

TOWN OF KILLINGLY
Killingly Town Hall
172 Main Street, Danielson, CT 06239

PERMANENT BUILDING COMMISSION (PBC)

REGULAR MEETING MINUTES

Wednesday, November 4, 2020
7:00 p.m.

This meeting was held in the Town Hall for Members & Town Staff and via Facebook live stream for public access.

1. Call of the Meeting and Roll Call: Chairman Tom Weaver called the meeting to order at 7:00 p.m.

Members Present: Marcel Lussier, Stewart Rivers, Daniel Toth, Thomas Weaver, Kyle Zadora

Also Present: Mary Bromm, Community Development Administrator, Kevin Kerttula, Town Council.
Mike Vassar, Killingly Schools Facilities Maintenance Director.

2. Citizens Participation: NONE

3. Approval of Minutes:

- a. October 7, 2020:

MOTION #1 (11/04/20): made by Mr. Lussier SECONDED BY Mr. Rivers that the Permanent Building Commission approves the October 7, 2020 Meeting Minutes - as presented
VOICE VOTE: UNANIMOUS; MOTION CARRIED

4. Unfinished Business:

- a. **KMS RENOVATION/ADDITION PROJECT:** Mary Bromm indicated the Request for Qualifications & Proposal for Construction Management at Risk Services for the Killingly Memorial School Renovation/Addition Project was slightly revised and approved by the Town Attorney and then advertised. Seven responses were received and reviewed by the Commission. The Commission will choose four of the seven contractors to interview. Cost proposals will be submitted from each firm chosen.

MOTION #2 (11/04/20): made by Mr. Rivers SECONDED BY Mr. Zadora that the Permanent Building Commission choose the following four contractors to be interviewed: 1) Gilbane, 2) Downes, 3) O&G, and 4) Shawmut
VOICE VOTE: UNANIMOUS; MOTION CARRIED

MOTION #3 (11/04/20): made by Mr. Rivers SECONDED BY Mr. Lussier that the Permanent Building Commission amend the previous motion to approve the following four contractors: 1) Gilbane, 2) Downes, 3) O&G, and 4) "Newfield"
VOICE VOTE: UNANIMOUS; MOTION CARRIED

MOTION #4 (11/04/20): made by Mr. Rivers SECONDED BY Mr. Lussier that the Permanent Building Commission approve the original MOTION as amended
VOICE VOTE: UNANIMOUS; MOTION CARRIED

5. New Business:

PBC Regular Monthly meeting of December 2, 2020 is cancelled. A Special Meeting will be held December 5, 2020, 9:00 a.m. to interview contractors and interviews and discussion will be held in Executive Session.

6. Other: NONE

7. Correspondence: NONE

8. Council Member Report:

Mr. Kertulla discussed recent Town Council activities related to COVID-19 protocols for the Town.

9. Adjournment:

MOTION #5 (11/04/20): made by Mr. Toth **SECONDED BY** Mr. Zadora that the Permanent Building Commission adjourn the meeting at 7:34 p.m.

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

Respectfully submitted,
Sherry Pollard
Recording Secretary