



KILLINGLY COMMUNITY GARDEN COMMITTEE

REGULAR MEETING

WEDNESDAY, January 3rd, 2018

7:00 p.m.

Killingly Town Hall

172 Main Street, Killingly CT 06239

Room 102

Minutes

RECEIVED
TOWN CLERK, KILLINGLY, CT
2018 JAN -8 AM 9:58
Elizabeth M. Quisenberry

- I. Call to Order and Roll Call
 - A. Welcome and Introductions-Meeting called to order by chair, Wayland Leonard, at 7:14pm.
KCG: Wayland Leonard, John Colbridge, Brittany Evans, Carrie Carter, Heather Goodier.
AG: Chris Shaw (Liaison to KCG). Staff: Jonathan Blake.
- II. Approval of Minutes
 - A. November 1st, 2017-Regular Meeting-Motion made by John to table the November minutes until the February meeting, seconded by Carrie. Approved unanimously.
 - B. December 6th, 2017-Regular Meeting-Motion made by John to approve the minutes with corrections, seconded by Carrie. Approved unanimously.
- III. Citizens' Comments-Motion made by John to suspend the regular rules for Citizens' Comments, seconded by Carrie. Approved unanimously.
- IV. Ongoing Business
 - A. Garden Application/Rules-A Garden application for 2018 has been submitted to Jonathan. He will run the release by Sean. All completed applications should be turned into the Planning and Development Office. Discussion ensued regarding the current verbiage of the application. Officers will review the application, gardener requirements, and garden rules and revisit at the February meeting. Jonathan can create a working copy based on corrections sent before the next meeting. A final copy should be completed by late February.
 - B. Fundraising-The KCG account balance is \$506.81 as of December 28th, 2017, according to Town Finance. Wayland discussed possible fundraising opportunities with local businesses. Jonathan suggested possibly including verbiage on the application requesting donations to Friends of Assisi. A deposit for garden plots was discussed, but there may be finance issues. Jonathan also noted that if a fee for plots were charged, there could be waivers for low income exemptions. Carrie stated that fundraising should be

further discussed once a budget is created so that there are specific goals and an idea of how much needs to be raised.

C. Outreach-

- i. KCG Website/Facebook/Instagram-Wayland will try to create a link on the website for download of the application once it is finalized. Carrie will forward login information for the KCG Google email to Jonathan. Wayland will try to change the website settings so that emails are sent to Jonathan and the KCG Google email account. Heather asked that any pictures from past KCG events be sent to her for social media use.
- ii. Other-Carrie would like to place flyers around Town advertising the garden after the application is finalized. John C. asked about partial mailings, Jonathan will look into partial mailings through the Town but costs might prohibit.

D. 2018 Garden Year-

- i. Water Schedule-Wayland suggested a rotating schedule for executive officers. He will create a schedule or Google calendar. It will be finalized in March/April.
- ii. Other-Parts needed for the water system were discussed. Carrie and John will compile a list and send to Sam and the Town. John suggested revisiting the design of the garden and what is being grown to maximize output and increase food donations. There is currently one additional space, and a bed, available. There may also be other spaces that could be utilized in the current space. However, there are issues with wisteria. Jonathan will check with DPW to see if they have equipment that may help with the removal of it. They may be able to assist in the spring, once the greenhouse is down.

V. New Business-

- A. Carrie is meeting with a woman from Access on the 17th to speak about possible collaboration with KCG.
- B. Chris reported that Ag Commission approved funds to hire a Volunteer Coordinator. Carrie, John, and Wayland will work with Frank Anastasio, Chris, and Jonathan to create a job description. They will possibly meet on Wednesday, January 10th at 6:00, pending Frank's availability.

VI. Next Meeting – Wednesday, February 7th, 2018

VII. Adjournment-at 8:28pm upon a motion by John, seconded by Carrie. Approved unanimously.