

TOWN OF KILLINGLY

**PERMANENT BUILDING COMMISSION (PBC)
Killingly Town Hall
172 Main Street, Danielson, CT 06239**

REGULAR MEETING MINUTES

Wednesday September 5, 2018, 7:00 p.m.

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1. Call of the Meeting and Roll Call: Chairman Thomas Weaver called the meeting to order at 7:00 p.m.

Members Present: Stewart Rivers, Daniel Toth, Thomas Weaver, Vice Chairman Kyle Zadora.

Member Absent: Marcel Lussier with notification

Also Present: Community Development Administrator Mary Bromm, Kevin Kerttula Town Council Liaison and John Burns Board of Education Liaison.

2. Citizens Participation: None

3. Adoption of Minutes:

- a. August 8, 2018:

MOTION #1 (09/05/18): made by Mr. Rivers SECONDED BY Mr. Toth that the Permanent Building Commission approves Meeting Minutes of August 8, 2018 as presented

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

4. Unfinished Business:

- a. **GOODYEAR EARLY CHILDHOOD CENTER ROOF REPLACEMENT PROJECT:**

Mary Bromm reported this project is complete.

MOTION #2 (09/05/18): made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission approves: 1) the final invoice for payment of the Goodyear Project TMP-069-PJFX for Imperial Roofing in the amount of \$950.00, and 2) refers the project back to the Board of Education for certification of project completion

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

- b. **KMS CEILING REPLACEMENT PROJECT:**

Mary Bromm reported the KMS roof project has been successfully completed.

MOTION #3 (09/05/18): made by Mr. Toth SECONDED BY Mr. Zadora that the Permanent Building Commission approves the final invoice for payment to Hartford Building Company in the amount of \$2,499.95, and 2) refers the project back to the Board of Education for certification of project completion

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

- c. **KILLINGLY SCHOOLS ADA PROJECT:**

Mary Bromm reported plans have been signed by Town staff and the Board of Education as required. A meeting has been scheduled with the State of Connecticut Office of School Construction Grants for plans review and approval. Once approval is obtained from the State the project will be put out to bid.

5. New Business: None
6. Other: None
7. Correspondence: None
8. Council Member Reports: Kevin Kerttula updated the Commission on Town activities.
9. Adjournment:

MOTION #4 (09/05/18): made by Mr. Zadora SECONDED BY Mr. Toth that the Permanent Building Commission adjourns the meeting at 7:35 p.m.

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

Respectfully submitted,
Sherry Pollard, Recording Secretary