



**TOWN OF KILLINGLY, CT
OPEN SPACE LAND ACQUISITION COMMITTEE**

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Elizabeth A. Porter

Thursday, May 24, 2018

REGULAR MEETING

6:30 PM

ROOM 102

**Killingly Town Hall
172 Main St., Killingly**

MINUTES

I. Call to Order / Roll Call

Attending: Janet Hallbergh; Byron Martin; William Cheng; Elizabeth Dubofsky-Porter

Arrived at 6:36 pm – Donna Bronwell; absent w/o notification – Keith Thurlow

Also attending: Kevin Kerttula, Town Council Liaison; and Ann-Marie Aubrey, Director P&D

II. Agenda Addendum

Added to the agenda was the adoption of the January 25, 2018 minutes. Ann-Marie explained that the prior vote to adopt those minutes was not valid, as there was not a quorum to vote to adopt. William Cheng made the motion to amend the agenda to include the January 25, 2018 minutes; Byron Martin seconded the motion; no further discussion; the vote was 4 to 0; motion passed; the minutes were added to the agenda for adoption.

III. Citizen Participation – limited to three (3) minutes per speaker for an accumulated time of no more than twenty-one (21) minutes (unless extended by a majority vote of the Committee)
None

IV. Adoption of Minutes – (review/discussion/action)

A) Minutes of the January 25, 2018 meeting – Byron Martin made the motion to adopt; William Cheng seconded the motion; no further discussion; vote 4/0; the motion passed.

(Here is where Donna Bronwell entered the meeting.)

b) Minutes of the March 22, 2018 meeting – William Cheng made the motion to adopt; Elizabeth Dubofsky-Porter seconded the motion; no further discussion; vote 3 yes; 0 no; 2 abstained; motion passed.

V. Old Business- (review/discussion/action)

None

VI. New Business – (review/discussion/action)

1) Election of Officers for the upcoming year.

Janet Hallbergh turned the meeting over Ann-Marie Aubrey; Janet also explained that she was stepping down from the Chair's position and that she would not accept any nominations.

Ann-Marie called for nominations from the floor for the position of Chair. Byron Martin, Donna Bronwell and William Cheng all stated they would not accept any nominations to become Chair.

William Cheng made a motion for (nominated) Keith Thurlow to become Chair; Janet Hallbergh seconded the motion. Ann-Marie noted that Keith was not there to accept, nor deny the nomination.

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THEY HAVE NOT BEEN ADOPTED (VOTED UPON)**

There were no further nominations from the floor; there was no further discussion; vote 5/0; motion passed. Ann-Marie announced that Keith Thurlow was the new Chair.

Ann-Marie then called for nominations from the floor for the position of Vice-Chair. Janet Hallbergh made a motion for (nominated) Elizabeth Dubofsky-Porter to become the Vice-Chair; Donna Bronwell seconded. Elizabeth did accept the nomination to become Vice-Chair. There were no other nominations from the floor; there was no further discussion; vote 5/0; motion passed. Ann-Marie announced Elizabeth was the new Vice-Chair.

Ann-Marie then called for nominations from the floor for the position of Secretary. Janet Hallbergh made a motion for (nominated) Byron Martin to become the Secretary; William Cheng seconded. Byron stated he was willing to continue as Secretary. There were no other nominations from the floor; there was no further discussion; vote was 4 yes; 0 against, 1 abstained (Byron); motion passed. Ann-Marie announced Byron Martin as the new Secretary.

To assist Elizabeth Dubofsky-Porter, Janet Hallbergh agreed to continue as Chair for this last meeting.

VII. Other Discussion Items – (review/discussion/action)

1) Budget Report – The amount of money in the account is \$218,639.06.

2) Board of Recreation Report – Janet Hallbergh made the report. The Community Center is in need of overhauling, there are some major repairs that need to be accomplished. Board of Recreation; not sure how much more capital outlay is truly feasible for the Community Center; they are in the process of upgrading the electrical system at Owen Bell Park; the summer programs are filling up fast; there is a new theatre committee; all of the summer leagues are almost full.

3) Agriculture Commission Report – Byron Martin made the report. The Commission is continuing its work on the agricultural zoning regulations for the both the Town and the Borough; they hope to bring the regulations for approval to the Planning Zoning Commission (PZC) before the end of the fall; the plans for the Tomato Festival are going along, the festival is Saturday, September 8, 2018, asked if anyone knew someone that did arts and crafts as we still need to fill the vendor area; Killingly Community Garden is going well this year, they appear to have resolved some of their outstanding issues, a Garden Coordinator was hired this year to assist them.

4) Conservation Commission Report – Donna Bronwell made the report. The Commission is working on its third (3rd) "Back Roads" Tour this one is showing the various mills around town. Donna talked about various grants being offered by The Last Green Valley. She then discussed the Cat Hollow trails system, etc., and stated that once again Cat Hollow will be the site of the Commission's Walktober event.

5) Economic Development Report – William Cheng made this report. Discussed the Committee's work on trying to locate a truck driving school; would be in cooperation with QVCC; the proposed location is an area off of Louisa Viens Drive in the industrial park. Qualified drivers are in demand at many of our local businesses within the industrial park.

6) Inland Wetlands & Watercourses Commission – Elizabeth made this report. The IWWC approved the South Killingly Fire Department application to construct an addition onto the fire station; and the construction of a new home along Hartford Pike; the IWWC determined that they could not decide upon the application for a retaining wall being built in the Alexander Lake area as there is a discrepancy with regard to the regulations vs private property.

7) Planning and Zoning Commission – Ann-Marie made this report as Keith was absent. She discussed the Plan of Conservation and Development (POCD); explained what it was; what the process was that the PZC would go through to actually write the plan; and what was expected by the State regarding the whole process.

8) Citizens Report - None

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VIII. Town Council Liaison Report – (review/discussion/action)

Kevin Kerttula made this report. The Town's budget was passed on the first round, even though some services had to be cut. The Council was looking into an ordinance regarding the handling of bazaars, raffles and bingos. The State use to regulate these; but the State has now determined the individual Municipalities should, so the Council has to come up the proper ordinance/regulation.

IX. Enter into Executive Session (if needed/ review/discussion/action) – Per CT General Statutes Section 1-200(6)(D) [discussion of the selection of a site or the lease, sale or purchase of real estate... when publicity regarding such site, lease, sale, purchase, or construction would adversely impact the price of such site, lease, sale, purchase or construction until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated, or abandoned..."]

It was determined that there was no need for an executive session.

X. Next Meeting – (review/discussion/action)

The next regularly scheduled meeting is June 28, 2018 – at this time there appears there is no need for that meeting; however, the meeting will not be canceled until a week before just in case something does come up for the Committee to discuss.

It was noted that the Committee usually does not have meetings over the summer months, so maybe the next meeting may not be until September.

XI. Adjournment

A motion to adjourn was made; and the meeting adjourned at approximately 7:31 pm.

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