

KILLINGLY HOUSING AUTHORITY
MAPLE COURT II
DECEMBER 15, 2015
MINUTES OF REGULAR MEETING

The Meeting was called to order at 7:00 P.M. by Chairman Pappas.

1. Roll Call: Present was Roxanne Pappas, Robert Loiselle and Eileen Page. Philip Stedman and Andrea Jacobi were absent with notice. Also present was Carol Greene, Executive Director, Ed Grandelski, Town Council Liaison and David Griffiths, Town Council Chairman.
2. It was moved by Eileen Page, seconded by Robert Loiselle, to approve the minutes of the Regular Meeting of the Town of Killingly Housing Authority held on Nov. 17, 2015. The vote to approve the minutes was unanimous.
3. It was moved by Robert Loiselle, seconded by Eileen Page, to approve as presented the Treasurer's Report for Nov., 2015 for Maple Courts and Birchwood Terrace. The motion passed unanimously.
4. It was moved by Eileen Page, seconded by Robert Loiselle, to approve as presented the Treasurer's Report for Nov., 2015 for Maple Courts II. Motion was unanimously approved.
5. It was moved by Eileen Page, seconded by Robert Loiselle, to approve the Section 8 Financial and Activity Reports for Nov., 2015. Motion was unanimously approved.
6. In addition to her written report, the Executive Director informed the Board that she met with the TAG team regarding the proposed expansion of the Birchwood Terrace project. The team will review the plans for the present project and come forth with their recommendations. In addition, she requested an agenda item be added regarding the lease of a new Xerox #5335 for her office as the present copier is old and presenting problems. The Director was thanked for her report.
- 6a. Motion by Robert Loiselle, seconded by Eileen Page, to accept the Resident Service Coordinator's report as written. The motion was unanimously approved.
7. Motion by Robert Loiselle, seconded by Eileen Page, to accept the Congregate Housing Manager's report as written. Motion passed unanimously.
8. Ed Grandelski, Town Council Liaison, reported that the new council has been seated with David Griffiths elected as Chairman and Gail Pratt, Vice Chair. He advised that the Sidewalk Ordinance will be looked at during a future meeting as well as the petition to revert back to multiple voting locations. Mr. Grandelski was thanked for his report.

9. Citizen's Comments:
 - a. David Griffiths, Town Council Chairman, advised the Board that Ellis Tech recently hosted a gathering honoring 96 veterans. He requested information regarding the Housing Authority's Section 8 Program and discussed the Sidewalk Ordinance.
10. Commissioners' Comments:
 - a. A motion was made by Robert Loiselle, seconded by Eileen Page, to add agenda item 13d for discussion and possible action regarding the lease of a new Xerox copier for the office. The motion passed unanimously.
11. Communications: None
12. Old Business: None
13. New Business:
 - a. Motion by Robert Loiselle, seconded by Eileen Page, to approve the 2016 Holiday Schedule for the Housing Authority. Motion passed unanimously.
 - b. Motion by Eileen Page, seconded by Robert Loiselle, to approve the 2016 Meeting Date Schedule for the Housing Authority. Motion passed unanimously.
 - c. Motion by Robert Loiselle, seconded by Eileen Page, to approve payment of Nov., 2015 bills numbered 37556 through 37630, EFT and EFTPS for Maple Court and Birchwood Terrace and bills numbered 10591 through 10608 for Maple Court II. Motion passed unanimously.
 - d. Motion by Robert Loiselle, seconded by Eileen Page, to authorize the Executive Director to enter into a four year lease with Xerox/CBS Company for a new Xerox #5335 copier at the rate of \$229.46 per month. This cost covers all toner, parts, labor, service, installation and delivery as well as 1,000 black and white copies per month. Overages will be billed at .012 cents per copy. Motion passed unanimously.
14. Motion by Robert Loiselle, seconded by Eileen Page, to adjourn at 8:15 P.M.

Respectfully submitted,

Eileen A. Page

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Secretary