Small Tools & Equipment	50415	3,000	3,000
123,637	90,000	88,608	90,000	Bituminous Products	50432	150,000	150,000
10,591	12,000	7,911	12,000	Drainage Products	50433	11,000	11,000
2,847	5,000	597	5,000	Sand & Gravel	50434	4,000	4,000
2,100	7,500	729	7,500	Calcium	50435	5,000	5,000
11,266	25,000	9,048	25,000	Traffic Control Supplies	50440	20,000	20,000
\$160,912	\$158,500	\$108,962	\$158,500	TOTAL		\$209,000	\$209,000
CAPITAL OUTLAY - 004							
0	117,000	104,666	104,666	Equipment non-vehicular	50505	9,500	9,500
340,485	340,485	0	340,485	Due to CNR	50507	332,334	332,334
\$340,485	\$457,485	\$104,666	\$445,151	TOTAL		\$341,834	\$341,834
\$1,286,573	\$1,444,185	\$600,567	\$1,429,904	TOTAL HIGHWAY MAINTENANCE		\$1,377,734	\$1,377,734



**PUBLIC WORKS****ACCOUNT # 29****HIGHWAY WINTER MAINTENANCE****DESCRIPTION**

The Town of Killingly Highway Division Winter Maintenance Account funds the cost of winter snow removal and ice control during regular and overtime winter operations. This account covers the cost of salt and sand used for snow and ice control, and the cost of plow blade replacement. This budget line is directly related to the amount of winter precipitation, temperatures, and the length of the winter season; therefore, expenses fluctuate annually.

**PROPOSED BUDGET DETAIL**

Due to the Highway Operations personnel reorganization, we expect a decrease in Overtime expenses. The increase to Contractual Services is due to increased cost for springs.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
137,468	115,000	0	115,000	Overtime	50190	115,000	115,000
\$137,468	\$115,000	\$0	\$115,000	TOTAL		\$115,000	\$115,000
CONTRACTUAL SERVICES - 002							
19,200	2,000	0	5,000	Contractual Services - M&E	50210	5,000	5,000
6,165	3,000	0	3,000	Meals	50222	3,000	3,000
\$25,365	\$5,000	\$0	\$8,000	TOTAL		\$8,000	\$8,000
MATERIALS & SUPPLIES - 003							
12,548	13,000	7,053	13,000	Operating Supplies	50403	13,000	13,000
60,118	70,000	10,000	70,000	Sand & Gravel	50434	70,000	70,000
115,654	125,000	61,092	125,000	Salt & Calcium	50435	125,000	125,000
\$188,320	\$208,000	\$78,145	\$208,000	TOTAL		\$208,000	\$208,000
\$351,153	\$328,000	\$78,145	\$331,000	TOTAL HIGHWAY WINTER MAINTENANCE		\$331,000	\$331,000

**RECREATION ADMINISTRATION & PROGRAM****DESCRIPTION**

This budget account covers the Department's administrative overhead and office operation as well as the recreation opportunities offered by the Parks & Recreation Department. Our mission is to provide fun, safe, physically rewarding and emotionally satisfying family and individual recreation opportunities and facilities to every member of the Killingly Community at a nominal cost "Just for the FUN of it". We will continue to look and think outside the box to maintain this level of recreation and commitment. We look forward to meeting more members of the community through our various programs and events in the upcoming year.

The Recreation Administration and Program budget includes five (5) full-time positions in Personnel. The remaining positions are all part-time or seasonal staff for the various programs.

**PROPOSED BUDGET DETAILS**

The Town Manager's proposal reduces the Personnel Services request to fund seasonal staff salary increases and reduced the Contractual Services request for additional summer camp trips.

<u>2014-15</u>		<u>2015-16</u>			<u>2016-17</u>
<u>Actual</u>	<u>Approved</u>	<u>Budget</u>	<u>Estimated</u>		<u>Projected</u>
438,860	478,508	236,460	446,793	Expenditures/Appropriations	455,513
(120,988)	(126,000)	(32,685)	(117,500)	Revenues	(125,000)
\$317,872	\$352,508	\$203,775	\$329,293	Net Tax Impact	\$330,513

## RECREATION/CULTURAL

## ACCOUNT # 32

## RECREATION ADMINISTRATION &amp; PROGRAM

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
72,841	74,580	36,650	74,580	Salary Administrative	50120	74,580	74,580
62,888	64,540	31,913	64,540	Clerical	50130	65,730	65,730
137,256	146,000	91,330	136,000	Seasonal Staff	50161	140,000	140,000
82,829	90,285	38,864	80,770	Technical	50170	81,950	81,950
6,825	8,000	6,152	8,500	Overtime	50190	7,000	7,000
\$362,639	\$383,405	\$204,909	\$364,390	TOTAL		\$369,260	\$369,260
CONTRACTUAL SERVICES - 002							
905	2,500	961	2,500	Printing	50201	2,500	2,500
7,808	10,000	5,203	10,000	Advertising	50202	8,500	8,500
4,877	5,900	3,195	5,250	Postage & Delivery	50203	5,400	5,400
3,389	3,000	1,579	3,200	Professional Development & Affiliation	50204	3,500	3,500
233	400	0	100	Transportation	50205	200	200
75	750	0	250	Knowledge & Reference Materials	50206	500	500
25,881	35,200	11,181	28,500	Contractual Services - Support	50208	30,000	30,000
6,120	6,000	3,060	6,100	Contractual Services - Office	50209	6,300	6,300
2,541	3,300	1,086	2,600	Telephone	50228	2,800	2,800
\$51,829	\$67,050	\$26,265	\$58,500	TOTAL		\$59,700	\$59,700
MATERIALS & SUPPLIES - 003							
4,345	5,000	1,372	5,000	Office Supplies	50401	5,000	5,000
8,411	12,000	2,087	9,000	Operating Supplies	50403	11,000	11,000
328	2,000	40	850	Arts & Crafts	50408	0	0
8,594	6,000	1,787	6,000	Athletic Supplies/Games	50409	7,500	7,500
\$21,678	\$25,000	\$5,286	\$20,850	TOTAL		\$23,500	\$23,500
CAPITAL OUTLAY - 004							
2,714	3,053	0	3,053	Due to CNR	50507	3,053	3,053
\$2,714	\$3,053	\$0	\$3,053	TOTAL		\$3,053	\$3,053
\$438,860	\$478,508	\$236,460	\$446,793			\$455,513	\$455,513

**PARKS AND GROUNDS****DESCRIPTION**

This account covers the cost of maintaining the grounds of Town parks, the grounds around public buildings, the downtown parking lot areas and the River Trail. Also included is a tradesman who does work for the Community Center, as needed. Primary responsibilities are turf and athletic field maintenance, game preparation, care of trails, etc.

The Parks and Grounds budget includes two (2) full-time and (3) part-time seasonal staff in Personnel.

**PROPOSED BUDGET DETAIL**

Decreases in Contractual Services are the result of historical analysis and realistic needs-based formulae.

**RECREATION/CULTURAL**
**ACCOUNT # 33**
**PARKS AND GROUNDS**

2014-15	2015-16			2016-17		
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE	Manager	Council
PERSONNEL - 001						
97,399	107,730	53,135	107,730	Full Time Labor	50150	107,730
31,219	56,500	34,299	51,000	Seasonal Labor	50161	56,500
17,250	25,000	11,244	25,000	Overtime	50190	22,000
\$145,868	\$189,230	\$98,678	\$183,730	TOTAL	\$186,230	\$186,230
CONTRACTUAL SERVICES - 002						
7,662	16,000	1,898	8,000	Contractual Services - Support	50208	12,000
6,565	8,200	4,020	8,200	Contractual Services - M&E	50210	8,000
5,413	8,300	3,005	6,500	Rental Equipment & Facilities	50219	6,500
117	600	0	100	Meals	50222	250
912	2,200	1,219	1,400	Clothing	50223	1,500
21,321	24,000	6,887	21,607	Electricity	50224	24,000
2,743	3,700	55	2,000	Heating Fuel - Propane	50225	3,000
316	350	348	348	Sewer Charges	50226	400
2,692	3,500	873	2,800	Water Charges	50227	3,500
2,569	1,200	476	1,100	Telephone	50228	1,000
\$50,310	\$68,050	\$18,781	\$52,055	TOTAL	\$60,150	\$60,150
MATERIALS & SUPPLIES - 003						
4,587	5,000	1,995	4,600	Operating Supplies	50403	5,000
10,043	10,000	5,182	10,000	Repair & Maintenance Supplies	50404	10,000
11,882	15,000	6,429	14,500	Landscaping Supplies	50405	15,000
3,190	4,250	4,477	4,750	Repair Parts	50410	5,000
5,683	2,000	556	2,000	Small Tools & Equipment	50415	3,000
10,436	8,000	3,618	5,106	Motor Fuel	50420	6,000
79	150	0	75	Engine Lubricants	50421	150
723	700	292	700	Tires	50425	700
\$46,623	\$45,100	\$22,549	\$41,731	TOTAL	\$44,850	\$44,850
CAPITAL OUTLAY - 004						
2,650	2,850	0	0	Equipment - Non-vehicular	50505	0
24,487	24,487	0	24,487	Due to CNR	50507	24,487
\$27,137	\$27,337	\$0	\$24,487	TOTAL	\$24,487	\$24,487
\$269,938	\$329,717	\$140,008	\$302,003	TOTAL PARKS AND GROUNDS	\$315,717	\$315,717

**PUBLIC LIBRARY****DESCRIPTION**

The Town of Killingly supports a full-service public library that is currently open to the public 40 hours per week, five days a week, including three evenings and Saturday. In addition to traditional library services and programs, there are eleven (11) computers available to the public for Internet access and word processing. Patrons may use home computers to access library holdings, place requests for books, download audio books, access their own library accounts and renew materials. Also available from home is the Connecticut State Library data base "icon" which provides 24 databases accessible with a Connecticut library card.

The proposed Public Library budget allows the library to be open 50 hours/6 days each week and includes three (3) full-time and fifteen (15) part-time staff in Personnel.

**PROPOSED BUDGET DETAIL**

Through the use of bequeathed funds, the proposed decreases in Contractual Services will allow for increased part-time staffing and enhanced services at KPL, mainly by enabling the library to be open more each week, thereby increasing the public's access to it.

# RECREATION/CULTURAL

# PUBLIC LIBRARY

# ACCOUNT # 34

				2016-17		
2014-15	2015-16					
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE	Manager	Council
				PERSONNEL - 001		
71,027	72,678	35,850	72,678	Salary Administrative 50120	72,678	72,678
167,478	173,870	86,900	173,800	Regular Part-time 50140	189,800	189,800
98,536	101,030	66,147	96,300	Technical Full-time 50170	93,935	93,935
16,206	19,505	10,187	20,374	Technical Part-time 50171	19,942	19,942
9,698	11,250	4,030	11,000	Seasonal 50161	11,200	11,200
\$362,945	\$378,333	\$203,114	\$374,152	TOTAL	\$387,555	\$387,555
				CONTRACTUAL SERVICES - 002		
510	450	91	450	Printing 50201	450	450
544	700	124	600	Postage & Delivery 50203	500	500
1,618	1,600	387	1,600	Professional Development & Affiliation 50204	1,800	1,800
2,233	2,000	373	1,000	Transportation 50205	1,000	1,000
46,553	50,000	28,913	50,000	Knowledge & Reference Materials 50206	10,000	10,000
24,202	25,000	11,917	25,000	Contractual Services - Support 50208	16,000	16,000
2,059	3,000	580	2,500	Contractual Services - Office 50209	2,500	2,500
15,679	17,000	4,800	16,000	Contractual Services - M&E 50210	15,000	15,000
42,356	45,000	43,027	45,000	Data Processing 50218	45,000	45,000
11,025	11,000	3,957	11,000	Audio Visual 50220	5,000	5,000
27,073	29,000	12,808	25,139	Electricity 50224	26,000	26,000
9,681	13,500	2,090	6,668	Heating Fuel - Natural Gas 50225	8,000	8,000
316	400	348	348	Sewer Charges 50226	400	400
2,856	3,000	1,046	3,000	Water Charges 50227	3,000	3,000
2,104	2,000	719	2,000	Telephone 50228	2,000	2,000
\$188,809	\$203,650	\$111,180	\$190,305	TOTAL	\$136,650	\$136,650
				MATERIALS & SUPPLIES - 003		
5,359	5,500	1,560	5,500	Office Supplies 50401	5,500	5,500
1,689	2,300	643	2,300	Cleaning Supplies 50402	2,300	2,300
14	200	0	200	Operating Supplies 50403	0	0
2,422	3,000	233	2,500	Repair & Maintenance Supplies 50404	2,500	2,500
909	1,000	398	1,000	Arts & Crafts 50408	2,000	2,000
84	750	434	750	Small Tools & Equipment 50415	500	500
\$10,477	\$12,750	\$3,268	\$12,250	TOTAL	\$12,800	\$12,800
				CAPITAL OUTLAY - 004		
1,513	1,513	0	1,513	Due to CNR 50507	1,513	1,513
\$1,513	\$1,513	\$0	\$1,513	TOTAL	\$1,513	\$1,513
\$563,744	\$596,246	\$317,562	\$578,220	TOTAL PUBLIC LIBRARY	\$538,518	\$538,518

**RECREATION/CULTURAL****ACCOUNT # 35****CIVIC AND CULTURAL EVENT SUBSIDIES****DESCRIPTION**

This account provides Town subsidies for organizations providing community service, special functions, cemetery decorations and fireworks.

**PROPOSED BUDGET DETAIL**

There has not been a request to fund the Holiday Lights. The lights will be covered by the Recreation and/or Parks budget. Therefore the funding has been removed.

2014-15		2015-16				2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
CONTRACTUAL SERVICES - 002							
0	0	0	0	Holiday Lights	50267	0	0
700	700	0	700	Veterans Day	50268	700	700
2,800	2,800	0	2,800	Memorial Day	50269	2,800	2,800
2,625	2,625	2,625	2,625	Care of Graves	50270	2,625	2,625
0	0	0	0	Community Celebration	50272	0	0
\$6,125	\$6,125	\$2,625	\$6,125	TOTAL		\$6,125	\$6,125
TOTAL CIVIC AND CULTURAL EVENT SUBSIDIES							
\$6,125	\$6,125	\$2,625	\$6,125			\$6,125	\$6,125



**RECREATION/CULTURAL**
**ACCOUNT # 36**
**COMMUNITY CENTER**
**DESCRIPTION**

This budget accounts for the custodial coverage of the Community Center and the facility operating costs for such things as heating fuel and service contracts for elevators, etc.

**PROPOSED BUDGET DETAIL**

The slight decrease in Contractual Services is the result of a new cleaning services contract.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
21,683	0	0	0	Labor	50150	0	0
0	0	0	0	Overtime	50190	0	0
\$21,683	\$0	\$0	\$0	TOTAL		\$0	\$0
CONTRACTUAL SERVICES - 002							
7,590	26,800	11,421	24,900	Contractual Services - Support	50208	26,800	26,800
23,956	24,000	5,059	23,000	Contractual Services - M&E	50210	24,000	24,000
20,526	23,000	8,514	23,000	Electricity	50224	23,500	23,500
34,990	50,000	10,848	23,948	Heating Fuel - Natural Gas	50225	30,000	30,000
456	520	401	401	Sewer Charges	50226	520	520
3,418	3,600	1,768	3,600	Water Charges	50227	3,600	3,600
\$90,936	\$127,920	\$38,011	\$98,849	TOTAL		\$108,420	\$108,420
MATERIALS & SUPPLIES - 003							
2,158	2,500	698	2,500	Cleaning Supplies	50402	2,500	2,500
2,339	4,000	1,656	3,350	Operating Supplies	50403	4,000	4,000
4,153	5,000	3,752	5,000	Repair & Maintenance Supplies	50404	5,000	5,000
916	1,500	432	1,100	Small Tools & Equipment	50415	1,500	1,500
\$9,566	\$13,000	\$6,538	\$11,950	TOTAL		\$13,000	\$13,000
\$122,185	\$140,920	\$44,549	\$110,799	TOTAL COMMUNITY CENTER		\$121,420	\$121,420

## OTHER TOWN BUILDINGS

**DESCRIPTION**

This account provides the funds to maintain the Bugbee Building, in which the Killingly Historical Society operates its Killingly Heritage Center. This account also includes the funding for the Armory. The Town owns the former State Armory building on Commerce Avenue. The facility is leased to a private party. However, under the terms of the lease, the Town is responsible for any "outside" and structural repairs such as to the roof or the masonry walls.

**PROPOSED BUDGET DETAIL**

Expected savings in Electricity and Heating Fuel have been rolled into CS-S and CS-M&E to allow for better building maintenance.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
CONTRACTUAL SERVICES - 002							
3,026	1,000	305	2,000	Contractual Services - Support	50208	1,000	1,000
4,830	6,500	2,483	6,500	Contractual Services - M&E	50210	6,500	6,500
4,481	6,500	2,188	6,809	Electricity	50224	7,000	7,000
3,938	6,000	1,027	4,103	Heating Fuel	50225	4,800	4,800
316	350	348	348	Sewer Charges	50226	350	350
134	150	71	140	Water Charges	50227	150	150
\$16,725	\$20,500	\$6,422	\$19,900	TOTAL		\$19,800	\$19,800
MATERIALS & SUPPLIES - 003							
1,183	750	157	500	Repair & Maintenance Supplies	50404	750	750
\$1,183	\$750	\$157	\$500	TOTAL		\$750	\$750
\$17,908	\$21,250	\$6,579	\$20,400	TOTAL OTHER TOWN BUILDINGS		\$20,550	\$20,550

**BUILDING SAFETY AND INSPECTIONS****DESCRIPTION**

This budgetary account supports the Building Safety and Inspections Office which has the responsibility of ensuring the safety of persons and property through the establishment and maintenance of an effective building and fire code enforcement program. The Building Official and Fire Marshal have the responsibility and are an essential element of the overall Building Safety and Housing Code programs. Associated benefits that result from the duties performed by this office include: the reduction in the occurrence of fires, loss of life and injury, and the reduction of insurance rates.

The Building Safety and Inspections budget includes three (3) full-time positions and one (1) part time position in Personnel.

**PROPOSED BUDGET DETAILS**

The increase to the Personnel budget is to the proposed addition of a shared full time position between the Building Office and Community Development. The new position would be a part-time Building Inspector. This will allow for additional building and apartment inspections to be performed. The budget reflects half of the full-time salary. The Fire Marshal and Building Official will be salaried positions, accounting for the decrease in Overtime.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
0	0	0	0	Salary Administrative	50120	0	0
38,157	39,170	19,324	39,170	Clerical	50130	39,840	39,840
115,858	118,930	59,774	118,930	Technical	50170	157,780	157,780
15,292	15,000	6,284	15,000	Overtime	50190	0	0
<b>\$169,307</b>	<b>\$173,100</b>	<b>\$85,382</b>	<b>\$173,100</b>	TOTAL		<b>\$197,620</b>	<b>\$197,620</b>
CONTRACTUAL SERVICES - 002							
577	1,000	308	625	Printing	50201	800	800
402	800	266	500	Postage & Delivery	50203	600	600
1,428	2,300	916	1,916	Professional Development & Affiliation	50204	2,000	2,000
2,027	2,000	481	1,500	Knowledge & Reference Materials	50206	1,200	1,200
0	200	0	0	Contractual Services - Support	50208	0	0
0	250	0	0	Contractual Services - Office	50209	0	0
95	1,000	100	500	Professional Services	50215	500	500
2,657	800	83	650	Clothing	50223	600	600
2,220	2,160	550	1,200	Telephone	50228	1,200	1,200
<b>\$9,406</b>	<b>\$10,510</b>	<b>\$2,704</b>	<b>\$6,891</b>	TOTAL		<b>\$6,900</b>	<b>\$6,900</b>
MATERIALS & SUPPLIES - 003							
1,248	1,300	766	1,300	Office Supplies	50401	1,300	1,300
325	400	14	400	Operating Supplies	50403	400	400
275	400	73	400	Small Tools & Equipment	50415	400	400
4,696	3,500	1,523	2,368	Motor Fuel	50420	2,800	2,800
<b>\$6,544</b>	<b>\$5,600</b>	<b>\$2,376</b>	<b>\$4,468</b>	TOTAL		<b>\$4,900</b>	<b>\$4,900</b>
CAPITAL OUTLAY - 004							
7,321	7,321	0	7,321	Due to CNR	50507	7,321	7,321
<b>\$7,321</b>	<b>\$7,321</b>	<b>\$0</b>	<b>\$7,321</b>	TOTAL		<b>\$7,321</b>	<b>\$7,321</b>
<b>\$192,578</b>	<b>\$196,531</b>	<b>\$90,462</b>	<b>\$191,780</b>	TOTAL BUILDING SAFETY AND INSPECTIONS		<b>\$216,741</b>	<b>\$216,741</b>

**PUBLIC HEALTH, SAFETY, & COMMUNITY DEVELOPMENT****ACCOUNT # 42****ANIMAL CONTROL****DESCRIPTION**

This account provides funding for the operation of the Animal Control Program which deals with enforcement of State laws regarding animals, especially dogs, and efforts to protect animals from abuse and neglect.

The Northeast Connecticut Council of Governments (NECCOG) provides animal control services on a regional basis. The regional approach provides budgetary savings with more coverage.

**PROPOSED BUDGET DETAILS**

There are a small increase in the FY16-17 budget for Animal Control.

2014-15	2015-16			OBJECT OF EXPENDITURE		2016-17	
Actual	Approved	Six Months	Estimate			Manager	Council
CONTRACTUAL SERVICES - 002							
51,807	51,699	25,849	51,699	Professional Services	50215	54,092	54,092
\$51,807	\$51,699	\$25,849	\$51,699	TOTAL		\$54,092	\$54,092
MATERIALS & SUPPLIES - 003							
57	100	0	100	Operating Supplies	50403	100	100
\$57	\$100	\$0	\$100	TOTAL		\$100	\$100
\$51,864	\$51,799	\$25,849	\$51,799	TOTAL ANIMAL CONTROL		\$54,192	\$54,192

**PUBLIC HEALTH, SAFETY, & COMMUNITY DEVELOPMENT  
LAW ENFORCEMENT**

**ACCOUNT # 43**

**DESCRIPTION**

This budget account covers the Town's contracts with the Connecticut State Police for Resident State Troopers. The Resident Troopers' Office is responsible for enforcing State laws and Town ordinances, as well as advising the Town Manager, the Town Council and the Public Safety Commission on an as-needed basis. The Office coordinates all law enforcement efforts in Town and consolidates law enforcement information. The Trooper staff provides many of the same services a local police department would provide, such as motor vehicle enforcement, criminal investigations, D.A.R.E. education, as well as specialized patrols in problem areas and community policing involving bike and foot patrols where needed.

The Law Enforcement budget includes one (1) part-time position in Personnel.

**PROPOSED TOWN MANAGER BUDGET DETAILS**

The proposed budget prepares the Town to absorb 100% of all Resident Trooper costs. We have also proposed funding for wages and equipment for organizing municipal law enforcement personnel.

**PROPOSED TOWN COUNCIL BUDGET DETAIL**

The Town Council reclassified all funding related to the establishment of a Constabulary into a Reserve for Constabulary located in Department 63 - Special Reserves.

2014-15		2015-16				2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
<b>PERSONNEL - 001</b>							
0	0	0	0	Constabulary		100,000	0
27,413	14,560	7,448	15,280	Clerical	50130	16,020	16,020
\$27,413	\$14,560	\$7,448	\$15,280	TOTAL		\$116,020	\$16,020
<b>CONTRACTUAL SERVICES - 002</b>							
8	200	88	150	Printing	50201	150	150
158	400	380	450	Postage & Delivery	50203	400	400
660,016	900,369	77,472	847,391	Contractual Services - Support	50208	939,904	939,904
814	560	0	0	Contractual Services - Office	50209	0	0
811	0	0	0	Data Processing	50218	0	0
\$661,807	\$901,529	\$77,940	\$847,991	TOTAL		\$940,454	\$940,454
<b>MATERIALS &amp; SUPPLIES - 003</b>							
1,405	1,600	190	500	Office Supplies	50401	500	500
635	500	400	500	Operating Supplies	50403	500	500
35	200	0	35	Motor Fuel	50420	200	200
\$2,075	\$2,300	\$590	\$1,035	TOTAL		\$1,200	\$1,200
<b>CAPITAL OUTLAY - 004</b>							
3,400	3,500	0	0	Equipment - Non-vehicular	50505	0	0
0	0	0	0	Equipment - Vehicular	50504	30,000	0
0	0	0	0	Due to CNR	50507	0	0
\$3,400	\$3,500	\$0	\$0	TOTAL		\$30,000	\$0
\$694,695	\$921,889	\$85,978	\$864,306	TOTAL LAW ENFORCEMENT		\$1,087,674	\$957,674

**PUBLIC HEALTH, SAFETY, & COMMUNITY DEVELOPMENT**

**ACCOUNT # 51**

**COMMUNITY DEVELOPMENT**

**DESCRIPTION**

The Community Development Office is responsible for the development and administration of grant-funded projects, primarily serving the low and moderate income residents in Town. The Office coordinates its activities with other Town Departments, the Permanent Building Commission and the residents of Killingly. The Administrator continues to staff the Permanent Building Commission. It is anticipated that, in time, grant proceeds could fund the majority of the cost of the Community Development Administrator's position.

The Community Development budget includes one (1) full time position and one (1) part-time position in Personnel.

**PROPOSED BUDGET DETAILS**

The addition of a part-time inspector will allow for comparatively inexpensive and time oversight of Community Development grant-funded construction projects. The salary reflected in this account will be offset/covered by grant funds.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
PERSONNEL - 001							
65,970	67,595	33,238	67,595	Salary Administrative	50120	67,595	67,595
0	0	0	0	Technical	50170	20,500	20,500
\$65,970	\$67,595	\$33,238	\$67,595	TOTAL		\$88,095	\$88,095
CONTRACTUAL SERVICES - 002							
152	350	98	320	Printing	50201	300	300
141	500	1,317	500	Advertising	50202	500	500
362	450	170	425	Postage & Delivery	50203	450	450
475	2,500	808	1,750	Professional Development & Affiliation	50204	2,500	2,500
0	150	0	150	Transportation	50205	150	150
0	100	0	50	Knowledge & Reference Materials	50206	0	0
1,500	2,500	0	2,500	Contractual Services - Support	50208	2,000	2,000
1,227	1,000	418	1,000	General Assistance	50289	0	0
\$3,857	\$7,550	\$2,811	\$6,695	TOTAL		\$5,900	\$5,900
MATERIALS & SUPPLIES - 003							
362	400	150	400	Office Supplies	50401	400	400
\$362	\$400	\$150	\$400	TOTAL		\$400	\$400
\$70,189	\$75,545	\$36,199	\$74,690	TOTAL COMMUNITY DEVELOPMENT		\$94,395	\$94,395

## HUMAN SERVICE SUBSIDIES

**DESCRIPTION**

This account provides the Town's contribution toward a portion of the operating costs of various social, health, safety and other agencies offering services to Town residents. To address needs which transcend municipal boundaries, most of these services are provided on a regional basis in the interest of economy and efficiency. Contributions to these agencies are based on a variety of formulae such as per capita or statistical measurement of the service received by an individual Town. For the Adult Education Program, the Town serves as the recipient of State grant money, which is passed through to the Regional Community and Adult Education Program. There is a corresponding recognition of the grant in the Revenue section of the budget.

**PROPOSED BUDGET DETAILS**

Most human service subsidy requests are the result of a population-based formula employed by the respective agencies. Most agencies show a slight increase from year to year. A couple of agencies did not submit requests this year, which accounts for the overall decrease in the budget.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
CONTRACTUAL SERVICES - 002							
12,000	12,000	3,000	12,000	Day Kimball Homecare	50273	12,000	12,000
12,159	12,159	6,080	12,159	United Services	50274	12,159	12,159
20,000	20,000	0	20,000	Ambulance Service	50275	20,000	20,000
23,000	23,000	11,500	23,000	Senior Citizens Center	50276	23,000	23,000
10,962	10,962	5,481	10,962	Quinebaug Youth Services	50277	10,962	10,962
70,458	72,379	72,379	72,379	District Department of Health	50278	75,729	75,729
5,700	5,700	2,850	5,700	Women's Center of Northeastern Connecticut	50279	5,700	5,700
43,264	43,425	21,712	43,425	911 Emergency Dispatch	50280	42,907	42,907
28,494	28,434	14,217	28,434	Transit District	50281	28,434	28,434
108,082	108,814	74,104	113,060	Adult Education	50282	101,109	101,109
24,278	27,027	13,513	27,027	Elderly Nutrition Program- Thames Council	50283	27,027	27,027
2,606	3,300	3,300	3,300	NE Comm. Against Substance Abuse	50284	4,000	4,000
65,310	66,000	27,532	66,000	Paramedic Intercept Service	50292	65,667	65,667
0	1,000	0	1,000	ACCESS Agency	50296	1,000	1,000
1,500	1,500	0	1,500	Veteran's Service	50299	1,500	1,500
0	0	0	0	Northeast Placement Services		1,500	1,500
2,000	2,430	2,430	2,430	Senior Resources/Agency on Aging	50302	2,400	2,400
\$429,813	\$438,130	\$258,098	\$442,376	TOTAL		\$435,094	\$435,094
\$429,813	\$438,130	\$258,098	\$442,376	TOTAL HUMAN SERVICE SUBSIDIES		\$435,094	\$435,094

## EMPLOYEE BENEFITS

**DESCRIPTION**

This account funds fringe benefits provided to Town employees. A comprehensive and competitive benefits package is maintained in order to attract and retain qualified workers. Included in the benefit package are health and life insurance and a partial tuition reimbursement program for work-related courses. The pension program appropriation is a combination of the actuarially-determined contribution toward the Town's defined-benefit retirement program and payments on behalf of employees to a defined contribution retirement program offered through the International City/County Management Association Retirement Corporation (ICMA-RC).

**PROPOSED BUDGET DETAIL**

Although the Health Insurance premiums continue to rise, the Town will experience an decrease in the Health Insurance budget as several employees have shifted their coverage from family to couple or single coverage. The Town Manager's budget proposal includes health coverage for the proposed Constabulary. The Pension contribution is based on the Actuarial Required Contribution calculated by Hooker & Holcombe. Social Security has also been adjusted to more accurately reflect the Town's anticipated expenses.

**PROPOSED TOWN COUNCIL BUDGET DETAIL**

The Town Council has reclassified the expenditures related to the establishment of a Constabulary to a Reserve for Constabulary located in Department 63 - Special Reserves. The Town Council reduced the contribution to the Other Post Employment Benefits Trust.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
CONTRACTUAL SERVICES - 002							
865,363	996,566	365,855	900,000	Health Insurance	50230	906,751	876,751
290,251	312,146	110,851	312,146	Employer Payroll Taxes	50231	316,650	310,650
10,205	12,000	5,887	10,000	Life Insurance	50232	10,000	10,000
16,006	15,000	642	34,928	Unemployment Compensation	50233	23,000	23,000
124,885	120,027	38,932	120,027	Pension Program	50234	129,088	129,088
6,090	6,500	3,030	6,500	Employment Programs	50235	6,500	6,500
0	0	0	0	Other Post Employment Benefits		50,000	10,000
\$1,312,800	\$1,462,239	\$525,197	\$1,383,601	TOTAL		\$1,441,989	\$1,365,989
\$1,312,800	\$1,462,239	\$525,197	\$1,383,601	TOTAL EMPLOYEE BENEFITS		\$1,441,989	\$1,365,989



## INSURANCE

**DESCRIPTION**

This account funds property and liability insurance coverage for both the Town and Board of Education. Coverage is provided for building, property, liability, automotive, boiler, machinery, public officials' liability, employee blanket bonds and bonding for certain employees. The Workers' Compensation appropriation covers only the Town's portion of the premium. To counter the increase in premiums, the Town utilizes higher deductibles on all of its insurance lines. A Self-Insured Fund has been established (see Page F-6) to cover losses below the deductibles.

**PROPOSED BUDGET DETAIL**

The Town is anticipating an increase in Property/Liability insurance and Workers Compensation insurance. The Town has retained an insurance consultant to review the Workers Compensation and Property/Liability insurance coverages and renewals.

2014-15	2015-16			OBJECT OF EXPENDITURE	2016-17	
Actual	Approved	Six Months	Estimate		Manager	Council
CONTRACTUAL SERVICES - 002						
468,077	498,660	363,213	485,000	Property/Liability 50236	523,753	523,753
125,458	149,554	101,632	150,022	Workers' Compensation 50237	176,983	176,983
20,000	20,000	0	20,000	Self-Insured Losses 50239	20,000	20,000
\$613,535	\$668,214	\$464,845	\$655,022	TOTAL	\$720,736	\$720,736
\$613,535	\$668,214	\$464,845	\$655,022	TOTAL INSURANCE	\$720,736	\$720,736

## SPECIAL RESERVES &amp; PROGRAMS

**DESCRIPTION**

Funds in this account provide for the reservation of funds for several purposes. General Contingency exists to provide funds for unanticipated levels of expense. In addition, the "Contingent" line has traditionally contained funding for yet-to-be determined wage adjustments. The Council approves all transfers from the Contingent Account.

**PROPOSED BUDGET DETAIL**

Funding has been continued for Reserve for Revaluation to recognize upcoming revaluation costs for the FY 2018 revaluation. Funding has also been continued for Reserve for Revaluation Commercial Properties to address the cost of revaluation on some commercial properties which will not be included in the revaluation process. The substantial increase in the Reserve for Information Technology will allow for the replacement of the Town's financial software, which has been put on hold for at least two years. There are two new reserve funds proposed: the Reserve for Maintenance of Dams would be to address the upcoming inspection costs as well as required maintenance of the several Town-owned dams, and the Reserve for Negotiation of PILOT is a reserve to recognize the upcoming costs of the re-negotiation of the Lake Road Generating PILOT agreement, which expires in 2020. Funding has been included for the Demolition Reserve. The FY15-16 budget for Contingency was approved at \$260,000. Transfers out of the fund which were approved during the course of the year totalling approximately \$105,438, are reflected in the approved budget line.

**PROPOSED TOWN COUNCIL BUDGET DETAIL**

The Town Council reclassified the expenditures related the establishment of a Constabulary from the Law Enforcement and Employee Benefits budgets to a Reserve for Constabulary.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
CONTRACTUAL SERVICES - 002							
40,453	154,562	0	100,000	Contingent	50241	260,000	260,000
41,602	41,602	0	41,602	Reserve for Revaluation	50286	45,000	45,000
10,000	10,000	0	10,000	Reserve for Revaluation Commercial Prop	50287	30,000	30,000
10,000	10,000	0	10,000	Reserve for Plan of Conservation & Dev.	50291	0	0
50,000	50,000	0	50,000	Reserve for Information Technology	50293	75,000	75,000
0	0	0	0	Reserve for Open Space	50301	0	0
0	0	0	0	Reserve for Maintenance of Dams		10,000	10,000
0	0	0	0	Reserve for Negotiation of PILOT		10,000	10,000
10,000	10,000	1,029	10,000	Reserve for OPEB Trust	50303	0	0
				Reserve for Constabulary		0	166,000
				Rate Stabilization Fund		0	150,000
0	10,000	0	10,000	Reserve for Demo & Relocation	50295	10,000	10,000
\$162,055	\$286,164	\$1,029	\$231,602	TOTAL		\$440,000	\$756,000
\$162,055	\$286,164	\$1,029	\$231,602	TOTAL SPECIAL RESERVES & PROGRAMS		\$440,000	\$756,000

**MISCELLANEOUS**
**ACCOUNT # 64**
**DEBT SERVICE**
**DESCRIPTION**

This account provides for the payment of principal and interest on the Town's long and short-term debt obligations. These debt obligations are used in the development and maintenance of the Town's facilities and capital infrastructure.

**PROPOSED BUDGET DETAIL**

Funding has been added for final borrowing of the High School Capital Project.

2014-15	2015-16					2016-17	
Actual	Approved	Six Months	Estimate	OBJECT OF EXPENDITURE		Manager	Council
CAPITAL OUTLAY - 004							
19,436	30,000		30,000	Debt Issuance Costs	50601	30,000	30,000
34,575	34,575		34,575	Principal - Sewer Extension 2001	50628	34,575	34,575
42,009	40,453		40,453	Interest - Sewer Extension 2001	50629	38,897	38,897
270,000	270,000		270,000	Principal - GO Bonds 06/07	50634	270,000	270,000
170,100	156,600		75,600	Interest - GO Bonds 06/07	50636	62,100	62,100
245,000	245,000		245,000	Principal - '07 Refunding Bond	50637	240,000	240,000
105,960	93,710		93,710	Interest - '07 Refunding Bond	50638	81,460	81,460
250,000	250,000		250,000	\$5MM New H.S. Bonds-Principal	50639	250,000	250,000
145,937	135,000		32,812	\$5MM New H.S. Bonds-Interest	50640	21,875	21,875
150,000	150,000		150,000	Principal - New HS Bonds 05/09	50641	150,000	150,000
80,213	76,463	38,231	76,463	Interest- New HS Bonds 05/09	50642	72,713	72,713
325,000	325,000		325,000	Principal - 2010 Bonds	50644	325,000	325,000
187,687	180,375	90,187	180,375	Interest - 2010 Bonds	50645	167,375	167,375
175,000	175,000		175,000	Principal - 2011 Bonds	50646	175,000	175,000
105,656	101,281	50,641	101,281	Interest - 2011 Bonds	50647	96,906	96,906
120,000	120,000		120,000	Principal - 2012 Bonds	50649	120,000	120,000
60,150	56,550	28,275	56,550	Interest - 2012 Bonds	50650	52,950	52,950
105,000	105,000		105,000	Principal - 2013 Bonds	50651	105,000	105,000
48,300	46,200	23,100	46,200	Interest - 2013 Bonds	50652	44,100	44,100
143,590	143,590		143,590	Principal - Sewer Replacement USDA	50654	143,590	143,590
189,493	185,949		184,467	Interest - Sewer Replacement USDA	50655	179,441	179,441
0	52,898		52,898	Principal - Sewer Replacement USDA	50657	52,898	52,898
0	56,733		56,733	Interest - Sewer Replacement USDA	50658	55,278	55,278
0	0		147,288	Interest - 07 & 08 Refunded Portion		130,600	130,600
0	0		0	Principal - 2016 Bonds		225,000	225,000
0	0		0	Interest - 2016 Bonds		136,084	136,084
25,278	25,000		25,000	Interest - BANS	50656	0	0
\$2,998,384	\$3,055,377	\$230,434	\$3,017,995	TOTAL		\$3,260,842	\$3,260,842
\$2,998,384	\$3,055,377	\$230,434	\$3,017,995	TOTAL DEBT SERVICE		\$3,260,842	\$3,260,842

**MISCELLANEOUS****CIP PROGRAM****CAPITAL BUDGET****DESCRIPTION**

The Capital Budget is a listing of all recommended capital projects proposed for the next fiscal year. By definition, a Capital Project is a project that helps maintain or improve a Town asset, often called infrastructure. To be included in the Capital Budget, a project must meet ONE of the following requirements (criteria):

- It is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. The project must have a total cost of at least \$10,000 over the life of the project. Project costs can include the cost of land, engineering, architectural planning, and contract services needed to complete the project.
- It is a purchase of major equipment (assets) costing \$50,000 or more with a useful life of at least 10 years.
- It is a major maintenance or rehabilitation project for existing facilities with a cost of \$10,000 or more and an economic life of at least 10 years.

The Capital Outlay amount listed in the Town's expenditures and in the Capital Budget is the Town's General Fund Contribution for that fiscal year. The itemized list of funding sources, when approved on adoption of the General Government Budget, authorizes the acceptance of the non-general government contribution funds. The list of projects is matched to funding sources in the Capital Improvement Program. When any non-general fund contribution funding is approved, the project funds as contained in the Capital Budget are appropriated.

EXPENDITURE CATEGORY	FY 16-17	FUNDING LEGEND	*	FY 16-17
Storm Drainage	\$20,000	Unimproved Town Aide	1	\$66,619
Road Construction	\$322,463	Improved Town Aide	2	\$295,844
Bridges	\$1,600,000	LOCIP	3	\$495,000
Highway	\$20,000	Bond Funds	4	\$3,807,338
Public Buildings	\$2,127,025	Grants Funds	5	\$900,000
Parks & Recreation	\$175,000	General Fund	6	\$57,025
Economic & Community Development	\$400,000	Sewer Fund	9	\$282,750
Planning & Development	\$175,000	State Loan/ Grant Program	10	\$8,825,000
Water Pollution Control Authority	\$8,807,750	State Education Grants	8	\$4,329,352
Schools	\$5,411,690	Reallocation of Capital Funds	7	\$0
	<b>\$19,058,928</b>			<b>\$19,058,928</b>

**MISCELLANEOUS**
**CIP PROGRAM**
**CAPITAL BUDGET**

2014-15	2015-16			OBJECT OF EXPENDITURE	2016-17	
Actual	Approved	Six Months	Estimate		Manager	Council
				CAPITAL OUTLAY - 004		
0	0	\$0	0		57,025	\$57,025
\$0	\$0	\$0	\$0	TOTAL	\$57,025	\$57,025
\$0	\$0	\$0	\$0	TOTAL GENERAL FUND CONTRIBUTION TO CAPITAL IMPROVEMENT PROGRAM	\$57,025	\$57,025

**Summary of 2016-17 Capital Improvement Program Financing**  
(For details of each project, see Budget "E" Section)

2014-15	2015-16			OBJECT OF EXPENDITURE	2016-17	
Actual	Approved	Six Months	Estimate		Manager	Council
				EXPENDITURE CATEGORY		
6,310	0	15,413	15,413	Storm Drainage	20,000	20,000
346,234	300,000	336,780	436,780	Road Construction	322,463	322,463
102,682	0	0	0	Bridges	1,600,000	1,600,000
10,166	15,000	316,407	438,660	Highway Equipment & Materials	20,000	20,000
413,783	880,000	178,541	253,541	Public Buildings	2,127,025	2,127,025
370	0	0	0	Parks and Recreation	175,000	175,000
0	400,000	15,415	15,415	Economic & Community Development	400,000	400,000
0	0	0	0	Planning & Development	175,000	175,000
2,556,546	8,866,000	624,823	1,124,823	Wastewater Treatment Plant	8,807,750	8,807,750
133,881	7,196,701	49,178	49,178	Schools	5,411,690	5,411,690
3,569,972	17,657,701	1,536,557	2,333,810	TOTAL	19,058,928	19,058,928
				REVENUE SOURCE		
63,000	58,000	0	58,000	Unimproved Town Aid	66,619	66,619
299,879	242,000	0	242,000	Improved Town Aid	295,844	295,844
145,000	145,000	0	145,001	LOCIP	495,000	495,000
0	2,189,340	0	0	Bond Funds	3,807,338	3,807,338
0	5,757,361	0	0	State Educational Grant	4,329,352	4,329,352
0	8,925,000	0	227,806	Miscellaneous Grants	9,725,000	9,725,000
147,000	341,000	0	341,000	Sewer Fund	282,750	282,750
0	0	0	0	General Fund	57,025	57,025
654,879	17,657,701	0	1,013,807	TOTAL	19,058,928	19,058,928

# TOWN OF KILLINGLY CAPITAL IMPROVEMENT PROGRAM

## GENERAL GOVERNMENT PROJECTS

	FY 17	FUNDING SOURCE
<b>STORM DRAINAGE</b>		
Spot Drainage Improvements	20,000	25% (1) 75% (2)
<b>ROAD CONSTRUCTION</b>		
Road Renewal - Unimproved Road Renewal	61,819 280,844	100% (1) 100% (2)
<b>BRIDGES</b>		
Bear Hill Road Twin Culvert Replacement	400,000	50% (4) 50% (5)
Valley Road Bridge over Mashentuck Brook	550,000	50% (4) 50% (5)
Valley Road Bridge over Whetstone Brook	650,000	50% (4) 50% (5)
<b>HIGHWAYS</b>		
Guide Rail Replacement	10,000	100% (2)
Sidewalks	10,000	100% (2)
<b>PUBLIC BUILDINGS</b>		
Town Hall HVAC Piping Replacement	750,000	100% (4)
Town Hall Building Improvements	70,000	100% (3)
Community Center - Windows	1,000,000	100% (4)
Armory Roof	207,025	72% (3) 28% (6)
Bugbee Building HVAC System	100,000	100% (3)
<b>PARKS AND RECREATION</b>		
Owen Bell Tennis and Basketball Courts	175,000	100% (3)
<b>ECONOMIC AND COMMUNITY DEVELOPMENT</b>		
Housing Rehabilitation/Lead Paint Hazard Control	400,000	100% (5)
<b>PLANNING AND DEVELOPMENT</b>		
Downtown Parking	175,000	100% (4)
<b>Subtotal General Government Projects</b>	<b>4,839,488</b>	

	Funding Source #	FY 17
State Aid - Unimproved Road (TAR)	1	66,619
State Aid - Improved Road (TAR)	2	295,844
LOCIP	3	495,000
Bond Funds	4	2,725,000
Grants Funds	5	1,200,000
General Fund	6	57,025
Reallocated Capital Funds	7	-
<b>Subtotal General Government Revenue</b>	<b>7</b>	<b>4,839,488</b>

## BOARD OF EDUCATION PROJECTS

Killingly Westfield Ave Facility	972,800	20% (4) 80% (8)
Killingly Memorial School	1,717,500	20% (4) 80% (8)
Killingly Central School	1,181,890	20% (4) 80% (8)
Killingly Intermediate School	1,250,000	20% (4) 80% (8)
Goodyear Early Childhood Learning Center	289,500	20% (4) 80% (8)
<b>Subtotal Board of Education Projects</b>	<b>5,411,690</b>	
<b>Funding Source #</b>	<b>FY 17</b>	
Bond Funds	4	1,082,388
State Education Grants	8	4,329,352
<b>Subtotal Board of Education Revenue</b>	<b>8</b>	<b>5,411,690</b>

## WATER POLLUTION CONTROL AUTHORITY PROJECTS

Plant Capital Projects	9	282,750	100% (9)
Facilities Update - Construction Schedule	10	5,525,000	100% (10)
Rogers Pump Station Update	10	3,000,000	100% (10)
<b>Subtotal Water Pollution Control Authority Projects</b>	<b>10</b>	<b>8,807,750</b>	
<b>Funding Source #</b>	<b>FY 17</b>		
Sewer Fund	9	282,750	
State Loan/ Grant Program	10	8,525,000	
<b>Subtotal Water Pollution Control Authority Revenue</b>	<b>10</b>	<b>8,807,750</b>	

## CAPITAL IMPROVEMENT PROGRAM SUMMARY

General Government Projects	FY 17	
Board of Education Projects	4,839,488	
Water Pollution Control Authority Projects	5,411,690	
<b>TOTAL PROJECTS</b>	<b>8,807,750</b>	
	<b>19,088,928</b>	

# TOWN OF KILLINGLY CAPITAL BUDGET

## STORM DRAINAGE

### Funding Summary

	Funding Source	FY 2017 - 2021					Total
		FY17	FY18	FY19	FY20	FY21	
Spot Drainage Improvements	(1) & (2)	20,000	20,000	20,000	20,000	20,000	100,000
<b>Total</b>		20,000	20,000	20,000	20,000	20,000	100,000

### Project Comments

- \* **Spot Drainage** - The Spot Drainage Improvement Program was started in 1991. It is designed to address miscellaneous drainage problems throughout the Town. Funding is applied on an as-needed basis.

### Funding Schedule

<u>Funding Sources</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>TOTAL</u>
State Aid - Improved Roads (TAR) (2)	20,000	15,000	15,000	15,000	15,000	80,000
State Aid - Unimproved Roads (TAR) (1)	-	5,000	5,000	5,000	5,000	20,000
<b>TOTAL</b>	20,000	20,000	20,000	20,000	20,000	100,000
<b><u>Funding Requirements</u></b>						
Storm Drainage	20,000	20,000	20,000	20,000	20,000	100,000
<b>TOTAL</b>	20,000	20,000	20,000	20,000	20,000	100,000

# TOWN OF KILLINGLY CAPITAL BUDGET

## ROAD CONSTRUCTION

### Funding Summary

	Funding Source	FY 2017 - 2021					Total
		FY17	FY18	FY19	FY20	FY21	
Maryland Street Subdivision Drainage	(4)	-	-	-	250,000	250,000	500,000
Bailey Hill Road	(4)	-	500,000	500,000	-	-	1,000,000
Road Renewal - Unimproved	(1)	61,619	50,000	50,000	50,000	50,000	261,619
Road Renewal	(2)	260,844	250,000	250,000	250,000	250,000	1,260,844
<b>Total</b>		<b>322,463</b>	<b>800,000</b>	<b>800,000</b>	<b>550,000</b>	<b>550,000</b>	<b>3,022,463</b>

### Project Comments

- Unimproved Roads - The purpose of the Unimproved Roads program is to pave unimproved (dirt) roads which either cause severe maintenance problems or are experiencing increased traffic due to development. The Unimproved Town Aid Road funds for this year are being designated to provide improvements to Chase Road, Old Breakneck Hill Road and other unimproved roads.

- Road Renewal - The Road Renewal Program provides for an on-going pavement resurfacing schedule for the Town's 119 miles of paved roads. This program helps the Town avoid costly reconstruction due to deferred maintenance. In recent years, the Town has been very committed to this program, which is funded through a variety of sources. Town aid funds will be used for resurfacing various streets that are in need. The Engineering Department and the Highway Department are commencing a road evaluation project which will establish a road resurfacing/rebuilding program.

- Bailey Hill Road - Bailey Hill Road runs north and south as a local connector road between Route 101 and Route 6. There are numerous drainage and road improvement issues that need to be addressed in order to provide an adequate level of service for the community. The project is anticipated to take several years to complete.

- Maryland Street Subdivision Drainage - This Subdivision is located off of Maple Street and includes Maryland St, Rosedale St, Fairview St, Walnut St, Chestnut St, Cross St, and West Oak Drive. There are significant drainage deficiencies that need to be addressed. The roadway would then be reconstructed in the final phases of this project. It is anticipated the project would take approximately several years to complete.

### Funding Schedule

<u>Funding Sources</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>TOTAL</u>
State Aid - Improved Roads (TAR) (2)	260,844	250,000	250,000	250,000	250,000	1,260,844
State Aid - Unimproved Roads (TAR) (1)	61,619	50,000	50,000	50,000	50,000	261,619
Bond Funds (4)	-	500,000	500,000	250,000	250,000	1,500,000
<b>TOTAL</b>	<b>322,463</b>	<b>800,000</b>	<b>800,000</b>	<b>550,000</b>	<b>550,000</b>	<b>3,022,463</b>
<u>Funding Requirements</u>						
Road Construction	322,463	800,000	800,000	550,000	550,000	3,022,463
<b>TOTAL</b>	<b>322,463</b>	<b>800,000</b>	<b>800,000</b>	<b>550,000</b>	<b>550,000</b>	<b>3,022,463</b>



# TOWN OF KILLINGLY CAPITAL BUDGET

## BRIDGES

### Funding Summary

	Funding Source	FY 2017 - 2021					Total
		FY17	FY18	FY19	FY20	FY21	
Bear Hill Road Twin Culvert Replacement	(4,5)	400,000	-	-	-	-	400,000
Valley Road Bridge over Mashentuck Brook	(4,5)	550,000	-	-	-	-	550,000
Valley Road Bridge over Whetstone Brook	(4,5)	650,000	-	-	-	-	650,000
Peeptoad Stone Arch Bridge	(4,5)	-	-	800,000	-	-	800,000
North Street Bridge	(4,5)	-	-	-	-	1,200,000	1,200,000
<b>Total</b>		<b>1,600,000</b>	<b>-</b>	<b>800,000</b>	<b>-</b>	<b>1,200,000</b>	<b>3,600,000</b>

### Project Comments

Bear Hill Road Twin Culvert Replacement - There are currently twin corrugated metal pipes on Bear Hill Road connecting Bog Meadow Reservoir with Acme Pond. The pipes are rotting through and have been frequently blocked by beavers. The high water levels in this area make replacement difficult. This project may be eligible for a 50% reimbursement through the Connecticut's Local Under 20 Foot Bridge Program.

Valley Road Bridge over Mashentuck Brook - This bridge was built before 1939. Problems with erosion, cracking of wing wall abutments and the deck have been identified. The Town is currently in the process of having a structural inspection and report of recommendations performed for this bridge. The repair costs may be eligible for up to 50% reimbursement under a State and Local Bridge Program.

Valley Road Bridge over Whetstone Brook - This bridge was built in 1939. Problems with erosion, cracking of wing wall abutments and the deck have been identified. The Town has a structural inspection report which recommends replacement. The replacement costs may be eligible for up to 50% reimbursement under a State and Local Bridge Program.

Peeptoad Road Stone Arch Bridge - This is a historical Stone Double Arch Bridge on Peeptoad Road in Dayville. The Bridge was built in or about 1850. This bridge was rated as poor in the inspection performed by the Connecticut Department of Transportation (CDOT) in 2012. Partial funding to design and rebuild the bridge is currently available through either the Local State or Federal Bridge Programs.

North Street Bridge - The decking structure dates to the 1970's while the stone abutments are much older. The CT DOT has documented several deficiencies mostly relating to the stone abutments. Town forces will make minor repairs to the stone abutments thereby delaying the complete replacement of the bridge until subsequent years.

### Funding Schedule

<u>Funding Sources</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>TOTAL</u>
State Grant Funds (5)	800,000	-	400,000	-	600,000	1,800,000
Bond Funds (4)	800,000	-	400,000	-	600,000	1,800,000
<b>TOTAL</b>	<b>1,600,000</b>	<b>-</b>	<b>800,000</b>	<b>-</b>	<b>1,200,000</b>	<b>3,600,000</b>
<u>Funding Requirements</u>						
Bridges	1,600,000	-	800,000	-	1,200,000	3,600,000
<b>TOTAL</b>	<b>1,600,000</b>	<b>-</b>	<b>800,000</b>	<b>-</b>	<b>1,200,000</b>	<b>3,600,000</b>

# TOWN OF KILLINGLY CAPITAL BUDGET

## HIGHWAYS

### Funding Summary

	Funding Source	FY 2017 - 2021					Total
		FY17	FY18	FY19	FY20	FY21	
Guide Rail Replacement	(2)	10,000	20,000	20,000	20,000	20,000	90,000
Sidewalks	(2)	10,000	10,000	10,000	10,000	10,000	50,000
<b>Total</b>		<b>20,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>140,000</b>

### Project Comments

\* Guide Rail Replacement - The Guide Rail Replacement program allows for the replacement of seriously deteriorated guide rail with metal beam type guide rail and at selected locations where conditions dictate, new guide rail.

\* Sidewalks - The purpose of the Sidewalk program is to provide an ongoing improvement and maintenance schedule for sidewalks in the Town. There are existing funds in the budget to continue the program for this year.

### Funding Schedule

<u>Funding Sources</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>TOTAL</u>
State Aid - Improved Roads (TAR) (2)	20,000	30,000	30,000	30,000	30,000	140,000
<b>TOTAL</b>	<b>20,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>140,000</b>
<u>Funding Requirements</u>						
Highway Equipment and Materials	20,000	30,000	30,000	30,000	30,000	140,000
<b>TOTAL</b>	<b>20,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>140,000</b>

TOWN OF KILLINGLY CAPITAL BUDGET

PUBLIC BUILDINGS

**Funding Summary**

	Funding Source	FY 2017 - 2021					
		FY17	FY18	FY19	FY20	FY21	
Town Hall HVAC Piping Replacement	4	750,000	-	-	-	-	750,000
Town Hall Building Improvements	3	70,000	-	-	-	-	70,000
Community Center - Windows	4	1,000,000	-	-	-	-	1,000,000
Community Center - Building Improvements	4	-	1,150,000	-	-	-	1,150,000
Armory Roof	3,6	207,025	-	-	-	-	207,025
Town Hall Elevator	4	-	-	600,000	-	-	600,000
Bugbee Building HVAC System	3	100,000	-	-	-	-	100,000
		-	-	-	-	-	-
<b>Totals</b>		<b>2,127,025</b>	<b>1,150,000</b>	<b>600,000</b>	<b>-</b>	<b>-</b>	<b>3,877,025</b>

**Project Comments**

- Town Hall HVAC Piping Replacement - The HVAC circulaiton piping throughout the Town Hall is original to the old system boilers and are showing signs of deterioration. Several burst pipes and leaks have been repaired. Due to the age of the building, presence of asbestos, other hazardous materials and dealing with outdated construction methods all increase the cost of this project.
- Town Hall Building Improvements - The main hallway floor, second floor hallway, town meeting room and breakroom floors are in need of replacement. There are numerous cracks and broken tiles in the hallway areas. The Town Meeting Room and breakroom carpet have deteriorated and are in need of replacement. This project is estimated to cost \$70,000.
- Killingly Community Center Windows - The windows in the Community Center are original to the building. The window casings are deteriorated and rotten in various places. The windows are not energy efficient and therefore contribute to the increased heating and cooling costs for the building. This project is estimated to cost \$1,000,000.
- Killingly Community Center Building Improvments - There are numerous updates needed at the Community Center. The gutters have rotted through in places. This condition allows for further deterioration of the soffits, fascia, trim and molding. This project is estimated to cost \$500,000. The bathrooms and locker rooms are in need of renovation. The estimated cost for this project is \$500,000. The building exterior brick will also need to have repointing done at an estimated cost of \$150,000.
- Armory Roof - The pitched portion of the roof is in need of replacement. The nails are working through the shingle layer which is resulting in water damage to the building. The roof will need to be striped. The sheeting will be replaced as well in this project. The estimated cost is \$150,000.
- Town Hall Elevator - The Elevator project would replace the existing elevator. The existing elevator was installed in the mid-1980's and requires modifications to meet current code and ADA compliance. There is currently funding to start the project. However, to completely replace the elevator additional funding is required.
- \* Bugbee Building HVAC System - The Bugbee building's HVAC system has reached the end of it's useful life. The estimated replacement cost is \$100,000.

**Funding Schedule**

<u>Funding Sources</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>TOTAL</u>
Bonds (4)	1,750,000	1,150,000	600,000	-	-	3,500,000
General Fund (6)	57,025					
LOCIP (3)	320,000	-	-	-	-	320,000
<b>TOTAL</b>	<b>2,127,025</b>	<b>1,150,000</b>	<b>600,000</b>	<b>-</b>	<b>-</b>	<b>3,877,025</b>
<u>Funding Requirements</u>						
Public Buildings	2,127,025	1,150,000	600,000	-	-	3,877,025
<b>TOTAL</b>	<b>2,127,025</b>	<b>1,150,000</b>	<b>600,000</b>	<b>-</b>	<b>-</b>	<b>3,877,025</b>

# TOWN OF KILLINGLY CAPITAL BUDGET

## PARKS AND RECREATION

### Funding Summary

	Funding Source	FY 2017 - 2021					Total
		FY17	FY18	FY19	FY20	FY21	
Owen Bell Tennis and Basketball Courts	3	175,000					175,000
Splash Pad - Danielson Lions Park	3		35,000				35,000
Parks at Davis Property		-	120,000	-	-	-	120,000
<b>Totals</b>		<b>175,000</b>	<b>155,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>330,000</b>

### Project Comments

- \* Owen Bell Tennis and Basketball Courts - The tennis and basketball courts are used by many. The courts have significant cracks and crevices throughout the surface. Both courts are in need of replacement. This project would replace both surfaces.
- \* Splash Pad Danielson Lions Park - This would be a smaller version of the splash pad located at Owen Bell. The installation of a splash pad at Danielson Lions Park would provide a similar water feature in the south side of Town.
- \* Parks at Davis Property - Currently the property is being utilized as a gravel yard. Once this operation has completed the property would be reconstructed to allow for recreational use. The Town would propose to install several playing fields in this location.

### Funding Schedule

<u>Funding Sources</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>TOTAL</u>
LOCIP Funds	175,000	35,000	-	-	-	210,000
Reserve Funds	-	120,000	-	-	-	120,000
Bond Funds (4)	-	-	-	-	-	-
<b>TOTAL</b>	<b>175,000</b>	<b>155,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>330,000</b>
<u>Funding Requirements</u>						
Parks and Recreation	175,000	155,000	-	-	-	330,000
<b>TOTAL</b>	<b>175,000</b>	<b>155,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>330,000</b>

TOWN OF KILLINGLY CAPITAL BUDGET

ECONOMIC AND COMMUNITY DEVELOPMENT

**Funding Summary**

	Funding Source	FY 2017 - 2021					Total
		FY17	FY18	FY19	FY20	FY21	
Housing Rehabilitation/Lead Paint Hazard Control	(5)	400,000		400,000	400,000	400,000	1,600,000
Facade Improvement Program	(5)	-	-	500,000	-	-	500,000
ADA Improvements Program	(5)	-	-	-	110,000	110,000	220,000
<b>Total</b>		<b>400,000</b>	<b>-</b>	<b>900,000</b>	<b>510,000</b>	<b>510,000</b>	<b>2,320,000</b>

**Project Comments**

- Housing Rehabilitation/Lead Paint Hazard Control - If the project is funded, low interest and no-interest, deferred loans will be provided to income eligible property owners to make improvements to their properties including roofing, windows, heating, electrical, plumbing, and if present, lead hazard control.
- Facade Improvement Program- The project, if funded, would begin to rehabilitate the Danielson Historic Business district facades. The area would also include commercial properties located on Water Street (including rear facades of Main Street buildings). Funds requested could renovate approximately ten storefronts.
- ADA Improvement Program- This program will prioritize and complete accessibility improvements on public buildings per ADA requirements. Costs may be offset by Community Development Block Grant funds.

**Funding Schedule**

<u>Funding Sources</u>	FY17	FY18	FY19	FY20	FY21	TOTAL
Grants Funds (5)	400,000	-	900,000	510,000	510,000	2,320,000
<b>TOTAL</b>	<b>400,000</b>	<b>-</b>	<b>900,000</b>	<b>510,000</b>	<b>510,000</b>	<b>2,320,000</b>
<u>Funding Requirements</u>						
Economic and Community Development	400,000	-	900,000	510,000	510,000	2,320,000
<b>TOTAL</b>	<b>400,000</b>	<b>-</b>	<b>900,000</b>	<b>510,000</b>	<b>510,000</b>	<b>2,320,000</b>

**TOWN OF KILLINGLY CAPITAL BUDGET**

**PLANNING AND DEVELOPMENT**

***Funding Summary***

	Funding Source	FY 2017 - 2021					Total
		FY17	FY18	FY19	FY20	FY21	
Downtown Parking	(4)	175,000	-	-	-	-	175,000
Street Tree Replacement	(6)	-	-	5,000	5,000	5,000	15,000
<b>Total</b>		175,000	-	5,000	5,000	5,000	190,000

***Project Comments***

Downtown Parking - Vital, active downtown business areas are essential to a community's image and prosperity. By their historic nature, businesses rely heavily on available municipal parking. Due to several factors, additional downtown parking should be provided without demolition of existing buildings. The first year of this project is proposed for a study of existing public and private parking to determine which private parking owners are willing to share existing lots with the public and under what terms. Monies in future years would be used for design, surveying, engineering and improvement costs to existing public and participating private lots.

Street Tree Replacements - The Killingly Conservation Commission and the Killingly Planning and Development Department have long advocated for a sustained tree replacement and planting program to preserve the historic character of the Town's village centers and for the numerous additional benefits trees provide, including ameliorating heat island effects. A large majority of the existing street trees are at the mature, declining stage of their lives, with many of the trees in Danielson first planted at the end of the 1800's. Trees would be planted in select individual locations. Replacement trees would be properly selected for species' mature spread and height to be compatible with utility wires and other site conditions, as well as selected for salt and disease tolerance.

***Funding Schedule***

<b><i>Funding Sources</i></b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b><i>TOTAL</i></b>
Bond Funds(4)	175,000	-	-	-	-	175,000
General Fund (6)	-	-	5,000	5,000	5,000	15,000
Grants Funds (5)	-	-	-	-	-	-
<b>TOTAL</b>	175,000	-	5,000	5,000	5,000	190,000
<b><i>Funding Requirements</i></b>						
Planning and Development	175,000	-	5,000	5,000	5,000	190,000
<b>TOTAL</b>	175,000	-	5,000	5,000	5,000	190,000

## KILLINGLY SCHOOLS

Funding Summary

	Funding Source	FY 2017 - 2021					Total
		FY17	FY18	FY19	FY20	FY21	
Killingly Westfield Ave Facility	(4) & (8)	972,800	3,437,192	250,000	-	-	4,659,992
Killingly Memorial School	(4) & (8)	1,717,500	365,000	100,000	-	-	2,182,500
Killingly Central School	(4) & (8)	1,181,890	430,000	100,000	-	-	1,711,890
Killingly Intermediate School	(4) & (8)	1,250,000	580,000	-	-	-	1,830,000
Goodyear Early Childhood Learning Center	(4) & (8)	289,500	30,000	100,000	-	-	419,500
Total		5,411,690	4,842,192	550,000	-	-	10,803,882

Project CommentsKILLINGLY Westfield Ave Facility

**Remove & Install New Oil Tanks - \$47,800;** The oil tanks have a 30-year life span and must be replaced before 2016 per the State of CT DEP (5,000 gal above ground tank).

**Brick Facade Repair/Replacement - \$175,000;** The brick facade on the south west side of the building is pulling away from the building structure. The gap and stress cracks are getting larger with each passing year. With the building now being occupied by the Central Administrative Offices, NRI, ALPS, ISS program and other Town Departments, this problem needs to be addressed ASAP.

**Indoor Air Quality Improvements: Roof Top Units, Make-up Air - \$750,000;** Air is constantly being exhausted from the high school. This building depends totally on the air drawn in through the doors and windows for its make-up air. Indoor air quality and efficiencies would be greatly improved with the installation of pre-heated air handlers.

**Asbestos Removal, Complete Building (2018) - \$300,000;** Asbestos continues to be a problem which needs to be addressed.

**Resurface Parking Lots/Sidewalks, VOAG parking lot (2018) - \$100,000;** the parking lot at the VOAG end of the building and sidewalks behind the high school need to be replaced due to deterioration.

**Boiler Replacement/Piping (2018) - \$500,000;** The boilers and associated piping are original to the building (1963). Boilers are dual fuel capable but are inefficient with deteriorating piping throughout the building in constant need of repair.

**Building Roof Replacement (2018) - \$2,537,192;** The roofing material on the building is deteriorating due to the UV light and age. Repair costs are rising every year. The roofing material is becoming brittle and is pulling out from under the flashing and causing the material to rip at every stress point. The possibility of the presence of mold is always an issue when the ceiling tiles get wet from the roof leaks.

**Replacement of Elevator (2019) - \$250,000;** The elevator is original to the building (1963). The elevator does not have the emergency telephone or electronic safety controls required for operation. The elevator is currently locked to prevent use.

KILLINGLY MEMORIAL SCHOOL

**Rubber Membrane Roof - \$617,500;** The roofing material on the building is deteriorating due to the UV light and age. Repair costs are rising every year. The roofing material is becoming brittle and is pulling out from under the flashing and causing the material to rip at every stress point. The possibility of the presence of mold is always an issue when the ceiling tiles get wet from the roof leaks.

**Heating and Make Up Air Units - \$500,000;** Indoor air quality is a major concern within the building. Rooftop heating units for make-up air are required throughout this building.

**Replace Steam Piping in Tunnels - ???**

**Lead Paint Removal/Window Replacement - \$600,000;** Single-paned, metal framed windows are original to the building (1950's) and over time were painted with lead paint. The removal of the lead paint is a priority that needs to be addressed as soon as possible.

**Asbestos Removal (2018) - \$250,000;** Asbestos continues to be a problem that needs to be addressed.

**Resurface Parking Lot - Front/Rear (2018) - \$90,000;** KMS parking lots/driveways of school need to be resurfaced due to the deterioration of materials and excessively high usage.

**Electrical Service Upgrades (2018) - \$25,000;** The electrical system and wiring at KMS, designed for the 1950s, cannot handle the technology which is vital to education in the 21st century. Significant additional capacity, upgraded wiring and an extensive array of additional outlets are needed.

**Remove & Install New Oil Tanks (2019) - \$100,000;** The oil tanks have a 30-year life span and must be replaced before 2020 per the State of CT DEP.

KILLINGLY CENTRAL SCHOOL

**Rubber Membrane Roof - \$1,181,890;** The roofing material on the building is deteriorating due to the UV light and age. Repair costs are rising every year. The roofing material is becoming brittle and is pulling out from under the flashing and causing the material to rip at every stress point. The possibility of the presence of mold is always an issue when the ceiling tiles get wet from the roof leaks. This building has stone ballast that will have to be removed, increasing labor costs.

## TOWN OF KILLINGLY CAPITAL BUDGET

**Resurfacing Parking Lots/Drives (2018) - \$150,000;** The driveways and parking lots have deteriorated and need to be redesigned/paved.

**HVAC Improvements: Make-Up air lower level (2018) - \$30,000;** the lower level of KCS has continuing indoor air quality problem. The unit installed during the last renovation is undersized and does not meet current school requirements.

**Asbestos Removal, Entire Building (2018) - \$250,000;** asbestos, which should be removed, continues to be a major concern.

**Remove and Install new Oil Tanks (2019) - \$100,000;** The oil tanks have a 30-year life span and must be replaced before 2016 per the State of CT DEP.

### KILLINGLY INTERMEDIATE SCHOOL

**Change Sprinkler System from Wet System to Dry System West End of Building - \$750,000;** Per the Fire Marshal the fire suppression system on the west end of the building should be changed from a wet system to a dry system. This is the only way to prevent the system from freezing on the coldest of winter days.

**Roof Insulation - \$500,000;** Spray foam insulate roof - Need to determine if possible. Waiting on cost estimates.

**Window and Door Replacement (2018) - \$200,000;** The exterior doors of KIS need to be replaced with better quality doors and hardware that will close and lock when people exit the building, securing the building at all times. Moisture between broken window panes show evidence of reduced efficiency.

**Paving Parking Lots/Drives (2018) - \$250,000;** The parking lot needs to be resurfaced. Base materials under the asphalt were improperly installed and do not support heavy weight and volume of daily traffic. Asphalt sidewalks are deteriorating due to inadequate subsurface and should be replaced with concrete. The sidewalk along entrance of KIS was built below grade of driveway and should be raised and proper drainage installed.

**Roof Replacement (2018) - \$30,000;** There are areas on the roof where plywood was not secured to trusses and is lifting beneath the shingles. Shingles are raised due to improper nailing and are constantly damaged/broken by wind, snow, and ice.

**Heating System Improvements (2018) - \$100,000;** Based on the current location of the boilers (NE corner of KIS), currently unable to maintain even heat in west end of building. Additional equipment is needed to raise temperature of boiler water at the west end of the building. An engineering consultant will evaluate the problem.

### GOODYEAR EARLY LEARNING CENTER

**Rubber Membrane Roof Replacement- \$239,500;** The roof on the original section of the building continues to be a problem. Leaks occur during rain and snow storms; this portion of the roof is in excess of 20 years old and has stone ballast making roof repairs and leaks very difficult to deal with. The possibility of the presence of mold is always an issue when the ceiling tiles get wet from the roof leaks. These tiles are constantly being replaced.

**Redesign/Resurfacing (front parking lot) - \$50,000;** The parking lot is undersized for facility and should be redesigned/resurfaced.

**A/C Rooftop Replacement (2018) - \$30,000;** AC units are 20+ years old, leaking and extremely inefficient.

**Remove & Install New Oil Tanks (2019) - \$100,000** The oil tanks have a 30-year life span and must be replaced by 2020 per the State of CT DEP.

### KILLINGLY HIGH SCHOOL

**Connect Building to City Water Supply Lines - \$????;** Currently the high school has an elaborate pump house and water treatment system that supplies the school building with potable water and also non-potable water to the bo-ag and the irrigation systems on the football field and the lower sports fields. This system is expensive to operate and is subject to lightning strikes and equipment failure.

**Connect the Building to Natural Gas Supply Lines - \$????;** Currently the building is heated by oil and the kitchen and science rooms are utilizing propane gas.

### Funding Schedule

<u>Funding Sources</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>TOTAL</u>
Bond Funds	1,082,338	968,438	110,000	-	-	2,160,776
State Education Grants	4,329,352	3,873,754	440,000	-	-	8,643,106
<b>TOTAL</b>	<b>5,411,690</b>	<b>4,842,192</b>	<b>550,000</b>	<b>-</b>	<b>-</b>	<b>10,803,882</b>
<u>Funding Requirements</u>						
Killingly Schools	5,411,690	4,842,192	550,000	-	-	10,803,882
<b>TOTAL</b>	<b>5,411,690</b>	<b>4,842,192</b>	<b>550,000</b>	<b>-</b>	<b>-</b>	<b>10,803,882</b>



**TOWN OF KILLINGLY CAPITAL BUDGET**

**WATER POLLUTION CONTROL AUTHORITY PROJECTS**

**Funding Summary**

		FY 2017 - 2021					Total
		FY17	FY18	FY19	FY20	FY21	
Facilities Update - Construction Schedule		5,525,000	5,525,000	5,525,000	5,525,000	-	22,100,000
Rogers Pump Station Update		3,000,000					3,000,000
Sewer Replacement		-	-	100,000	70,000	80,000	250,000
Plant Capital Projects		282,750	150,000	50,000	-	-	482,750
Total		8,807,750	5,675,000	5,675,000	5,595,000	80,000	25,832,750

**Project Comments**

Facility Update - The Killingly Wastewater Treatment Facility has been operating since 1975 and much of the original equipment is still in use. Wright-Pierce updated their 2005 Facility Plan in 2013. In late 2013, the Connecticut Department of Energy & Environmental Protection (DEEP) informed the Town the updated Facility Plan was eligible to be funded through a State Program utilizing 80% loan and 20% grant. This update allows for replacement and improvements to outdated equipment and buildings which will result in the improved efficiency to treat wastewater and comply with current codes and regulations. This project is estimated to take several years to complete.

Rogers Pump Station Update - This project was identified in the facilities update and DEEP notified the Town this project is eligible for funding through a State Program utilizing 80% loan and 20% grant. This update allows for the replacement outdated equipment. Currently the pump station is operating with only one pump at full capacity. The second pump is only partially operational and the remaining two pumps have not been operational for several years.

Plant Capital Projects - This is to fund various capital projects such as: Plant Hydrant / Plant Water System Replacement, Influent Pump Upgrades, initial work on Rogers Pump Station, continued work on Adelaide Pump Station and repair or replacement of sewer replacements as needed.

**Funding Schedule**

<b><u>Funding Sources</u></b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>TOTAL</b>
State Loan/ Grant Program	8,525,000	5,525,000	5,525,000	5,525,000	-	25,100,000
Sewer Fund	282,750	150,000	150,000	70,000	80,000	732,750
<b>TOTAL</b>	<b>8,807,750</b>	<b>5,675,000</b>	<b>5,675,000</b>	<b>5,595,000</b>	<b>80,000</b>	<b>25,832,750</b>
<b><u>Funding Requirements</u></b>						
Water Pollution Control Authority	8,807,750	5,675,000	5,675,000	5,595,000	80,000	25,832,750
<b>TOTAL</b>	<b>8,807,750</b>	<b>5,675,000</b>	<b>5,675,000</b>	<b>5,595,000</b>	<b>80,000</b>	<b>25,832,750</b>

**TOWN OF KILLINGLY**  
**CAPITAL NON-RECURRING FUND**

<u>FUND SUMMARY</u>		2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
Beginning Balance		1,264,191	1,427,798	1,427,798	1,348,402
Revenues (General Fund)		420,660	425,816	425,816	403,845
Expenditures		(257,053)	(615,467)	(505,212)	(458,260)
Ending Balance		<u>\$1,427,798</u>	<u>\$1,238,147</u>	<u>\$1,348,402</u>	<u>\$1,293,987</u>

  

<u>REVENUE SOURCE</u>		2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
General Government		23,892	25,603	25,603	19,603
Public Works		371,476	363,839	363,839	347,868
Recreation & Leisure		31,648	29,053	29,053	29,053
Public Health, Safety & Comm. Dev.		7,321	7,321	7,321	7,321
Total		<u>\$434,337</u>	<u>\$425,816</u>	<u>\$425,816</u>	<u>\$403,845</u>

  

<u>EXPENDITURES</u>		2015-16 Budget	2015-16 Estimate	Scheduled Replacements	2016-17 Budget
Items Replaced in Previous Fiscal Year					
Sweeper		225,000	219,955	Mower	9,510
Dump Truck w/Plow		201,484	201,484	Dump Truck Body	20,000
One Ton Dump Truck		47,891	22,773	Dump Truck Body	20,000
Aerial Bucket		92,092	61,000	Dump Truck w/Plow	203,000
Base Station & Radios		49,000	0	Dump Truck w/Plow	124,910
				Surveying Equipment	24,840
				Base Station & Radios	56,000
		<u>615,467</u>	<u>505,212</u>		<u>458,260</u>

**TOWN OF KILLINGLY**  
**CAPITAL NON-RECURRING FUND - STUDENT TRANSPORTATION**

<u>FUND SUMMARY</u>	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
Beginning Balance	1,500,490	1,585,682	1,585,682	1,566,267
Revenues (General Fund)	483,742	310,585	310,585	299,560
Expenditures	(398,550)	(330,000)	(330,000)	(435,000)
Ending Balance	<u>\$1,585,682</u>	<u>\$1,566,267</u>	<u>\$1,566,267</u>	<u>\$1,430,827</u>

  

<u>REVENUE SOURCE</u>	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
Transfer to General Fund	472,477	310,585	310,585	299,560
Total	<u>\$472,477</u>	<u>\$310,585</u>	<u>\$310,585</u>	<u>\$299,560</u>

  

<u>EXPENDITURES</u>	2015-16 Budget	2015-16 Estimate	Scheduled Replacements	2016-17 Budget
Items Replaced in Previous Fiscal Year				
77 Passenger Bus	80,000	80,000	77 Passenger Bus	80,000
77 Passenger Bus	80,000	80,000	89 Passenger Bus	100,000
77 Passenger Bus	80,000	80,000	89 Passenger Bus	100,000
22 Passenger Bus	60,000	60,000	89 Passenger Bus	100,000
7 Passenger Bus	30,000	30,000	30 Passenger Bus	55,000
	<u>330,000</u>	<u>330,000</u>		<u>435,000</u>

**TOWN OF KILLINGLY**  
**CAPITAL NON-RECURRING FUND - SEWER**

<u>FUND SUMMARY</u>	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
Beginning Balance	1,467,605	1,630,640	1,630,640	1,521,955
Revenues (Sewer Fund)	163,035	152,702	163,035	152,702
Expenditures	0	(407,680)	(271,720)	(332,923)
Ending Balance	<u>\$1,630,640</u>	<u>\$1,375,662</u>	<u>\$1,521,955</u>	<u>\$1,341,734</u>

  

<u>REVENUE SOURCE</u>	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
Transfer from Sewer Fund	163,035	152,702	163,035	152,702
Total	<u>\$163,035</u>	<u>\$152,702</u>	<u>\$163,035</u>	<u>\$152,702</u>

  

<u>EXPENDITURES</u>	2015-16 Budget	2015-16 Estimate	Scheduled Replacements	2016-17 Budget
Items Replaced in Previous Fiscal Year				
Sewer Jet Truck	228,678	227,718	Centerfuge Bowl and Parts	300,000
Centerfuge Bowl Parts	100,000	0	Adelaide Pump Station Pumps	32,923
Mission System	35,000	0		
Muffin Monster	44,002	44,002		
	<u>407,680</u>	<u>271,720</u>		<u>332,923</u>

**TOWN OF KILLINGLY**  
**CAPITAL RESERVE FUND**

	2014-15 Actual	2015-16 Estimate	2016-17 Budget
<b><u>SALE OF SAND AND GRAVEL</u></b>			
Beginning Balance	634,131	617,831	697,978
Revenue	<u>83,700</u>	<u>80,147</u>	<u>80,147</u>
Available	717,831	697,978	778,125
Allocation:			
Sidewalk Project	(100,000)	0	0
Ending Balance	<u><u>\$ 617,831</u></u>	<u><u>\$ 697,978</u></u>	<u><u>\$ 778,125</u></u>

**INFORMATION TECHNOLOGY**

Beginning Balance	123,876	140,909	157,331
Revenue	<u>52,116</u>	<u>51,422</u>	<u>75,000</u>
Available	175,992	192,331	232,331
Allocation:			
Capital Projects: Replacement of Financial Software	0	0	(185,000)
Computer Replacement/Upgrade - Townwide	(35,083)	(35,000)	(27,500)
Ending Balance	<u><u>\$ 140,909</u></u>	<u><u>\$ 157,331</u></u>	<u><u>\$ 19,831</u></u>

**TOWN OF KILLINGLY**  
**LOCAL CAPITAL IMPROVEMENT PROGRAM**

	2014-15 Actual	2015-16 Estimate	2016-17 Budget
Beginning Balance	511,623	247,781	32,404
Revenue	145,001	143,681	143,681
Available	656,624	391,462	176,085
Allocation:			
Capital Projects	(408,843)	(359,058)	(145,000)
Ending Balance	<u>\$247,781</u>	<u>\$32,404</u>	<u>\$31,085</u>

**TOWN OF KILLINGLY  
SELF-INSURED FUND**

	2014-15 Actual	2015-16 Estimate	2016-17 Budget
Beginning Balance	250,904	302,163	260,143
Revenues			
General Fund Contribution	20,000	20,000	20,000
Sewer Fund Contribution	5,000	5,000	5,000
Insurance Reimbursement	92,271	16,980	0
Expenditures	(66,012)	(84,000)	0
Ending Balance	<u>\$ 302,163</u>	<u>\$ 260,143</u>	<u>\$ 285,143</u>

This fund covers losses for both municipal and school activities which fall below the deductible levels of the Town's insurance coverage. The general liability deductible is \$2,500, property coverage deductible is \$5,000 and auto liability deductible is \$1,000.

Revenue for this fund derives from annual contributions made by the General Fund (See "Insurance" account in the "D" section of the budget) and from any insurance reimbursements received for losses in excess of deductible limits.

Expenditures represent the repair or replacement costs incurred for the losses experienced.

# TOWN OF KILLINGLY

## NATHAN PRINCE TRUST FUND

	2014-15 Actual	2015-16 Estimate	2016-17 Budget
Beginning Balance - Trust	408,866	430,782	452,782
Revenues			
Interest	21,916	22,000	22,000
Expenditures - Library Books	0	0	0
Ending Balance - Trust	<u>\$ 430,782</u>	<u>\$ 452,782</u>	<u>\$ 474,782</u>
Beginning Balance - Mandatory Distributions	96,907	118,823	106,823
Revenues			
Mandatory Distributions	22,663	18,000	18,000
Expenditures - Library Books	<u>(747)</u>	<u>(30,000)</u>	<u>(50,000)</u>
Ending Balance	<u>\$ 118,823</u>	<u>\$ 106,823</u>	<u>\$ 74,823</u>

The Nathan Prince Trust Fund is a trust administered by the Bank of America whereby one-eighth of net income is to be used for the purpose of purchasing and binding books belonging to the Library.

The Town has received mandatory distributions from the Trust each year. Expenses are for purchasing of new books for the Library.



# TOWN OF KILLINGLY

## FUEL SYSTEM FUND

---

	2014-15 Actual	2015-16 Estimate	2016-17 Budget
Beginning Balance	68,433	14,044	16,159
Revenues			
3 cents a gallon Fuel Surcharge	5,162	2,684	2,700
Expenditures- New Fuel System (Computer, Pumps)	(59,551)	(569)	0
Ending Balance	<u>\$ 14,044</u>	<u>\$ 16,159</u>	<u>\$ 18,859</u>

This fund is designated to maintain our motor fuel system including tanks, pumps, computer and software programs to keep track of department usage.

Revenue for this fund derives from a three cents a gallon fuel charge added on to the cost of product that is charged to each department every month.

Expenditures represent the repair or replacement costs incurred.

## SOLID WASTE DISPOSAL FUND

### **Explanation**

The Town operates a recycling center, waste transfer station using the services of a sub-contractor. The facility is open to permit holders Tuesday, Thursday and Saturday from 8:00 a.m. to 3:15 p.m. The Recycling Center accepts several recyclables including: newsprint and other paper products, glass, plastics, cardboard, scrap metal, batteries, anti-freeze, waste oil and numerous other items.

### **Variance**

The revenues reflect the Solid Waste Subcommittee's recommendation to increase sticker fees and institute fees for the disposal of appliances and tires. The increase in Contractual Services - Support reflects the contractual increase and the cost of a hazardous waste disposal day.

2014-15				2015-16				2016-2017			
Actual	Approved	Six Months	Estimate	REVENUE ITEM			Dept	Manager			
11,325	7,000	9,117	12,000	Commercial Waste	40801	11,500	11,500				
52,900	56,000	49,176	51,000	Residential Permit Fees	40802	52,000	52,000				
46,358	45,000	22,763	45,580	Stickers	40803	45,000	45,000				
27,977	27,000	18,865	28,200	Residential Bulky Waste	40804	28,000	28,000				
0	10,000	405	1,000	Tires	40807	1,000	1,000				
6,171	6,000	2,251	5,500	Recycling	40806	5,000	5,000				
\$144,731	\$151,000	\$102,577	\$143,280	TOTAL REVENUES			\$142,500	\$142,500			
2014-15				2015-16				2016-2017			
Actual	Approved	Six Months	Estimate	EXPENDITURES			Dept	Manager			
CONTRACTUAL SERVICES - 002											
402	2,500	2,079	2,079	Printing	50201	500	500				
122	500	462	462	Advertising	50202	500	500				
0	0	0	0	Professional Development & Affiliation	50204	0	0				
332,604	365,950	170,088	365,950	Contractual Services - Support	50208	370,032	370,032				
2,621	2,500	1,265	2,500	Contractual Services - M&E	50210	2,500	2,500				
16,024	21,000	19,597	21,000	Professional Services	50215	25,000	25,000				
\$351,773	\$392,450	\$193,491	\$391,991	TOTAL			\$398,532	\$398,532			
MATERIALS & SUPPLIES - 003											
597	150	22	150	Operating Supplies	50403	150	150				
\$597	\$150	\$22	\$150	TOTAL			\$150	\$150			
CAPITAL OUTLAY - 004											
5,641	5,641	0	5,641	Due to CNR	50507	5,641	5,641				
\$5,641	\$5,641	\$0	\$5,641	TOTAL			\$5,641	\$5,641			
\$358,011	\$398,241	\$193,513	\$397,782	TOTAL EXPENDITURES			\$404,323	\$404,323			
(\$213,280)	(\$247,241)	(\$90,936)	(\$254,502)	EXCESS OF REVENUES OVER EXPENDITURES			(\$261,823)	(\$261,823)			

**This page intentionally blank.**

**Killingly Water Pollution Control Authority  
Sewer Fund Budget FY 16-17**

**EXPENDITURES**

2014-2015 Actual	2015-2016 Approved	2015-2016 Six Months	Estimate	Object of Expenditure	Acct. #	2016-2017 Proposed
				<b>Contractual Services - 002</b>		
173	500	-	250	Printing	50201	500
160	700	-	350	Advertising	50202	700
531	700	136	500	Postage & Delivery	50203	700
277	1,000	-	500	Professional Development	50204	500
	600	-	200	Books	50206	200
72,367	155,000	6,409	155,000	Contractual Svc. - Support	50208	190,000
137,874	142,447	14,352	142,447	Contractual Svc. - Office	50209	134,248
7,915	20,000	7,621	20,000	Contractual Svc. - M&E	50210	20,000
				Contractual Svc - Sewer Line Maintenance		50,000
2,379,131	2,418,223	1,192,739	2,379,591	Professional Services	50215	2,423,450
61,348	65,944	-	65,944	Data Processing	50218	67,476
245,428	244,692	-	244,692	Debt Service Transfer	50233	243,956
334,564	439,170	51,375	437,688	Debt Service - Sewer Rplmt	50244	431,207
17,500	20,000	-	-	Debt Issuance Costs	50246	20,000
64,414	69,188	51,375	69,188	Property Insurance	50236	72,647
5,000	5,000	-	5,000	Self-Insured Contribution	50239	5,000
11,400	25,000	1,960	25,000	Contingency	50241	25,000
3,338,082	3,608,164	1,325,967	3,546,350	Total		3,685,584
				<b>Materials &amp; Supplies - 003</b>		
213	250	-	250	Office Supplies	50401	250
213	250	-	250	Total		250
				<b>Capital Outlay - 004</b>		
147,000	341,000	-	341,000	Capital Projects/Equipment	50503	282,750
163,035	152,702	-	152,702	Due to CNR Fund	50507	159,498
310,035	493,702	-	493,702	Total		442,248
3,648,330	4,102,116	1,325,967	4,040,302	Total Budget		4,128,082

**REVENUES**

2014-2015 Actual	2015-2016 Approved	2015-2016 Six Months	Estimate	Revenue	2016-2017 Proposed
3,503,640	3,703,850	2,049,188	3,703,850	Sewer Use Charges	40480 3,728,952
390,380	339,500	167,911	335,822	Special Work	40680 342,349
42,359	40,000	21,754	40,000	Use Charge Interest	40580 40,000
(403)	5,800	8,241	5,800	Interest Income/Misc.	40501 5,800
13,547	12,000	4,473	8,946	Liens	40103 10,000
(6)	1,000	-	-	Misc	40605 1,000
				Fund Balance Appropriation	-
3,949,517	4,102,150	2,251,567	4,094,418	Total Revenues	4,128,101
3,648,330	4,102,116	1,325,967	4,040,302	Expenditures	4,128,082
301,187	34	925,600	54,116	Excess Revenues over Expenditures	19

**KILLINGLY WATER POLLUTION CONTROL AUTHORITY  
CAPITAL EXPENDITURE REQUEST**

	FYE 2017	FYE 2018	FYE 2019	FYE 2020	FYE 2021
<b>Adelaide Pump Station</b>	50,000				
<b>Sewer Line Replacement</b>	117,750	100,000	100,000	100,000	100,000
<b>Facility Systems</b>	45,000	150,000			
<b>Influent Pump Upgrade</b>	25,000				
<b>Motors, VFD Drives, Mixers</b>	45,000		50,000	50,000	30,000
<b>Amount to be Added Each Year</b>	282,750	250,000	150,000	150,000	130,000