



# TOWN OF KILLINGLY

**TOWN COUNCIL**  
172 Main Street, Killingly, CT 06239  
Tel: 860-779-5335

**\*\*NOTICE\*\***  
**TOWN COUNCIL**  
**REGULAR MEETING**

**DATE: TUESDAY, December 10, 2019**  
**TIME: 7:00 PM**  
**PLACE: TOWN MEETING ROOM**  
**KILLINGLY TOWN HALL**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PRAYER**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 4. ROLL CALL**
- 5. ADOPTION OF MINUTES OF PREVIOUS MEETINGS**
  - a) Regular Town Council Meeting: 11/12/19
- 6. PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**
  - a) Presentation of Plaques to outgoing Councilors Jonathan Cesolini, Tammy Wakefield, Adam Griffiths, David Griffiths, Lynn LaBerge
- 7. UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
- 8. CITIZEN STATEMENTS AND PETITIONS** (individual presentations not to exceed 5 minutes)
- 9. COUNCIL/STAFF COMMENTS**
- 10. APPOINTMENTS TO BOARDS AND COMMISSIONS**
- 11. REPORTS FROM LIAISONS**
  - a) Board of Education Liaison
  - b) Borough Council Liaison
- 12. DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**
  - a) Summary Report on General Fund appropriations for Town government
  - b) System Object Based on Adjusted Budget for the Board of Education

*Edgar, 12/10/19, 7:00 PM*

2019 DEC -5 PM 3:11

RECEIVED  
TOWN CLERK, KILLINGLY, CT

**13. CORRESPONDENCE/COMMUNICATIONS/REPORTS**

- a) Town Manager Report

**14. UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION**

- a) Discussion of potential comment on the Draft Plan of Conservation and Development

**15. NEW BUSINESS**

- a) Consideration and action on a resolution to approve to extend the current Operations, Maintenance and Management Services Agreement with SUEZ for a term of two (2) years effective on July 1, 2020
- b) Consideration and action on a resolution designating the Town Manager as the Certifying Officer for the Environmental Review process
- c) Resolution opposing tolls in Connecticut

**16. COUNCIL MEMBER REPORTS AND COMMENTS**

**17. EXECUTIVE SESSION**

- a) Update on pending litigation - Brennan v. Killingly
- b) Update on pending litigation – Flexer v. Killingly

**18. ADJOURNMENT**

**Note:** Town Council meeting will be televised

**TOWN COUNCIL  
REGULAR MEETING**

**DATE:** TUESDAY, November 12, 2019

**TIME:** 7:00 P.M.

**PLACE:** TOWN MEETING ROOM  
KILLINGLY TOWN HALL

**AGENDA**

The Town Council of the Town of Killingly held a Regular Meeting on Tuesday, November 12, 2019 at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut. The agenda was as follows:

1. **CALL TO ORDER**
2. **PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS**
  - a) Special Town Council Meeting: 10/01/19
  - b) Special Town Council Meeting: 10/08/19
6. **PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**
  - a) Proclamation recognizing November 11<sup>th</sup> as Veteran's Day
  - b) Proclamation recognizing Teacher of the Year for Killingly Public Schools
  - c) Proclamation recognizing Teacher of the Year for Ellis Technical School
  - d) Proclamation recognizing Teacher of the Year for St. James School
7. **UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
8. **CITIZEN'S STATEMENTS AND PETITIONS**

Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five (45) minutes and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.
9. **COUNCIL/STAFF COMMENTS**
10. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
11. **REPORTS FROM LIAISONS**
  - a) Board of Education Liaison
  - b) Borough Council Liaison
12. **DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**
  - a) Summary Report on General Fund Appropriations for Town Government
  - b) System Object Based on Adjusted Budget for the Board of Education
13. **CORRESPONDENCE/COMMUNICATIONS/REPORTS**
  - a) Town Manager Report
  - b) Draft Plan of Conservation and Development
14. **UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION**
15. **NEW BUSINESS**
  - a) Consideration and action on a resolution to approve a collective bargaining agreement between the Town and the Killingly Public Works Employee Bargaining Unit.

RECEIVED  
 TOWN CLERK, KILLINGLY, CT  
 2019 NOV 18 AM 10:57  
 Elizabeth M. Quisenberry

indebted to those who stepped forward to defend the blessing of liberty; and

**WHEREAS**, as we reflect upon the enormous contributions made to our Country, State and Town by our veterans, we also pay tribute to those who are currently serving in our Armed Forces at home and abroad and who remain committed to sustaining this legacy of unyielding patriotism;

**NOW, THEREFORE**, the Killingly Town Council hereby recognizes November 11, 2019, as **VETERANS DAY** in the Town of Killingly, and calls this observance to the attention of all our citizens.

Presented this 11th day of November 2019 by the  
Killingly Town Council

6b. Proclamation recognizing Teacher of the Year for Killingly Public Schools  
Mr. Cesolini read the following:

**PROCLAMATION HONORING  
JEFFREY ETHIER  
KILLINGLY PUBLIC SCHOOLS  
2020 TEACHER OF THE YEAR**

**WHEREAS** Jeffrey Ethier earned his Master of Science, majoring in Music Education in 2006 from the Central Connecticut State University, and attended a comprehensive performing arts conservatory, The Hartt School, University of Hartford, and;

**WHEREAS** Jeffrey has been a music teacher for Killingly Public Schools since 2009 and also serves as Band Director, holds teacher certification not only in Connecticut, but also held certification in the states of Rhode Island and Massachusetts, and;

**WHEREAS** Jeffrey, through dedication and his love of teaching music, motivates and inspires students to deliver unforgettable performances, elevating the KHS Big Red Marching Band, Symphonic Band, Concert Chorale, and Jazz Band to receive endless awards at national competitions and festivals, and;

**WHEREAS** Jeffrey creates valuable instructional lessons, develops strong lasting relationships, encourages parent involvement, inspires student pride and confidence, teaches the significance to students the importance of connecting with community members and creates memories for students that will last a lifetime and;

**WHEREAS** Jeffrey is a master teacher who has a high level of understanding of the development of students in the music field, is an incredible leader, a mentor, a team player and is an undeniable influence behind our students' successes.

**NOW, THEREFORE, BE IT PROCLAIMED** that Jeffrey Ethier be recognized for his exemplary service, extensive experience, excellent teaching skills and for the well-earned

6d. Proclamation recognizing Teacher of the Year for St. James School  
Mr. Cesolini read the following:

**PROCLAMATION HONORING  
KAYLIE BISSONNETTE  
ST. JAMES SCHOOL  
2020 TEACHER OF THE YEAR**

**WHEREAS**, Kaylie Bissonnettete has served as a passionate teacher at St. James School for three years; and

**WHEREAS**, Kaylie is a fifth grade homeroom teacher who demonstrates Spiritual Leadership and implements the beliefs and values of the school's Mission Statement; and School Expectations for Learning; and

**WHEREAS**, Kaylie models the school's mission in her Christian values, gladly performing her duties with patience, kindness, dedication, and compassion; and

**WHEREAS**, Kaylie works diligently with other school personnel to create a positive professional environment which focuses on the needs of the students and their families, acting as the primary motivator in all circumstances and promotes collaboration between the school, home, and community; and

**WHEREAS**, Kaylie designs creative, engaging, educationally sound lessons for all her students and communicates frequently and intelligently with parents, administration, and other community members with her 'Sneak a Peek at 5<sup>th</sup> Grade' newsletters; and

**NOW, THEREFORE, BE IT PROCLAIMED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY** that Kaylie Bissonnette be publicly recognized for her exemplary service and the well-earned distinction and respect she receives from her students and colleagues as the 2020 St. James School Teacher of the Year; and

**BE IT FURTHER PROCLAIMED** that she be commended for her devotion to her students, their families, their school, and the community.

Presented this 12th day of November 2019 by the  
Killingly Town Council

7. Unfinished Business for Town Meeting Action: None

8. Citizens' Statements and Petitions:

Nancy Grandelski, 877 Upper Maple St, addressed her concerns about NECCOG Animal Control and their plans to add Norwich to their service area. She feels that they are not doing a good job with the areas already under their control and adding Norwich would only increase the problems.

9. Council/Staff Comments:

Mr. Anderson asked if we have a report from NECCOG. Town Manager Calorio said that a copy is in her report. Mr. Grandelski requested a copy of the contract with NECCOG.

10. Appointments to Boards and Commissions: None

15b. Consideration and action on a resolution authorizing 2019-2020 budgetary transfers from the Town Hall and Library Contractual Services to the Town Hall and Library Personnel appropriation for custodial services

Mr. A. Griffiths made a motion, seconded by Ms. Wakefield, to adopt the following:

**RESOLUTION TO AUTHORIZE 2019-2020 BUDGETARY TRANSFERS FROM THE TOWN HALL AND LIBRARY CONTRACTUAL SERVICES TO THE TOWN HALL AND LIBRARY PERSONNEL SERVICES APPROPRIATION FOR CUSTODIAL SERVICES**

**WHEREAS**, the Town Manager is requesting the sum of \$13,200 for custodial services for the Town Hall and Library be transferred within the Fiscal Year 2019-2020 Budget as follows:

From:	Town Hall – Contractual Services (12-50208)	\$5,400
	Library – Contractual Services (34-50208)	<u>\$7,800</u>
	Subtotal	<u>\$13,200</u>
To:	Town Hall – Labor (12-50150)	\$5,400
	Library – Regular Part-time (34-50140)	<u>\$7,800</u>
	Subtotal	<u>\$13,200</u>

**AND, WHEREAS**, the Town Manager herein certifies that said sum of \$13,200 is unencumbered within the accounts specified;

**BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY** that the sum of \$13,200 is hereby transferred as described above.

KILLINGLY TOWN COUNCIL  
Jonathan Cesolini  
Chairman

Dated at Killingly, Connecticut,  
this 12th day of November 2019

Discussion followed.

Voice vote: Majority, Mr. Grandelski opposed. Motion passed.

15c. Town Manager Evaluation

Agenda item moved to Executive Session.

15d. Consideration and action on a resolution to approve a collective bargaining agreement between the Town and the Killingly Professional Technical Employee Bargaining Unit

Mr. A. Griffiths made a motion, seconded by Ms. Wakefield, to adopt the following:

**RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN AND THE KILLINGLY PROFESSIONAL TECHNICAL EMPLOYEE BARGAINING UNIT**

**BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY** that in accordance with Connecticut General Statutes, Section 7-474, the tentative collective bargaining agreement between the Town of Killingly and the Killingly Professional Technical Employees,



# TOWN OF KILLINGLY

## FINANCE DEPARTMENT

172 Main Street, Killingly, CT 06239

Tel: 860-779-5339 Fax: 860-779-5363

## Finance Department Budget Review

November 30, 2019

To: Mary Calorio, Town Manager

### November 2019 Revenues

The Town's fiscal year 2019-2020 collections appear to be within expectations at 55.44% of the overall budget for General Town revenue. In the prior year, November 2019 revenue collections represented 53.67%. Favorable year to date receipts include revenues for property taxes, licenses, permits and charges for services. Intergovernmental grants for both Town and Education still remain to be collected, however receipts of these funds are expected in future months during the fiscal year as these items are remitted by the State at certain times throughout the fiscal year.

### November 2019 Expenditures

Budget to actual results for total Town operations and debt service expenditures are currently at 21.89% for the month of November 2019, compared to 25.91% in the prior year (November 2018). Many subscriptions and services with annual renewal become due and payable within the first few months of the fiscal year and several other services are subject to a payment schedule due in quarterly installments. To date, the Town has moved forward with many highway initiatives related to road maintenance in effort to focus on those tasks which can be completed before the winter season. As such costs related to the purchase of materials and supplies have significant utilization. As we enter the winter season, commitments have been made for purchasing winter materials and supplies such as salt and calcium. Below is a summary discussion of expenditure line items with significant year to date utilization, but remain within budgeted expectations:

1. Town Council - Contractual Services  
Year to date costs represent annual dues for the Town's memberships and affiliations which become due and payable in August for the entire fiscal year. The year to date budget to actual is consistent with expectations and the prior year.
2. Town Manager - Contractual Services  
Year to date costs represent annual dues and subscriptions for professional development and affiliations for which become due and payable in August for the entire fiscal year. The year to date budget to actual is consistent with expectations and the prior year.
3. Town Commissions & Service Agencies – Contractual Services  
Budgeted expenditures remain consistent with expectations. Year to date utilization of budget is higher than overall budget expectations due to the timing of payments due each year for the activities related to Town commissions and related service agencies.

**November 2019 Expenditures (Continued)**

4. Information Technology – Contractual Services  
Current expenditures for information technology included quarterly installments for many of the Town's IT products. Current costs to date remain with budgeted expectations.
5. Highway Maintenance- Contractual Services/Materials and supplies  
Current expenditures reflect commitments for line striping, tree removal and paving projects on various Town roadways which were conducted during the summer/fall season. These are planned initiatives reflective of what has been approved in the current year budget.
6. Highway Winter Maintenance – Materials and Supplies  
Year to date costs consist of commitments for the purchase of salt and calcium for the upcoming winter season.
7. Recreation Admin and Program - Personnel Services  
Consistent with budget expectations, year to date budget to actual includes the seasonal staff for summer programs and these costs are also consistent with the prior year.
8. Recreation Admin and Program - Contractual  
Consistent with budget expectations, year to date budget to actual includes costs related to summer programs and are consistent with the prior year.
9. Parks and Grounds – Contractual Services  
Current expenditures include services related to the fall fertilization application for the recreation fields and landscaping. These services are typically performed twice per year.
10. Public Library – Contractual Services  
Costs related to data processing are renewed annually and are within budget expectations.
11. Animal Control – Contractual Services  
Animal control services are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.
12. Human Service Subsidies  
A majority of the Town's human service subsidy contracts are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.
13. Insurance  
Insurance contracts are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.



**TOWN OF KILLINGLY**  
**Estimated Revenue Detail**  
**Monthly Report Through November, 2019**

REVENUE ITEM	Fiscal Year 2019-2020		
	Budget	November	Percent
<b>TAXES</b>			
Current Property Taxes	35,335,858	21,190,458	59.97%
Back Taxes	750,000	225,286	30.04%
Penalty Fees	11,260	2,579	22.90%
Tax Interest	360,668	83,653	23.19%
Supplemental Motor Vehicle	350,000	-	0.00%
Remediation Financing	(150,595)	-	0.00%
<b>TOTAL</b>	<b>\$36,657,191</b>	<b>\$21,501,975</b>	<b>58.66%</b>
<b>LICENSES &amp; PERMITS</b>			
Building Permits	215,000	78,120	36.33%
P&Z Permits	14,000	7,092	50.66%
Other Permits	8,000	1,880	23.50%
Airplane Tax	1,800	1,710	95.00%
<b>TOTAL</b>	<b>\$238,800</b>	<b>\$88,802</b>	<b>37.19%</b>
<b>FINES &amp; FEES</b>			
Library Fines & Fees	14,500	5,928	40.88%
Alarm Reg Fees and Fines	1,500	3,500	233.33%
Animal Control Fines & Fees	500	1,593	318.50%
<b>TOTAL</b>	<b>\$16,500</b>	<b>\$11,021</b>	<b>66.79%</b>
<b>USE OF MONEY &amp; PROPERTY</b>			
Interest Income	80,000	53,998	67.50%
Louisa E. Day Trust	60	-	0.00%
Thomas J. Evans Trust	30	-	0.00%
Communication Tower Lease	110,000	37,434	34.03%
<b>TOTAL</b>	<b>\$190,090</b>	<b>\$91,432</b>	<b>48.10%</b>
<b>STATE GRANTS IN LIEU OF TAXES</b>			
State-Owned Property	149,332	149,332	100.00%
Disability Exemption	4,162	-	0.00%
Veterans' Exemption	11,665	-	0.00%
Municipal Stabilization Grant (New)	268,063	268,063	100.00%
	<b>\$433,222</b>	<b>417,395</b>	<b>96.35%</b>
<b>OTHER STATE GRANTS</b>			
Pequot/Mohegan Fund Grant	94,184	-	0.00%
Municipal Grants - In - Aid	706,717	-	0.00%
Adult Education	104,002	72,138	69.36%
<b>TOTAL</b>	<b>\$904,903</b>	<b>\$72,138</b>	<b>7.97%</b>

**TOWN OF KILLINGLY**  
**Estimated Revenue Detail**  
**Monthly Report Through November, 2019**

REVENUE ITEM	Fiscal Year 2019-2020		
	Budget	November	Percent
<b>CHARGES OF SERVICE</b>			
Community Development	100,000	16,942	16.94%
Town Clerk	166,000	76,692	46.20%
Conveyance Tax	200,000	144,121	72.06%
Elderly Housing - Sewer PILOT	20,939	-	0.00%
Recreation	124,500	32,810	26.35%
District Collections	15,275	6,336	41.48%
<b>TOTAL</b>	<b>626,714</b>	<b>276,901</b>	<b>44.18%</b>
<b>OTHER REVENUES</b>			
Miscellaneous	50,000	91,216	182.43%
Sewer Assessment Fund	15,000	-	0.00%
Sewer Operating Fund	1,231,695	-	0.00%
PILOT - Telecommunications	50,000	-	0.00%
School Capital Contribution	267,579	4,574	1.71%
<b>TOTAL</b>	<b>1,614,274</b>	<b>95,790</b>	<b>5.93%</b>
<b>GENERAL TOWN REVENUE</b>	<b>\$40,681,694</b>	<b>\$22,555,453</b>	<b>55.44%</b>
<b>SCHOOL</b>			
Educational Cost Sharing	15,245,633	3,811,408	25.00%
Vocational Agriculture	645,347	334,722	51.87%
Tuition:			
Regular	1,548,612	528,558	34.13%
Special Ed-Voluntary	200,000	-	0.00%
Vocational-Agriculture	818,760	246,310	30.08%
F-1 Tuition Student	310,460	78,000	0.00%
<b>TOTAL</b>	<b>\$18,768,812</b>	<b>\$4,998,998</b>	<b>26.63%</b>
Fund Balance	300,000	-	0.00%
<b>TOTAL REVENUES</b>	<b>59,750,506</b>	<b>27,554,451</b>	<b>46.12%</b>

**TOWN OF KILLINGLY**  
**Estimated Expenditure Summary**  
**Monthly Report Through November, 2019**

Expenditure	Fiscal Year			Percent
	Budget	Transfers	November	
<b>GENERAL GOVERNMENT</b>				
Town Council				
Personnel Services	11,100	-	1,688	15.20%
Contractual Services	34,100	-	14,159	41.52%
Materials and Supplies	1,000	-	87	8.75%
<b>Total</b>	<b>\$46,200</b>	<b>\$0</b>	<b>\$15,934</b>	<b>34.49%</b>
Town Manager				
Personnel Services	263,300	-	83,862	31.85%
Contractual Services	27,300	-	12,684	46.46%
Materials and Supplies	2,500	-	268	10.71%
<b>Total</b>	<b>\$293,100</b>	<b>\$0</b>	<b>\$96,814</b>	<b>33.03%</b>
Legal Services				
Contractual Services	79,200	-	28,010	35.37%
<b>Total</b>	<b>\$79,200</b>	<b>\$0</b>	<b>\$28,010</b>	<b>35.37%</b>
Town Clerk				
Personnel Services	156,940	-	57,435	36.60%
Contractual Services	30,100	-	9,297	30.89%
Materials and Supplies	1,800	-	845	46.94%
<b>Total</b>	<b>\$188,840</b>	<b>\$0</b>	<b>\$67,577</b>	<b>35.79%</b>
Finance				
Personnel Services	231,840	-	87,211	37.62%
Contractual Services	54,650	-	2,088	3.82%
Materials and Supplies	1,700	-	519	30.54%
<b>Total</b>	<b>\$288,190</b>	<b>\$0</b>	<b>\$89,818</b>	<b>31.17%</b>
Assessor				
Personnel Services	173,455	-	61,783	35.62%
Contractual Services	7,560	-	1,545	20.44%
Materials and Supplies	1,500	-	325	21.66%
<b>Total</b>	<b>\$182,515</b>	<b>\$0</b>	<b>\$63,653</b>	<b>34.88%</b>
Revenue Collection				
Personnel Services	188,140	-	68,942	36.64%
Contractual Services	35,500	-	4,125	11.62%
Materials and Supplies	2,300	-	544	23.67%
<b>Total</b>	<b>\$225,940</b>	<b>\$0</b>	<b>\$73,611</b>	<b>32.58%</b>
Registration/Elections				
Personnel Services	56,065	-	11,331	20.21%
Contractual Services	16,450	-	4,169	25.34%
Materials and Supplies	500	-	170	33.99%
<b>Total</b>	<b>\$73,015</b>	<b>\$0</b>	<b>\$15,670</b>	<b>21.46%</b>

**TOWN OF KILLINGLY**  
**Estimated Expenditure Summary**  
**Monthly Report Through November, 2019**

Expenditure	Fiscal Year			
	Budget	Transfers	November	Percent
<b>Town Comm. &amp; Service Agencies</b>				
Contractual Services	72,214	-	40,183	55.64%
<b>Total</b>	<b>\$72,214</b>	<b>\$0</b>	<b>\$40,183</b>	<b>55.64%</b>
<b>Planning and Development</b>				
Personnel Services	237,275	-	84,937	35.80%
Contractual Services	6,210	-	899	14.48%
Materials and Supplies	1,100	-	605	55.02%
<b>Total</b>	<b>\$244,585</b>	<b>\$0</b>	<b>\$86,442</b>	<b>35.34%</b>
<b>Information Technology</b>				
Contractual Services	193,000	-	96,665	50.09%
<b>Total</b>	<b>\$193,000</b>	<b>\$0</b>	<b>\$96,665</b>	<b>50.09%</b>
<b>Town Hall Building</b>				
Contractual Services	86,880	-	26,000	29.93%
Materials and Supplies	2,700	-	236	8.76%
Capital Outlay	11,006	-	-	0.00%
<b>Total</b>	<b>\$100,586</b>	<b>\$0</b>	<b>\$26,236</b>	<b>26.08%</b>
<b>Economic Development</b>				
Personnel Services	129,205	-	47,061	36.42%
Contractual Services	7,700	-	240	3.12%
Materials and Supplies	500	-	110	21.97%
<b>Total</b>	<b>\$137,405</b>	<b>\$0</b>	<b>\$47,411</b>	<b>34.50%</b>
<b>Highway Division Supervision</b>				
Personnel Services	222,910	-	64,323	28.86%
Contractual Services	11,000	-	2,205	20.05%
Materials and Supplies	750	-	253	33.77%
Capital Outlay	7,313	-	-	0.00%
<b>Total</b>	<b>\$241,973</b>	<b>\$0</b>	<b>\$66,782</b>	<b>27.60%</b>
<b>Engineering</b>				
Personnel Services	332,510	-	98,737	29.69%
Contractual Services	16,000	-	742	4.64%
Materials and Supplies	8,700	-	2,735	31.44%
Capital Outlay	11,074	-	-	0.00%
<b>Total</b>	<b>\$368,284</b>	<b>\$0</b>	<b>\$102,214</b>	<b>27.75%</b>
<b>Central Garage</b>				
Personnel Services	225,470	-	75,025	33.27%
Contractual Services	126,700	-	28,757	22.70%
Materials and Supplies	286,000	-	87,023	30.43%
Capital Outlay	6,067	-	-	0.00%
<b>Total</b>	<b>\$644,237</b>	<b>\$0</b>	<b>\$190,804</b>	<b>29.62%</b>
<b>Highway Maintenance</b>				
Personnel Services	821,000	-	278,136	33.88%
Contractual Services	54,250	-	15,552	28.67%
Materials and Supplies	316,000	-	233,487	73.89%
Capital Outlay	331,738	-	-	0.00%
<b>Total</b>	<b>\$1,522,988</b>	<b>\$0</b>	<b>\$527,175</b>	<b>34.61%</b>

**TOWN OF KILLINGLY**  
**Estimated Expenditure Summary**  
**Monthly Report Through November, 2019**

Expenditure	Fiscal Year			
	Budget	Transfers	November	Percent
<b>Highway Winter Maintenance</b>				
Personnel Services	115,000	-	-	0.00%
Contractual Services	9,000	-	-	0.00%
Materials and Supplies	294,500	-	154,969	52.62%
<b>Total</b>	<b>\$418,500</b>	<b>\$0</b>	<b>\$154,969</b>	<b>37.03%</b>
<b>Recreation Admin. &amp; Program</b>				
Personnel Services	387,710	-	174,422	44.99%
Contractual Services	52,500	-	33,130	63.11%
Materials and Supplies	20,750	-	4,029	19.42%
Capital Outlay	3,053	-	0	0.00%
<b>Total</b>	<b>\$464,013</b>	<b>\$0</b>	<b>\$211,582</b>	<b>45.60%</b>
<b>Parks and Grounds</b>				
Personnel Services	158,675	-	66,424	41.86%
Contractual Services	54,620	-	24,337	44.56%
Materials and Supplies	42,900	-	13,413	31.27%
Capital Outlay	17,713	-	-	0.00%
<b>Total</b>	<b>\$273,908</b>	<b>\$0</b>	<b>\$104,174</b>	<b>38.03%</b>
<b>Public Library</b>				
Personnel Services	411,368	-	141,148	34.31%
Contractual Services	141,850	-	76,971	54.26%
Materials and Supplies	10,750	-	2,899	26.96%
Capital Outlay	2,301	-	-	0.00%
<b>Total</b>	<b>\$566,269</b>	<b>\$0</b>	<b>\$221,018</b>	<b>39.03%</b>
<b>Civic &amp; Cultural Activities</b>				
Contractual Services	3,500	-	-	0.00%
<b>Total</b>	<b>\$3,500</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>Community Center</b>				
Personnel Services	17,500	-	5,868	33.53%
Contractual Services	78,000	-	19,077	24.46%
Materials and Supplies	9,000	-	1,706	18.95%
<b>Total</b>	<b>\$104,500</b>	<b>\$0</b>	<b>\$26,650</b>	<b>25.50%</b>
<b>Other Town Buildings</b>				
Contractual Services	15,080	-	5,184	34.37%
Materials and Supplies	750	-	-	0.00%
<b>Total</b>	<b>\$15,830</b>	<b>\$0</b>	<b>\$5,184</b>	<b>32.75%</b>
<b>Building Safety &amp; Inspections</b>				
Personnel Services	258,160	-	79,801	30.91%
Contractual Services	6,350	-	1,021	16.08%
Materials and Supplies	1,950	-	348	17.85%
Capital Outlay	13,924	-	-	0.00%
<b>Total</b>	<b>\$280,384</b>	<b>\$0</b>	<b>81,170</b>	<b>28.95%</b>
<b>Animal Control</b>				
Contractual Services	54,092	-	13,523	25.00%
Materials and Supplies	60	-	-	0.00%
<b>Total</b>	<b>\$54,152</b>	<b>\$0</b>	<b>13,523</b>	<b>24.97%</b>

**TOWN OF KILLINGLY**  
**Estimated Expenditure Summary**  
**Monthly Report Through November, 2019**

Expenditure	Fiscal Year 2019-20			
	Budget	Transfers	November	Percent
Law Enforcement				
Personnel Services	334,500	-	62,123	18.57%
Contractual Services	711,610	-	24,088	3.38%
Materials and Supplies	13,000	-	2,294	17.65%
Capital Outlay	25,500	-	-	0.00%
<b>Total</b>	<b>\$1,084,610</b>	<b>\$0</b>	<b>\$88,505</b>	<b>8.16%</b>
Community Development				
Personnel Services	163,270	-	57,597	35.28%
Contractual Services	11,450	12,000	9,727	41.48%
Materials and Supplies	1,150	-	200	17.37%
<b>Total</b>	<b>\$175,870</b>	<b>\$12,000</b>	<b>\$67,524</b>	<b>35.94%</b>
Human Service Subsidies				
Contractual Services	469,173	5,000	230,975	48.71%
<b>Total</b>	<b>\$469,173</b>	<b>\$5,000</b>	<b>\$230,975</b>	<b>48.71%</b>
Employee Benefits				
Contractual Services	1,592,850	-	198,341	12.45%
<b>Total</b>	<b>\$1,592,850</b>	<b>\$0</b>	<b>\$198,341</b>	<b>12.45%</b>
Insurance				
Contractual Services	725,000	-	324,559	44.77%
<b>Total</b>	<b>\$725,000</b>	<b>\$0</b>	<b>\$324,559</b>	<b>44.77%</b>
Special Reserves & Programs				
Contractual Services	352,000	(17,000)	44,400	13.25%
<b>Total</b>	<b>\$352,000</b>	<b>(\$17,000)</b>	<b>\$44,400</b>	<b>13.25%</b>
<b>General Town Operating Expenditures</b>	<b>\$11,482,831</b>	<b>\$0</b>	<b>\$3,407,573</b>	<b>29.68%</b>
Debt Service	3,508,900	-	30,301	0.86%
<b>Total</b>	<b>\$3,508,900</b>	<b>\$0</b>	<b>\$30,301</b>	<b>0.86%</b>
Solid Waste Disposal Fund Subsidy	321,191	-	-	0.00%
	321,191	\$0	\$0	0.00%
Due To CNR Education	291,978	-	-	0.00%
	291,978	\$0	\$0	0.00%
Teachers Retirement	98,333	-	-	0.00%
	98,333	\$0	\$0	0.00%
<b>TOTAL OPERATIONS &amp; DEBT SERVICE</b>	<b>\$15,703,233</b>	<b>\$0</b>	<b>\$3,437,874</b>	<b>21.89%</b>
General Fund - Education	44,047,273	-	4,776,876	10.84%
	44,047,273	\$0	\$4,776,876	10.84%
<b>Total Expenditures</b>	<b>\$59,750,506</b>	<b>\$0</b>	<b>\$8,214,749</b>	<b>13.75%</b>

MEMO: Steve Rioux, Superintendent of Schools  
FROM: Christine Clark, Manager of Business Affairs  
RE: Monthly Financial Report (October 2019)  
DATE: November 8, 2019

Attached please find the financial report for the month of October, the fourth month of fiscal year 2019-2020, which reflects expenditures and encumbrances of \$16,304,607 or 37.02% of the \$44,047,273 budget.

1. **BUDGET STATUS:** Most budget accounts are at expected levels for this point in time. Overall, salaries are currently projected within budget, however, they bear watching since the significant positive balances of prior years' do not exist. A full analysis of student outplacements and their projected impact on the budget is pending and expected for the November monthly financial report.

**SALARIES:**

The expenditures include nine payroll periods (out of 26) or 34.6% for our full year (twelve month) employees. Salary accounts for Central Administration (5111), School Administration (5112), and Finance/HR/Computer (5114) are at the expected expenditure levels.

Analysis of the Teachers' Salaries (5113) accounts as of 10/31/19 shows a preliminary budget surplus of approximately \$197K. Most of the teaching positions have been filled. Changes to the anticipated balance for vacancies due to FMLA leaves and replacements will continue throughout the year.

Secretarial/Clerical (5121), Operations & Maintenance (5124), and Computer Maintenance (5131) salaries have yet to be projected since the collective bargaining agreement between Killingly Board of Education and AFSCME Local 1303-149 of Council #4 expired June 30, 2019 and is pending ratification by the Board of Education on November 13, 2019. Current expenditures are based on 2018-2019 rates and conditions. Financial impact for 2019-2020 will be determined when retroactive payments are made.

A current projection of Para-Professional (5122) salaries exceeds the budget in total by approximately \$(85,000). The projection includes the additional 4 full-time and 4 part-time para-professionals approved in September for special education programs. Six of the positions were filled as of the end of October. These additions account for the majority of the budget line item deficit. The projection also includes two part-time positions

expected to be funded by the Primary Mental Health (PIXI) grant, which has not yet been awarded. If received, it will return \$20,000 to the budget.

Medical/Health (5123) salaries are projected to exceed the budget in total by approximately \$(41,000) as of the end of October for the addition of a 1:1 nurse for a special education student. The need was not anticipated during the 2019-2020 budget preparation process.

Operations & Maintenance (5124) salaries- as of 10/31/19 there is one part-time vacant position that will result in some budget savings. Also, workers' compensation reimbursement of \$6,300 has been received to offset salaries paid.

**BENEFITS:**

H S A Contributions (5212)- As of the end of September all H.S.A. account holders have received 50% of their annual contributions, with the exception of bus drivers and mechanics who receive their contributions throughout the course of the year. The current collective bargaining unit agreement for the custodians, secretaries, et al. requires 50% of the annual contribution to the health savings accounts to be deposited in July with the remaining 50% to be deposited in January 2020. Agreements for the administrators, supervisors, paraprofessionals, nurses, and teachers call for 50% of the annual contribution to be made in September and 50% in January. However, expenditures as of 10/31/19 may not represent exactly 50% of the total contributions, since new hires may not have established their H.S.A. accounts. Contributions will continue to be made as the accounts are opened.

Disability Insurance (5217)- The full year premium for the Board of Education's share (66%) of administrator disability insurance has been encumbered.

HRA Funding (5218)- Health Reimbursement Account (HRA) funding provides for employees enrolled in high-deductible health plans who are also covered by Medicare and unable to benefit from the tax advantages of the Health Savings Account (H S A). In lieu of the 50% funding of the health plan deductible, health expenditures up to the annual contribution amount are paid through an administrative service agreement with Stirling Benefits. Due to unanticipated participants ineligible for H S A funding, there is a potential \$4,000 budget deficit in this line item.

Workers' Compensation (5260)- The full year premium has been encumbered for 2019-2020. The only change expected to this account would be any additional premium associated with adjustments from the 2018-2019 payroll audit.

**OTHER:**

Pupil Transportation (5510)- Payments to outside transportation providers have almost exhausted the line item budget of \$20,000. Transportation staffing issues remain a



challenge requiring the outsourcing for several regular education runs. While the transportation needs were budgeted, the extent of outsourcing was not anticipated. We continue to seek efficiencies through coverage with our available resources. The financial impact is difficult to project, but any line item deficit in pupil transportation should be offset with some savings in driver salaries, related taxes and motor fuel.

Tuition (5560)- Tuition based on October 1 enrollment has been projected to total \$396,284 for three magnet schools, including Eastconn's Quinebaug Middle College, Arts at the Capitol Theater, and Windham's CH Barrows STEM. Included are the base tuition charges and additional charges for special education and related services. The current projection results in a line item deficit of \$(9,006). Any changes in enrollment and services throughout the year will impact the projection.

Local and Agency Placement Tuition (5561) and (5562)- October was a very active month for recording student outplacements. Local and agency outplacements per the October 31 report reflect balances of \$(816,107) and \$265,146 respectively. A full analysis of student outplacements and their projected impact on the budget is in progress and expected for the November monthly financial report.

Vehicles (5732)- A 2019 Ford Transit cargo van was purchased for Operations & Maintenance as budgeted. No other expenditures are expected from this account.

2. **BUDGET TRANSFERS:** No transfers in excess of \$10,000 requiring BOE approval were made during the month. The following transfers were approved during October:

From: 100-120-20-24000-5890 KIS Other Objects	\$	150.00
To: 100-120-20-24000-5330 KIS Professional/Technical Services	\$	150.00

To transfer KIS Administrative funds for presenter fee for staff professional development

From: 100-110-10-24000-5612 KHS Instructional Supplies	\$	370.00
To: 100-110-10-24000-5730 KHS Non-Instructional Equipment	\$	370.00

To transfer KHS Administrative funds for purchase of whiteboard for conference room

From: 100-140-00-12000-5326 PPS Testing \$ 4,920.00  
To: 100-140-00-10000-5440 PPS Rentals Regular Education \$ 3,480.00  
To: 100-140-00-12000-5440 PPS Rentals Special Education \$ 1,440.00

To transfer PPS funds for the rental of assistive hearing devices (FM equipment) for four students

From: 100-110-10-24000-5642 KHS Library Books/Periodicals \$ 580.00  
To: 100-110-10-24000-5730 KHS Non-Instructional Equipment \$ 580.00

To transfer KHS funds for the purchase of a storage cabinet for the Athletic Director's office

From: 100-110-10-13700-5731 KHS Extracurricular Instructional Equipment \$ 573.29  
To: 100-110-10-13700-5730 KHS Non-Instructional Equipment \$ 573.29

To transfer KHS Extracurricular funds for the purchase of a second storage cabinet for the Athletic Director's office

From: 100-115-15-10160-5440 Ag-Ed Rentals \$ 50.00  
To: 100-115-15-10160-5550 Ag-Ed Printing & Binding \$ 50.00

To transfer Ag-Ed funds for Open House postcard printing and mailing

From: 100-140-00-12000-5731 PPS Instructional Equipment \$ 750.00  
To: 100-140-00-12000-5440 PPS Rentals \$ 750.00

To transfer PPS funds for the rental of a hydraulic patient lift for a special education student

From: 100-120-20-10050-5612 KIS Instructional Supplies \$ 530.42  
To: 100-120-20-10050-5731 KIS Instructional Equipment \$ 530.42

To transfer KIS Language Arts funds for the purchase of two horseshoe tables for Reader's Workshop

From: 100-170-70-26000-5613 O/M Custodial/Maintenance Supplies \$ 7,500.00  
From: 100-110-10-24000-5612 KHS Instructional Supplies \$ 2,000.00  
To: 100-110-10-13700-5612 KHS Instructional Supplies \$ 9,500.00

To transfer Operations/Maintenance and KHS Administrative funds for the purchase of varsity and junior varsity athletic uniform replacements to reflect new design

From: 100-110-10-10110-5731 KHS Instructional Equipment \$ 100.00  
To: 100-110-10-10110-5641 KHS Textbooks \$ 100.00

To transfer KHS Math funds for the purchase of the teacher's edition of a Calculus textbook

From: 100-150-00-22300-5731 IT Instructional Equipment \$ 2,698.00  
To: 100-150-00-22300-5430 IT Repairs & Maintenance Services \$ 2,698.00

To transfer IT department funds for the installation of an interactive television

From: 100-125-25-10000-5330 KMS Professional/Technical Services \$ 1,000.00  
From: 100-125-25-24000-5550 KMS Printing & Binding \$ 600.00  
To: 100-125-25-10150-5612 KMS Instructional Supplies \$ 1,600.00

To transfer KMS funds for the purchase of Social Studies curriculum materials for grade 3

From: 100-125-25-10130-5612 KMS Instructional Supplies \$ 405.00  
To: 100-125-25-10130-5420 KMS Contracted Maintenance Services \$ 405.00

To transfer KMS funds for subscriptions for BrainPop and BrainPop Jr. for use in Science programs

From: 100-110-10-10040-5612 KHS Instructional Supplies \$ 1,385.00  
To: 100-110-10-10040-5550 KHS Printing & Binding \$ 1,385.00

To transfer KHS Career Education department funds for printing of Career Pathways brochures

3. **2018-2019 STATUS:** As of 10/31/19 there are seven outstanding purchase orders totaling \$103,581 that remain open from fiscal year 2018-2019. Four of the open purchase orders involve replacement athletic uniforms that are in process, pending design decisions. During September 2019, we received a refund check for tuition paid in 2018-2019 for a student outplaced by the Department of Children and Families (DCF). The responsibility for the student changed from Killingly to another town during 2018-2019 resulting in a refund to Killingly of \$80,593.08. These funds will be returned to the Town's fund balance as unexpended funds.

4. **SUBSTANTIAL DONATIONS:** In accordance with BOE policy, the following substantial donations were received during September and October 2019:

KHS Video Tech-KTV \$1,000.00	Drock Trucking	Corporate Sponsor
KHS Video Tech-KTV \$ 500.00	Gerardi Insurance	Corporate Sponsor
KHS Video Tech-KTV \$1,000.00	RB Greene Trucking	Corporate Sponsor
KHS Video Tech \$1,800.00	Trumpeteers Christian Ministry	Video Project
KHS Baseball/Softball \$2,349.99	Ed Desaulnier	Donation

If you have any questions or would like to discuss this report, please let me know.

# Killingly Public Schools System Object

Report # 91985

Statement Code: Sys Object

Account Number / Description	Adopted Budget		Transfers		Revised Budget		Encumbrances		Requisitions		Expenditures		Amount Remaining		Percent Expended
	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019		
5111 Central Administration	\$336,305.00	\$0.00	\$0.00	\$0.00	\$336,305.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$115,897.16	\$220,497.84		34.44%	
5112 School Administration	\$1,737,408.21	\$0.00	\$0.00	\$0.00	\$1,737,408.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$612,711.24	\$1,124,696.97		35.27%	
5113 Teachers' Salaries	\$15,240,569.58	\$0.00	\$0.00	\$0.00	\$15,240,569.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,084,216.10	\$12,156,353.48		20.24%	
5114 Finance/HR/Computer	\$376,440.14	\$0.00	\$0.00	\$0.00	\$376,440.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$128,997.26	\$247,442.88		34.27%	
5115 Tutoring	\$122,120.00	\$0.00	\$0.00	\$0.00	\$122,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,922.00	\$104,198.00		14.68%	
5119 Co-Curricular Stipends	\$323,253.34	\$0.00	\$0.00	\$0.00	\$323,253.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,079.69	\$275,173.65		14.87%	
5120 Non-Certified Salaries	\$164,861.28	\$0.00	\$0.00	\$0.00	\$164,861.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,434.58	\$132,426.70		19.67%	
5121 Secretarial/Clerical	\$1,176,668.43	\$0.00	\$0.00	\$0.00	\$1,176,668.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$413,145.40	\$763,523.03		35.11%	
5122 Para-Professionals	\$2,212,933.11	\$0.00	\$0.00	\$0.00	\$2,212,933.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$474,319.16	\$1,738,613.95		21.43%	
5123 Medical/Health	\$446,000.01	\$0.00	\$0.00	\$0.00	\$446,000.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$94,797.55	\$351,202.46		21.26%	
5124 Operations & Maintenance	\$1,687,893.34	\$0.00	\$0.00	\$0.00	\$1,687,893.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$548,396.38	\$1,139,496.96		32.49%	
5125 Transportation	\$1,088,938.92	\$0.00	\$0.00	\$0.00	\$1,088,938.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$277,546.90	\$811,392.02		25.49%	
5126 Substitutes	\$381,869.00	\$0.00	\$0.00	\$0.00	\$381,869.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,223.64	\$330,645.36		13.41%	
5127 Student Services	\$18,100.00	\$0.00	\$0.00	\$0.00	\$18,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,142.74	\$10,957.26		39.46%	
5128 Temporary	\$150,700.00	\$0.00	\$0.00	\$0.00	\$150,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,689.71	\$119,010.29		21.03%	
5130 Overtime	\$178,000.00	\$0.00	\$0.00	\$0.00	\$178,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,879.41	\$128,120.59		28.02%	
5131 Computer Maintenance	\$207,690.00	\$0.00	\$0.00	\$0.00	\$207,690.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,366.80	\$141,323.20		31.95%	

# Killingly Public Schools System Object

Report # 91985

Account Number / Description	Adopted Budget 7/1/2019 - 6/30/2020	Transfers 7/1/2019 - 6/30/2020	Revised Budget 7/1/2019 - 6/30/2020	Encumbrances 7/1/2019 - 10/31/2019	Requisitions	Expenditures 7/1/2019 - 10/31/2019	Amount Remaining 7/1/2019 - 10/31/2019	Percent Expended
5200 Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5210 Health/Dental Insurance	\$5,647,213.06	\$0.00	\$5,647,213.06	\$0.00	\$0.00	\$1,709,211.33	\$3,938,001.73	30.27%
5212 HSA Contributions	\$447,100.00	\$0.00	\$447,100.00	\$0.00	\$0.00	\$201,100.00	\$246,000.00	44.98%
5213 Life Insurance	\$27,326.78	\$0.00	\$27,326.78	\$0.00	\$0.00	\$8,762.83	\$18,563.95	32.07%
5214 Benefits- Early Retirees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5215 Post-Employment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5217 Disability Insurance	\$6,564.96	\$0.00	\$6,564.96	\$4,349.52	\$0.00	\$2,174.76	\$40.68	99.38%
5218 HRA Funding	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$136.47	\$863.53	13.65%
5220 FICA	\$418,974.36	\$0.00	\$418,974.36	\$0.00	\$0.00	\$111,616.25	\$307,358.11	26.64%
5225 Medicare	\$367,671.93	\$0.00	\$367,671.93	\$0.00	\$0.00	\$82,202.56	\$285,469.37	22.36%
5230 ERIP Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5231 Pension	\$126,159.00	\$0.00	\$126,159.00	\$0.00	\$0.00	\$0.00	\$126,159.00	0.00%
5232 Annuity Contributions	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$2,737.80	\$4,262.20	39.11%
5250 Unemployment Compensation	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$15,966.00	\$34,034.00	31.93%
5260 Workers' Compensation	\$360,000.00	\$0.00	\$360,000.00	\$163,183.37	\$0.00	\$163,179.47	\$33,637.16	90.66%
5322 Instructional Improvement	\$29,200.00	\$0.00	\$29,200.00	\$3,025.00	\$120.00	\$5,448.00	\$20,727.00	29.02%
5323 Pupil Services	\$96,994.00	\$0.00	\$96,994.00	\$0.00	\$0.00	\$23,970.07	\$73,023.93	24.71%

# Killingly Public Schools System Object

Report # 91985

Account Number / Description	Adopted Budget 7/1/2019 - 6/30/2020	Transfers 7/1/2019 - 6/30/2020	Revised Budget 7/1/2019 - 6/30/2020	Encumbrances 7/1/2019 - 10/31/2019	Requisitions	Expenditures 7/1/2019 - 10/31/2019	Amount Remaining 7/1/2019 - 10/31/2019	Percent Expended
5324 Field Trips	\$111,510.00	\$0.00	\$111,510.00	\$0.00	\$0.00	\$26,545.11	\$84,964.89	23.81%
5326 Testing	\$36,060.00	\$(4,920.00)	\$31,140.00	\$4,553.69	\$0.00	\$3,808.57	\$22,777.74	26.85%
5330 Professional/Technical Services	\$452,971.24	\$(107.50)	\$452,863.74	\$116,759.39	\$1,680.78	\$113,532.52	\$222,571.83	50.85%
5410 Utilities	\$1,273,333.00	\$0.00	\$1,273,333.00	\$28,603.53	\$0.00	\$254,076.17	\$990,653.30	22.20%
5420 Contracted Maintenance Services	\$1,196,178.16	\$505.95	\$1,196,684.11	\$188,370.33	\$405.00	\$834,830.94	\$173,482.84	85.50%
5430 Repairs & Maintenance Services	\$471,272.00	\$2,698.00	\$473,970.00	\$101,079.72	\$560.75	\$118,700.87	\$254,189.41	46.37%
5440 Rentals	\$17,500.00	\$5,620.00	\$23,120.00	\$9,582.70	\$0.00	\$1,394.44	\$12,142.86	47.68%
5510 Pupil Transportation	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$19,021.11	\$978.89	95.11%
5520 Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5529 Other Insurance & Judgments	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$0.00	\$14,000.00	\$4,000.00	77.78%
5530 Communications	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	100.00%
5531 Postage	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$0.00	\$10,176.33	\$15,823.67	39.15%
5532 Telephone	\$77,820.00	\$0.00	\$77,820.00	\$199.92	\$0.00	\$16,842.53	\$60,777.55	21.90%
5540 Advertising	\$11,700.00	\$0.00	\$11,700.00	\$0.00	\$0.00	\$3,186.80	\$8,513.20	27.24%
5550 Printing & Binding	\$27,086.50	\$835.00	\$27,921.50	\$1,171.00	\$1,570.00	\$3,652.46	\$23,098.04	17.28%
5560 Tuition	\$387,278.00	\$0.00	\$387,278.00	\$43,540.00	\$65,200.00	\$251,980.72	\$89,757.28	76.82%
5561 Local Placement Tuition	\$4,032,482.00	\$0.00	\$4,032,482.00	\$3,754,221.34	\$9,825.94	\$1,094,367.17	\$(616,106.51)	120.24%

# Killingly Public Schools System Object

Report # 91985

Account Number / Description	Adopted Budget 7/1/2019 - 6/30/2020	Transfers 7/1/2019 - 6/30/2020	Revised Budget 7/1/2019 - 6/30/2020	Encumbrances 7/1/2019 - 10/31/2019	Requisitions	Expenditures 7/1/2019 - 10/31/2019	Amount Remaining 7/1/2019 - 10/31/2019	Percent Expended
5562 Agency Placement Tuition	\$383,500.00	\$0.00	\$383,500.00	\$108,435.00	\$14,051.66	\$9,919.20	\$265,145.80	30.86%
5580 Travel	\$59,806.00	\$0.00	\$59,806.00	\$0.00	\$0.00	\$12,320.35	\$47,485.65	20.60%
5590 Other Purchased Services	\$123,296.00	\$0.00	\$123,296.00	\$0.00	\$0.00	\$97,658.58	\$25,637.42	79.21%
5611 Instructional Supplies- Warehouse	\$55,000.00	\$0.00	\$55,000.00	\$0.00	\$0.00	\$0.00	\$55,000.00	0.00%
5612 Instructional Supplies	\$375,684.29	\$5,127.46	\$380,811.75	\$57,150.01	\$17,286.22	\$93,953.02	\$229,708.72	39.68%
5613 Custodial & Maintenance Supplies	\$234,500.00	\$(7,500.00)	\$227,000.00	\$1,726.02	\$247.74	\$36,451.39	\$188,822.59	16.82%
5620 Heat Energy	\$251,100.00	\$0.00	\$251,100.00	\$0.00	\$0.00	\$16,130.76	\$234,969.24	6.42%
5626 Motor Fuels & Oils	\$224,300.00	\$0.00	\$224,300.00	\$0.00	\$0.00	\$28,516.04	\$195,783.96	12.71%
5627 Transportation Supplies	\$142,300.00	\$0.00	\$142,300.00	\$3,787.10	\$2,922.45	\$43,787.22	\$94,725.68	33.43%
5641 Textbooks	\$44,790.00	\$(900.00)	\$43,890.00	\$0.00	\$100.00	\$6,987.06	\$36,902.94	15.92%
5642 Library Books/Periodicals	\$38,678.00	\$(580.00)	\$38,098.00	\$11,042.25	\$2,200.94	\$3,350.68	\$23,705.07	37.78%
5691 Office Supplies	\$25,341.40	\$0.00	\$25,341.40	\$390.02	\$1,304.29	\$6,218.41	\$18,732.97	26.08%
5692 Health Supplies	\$16,500.00	\$0.00	\$16,500.00	\$0.00	\$0.00	\$10,640.10	\$5,859.90	64.49%
5695 Computer Software & Supplies	\$16,994.00	\$0.00	\$16,994.00	\$11,779.58	\$99.98	\$2,682.90	\$2,531.52	85.10%
5730 Non-Instructional Equipment	\$48,578.85	\$2,697.29	\$51,276.14	\$0.00	\$2,838.08	\$8,457.43	\$42,818.51	16.49%
5731 Instructional Equipment	\$125,988.65	\$(3,590.87)	\$122,397.78	\$14,032.85	\$2,238.98	\$21,283.55	\$87,081.38	28.85%
5732 Vehicles	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$26,383.80	\$3,616.20	87.95%



# Killingly Public Schools System Object

Report # 91985

Account Number / Description	Adopted Budget	Transfers	Revised Budget	Encumbrances	Requisitions	Expenditures	Amount Remaining	Percent Expended
	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 10/31/2019		7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	
<b>5734 Computer Hardware</b>	\$72,400.00	\$0.00	\$72,400.00	\$9,775.72	\$0.00	\$0.00	\$62,624.28	13.50%
<b>5810 Dues &amp; Fees</b>	\$98,840.46	\$19.00	\$98,859.46	\$0.00	\$640.00	\$50,555.05	\$48,304.41	51.14%
<b>5890 Other Objects</b>	\$85,530.00	\$45.67	\$85,575.67	\$18,262.35	\$464.50	\$24,941.62	\$42,371.70	50.49%
<b>5900 Contingency</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
<b>100 General Fund</b>	\$44,047,273.00	\$0.00	\$44,047,273.00	\$4,657,020.41	\$123,777.31	\$11,647,586.96	\$27,742,665.63	37.02%
<b>GRAND TOTAL</b>	\$44,047,273.00	\$0.00	\$44,047,273.00	\$4,657,020.41	\$123,777.31	\$11,647,586.96	\$27,742,665.63	37.02%

Town of Killingly  
Town Manager's Report  
December 10, 2019

1. CCM Training

The Town is a member of the Connecticut Conference of Municipalities. This group offers many training opportunities for municipal staff and elected officials. They will be holding a training for newly elected officials on Saturday, January 11<sup>th</sup>. I've attached the flyer with more details. This workshop covers many fundamentals for elected officials. If you are interested in attending, please contact my office to register.

2. Clock on Main Street

The clock in the center of Main Street has not been functioning for several months. The electronic board was damaged by water infiltration. This is the second time in roughly two years this component has been damaged. The replacement cost was estimated at \$1,000. Our Facilities Maintainer, Matt Salce, researched alternatives that would not be as susceptible to water damage. He has repaired the clock by replacing the clock mechanism behind the clock face. This eliminated the need for the electronic board. This repair cost less than \$50. The clock is functioning properly.

3. NECCOG Monthly Reports

NECCOG did not hold their November meeting due to the municipal elections. I will receive the updated reports in December.

NECCOG is holding their annual meeting on Friday, December 13<sup>th</sup> (flyer attached). NECCOG will provide an overview of all their programs, services and projects. This is a very detailed presentation of what NECCOG provides to the various towns. All elected officials are invited to attend. Please let my office know if you are interested in attending.

4. KMS Modular Classroom Replacement Project

The Permanent Building Commission engaged with Silver Petrucelli in June 2019 to perform an evaluation of the replacement of the modular classroom space at KMS. Silver Petrucelli worked with the Superintendent, Facilities Director, KMS staff and Town staff to evaluate current programming needs of the school and future needs based on the projected school enrollment. Attached is the information being presented to the Permanent Building Commission on December 4<sup>th</sup>. The Superintendent is recommending Concept 2.2 which would have a cost of just under \$15,100,000 for the total project. Roughly 60% would be eligible for State reimbursement. Silver Petrucelli will be attending your January 14<sup>th</sup> meeting to present the project and answer any questions.

5. Debt Service Limits

In preparation of the KMS Modular Classroom Replacement Project and the Westfield Ave Renovation/Community Center Relocation Project presentations which will be on your January 14<sup>th</sup> meeting, I wanted to give you an overview of the Town's current debt and debt limitations. Attached is a presentation which was presented at the August 2019 Council meeting. It outlines the Town's current debt payments by year for the next 8 years. The Town will be issuing debt in February/March for the school roof projects and the Town Hall HVAC project. Please note on slide one this new debt is reflected in the 4<sup>th</sup> column. As new projects are presented/proposed, I will include updated projections on the impact to the Town's debt service.

As part of issuing debt, the Town must receive a credit rating. Standard's & Poor (S&P) performed our last couple credit ratings. As with a person's credit rating, the Town's credit rating is based on many factors. Some of those factors include Town demographics, unemployment rate, economic development, fiscal stability, sound financial planning and percentage of debt payments compared

to the total annual budget (debt percentage). Killingly has maintained a policy which keeps the Town's annual debt percentage very low. The Town's policy maintains annual debt should not exceed 6-8% of the annual operating budget. You will note the current year debt percentage is 4.2%. We anticipate this percentage to increase to 4.81% next year due to the debt issuance in the next few months. This policy is reviewed during every credit rating, which is viewed by the credit rating agencies as a strong positive for financial stability and long-term planning.

6. Meeting Attended

I attended the following meetings/conferences

- Board of Education – Facilities Tour
- Public Safety regular meeting
- Sustainable CT Executive Committee meeting
- Emergency Management Coordination with Eversource Meeting
- CT Public Utilities Regulatory Authority (PURA) Public Hearing regarding Emergency Response
- CCM Legislative Committee meeting
- Permanent Building Commission regular meeting
- American with Disabilities Act (ADA) Coordinator Training

# Connecticut Conference of Municipalities

## Municipal Training Courtyard by Marriott Cromwell



Saturday, January 11, 2020

### 2020 Newly Elected Workshop

**Please join us on:**

Saturday, January 11, 2020

9:00am-3:00pm

*Registration & light breakfast begins at 8:30am*

Courtyard by Marriott Cromwell  
4 Sebethe Drive  
Cromwell, CT 06416

**Program Overview** [back to top](#)

**These workshops are provided as a free service to all newly elected officials in Connecticut.**

The workshop sessions include presentations from recognized experts with lengthy experience covering three core local government subject areas:

- **Fundamentals of Municipal Government** *presented by Matthew Knickerbocker, First Selectman, Bethel*
- **FOIA/Meetings/Ethics** *presented by Murtha Cullina LLP*
- **Budget and Fiscal Management** *presented by Brandon Robertson, Town Manager, Avon*

The subject matter will be covered in three rotating sessions so that all attendees — new municipal CEOs, new Council members, and new Board of Finance members —



Ashford, Brooklyn, Canterbury, Chaplin, Eastford, Hampton, Killingly, Plainfield,  
Pomfret, Putnam, Scotland, Sterling, Thompson, Union, Voluntown and Woodstock

## 2019 Annual Meeting

---

**December 13, 2019 - Parsons Lodge, Pomfret School, Pomfret, CT**

**10:30 am - 1:30 pm**

1. 10:30 am
  - **Open Meeting**, Welcome by NECCOG Chair Allan Cahill
2. 10:35 - 12:00
  - **NECCOG Overview, 2020 Programs, Projects and Issues** - John Filchak, Executive Director
3. 12:00 pm
  - **Lunch** (limited availability - please RSVP by December 9 - 774-1253)
4. 12:20 pm
  - **Chair's Annual Report** - Allan Cahill, NECCOG Chair
  - **Recognition of Outgoing Members**
5. 12:30 pm
  - **Special Speaker** - State Comptroller - Kevin Lembo
6. 1:00 pm
  - **Election of Officers**
7. 1:10 pm
  - **Adjourn**

# KMS Portable Removal Study

24-Sep-19

## Conceptual Construction Cost Comparison

Maximum Enrollment 531, based on 8 year projection

Existing building: 70,039 SF

### OPTION 1: Maximize State Reimbursement Rate

Remove portable structures (4,500 & 6,100 = 10,600 SF)	\$300,000
Site Reconfiguration (50% eligible for reimbursement)	\$1,400,000
Minor Upgrade to existing building systems (non-reimbursable)	\$350,000
Provide elevator to lower level	\$350,000
Build minimal 3,280 SF addition (Total allowable building 62,681 SF)	\$1,480,000
<b>Construction Cost</b>	<b>\$3,880,000</b>
Construction Contingency 10%, Soft Costs 20%, 2020 Inflation 3%	\$1,280,400
Furniture, fixtures and equipment (FF+E)	\$70,000
<b>Total Project Cost</b>	<b>\$5,230,400</b>
State Reimbursement: 72%	\$3,009,888
<b>Cost to Town</b>	<b>\$2,220,512</b>

### OPTION 2: Replace Portable Square Footage

Remove portable structures (4,500 & 6,100 = 10,600 SF)	\$300,000
Site Reconfiguration (50% eligible for reimbursement)	\$1,400,000
Minor Upgrade to existing building systems (non-reimbursable)	\$350,000
Provide elevator to lower level	\$350,000
Build 10,600 SF addition (Total building 70,039 SF, 7,358 over allowable)	\$4,770,000
<b>Construction Cost</b>	<b>\$7,170,000</b>
Construction Contingency 10%, Soft Costs 20%, 2020 Inflation 3%	\$2,366,100
Furniture, fixtures and equipment (FF+E)	\$205,000
<b>Total Project Cost</b>	<b>\$9,741,100</b>
State Reimbursement, pro-rated based on oversize building: 64%	\$5,562,304
<b>Cost to Town</b>	<b>\$4,178,796</b>

### OPTION 3: Full program addition

Remove portable structures (4,500 & 6,100 = 10,600 SF)	\$300,000
Site Reconfiguration (50% eligible for reimbursement)	\$1,400,000
Minor Upgrade to existing building systems (non-reimbursable)	\$500,000
Provide elevator to lower level	\$350,000
Build 18,950 SF addition (Total building 78,350 SF, 15,670 over allowable)	\$8,530,000
<b>Construction Cost</b>	<b>\$11,080,000</b>
Construction Contingency 10%, Soft Costs 20%, 2020 Inflation 3%	\$3,656,400
Furniture, fixtures and equipment (FF+E)	\$353,000
<b>Total Project Cost</b>	<b>\$15,089,400</b>
State Reimbursement, pro-rated based on oversize building: 57%	\$7,916,958
<b>Cost to Town</b>	<b>\$7,172,442</b>

SILVER / PETRUCELLI ASSOCIATES

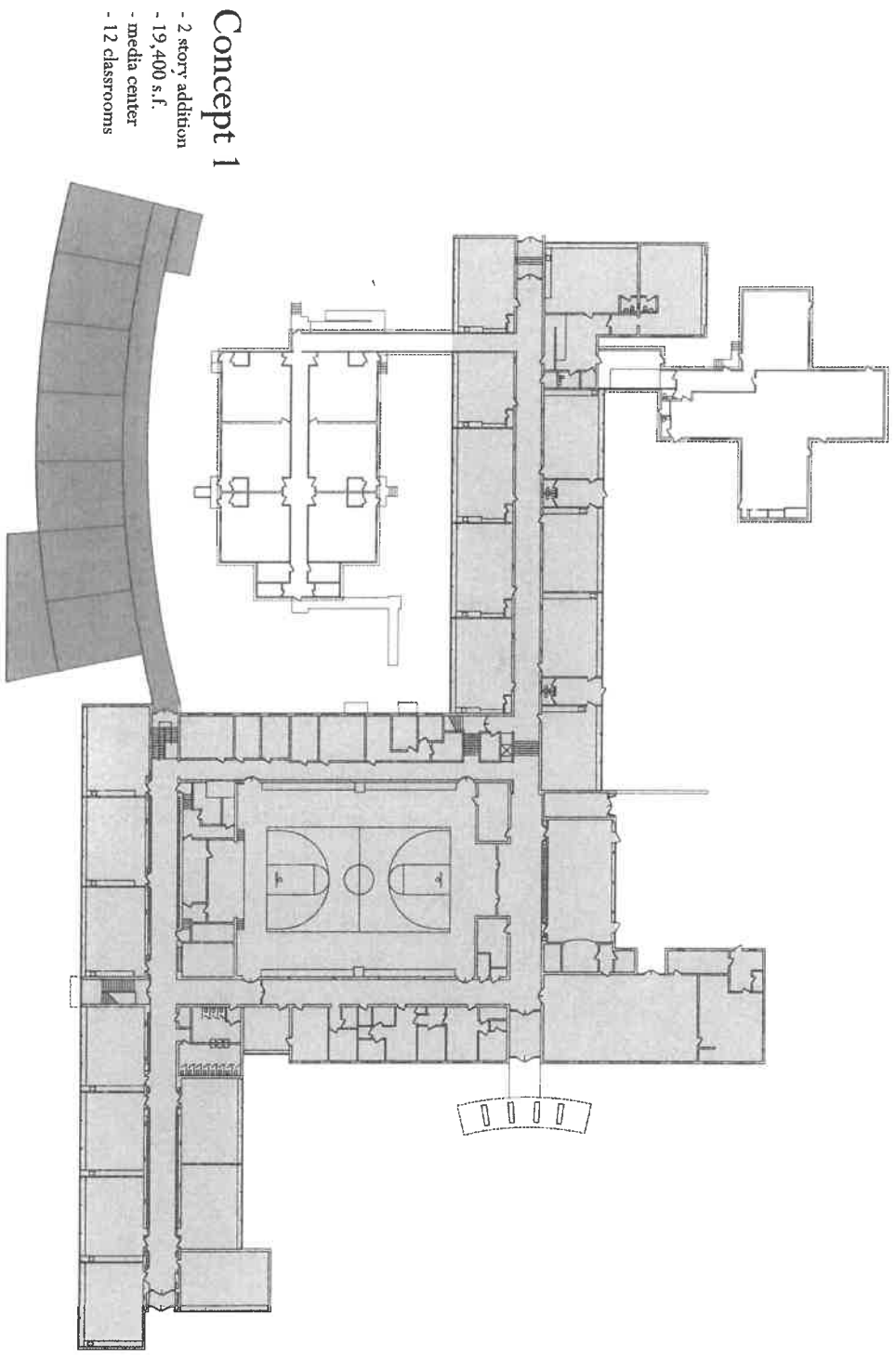
Architects • Engineers • Interior Designers

3190 Whitney Avenue, Hamden, CT 06518-2340

Tel: 203 230 9007 Fax: 203 230 8247

silverpetrucci.com





# Concept 1

- 2 story addition
- 19,400 s.f.
- media center
- 12 classrooms

Killingly Public Schools  
 Killingly Memorial School Concepts  
 359 Main Street  
 Danbury, Connecticut 06239

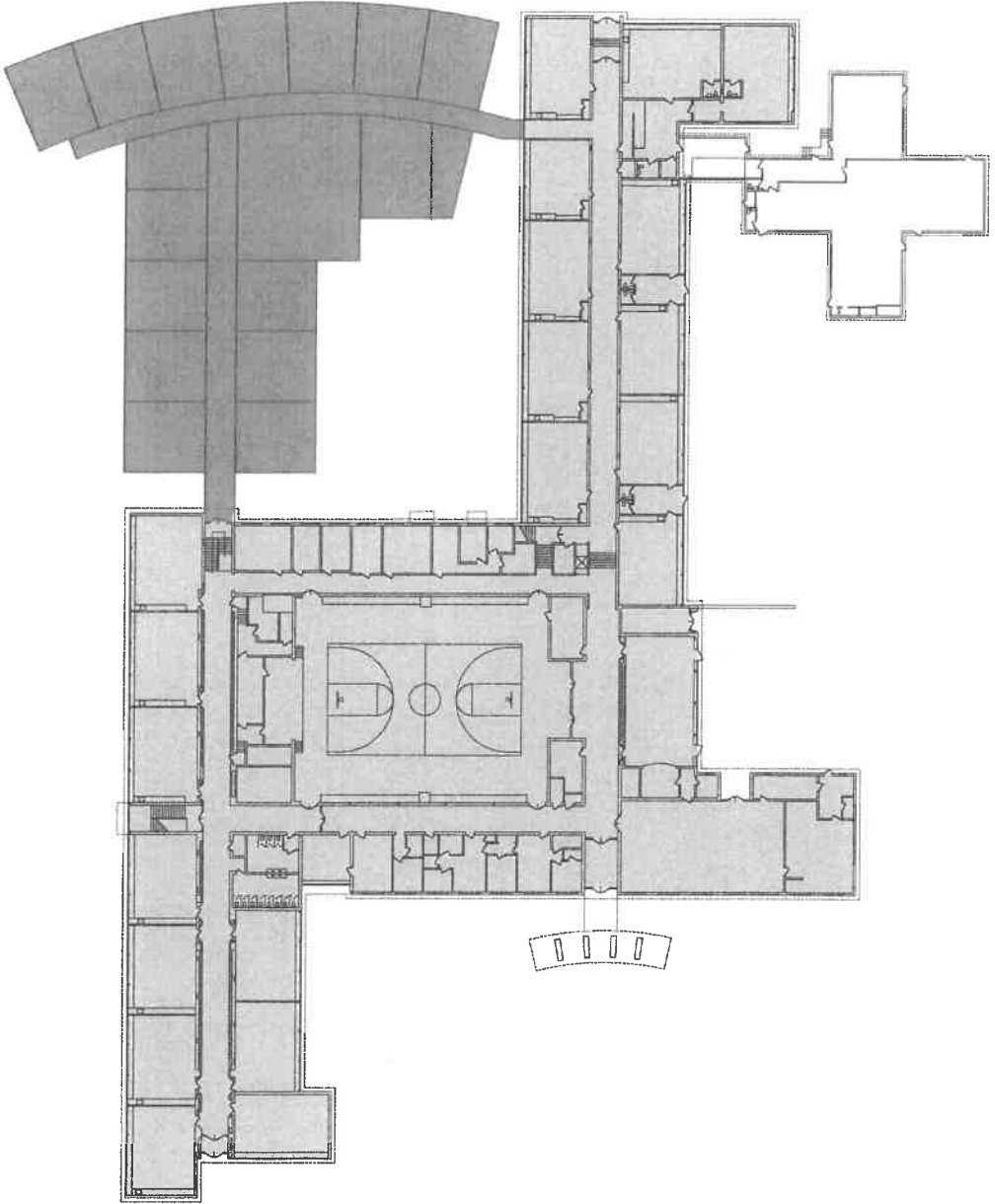


SILVER / PETRUCELLI + ASSOCIATES  
 Architects / Engineers / Interior Designers  
 310 N. Silver Avenue, Haverhill, CT 06030-2210  
 Tel: 860.249.9007 Fax: 860.239.0727  
 silverpetrucelli.com

NO.	DATE	DESCRIPTION

# Concept 1

DATE: 08/20/2018  
 DRAWN BY: D.S. PETRUCELLI  
 CHECKED BY: D.S. PETRUCELLI  
 SCALE: AS SHOWN  
 SHEET NO. A1



- Concept 2**
- 1 story addition
  - 19,300 s.f.
  - media center
  - 16 classrooms

Killingly Public Schools  
**Killingly Memorial School Concepts**  
 339 Main Street  
 Danbury, Connecticut 06239



**SILVER / PERRUCCIO + ASSOCIATES**  
 Architects / Engineers / Interior Designers  
 3100 Valley Avenue, Hamden, CT 06430-2400  
 Tel: 203 328-8000 Fax: 203 328-8252  
 dsperruccio@a.com

NO.	DATE	DESCRIPTION

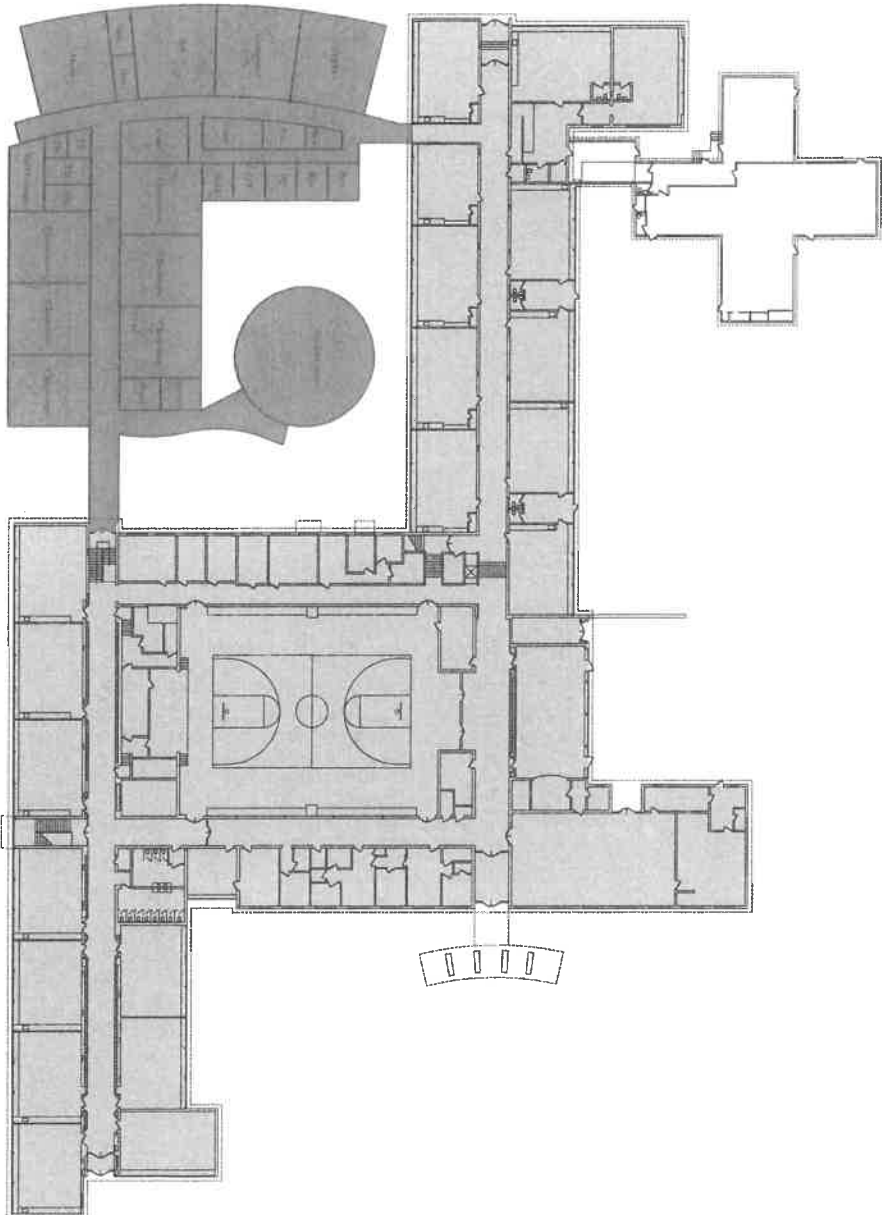
**Concept 2**

DATE: 12/15/2011  
 DRAWN BY: D. M. PERRUCCIO  
 CHECKED BY: D. M. PERRUCCIO  
 PROJECT NO: 11-001  
 SHEET NO: A2



- 1 story addition
- 18,100 s.f.
- media center
- 10 classrooms
- 2 conference rooms
- 2 resource rooms
- 1 restorative room
- 5 offices
- 1 staff lounge
- 2 staff toilets
- 2 student toilets

## Concept 2.1



Killingly Public Schools  
**Killingly Memorial School Concepts**  
 339 Main Street  
 Danbury, Connecticut 06239

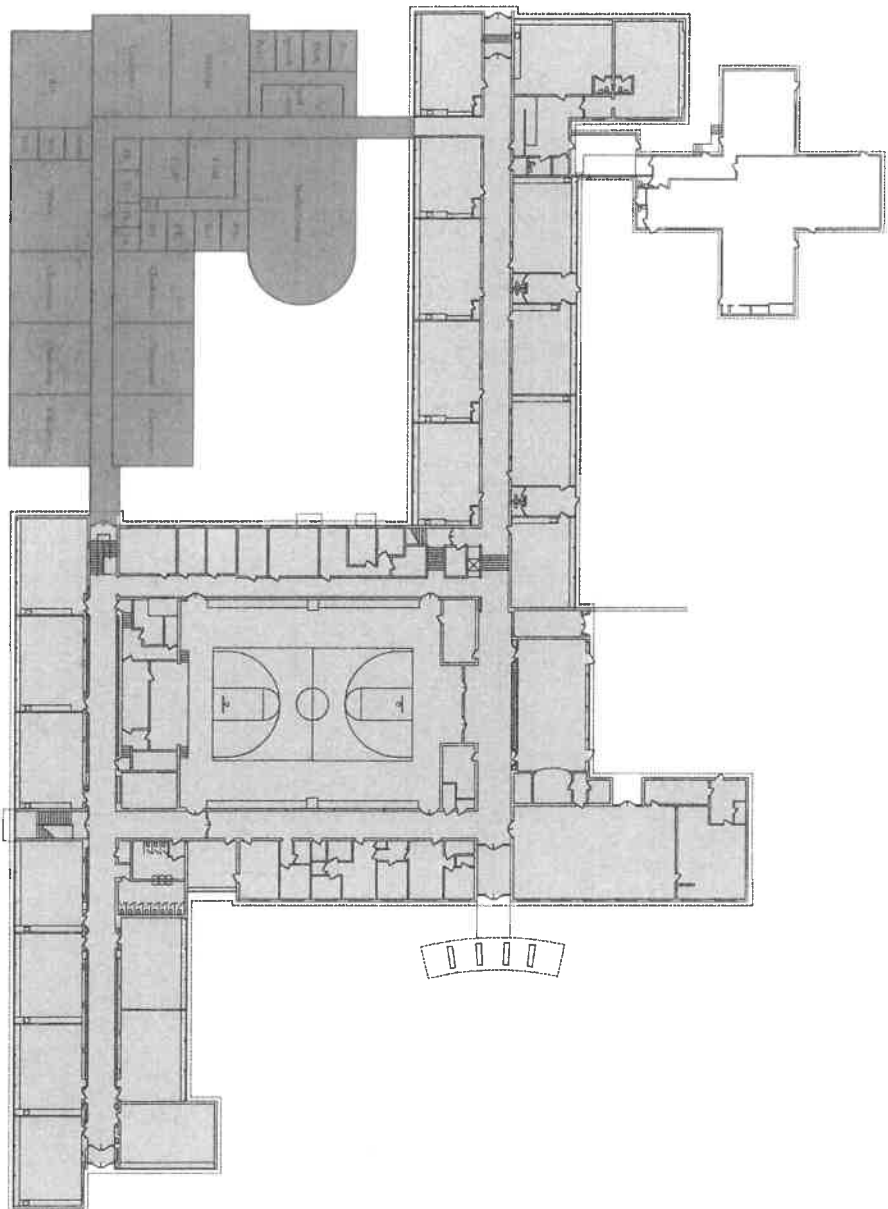


**SILVER / PETRICELLI + ASSOCIATES**  
 Architects / Interiors / Landscape Designers  
 3180 Main Street, Suite 200, Danbury, CT 06239-2308  
 Tel: 203 291-9911 Fax: 203 291-9321  
 dsp@silverpet.com

NO.	DATE	BY	REVISION

Project No. \_\_\_\_\_  
**Concept 2.1**  
 DATE: \_\_\_\_\_  
 DRAWN BY: \_\_\_\_\_  
 CHECKED BY: \_\_\_\_\_  
**A2**

- Concept 2.2**
- 1 story addition
  - 17,500 s.f.
  - media center
  - 10 classrooms
  - 2 conference rooms
  - 2 resource rooms
  - 1 restorative room
  - 5 offices
  - 1 staff lounge
  - 2 staff toilets
  - 2 student toilets



Killingly Public Schools  
 Killingly Memorial School Concepts  
 339 Main Street  
 Danvers, Connecticut 06239



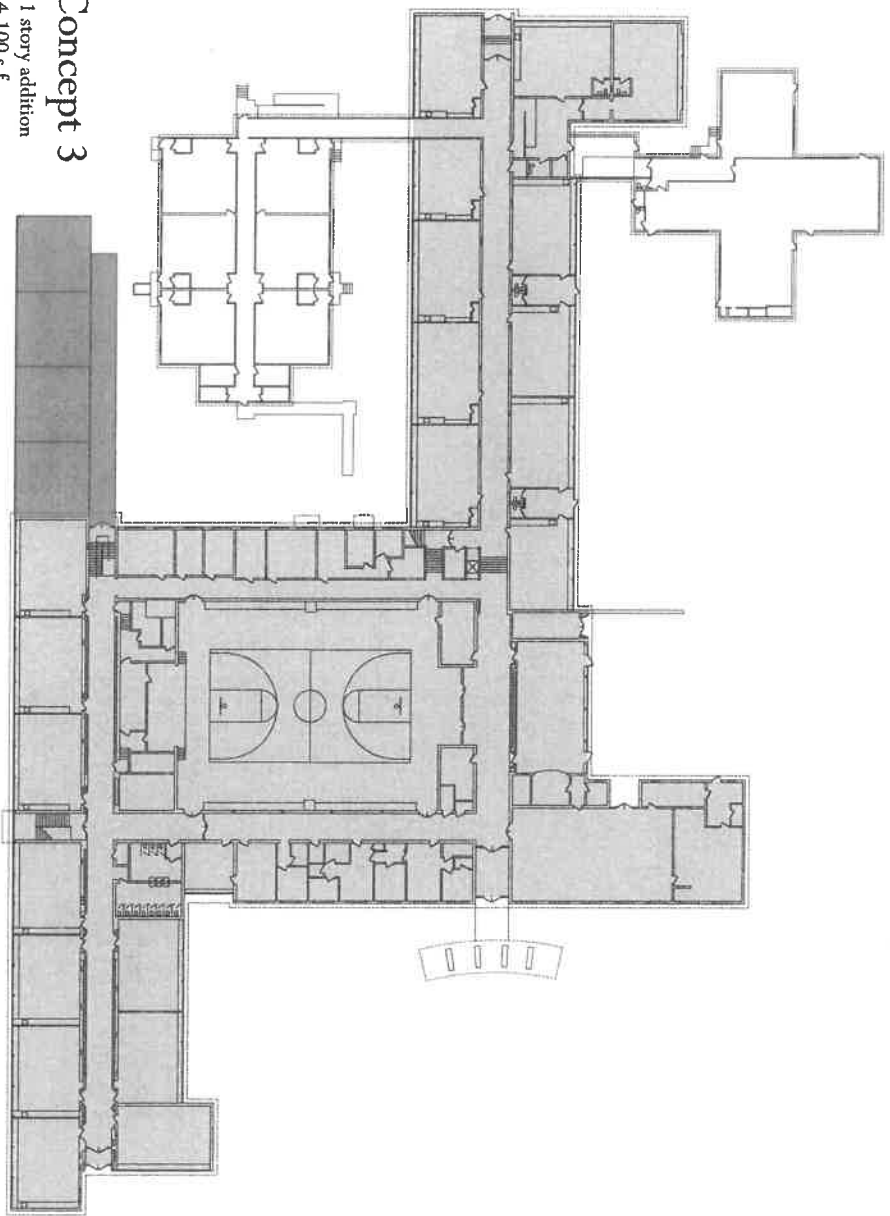
SILVER / PETRUCCI + ASSOCIATES  
 Architects / Engineers / Interior Architects  
 3100 Wilshire Boulevard, Suite 2000  
 Los Angeles, CA 90010  
 Tel: 310.235.9000 Fax: 310.235.9001  
 silverpetrucci.com

DATE	DESCRIPTION

**Concept 2.2**

DATE: 10/20/2011  
 DRAWN BY: D.A. PETRUCCI  
 CHECKED BY: D.A. PETRUCCI  
 SCALE: 1/8" = 1'-0"

**A2**



**Concept 3**  
 - 1 story addition  
 - 4,100 s.f.  
 - 4 classrooms

**Killingly Public Schools**  
**Killingly Memorial School Concepts**  
 319 Main Street  
 Danbury, Connecticut 06239



**SILVER / PETRUCCIELLI + ASSOCIATES**  
 Architects / Interiors / Landscape  
 3199 Wilson Avenue, Linden, CT 06252-2108  
 Tel: 860 232-0800 Fax: 860 232-0724  
 sil@spac.com

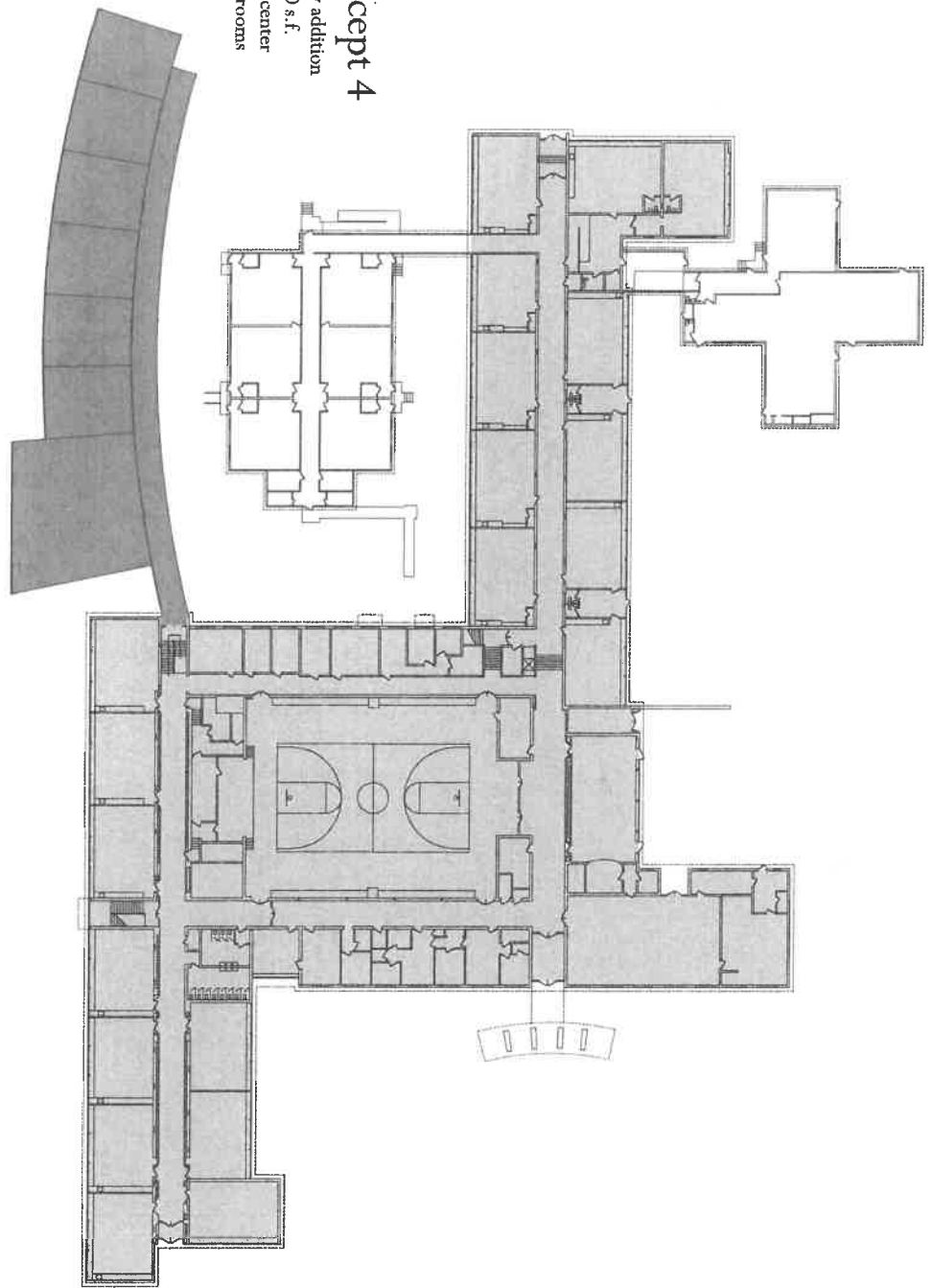
NO.	DATE	DESCRIPTION

**Concept 3**

DATE PREPARED BY:                       
 DRAWN BY:                       
 CHECKED BY:                       
 SCALE:                       
**A3**

- 1 story addition
- 10,500 s.f.
- media center
- 6 classrooms

### Concept 4



Killingly Public Schools  
 Killingly Memorial School Concepts  
 139 Main Street  
 Danbury, Connecticut 06239


 SILVER / PETRUCCIELLI + ASSOCIATES  
 Architects / Engineers / Interior Designers  
 3100 Shiloh Avenue, Danbury, CT 06820  
 TEL: 203 230-0977 FAX: 203 230-1525  
 danpet@silverpet.com

NO.	DATE	DESCRIPTION

Project No. \_\_\_\_\_  
 Drawing No. \_\_\_\_\_

### Concept 4

DATE: 11/11/2014  
 DRAWN BY: D.A. PETRUCCIELLI  
 CHECKED BY: \_\_\_\_\_  
 SCALE: 1/8" = 1'-0"  
 SHEET NO. A4



# Overview

## General Operating Fund

### Debt Service

Town of Killingly



# Debt Service by Fiscal Year

Fiscal Year	Total Debt Service	% of Budget	\$5.5M GO School, Town, Bridge Project	Total With New Debt	% of Budget
2020	\$ 2,519,632	4.20%	\$ -	\$ 2,519,632	4.20%
2021	2,441,217	4.07%	498,438	2,939,655	4.81%
2022	2,343,910	3.91%	488,687	2,832,597	4.72%
2023	2,294,837	3.83%	478,938	2,773,775	4.53%
2024	2,019,263	3.37%	470,813	2,490,075	3.99%
2025	1,993,455	3.32%	462,688	2,456,143	3.86%
2026	1,895,532	3.16%	454,863	2,350,395	3.62%
2027	1,833,450	3.06%	430,062	2,263,512	3.42%



# FY 2020 Debt Service by Category

- General Government                   \$ 107,255
- Roads/Bridges                         554,265
- Schools                                   1,858,112
- Total Debt Service FY 20           \$ 2,519,632



# Policy Comparison

- Current % of Budget 4.20%
- Estimated % of Budget in FY 21 4.81%
- Policy target (not to exceed) 6% - 8%
  - *(GASB recommendation not to exceed 15%)*





# S&P's Characterization of Debt Service as a Percentage of Budget

- **Low** Below 8%
- **Moderate** 8% - 15%
- **Elevated** 15% - 20%
- **High** Above 25%

# Total Balance of Indebtedness and Statutory

## Limitations

Debt Issue	Total Indebtedness	General Purpose	School	Sewers
2001 FHA	\$ 726,075			\$ 726,075
2007 GO Bond	1,750,000	768,200	559,700	422,100
2011 GO Bond	175,000		175,000	
2012 GO Bond	1,440,000	1,440,000		
2013 GO Bond	1,365,000	395,850	969,150	
2013 USDA Loan	411,766			411,766
2015 USDA	1,745,612			1,745,612
2015 GO Refunding	2,830,000	617,271	2,212,729	
2016 GO Bonds	9,880,000	255,000	9,625,000	
2018 CWF	2,307,202			2,307,202
Total Indebtedness	\$ 22,630,655	\$ 3,476,321	\$ 13,541,579	\$ 5,612,755
Statutory Limitations	\$179,115,208	\$68,049,422	\$135,855,226	\$ 97,591,235

Agenda Item #15(a)

**AGENDA ITEM COVER SHEET**

**ITEM:** Consideration and action on a resolution to approve to extend the current Operations, Maintenance and Management Services Agreement with SUEZ for a term of two (2) years effective on July 1, 2020

**ITEM PREPARED BY:** Mary T. Calorio, Town Manager

**FOR COUNCIL MEETING OF:** December 10, 2019

**TOWN MANAGER APPROVAL:**



**ITEM SUMMARY:** SUEZ (formerly United Water) has provided operating, maintenance and management services to the Town's sewerage treatment and disposal system for the past twenty-one years. The Water Pollution Control Authority (WPCA) received competitive proposals from United Water, Aquarion Operating Services and the Water Planet Company for these services in 2005. The Town Council, on the recommendation of the WPCA, authorized a ten (10) year agreement with United Water effective on July 1, 2005 which included the provision of over \$1.5 million in capital improvements to the sewerage system. In 2011, the Town extended the contract to June 30, 2020 and included approximately \$900,000 in capital improvements. During this time period the WPCA received funding to complete a substantial facility upgrade which included replacement of some equipment that had been proposed by SUEZ under the second capital improvement plan as repairs. Therefore, the Town opted to forgo having SUEZ complete some of the capital improvements which would be further addressed in the facility upgrade. The facility upgrade is estimated to be completed in Fall 2021. The WPCA has evaluated extending SUEZ's contract through this construction period. The WPCA unanimously voted to recommend to the Town Council that the extension to the current agreement be authorized through June 30, 2022.

**FINANCIAL SUMMARY:** The WPCA will receive an annual credit of \$92,000 due to the capital projects which were removed due to the facility upgrade.

**STAFF RECOMMENDATION:** Approval of the Resolution

**TOWN ATTORNEY REVIEW:** N/A

**COUNCIL ACTION DESIRED:** Action on the Resolution

**SUPPORTING MATERIALS:**

- Resolution
- Proposed SUEZ contract extension

Agenda Item # 15(a)

Resolution # \_\_\_\_\_

**RESOLUTION TO APPROVE TO EXTEND THE CURRENT OPERATIONS,  
MAINTENANCE AND MANAGEMENT SERVICES AGREEMENT WITH SUEZ  
FOR A TERM OF TWO (2) YEARS EFFECTIVE ON JULY 1, 2020**

WHEREAS, the Town of Killingly has contracted with Suez International (formerly United Water), for the operation, maintenance and management of the Town's sewerage treatment and disposal system for twenty-one years, and

WHEREAS, SUEZ has proposed an extension of two years to the current contract with the Town, and

WHEREAS, the Water Pollution Control Authority voted on November 20, 2019 to adopt and recommend to the Town Council that said contract extension be approved, now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to extend the current Operations, Maintenance and Management Services Agreement for the Town's Water Pollution Control Facilities with SUEZ for a term of two (2) years effective on July 1, 2020 with compensation during the extension term to be determined as described in Article VI of the current agreement.

KILLINGLY TOWN COUNCIL

Jason Anderson  
Chairman

Dated at Killingly, Connecticut,  
this 10th day of December 2019

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on December 10, 2019, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

\_\_\_\_\_  
Elizabeth Wilson, Town Clerk

\_\_\_\_\_  
Date

(Seal)

Agenda Item # 15 (b)

**AGENDA ITEM COVER SHEET**

**ITEM:** Consideration and action on a resolution designating the Town Manager as the Certifying Officer for the Environmental Review process

**ITEM SUBMITTED BY:** Mary Bromm, Community Development Administrator

**FOR COUNCIL MEETING OF:** December 10, 2019

**TOWN MANAGER APPROVAL:** 

**ITEM SUMMARY:** This item is to designate the Town Manager as the Certifying Officer on Environmental Review Records (ERR) for Connecticut Small Cities Community Development Grants and other projects completed by the Town. An Environmental Review must be completed prior to the expenditure of federal funding on a project and the review ensures that the project does not have a negative impact on the environment and/or the environment does not negatively impact the project to be undertaken. While the Town is the Responsible Entity for the ERRs and the Town Manager has been executing these Reviews for decades as the Certifying Officer, the federal agency requires a formal resolution designating the Certifying Officer for the Town.

**FINANCIAL SUMMARY:** Failure to designate the position could lead to the Town needing to repay grant funding. The Town would also be ineligible for such grants in the future.

**STAFF RECOMMENDATION:** Approval of the Resolution

**TOWN ATTORNEY REVIEW:** N/A

**COUNCIL ACTION DESIRED:** Action on the Resolution

**SUPPORTING MATERIALS:**

- Resolution

Agenda Item #15 (b)  
Resolution #19

**RESOLUTION DESIGNATING THE KILLINGLY TOWN MANAGER AS THE  
CERTIFYING OFFICER FOR THE ENVIRONMENTAL REVIEW PROCESS**

WHEREAS, the Town of Killingly can receive funding under the Connecticut Small Cities Community Development Block Grant (CDBG) Program, administered by the State of Connecticut, Department of Housing, pursuant to Title I of the Housing and Community Development Act of 1974 as amended; and

WHEREAS, an Environmental Review Record is required for every CDBG project undertaken, and,

WHEREAS, the Town of Killingly will expend those funds pursuant to Title I of the Housing and Community Development Act of 1974, the Code of Federal Regulations, and the Assistance Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY:

1. That the Town Manager is hereby designated the Town's Certifying Officer, authorized to execute all required Environmental Review Records on behalf of the Town of Killingly;
2. That the Certifying Officer will fully carry out the responsibilities required under the National Environmental Policy Act of 1969 [42 U.S.C. 4321 et seq.] and other provisions of law which further the purposes of the Act; and
3. That the Certifying Officer:
  - a) Consents to assume the status of a responsible Federal official under the National Environmental Policy Act of 1969 [42 U.S.C. 4321 et seq.] and each provision of law specified in applicable regulations issued by the Secretary, and
  - b) Is authorized and consents on behalf of the Town and himself/herself to accept the jurisdiction of the Federal courts for the purpose of enforcement of his/her responsibilities as such an official.

KILLINGLY TOWN COUNCIL

Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
this 10<sup>th</sup> day of December 2019

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on December 10, 2019, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

\_\_\_\_\_  
Elizabeth Wilson, Town Clerk

\_\_\_\_\_  
Date

(Seal)

Agenda Item #15 (c)  
Resolution #19-

**Resolution opposing tolls in Connecticut**

**WHEREAS**, the Governor and many members of the State Legislature have signaled support for the placement of tolls on Connecticut's major highways; and

**WHEREAS**, the residents of Connecticut deserve the establishment and maintenance of a world class transportation infrastructure, but the costs of implementation of such infrastructure ought not be largely funded by those who can least afford to pay it; and

**WHEREAS**, the implementation of tolls will result in a significant amount of traffic on, and additional maintenance of, Killingly town roads as drivers attempt to avoid the cost burden of tolls; and

**WHEREAS**, the implementation of tolls will naturally result in added costs for products purchased by residents of Killingly; and

**WHEREAS**, the residents of Connecticut already pay more in taxes and fees than most residents in other states around the country; and

**WHEREAS**, road and bridge work costs for construction in Connecticut are the fifth highest in the country, and administration costs are the highest in the country with no resolve;

**Now therefore, be it resolved that the Killingly Town Council** opposes the imposition of tolls on its residents and urges its elected representatives in the State Legislature to oppose any measure that would impose tolls on our residents.

**KILLINGLY TOWN COUNCIL**

Jason Anderson  
Chairman

Dated at Killingly, Connecticut,  
this 10th day of December 2019

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on December 10, 2019, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

\_\_\_\_\_  
Elizabeth Wilson, Town Clerk  
(Seal)

\_\_\_\_\_  
Date