

TOWN OF KILLINGLY
PERMANENT BUILDING COMMISSION (PBC)
Killingly Town Hall
172 Main Street, Danielson, CT 06239
REGULAR MEETING MINUTES
Wednesday November 7, 2018, 7:00 p.m.

1. Call of the Meeting and Roll Call: Vice Chairman Kyle Zadora called the meeting to order at 7:04 p.m.

Members Present: Marcel Lussier, Daniel Toth, Kyle Zadora

Member Absent with Notification: Stewart Rivers, Chairman Thomas Weaver

Also Present: Community Development Administrator Mary Bromm, Kevin Kerttula Town Council Liaison, and John Burns Board of Education Chair.

2. Citizens Participation: None

3. Adoption of Minutes:

- a. September 5, 2018:

MOTION #1 (11/07/18): made by Mr. Toth SECONDED BY Mr. Lussier that the Permanent Building Commission approves Meeting Minutes of September 5, 2018 as presented

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

4. Unfinished Business:

- a. **KILLINGLY SCHOOL AMERICANS WITH DISABILITY ACT (ADA) PROJECTS:** Mary Bromm reported bids opened for both Killingly Memorial School (KMS) and Killingly Central School (KCS) ADA Projects. PBC reviewed bid results for both Projects.

KMS ADA PROJECT: Project Architects **Silver Petrucelli & Associates** reviewed KMS ADA bids for evaluation and recommendation. The Architect recommended the award go to G. Donovan Associates.

MOTION #2 (11/07/18): made by Mr. Toth SECONDED BY Mr. Lussier that the Permanent Building Commission accept the Killingly Memorial School ADA Project Bid Proposal submitted by G. Donovan Associates in the amount of \$497,000

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

KCS ADA PROJECT: Project Architects **Silver Petrucelli & Associates** reviewed KMS ADA bids for evaluation and recommendation. The Architect contacted the contractor to discuss their stated numbers in detail. The contractor indicated they stand by their numbers.

NOTES:

- a. **BONDING:** ADA Projects are bonded, therefore, PBC must approve lowest responsive and responsible bidder. There was PBC consensus and understanding that the Architect's review process validates contractor responsiveness and responsibility prior to their recommendation of contractor.
 - b. **BID ALTERNATES:** Discussion took place about the possibility that add-alternates will occur on the ADA projects due to unforeseen conditions, such as, exposing of old piping and sanitary lines, etc. If replacement of these items is needed during this project, additional costs may be incurred.

MOTION #3 (11/07/18): made by Mr. Toth SECONDED BY Mr. Lussier that the Permanent Building Commission accept the Bid Proposal made by Sarazin General Contractor for the KCS ADA Project in the amount of \$395,700 (base bid) plus add alternate #1 of \$158,600 for a total contract amount of \$554,300

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

5. New Business: None
6. Other:
 - A. KMS Window Re-bid opening Tuesday, November 13, 2018, 2:00 p.m.
7. Correspondence: None
8. Council Member Reports: Kevin Kerttula updated the Commission:
 - A. Two Council Members to go to BOE Strategic Planning Committee
 - B. Town Council transferred funds to Owen Bell lighting improvements
 - C. Nine new members appointed for Charter Commission

9. Adjournment:

MOTION #4 (11/07/18): made by Mr. Toth SECONDED BY Mr. Lussier that the Permanent Building Commission adjourns the meeting at 7:41 p.m.

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

Respectfully submitted,
Sherry Pollard, Recording Secretary