

**TOWN OF KILLINGLY
PERMANENT BUILDING COMMISSION (PBC)
SPECIAL MEETING MINUTES**

Killingly Town Hall
172 Main Street
Danielson, CT 06239

Wednesday, August 8, 2018, 7:00 p.m.

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1. Call of the Meeting and Roll Call: Chairperson Thomas Weaver called the meeting to order at 7:00 p.m.

Members Present: Stewart Rivers, Daniel Toth, Vice Chairman Kyle Zadora. **Members Absent:** Thomas Weaver (with notification), Marcel Lussier. **Also Present:** Community Development Administrator Mary Bromm, Board of Education liaison John Burns, Town Council Member Kevin Kerttula.

2. Citizens Participation: None

3. Adoption of Minutes:

- a. July 18, 2018

MOTION #1 (08/08/18): made by Mr. Toth SECONDED BY Mr. Rivers that the Permanent Building Commission approve the July 18, 2018 Meeting Minutes as presented

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

4. Unfinished Business:

- a. **KMS & KCS ADA Projects:**

The Town is in the process of preparing to go to the State of Connecticut Office of School Construction Grants to have plans reviewed and approved in order to go out to bid. After the PBC reviews and approves plans and specifications, plans will then be reviewed by the Building Official, Fire Marshal, Health Department, and the Town's 504 Coordinator, and finally the Board of Education. Discussion included, but was not limited to, bathroom case work, sink reconfigurations, widening of doors, entry hardware, brail signage, gym door accessibility, and lift/ramps where needed.

MOTION #2 (08/08/18): made by Mr. Toth SECONDED BY Mr. Zadora that the Permanent Building Commission approves plans, specifications, and cost estimate for the **Killingly Memorial School ADA Project**, #0690068CV, dated August 6, 2018

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

MOTION #3 (08/08/18): made by Mr. Rivers SECONDED BY Mr. Toth that the Permanent Building Commission approves plans, specifications, and cost estimate for the **Killingly Central School ADA Project**, #0690067CV, dated August 6, 2018

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

- b. Goodyear Early childhood Center Roof Replacement Project: Deferred to next meeting.
- c. KCS Oil Tank Removal/Replacement Project:

Four proposals were received: 1) Beta Group, Inc., 2) Salamone & Associates, 3) Anchor Engineering Services, and 4) Silver Petrucelli & Associates. David Capacchione, Town Engineer, has reviewed the proposals. PBC discussed accuracies and information within each proposal, experience levels, and references. It was noted, PBC is not required to choose the lowest bidder.

MOTION #4 (08/08/18): made by Mr. Rivers SECONDED BY Mr. Toth that the Permanent Building Commission award the design of the Killingly Central School Oil Tank Removal/Replacement Project to Beta Group

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

5. New Business:
6. Other:
7. Correspondence: none
8. Council Member Reports:

Kevin Kerttula noted the Town Manager's Resignation is effective August 17, 2018, the Water Pollution Control Plant Infrastructure Improvement Project bids are being reviewed and the signing of a contract is close.

MOTION #5 (08/08/18): made by Mr. Toth SECONDED BY Mr. Rivers that the Permanent Building Commission adjourns the meeting at 7:45 p.m.

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

Respectfully submitted,
Sherry Pollard
Recording Secretary