

TOWN OF KILLINGLY
Killingly Town Hall
172 Main Street, Danielson, CT 06239

PERMANENT BUILDING COMMISSION (PBC)

REGULAR MEETING MINUTES
Wednesday, July 1, 2020
7:00 p.m.

This meeting was held in the Town Hall for members & Town Staff via Facebook live stream for public access.

1. Call of the Meeting and Roll Call: Chairman Tom Weaver called the meeting to order at 7:00 p.m.

Members Present: Marcel Lussier, Stewart Rivers, Daniel Toth, Vice Chairman Thomas Weaver, Kyle Zadora.

Also Present: Mary Bromm, Community Development Administrator, Mike Vassar, Killingly Schools Facilities Maintenance Director, Mr. Kertula, Town Council.

2. Citizens Comments: NONE

3. Approval of Minutes:

- a. June 17, 2020:

MOTION #1 (07/01/20): made by Mr. Toth SECONDED BY Mr. Rivers that the Permanent Building Commission approves the June 17, 2020 Meeting Minutes as presented

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

4. Unfinished Business:

- a. **KMS RENOVATION/ADDITION PROJECT:**

Town Council previously approved PBC's recommendation for the Killingly Memorial School Addition and returned the project to the Commission to oversee design and construction with a budget not to exceed \$16,550,000.

The Town advertised Request for Qualifications [RFQ] to design and perform construction administration services for this project. PBC received and reviewed eight responses.

It was noted, the Town Attorney advised that per Office of School Construction Grant requirements the Commission may choose up to four of the eight firms and obtain cost proposals. Additionally, the lowest bidder does not have to be chosen.

There was discussion and concern by members about the process of only choosing four firms as more than four firms appear to be qualified. So, the process of disqualifying would be difficult and under what grounds. There was review of the corresponding Connecticut State Statute that applies to this process.

MOTION #2 (07/01/20): made by Mr. Toth SECONDED BY Mr. Zadora that the Permanent Building Commission recommend interviews be scheduled for the following firms:

1. Silver Petrucelli & Associates
2. Antinozzi Associates
3. RGB Architects
4. LLB Architects

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

PBC scheduled a Special Meeting July 22, 2020, 7:00 p.m., to conduct interviews for these four firms.

5. New Business: NONE

6. Other: NONE
7. Correspondence: NONE
8. Council Member Report: Mr. Kerttula noted Town Council did not meet since the last PBC meeting
9. Adjournment:

MOTION #3 (07/01/20): made by Mr. Toth SECONDED BY Mr. Zadora that the Permanent Building Commission adjourns the meeting at 7:40 p.m.

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

Respectfully submitted,
Sherry Pollard,
Recording Secretary