

TOWN OF KILLINGLY

PERMANENT BUILDING COMMISSION (PBC)

Killingly Town Hall – Town Meeting Room, 172 Main Street, Danielson, CT 06239

SPECIAL MEETING MINUTES

Tuesday, January 23, 2018, 7:00 p.m.

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1. Call of the Meeting and Roll Call: Chairperson Thomas Weaver called the meeting to order at 7:03 p.m.

Members Present: Stewart Rivers, Daniel Toth, Thomas Weaver, Vice Chairman Kyle Zadora, Marcel Lussier

Members Absent: None

Also Present: Community Development Administrator Mary Bromm, Assistant Building Official Tim Brennan, Board of Education Liaison John Burns, Town Council Liaisons Kevin Kertulla and David Griffiths.

2. Citizens Participation: None
3. Adoption of Minutes: None
4. Unfinished Business:

A. KMS, KCS & GOODYEAR ROOF REPLACEMENT PROJECTS:

Mr. Brennan and Ms. Bromm updated the Commission on active punch-list items for KMS, KCS & Goodyear.

KCS: It appears that all work has been completed. The architect has been contacted to do a final punchlist inspection. The inspection will also include Mr. Brennan and Mr. Susca. Mr. Brennan stated that there are two intermittent leaks that are being monitored.

KMS: It appears that all work has been completed on the roof. The contractor has obtained a warranty. The architect has been contacted to do a final punchlist inspection. The contractor has also started to complete the punchlist associated with damages caused by his work. Both the contractor and the plumber for the job want to repair the ceiling tiles in the cafeteria. Since the ceiling is now scheduled to be replaced, we will continue to tell the contractor that we are looking for a credit for the poorly replaced ceiling tiles.

GOODYEAR: The delay appears to be a metal problem that is a warranty item. Mr. Brennan stated that there are a couple of leaks associated with the contractor not finishing the job. Ms. Bromm has requested the architect schedule a meeting to begin to resolve the continuing issues with the project.

B. KMS & KCS ADA PROJECTS:

Members reviewed the revised cost proposals from Silver Petrucelli. The architect has explained the basis of the fixed fee proposal and changed the hourly rates back to the 2017 proposal rates.

MOTION #1 (1/23/18): made by Mr. Rivers SECONDED BY Mr. Lussier that the Permanent Building Commission approve the fixed fee proposal from Silver Petrucelli + Associates totaling \$27,400 for the KMS ADA Project and authorize the architect to proceed with construction documents.

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

MOTION #2 (1/23/18): made by Mr. Rivers SECONDED BY Mr. Zadora that the Permanent Building Commission approve the fixed fee proposal from Silver Petrucelli + Associates totaling \$27,400 for the KCS ADA Project and authorize the architect to proceed with construction documents.

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

- 5. New Business: None
- 6. Other: None
- 7. Correspondence: None
- 8. Council Member Reports:

Mr. Kertulla and Mr. Griffiths reported that the Town Council approved the NTE Ta agreements. In February the Council will interview for Town Attorney and consent on the Town Manager's appointment of an Assistant Town Manager. The Council also held its goal setting session and among the priorities was the development of a police commission, development of a vision committee and investigating a possible regional wash bay at the town garage.

- 9. Adjournment:

MOTION #3 (1/23/18): made by Mr. Lussier SECONDED BY Mr. Zadora that the Permanent Building Commission adjourns the meeting at 7:50 p.m.

VOICE VOTE: UNANIMOUS;

MOTION CARRIED

Respectfully submitted,
Mary Bromm,
PBC Liaison