

KILLINGLY HOUSING AUTHORITY
MAPLE COURT II
DECEMBER 20, 2016
MINUTES OF REGULAR MEETING

The Meeting was called to order at 7:00 P.M. by Chairman Roxanne Pappas.

1. Roll Call: Present was Roxanne Pappas, Andrea Jacobi, Robert Loiselle and Eileen Page. Philip Stedman was absent with notice. Also present was Carol Greene, Executive Director and Ed Grandelski, Town Council Liaison.
2. It was moved by Eileen Page, seconded by Andrea Jacobi, to approve the minutes of the Regular Meeting of the Town of Killingly Housing Authority held on Nov. 15, 2016. The vote to approve the minutes was unanimous.
3. It was moved by Robert Loiselle, seconded by Eileen Page, to approve as presented the Treasurer's Report for Nov., 2016 for Maple Courts and Birchwood Terrace. The vote to accept the reports passed unanimously.
4. It was moved by Robert Loiselle, seconded by Andrea Jacobi, to approve as presented the Treasurer's Report for Nov., 2016 for Maple Courts II. Motion passed unanimously.
5. It was moved by Eileen Page, seconded by Robert Loiselle, to approve the Section 8 Financial and Activity Report for Nov., 2016. Motion was unanimously approved.
6. The Executive Director discussed the rejection for the use of Small Cities Funds by the Dept. of Housing regarding the Maple Court II expansion. An email was sent to Mary Bromm in November advising of this action. We have been contacted by Project Manager, Jackie Simpson, to set up an appointment to discuss other options after the 1st of the Year. The Director addressed the possibility of changing the time of the winter meetings from evening to afternoon. It would be necessary to add an agenda item regarding the change. The By-laws do not indicate a time for the meetings, only the specific day of the month. The Executive Director was thanked for her report.

A motion was made by Andrea Jacobi, seconded by Eileen Page, to add agenda item 13d under New Business to discuss and possible act on changing the time of the winter meetings. The motion passed unanimously.

- 6a. A motion was made by Eileen Page, seconded by Robert Loiselle, to accept the Resident Service Coordinator's report as written. Motion passed unanimously.
7. Motion by Eileen Page, seconded by Andrea Jacobi, to accept the Congregate Housing Manager's reports as written. Motion passed unanimously.
8. Ed Grandelski, Town Council Liaison, reported an ordinance was passed regarding the hiring of constables and discussed other action recently taken by the

Council. He advised that a new Tow Council member was approved, bringing the total number of members to nine. Mr. Grandelski was thanked for his report.

9. Citizen's Comments: None

10. Commissioners' Comments:

Andrea Jacobi requested the Director send a thank you letter to the Kitchen Staff for the fine job they did at the Annual Residents' Christmas Party on Dec. 2nd.

11. Communications:

Email from Ed Lachance, Dept. of Housing, rejecting the use of Small Cities Grant Funds for the Maple Court II expansion.

12. Old Business: None

13. New Business:

a. Motion by Robert Loiselle, seconded by Andrea Jacobi, to approve as presented, the 2017 Holiday Schedule for the Housing Authority. Motion passed unanimously.

b. Motion by Andrea Jacobi, seconded by Robert Loiselle, to approve as presented, the 2017 Meeting Date Schedule for the Housing Authority. Motion passed unanimously.

c. Motion by Andrea Jacobi, seconded by Eileen Page, to approve for payment of Nov., 2016 bills numbered 38575 through 38644, EFT and EFTPS for Maple Court and Birchwood Terrace and bills numbered 10846 through 10863 for Maple Court II. Motion passed unanimously.

d. Motion by Andrea Jacobi, seconded by Eileen Page, to schedule the Jan., Feb., Mar. and Dec. 2017 regular meetings at 2:00 P.M. rather than 7:00 P.M. Motion passed unanimously.

14. Motion by Eileen Page, seconded by Andrea Jacobi, to adjourn at 8:18 PM. Vote to adjourn was unanimous.

Respectfully submitted,

Eileen A. Page

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Secretary