

KILLINGLY HOUSING AUTHORITY
MAPLE COURT II
AUGUST 18, 2015
MINUTES OF REGULAR MEETING

The Meeting was called to order at 7:00 P.M. by Chairman Pappas.

1. Roll Call: Present was Roxanne Pappas, Robert Loiselle, Andrea Jacobi, and Philip Stedman. Eileen Page and Ed Grandelski were absent with notice. Also present was Carol Greene, Executive Director and John Sarantopoulos, Town Council Member.
2. It was moved by Philip Stedman, seconded by Robert Loiselle, to approve the minutes of the Regular Meeting of the Town of Killingly Housing Authority held on July, 21, 2015. The vote to approve the minutes was unanimous.
3. It was moved by Andrea Jacobi, seconded by Philip Stedman, to approve as presented the Treasurer's Report for July, 2015 for Maple Courts and Birchwood Terrace. The motion passed unanimously.
4. It was moved by Robert Loiselle, seconded by Andrea Jacobi, to approve as presented the Treasurer's Report for July, 2015 for Maple Courts II. Motion was unanimously approved.
5. It was moved by Robert Loiselle, seconded by Philip Stedman, to approve the Section 8 Financial and Activity Reports for July, 2015. Motion was unanimously approved.
6. The Executive Director advised the Board that both upgrades to the elevator have been completed. She briefly discussed the proposal from Gurney Engineering and E.D.S. Mechanical regarding the installation of filtering equipment on the Maple Court furnaces which appear as agenda item 13e. She spoke to the Board regarding a proposal from the Putnam Housing Authority regarding their Shelter Plus Care Grant. She will keep them advised of that situation. The Director was thanked for her report.
- 6a. Motion by Robert Loiselle, seconded by Philip Stedman, to accept the Resident Service Coordinator's report as written. The motion was unanimously approved.
7. Motion by Robert Loiselle, seconded by Philip Stedman, to accept the Congregate Housing Manager's report as written. Motion passed unanimously.
8. Ed Grandelski, Town Council Liaison, was absent with notice.
9. Citizen's Comments: None

10. Commissioners' Comments:

Robert Loiselle asked Council Member, John Sarantopoulos, about the motorcycle event taking place downtown Thursday, August 20, 2015. John informed him that it was being put on by the Recreation Dept. and hopefully would be an annual event.

11. Communications: None

12. Old Business: None

13. New Business:

- a. Motion by Andrea Jacobi, seconded by Philip Stedman, to approve the Administration Fund Operating Statement for Maple Court/Birchwood Terrace for year ending June 30, 2015. The program operated \$15,858.50 under budget for the year. Motion passed unanimously.
- b. Motion by Robert Loiselle, seconded by Andrea Jacobi, to approve the Administration Fund Operating Statement for Maple Court II for year ending June 30, 2015. The program operated \$6,883.03 under budget for the year. Motion passed unanimously.
- c. Motion by Robert Loiselle, seconded by Philip Stedman, to approve the Administration Fund Operating Statement – Congregate Services for Maple Court II for year ending June 30, 2015. Motion passed unanimously.
- d. Motion by Andrea Jacobi, seconded by Philip Stedman, to approve the Section 8 Financial Statement for year ending June 30, 2015. The program operated \$7,407.25 under budget for the year. Motion passed unanimously.
- e. Motion by Robert Loiselle, seconded by Philip Stedman, to increase the number of buildings involved at Maple Court from three to seven in regards to flushing the heating systems, addition of initial treatment, installation of filtering equipment and return for follow-up test/supplement due to the on-site water conditions and corrosion possibilities of the piping throughout the project. The per building cost is approximately \$1,400.00 to E.D.S. Mechanical and \$1,380.00 to Gurney Engineering. Motion passed unanimously.
- f. Motion by Andrea Jacobi, seconded by Robert Loiselle, to approve payment of July, 2015 bills numbered 37209 through 37310, EFT and EFTPS for Maple Court and Birchwood Terrace and bills numbered 10496 through 10519 for Maple Court II. Motion passed unanimously.

14. Motion by Andrea Jacobi, seconded by Philip Stedman, to adjourn at 8:00 PM.
Vote to adjourn was unanimous.

Respectfully submitted,

Carol A. Greene

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Acting Secretary