## TOWN OF KILLINGLY PERMANENT BUILDING COMMISSION (PBC) REGULAR MEETING MINUTES Town Meeting Room Killingly Town Hall 172 Main Street Danielson, CT 06239

Wednesday, October 5, 2016, 7:00 p.m.

1. Call of the Meeting and Roll Call: Chairperson Thomas Weaver called the meeting to order at 7:00 p.m.

**Members Present**: Marcel Lussier, John Navarro, Stewart Rivers, Thomas Weaver, and Kyle Zadora. **Alternate Members Present**: Mark Dumas, Daniel Toth. **Also Present**: Town Manager Sean Hendricks, Community Development Administrator Mary Bromm and Board of Education Liaison John Burns

- 2. Citizens Participation: none
- 3. Adoption of Minutes:
  - a. July 6, 2016

**MOTION #1 (10/5/16):** made by Mr. Rivers SECONDED BY Mr. Zadora that the Permanent Building Commission approves the July 6, 2016 minutes as presented **VOICE VOTE: UNANIMOUS; MOTION CARRIED** 

4. Unfinished Business

David Stein, Silver Petrucelli & Associates, provided an informative and detailed presentation on the KMS Roof Replacement Project, KMS Window Replacement Project, KCS Roof Replacement Project, and Goodyear School Partial Roof Replacement Project.

He noted cost estimates reviewed in the following reports are "construction costs" only and do not include additional costs that may be incurred by the Town of Killingly as a result of the financial and municipal approval process.

## DOCUMENT SUBMITTALS:

Killingly Memorial School Window Evaluation and Replacement Proposal:

- Executive Summary
- Observations & Recommendations
- Estimate:
  - Opinions and Probable Construction Costs
- Environmental Report
- Window Replacement Options: Storefront System & Translucent/Wall Panel
- Schematic Drawings: Schematic Design Set & Floor Plan, Elevations, & Window Type

- Town of Killingly Schematic Roof Evaluation & Replacement Recommendations for Killingly Memorial School, Killingly Central School, and Goodyear Early Childhood Center :
  - Executive Summary
  - Observations, Roof Construction & Materials
  - Roof Construction and Materials
  - Conclusion & Roof Replacement Recommendations
  - Schedule & Cost:
    - State Grant & Reimbursement and Opinions of Probable Construction Costs
  - Roof Replacement Options:
    - Modified Bituminous Roofing System, EPDM Roofing System, & TPO Roofing Membrane

**SOLAR POWER:** Mr. Stein noted he did not address solar options including, viability, capacity, positioning, connectability, design, and installation at this point. His preference is to focus and work through the window and roof replacement portion of the project first and address solar considerations once a roofing choice has been determined.

**PBC COMMENTS**: Commission agreed to review proposals as submitted in detail with the objective of reaching a defined project scope and final cost estimate.

- 5. New Business: None
- 6. Other: None
- 7. Correspondence: none
- 8. Council Member Report: Dennis Alemain, Town Council Member, updated those in attendance on recent Town Council activities.
- 9. Adjournment

MOTION #2 (10/5/16): made by Mr. Navarro SECONDED BY Mr. Lussier that the Permanent Building Commission adjourns at 8:35 p.m. VOICE VOTE: UNANIMOUS; MOTION CARRIED

Respectfully submitted, *Sherry Pollard* Recording Secretary