



## Killingly Community Garden Committee

### SPECIAL MEETING

Thursday, August 10th, 2017

7:00 p.m.

Killingly Town Hall

172 Main Street, Killingly CT 06239

Room 102

RECEIVED  
TOWN CLERK, KILLINGLY, CT  
2017 AUG 14 PM 2:18  
Elizabeth M. Quisenberry

### Minutes

- I. Call to Order and Roll Call
  - A. Welcome and Introductions-Meeting called to order by chair, Wayland Leonard, at 7:11pm, with Jess Viens, Samantha Abbamonte, Brittany Evans, Jonathan Blake, and Louise Lee from the Elks in attendance.
- II. Approval of Minutes
  - A. July 13th, 2017 Special Meeting-a motion was made by Jess Viens to accept the minutes. Seconded by Sam Abbamonte. Approved unanimously.
- III. Citizens' Comments-None (Jonathan indicated that, while Robert's Rules should be followed, that a group's usual practices may take precedence in meetings. Therefore, if allowing citizens to speak freely during a meeting is the usual practice, it is an acceptable practice.)
- IV. Ongoing Business
  - A. Elks Grant/Beacon Grant/Work Days-
    1. Sam and Jonathan presented a breakdown of the monies for the grant. There was a correction needed for the "Lowe's Education" line item regarding outreach in the amount of \$83.63 for a low tunnel, bringing the current total to \$2000.47. The Town is going to purchase the 2 Lowe's shopping carts and the website. Eric and Jonathan will compare prices for the Lowe's items at two other vendors as the total is over \$300.00. They plan to pick up the order at the store once ordered online and will then bring the items to the garden shed. \$158.00 is the allocated amount for 100 pamphlets.
    2. Jess met with Tom Haliwell regarding the design of Linda's garden. He suggested miniature shrubs for the back of the garden for pollinators. He suggested 15 perennials on the ground/middle level and the clipping/edible garden in front. He provided a budget of \$510.00. The remaining \$280.00 could be used to purchase herbs or blueberry bushes. Jess will forward a copy of costs to Jonathan with a breakdown of pricing and products. This design would allow for minimal maintenance as most of the area would only need work at the beginning and end of the season. Louise asked if the planks would have to be moved to accommodate the shrubs. Jess will check with Tom Haliwell.

*A motion was made by Sam Abbamonte to approve Mr. Haliwell's garden design. Seconded by Jess Viens. Approved unanimously.*
  - Jess asked if an invoice was enough for the grant as the plants would be purchased for planting in the fall. Louise said that it was sufficient. Louise also spoke with Corey Morrison and he will deliver the soil for the beds on 8/20/17. He will also prep the walkway at that time. He may also donate the additional blocks needed. Jonathan will check with DPW regarding the key for the gate. The mulch currently in Linda's garden can be cleared out and placed on a tarp. It can be used in the back of the main garden

and walking areas. Some may go back into the garden. Tom indicated that the compost may compete with plants for nitrogen.

3. Virginia Keith may have a source for a 300 gallon water tank. The current tanks are deteriorating and collecting trash/larvae.

4. Jess reported that she saw a youth group exploring the garden.

5. Louise is looking into having boy scouts work at the garden. Youth groups need to be involved in the project as part of the grant.

6. Copy and design for the pamphlet was reviewed and discussed. Brittney worked to streamline the verbiage. Jess suggested "Grange" be changed to "Killingly Grange." Wayland noted that the Elks information needs to be added. Jonathan suggested "work days" be changed to "gardening days." A line welcoming volunteers of all skill sets will be added. Other small suggestions and corrections were made. Pictures and logos and the Town seal may be added. Various methods of contact (Facebook, website, phone) will be added. A section addressing new members, meeting times, etc. should be added. Wayland will send an electronic version to Jonathan.

7. The responsibilities of gardeners were discussed. There are requirements written on the application for a garden plot. A volunteer coordinator position will help with the organization and correspondence with gardeners. P&Z staff will accept applications and will coordinate with KCG. A sign in/sign out sheet is needed. A scale may be useful to record harvested produce amounts.

8. Adam Griffiths stated that the lilacs shrubs suggested in Linda's Garden design do sometimes grow large. He also mentioned that he has heard of issues with other groups and volunteerism, specifically the Rod and Gun Club. They have a policy of accepting donations in lieu of volunteering.

B. Other-

1. Stipend Position-Wayland reported that a stipend position may be created with funding from the Ag Commission. Jess, Wayland, and Virginia Keith would work on job description and interviews. The Ag Commission is waiting for additional information before an official vote.

2. Next workday, Sunday, August 20<sup>th</sup>, beginning at 9am. The main goals are working with Corey and the soil delivery and prep work along with general maintenance.

3. Bylaws will be on the agenda for the September meeting. Jonathan and Eric will have a working draft available. If they are available before the next meeting, Jonathan will send them to the group. There is still a question regarding election of officers should there be a resignation.

V. Next Regular Meeting – Wednesday, September 6th, 2017 at 7pm.

VI. Adjournment-at 8:08pm upon a motion by Jess Viens, seconded by Sam Abbamonte. Approved unanimously.