



TOWN OF KILLINGLY

TOWN COUNCIL

172 Main Street, Killingly, CT 06239
Tel: 860-779-5335 Fax: 860-779-5382

NOTICE OF MEETING

Killingly Town Council Organizational Meeting

Monday, December 2, 2019, 8:00 p.m.

****Please arrive by 7:45--pictures will be taken prior to the meeting****

**Town Meeting Room (Second Floor)
Killingly Town Hall, 172 Main Street, Killingly, CT 06239**

AGENDA

1. Call to Order – Town Clerk
2. Oath of Office - Town Clerk
3. Election of Chairman/Vice-Chairman
4. Discussion of appointment of Town Attorney
5. Consideration and action on a resolution appointing the Town Council's recording secretary
6. Consideration and action on a resolution establishing the date, time, and place of 2019 and 2020 regular Town Council meetings
7. Consideration and action on a resolution adopting the Town Council's Rules of Procedure
8. Discussion of Town Council liaisons to boards and commissions
10. Council Chairman Message
11. Adjournment

Agenda Item #5
Resolution #19-

RESOLUTION APPOINTING TOWN COUNCIL'S RECORDING SECRETARY

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, pursuant to Chapter V, Section 503 of the Killingly Town Charter, Elizabeth Buzalski is appointed as Council Secretary for the Killingly Town Council for the purpose of recording, in written format, the minutes of Town Council meetings, with compensation as follows:

Regular Council Meetings:	\$287.00 per meeting
Special Council Meetings:	23.50 per hour

KILLINGLY TOWN COUNCIL

Chairman

Dated at Killingly, Connecticut,
this 2nd day of December 2019

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on December 2, 2019, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

(Seal)

Agenda Item #6
Resolution #19-

**RESOLUTION ESTABLISHING DATE, TIME AND PLACE
OF 2020-2021 REGULAR TOWN COUNCIL MEETINGS**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, pursuant to Chapter V, Section 504 of the Killingly Town Charter, the date, time and place of its regular monthly meetings in 2020 and 2021 shall be as follows:

Date: Second Tuesday of each month

Time: 7:00 PM

Place: Town Meeting Room
Killingly Town Hall
172 Main Street
Killingly, CT 06239

KILLINGLY TOWN COUNCIL

Chairman

Dated at Killingly, Connecticut,
This 2nd day of December 2019

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of an resolution adopted by the Killingly Town Council at its duly called and held meeting on December 2, 2019, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

(Seal)

**Proposed TC meeting schedule
(utilizing current/historical schedule)**

01-07-20 Special Meeting
01-14-20 Regular Meeting

02-04-20 Special Meeting
02-11-20 Regular Meeting

03-03-20 Special Meeting
03-10-20 Regular Meeting

04-07-20 Special Meeting
04-14-20 Regular Meeting

05-05-20 Special Meeting
05-12-20 Regular Meeting

06-02-20 Special Meeting
06-09-20 Regular Meeting

07-07-20 Special Meeting
07-14-20 Regular Meeting

08-04-20 Special Meeting
08-11-20 Regular Meeting

09-01-20 Special Meeting
09-08-20 Regular Meeting

10-06-20 Special Meeting
10-13-20 Regular Meeting

11-03-20 Special Meeting
11-10-20 Regular Meeting

12-01-20 Special Meeting
12-08-20 Regular Meeting

01-05-21 Special Meeting
01-12-21 Regular Meeting

02-02-21 Special Meeting
02-09-21 Regular Meeting

03-02-21 Special Meeting
03-09-21 Regular Meeting

04-06-21 Special Meeting
04-13-21 Regular Meeting

05-04-21 Special Meeting
05-11-21 Regular Meeting

06-01-21 Special Meeting
06-08-21 Regular Meeting

07-06-21 Special Meeting
07-13-21 Regular Meeting

08-03-21 Special Meeting
08-10-21 Regular Meeting

09-07-21 Special Meeting
09-14-21 Regular Meeting

10-05-21 Special Meeting
10-12-21 Regular Meeting

11-02-21 Special Meeting
11-09-21 Regular Meeting

12-07-21 Special Meeting
12-14-21 Regular Meeting

** Special Town Council Meetings are held when there is business before the Council such as interviews of candidates for Town Boards and Commissions. The list of Special Town Council Meetings is not submitted to the Secretary of State and may be subject to cancellation or change.*

Agenda Item #7
Resolution #19-

**A RESOLUTION ADOPTING THE TOWN COUNCIL'S
RULES OF PROCEDURE**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, pursuant to Chapter V, Section 504 of the Killingly Town Charter, the Rules of Procedure for the Killingly Town Council in effect as of December 2, 2019, and as attached hereto and considered a part hereof as Exhibit A, shall be in effect for the ensuing two years or until further amended in accordance with Article X of said Rules or replaced.

KILLINGLY TOWN COUNCIL

Chairman

Dated at Killingly, Connecticut,
this 2nd day of December 2017

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of an resolution adopted by the Killingly Town Council at its duly called and held meeting on December 2, 2019, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

(Seal)

Agenda Item #7

AGENDA ITEM COVER SHEET

ITEM: **Consideration and action on a resolution adopting the Town Council's Rules of Procedure**

ITEM SUBMITTED BY: Mary T. Calorio, Town Manager

FOR COUNCIL MEETING OF: December 2, 2019

TOWN MANAGER APPROVAL: _____

ITEM SUMMARY: This item is to consider adopting the current Rules of Procedure until any amendments are submitted per Article X, Section 2 of this document. Article X, Section 2 states "Any amendment to these rules shall be submitted in writing at any meeting of the Council and may be adopted by the affirmative vote of not less than five (5) members at the next subsequent regular meeting of the Council."

FINANCIAL SUMMARY: N/A

STAFF RECOMMENDATION: Approval of Resolution

TOWN ATTORNEY REVIEW: N/A

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution
- Rules of Procedure (submitted under separate cover)