

# **TOWN OF KILLINGLY**

**PERMANENT BUILDING COMMISSION (PBC)**  
**Killingly Town Hall**  
**172 Main Street, Danielson, CT 06239**

**MEETING MINUTES**  
**Wednesday, July 3, 2019, 7:00 p.m.**

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1. Call of the Meeting and Roll Call: Chairman Tom Weaver called the meeting to order at 7:00 p.m.

**Members Present:** Stewart Rivers, Thomas Weaver, Kyle Zadora.

**Members Absent:** Marcel Lussier

**Members Absent with Notification:** Daniel Toth.

**Also Present:** John Burns, Board of Education Member, Mary Bromm, Community Development Administrator

2. Citizens Participation: None

3. Adoption of Minutes:

- a. May 20, 2019

**MOTION #1 (07/03/19):** made by Mr. Rivers SECONDED BY Mr. Zadora that the Permanent Building Commission approve the May 20, 2019 Meeting Minutes as presented

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIED**

- b. June 5, 2019

**MOTION #2 (07/03/19):** made by Mr. Rivers SECONDED BY Mr. Zadora that the Permanent Building Commission approve the June 5, 2019 Meeting Minutes as presented

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIED**

4. Unfinished Business:

- a. **KHS UTILITY STUDY:**

PBC members reviewed and discussed eight proposals from engineering firms.

**MOTION #3 (07/03/19):** made by Mr. Rivers SECONDED BY Mr. Zadora that the Permanent Building Commission award the Killingly High School Utility Study Project to CPH Design Inc. in the amount of \$9,900.00

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIED**

- b. **KMS/KCS ADA PROJECTS:**

The project architect indicated additional hazardous materials abatement monitoring and associated costs are increasingly necessary because of the complexities involved in the areas concerning abatement. The original proposal from the Environmental Firm, LANGAN, was somewhat underestimated due to their limited knowledge of the building as the project scope was not yet finalized.

**MOTION #4 (07/03/19):** made by Mr. Zadora SECONDED BY Mr. Rivers that the Permanent Building Commission approves an increase to the KMS/KCS ADA Project for LANGAN in the amount of \$21,580 as follows:

KMS = \$11,000

KCS = \$11,580

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIED**

**KMS - ASBESTOS:** It has been found that the mechanical system running underground may be associated with asbestos pipes. Asbestos removal protocol can be very significant in these situations. Some associated flooring may contain asbestos tiles as well and must be removed. Due to these issues, it is anticipated the ADA projects will receive additional change orders.

**KMS - BACKSPLASH:** Mary Bromm explained there is the need to add a plastic laminate backsplash between existing window shelf and new counter in rooms E28 & E32.

**MOTION #5 (07/03/19):** made by Mr. Rivers SECONDED BY Mr. Zadora that the Permanent Building Commission approves the AG Donovan Change Order for the addition of plastic laminate back splash in the amount of \$4,152.38

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIED**

**KMS - GRILL REPLACEMENT:** PBC held discussion on Accurate Door & Window Change Order Proposal #1. There was Commission consensus to table discussion to the next meeting after additional information has been received.

5. New Business: None
6. Other: None
7. Correspondence: None
8. Council Member Reports: None
9. Adjournment:

**MOTION #6 (07/03/19):** made by Mr. Zadora SECONDED BY Mr. Rivers that the Permanent Building Commission adjourns the meeting at 7:50 p.m.

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIED**

Respectfully submitted,  
Sherry Pollard, Recording Secretary