

TOWN OF KILLINGLY

PERMANENT BUILDING COMMISSION (PBC)
Killingly Town Hall
172 Main Street, Danielson, CT 06239

MEETING MINUTES Wednesday, December 4, 2019 7:00 p.m.

1. Call of the Meeting and Roll Call: Chairman Tom Weaver called the meeting to order at 7:00 p.m.

Members Present: Daniel Toth, Thomas Weaver, Kyle Zadora.

Members Absent with Notification: Marcel Lussier, Stewart Rivers.

Also Present: Town Manager Mary Calorio, Community Development Administrator Mary Bromm, Town Council Liaison Kevin Kertulla, Superintendent of Schools Steven Rioux, and Project Architect Paul Jorgensen.

2. Citizens Participation: None

3. Adoption of Minutes:

- a. October 2, 2019

MOTION #1 (12/03/19): made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission approve the October 2, 2019 Meeting Minutes - as presented
VOICE VOTE: UNANIMOUS; MOTION CARRIED

- b. October 7, 2019

MOTION #2 (12/03/19): made by made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission approve the October 7, 2019 Meeting Minutes - as presented
VOICE VOTE: UNANIMOUS; MOTION CARRIED

4. Unfinished Business:

- a. **KCS ADA PROJECTS:**

Paul Jorgensen, Silver Petrucelli, was present to provide specific details about the design and associated costs for the lower level HVAC system etc.

CHANGE ORDERS:

Sarazin Change Order 14R1 - Request for Information #16 regarding HVAC Upgrades. PBC members were uncomfortable with the amount of hours anticipated for the mechanical contractor.

MOTION #3 (12/03/19): made by Mr. Toth SECONDED BY Mr. Zadora that the Permanent Building Commission approve Sarazin Change Order Request 14R1 Source RFI#16, in an amount not to exceed \$49,473.14.
VOICE VOTE: UNANIMOUS; MOTION CARRIED

Sarazin Change Orders #09, #11, #22 & #29: It was noted, Mary Bromm will review to confirm if contractor previously agreed to a 10% credit for change order #09.

MOTION #4 (12/03/19): made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission table Sarazin Change Order #09 - Chase walls at Kindergarten Bathroom \$3,303.50
VOICE VOTE: UNANIMOUS; MOTION CARRIED

MOTION #5 (12/03/19): made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission approve Sarazin Change Order #22 (add) sprinklers to closets totaling \$1,140.98

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

MOTION #6 (12/03/19): made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission approve Sarazin Change Order #11 ACT ceilings in (2) hallway closets totaling \$532.02

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

MOTION #7 (12/03/19): made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission approve Sarazin Change Order #29 Remove and replace condensate line in administrative area totaling \$7,997.85

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

b. KCS OIL TANK:

MOTION #8 (12/03/19): made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission approve payment of final bill in the amount of \$6,966.82

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

c. KMS CONCEPTUAL DESIGN: Silver Petrucelli has completed conceptual design for KMS Modular Removal / Addition Project. PBC reviewed numerous options of design. It was noted, the Superintendent of Schools is in favor of Concept Design 2.2.

MOTION #9 (12/03/19): made by Mr. Toth SECONDED BY Mr. Zadora that the Permanent Building Commission recommend Concept Design 2.2 with Cost Option 3

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

MOTION #10 (12/03/19): made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission approve to send the above recommendation MOTION #9 to Town Council for review and consideration

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

d. KMS WINDOW REPLACEMENT PROJECT:

MOTION #11 (12/03/19): made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission approve Change Order (add) window shades in the amount of \$4,227.40

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

5. New Business:

a. 2020 Meeting Dates: *Note – January 2, 2020 is a Thursday.

MOTION #12 (12/03/19): made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission approve 2020 Meeting Dates – as presented

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

6. Other:

7. Correspondence:

8. Council Member Reports: Kevin Kertulla discussed Town activities.

9. Adjournment:

MOTION #13 (12/03/19): made by Mr. Toth SECONDED BY Mr. Zadora that the Permanent Building Commission adjourns the meeting at 8:25 p.m.

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

Respectfully submitted,
Sherry Pollard, Recording Secretary