

TOWN OF KILLINGLY

PERMANENT BUILDING COMMISSION (PBC)

Killingly Town Hall – Town Meeting Room, 172 Main Street, Danielson, CT 06239

REGULAR MEETING MINUTES

Wednesday, July 5, 2017, 7:00 p.m.

1. Call of the Meeting and Roll Call: Chairperson Thomas Weaver called the meeting to order at 7:00 p.m.

Members Present: John Navarro, Stewart Rivers, Thomas Weaver, Kyle Zadora. **Member Absent with notification:** Marcel Lussier

Alternate Member Present: Daniel Toth. **Also Present:** Community Development Administrator, Mary Bromm

Mr. Toth was seated as a voting member.

2. Citizens Participation: None

3. Adoption of Minutes:

- a. June 7, 2017

MOTION #1 (07/05/17): made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission approve the June 7, 2017 Regular Meeting Minutes as presented

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

- b. June 21, 2017

MOTION #2 (07/05/17): made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission approve the June 21, 2017 Special Meeting Minutes as presented

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

4. Unfinished Business: This Item combines the KMS, KCS, and Goodyear Roof Replacement Projects.

CLERK OF THE WORKS PROPOSALS: The Commission reviewed the following firms:

- Pelletier Construction Management. The Commission asked various questions including, but not limited to, private and commercial roofing experience, prevailing wage, safety procedures, OSHA certifications, working schedules, and the scope of clerk of the works responsibilities. The principals responded to all questions
- CREC Expert Solutions: The Commission asked various questions including, but not limited to, private and commercial roofing experience, prevailing wage, safety procedures, OSHA certifications, working schedules, and the scope of clerk of the works responsibilities. The principals responded to all questions

MOTION #3 (07/05/17): made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission approves CREC Expert Solutions as the firm providing Clerk of the Works Services for a total price of \$50,000

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

CONTRACTOR BID PROPOSALS: The Commission reviewed all contractor proposals and associated total costs as submitted through the bidding process.

SILVER / PETRUCELLI RECOMMENDATION: The Commission reviewed correspondence from Silver / Petrucelli, dated June 30, 2017, recommending the contract for KMS be awarded to Hartford Restoration of East Hartford, the lowest responsible bidder; the contract for KCS be awarded to Greenwood Industries of Worcester, MA, the lowest responsible bidder; and the Goodyear Early Childhood Center be awarded to Imperial Company of Cromwell, the lowest responsible bidder.

a. KMS Roof Replacement Project:

MOTION #4 (07/05/17): made by Mr. Toth SECONDED BY Mr. Zadora that the Permanent Building Commission awards KMS Roof Replacement Project to Hartford Restoration in the amount of \$1,012,000

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

b. KCS Roof Replacement Project The Commission did not take action on the award for this project and would like additional time for review.

c. Goodyear School Partial Roof Replacement Project

MOTION #5 (07/05/17): made by Mr. Toth SECONDED BY Mr. Zadora that the Permanent Building Commission approves Goodyear Roof Replacement Project to Imperial Company in the amount of \$226,000

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

d. KMS Window Replacement Project: Mary Bromm indicated the EDO49 Application for funding has been submitted. A State Plan Review Meeting will be set for review of plans and specifications.

e. KMS ADA Project: Proposals from three architectural firms were provided for review.

f. KCS ADA Project: Proposals from three architectural firms were provided for review.

5. New Business: None

6. Other: None.

7. Correspondence: None

8. Council Member Reports:

9. Adjournment:

MOTION #6 (07/05/17): made by Mr. Navarro SECONDED BY Mr. Rivers that the Permanent Building Commission adjourns the meeting at 8:47 p.m.

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

Respectfully submitted

Sherry Pollard, Recording Secretary