



TOWN OF KILLINGLY

OFFICE OF THE TOWN MANAGER
172 Main Street
Killingly, CT 06239
Tel: 860 779-5335 Fax: 860 779-5382

PUBLIC HEARING ON ITEMS 7(a) and 7(b) at 7:00 PM
SPECIAL TOWN MEETING ON ITEMS 7(a) and 7(b) at 8:00 PM

****NOTICE****
TOWN COUNCIL
REGULAR MEETING

DATE: TUESDAY, March 10, 2020
TIME: 7:00 PM
PLACE: TOWN MEETING ROOM
KILLINGLY TOWN HALL

AGENDA

1. CALL TO ORDER
2. PRAYER
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. ROLL CALL
5. ADOPTION OF MINUTES OF PREVIOUS MEETINGS
 - a) Special Town Council Meeting: 1/25/2020
 - b) Special Town Council Meeting: 2/4/2020
6. PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS
 - a) Proclamation recognizing March as Women's History Month and the Centennial of the Woman's right to vote, 19th Amendment
 - b) Presentation of FY 18-19 Municipal Audit Report by Mahoney and Sabol Company, LLP
 - c) Presentation of Turf Fields
7. UNFINISHED BUSINESS FOR TOWN MEETING ACTION
 - a) Consideration and action on an ordinance to appropriate \$16,550,000 for improvements to Killingly Memorial School, including removal of portable structures, site reconfiguration, upgrades to existing structure, addition of an elevator, and construction of an addition and authorize the issuance of bonds and notes in the same amount.

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TOWN CLERK, KILLINGLY, CT
2020 MAR -5 PM 3:27
Elizabeth M. Quisenberry

- b) Consideration and action on an ordinance to appropriate \$16,100,000 for improvements to Westfield Avenue School, including renovations needed to serve as the Community Center, and authorize the issuance of bonds and notes in the same amount
8. CITIZEN STATEMENTS AND PETITIONS
Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five minutes (45) and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.
9. COUNCIL/STAFF COMMENTS
10. APPOINTMENTS TO BOARDS AND COMMISSIONS
11. REPORTS FROM LIAISONS
- a) Board of Education Liaison
 - b) Borough Council Liaison
12. DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS
- a) Summary Report on General Fund appropriations for Town government
 - b) System Object Based on Adjusted Budget for the Board of Education
13. CORRESPONDENCE/COMMUNICATIONS/REPORTS
- a) Town Managers Report
 - b) Resignation from Coleen Brakenwagon
14. UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION
15. NEW BUSINESS
- a) Consideration and action on a resolution to accept the Town's Basic Financial Statements and Related Audit Reports for the fiscal year ended June 30, 2019 and to appoint Mahoney Sabol & Company, LLP, Certified Public Accountants, to perform the Town's audit for fiscal year 2019-2020
 - b) Consideration and Action on a Resolution to introduce to introduce and set a Public Hearing and Special Town Meeting on an ordinance Authorizing a transfer of up to \$436,849 to the established Unexpended Education Funds account
 - c) Consideration and action on a resolution to introduce and set a public hearing and special town meeting on an ordinance Authorizing and Appropriation of \$300,000 from the general fund Unassigned Fund Balance to the Turf field Capital Project
 - d) Consideration and action on a resolution setting the dates, times and places of the public hearing, the Annual Town Meeting, and the adjourned Annual Town Meeting machine vote on the 2020- 2021 budget ordinance

- e) Consideration and action on a resolution to introduce and set a date for a public hearing on an ordinance amending Chapter 2, 8.1, 12.5 and 15 of the Code of Ordinances for Board and Commissions
- f) Consideration and action on a resolution to introduce and set a date for a public hearing on an ordinance amending Chapter 14 of the Code of Ordinances for the revision the Property Tax Relief Policy for Public Safety Volunteers
- g) Consideration and action on a resolution approving a memorandum of understanding with the Board of Education regarding the management of space, allocation of costs and maintenance of 79 Westfield Avenue

16. COUNCIL MEMBER REPORTS AND COMMENTS

17. EXECUTIVE SESSION
Potential Sale of town property

18. ADJOURNMENT

Note: Town Council meeting will be televised

**KILLINGLY TOWN COUNCIL
SPECIAL TOWN COUNCIL MEETING**

Date: Saturday January 25, 2020
Time: 8:00 a.m.
Place: Dept of Public Works Garage
79 Putnam Pike, Dayville, CT

AGENDA
KILLINGLY TOWN COUNCIL

The Town Council of the Town of Killingly held a Special Meeting on Saturday January 25, 2020 at 8:00 a.m. at the Dept of Public Works Garage, 79 Putnam Pike, Dayville, Connecticut. The agenda was as follows:

1. **Call to Order**
2. **Tour begins at Dept of Public Works Garage. Town Council Members will be transported to the following facilities for full tours by bus:**
 - a) **Library**
 - b) **Killingly Parks and Recreation Dept**
 - c) **Town Hall (lunch is provided)**
 - d) **Killingly Recycling Center**
 - e) **Killingly Water Pollution Control**
 - f) **Return to Dept of Public Works**

3. Adjournment

1. Chairman Anderson called the special meeting to order at 8:00 a.m.
2. On Roll Call, Mr. Anderson, Mr. Kerttula, Mr. Grandelski, Mr. Wood, and Ms. George were present. Ms. Brakenwagen and Mr. Lee were absent with notification. Ms. Walsh and Mr. LaPrade were absent. Town Manager Calorio was also present. Council Members toured the facilities.

8. Adjournment

Mr. Kerttula made a motion, seconded by Mr. Wood, to adjourn the meeting.
Voice Vote: Unanimous. Motion passed.
The meeting ended at 1:04 p.m.

Respectfully submitted,

Elizabeth Buzalski
Council Secretary

**KILLINGLY TOWN COUNCIL
SPECIAL TOWN COUNCIL MEETING**

Date: Tuesday, February 4, 2020

Time: 7:00 p.m.

Place: Town Meeting Room
Killingly Town Hall

**AGENDA
KILLINGLY TOWN COUNCIL**

The Town Council of the Town of Killingly held a Special Meeting on Tuesday, February 4, 2020 at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut. The agenda was as follows:

1. Call to Order

2. Roll Call

3. Interviews of Board/Commission applicants

Citizens' Statements and Petitions (Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five minutes (45) and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.)

5. Old Business

6. New Business:

a) Planning & Zoning joined meeting, Chair Keith Thurlow

7. Executive Session

8. Adjournment

1. Chairman Anderson called the special meeting to order at 7:00 p.m.

2. On Roll Call, all counselors were present. Town Manager Calorio and Council Secretary Buzalski were also present.

3. Interviews for Boards/Commissions:

Councilors interviewed **Marcel Lussier**, 29 Raymond Rd. Mr. Lussier is seeking reappointment to the Permanent Building Commission as a Regular Member. The new term would run 12/2019 thru 12/2024.

Councilors interviewed **Stewart Rivers**, 300 River Rd. Mr. Rivers is seeking reappointment to the Permanent Building Commission as a Regular Member. The new term would run 12/16/2019 thru 12/15/2024.

4. Citizens' Statements and Petitions

Stuart Rivers, 300 River Rd, asked the Council to open up Citizens Statements and Petitions at Special Meetings to any topic and not limited to just the subjects on the agenda.

5. Old Business: N/A

6. New Business

6a. Planning & Zoning joined meeting, Chair Keith Thurlow

Chair of the Planning & Zoning Commission and Director of Planning & Development Aubrey addressed the Council and responded to questions and comments.

7. Executive Session: None

8. Adjournment

Mr. Grandelski made a motion, seconded by Mr. Kerttula, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 7:43 p.m.

Respectfully submitted,

Elizabeth Buzalski
Council Secretary

Agenda Item #7(a)

Ordinance #X20-

AN ORDINANCE APPROPRIATING \$16,550,000 FOR IMPROVEMENTS TO KILLINGLY MEMORIAL SCHOOL INCLUDING REMOVAL OF PORTABLE STRUCTURES, SITE RECONFIGURATION, UPGRADES TO EXISTING STRUCTURE, ADDITION OF AN ELEVATOR, AND CONSTRUCTION OF AN ADDITION AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT

BE IT HEREBY ORDAINED,

Section 1. That the Town of Killingly appropriate SIXTEEN MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$16,550,000) for costs associated with improvements to Killingly Memorial School, including removal of portable structures, site reconfiguration, upgrades to existing structure, addition of an elevator, and construction of an approximately 18,950 square foot addition, substantially as described as Site Concept A3, dated September 25, 2019, prepared by Silver/Petrucelli & Associates. The appropriation may be spent for design and construction costs, site improvements, demolition, engineers' and other consultants' fees, administrative fees, legal fees and other professional fees, equipment, materials, net temporary interest and other financing costs, and other costs related to the project and its financing. The Killingly Permanent Commission on Public Buildings shall determine the particulars and scope of the project and may reduce or modify the project, and the entire appropriation may be expended on the project as so reduced or modified.

Section 2. That the Town issue bonds or notes in an amount not to exceed SIXTEEN MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$16,550,000) to finance the appropriation for the project. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

Section 3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed SIXTEEN MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$16,550,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of said General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

Section 4. That the Town Manager and the Town Treasurer shall sign the bonds, notes or obligations by their manual or facsimile signatures. The Treasurer shall keep a record of

the bonds, notes or obligations. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or obligations. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or obligations; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or obligations; to provide for the keeping of a record of the bonds, notes or obligations; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds, notes or obligations at public or private sale; to deliver the bonds, notes or obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or obligations.

Section 5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

Section 6. That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

Section 7. That the Board of Education is authorized on behalf of the Town to apply for and accept state grants for the project. The Board of Education is authorized to file applications with the State Board of Education, to execute grant agreements for the project, and to file such documents as may be required by the State Board of Education to obtain grants for the costs of financing the project. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or temporary notes.

Section 8. That the Town Council, the Chairman of the Town Council, the Vice Chairman of the Town Council, the Town Manager, the Treasurer, the Director of Finance, the Town Engineer, the Board of Education, the Killingly Permanent Commission on Public Buildings and other proper officers and officials of the Town are each authorized to take any other action which is necessary or desirable to enable the Town to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

Section 9. That this Ordinance shall become effective on a date fifteen (15) days after publication of the title of this Ordinance in a newspaper having a general circulation in the Town of Killingly after final adoption by the voters of the Town at a Special Town Meeting and referendum called for such purpose.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 10th day of March 2020

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on March 10, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

(Seal)

Agenda Item #7(b)

Ordinance #20-

ORDINANCE APPROPRIATING \$16,100,000 FOR IMPROVEMENTS TO WESTFIELD AVENUE SCHOOL, INCLUDING RENOVATIONS NEEDED TO SERVE AS A COMMUNITY CENTER, AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT

BE IT HEREBY ORDAINED,

Section 1. That the Town of Killingly appropriate SIXTEEN MILLION ONE HUNDRED THOUSAND DOLLARS (\$16,100,000) for costs associated with improvements to Westfield Avenue School, including (1) renovation of the areas utilized by the Board of Education for Central Administration Offices and the EASTCONN program of Westfield Avenue School to include roof replacement, repair of the brick veneer, boiler replacement, new HVAC controls, windows and doors, fire panel, ADA compliant restrooms, replace exterior lighting, and (2) renovation of the former Vo-Ag wing and rear hall of the building to serve as a Community Center, including expansion of the parking lot and lighting, installation of HVAC system, painting, flooring, ceilings, ADA bathrooms, installation of administration offices and staff breakroom/restroom. The appropriation may be spent for design and construction costs, site improvements, engineers' and other consultants' fees, administrative fees, legal fees and other professional fees, equipment, materials, net temporary interest and other financing costs, and other costs related to the project and its financing. The Killingly Permanent Commission on Public Buildings shall determine the particulars and scope of the project and may reduce or modify the project, and the entire appropriation may be expended on the project as so reduced or modified.

Section 2. That the Town issue bonds or notes in an amount not to exceed SIXTEEN MILLION ONE HUNDRED THOUSAND DOLLARS (\$16,100,000) to finance the appropriation for the project. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

Section 3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed SIXTEEN MILLION ONE HUNDRED THOUSAND DOLLARS (\$16,100,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of said General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

Section 4. That the Town Manager and the Town Treasurer shall sign the bonds, notes or obligations by their manual or facsimile signatures. The Treasurer shall keep a record of the bonds, notes or obligations. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or obligations. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or obligations; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or obligations; to provide for the keeping of a record of the bonds, notes or obligations; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds, notes or obligations at public or private sale; to deliver the bonds, notes or obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or obligations.

Section 5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

Section 6. That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

Section 7. That the Town Manager, is authorized on behalf of the Town to apply for and accept state grants for the project. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or temporary notes.

Section 8. That the Town Council, the Chairman of the Town Council, the Vice Chairman of the Town Council, the Town Manager, the Treasurer, the Director of Finance, the Town Engineer, the Killingly Permanent Commission on Public Buildings and other proper officers and officials of the Town are each authorized to take any other action which is necessary or desirable to enable the Town to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

Section 9. That this Ordinance shall become effective on a date fifteen (15) days after publication of the title of this Ordinance in a newspaper having a general circulation in the Town of Killingly after final adoption by the voters of the Town at a Special Town Meeting and referendum called for such purpose.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 10th day of March 2020

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on March 10, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

(Seal)

Item #6(a)

**PROCLAMATION RECOGNIZING THE MONTH OF MARCH 2020 as
WOMAN'S HISTORY MONTH of the CENNTENIAL OF THE
19th AMMENDMENT WITH THE WOMAN'S RIGHT TO VOTE
IN THE TOWN OF KILLINGLY**

WHEREAS American women of every race, class, and ethnic background have made historic and heroic contributions to the growth and strength of our Nation in countless recorded and unrecorded ways;

WHEREAS American women have played a unique role throughout the history of our Nation by fighting for equality while continuing to be instrumentally critical to their economic and cultural growth while combating discrimination and still fulfilling social roles and the labor force both inside and outside of the home;

WHEREAS American women have served our country courageously amongst our military branches, obtain higher graduate degrees, become great leaders of companies and to serve in our governmental offices, and were influential in the passing the 19th Amendment allowing the women the right to vote in 1920;

WHEREAS despite these contributions, the role of American women in history has been consistently overlooked and undervalued, in the literature, teaching and study of American history:

WHEREAS, in 1980, President Carter officially declared the week of March 8th to be National Women's History Week. Due to growing popularity and increased education and Congressional Resolutions, in 1987 President Ronald Reagan passed a proclamation that March will be Women's History Month.

NOW, THEREFORE be it Proclaimed, the Killingly Town Council does hereby recognize the month of March 2020, as Women's History Month, which is a time for expressing gratitude, a time to honor their strength, defeats and triumphs and their passion to stand up for equality. The contributions women have made to our towns, states and nation are heroic.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut,
this 10th day of March 2020

MEMO: Steve Rioux, Superintendent of Schools
FROM: Christine Clark, Manager of Business Affairs
RE: Monthly Financial Report (January 2020)
DATE: February 7, 2020

Attached please find the financial report for the month of January, the seventh month of fiscal year 2019-2020, which reflects expenditures and encumbrances of \$26,351,163 or 59.82% of the \$44,047,273 budget.

1. **BUDGET STATUS:** Most budget accounts are at expected levels for this point in time. A net deficit of \$(344,001) is currently estimated for the special education outplacements that is expected to be offset with positive balances. Based on a review of the system object report, there are several account groups worthy of note for their current or expected status as follows:

SALARIES:

The expenditures include sixteen payroll periods (out of 26) or 61.54% for our full year (twelve month) employees. Salary accounts for Central Administration (5111) and Finance/HR/Computer (5114) are at the expected expenditure levels. School Administration (5112) salaries are slightly higher due to acting principal pay at Killingly Central School projected for twenty-four days.

Analysis of the Teachers' Salaries (5113) accounts as of 1/31/20 shows a preliminary budget surplus of approximately \$182K. Several mid-year vacancies and replacements promise to affect the status of this line item in the coming months. In addition, changes for vacancies due to FMLA leaves and replacements will continue through the balance of the year.

Secretarial/Clerical (5121) salaries are projected to exceed the budget by approximately \$33,000, primarily due to transportation clerical and dispatching needs. The need for substitute clerical help at Killingly High School has resulted in additional expenditures of \$9,000.

A current projection of Para-Professional (5122) salaries exceeds the budget in total by approximately \$(35,000). The projection includes the additional 4 full-time and 4 part-time para-professionals approved in September for special education programs that account for the majority of the budget line item deficit. In an update to prior months, the Primary Mental Health (PIXI) grant has been received, removing one of the two budgeted part-time positions from the projection, and reducing the overall Line 5122 deficit.

Medical/Health (5123) salaries are projected to exceed the budget in total by as much as \$(31,000) as of the end of January for the addition of a 1:1 nurse for a special education student. The need was not anticipated during the 2019-2020 budget preparation process. This figure is subject to change throughout the year dependent on the attendance of the student.

BENEFITS:

H S A Contributions (5212)- As of the end of January most H.S.A. account holders have received 100% of their annual contributions, with the exception of employees who have frozen accounts to which the contributions cannot be made and newly hired employees. Any additional contributions should not reduce the \$61,000 line item balance by more than \$20,000 by year-end.

Disability Insurance (5217)- The full year premium for the Board of Education's share (66%) of administrator disability insurance has been encumbered.

HRA Funding (5218)- Health Reimbursement Account (HRA) funding provides for employees enrolled in high-deductible health plans who are also covered by Medicare and unable to benefit from the tax advantages of the Health Savings Account (H S A). In lieu of the 50% funding of the health plan deductible, health expenditures up to the annual contribution amount are paid through an administrative service agreement with Stirling Benefits. Due to unanticipated participants ineligible for H S A funding, there is a potential \$4,000 budget deficit in this line item.

Workers' Compensation (5260)- The full year premium has been encumbered for 2019-2020. The 2018-2019 audit resulted in a refund of \$3,820 that has not yet been deposited, but will increase the line item balance to \$37,457.

OTHER:

Pupil Transportation (5510)- Payments to outside transportation providers have exceeded the line item budget of \$20,000. With the projection of two daily runs outsourced at \$325.27/day and \$250/day for the balance of the school year, the line item is \$71,000 over budget. Transportation staffing issues remain a challenge requiring the outsourcing for several regular education runs. While the transportation needs were budgeted, the extent of outsourcing was not anticipated. We continue to seek efficiencies through coverage with our available resources. The financial impact is difficult to project, but any line item deficit in pupil transportation should be offset with some savings in driver salaries, related taxes and motor fuel.

Tuition (5560)- Tuition for three magnet schools, including Eastconn's Quinebaug Middle College, Arts at the Capitol Theater, and Windham's CH Barrows STEM is projected to total \$389,930, resulting in a line item deficit of \$(2,651). Included are the base tuition

charges and additional charges for special education and related services. A credit of \$2,860 was received during January. Any future changes in enrollment or services will affect the projection.

Local and Agency Placement Tuition (5561) and (5562)- Local and agency outplacements per the January 31 report reflect balances of \$(953,020) and \$145,827 respectively. For purposes of estimating excess cost reimbursement, a per pupil expenditure amount of \$18,851 is being applied to agency placements and 4.5 times or \$84,831 is being applied to local placements. A cap of 30% is being assumed (the 2018-2019 cap was 26.38%). Excess cost reimbursement on the outplacements known as of 1/31/20 totals \$547,789. This results in an account balance of \$(528,764) for local outplacements and \$184,763 for agency outplacements, or net \$(344,001). It is important to note any of the variables are subject to change in a positive or negative direction as the year progresses.

The line item budget impact is calculated based on the stated assumptions as follows:

As of January 31, 2020	
Budgeted Local Placement Costs	\$4,032,482
Total Projected Local Placement Costs	\$5,032,425
Excess Cost Reimbursement-Local Placements	\$471,179
Net Local Placements	\$(528,764)
Budgeted Agency Placement Costs	\$383,500
Total Projected Agency Placement Costs	\$275,347
Excess Cost Reimbursement-Agency Placements	\$76,610
Net Agency Placements	\$184,763
Net Outplacements	\$(344,001)

Vehicles (5732)- In January two student transportation vehicles (one 81 passenger school bus and one 31 passenger wheelchair bus) were ordered totaling \$212,665. Student transportation vehicles have been budgeted within the Town's capital non-recurring fund. The Town's allocation for 2019-2020 purchases was \$204,000. The excess, or \$8,665, was encumbered from the Board's budget, resulting in a line item deficit of \$(5,048).

2. **BUDGET TRANSFERS:** No transfers in excess of \$10,000 requiring BOE approval were made during the month. The following transfers were approved during January:

From: 100-152-30-22200-5612 Library- KCS Instructional Supplies	\$	547.82
To: 100-152-00-22200-5731 Library- Instructional Equipment	\$	547.82

To transfer Library funds for the purchase of a group area carpet and balance seats for KCS library

From: 100-152-00-22200-5731 Library- Instructional Equipment	\$	192.92
To: 100-152-30-22200-5612 Library- KCS Instructional Supplies	\$	192.92

To correct previous transfer for classification of balance seats for KCS library

From: 100-145-00-21300-5692 Health- Medical/Dental Supplies	\$	972.56
To: 100-145-00-21300-5430 Health- Repairs/Maintenance Services	\$	972.56

To transfer Health department funds for the repair of a hearing screener

From: 100-110-10-10080-5612 KHS Instructional Supplies	\$	283.54
To: 100-110-10-10080-5731 KHS Instructional Equipment	\$	283.54

To transfer KHS Physical Education department funds for replacement of ball inflator

From: 100-140-00-21000-5330 PPS Professional/Technical Services	\$	5,200.00
To: 100-140-00-23900-5580 PPS Travel	\$	5,200.00

To transfer PPS department funds for staff travel costs to accompany special education student on school trip

From: 100-125-25-10000-5612 KMS Instructional Supplies \$ 150.00
To: 100-125-25-10000-5810 KMS Dues and Fees \$ 150.00

To transfer KMS funds for the Connecticut Invention Convention registration fee

From: 100-110-10-10100-5731 KHS Instructional Equipment \$ 800.00
To: 100-110-10-10100-5612 KHS Instructional Supplies \$ 800.00

To transfer KHS Technical Education department funds for purchase of construction materials to build a shed

From: 100-110-10-10050-5612 KHS Instructional Supplies \$ 335.75
To: 100-110-10-10050-5420 KHS Contracted Maintenance Services \$ 335.75

To transfer KHS English department funds for additional Turnitin licenses

From: 100-110-10-10090-5641 KHS Textbooks \$ 1,500.00
To: 100-110-10-10090-5612 KHS Instructional Supplies \$ 1,500.00

To transfer KHS Family & Consumer Science department funds for purchase of various supplies for Foods and Child Development classes

From: 100-150-00-22300-5734 IT- Computer Hardware \$ 5,457.90
To: 100-150-00-22300-5695 IT- Computer Software & Supplies \$ 5,457.90

To transfer IT department funds for purchase of access points and cables

From: 100-155-00-22100-5330 II- Professional/Technical Services \$ 1,300.00
To: 100-155-00-22100-5322 II- Instructional Improvement \$ 1,300.00

To transfer Instructional Improvement department funds for teacher professional development conference registrations

From: 100-170-70-26000-5613 O/M- Custodial/Maintenance Supplies \$ 100.80
To: 100-170-70-26000-5691 O/M- Office Supplies \$ 100.80

To transfer Operations and Maintenance department funds for purchase of office supplies

3. **2018-2019 STATUS:** As of 1/31/20 there are four outstanding purchase orders totaling \$17,969 that remain open from fiscal year 2018-2019. Three of the open purchase orders involve replacement athletic uniforms that are in process, pending design decisions.
4. **2018-2019 AUDIT:** Audit work continued in January. The extension for the financial audit of the Town is expected to run through February.
5. **SUBSTANTIAL DONATIONS:** In accordance with BOE policy, the following substantial donations were reported to the Business Office during January 2020:

KHS Video Tech-KTV	\$4,000.00	Walmart.org	Quiet Corner Film Festival And STN trip
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If you have any questions or would like to discuss this report, please let me know.

Killingly Public Schools System Object

Report # 93842

Statement Code: Sys Object

Account Number / Description	Adopted Budget 7/1/2019 - 6/30/2020	Transfers 7/1/2019 - 6/30/2020	Revised Budget 7/1/2019 - 6/30/2020	Encumbrances 7/1/2019 - 1/31/2020	Requisitions	Expenditures 7/1/2019 - 1/31/2020	Amount Remaining 7/1/2019 - 1/31/2020	Percent Expended
5111 Central Administration	\$336,305.00	\$0.00	\$336,305.00	\$0.00	\$0.00	\$205,879.40	\$130,425.60	61.22%
5112 School Administration	\$1,737,408.21	\$0.00	\$1,737,408.21	\$0.00	\$0.00	\$1,096,296.69	\$641,111.52	63.10%
5113 Teachers' Salaries	\$15,240,569.58	\$0.00	\$15,240,569.58	\$0.00	\$0.00	\$7,228,681.84	\$8,011,887.74	47.43%
5114 Finance/HR/Computer	\$376,440.14	\$0.00	\$376,440.14	\$0.00	\$0.00	\$230,324.04	\$146,116.10	61.18%
5115 Tutoring	\$122,120.00	\$0.00	\$122,120.00	\$0.00	\$0.00	\$35,088.63	\$87,031.37	28.73%
5119 Co-Curricular Stipends	\$323,253.34	\$0.00	\$323,253.34	\$0.00	\$0.00	\$118,554.41	\$204,698.93	36.68%
5120 Non-Certified Salaries	\$164,861.28	\$0.00	\$164,861.28	\$0.00	\$0.00	\$70,813.41	\$94,047.87	42.95%
5121 Secretarial/Clerical	\$1,176,668.43	\$0.00	\$1,176,668.43	\$0.00	\$0.00	\$752,683.28	\$423,985.15	63.97%
5122 Para-Professionals	\$2,212,933.11	\$0.00	\$2,212,933.11	\$0.00	\$0.00	\$1,089,639.85	\$1,123,293.26	49.24%
5123 Medical/Health	\$446,000.01	\$0.00	\$446,000.01	\$0.00	\$0.00	\$228,892.31	\$217,107.70	51.32%
5124 Operations & Maintenance	\$1,687,893.34	\$0.00	\$1,687,893.34	\$0.00	\$0.00	\$1,002,059.67	\$685,833.67	59.37%
5125 Transportation	\$1,088,938.92	\$0.00	\$1,088,938.92	\$0.00	\$0.00	\$577,376.28	\$511,562.64	53.02%
5126 Substitutes	\$381,869.00	\$0.00	\$381,869.00	\$0.00	\$0.00	\$149,158.94	\$232,710.06	39.06%
5127 Student Services	\$18,100.00	\$0.00	\$18,100.00	\$0.00	\$0.00	\$9,152.99	\$8,947.01	50.57%
5128 Temporary	\$150,700.00	\$0.00	\$150,700.00	\$0.00	\$0.00	\$45,915.09	\$104,784.91	30.47%
5130 Overtime	\$178,000.00	\$0.00	\$178,000.00	\$0.00	\$0.00	\$97,708.28	\$80,291.72	54.89%
5131 Computer Maintenance	\$207,690.00	\$0.00	\$207,690.00	\$0.00	\$0.00	\$108,677.21	\$99,012.79	52.33%

Killingly Public Schools System Object

Report # 93842

Account Number / Description	Adopted Budget 7/1/2019 - 6/30/2020	Transfers 7/1/2019 - 6/30/2020	Revised Budget 7/1/2019 - 6/30/2020	Encumbrances 7/1/2019 - 1/31/2020	Requisitions	Expenditures 7/1/2019 - 1/31/2020	Amount Remaining 7/1/2019 - 1/31/2020	Percent Expended
5200 Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5210 Health/Dental Insurance	\$5,647,213.06	\$0.00	\$5,647,213.06	\$0.00	\$0.00	\$3,028,441.57	\$2,618,771.49	53.63%
5212 HSA Contributions	\$447,100.00	\$0.00	\$447,100.00	\$0.00	\$0.00	\$385,516.67	\$61,583.33	86.23%
5213 Life Insurance	\$27,326.78	\$0.00	\$27,326.78	\$0.00	\$0.00	\$15,605.50	\$11,721.28	57.11%
5214 Benefits- Early Retirees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5215 Post-Employment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5217 Disability Insurance	\$6,564.96	\$0.00	\$6,564.96	\$2,718.45	\$0.00	\$3,805.83	\$40.68	99.38%
5218 HRA Funding	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$852.93	\$147.07	85.29%
5220 FICA	\$418,974.36	\$0.00	\$418,974.36	\$0.00	\$0.00	\$218,128.86	\$200,845.50	52.06%
5225 Medicare	\$367,671.93	\$0.00	\$367,671.93	\$0.00	\$0.00	\$175,631.67	\$192,040.26	47.77%
5230 ERIP Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5231 Pension	\$126,159.00	\$0.00	\$126,159.00	\$0.00	\$0.00	\$0.00	\$126,159.00	0.00%
5232 Annuity Contributions	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$4,867.20	\$2,132.80	69.53%
5250 Unemployment Compensation	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$37,478.63	\$12,521.37	74.96%
5260 Workers' Compensation	\$360,000.00	\$0.00	\$360,000.00	\$81,594.61	\$0.00	\$244,768.23	\$33,637.16	90.66%
5322 Instructional Improvement	\$29,200.00	\$1,300.00	\$30,500.00	\$2,054.99	\$1,300.00	\$12,013.34	\$16,431.67	46.13%
5323 Pupil Services	\$96,994.00	\$0.00	\$96,994.00	\$9,204.54	\$0.00	\$62,542.96	\$25,246.50	73.97%

Killingly Public Schools System Object

Account Number / Description	Adopted Budget 7/1/2019 - 6/30/2020	Transfers 7/1/2019 - 6/30/2020	Revised Budget 7/1/2019 - 6/30/2020	Encumbrances 7/1/2019 - 1/31/2020	Requisitions	Expenditures 7/1/2019 - 1/31/2020	Amount Remaining 7/1/2019 - 1/31/2020	Percent Expended
5324 Field Trips	\$111,510.00	\$0.00	\$111,510.00	\$0.00	\$0.00	\$39,060.96	\$72,449.04	35.03%
5326 Testing	\$36,060.00	\$(4,920.00)	\$31,140.00	\$809.60	\$0.00	\$7,960.38	\$22,370.02	28.16%
5330 Professional/Technical Services	\$452,971.24	\$(4,025.50)	\$448,945.74	\$84,189.66	\$65.00	\$214,645.87	\$150,110.21	66.56%
5410 Utilities	\$1,273,333.00	\$0.00	\$1,273,333.00	\$27,635.53	\$0.00	\$526,388.50	\$719,308.97	43.51%
5420 Contracted Maintenance Services	\$1,196,178.16	\$2,856.20	\$1,199,034.36	\$131,882.58	\$670.91	\$919,196.11	\$147,955.67	87.66%
5430 Repairs & Maintenance Services	\$471,272.00	\$3,470.56	\$474,742.56	\$49,600.51	\$41,534.50	\$236,796.84	\$188,345.21	60.33%
5440 Rentals	\$17,500.00	\$4,348.98	\$21,848.98	\$3,959.12	\$0.00	\$4,728.00	\$13,161.86	39.76%
5510 Pupil Transportation	\$20,000.00	\$0.00	\$20,000.00	\$3,032.13	\$0.00	\$26,375.97	\$(9,408.10)	147.04%
5520 Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5529 Other Insurance & Judgments	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$0.00	\$14,000.00	\$4,000.00	77.78%
5530 Communications	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	100.00%
5531 Postage	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$0.00	\$10,648.98	\$15,351.02	40.96%
5532 Telephone	\$77,820.00	\$0.00	\$77,820.00	\$124.95	\$0.00	\$34,072.08	\$43,622.97	43.94%
5540 Advertising	\$11,700.00	\$0.00	\$11,700.00	\$392.00	\$0.00	\$3,746.80	\$7,561.20	35.37%
5550 Printing & Binding	\$27,086.50	\$335.00	\$27,421.50	\$1,309.00	\$0.00	\$7,810.93	\$18,301.57	33.26%
5560 Tuition	\$387,278.00	\$0.00	\$387,278.00	\$19,327.50	\$0.00	\$370,601.50	\$(2,651.00)	100.68%
5561 Local Placement Tuition	\$4,032,482.00	\$0.00	\$4,032,482.00	\$2,453,083.70	\$0.00	\$2,532,418.75	\$(953,020.45)	123.63%

Killingly Public Schools System Object

Report # 93842

Account Number / Description	Adopted Budget 7/1/2019 - 6/30/2020	Transfers 7/1/2019 - 6/30/2020	Revised Budget 7/1/2019 - 6/30/2020	Encumbrances 7/1/2019 - 1/31/2020	Requisitions	Expenditures 7/1/2019 - 1/31/2020	Amount Remaining 7/1/2019 - 1/31/2020	Percent Expended
5562 Agency Placement Tuition	\$383,500.00	\$0.00	\$383,500.00	\$150,025.57	\$0.00	\$87,647.79	\$145,826.64	61.97%
5580 Travel	\$59,806.00	\$5,200.00	\$65,006.00	\$0.00	\$0.00	\$32,103.51	\$32,902.49	49.39%
5590 Other Purchased Services	\$123,296.00	\$0.00	\$123,296.00	\$0.00	\$0.00	\$97,730.58	\$25,565.42	79.27%
5611 Instructional Supplies- Warehouse	\$55,000.00	\$0.00	\$55,000.00	\$0.00	\$0.00	\$26,604.41	\$28,395.59	48.37%
5612 Instructional Supplies	\$375,684.29	\$2,444.71	\$378,129.00	\$42,550.69	\$8,607.59	\$184,538.46	\$151,039.85	60.06%
5613 Custodial & Maintenance Supplies	\$234,500.00	\$(7,600.80)	\$226,899.20	\$2,249.78	\$1,160.78	\$61,506.02	\$163,143.40	28.10%
5620 Heat Energy	\$251,100.00	\$0.00	\$251,100.00	\$0.00	\$0.00	\$121,898.29	\$129,201.71	48.55%
5626 Motor Fuels & Oils	\$224,300.00	\$0.00	\$224,300.00	\$0.00	\$0.00	\$78,483.61	\$145,816.39	34.99%
5627 Transportation Supplies	\$142,300.00	\$0.00	\$142,300.00	\$35.00	\$6,855.69	\$89,241.92	\$53,023.08	62.74%
5641 Textbooks	\$44,790.00	\$(2,959.00)	\$41,831.00	\$1,818.43	\$2,550.18	\$7,179.31	\$32,833.26	21.51%
5642 Library Books/Periodicals	\$38,678.00	\$(580.00)	\$38,098.00	\$14,366.74	\$0.00	\$16,622.39	\$7,108.87	81.34%
5691 Office Supplies	\$25,341.40	\$100.80	\$25,442.20	\$401.50	\$555.16	\$8,959.69	\$16,081.01	36.79%
5692 Health Supplies	\$16,500.00	\$(972.56)	\$15,527.44	\$263.89	\$89.24	\$12,105.94	\$3,157.61	79.66%
5695 Computer Software & Supplies	\$16,994.00	\$5,457.90	\$22,451.90	\$3,904.43	\$2,633.84	\$11,300.66	\$7,246.81	67.72%
5730 Non-Instructional Equipment	\$48,578.85	\$2,697.29	\$51,276.14	\$562.56	\$619.88	\$13,416.74	\$37,296.84	27.26%
5731 Instructional Equipment	\$125,988.65	\$(2,524.97)	\$123,463.68	\$16,991.58	\$0.00	\$48,214.78	\$58,257.32	52.81%
5732 Vehicles	\$30,000.00	\$0.00	\$30,000.00	\$8,665.00	\$0.00	\$26,383.80	\$(5,048.80)	116.83%

Killingly Public Schools System Object

Account Number / Description	Adopted Budget 7/1/2019 - 6/30/2020	Transfers 7/1/2019 - 6/30/2020	Revised Budget 7/1/2019 - 6/30/2020	Encumbrances 7/1/2019 - 1/31/2020	Requisitions	Expenditures 7/1/2019 - 1/31/2020	Amount Remaining 7/1/2019 - 1/31/2020	Percent Expended
5734 Computer Hardware	\$72,400.00	\$(5,457.90)	\$66,942.10	\$2,673.72	\$0.00	\$8,763.78	\$55,504.60	17.09%
5810 Dues & Fees	\$98,840.46	\$380.62	\$99,221.08	\$175.00	\$741.25	\$66,435.80	\$32,610.28	67.13%
5890 Other Objects	\$85,530.00	\$398.67	\$85,928.67	\$11,504.46	\$0.00	\$39,860.49	\$34,563.72	59.78%
5900 Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
100 General Fund	\$44,047,273.00	\$0.00	\$44,047,273.00	\$3,127,107.22	\$67,384.02	\$23,224,055.35	\$17,696,110.43	59.82%
GRAND TOTAL	\$44,047,273.00	\$0.00	\$44,047,273.00	\$3,127,107.22	\$67,384.02	\$23,224,055.35	\$17,696,110.43	59.82%



TOWN OF KILLINGLY

FINANCE DEPARTMENT

172 Main Street, Killingly, CT 06239

Tel: 860-779-5339 Fax: 860-779-5363

Finance Department Budget Review

February 29, 2020

To: Mary Calorio, Town Manager

February 2020 Revenues

The Town's fiscal year 2019-2020 collections appear to be within expectations at 78.23% of the overall budget for General Town revenue. In the prior year, February 2019 revenue collections represented 77.87%. Favorable year to date receipts include revenues for property taxes, licenses, permits and charges for services. Intergovernmental grants for both Town and Education remain to be collected, however receipts of these funds are expected in future months during the fiscal year as these items are remitted by the State at certain times throughout the fiscal year. Specifically, the State grant for Municipal Grant in Aid will likely not be received until June 2020. Based on current 2020 State budget communications all revenues as budgeted by the Town for State grants due to the Town's General Fund for the 2019-2020 budget remain intact.

February 2020 Expenditures

Budget to actual results for total Town operations and debt service expenditures are currently at 49.71% for the month of February 2020, compared to 58.84% in the prior year (February 2019). Many subscriptions and services with annual renewal become due and payable within the first few months of the fiscal year and several other services are subject to a payment schedule due in quarterly installments. To date, the Town has moved forward with many highway initiatives related to road maintenance in effort to focus on those tasks which can be completed before the winter season. As such, costs related to the purchase of materials and supplies have significant utilization. Regarding the winter season, commitments have been made for purchasing winter materials and supplies such as salt and calcium.

Current Month Discussion:

As of February 29, 2020, the following line item was over budget:

1. **Town Manager – Materials and Supplies**

Several office chairs within the Town Manager office suite needed repair and as such new chairs were purchased. While a transfer will be needed to cover these additional costs, it is anticipated that these costs will be offset by savings in other line items of this departmental budget.

There were no new additional items in the current month that had significant utilization.

February 2020 Expenditures (Continued)

Prior Month Discussion:

Below is a summary discussion of expenditure line items with significant year to date utilization outlined in the prior month(s) budget reports, but remain within budgeted expectations:

1. Town Manager - Contractual Services
Year to date costs represent annual dues and subscriptions for professional development and affiliations for which become due and payable in August for the entire fiscal year. The year to date budget to actual is consistent with expectations and the prior year.
2. Legal Services
Year to date legal costs are related to labor, tax appeals and land use matters. At the current time year to date legal costs are within expectations but we will continue to monitor as we enter the second half of the fiscal year.
3. Town Commissions & Service Agencies – Contractual Services
Budgeted expenditures remain consistent with expectations. Year to date utilization of budget is higher than overall budget expectations due to the timing of payments due each year for the activities related to Town commissions and related service agencies.
4. Information Technology – Contractual Services
Current expenditures for information technology included quarterly installments for many of the Town's IT products. Current costs to date remain with budgeted expectations.
5. Materials and Supplies - Cleaning
The increased need related to materials and supplies for cleaning costs both at the Town Hall and Library is still being evaluated. Beginning in February cleaning services for the Town are being provided by a part time custodian. As the Town transitioned from the use of an external contractor for these services, additional supplies and equipment were needed for startup at the Town Hall. The Library is transitioning to a part time custodian in March 2020. We are currently monitoring both the departmental budget for both the Town Hall building and the Library for potential savings in other areas that may be available to offset these costs and will continue to evaluate whether a future transfer will be needed.
6. Highway Maintenance- Contractual Services/Materials and supplies
Current expenditures reflect commitments for line striping, tree removal and paving projects on various Town roadways which were conducted during the summer/fall season. These are planned initiatives reflective of what has been approved in the current year budget.
7. Highway Winter Maintenance – Materials and Supplies
Year to date costs consist of commitments for the purchase of salt and calcium for the upcoming winter season.
8. Recreation Admin and Program - Personnel Services
Consistent with budget expectations, year to date budget to actual includes the seasonal staff for summer programs and these costs are also consistent with the prior year.

February 2020 Expenditures (Continued)

Prior Month Discussion (Continued):

9. Recreation Admin and Program - Contractual
Consistent with budget expectations, year to date budget to actual includes costs related to summer programs and are consistent with the prior year.

10. Parks and Grounds – Personal Service and Contractual Services
Current expenditures for personnel service include services related to seasonal labor for the summer and fall parks and grounds and contractual services for the fall fertilization application for the recreation fields and landscaping. Fertilization services are typically performed twice per year.

11. Public Library - Contractual Services
Costs related to data processing are renewed annually and are within budget expectations.

12. Animal Control – Contractual Services
Animal control services are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.

13. Human Service Subsidies
A majority of the Town's human service subsidy contracts are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.

14. Insurance
Insurance contracts are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.

TOWN OF KILLINGLY
Estimated Revenue Detail
Monthly Report Through February, 2020

REVENUE ITEM	Fiscal Year		
	Budget	February	Percent
TAXES			
Current Property Taxes	35,335,858	28,218,083	79.86%
Back Taxes	750,000	333,078	44.41%
Penalty Fees	11,260	4,070	36.14%
Tax Interest	360,668	148,870	41.28%
Supplemental Motor Vehicle	350,000	288,871	82.53%
Remediation Financing	(150,595)	(75,298)	50.00%
TOTAL	\$36,657,191	28,917,675	78.89%
LICENSES & PERMITS			
Building Permits	215,000	113,816	52.94%
P&Z Permits	14,000	9,110	65.07%
Other Permits	8,000	3,075	38.44%
Airplane Tax	1,800	2,050	113.89%
TOTAL	\$238,800	\$128,051	53.62%
FINES & FEES			
Library Fines & Fees	14,500	9,934	68.51%
Alarm Reg Fees and Fines	1,500	5,500	366.67%
Animal Control Fines & Fees	500	1,902	380.30%
TOTAL	\$16,500	\$17,336	105.07%
USE OF MONEY & PROPERTY			
Interest Income	80,000	167,742	209.68%
Louisa E. Day Trust	60	-	0.00%
Thomas J. Evans Trust	30	-	0.00%
Communication Tower Lease	110,000	66,823	60.75%
TOTAL	\$190,090	\$234,564	123.40%
STATE GRANTS IN LIEU OF TAXES			
State-Owned Property	149,332	149,332	100.00%
Disability Exemption	4,162	4,060	97.56%
Veterans' Exemption	11,665	9,569	82.03%
Distressed Municipalities-Manufacturing Exemption	-	160,505	100.00%
Municipal Stabilization Grant (New)	268,063	268,063	100.00%
	\$433,222	591,529	136.54%
OTHER STATE GRANTS			
Pequot/Mohegan Fund Grant	94,184	31,395	33.33%
Municipal Grants - In - Aid	706,717	-	0.00%
Adult Education	104,002	72,138	69.36%
TOTAL	\$904,903	\$103,533	11.44%

TOWN OF KILLINGLY
Estimated Revenue Detail
Monthly Report Through February, 2020

REVENUE ITEM	Fiscal Year 2019-2020		
	Budget	February	Percent
CHARGES OF SERVICE			
Community Development	100,000	32,259	32.26%
Town Clerk	166,000	104,050	62.68%
Conveyance Tax	200,000	186,797	93.40%
Elderly Housing - Sewer PILOT	20,939	-	0.00%
Recreation	124,500	46,885	37.66%
District Collections	15,275	9,504	62.22%
TOTAL	626,714	379,495	60.55%
OTHER REVENUES			
Miscellaneous	50,000	109,024	218.05%
Sewer Assessment Fund	15,000	-	0.00%
Sewer Operating Fund	1,231,695	1,068,695	86.77%
PILOT - Telecommunications	50,000	-	0.00%
School Capital Contribution	267,579	274,440	102.56%
TOTAL	1,614,274	1,452,159	89.96%
GENERAL TOWN REVENUE	\$40,681,694	\$31,824,341	78.23%
SCHOOL			
Educational Cost Sharing	15,245,633	7,622,816	50.00%
Vocational Agriculture	645,347	502,082	77.80%
Non-Public School - Health	-	22,871	100.00%
Tuition:			
Regular	1,548,612	1,189,916	76.84%
Special Ed-Voluntary	200,000	4,776	2.39%
Vocational-Agriculture	818,760	642,727	78.50%
F-1 Tuition Student	310,460	78,000	0.00%
TOTAL	\$18,768,812	10,063,188	53.62%
Fund Balance	300,000	-	0.00%
TOTAL REVENUES	59,750,506	41,887,529	70.10%

TOWN OF KILLINGLY
Estimated Expenditure Summary
Monthly Report Through February, 2020

Expenditure	Fiscal Year 2019-20			Percent
	Budget	Transfers	February	
GENERAL GOVERNMENT				
Town Council				
Personnel Services	11,100	-	3,938	35.47%
Contractual Services	34,100	-	17,511	51.35%
Materials and Supplies	1,000	-	424	42.36%
Total	\$46,200	\$0	\$21,872	47.34%
Town Manager				
Personnel Services	263,300	-	149,130	56.64%
Contractual Services	27,300	-	18,628	68.23%
Materials and Supplies	2,500	-	3,116	124.64%
Total	\$293,100	\$0	\$170,873	58.30%
Legal Services				
Contractual Services	79,200	-	64,171	81.02%
Total	\$79,200	\$0	\$64,171	81.02%
Town Clerk				
Personnel Services	156,940	1,600	100,563	63.43%
Contractual Services	30,100	-	16,503	54.83%
Materials and Supplies	1,800	-	1,385	76.93%
Total	\$188,840	\$1,600	\$118,450	62.20%
Finance				
Personnel Services	231,840	2,490	151,487	64.65%
Contractual Services	54,650	-	19,434	35.56%
Materials and Supplies	1,700	-	683	40.15%
Total	\$288,190	\$2,490	\$171,603	59.04%
Assessor				
Personnel Services	173,455	1,100	109,400	62.67%
Contractual Services	7,560	-	2,989	39.54%
Materials and Supplies	1,500	-	657	43.78%
Total	\$182,515	\$1,100	\$113,046	61.57%
Revenue Collection				
Personnel Services	188,140	1,650	120,228	63.35%
Contractual Services	35,500	-	12,697	35.77%
Materials and Supplies	2,300	-	957	41.60%
Total	\$225,940	\$1,650	\$133,881	58.83%
Registration/Elections				
Personnel Services	56,065	-	15,813	28.20%
Contractual Services	16,450	-	9,515	57.84%
Materials and Supplies	500	-	170	33.99%
Total	\$73,015	\$0	\$25,497	34.92%

TOWN OF KILLINGLY
Estimated Expenditure Summary
Monthly Report Through February, 2020

Expenditure	Fiscal Year 2019-20			Percent
	Budget	Transfers	February	
Town Comm. & Service Agencies				
Contractual Services	72,214	-	54,086	74.90%
Total	<u>\$72,214</u>	<u>\$0</u>	<u>\$54,086</u>	<u>74.90%</u>
Planning and Development				
Personnel Services	237,275	5,760	150,860	62.07%
Contractual Services	6,210	-	3,109	50.06%
Materials and Supplies	1,100	-	896	81.49%
Total	<u>\$244,585</u>	<u>\$5,760</u>	<u>\$154,865</u>	<u>61.86%</u>
Information Technology				
Contractual Services	193,000	-	133,245	69.04%
Total	<u>\$193,000</u>	<u>\$0</u>	<u>\$133,245</u>	<u>69.04%</u>
Town Hall Building				
Personnel Services	0	5,400	654	12.10%
Contractual Services	86,880	(5,400)	46,203	56.70%
Materials and Supplies	2,700	-	1,948	72.16%
Capital Outlay	11,006	-	11,006	100.00%
Total	<u>\$100,586</u>	<u>\$0</u>	<u>\$59,811</u>	<u>59.46%</u>
Economic Development				
Personnel Services	129,205	1,695	82,688	63.17%
Contractual Services	7,700	-	4,364	56.68%
Materials and Supplies	500	-	194	38.85%
Total	<u>\$137,405</u>	<u>\$1,695</u>	<u>\$87,246</u>	<u>62.72%</u>
Highway Division Supervision				
Personnel Services	222,910	-	118,967	53.37%
Contractual Services	11,000	-	4,600	41.82%
Materials and Supplies	750	-	600	79.98%
Capital Outlay	7,313	-	7,313.00	100.00%
Total	<u>\$241,973</u>	<u>\$0</u>	<u>\$131,480</u>	<u>54.34%</u>
Engineering				
Personnel Services	332,510	3,435	174,649	51.99%
Contractual Services	16,000	-	2,847	17.79%
Materials and Supplies	8,700	-	4,525	52.01%
Capital Outlay	11,074	-	11,074	100.00%
Total	<u>\$368,284</u>	<u>\$3,435</u>	<u>\$193,095</u>	<u>51.95%</u>
Central Garage				
Personnel Services	225,470	-	135,927	60.29%
Contractual Services	126,700	-	53,293	42.06%
Materials and Supplies	286,000	-	153,245	53.58%
Capital Outlay	6,067	-	6,067.00	100.00%
Total	<u>\$644,237</u>	<u>\$0</u>	<u>\$348,533</u>	<u>54.10%</u>
Highway Maintenance				
Personnel Services	821,000	-	502,752	61.24%
Contractual Services	54,250	-	24,528	45.21%
Materials and Supplies	316,000	-	253,257	80.14%
Capital Outlay	331,738	-	331,738.00	100.00%
Total	<u>\$1,522,988</u>	<u>\$0</u>	<u>\$1,112,274</u>	<u>73.03%</u>

TOWN OF KILLINGLY
Estimated Expenditure Summary
Monthly Report Through February, 2020

Expenditure	Fiscal Year 2019-20			Percent
	Budget	Transfers	February	
Highway Winter Maintenance				
Personnel Services	115,000	-	43,508	37.83%
Contractual Services	9,000	-	2,790	31.00%
Materials and Supplies	294,500	-	264,699	89.88%
Total	\$418,500	\$0	\$310,997	74.31%
Recreation Admin. & Program				
Personnel Services	387,710	4,700	263,871	67.24%
Contractual Services	52,500	-	41,287	78.64%
Materials and Supplies	20,750	-	7,815	37.66%
Capital Outlay	3,053	-	3,053	100.00%
Total	\$464,013	\$4,700	\$316,026	67.42%
Parks and Grounds				
Personnel Services	158,675	2,425	102,779	63.80%
Contractual Services	54,620	-	32,287	59.11%
Materials and Supplies	42,900	-	20,849	48.60%
Capital Outlay	17,713	-	17,713	100.00%
Total	\$273,908	\$2,425	\$173,628	62.83%
Public Library				
Personnel Services	411,368	9,330	254,552	60.51%
Contractual Services	141,850	(7,800)	100,691	75.11%
Materials and Supplies	10,750	-	6,012	55.92%
Capital Outlay	2,301	-	2,301	0.00%
Total	\$566,269	\$1,530	\$363,555	64.03%
Civic & Cultural Activities				
Contractual Services	3,500	-	-	0.00%
Total	\$3,500	\$0	\$0	0.00%
Community Center				
Personnel Services	17,500	-	10,270	58.69%
Contractual Services	78,000	-	41,577	53.30%
Materials and Supplies	9,000	-	5,070	56.34%
Total	\$104,500	\$0	\$56,918	54.47%
Other Town Buildings				
Contractual Services	15,080	-	8,470	56.17%
Materials and Supplies	750	-	670	89.27%
Total	\$15,830	\$0	\$9,140	57.74%
Building Safety & Inspections				
Personnel Services	258,160	3,000	150,227	57.52%
Contractual Services	6,350	-	2,990	47.08%
Materials and Supplies	1,950	-	1,075	55.14%
Capital Outlay	13,924	-	12,838	92.20%
Total	\$280,384	\$3,000	167,130	58.98%
Animal Control				
Contractual Services	54,092	-	40,569	75.00%
Materials and Supplies	60	-	-	0.00%
Total	\$54,152	\$0	40,569	74.92%

TOWN OF KILLINGLY
Estimated Expenditure Summary
Monthly Report Through February, 2020

Expenditure	Fiscal Year 2019-20			Percent
	Budget	Transfers	February	
Law Enforcement				
Personnel Services	334,500	-	127,025	37.97%
Contractual Services	711,610	-	24,005	3.37%
Materials and Supplies	13,000	-	6,340	48.77%
Capital Outlay	25,500	-	11,000	0.00%
Total	\$1,084,610	\$0	\$168,370	15.52%
Community Development				
Personnel Services	163,270	1,435	95,440	57.95%
Contractual Services	11,450	12,000	14,747	62.89%
Materials and Supplies	1,150	-	237	20.64%
Total	\$175,870	\$13,435	\$110,424	58.33%
Human Service Subsidies				
Contractual Services	469,173	5,000	341,783	72.08%
Total	\$469,173	\$5,000	\$341,783	72.08%
Employee Benefits				
Contractual Services	1,592,850	-	913,777	57.37%
Total	\$1,592,850	\$0	\$913,777	57.37%
Insurance				
Contractual Services	725,000	-	492,178	67.89%
Total	\$725,000	\$0	\$492,178	67.89%
Special Reserves & Programs				
Contractual Services	352,000	(47,820)	110,344	36.28%
Total	\$352,000	(\$47,820)	\$110,344	36.28%
General Town Operating Expenditures	\$11,482,831	\$0	\$6,668,868	58.08%
Debt Service	3,508,900	-	524,356	14.94%
Total	\$3,508,900	\$0	\$524,356	14.94%
Solid Waste Disposal Fund Subsidy	321,191	-	321,191	100.00%
	321,191	\$0	\$321,191	100.00%
Due To CNR Education	291,978	-	291,978	100.00%
	291,978	\$0	\$291,978	100.00%
Teachers Retirement	98,333	-	-	0.00%
	98,333	\$0	\$0	0.00%
TOTAL OPERATIONS & DEBT SERVICE	\$15,703,233	\$0	\$7,806,393	49.71%
General Fund - Education	44,047,273	-	23,560,206	53.49%
	44,047,273	\$0	\$23,560,206	53.49%
Total Expenditures	\$59,750,506	\$0	\$31,366,599	52.50%

Town of Killingly
Town Manager's Report
March 10, 2020

1. Tax Relief Programs

In accordance with Chapter 14 Article II of the Killingly Code of Ordinances, the Town administers several tax relief programs residents may be eligible for. Those programs include relief for public safety volunteers, elderly, disabled and veterans. I've attached informational brochures for each program for your review. Also attached is a listing of the total exemptions on the grand list broken down by those which the Town is reimbursed by the State for and those which the Town receives no reimbursement.

2. Highway Operations

The Highway Department has been very active even without snow on the ground. Mat Dube, Highway Director, submitted the below outline of current work:

Along with our traditional winter work like tree trimming and dirt road maintenance below are some of the other things we have focused on this winter.

- Winter Mowing- The roadside mowers typically run from April to October, during the growing season. We had them on the road for most of January for the first time this year. Due to the vegetation growth speed during the summer and the amount of miles that need to be covered the mowers have difficulty taking the time to mow anymore than the bare minimum to keep the side of the road from being grown in and sightlines to be clear. In the winter with the no growth it allows the mowers to take more time to mow further back. Mowing back help reduce the amount of work tree trimming crews will have to do in the future. No foliage also helps increase visibility for the mowers allows them to mow easier in more intricate areas then when there are more leaves. It also helps us get a jumpstart on the spring mowing, with a lot of the twigs being taken care of in the winter it will take a longer in the spring for the vegetation start to encroach the road.
- Roadside Safety and Visibility- We retrofitted an old post hole auger attachment from an old mower to be able to run on our Wacker Loader and we have been using it to replace old/broken/missing wood post guardrails. We have currently installed 60 reflective Stop Sign strips with 20 more going out soon along with roadside warning reflectors. We are starting to reskin and replace Parking Restriction signs (NO PARKING, 2 HR PARKING, etc.) starting in the downtown areas and moving outward. Taking advantage of the State Bid on vinyl pricing we have be able to recycle old signs and make all our own new signs.
- Sewer Easement Mowing- We mowed all the off-road sewer easement. This is something done every 1-2 years to keep the sewer easements passable and from getting grown in.
- Retention Pond Mowing and Maintenance- As part of the MS4 regulations we have developed a retention/detention pond maintenance plan that involves mowing all of these in town once a year. It also involves other maintenance such as fixing any washouts and silt-ins that may have compromised any integrity to the design and functionality of these ponds and the stormwater runoff quality.
- Garage Painting-Cleaned and repainted the interior of the garage.

3. Economic Development

There are exciting announcements:

- Former Benny's – 774 N. Main Street – was purchased by JSB Properties on March 3rd. Bousquet's Appliance and TV will be renovating the space for their showroom and sales office. They hope to be open in the fall. The space is 13,900 SF.
- Burnet and Company will be moving into 161 Main Street across from Town Hall. This is a real estate firm.
- Killingly Commons
 - Former Bed, Bath and Beyond Store – Old Navy will be locating in the 20,000 SF facility.
 - TJMaxx will be expanding into the 6,000 SF space which was formerly Hallmark.

4. Sale of Bonds

The Town's Financial Advisor, Hilltop Securities, is preparing a draft Preliminary Official Statement (POS) for the sale of \$4.765 million in bonds for the school roofs, KMS windows, Town Hall HVAC and the three bridge projects. This borrowing replaces the Town cash used during the construction and pending receipt of the State subsidy payments. S&P Global Ratings will conduct its credit rating interview on March 17, 2020. The Town currently has a credit rating of "AA stable". We anticipate maintaining this rating. The sale of the bonds will be on April 1, 2020. Proceeds from the sale will settle on or about April 15, 2020. The Town authorized the following projects at a referendum held on February 21, 2017, a. Replacement of the Bear Hill Road Culvert and Replacement of Valley Road bridges over Mashentuck Brook and Whetstone Brook in the amount of \$1,800,000 b. Renovations to the Killingly Community Center and HVAC improvements to the Town Hall in the amount of \$3,200,000 and c. School improvements including KMS roof and window replacement, KCS roof replacement, Good Year partial roof replacement, underground storage tank removal at KMS, KCS and Good Year in the amount of \$6,525,000. Please note the Town did not proceed with any renovations at the Community Center. Therefore, the Town is only bonding for the HVAC improvements at the Town Hall. This bond issuance is the full borrowing amount for the total projects. The Town does not anticipate any additional borrowing for these projects.

5. Meeting Attended

I attended the following meetings/conferences

- YMCA Prevention Coalition regular meeting
- Chamber Breakfast
- Planning and Zoning regular meeting
- Public Safety Commission regular meeting
- Ordinance Subcommittee regular meeting
- Solid Waste Subcommittee special meeting

Town of Killingly		
Exempt Grand List No Reimbursement:		
	Assessment:	
Federal - A--X		\$176,680
Town of Killingly B--X		\$116,294,500
Scientific Educational Literary Historical Charitable D--X		\$6,574,120
Schools & Colleges E--X		
Agricultural Horticultural F--X		\$90,580
Cemeteries G--X		\$2,958,620
Churches H--X Parish House Church School Misc I--X		\$8,088,150
Non Profit Organizations I-X		\$1,127,910
House Used by Clergyman J--X		\$111,300
Hospitals K-X		\$551,320
Veteran's Organizations L--X		\$371,840
Private college P--X		
Railroad Q--X		\$546,000
Volunteer Fire Co. & Borough C--X	96	\$1,705,530
Exempt Grand List Reimbursement:		
PILOT/GRANTS:	# of Accts:	Assessment:
Exempt: State Owned	43	\$41,557,950
Exempt: Additional Veteran	794	\$1,612,520
Exempt: Additional Veteran Income Based	164	\$449,800
Exempt: Disable	222	\$231,220
Exempt: Enterprise Corridor Zone	1	\$3,000,000
Credit: Elderly Homeowners	188	\$6,353,587
Credit: Elderly Homeowners - LOCAL	174	\$4,279,371
Credit: Elderly Freeze - LOCAL	92	\$1,744,180
Grant: Renters Rebate	217	\$6,481,142

February 26, 2020

Dear members of the killingly town council, Town manager, and who it may concern,

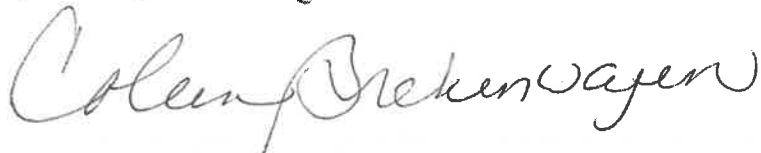
After careful consideration, this communication serves as my notice of resignation as killingly town council member district 3, effective February 26, 2020.

My other commitments have become too great for me to fulfill the requirements for my position on the council, and I feel that it is best for me to make room for someone that can devote the time and energy to this job.

It has been an honor to serve as a council member for the town of killingly . I greatly appreciate the privilege and opportunity to have worked with all of you.

Best regards,

Coleen Brakenwagen

A handwritten signature in cursive script that reads "Coleen Brakenwagen". The signature is written in dark ink and is positioned below the printed name.

Agenda Item #15(a)

AGENDA ITEM COVER SHEET

ITEM: Consideration and action on a resolution to accept the Town's Basic Financial Statements and Related Audit Reports for the fiscal year ended June 30, 2019 and to appoint Mahoney Sabol & Company, LLP, Certified Public Accountants, to perform the Town's audit for fiscal year 2019-2020

ITEM SUBMITTED BY: Mary Calorio, Town Manager
Jennifer Hawkins, Director of Finance

FOR COUNCIL MEETING OF: March 10, 2020

TOWN MANAGER APPROVAL: 

ITEM SUMMARY: This item is to accept the Town's Basic Financial Statements and Related Audit Reports for the fiscal year ended June 30, 2019 and to retain the firm of Mahoney Sabol & Company, LLP (the Town's current independent auditor) to complete the Town's financial audit for the fiscal period July 1, 2019 to June 30, 2020. Mahoney Sabol & Company has prepared the Town's audit for the last four fiscal years. In May 2019 the Town Council approved a two-year contract extension for auditing services with Mahoney Sabol & Company. The audit for fiscal year 2020 will be the final year of that extension. The extension requires reappointment each year of the contract. We anticipate performing an RFP next year for auditing services.

FINANCIAL SUMMARY: The fee proposed by Mahoney Sabol & Company is fixed for each of the two years at \$48,000.

STAFF RECOMMENDATION: Approval of the Resolution

TOWN ATTORNEY REVIEW: N/A

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution

Resolution #20-21

RESOLUTION TO ACCEPT THE TOWN'S BASIC FINANCIAL STATEMENTS AND RELATED AUDIT REPORTS FOR THE FISCAL YEAR ENDED JUNE 30, 2019 AND TO APPOINT MAHONEY SABOL & COMPANY, LLP, CERTIFIED PUBLIC ACCOUNTANTS, TO PERFORM THE TOWN'S AUDIT FOR FISCAL YEAR 2019-2020

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town's *Basic Financial Statements, Independent Auditor's Report, Supplemental Statements and Federal and State Single Audit Reports* as prepared by Mahoney Sabol & Company, Certified Public Accountants, LLP for the fiscal year ended June 30, 2019 be hereby accepted, and

BE IT FURTHER RESOLVED that pursuant to Section 510 of the Town Charter, Mahoney Sabol & Company, LLP, Certified Public Accountants, LLP, are hereby designated to be the Town's Independent Auditors for the fiscal period July 1, 2019 to June 30, 2020.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 10th day of March 2020

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on March 10, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that he has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

(Seal)

AGENDA ITEM COVER SHEET

ITEM: Consideration and Action on a Resolution to introduce to introduce and set a Public Hearing and Special Town Meeting on an ordinance Authorizing a transfer of up to \$436,849 to the established Unexpended Education Funds account

ITEM SUBMITTED BY: Mary T. Calorio, Town Manager

FOR COUNCIL MEETING OF: March 10, 2020

TOWN MANAGER APPROVAL:



ITEM SUMMARY: In accordance with a memorandum dated October 4, 2016 and amended on May 14, 2019 regarding the management of the Unexpended Education funds account, the Board of Education is requesting that the Town Council authorize to transfer an amount of up to \$436,849 of the anticipated surplus from the fiscal year 2018-2019 to the established Unexpended Education Funds account.

FINANCIAL SUMMARY: \$436,849 anticipated surplus from 2018-2019 fiscal year to the established Unexpended Education Funds account. This will bring the Non-Lapsing Fund balance to \$1,392,846. The Board of Education total surplus for fiscal year 2018-2019 was \$765,275. The remaining surplus of \$328,426 will be returned to the General Fund Balance of the Town.

STAFF RECOMMENDATION: Approval of the Resolution

TOWN ATTORNEY REVIEW: N/A

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution
- Memorandum from BoE

Resolution #20-22

RESOLUTION TO INTRODUCE AND SET A PUBLIC HEARING AND SPECIAL TOWN MEETING ON AN ORDINANCE AUTHORIZING A TRANSFER OF UP TO \$436,849 TO THE ESTABLISHED UNEXPENDED EDUCATION FUNDS ACCOUNT

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the following ordinance be introduced and set down for a public hearing and Special Town Meeting on Tuesday, April 14, 2020 at 7:00 p.m. and 8:00 p.m. respectively in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut:

AN ORDINANCE AUTHORIZING A TRANSFER OF UP TO \$436,849 TO THE ESTABLISHED UNEXPENDED EDUCATION FUNDS ACCOUNT

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that a transfer of up to \$436,849 for the fiscal year July 1, 2018 to June 30, 2019 be transferred to the established Unexpended Education Funds account.

BE IT FURTHER ORDAINED that said transfer be herein submitted to a Special Town Meeting for adoption on April 14, 2020 at 8:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut, and

BE IT FURTHER ORDAINED that the source of said transfer shall be up to \$436,849 from the 2018-2019 fiscal year anticipated surplus be transferred to the established Unexpended Education Funds account.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 10th day of March 2020

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on March 10, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

Killingly Board of Education

79 Westfield Ave., PO Box 210, Killingly, Connecticut 06239 (860) 779-6600 FAX (860) 779-3798



July 25, 2019

Mr. Jonathan Cesolini, Chairman
Killingly Town Council
Town of Killingly, CT


Dear Mr. Cesolini:

In accordance with the Memorandum of Understanding dated May 22, 2019 regarding the management of the Unexpended Education Funds account, the Board of Education is requesting that the Town Council authorize to transfer in an amount of \$436,849 of the anticipated surplus from fiscal year 2018-2019 to the established Unexpended Education Funds account. If approved, the requested amount will not exceed the total accumulation of funds that is subject to a cap of one million seven hundred fifty thousand dollars (\$1,750,000).

The requested amount does not exceed the statutory limitation of 1% of the prior fiscal year budget appropriation of \$43,684,951 or \$436,849. It also does not exceed the Board of Education's anticipated surplus for 2018-2019, which will be confirmed upon audit.

Please feel free to contact me with any questions.

Sincerely,



Jean Burns, Chairperson
Killingly Board of Education

cc: Steven Rioux, Superintendent of Schools
Mary Calorio, Killingly Town Manager
Jennifer Hawkins, Town of Killingly, Director of Finance
Christine Clark, Killingly Public Schools, Manager of Business Affairs

Resolution #20-23

RESOLUTION TO INTRODUCE AND SET A PUBLIC HEARING AND SPECIAL TOWN MEETING ON AN ORDINANCE AUTHORIZING AN APPROPRIATION OF \$300,000 FROM THE GENERAL FUND UNASSIGNED FUND BALANCE TO THE TURF FIELD CAPITAL PROJECT

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the following ordinance be introduced and set down for a public hearing and Special Town Meeting on Tuesday, April 14, 2020 at 7:00 p.m. and 8:00 p.m. respectively in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut:

AN ORDINANCE AUTHORIZING AN APPROPRIATION OF \$300,000 FROM THE GENERAL FUND UNASSIGNED FUND BALANCE TO THE TURF FIELD CAPITAL PROJECT

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that an appropriation of \$300,000 be transferred to the Turf Field Capital Project account.

BE IT FURTHER ORDAINED that said transfer be herein submitted to a Special Town Meeting for adoption on April 14, 2020 at 8:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut, and

BE IT FURTHER ORDAINED that the source of said appropriation shall be from Unassigned Fund Balance of the General Fund.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 10th day of March 2020

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on March 10, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

RECYCLED RUBBER INFORMATION PACKET



February 2018

Know the Facts About Recycled Rubber Infill

Recycled Rubber Information Packet

KNOW THE FACTS ABOUT RECYCLED RUBBER INFILL

OVERVIEW

Recycled Rubber and its Uses

- Recycled rubber is rubber that has been derived from scrap materials such as used tires.
- Since 2007, an estimated 4.5 billion square feet of synthetic turf have been installed around the world, including 800 million square feet in the U.S. Recycled rubber infill is used in over 98% of the 12,000+ synthetic turf sports fields.
- Recycled rubber infill benefits sustainability efforts.
 - The use of this infill helps by conserving water, reducing fertilizers, pesticides and herbicides, and diverting millions of tires from landfills.

Recycled Rubber Infill is Safe

To date, over 90 studies have been published that determined there is negligible or very low human health risk from exposure to recycled rubber infill.

- Since 1990, there have been over 90 technical studies and reports, conducted by leading universities, toxicologists, and government agencies, that have delved into various health and human safety questions relating to the use of recycled rubber as an aftermarket product, including its use as infill in synthetic turf sports fields.
- These existing studies have evaluated many aspects of safety; they have looked a multitude of chemicals, at all major exposure pathways—ingestion, inhalation, skin contact—and have used many methods.
 - These studies and reports have failed to find any link between recycled rubber infill and cancer or any other human health risk.

Recent Studies on Recycled Rubber

- In 2016, President Barack Obama pushed for a comprehensive look at the health risks and the Centers for Disease Control and Prevention and the U.S. Consumer Product Safety Commission, announced they would look into the issue and conduct their own research. This is despite the fact that the EPA had previously looked into the issue and had not raised concerns.

ONLINE RESOURCES



Safe Fields Alliance

<http://www.safefieldsalliance.com/>



ISRI Institute of
Scrap Recycling
Industries, Inc.
Voice of the Recycling Industry

<http://www.recycledrubberfacts.org/>



Synthetic Turf
COUNCIL

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Comprehensive multipathway risk assessment of chemicals associated with recycled ("crumb") rubber in synthetic turf fields



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ABSTRACT

Background: Thousands of synthetic turf fields in the US are regularly used by millions of individuals (particularly children and adolescents). Although many safety assessments have concluded that there are low or negligible risks related to exposure to chemicals found in the recycled rubber used to make these fields, concerns remain about the safety of this product. Existing studies of recycled rubber's potential health risks have limitations such as small sample sizes and limited evaluation of relevant exposure pathways and scenarios.

Objective: Conduct a comprehensive multipathway human health risk assessment (HHRA) of exposure to the chemicals found in recycled rubber.

Methods: All available North American data on the chemical composition of recycled rubber, as well as air sampling data collected on or near synthetic turf fields, were identified via a literature search. Ingestion, dermal contact, and inhalation pathways were evaluated according to US Environmental Protection Agency (US EPA) guidance, and exposure scenarios for adults, adolescents, and children were considered.

Results: Estimated non-cancer hazards and cancer risks for all the evaluated scenarios were within US EPA guidelines. In addition, cancer risk levels for users of synthetic turf field were comparable to or lower than those associated with natural soil fields.

Conclusions: This HHRA's results add to the growing body of literature that suggests recycled rubber infill in synthetic turf poses negligible risks to human health. This comprehensive assessment provides data that allow stakeholders to make informed decisions about installing and using these fields.

1. Introduction

Synthetic turf fields containing recycled rubber (also called "crumb rubber") infill have been in use for decades. These fields typically consist of bottom backing layers composed of polypropylene, polyurethane, or latex with polyethylene, nylon, or polypropylene blades woven into the material (Synthetic Turf Council, 2011). After the field is laid down, infill is added to soften the field and allow the individual turf blades to stand up (Fig. 1). One of the most common types of infill

is recycled rubber, often mixed with sand (Synthetic Turf Council, 2011). Recycled rubber infill is typically made from recycled automobile and light truck tires, which are ground, shredded, and sorted into uniformly sized pieces (Synthetic Turf Council, 2011).

In the mid-2000s, a US Environmental Protection Agency (US EPA)¹ investigation identified the presence of lead in a synthetic turf field in New Jersey, and it was eventually determined that the source of the lead was a yellow pigment used on the synthetic turf's blades (US EPA, 2017a). This finding resulted in the initiation of multiple regulatory

implicated. As goalkeepers are more likely than outfield players to ingest or inhale the crumb or absorb crumb constituents via their skin, the hypothesis gained credence. As a result, some school systems and park departments have abandoned plans to install synthetic turf fields, and some states have introduced bills to ban such installations [2]. In 2015, the California Office of Environmental Health Hazard Assessment began an Environmental Health Study of Synthetic Turf, and in early 2016, three US federal agencies launched the Federal Research Action Plan on Recycled Tire Crumb Used on Playing Fields [3–5]. Millions of dollars have been earmarked for these studies [6] that are expected to take years to complete.

2 State of Science

Several studies of human cancer and/or non-cancer risk using data from direct measurements or data reported in the literature have been reported [7–14]. Other studies have focused directly or indirectly on the toxicity of one or more constituents of crumb rubber [14–23]. None of these studies have identified a significant human carcinogenic risk from exposure to crumb rubber at synthetic turf fields. Menichini and co-investigators [22] estimated that 0.4 ng/m³ of benzo(a)pyrene at an indoor facility had a potential for an excess lifetime cancer risk of 1 in a million athletes after an intense 30-year activity level. Marsili and coauthors [24] considered the hazard indices and cumulative excess risk values for cancer to be below levels of concern for measured chemicals; they reasoned that polycyclic aromatic amines in the crumb rubber could potentially increase cancer risk after long-term frequent exposures at fields under very hot conditions (60 °C). Polycyclic aromatic amines have been implicated in some studies as an occupational lymphomagen, but the most recent systematic review and meta-analysis of cohort studies refuted the association [25]. Kim and colleagues [18] proposed a potential risk for children with pica behavior through ingestion of crumb rubber material at playgrounds. The most recent review published in a peer-reviewed journal concluded that users of artificial turf fields, even professional athletes, are not exposed to elevated risks [26]. Since this review, the most detailed studies of potential carcinogenicity conducted to date, by the Washington State Department of Health in USA and the Dutch National Institute for Public Health and the Environment, did not find an association between the fields and an increased incidence of cancer in the susceptible age group [27, 28].

Meanwhile, what should parents, players, coaches, school administrators, and playground developers do and physicians recommend? Avoid synthetic turf fields and use

grass fields when weather and field conditions permit? Three basic premises suggest otherwise.

2.1 The Cancers Cited in Media Reports About Soccer Players are Precisely those Cancers that are Expected to Occur in the Age Group of Concern

Not only is lymphoma the most common cancer in high-school and college-age persons, the other cases in the reported cohort—leukemia, sarcoma, testis cancer, thyroid cancer, and brain tumors—are the next most common cancers in the age group. Together with lymphoma, these cancers account for 80–90% of the cancers in male individuals of middle-school, high-school, and college age and 50–80% of female individuals in the age group (Fig. 1) [29]. In other words, the suspect cancers are precisely those expected without having to invoke exogenous factors.

The issue then is whether the absolute frequency is more than expected. An ecologic investigation applied to the state with the largest number of synthetic fields, California, and to 17 other regions of USA, did not indicate that the incidence is greater in counties and regions with synthetic fields or that the incidence is proportional to the prevalence of such fields when race/ethnicity and socioeconomic status of those who have access to synthetic fields are included in the analyses [30]. The method used did not, however, directly measure the incidence in soccer players per se and could miss an increase of lymphoma in them, particularly if only a small percentage of cases have exposure to synthetic turf fields. In the State of Washington, about 25% of 15-year-old individuals have been estimated to play soccer at some point in their lives [27]. The proportion is likely to be higher in California, given the more conducive weather and the greater Hispanic population. If so, the ecologically derived data are more meaningful in assessing the risk than the face value of the results. A more complete ecologic study of all 58 counties in California is in progress.

2.2 Exposure to Environmental Causes of Cancer During Childhood, Adolescence, and Early Adulthood Results in Cancer Later in Life

Figure 2 shows two established causes of cancer resulting from exposures during childhood and adolescent: melanoma after ultraviolet radiation and breast cancer after chest radiation. The type of melanoma caused by ultraviolet rays is rarely diagnosed before the age of 35 years (Fig. 2, brown curve) and breast cancer caused by chest radiation for cancer has a median latency of 14 years [31] and rarely occurs before 30 years of age (Fig. 2, pink curve). When melanoma occurs in younger persons, it is

nearly always not related to external exposure. If crumb rubber causes cancer in young athletes, it would be expected to become clinically detectable at an older age than during adolescence or early adult years.

2.3 Environmental Causation of Cancer in Children, Adolescents, and Young Adults is Rare

During the 1990s, the world's largest pediatric cancer research organization, the Children's Cancer Group, was awarded millions of dollars of research grants to determine what caused cancer in the young. None of those studies, nationally and in multistate surveys, within homes and with environmental sampling, of childhood and prenatal exposures, and a host of other variables, uncovered evidence for an environmental factor that "might explain more than a small fraction of the observed cases" [32]. The conclusion was that, with few exceptions, cancer during childhood, adolescence, and early adulthood is a mistake of nature—spontaneous mutation to malignancy—and not the result of exogenous causes [33].

3 Conclusion

All the prior studies and the perspectives expressed here cannot completely exculpate crumb rubber as a cause of cancer. Even the Washington State study of the very soccer players whose cancer raised the concern is not without significant limitations, as fully expressed by the investigators [27] and critiqued by others [34]. The concern of parents, coaches, school administrators, sports medicine specialists, other healthcare professionals, and the players themselves is reasonable, especially when, if the hypothesis were true, the adverse outcome is potentially preventable. After all, cancer is one of the most feared diseases [35] and to have it happen in the young could not be worse.

It is also human nature to blame. Blaming autism on vaccines is a recurrent quintessential example. It also illustrates another human behavior: refusal to believe objective scientific irrefutable evidence [36] and this anti-science attitude appears to be increasing in our society [37, 38]. This human need and attendant denial causes unnecessary alarm, especially when cancer is the fear and especially in the United States. When American adults were asked which of five major diseases they were most afraid, 41% said cancer, 31% said Alzheimer's disease and only 6–8% named heart disease, stroke or diabetes [39].

Regular physical activity during adolescence and early adulthood helps prevent cancer later in life [40]. Restricting the use or availability of all-weather year-round

synthetic fields and thereby potentially reducing exercise could, in the long run, actually increase cancer incidence, as well as cardiovascular disease and other chronic illnesses [41]. That the Washington State study found a much lower incidence of cancer in their soccer players than expected from their general population [27] supports the concern that restricting access to such fields and playgrounds may lead to the opposite of what was intended.

Compliance with ethical standards

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Conflict of interest Archie Bleyer has no conflicts of interest directly relevant to the content of this article.

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National Institute for Public Health
and the Environment
Ministry of Health, Welfare and Sport

Dutch National Institute for Public Health and the Environment **Playing sports on synthetic turf fields with rubber granulate is safe**

Publication date: 20 December 2016

Modification date: 07 March 2017

New research by the Dutch National Institute for Public Health and the Environment (RIVM) shows it is safe for people to play sports on synthetic turf fields with an infill of rubber granulate. Rubber granulate contains numerous substances which were found to be released from the granulate in very low quantities. This is because the substances are more or less 'enclosed' in the granulate, which means that the effect of these substances on human health is virtually negligible.

Playing sports on synthetic turf fields

Rubber granulate contains numerous substances, such as polycyclic aromatic hydrocarbons (PAHs), metals, plasticisers (phthalates) and bisphenol A (BPA). There is little variation in the concentrations of substances between fields and between the measurement points per field. Therefore, the results properly reflect all fields with SBR rubber granulate in the Netherlands.

No link with leukaemia

No indications were found in the available literature of a link between playing sports on synthetic turf fields with an infill of rubber granulate and the incidence of leukaemia and lymph node cancer. Moreover, it is clear from the composition of the rubber granulate that the chemical substances that are capable of causing leukaemia or lymph node cancer are either not present (benzene and 1,3-butadiene) or are present in a very low quantity (2-mercaptobenzothiazole). Since the 1980s, a slight rise has been observed in the number of people aged between 10 and 29 who get leukaemia. This trend has not changed since synthetic turf fields were first used in the Netherlands in 2001.

Recommendation for adjusting the standard

RIVM recommends adjusting the standard for rubber granulate to one that is closer to the standard applicable to consumer products. Rubber granulate is required to satisfy the legal requirements for 'mixtures'. The standard for consumer products is far more stringent: it allows for lower quantities of PAHs (100 to 1000 times lower) compared with the standard for mixtures. The quantity of PAH in rubber granulate is slightly higher than the standard for consumer products. The European Chemicals Agency (ECHA) is currently conducting research to determine a suitable standard for rubber granulate.

RIVM also completed a study on the consumer product standard for rubber shock absorbing tiles.

5. Owners and operators of existing indoor fields with rubber granule infills should ensure adequate ventilation.

In addition, ECHA recommends that players using the synthetic pitches should take basic hygiene measures after playing on artificial turf containing recycled rubber granules.

ECHA's evaluation has been sent to the European Commission. The findings are preliminary and will be updated when new information becomes available.



Washington State Department of Health

Synthetic Turf and Crumb Rubber

Investigation of Reported Cancer among Soccer Players in Washington State

In 2009, the University of Washington Women's Associate Head Soccer Coach, Amy Griffin, became concerned that several soccer goalies had developed blood cancers at around the same time. By 2014, the coach had compiled a list of soccer players with cancer. The initial information included 30 current or former Washington residents who played soccer and developed a variety of cancer types between the mid-1990s and 2015. By 2016, the number on the coach's list had grown to 53 people.

In light of this, public health officials at the Department of Health and researchers at the University of Washington School of Public Health formed a project team to investigate issues related to soccer playing and cancer. The overall purpose of the investigation was to explore whether the information from Coach Griffin's list warranted further public health response. The primary goals of the investigation were to:

- Determine whether the number of cancer diagnoses among the soccer players on Coach Griffin's list was higher than would be expected if rates of cancer among these soccer players were similar to rates among all Washington residents of the same ages.
- Describe individuals on the list in terms of their demographics, factors related to cancer and history of playing soccer and other sports.

Note: The investigation was not designed to determine if soccer players in general were at increased risk of cancer due to exposures from crumb rubber in artificial turf.

Frequently Asked Questions

Can you explain the type of study conducted? What did it consist of?

We conducted a cluster investigation of reported soccer players with cancer in Washington. Generally, cancer cluster investigations are within a geographic area, and look at whether that area has an increased rate of a specific cancer compared to the rest of Washington. This investigation wasn't only geographically defined, but also defined by those who had played soccer in Washington. In that way, it's more similar to an investigation among a particular occupation group. The concern was that too many cancer diagnoses were being seen among soccer players on Coach Griffin's list so we looked to see whether the number of cancers on her lists was higher than we would expect based on Washington state rates.

recommends that people who enjoy soccer continue to play regardless of the type of field surface.

Who did you interview for this study?

For this study, we interviewed people or parents of people on Coach Griffin's list to obtain information on demographics, cancer-related factors, and history of playing soccer and other sports.

Why did you only look at soccer players?

We focused on soccer players, because this was the original group of concern, and most of the individuals on Coach Griffin's list played soccer. A relatively small number of people played a variety of other field sports. Because cancer takes time to develop and be diagnosed, we also required a time lapse of about five months (0.4 years) between first playing soccer and diagnosis.

What would you tell communities who are considering installing a synthetic field? Or deciding not to install a synthetic field?

It is important for Washington communities to build and support environments that make it easier for adults and youth to be physically active. Physical activity can slow the increase in the proportion of adults who are obese, reduce rates of chronic disease, and improve the quality of life. The currently available research does not suggest that crumb rubber presents a significant public health risk.

How many soccer fields did you include in your study?

We did not do any testing of soccer fields. We did interview people on Coach Griffin's list reported to us as having cancer and having played soccer. The interviews revealed that the 35 people interviewed had practiced on about 110 soccer fields in Washington.

How does Washington compare with the other states regarding rates of cancer in ages five through 24?

During 2009–2013, the age-adjusted cancer incidence rate for all types of cancer combined among people ages five to 24 years was statistically significantly higher in Washington than in the United States (23.6 and 22.4 per 100,000 people, respectively), so our age adjusted rate has about 1.2 more cancers per 100,000 than nationally.

Why did you limit the time period for people meeting the case definition to 2002–2015?

We limited the time period for people meeting the case definition to 2002–2015 because reports of people with cancer on the coach's list were more likely to be complete during this time period than in earlier time periods. The only person who was diagnosed with cancer before 2002

STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH



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Commissioner

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**EHS Circular Letter #2015-02
(Follow up to Circular Letter #2014-26a)**

DATE: January 20, 2015
TO: Local Health Departments and Districts
FROM: Brian Toal, Gary Ginsberg
Environmental and Occupational Health Assessment
RE: Recent News Concerning Artificial Turf Fields

Brief Video Clip for Local Health Departments – *Click Here* →



This letter and video clip are being sent to update you regarding the news story that has circulated since last spring regarding potential cancer risks at artificial turf fields. Various media outlets have continued to run this story and a number of local health departments have inquired as to its validity. Since many Connecticut towns have installed or are considering artificial turf fields an elevated cancer risk would be an important consideration. However, this news story is still based upon very preliminary information and does not change CTDPH's position that outdoor artificial turf fields do not represent an elevated health risk.

The Connecticut Department of Public Health has evaluated the potential exposures and risks from athletic use of artificial turf fields. Our study of 5 fields in Connecticut in 2010-2011 was a comprehensive investigation of releases from the fields during active play. This study was conducted as a joint project with the CT DEEP and the University of CT Health Center and was peer-reviewed by the Connecticut Academy of Science and Engineering. Our study did not find a large amount of vapor or particle release from the fields confirming prior reports from Europe and the US. We put these exposures into a public health context by performing a risk assessment. Our risk assessment did not find elevated cancer risk. These results have been published as a set of 3 articles in a peer review journal and are available on the DPH artificial turf webpage (<http://www.ct.gov/dph/cwp/view.asp?a=3140&q=464068>).

The news story suggests soccer players and especially goalies may have an elevated cancer risk from playing on artificial turf fields. This is based upon anecdotal observations of a university soccer coach (<http://www.komonews.com/news/local/Soccer-coach-Could-field-turf-be-causing-cancer-259895701.html>). Reportedly the coach is developing a list of soccer players who have contracted cancer. However, the types of cancer are undocumented and so it is impossible to say whether they



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March 23, 2015

Stephanie Bacon, Health Agent
Office of Board of Health
155 Village Street
Medway, MA 02053

Dear Ms. Bacon:

Thank you for your letter of February 24, 2015, in which you requested that the Massachusetts Department of Public Health, Bureau of Environmental Health (MDPH/BEH), evaluate health concerns related to the use of crumb rubber infill material for artificial turf fields in Medway, Massachusetts. As you are likely aware, our office had previously evaluated this issue in a series of letters to the Town of Needham Board of Health in 2008, 2011, and 2013.

In response, MDPH/BEH staff have evaluated more recent information on potential exposure opportunities to artificial turf components, including crumb rubber infill, and evaluated health concerns, including cancer, in relation to exposure to such turf. Recent media reports on soccer players, particularly goalies that have played on artificial turf, and the incidence of some cancers have been expressed. These reports raised concerns about the possible association between playing on crumb rubber fields and the development of cancers, notably, non-Hodgkin's lymphoma, Hodgkin Lymphoma, and osteosarcoma. We also evaluated information you provided on the content of the specific products used in Medway. Our review is summarized below.

Updated Literature Review

Our previous evaluations noted that crumb rubber infill has been found to contain chemicals, including polycyclic aromatic hydrocarbons (PAHs), volatile organic compounds (VOCs), and metals. We further stated that although these chemicals are in the material itself, information available at that time did not suggest significant exposure opportunities to the chemicals in the materials such that we would expect health effects. We noted that the most relevant study on this topic at the time was a study conducted by the California Office of Environmental Health Hazard Assessment (CA OEHHA).

for exposure to constituents in these fluids presented very low risk among all populations that would use artificial turf fields (Pavilonis et al. 2014).

A study conducted in 2010 in the Netherlands assessed the exposure of soccer players to PAHs after playing sports on a rubber crumb field. Urine testing in participants indicated that uptake of PAHs by the participants following exposure to artificial turf with rubber crumb infill was minimal. If there is any exposure, the authors reported, uptake is minimal and within the normal range of uptake of PAHs from environmental sources and/or diet observed in healthy individuals (van Rooij and Jongeneelen 2010).

It is probably worthwhile to also note that MDPH/BEH reviewed testing data for artificial turf for the Town of Needham, as reported in our letters of 2011 and 2013 to the Needham Board of Health. The Town of Needham contracted with an environmental testing firm to conduct environmental tests including, air measurements of volatile organic compounds taken in the laboratory and heavy metals (arsenic, cadmium, chromium, lead, mercury, selenium, zinc) content of crumb rubber materials. Our review and conclusions for that testing, did not indicate exposures of health concern.

Material in Medway

MDPH/BEH reviewed available information provided by the Medway Board of Health regarding the specific materials used in the Medway fields. These included the APT Gridiron turf system and Liberty Tire Recycling 10+20 BM Rubber Crumb Brantford, ON. Among the materials provided for these products were statements or test results for various constituents in these products.

APT submitted a written statement dated October 29, 2014, that reported that the APT Gridiron turf systems (essentially the grass fibers of the artificial turf) are manufactured and installed without the use of any lead or heavy metals. They reported that this included all materials used for the turf fibers and backings. No other documentation about this product, including any testing results, was provided to support this statement.

With respect to the 10+20 BM Crumb Rubber infill product, laboratory testing results were provided for this product, although it is not clear whether the testing was for the materials specifically used in turf applied in Medway. Testing was conducted for metals content as well as emissions of volatile organic compounds (VOCs). It appears that testing included the following: (1) testing for VOCs emitted into a confined air space in the laboratory after heating the product to 73 degrees F; and (2) content testing for eight heavy metals, including lead. The laboratory compared results to criteria established by the Greenguard certification program, part of Underwriters Laboratory, that uses among its criteria for certification health-based levels derived by the CA OEHHA.

Testing results for metals content of the product indicated a lead concentration of 39 mg/kg, which is less than the current Consumer Product Safety Improvement Act (CPSIA) limit of 100 mg/kg for lead in children's products (Ulirsch et al. 2010). No other metals were detected.

Hodgkin Lymphoma

Hodgkin Lymphoma is most common in young adults between the ages of 15 and 40, especially in individuals in their 20s. Among adolescents, it is the most common type of cancer.

Hodgkin Lymphoma occurs specifically in a type of B lymphocyte (or white blood cell) called the Reed-Sternberg cell while other lymphomas (non-Hodgkin's types) occur in different cells.

Established risk factors for Hodgkin Lymphoma include: exposure to the Epstein-Barr virus (EBV); a previous diagnosis of mononucleosis (mono is caused by the EBV); family history; and certain hereditary conditions (such as ataxia telangiectasia) associated with a weakened immune system. The Epstein-Barr virus is very prevalent in the general population. Even though most of us have been exposed to the virus (which remains latent in our bodies), most people do not develop mononucleosis or Hodgkin Lymphoma. EBV is thought to account for about 20% or 25% of the diagnoses of classical Hodgkin's in the US.

Higher socioeconomic status is also a possible risk factor. This is thought to be due to delayed infectious exposures in childhood.

Occupational exposures as risk factors have been studied extensively and none have emerged as established risk factors. Likewise, there is very little evidence linking the risk of Hodgkin Lymphoma to an environmental exposure, other than the EBV.

Non-Hodgkin Lymphoma (NHL)

NHL refers to a diverse group of cancers that are characterized by an increase in malignant cells of the immune system. Each subtype of NHL may have different risk factors associated with its development. The specific cause of NHL in most individuals is unknown.

Although some types of NHL are among the more common childhood cancers, more than 95% of diagnoses occur in adults. Incidence generally increases with age, and most diagnoses occur in people in their 60s or older.

Established risk factors for NHL include a weakened immune system, associated with various medical conditions, and exposure to various viruses. An increased risk is faced by individuals taking immunosuppressant drugs following organ transplants; individuals with autoimmune disorders, such as rheumatoid arthritis and lupus; and individuals who have taken certain chemotherapy drugs for other cancers. Several viruses have been shown to play a role in the development of NHL, including the human immunodeficiency virus (HIV), the human T-cell leukemia/lymphoma virus (HTLV-1), and the Epstein-Barr virus.

system that began collecting information in 1982 on Massachusetts residents diagnosed with cancer in the state. All newly diagnosed cancer cases among Massachusetts residents are required by law to be reported to the MCR within six months of the date of diagnosis (MGL, c.111, s.111B). This information is kept in a confidential database and reviewed for accuracy and completeness.


Available information on the occurrence of cancers in children living in Medway indicates no diagnoses of Hodgkin Lymphoma, NHL, or osteosarcoma have been reported to the MCR in a search of their files from 2006 to the present. Although it is possible that a very recent diagnosis may not yet have been reported to the MCR, the fact that there are no reports of such cancers is reassuring.

Although available resources cannot support MDPH conducting environmental testing of this material, we would be happy to assist the Town of Medway in developing a sampling and analysis plan as well as provide technical support in interpreting results, similar to the assistance that we provided to the Town of Needham.

As we stated in our letters to Needham officials, while available information does not indicate exposure opportunities of health concern, MDPH/BEH continues to recommend common sense ways to minimize any potential exposure to chemicals that may be contained in synthetic turf fields made of crumb rubber. MDPH/BEH suggests washing hands after playing on the field and before eating, particularly for younger children with frequent hand-to-mouth activity, and taking off shoes before entering the house to prevent tracking in any crumb rubber particles. Also, there are studies that indicate heat levels on artificial turf fields may rise as outdoor temperatures increase (New York State 2009). Thus, for protection of the players, MDPH/BEH recommends increasing hydration, taking frequent breaks, and watering down the field to cool it on hot days to prevent the potential for burns or heat stress. Finally, based on recent work in California, MDPH/BEH recommends that steps be taken to minimize the potential for skin abrasions (e.g., protective equipment) and that skin abrasions be treated promptly to prevent potential infections.

We hope this information is helpful to you and Medway residents. If you have any questions, please feel free to contact us at 617-624-5757.

Sincerely,



Suzanne K. Condon, Associate Commissioner
Director, Bureau of Environmental Health

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To the members of FIFA

Zurich, April 2017
MDH/awe

A statement on potential cancer risks from exposure to SBR in artificial turf fields

Dear Sir or Madam,

During the recent FIFA Medical Committee meeting on the 13 March 2017, the issue of potential cancer risks from exposure to SBR on artificial turf fields was discussed and we are very pleased to share this information with you.

FIFA first responded to media coverage of the topic in 2006 when an open letter was published following several high profile articles that stipulated that there may be a link between the crumb rubber particles known as SBR (Styrene Butadiene Rubber) in artificial turf fields and the occurrence of cancer in players exposed to these surfaces. Studies dating until 2006 from various scientific disciplines found no evidence that contact with SBR was linked with the emergence of cancer. FIFA reiterated this position ahead of the FIFA Women's World Cup 2015 in Canada that was played on artificial turf surfaces based on published studies up until that date.

In light of increased public interest in the topic in 2016 and further studies carried out in the past months, FIFA would like to clarify its position on the use of artificial turf fields containing SBR infill.

FIFA has taken note of ECHA/PR/17/04 in which the European Chemicals Agency has found "at most, a very low level of concern from exposure to recycled rubber granules". Regulating authorities are conscious of the presence of potentially carcinogenic components in the compounds used for the production of tyres, the main source of SBR rubber and have labelled these products accordingly. In particular the presence of polycyclic aromatic hydrocarbons (PAH's) is undisputed but equally there is no scientific evidence of these being bioavailable in their application as car tyres and infill for artificial turf fields thereafter. The newest findings by Van Rooj and Jongeneelen (2010) concluded that "If there is any exposure, then the uptake is very limited and within the range of uptake of PAH from environmental sources and/or diet". A further study from New Jersey's State Medical School indicated that health risks to children and adults from extensive contact with crumb rubber ranged from none to negligible (Pavilonis et al. 2014).

Looking at specific issues such as ingestion or air pollution, a number of studies has investigated the intake of PAH from artificial turf and found less or comparable exposure than for grilled food products, smoked salmon or log burning. As a result, Dye et al concluded in 2006 that "on the basis of environmental monitoring, artificial turf football fields present no more exposure risks than the rest of the city".

While it will never be possible to exclude risk completely or prove this negative, the newer studies have confirmed the previous findings that there is no evidence of link between contracting cancer

- Lim and Walker 2009 An Assessment of Chemical Leaching, Releases to Air and Temperature at Crumb-Rubber Infilled Synthetic Turf Fields, New York State Department of Environmental Conservation, New York State Department of Health. NY, USA.
- Li et al 2010 Characterization of Substances Released from Crumb Rubber Material Used in Artificial turf Fields. 2008 Chemosphere. 80(3):279-85.
- Schiliro et al 2012 Artificial Turf Fields: Environment and Mutagenicity Assessment. Arch Environ Contam Toxicol. 64(1):1-11.
- Pavilones et al (2013) Bioaccessability and Risk Exposure to Metals and SVOC's in Artificial Turf Field Materials and Fibers. 2013 Risk Anal.
- Van Rooj and Jongeneelen (2010) Hydroxypyrene in Urine of Football Players After Playing on Artificial Sports Fields with Tire Crumb Infill. Int arch Occup Environ Health 83(1):105-10.



Homeowners Program For the Elderly or Totally Disabled

To apply for the Homeowners Program the following requirements must be met:

- You must be a resident of Killingly
- You must be at least 65 years old as of the December 31 prior to filing **OR**
- You must be totally disabled by the Social Security Administration (proof required)
- Married couple's income must not exceed **\$45,100** for the calendar year.
- A single person's income must not exceed **\$37,000** for the calendar year.*
- Applications are accepted between **February 1 and May 15** of each year
- Approved applicants must reapply every other year.

*Note: The Town of Killingly abatement applies to single persons with incomes

not exceeding the Married Couple's income limit.

Applications are taken
by appointment only, please call the
Assessor's Office at:

860-779-5324

We will be glad to help you. If you are unable to come to the office you may have an agent (such as a relative or friend) apply for you.

To your appointment you must bring proof of your income (both taxable and non-taxable) for the calendar year preceding application, such as

- Income Tax Return (signed) - if an in-

- come tax return was or will be filed.
- Social Security Benefit Statement - Form SSA-1099, sent each January.
- Statement of Wages and Tips (W-2)
- Interest statements (1099) from savings and checking accounts
- Statements of annuity, pension, or dividend payments.
- Statements of veteran's pension and veteran's disability payments. .

Homeowner's Program Benefits

Income Limits		State Abatement			Town Abatement		
		Tax Credit	Maximum	Minimum	Tax Credit		
Over	To	Married	Married	Married	Single	Married	Single
\$0	\$18,600	50%	\$ 1,250	\$ 400	\$ 350	25%	25%
\$18,600	\$24,900	40%	\$ 1,000	\$ 350	\$ 250	20%	20%
\$24,900	\$31,000	30%	\$ 750	\$ 250	\$ 150	15%	15%
\$31,000	\$37,000	20%	\$ 500	\$ 150	\$ 150	10%	10%
\$37,000	\$45,100	10%	\$ 250	\$ 150	\$ -0-	5%	5%

Elderly Freeze Program

To apply for the Elderly Freeze Program the following requirements must be met:

- You must be a resident of Killingly for at least 4 years
- You must be at least 70 years old as of December 31 prior to the first year you apply.
- Annual income must not exceed \$45,100 for the calendar year preceding application
- You must apply between February 1 and May 15
- Approved applicants must reapply every other year.

Applications are taken **by appointment only**; please call the Assessor's Office at:

860-779-5324

We will be glad to help you. If you are unable to come to the office you may have an agent (such as a son or daughter) apply for you. To your appointment you must bring **proof of your income** (both taxable and non-taxable) for the calendar year preceding application, such as:

- Income Tax Return (signed) – if an income tax return was or will be filed.
- Social Security Benefit Statement - Form SSA-1099, sent each January.
- Statement of Wages and Tips (W-2)
- Interest statements (1099) from savings and checking accounts.
- Statements of annuity, pension, or dividend payments
- Statements of veteran's pension and veteran's disability payments

The Frozen Tax for your property will be calculated as follows:

- The gross assessment* on the grand list preceding your first approved application.
- Less all of your allowed exemptions.
- The resulting net assessment will be multiplied by the mill rate set by the Town for the fiscal year immediately following your application
- This will be your property's frozen tax for as long as you own the property and remain eligible for the Freeze Program.

Your tax payment will be calculated as follows:

- The Frozen Tax calculated above
- Less any abatements approved under the State of Connecticut and Town of Killingly Homeowner's Program. Application for the Homeowner's Program is required and will be taken at the same time as the application for the Freeze Program.

**Please note only taxes for house lots, homes and outbuildings are eligible for the Freeze Program. Taxes for excess acreage of larger lots will not be frozen. Therefore, the total taxes on this type of property will change with assessment and mill rate changes.*



ELDERLY FREEZE & HOMEOWNERS PROGRAMS FOR THE ELDERLY & DISABLED

All pamphlets are offered as guides to the assessment, exemption and taxation process. They do not contain all the specifics that are found in state statutes or local ordinances that govern assessment, exemptions, taxation and abatements.



ASSESSMENT STAFF:

Paul Hopkins, Assessor
Connie Peterson, Assistant Assessor
Laurie Bergenn, Assessment Aide
Victoria Peyton, Assessment Aide

172 Main Street
Killingly, CT 06239

Phone: 860-779-5324
Fax: 860-779-5338

e-mail: assessor@killinglyct.gov

UNDERSTANDING THE EPA CRUMB RUBBER CHARACTERIZATION REPORT

The U.S. EPA released the report "[The Synthetic Turf Field Recycled Tire Crumb Rubber Research Under the Federal Research Action Plan Final Report Part 1- Tire Crumb Rubber Characterization Volume 1](#)," on the morning of July 25, 2019. The report is a characterization study of the chemical makeup of crumb rubber infill material, does not include an exposure characterization, and is not intended to serve as a risk assessment.

SUMMARY OF THE EPA REPORT AND ITS FINDINGS:

▶ *"This report highlights what we already know about crumb rubber infill in synthetic turf fields: crumb rubber is made of the same components found in everyday consumer products, and hospital and classroom floors. The report reconfirms that the mere presence of a substance does not equate with human exposure, and recognizes substances are also present in grass fields and other types of surfaces. Furthermore, when the EPA tested for dozens of substances it found low- and below-detection limits emissions, which is consistent with previous studies.*

"We look forward to the EPA finishing their human exposure characterization in a timely manner in order to provide parents and communities the certainty they deserve."

THE FOLLOWING EXCERPTS ARE TAKEN FROM THE EXECUTIVE SUMMARY OF THE REPORT ITSELF AND PROVIDE A SUCCINCT CHARACTERIZATION THE FINDINGS OF THE REPORT:

▶ *"The research laid out in the FRAP is not intended to be a risk assessment. Like other studies, this research has limitations, and risks cannot be inferred from the information and conclusions found in this study."
(Executive Summary, xxxiii)*

▶ *"The presence of a substance does not directly equate with human exposure. While there are many chemicals associated with recycled tire crumb rubber, [EPA] laboratory experiments suggest that the amount of chemicals available for exposure through release into the air and simulated biological fluids is relatively low."
(Executive Summary, xxxvi)*

▶ *"The emissions of many organic chemicals into air were typically found to be below detection limits or test chamber background, and releases of metals into simulated biological fluids were very low (mean bioaccessibility values averaged about 3% in gastric fluid and less than 1% in saliva and sweat plus sebum). Together, these findings support the premise that while many chemicals are present in the recycled tire crumb rubber, exposure may be limited based on what is released into the air or biological fluids."
(Executive Summary, xxxviii)*

▶ *"It is important to note that the study activities completed as part of this multi-agency research effort were not designed, and are not sufficient by themselves, to directly answer questions about potential health risks."
(Executive Summary, xxxviii)*

THE FOLLOWING EXCERPTS ARE TAKEN FROM THE REPORT ITSELF AND SUPPORT THE COALITION'S POSITION THAT CRUMB RUBBER IS SAFE:

- ▶ *"Measurement results in this study for metal and extractable SVOC target analytes were compared to those reported in other studies... In general, concentrations measured in this study were consistent with, and within the range of concentrations found in previous studies." (2.2.2, p.13)*
- ▶ *"Findings from this study support the premise that while many chemicals are present in the recycled tire crumb rubber, exposure may be limited based on what is released into air or biological fluids" (2.2.2, p.15)*
- ▶ *"Based upon available literature, this research represents the largest and most robust study of synthetic turf fields and tire crumb rubber to date in the United States" (2.2.3, p. 17)*
- ▶ *"While there is concern about chemical exposures resulting from the use of recycled tire and other materials in synthetic fields, it is important to recognize that some of the chemicals are likely to be present in other types of fields, including natural grass fields. For example, metals (including lead) and PAHs (including benzo[a] pyrene) of potential concern at synthetic turf fields with tire crumb rubber infill are also often found in surface soil in the United States and may be present at natural grass playing fields. Insecticides and herbicides may be used on some natural grass fields, leading to exposures that may not be experienced by synthetic turf field users. Because many recreational and sports field users spend time on both natural grass and synthetic fields (either concurrently or during different life stages), characterization of chemical and microbiological agents at all relevant field types and an understanding of relative exposures across the different field types might be needed for risk assessment and epidemiological investigations." (2.5.3, p. 41)*

KEY MESSAGES AROUND EPA RELEASE:

- ▶ The most important thing to take away from the report released today is that recycled rubber remains safe. After all, recycled rubber is the same as rubber – a component that we have used in consumer items for centuries.
- ▶ While today's report only looked at the chemical components of rubber, we are eager for the EPA and the CDC to complete the final part of the study. This final part will look at the effects of human exposure to recycled rubber, which is the most relevant to parents and consumers. We are confident that when they finish the study, they will conclude what more than 100 other studies have found – that recycled rubber is safe for people and a win for the environment.
- ▶ More than 100 independent studies that have shown there is no human health risk from recycled rubber. Any scientific and medical profession will tell you there is a significant difference between the presence of a chemical and exposure risk to that chemical. The presence of a chemical in a product does not mean there is an inherent risk. For example, rubber has less arsenic than instant rice and baby cereal, and less nickel than cashews and chocolate.

(continued on next page)

KEY MESSAGES AROUND EPA RELEASE: *(continued)*

- ▶ The chemicals listed in the report are present in many common consumer products. In fact, many commonly-used recreation surfaces – including soil – are known to possess the very same chemicals as recycled rubber.
 - According to the EPA, “Metals (including lead) and PAHs (including benzo(a)pyrene) of concern at synthetic fields with tire crumb rubber infill are also often found in surface soil in the U.S. and are likely to be present at natural grass playing fields. In addition, insecticides, herbicides and fertilizers may be used on some natural grass fields, leading to exposures that may not be experienced by synthetic turf field users.”¹ The EPA further acknowledge this point in their recent characterization report.
 - Studies include:
 - [Washington State Department of Health report](#)
 - [Dutch National Institute for Public Health and the Environment study](#)
 - [European Chemicals Agency report](#)
 - [Cal Ripken Foundation report](#)
 - [Sports Medicine study](#)
 - [Environmental Research study](#)
 - [Cancer Epidemiology study](#)
- ▶ Recycled rubber and artificial turf companies welcomed the announcement in 2016 that the EPA would be conducting a study. Parents, policymakers, and manufacturers deserve certainty, and we urge the administration and Congress to do whatever they can to finish the study.

THE NEXT STEP IN THE PROCESS IS FOR THE GOVERNMENT TO FINISH ITS REPORT ON EXPOSURE CHARACTERIZATION, WHICH WILL PROVIDE CONTEXT AND ALLOW PARENTS AND POLICYMAKERS TO UNDERSTAND ANY POTENTIAL RISK OR LACK THEREOF.





November 12, 2019

To whom it may concern,

I am reaching out on behalf of FieldTurf. We understand you have some questions about press articles or lawsuits involving FieldTurf and one of our past products, Duraspine. We are happy to try to answer any of your questions, but let me start by offering the following information.

FieldTurf sold the Duraspine system in the United States from approximately 2005 to 2011. FieldTurf determined that the company that manufactured the fibers used in the Duraspine system had supplied fibers which, in certain cases, prematurely degraded. Thereafter, in March 2011, FieldTurf sued the fiber supplier, and since that time, there have been various other lawsuits and press articles involving FieldTurf and the Duraspine product. FieldTurf strongly denies any wrongdoing. This company is steadfastly committed to providing customers with a quality product backed by an industry-leading warranty. We have honored our warranty obligations in cases where premature degradation occurred, and will continue to do so. We are also responding to those lawsuits and articles as appropriate in each circumstance.

I CAN ALSO TELL YOU THE FOLLOWING FACTS

First, none of the fiber degradation issues related to the Duraspine product have ever impacted participant safety. FieldTurf's first priority has always been the safety of the athletes and others who use our surfaces. The problem that occurred in some Duraspine fields may affect aesthetics, but it had no impact on safety or playability.

Second, FieldTurf believes that premature degradation of any Duraspine fibers happened in only a small portion of the roughly 1400 Duraspine fields that were sold to customers in the United States. As I mentioned above, FieldTurf has honored its warranty obligations where that occurred and will continue to do so. If you purchased a Duraspine system and have any concerns about whether it is performing as warranted, please contact our Customer Service team at 800-724-2969 and we will arrange for a field evaluation at our cost. We will do our best to resolve any concerns to your full satisfaction.

Third, the issues raised in lawsuits or the media about premature fiber degradation in some cases relate to the Duraspine system, not FieldTurf's other products, such as the Duraspine Pro product or the products we currently offer. Like most other innovative companies, FieldTurf is constantly engaging in research and development to make improvements to its products for the benefit of our customers. Those efforts have led to a range of product offerings including our hockey, Vintage, Prestige XT, Vertex, Classic, Revolution, and Core products. None of these products are impacted by the premature degradation issue that affected some Duraspine fields.



TODAY, FIELDTURF IS THE MARKET LEADER IN ARTIFICIAL TURF SURFACES

There are good reasons for that: FieldTurf provides innovative, engineered, and patented products that outperform our competitors. FieldTurf pioneered the industry-standard 8-year, third-party backed warranty. Additionally, FieldTurf's customer service is second to none. With more references than any competitor, such as professional sports teams like the Atlanta Falcons and New England Patriots; Universities like Notre Dame and Ohio State; thousands of high schools and communities; we are the provider of choice in the industry. We are the market leader because we are committed to earning and keeping our customers' trust. We have never wavered from that commitment, and have no intention of doing so going forward.

If you have any other questions, please contact me, your sales representative, or FieldTurf's customer service group.

Regards,

Eric Dalieri
President / CEO
FieldTurf
Eric.Dalieri@tarkettsports.com

*Updated Turf Field Project Estimate
 December 18, 2019
 Submitted by Andrew Dyjak
 Regional Vice President – New England
 Field Turf*

Below is a budget estimate and breakdown of design, materials, and labor for a turf field installation at Killingly High School. After several test pits are taken and we confirm a required depth of soil, Field Turf will put together an official quote via the state of CT Co-op purchasing consortium.

Site, Design and Permitting	\$393,150
Design	
Permitting (Normal Permitting Cycle, If multiple extra meetings or re-designs are needed there maybe additional fees of approximately \$1,000 per meeting re-design)	
Attending necessary meetings	
Mobilization	
GPS Plan and layout	
Erosion and Sediment Control	
Strip and remove topsoil- stockpile on campus	
Grade subgrade to .5% profile- spoils to be stockpiled on campus	
Install 6" wide by 12" deep turf attachment curbs adjacent to existing ACO drain curbs	
Install 8" sideline collection drains	
Connect collection drains to (4) existing 6" outfall pipes located inside of track surface	
Install flat drains - 25' on center running to hash marks- connect into stone of collection drains	
Provide and Install 8" deep 3/4" stone field sub base	
Provide and Install 2" deep top dressing stone	
Laser grade field, match end grades to D zones	
Clean up and demobilize	
Additional Requested Items	
Install irrigation pipes to mid field and across ~ connected to existing irrigation line located inside of track	
Provide and install irrigation quick connect boxes	
Cut in ,curb, provide and install sand fill for new high jump sand pit in East D zone	
Synthetic Turf - Vertex Prime 2.5", 9.2lbs of infill	\$427,500
Logo	\$18,500
End Zone Letters	\$17,500
Shaded Numbers	\$11,000
All inlaid lines included	

Total Synthetic Turf: \$474,500

Bleachers – Stadium Solutions 280 person Bleachers: \$38,788

2 Bleachers; 10 Row, 21' with Guard Rail

Total of 280 person Capacity

Cut and Remove Asphalt Strip and pour 10yds of Concrete Pad

Track \$158,788

The track cannot be simply re-painted. The track will have to be re-surfaced and then lined. If you were to just line; the line markings will fade.

Resurface 7010sy Beynon polyurethane BSS-100 track w/ certified line markings

Synthetic Field Protection

Minor Patching and Edge Repairs

Lights \$40,000

With the limited information about this scope this is purely a budget estimate. We are assuming re-using existing poles (we will need to research increased load on existing poles to ensure structural stability), Creating an additional circuit in current panel (assuming it can handle the additional circuit), using existing conduit (assuming the existing conduit is appropriately sized), adding 3 fixtures per pole, drilling into existing poles, bracketing fixtures on the poles, determining appropriate foot-candle level for intended square foot area.

Summary

If the original scope is chosen the total cost for the **Design, site work, turf and bleachers** is **\$906,438**. Again, this will be confirmed when the **test pits are completed**. The design, permitting, site and turf is estimated at **\$9.64** a square foot, which is under the estimate of \$10.00 per square foot given originally.

The above quoted 9.2 lbs per square foot of infill is our highest quality, safest, and longest performing system.



APPROVED BY:

SIGNATURE:

PRINTED NAME:

TITLE:

DATE:

SPORT COLORS:

FOOTBALL	COMPLETE COLOR NAME: WHITE
SOCCER	COMPLETE COLOR NAME: CANARY YELLOW
GIRLS LACROSSE	COMPLETE COLOR NAME: CANARY YELLOW
BOYS LACROSSE	COMPLETE COLOR NAME: CANARY YELLOW
FIELD HOCKEY	COMPLETE COLOR NAME: LAGOON BLUE

LOGO COLORS:

COMPLETE COLOR NAME: WHITE
COMPLETE COLOR NAME: LAGOON BLUE

LEGEND:

FIELD CENTER / SHAWNEE CENTER

- FIELD LAYOUT NOTES:** (reports are in order of dominance):
1. FOOTBALL MARKINGS ARE 4" WHITE NFHS STANDARDS.
 2. SOCCER MARKINGS ARE 4" CANARY YELLOW NFHS STANDARDS.
 3. GIRLS LACROSSE TICK MARKS MARKINGS ARE 4" BLACK NFHS STANDARDS.
 4. FIELD HOCKEY MARKINGS ARE 4" LAGOON BLUE NFHS STANDARDS.
- FIELD DOMINANCE IS ONLY WITHIN THE FOOTBALL FIELD OF PLAY.
- COLOR DASHED CIRCLES ARE TO INDICATE PLACEMENT OF THE 4" X 4" INLaid TICK MARKS.
- ALL DIMENSIONS TO BE VERIFIED BEFORE ANY CONSTRUCTION BEGINS.

NFHS STANDARDS

KILLINGLY HIGH SCHOOL

DAYVILLE, CT

DATE: DECEMBER 18, 2019 ISSUE: PRESENTATION SHEET: XX FIELD LAYOUT



DRAWN BY:	J. L.
CHECKED BY:	J. B.
SCALE:	1"=45'
TOTAL FIELD AREA:	89,112 sq. ft.
PERIMETER:	1214 ft.

PRESENTATION FIELDTURF - DRAFTER CHECKLIST

PROJECT NAME	KILLINGLY HIGH SCHOOL		
COMPANY	FIELDTURF		
STATE	CT		
TYPE OF FIELD	HIGH SCHOOL		
TEMPLATE	NFHS		
PRODUCT 1	TBD		
PRODUCT 2	NONE		
PRODUCT 3	NONE		

SPORT	COLOR	STANDARD	COMMENTS
FOOTBALL	WHITE	NFHS	
SOCCER	CANARY YELLOW	NFHS	
GIRL'S LACROSSE TICK MARKS	BLACK	NFHS	
FIELD HOCKEY	LAGOON BLUE	NFHS	

LOGO COLORS	
WHITE	
ADDITIONAL INFO	

Test Pit notes – KHS Turf Field Project

With the help of Mike Vassar and his committed and hardy team, we were able to complete the test pits on the field this morning.

Maximum anticipated depth of excavation for the turf field installation is 22-inches.

Once I finish the test pit logs I will distribute them.

Generally we conducted 10 test pits per the attached map. Test pit 2 went to 48-inch depth, the rest we dug to 36-inch depth.

- We DID NOT encounter ledge in any of the test pits
- Top soil varied generally from 4-inches to 10-inches generally averaging 6-7 inches over the 10 test pits.
- The underlying soils were very consistent gold, gold/brown silty sand with blast rock fragments and cobbles. Most pits the fragments were less than 6-inches in size, test pit #3 had some cobbles approaching 12-inches.
- We DID NOT encounter any unsuitable material, and all the underlying soils appeared to be generally consistent and quality fill.
- We DID NOT encounter groundwater

It appeared to me that the top soil could be reused elsewhere on-site and Mike already has some thoughts for its reuse. The underlying soils appeared to be good fill material for reuse in the future access road.

Test pit logs to follow shortly.

KHS Stadium Field Test Pit Results 12-19-19

Test Pit #1

0-4" Top soil, clean
4"-36" Gold/brown silty sand with small rock fragments under 6-inches in size
36" End of test pit, no ledge, no groundwater

Test Pit #2

0-6" Top soil, clean
4"-48" Gold/brown silty sand with small rock fragments under 6-inches in size
48" End of test pit, no ledge, no groundwater

Test Pit #3

0-8" Top soil, clean
8"-36" Gold/brown silty sand with cobbles up to 12-inches in size
36" End of test pit, no ledge, no groundwater

Test Pit #4

0-8" Top soil, clean
8"-24" Gold silty sand with small rock fragments under 6-inches in size
24"-36" Gray silty sand small rock fragments
36" End of test pit, no ledge, no groundwater

Test Pit #5

0-8" Top soil, clean
8"-36" Gold silty sand with small rock fragments under 6-inches in size
36" End of test pit, no ledge, no groundwater

Test Pit #6

0-8" Top soil, clean
8"-36" Gold/brown silty sand with small rock fragments under 6-inches in size
36" End of test pit, no ledge, no groundwater

Test Pit #7

0-9" Top soil, clean
9"-36" Gold/brown silty sand with small rock fragments under 6-inches in size
36" End of test pit, no ledge, no groundwater

Test Pit #8

0-7" Top soil, clean
7"-36" Gold/brown silty sand with small rock fragments under 6-inches in size
36" End of test pit, no ledge, no groundwater

Test Pit #9

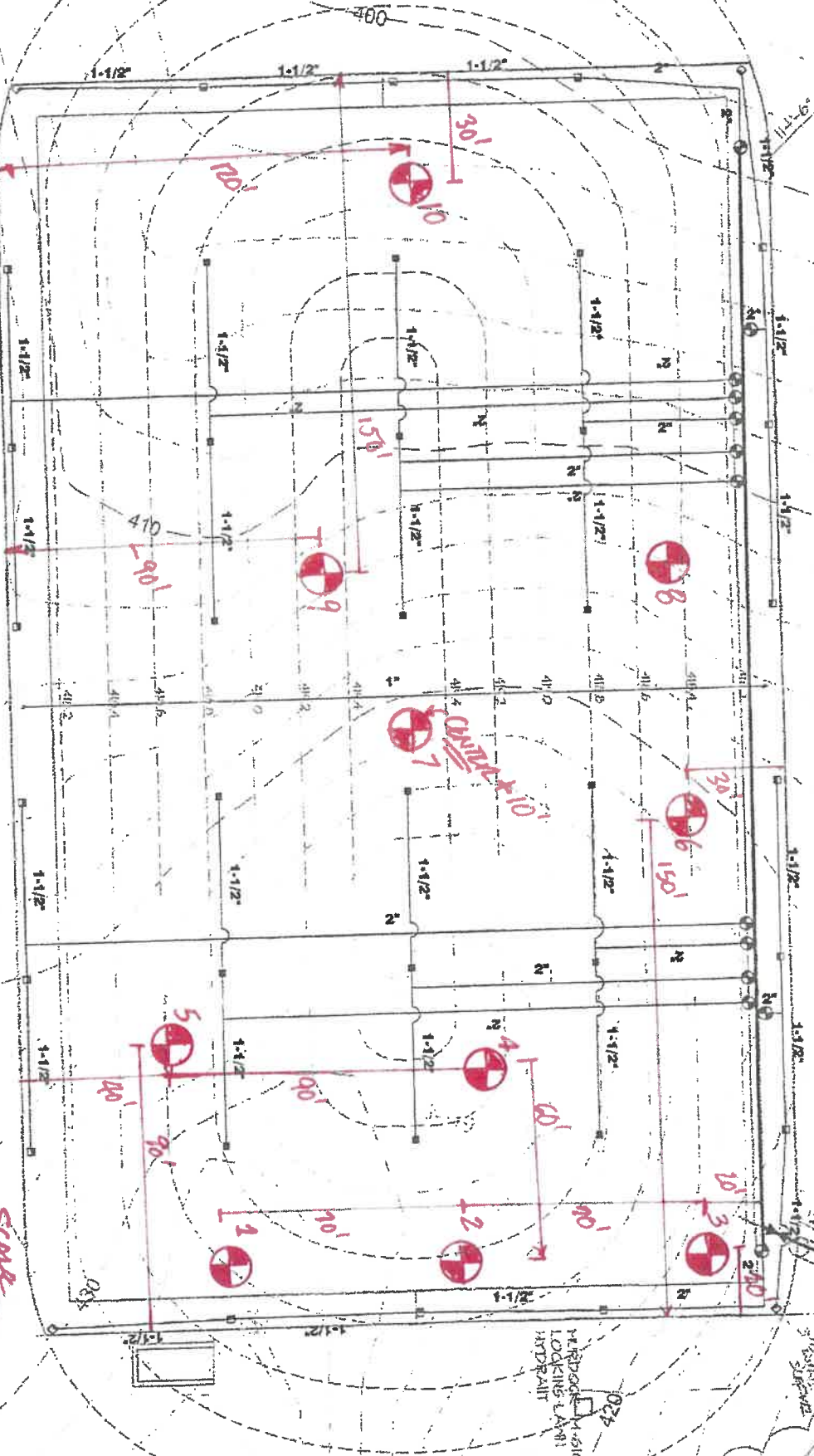
0-10" Top soil, clean
10"-36" Gold/brown silty sand with small rock fragments under 6-inches in size
36" End of test pit, no ledge, no groundwater

Test Pit #10

0-9" Top soil, clean
9"-36" Gold/brown silty sand with small rock fragments under 6-inches in size
36" End of test pit, no ledge, no groundwater

TEST PIT PLAN

SCALE
1" = 30'



US 2-12-01-01

CB #12

236-12' C/P

CA 1153

US 2-12-01-01

US 2-12-01-01

HYDROLOGICAL
LOCKING LAMINAR
HYDRAULIC

CONCRETE
STRUCTURE

US 2-12-01-01



PURCHASING MADE EASY

THE ULTIMATE SURFACE EXPERIENCE AND SELECTION FROM SMARTBUY



SPORTS SURFACES AVAILABLE THROUGH:



- ▶ FieldTurf Synthetic Turf
- ▶ Beynon Running Tracks
- ▶ Tennis & Basketball Courts
- ▶ Complete Surface Construction



The Capital Regional Educational Council (CREC) is a municipal purchasing cooperative in Connecticut and is an affiliate of the Association of Educational Purchasing Agencies (AEPA).

The AEPA is a nation procurement consortium. 27 States joined the AEPA to issue simultaneous Invitations for Bids (IFB). FieldTurf USA Inc. was awarded IFB #016 for Athletic Sports Surfaces.

Contract Number: #016

Surfaces have already been bid at a national level so there is no need to duplicate the bid process.

BENEFITS OF SMART BUY PURCHASING PROGRAM:

- ▶ Pre-determined, preferential pricing.
- ▶ Prevent duplication and expense of bid process.
- ▶ Turn-key process.
- ▶ Expedite the purchase/installation of sport surface.
- ▶ Obtain the products you want at a competitive price.



FOR INFORMATION - ERIC FISHER - DIRECTOR OF SALES- SMARTBUY

PHONE: +1 503 563 6395 | MOBILE: +1 503 708 6548 | Eric.Fisher@smartbuycooperative.com
smartbuycooperative.com



PROJECT LIST

PROJECT NAME	STATE	PRODUCT	YEAR
Wolcott Park Tennis	CT	Post tension concrete & court surfacing	2019
New Fairfield Tennis	CT	5 Tennis Courts (Post Tension)	2019
Darien HS Baseball	CT	FTHD 2	2019
Hall High School Turf Replacement	CT	FieldTurf Vertex FTVT-57 + site work	2019
Ludlowe HS Tennis Court Reconstruction	CT	Installation of post tension concrete system-6 courts	2019
Norwalk HS Tennis	CT	Tennis court installation- 6 Tennis Courts	2019
Glastonbury High School	CT	FTRV 360 2.5"	2018
Darien High School Stadium	CT	FTHD 57	2018
Darien High School Track	CT	Blue BSS Spray Coat	2018
Indian Ledge Park	CT	Vertex Prime	2018
Norwalk HS Replacement	CT	FT Rev 360 & site work	2018
Brien McMahon Field`	CT	Turf - Need Specifics	2017
Lyman HS Track	CT	Red Plexitrac	2017
Bittner Park Skate Park	CT	Hinding Post Tention concrete skate park	2017
Trumbull High School	CT	Vertex Prime 2"	2017
Cheshire HS Tennis	CT	Tennis	2016
Rocky Hill High School	CT	XTHD 65	2015
Brien McMahon High School	CT	XTHD 65 and Site Work	2015
Westside Misssle School	CT	Vertex 2.25"	2015
Nathan Hale Middle School	CT	FieldTurf XT-57, XT 65	2014
Granby High School Stadium	CT	XM6-65 & BSS 200	2013
Granby High School Soccer	CT	XM6-50 2"	2013
Treadwell Park	CT	FieldTurf XT HD 65 & remove dispose	2013
Farmington High School	CT	Poly-4000	2013



FOR INFORMATION - ERIC FISHER - DIRECTOR OF SALES- SMARTBUY

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smartbuycooperative.com



BEAGARY CHARITABLE TRUST
Patricia A. Morgan, *Trustee*

49 Westview Drive • Brooklyn, CT 06234 • 860-779-0428 • Fax: 860-779-0646 • pmorgan@beagarycharitabletrust.org

April 18, 2019

Killingly Public Schools
Mr. Steven Rioux, Superintendent
PO Box 210
Killingly, CT 06239

Ref: Turf Field Project at KHS

Dear Steven,

The Trustees have approved a 7yr Grant in the amount of \$364,000 for the improvement of Sports Fields at Killingly High School. Annual Grant payment of \$52,000 will start September of 2020 and final payment will be made in September 2027.

This new Grant is in addition to the Annual Donations that are being made to KHS. The new Grant may be shared publicly in hopes you will be able to get more donations for this Turf Field Project and support from the Town of Killingly, Voters and Alumni.

The Beagary Charitable Trust purpose is to provide financial aid to educational institutions, museums, research institutions and other organizations formed to teach all ages and preserve the History of the USA and the World. We also support organizations with programs that allow children and adults to enjoy intellectual, social, physical and cultural interactions with their peers and teach sportsmanship & leadership skills.

Sincerely,

A handwritten signature in black ink that reads 'Patricia A. Morgan'. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Patricia A. Morgan
Trustee

Cc: Kevin Marcoux, AD
Elisa Guari, Principal KHS



December 18, 2019

Steven Rioux
Superintendent of Schools
Killingly Public Schools
79 Westfield Avenue
Killingly, CT 06239

PNC Equipment Finance, dba FieldTurf Financial, provides innovative and affordable financing plans for your FieldTurf acquisition. I am pleased to offer you the following proposal for a customized **Payment Solution** to meet the needs of your operation. Confirmation of the financing transaction is subject to the satisfactory completion of our standard credit approval process, including our credit committee's approval of the transaction, and the execution and delivery of documentation that is acceptable to both parties.

LESSOR: PNC Equipment Finance or its assignee
LESSEE: Killingly Public Schools
EQUIPMENT: FieldTurf Project for Stadium at Killingly High School
PROPOSED LEASE: 96 Month \$1 Out **Bank Qualified Tax Exempt Municipal Lease**
- First payment due 30 days after commencement date

TERM, STRUCTURE AND PAYMENT DETAILS:

Acquisition Cost	\$906,438	\$906,438	\$906,438
Term Length (months)	96	96	96
Payment Frequency	Annual	Annual	Annual
Payment 1	\$300,000	\$400,000	\$500,000
Payments 2-8	\$106,400	\$89,000	\$71,550

END OF LEASE OPTION: \$1 Out Lease

VENDOR PAYMENT: PNC Equipment Finance shall pay the vendor upon delivery and acceptance by Lessee. Lessee shall execute and deliver to PNC Equipment Finance, a final receipt certificate, once the project has completed.

RATE PROTECTION: This proposal will automatically expire at the end of business 30 days from the date of this proposal unless accepted in writing by lessee or extended in writing by PNC Equipment Finance. All lease documents must be fully executed and to the satisfaction of PNC Equipment Finance prior to such date.

**INTEREST RATE
ADJUSTMENT:**

This proposal assumes that the Lessee will be issuing less than \$10 million in tax-exempt debt during this calendar year. Furthermore, it is assumed that the Lessee will designate this issue as a qualified tax-exempt obligation pursuant to Section 265(b) 3 of the Internal Revenue Code of 1986, as amended (the "Code"). A portion of each lease payment allocated as "interest" will be excludable from the gross income for federal income tax purposes pursuant to Section 103(a) of the Code.

The proposed lease payments are indexed to the 8-year U.S. interest rate SWAP. Should this SWAP rate change on or prior to the commencement date of the lease, the lease payment shall be adjusted accordingly by applying the same spread to the then quoted SWAP rate. Once the lease has commenced the lease payment and interest shall be fixed for the entire term of the lease.

COSTS AND EXPENSES:

\$250 PNCEF documentation fee due with signed contract.

\$250 Escrow documentation fee be due with signed documents to set up the accounts, and payments will be recalculated if there will be any delay prior to the first lease payment.

**FINANCIAL INFORMATION
REQUIRED:**

1 page PNC credit application along with past 2 years + interim financial statements or tax returns. Documentation that is acceptable to both parties.

I trust that you will find the contents of this proposal to your satisfaction. Alternate term lengths and payment structures are available upon request. To set up an initial conference call or to provide questions in writing, please contact me at (919) 302-6188 or danielsmith@pnc.com.

Please indicate your agreement of the above terms and conditions below. Upon receipt we will initiate the credit approval process and prepare necessary documentation thereafter.

Thank you,

Dan Smith
Sr. Vice President – Sports & Entertainment

Reviewed and Agreed:

By: _____
Signature

Print

Company: _____

Date: _____



September 22, 2016

Paul Mailhot
Killingly Public Schools

RE: Renovation of Lower Fields

Thank you for the opportunity to quote your landscape construction needs. The following is our proposal for the new items of work as discussed.

- Furnish and install screened topsoil to a finished depth of 3" over all turf areas.
- Provide necessary labor, materials, and equipment to raise existing irrigation heads flush with new grades.
- Provide necessary labor and equipment to prepare soils utilizing a soil renovator. Existing and new soils will be thoroughly blended and decompacted and debris present within existing soils will be removed from blended soil profile.
- Provide necessary labor and equipment to perform laser grading of soil and create smooth uniform surface.
- Provide necessary labor, materials, and equipment to perform bi-directional drill seeding of newly graded fields utilizing an athletic field seed mix.
- Broom clean area of work and dispose of any remaining construction debris on site in designated area.

Field 1 approximately 90,000 square feet: \$70,200.00 plus tax.

Field 2 approximately 99,000 square feet: \$77,220.00 plus tax.

Field 3 approximately 117,600 square feet: \$91,728.00 plus tax.

Field 4 approximately 107,200 square feet: \$83,616.00 plus tax.

Please Note:

- Modifications or alterations to structures and or surfaces within or adjacent to fields in order to accommodate new grades has not been included at this time. (drains, infields, roads, fences, etc.)
- It has been assumed that trucks/equipment equivalent to a tri-axle dump truck can access the site.

WE PROPOSE HEREBY TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS, FOR THE SUM OF:

SEE PRICES AS OUTLINED ABOVE IN THIS PROPOSAL.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, wind damage and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

The following are our terms of credit:

A 1 1/2 % carrying charge per month will be added to all monthly statements which include invoices over 30 days old. No Exceptions Will Be Made. All costs of collections, including attorney's fees, will be paid by the customer in the event an account is referred to an attorney for collection. Claims for unsatisfactory work must be made in writing within five days of completion.

If payments are not made according to this contract, Naturally Green Lawn Care, LLC. reserves the right to stop all work without prejudice to any other rights, which it may have in this contract and the unpaid balance which is the

sum equal to the difference between the total price together with any extras and the amount paid by the customer and up to the time of default shall become due and payable immediately. Upon customer's default, the customer shall pay a service charge equal to 2% per month on all unpaid sums from the date of default together with all costs of collection including attorney's fees.

Payment terms are as follows: 50% at time of acceptance of this proposal.
Balance and any extras due at time of completion.

The above prices, specifications, conditions, and credit terms are satisfactory and are hereby ACCEPTED. You are authorized to do the work as specified. Payment will be made as outlined above.

Customer Signature _____

Date _____

NOTICE OF CANCELLATION

You may cancel this transaction, without penalty or obligation, within three business days from the above date of contract acceptance. If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within ten business days following receipt by the seller of your cancellation notice, and any security interest arising out of the transaction will be cancelled.

If you cancel, you must make available to seller at you residence, in substantially as good condition as when received, any goods delivered to you under this contract or sale; or you may, if you wish, comply with the instructions of the seller regarding return shipment of the goods at the sellers expense and risk.

If you do make the goods available to the seller and the seller does not pick them up within twenty days of the date of cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for the performance of all obligations under this contract.

To cancel this contract, mail or deliver a signed and dated copy of this cancellation notice or any other written notice, or send a telegram to:

Seller: Naturally Green Lawn Care, LLC.
Address: 37 Nettleton Ave.
 North Haven, CT 06473

No Later than midnight of _____

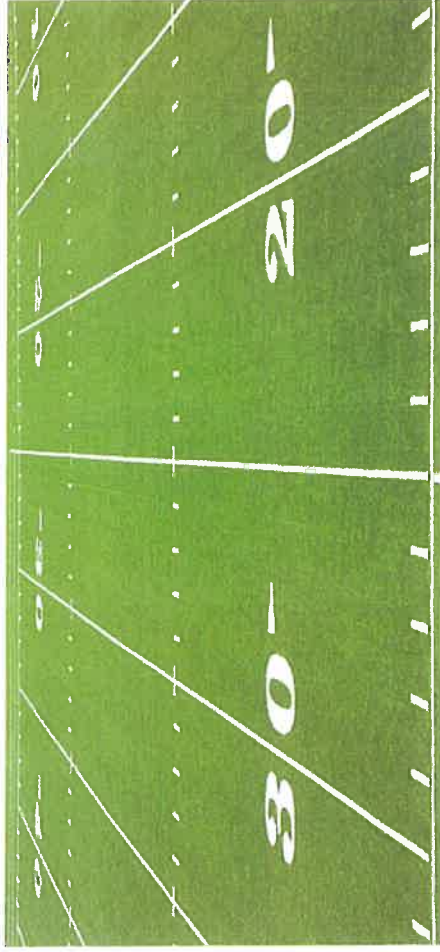
I HEREBY CANCEL THIS TRANSACTION. Buyers Signature: _____



Visit our website at www.naturallygreen.org

KHS Artificial Turf Field Project Proposal

March 10, 2020



Purpose of the Presentation

- ▶ To share concerns for student athletes and spectator safety
- ▶ To create a sense of the current state of fields and athletics program sites
- ▶ Present a plan to bring KHS Sports teams to the new KHS Campus
- ▶ Further foster sense of 'Home' for all KHS Sports teams
- ▶ Take all the benefits of a Facility that can be used to its maximum potential for the school and community

Status of Current Athletics and Field Usage

- ▶ Fields at both 79 Westfield and the new KHS are in need of resurfacing and added topsoil due to erosion and use
- ▶ Limited seating and accommodations at both 79 Westfield & the new KHS
- ▶ Football field had been plagued with insects (grubs) during the 2018 season
- ▶ Extreme rain from fall 2018 during football playoff season eliminated the use of the main field for Lacrosse in spring 2019. Used Old KHS all year.
- ▶ Current CTDEEP regulations limit what chemicals can be used to treat fields resulting in sub par fields and increase maintenance costs
- ▶ 21 sports offered, 10 travel off campus to practice and play. Boys and Girls Soccer, Field Hockey and Lacrosse return immediately to the main campus with a turf field. Many students drive themselves, walk or take the bus offered. Outdoor fields at Old KHS no longer needed

Current Needs

- ▶ Keep all student-athletes on-site for all sports played on main field.
- ▶ Provide access for all visitors to all fields on-site
- ▶ Increase supervision of all student athletes on-site
- ▶ Increase trainer coverage with athletes on same campus
- ▶ Reduce transportation needs to 79 Westfield and Owen Bell Park (currently approximately \$6,000 yearly)
- ▶ Both the 79 Westfield & new KHS fields are in need of resurfacing due to usage and erosion

Pros

- ▶ Reduction in transportation costs
- ▶ Reduction in cost for maintaining two sites for painting field lines, mowing and maintenance
- ▶ Reduce the amount of time maintenance is spending lining the fields and preparing them for multi-sport /game use
- ▶ Allows administration to be on-site for all events
- ▶ Provide a safer playing environment for all student athletes
- ▶ Major attraction for 8th graders Brooklyn/Pomfret/Woodstock/Ag Ed
- ▶ Research has proven that there is a reduction of athletic injuries
- ▶ Would allow for more athletic revenue opportunities - ECC Championship and other travel tournaments from outside organizations
- ▶ More Physical Education time outside
- ▶ More band practice time outside
- ▶ Provide a space for baseball and softball to practice during the early spring season
- ▶ Huge sense of community pride “why not us?”

Current Estimated Annual Costs

- ▶ \$6,000 per year to transport students to off-site practice and game locations
- ▶ \$ 5,000 per year for water and sprinklers (electricity and repairs/maintenance pre and post season)
- ▶ \$ 16,000 per year - field mowing and lining (labor and material)
- ▶ \$ 5,000 per year - seeding/treating annually
- ▶ \$ 10,000 Maintenance after games and practices to repair fields (plus additional \$12,000 for sod repair/grub treatment in 2018)
- ▶ \$ 500 Port-O-Potty rentals at 79 Westfield Ave. cost for 10 years \$5000.
- ▶ App. \$425,000 spent over the last 10 years to use the field an average of 54 hours per year
- ▶ Those same line items add up to app. \$5000 on a turf field or \$50,000 total over the same time

Potential Funding

- ▶ Grants - The Beagary Charitable Trust generously donated \$364,000 towards the turf field project - 40% of the total project cost
- ▶ Company Lease - payment options available over 7 years
- ▶ Private donors - anyone interested??
- ▶ Town funding
- ▶ BOE Funding - committed \$200,000 at last weeks BOE meeting
- ▶ Advertising - started in spring of 2019 on all athletic venues
- ▶ Alumni Outreach
- ▶ Fund Raising - Golf Tournaments
- ▶ Field Rental Fees for Practices and Tournaments - side benefit - **added commerce to Town** (i.e. Recent Wrestling state tournament - hotels full!)
- ▶ Increasing athletic events we charge for:
 - ▶ Soccer, Field Hockey - schools with turf charge
 - ▶ Volleyball - started in fall 2019

Visual Representations

- ▶ Existing Conditions



Cost Saving Chart - Stadium Turf



FieldTurf vs. Natural Grass

Cost Analysis Calculator

Costs	Natural Grass	FieldTurf
Sub-base cost	\$0	\$495,000
FieldTurf cost	\$0	\$405,000
Annual maintenance cost	\$15,000	\$2,000
Annual seeding cost	\$30,000	\$0
Annual water (irrigation) cost	\$10,000	\$0
Annual paint cost	\$16,500	\$0
Annual transportation costs	\$6,000	\$0
Average hours of use (weekly)	15	70
Total over 8-Year Investment	\$620,000	\$916,000
Total hours of available use	3,840 32 wks x wkly avg use x 8 yrs	24,640 44 wks x wkly avg use x 8 yrs
Total cost per hour of use	\$161.46	\$37.18
Total over 10-Year Investment	\$775,000	\$920,000
Total hours of available use	4,800 32 wks x wkly avg use x 10 yrs	30,800 44 wks x wkly avg use x 10 yrs
Total cost per hour of use	\$161.46	\$29.87

KHS All Purpose Field No. 1 - Existing



Natural Turf Field Upgrade Cost Estimate



October 20, 2018

Michael Weaver
Killingly Public Schools
RE: Renovation of Lower Fields

Thank you for the opportunity to quote your landscape construction needs. The following is our proposal for the new items of work as discussed.

- Furnish and install screened topsoil and sand blend to a finished depth of 3" over all turf areas
- Provide necessary labor, materials, and equipment to raise existing irrigation heads flush with new grades.
- Will be temporarily blended and disconnected and debris present within existing soils will be removed from blend and soil profile.
- Provide necessary labor and equipment to perform laser grading of soil and create smooth uniform surface.
- Provide necessary labor, materials, and equipment to perform bi-directional drill seeding of newly graded fields with seed and fertilizer mix.
- Become clean area of work and dispose of any remaining construction debris on site in designated area.

Field 1 approximately 90,000 square feet: \$77,220.00 plus tax.

Field 2 approximately 99,000 square feet: \$84,942.00 plus tax.

Field 3 approximately 117,600 square feet: \$99,528.00 plus tax.

Field 4 approximately 107,200 square feet: \$114,168.00 plus tax.

Please Note:

- Modifications or alterations to structures and/or surfaces within or adjacent to fields in order to accommodate new grades has not been included in this price. (curbing, infield, roads, fences, etc.)
- It has been assumed that truck/equipment equivalent to a tri-axle dump truck can access the site.

WE PROPOSE HEREBY TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS, FOR THE SUM OF:

SEE PRICES AS OUTLINED ABOVE IN THIS PROPOSAL.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be considered upon written orders, and will become an extra charge over and above the estimate. All agreements must be in writing and signed by the customer or designee of the customer. Payment to carry fire, wind damage and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

The following are our terms of credit:

A 1 1/2% carrying charge per month will be added to all monthly statements which include invoices over 30 days and Mr. Finlayson Will Be Made. All costs of collections, including attorney's fees, will be paid by the customer in writing within five days of completion. Naturally Green Lawn Care, LLC reserves the right to stop all work until payment in full is received. In the event of a dispute in the amount of any unpaid balance which is the sum equal to the difference between the total price together with any other charges, the customer shall pay up to the time of default. Payment shall become due and payable immediately. Upon customer's default, the customer

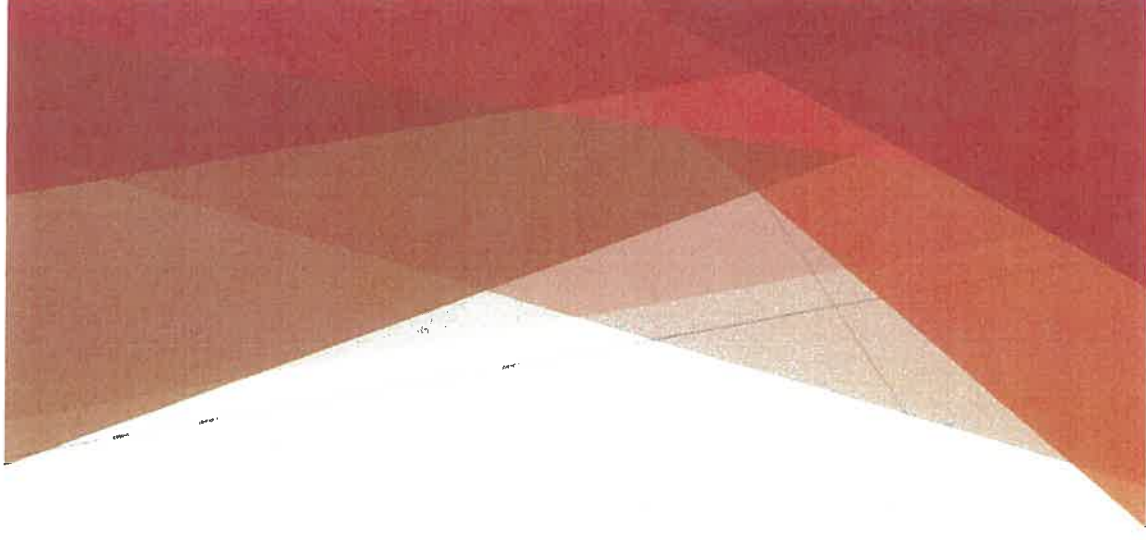
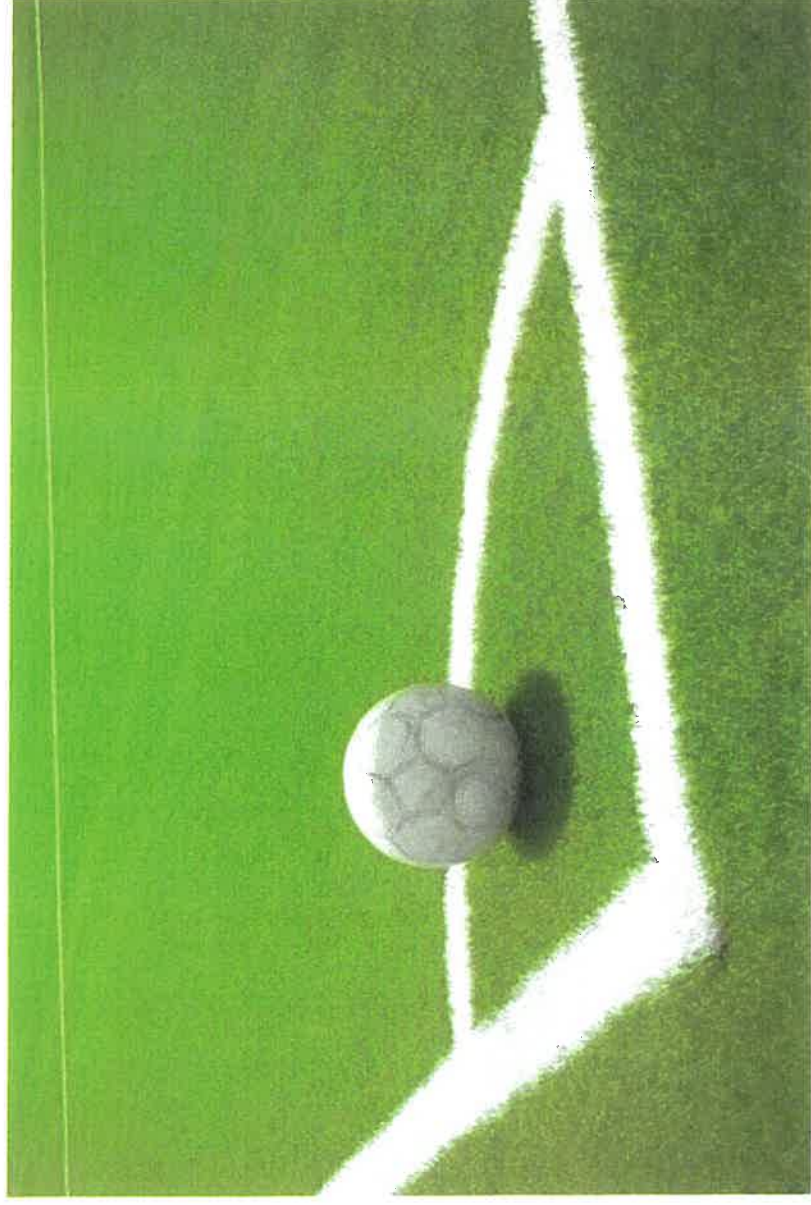
Artificial Turf Field Safety Data

- The artificial turf industry, specifically crumb rubber, has been under scrutiny for the past decade and volumes of research has been published by state agencies and third party researchers with respect to its safety.
 - o Recent scientific reports, include:
 - Bleyer, Archie. "[Synthetic Turf Fields: Crumb Rubber, and Alleged Cancer Risks](#)," Sports Medicine Study, May 2017
 - Wiesman, John; Loft, Kathy. "[Investigation of Reported Cancer among Soccer Players in Washington State](#)," Washington State Department of Health Report, April 2017
 - European Chemicals Agency. "[An Evaluation of The Possible Health Risks of Recycled Rubber Granules Used As Infill In Synthetic Turf Sports Fields](#)," European Chemicals Agency Report, February 2017
- When it comes to athlete safety, FieldTurf has proven to be the safety of all artificial turf system with a multitude of peer reviewed, published research to support those facts:
 - o COLLEGE FOOTBALL - FIELDTURF VS NATURAL GRASS (3-year study)
 - FieldTurf systems led to:
 - 13% Fewer Muscle Strains / Tears
 - 11% Fewer Concussions
 - 31% Fewer Ligament Tears
 - 24% less High Ankle Sprains
 - 21% Fewer Severe Injuries
 - 23% Fewer Injuries on 4-8+ Year Old Surface
 - o HIGH SCHOOL FOOTBALL - FIELDTURF VS NATURAL GRASS (5-year study)
 - FieldTurf systems led to:
 - 44% Fewer Concussion Injuries Combined
 - 43 % Fewer ACL Injuries Combined
 - 25% Less Time Lost to Long-Term Injuries (22+ Days)
 - 16% Less Time Lost to Short-Term Injuries (1-2 Days)
 - o NATIONAL FOOTBALL LEAGUE - FIELDTURF VS NATURAL GRASS & COMPETING SYSTEMS (4-year study)
 - ACL Injury Rate per Team Games Played:
 - .048 FieldTurf
 - .050 Natural Grass
 - .053 Competing Turf Systems
 - o HIGH SCHOOL FOOTBALL - HEAVYWEIGHT INFILL VS OTHER INFILL. WEIGHT SURFACES (7-year study)
 - Systems with >9 lbs per square foot of infill compared to all other infill weight surfaces led to:
 - 19%-29% lower incidence of total injuries
 - 35%-55% lower incidence of Substantial injuries
 - 19%-26% lower incidence of severe injuries
 - 32%-47% lower incidence of player-to-turf injuries
 - 17%-22% lower incidence of Ligament Sprains and Tears
 - 58%-63% lower incidence of injuries on surfaces aged 8+ years, vs systems with 0-5.9 lbs per square foot

After the Artificial Turf Field

- ▶ Revenue from new artificial turf field over the warrantee time will pay for field maintenance and upgrades.
- ▶ Money saved from not maintaining grass fields will also pay for maintenance fees etc.
- ▶ Money Collected for events entrance fees, field rental, student athletic account and advertisement revenue used for eventual, 10-15 years - field replacement. Money saved in special turf replacement account.
- ▶ Fund Raising - golf tournament, alumni contributions, etc.

Discussion



Resolution #20-24

RESOLUTION SETTING THE DATES, TIMES AND PLACES OF THE PUBLIC HEARING, ANNUAL TOWN MEETING AND ADJOURNED ANNUAL TOWN MEETING ALL-DAY MACHINE VOTE ON THE 2020-2021 BUDGET ORDINANCE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, pursuant to Sections 701, 1005 and 1007 of the Town Charter, the following dates, times and places be set for public hearing, Annual Town Meeting, and an all-day machine vote on the 2020-2021 General Government and Education Budgets ordinance, as adjourned from the Town Meeting of May 4, 2020 and such other questions as required by the Town Charter:

Public Hearing: Thursday, April 9, 2020, Killingly High School Auditorium, 226 Putnam Pike, Killingly, 7:00 p.m.

Annual Town Meeting: Monday, May 4, 2020, Killingly High School Auditorium, 226 Putnam Pike, Killingly, 7:00 p.m.

Adjourned Town Meeting (all-day machine vote):

Date: Tuesday, May 12, 2020

Time: 6:00 a.m. to 8:00 p.m.

Places: Districts 1, 3 & 5: Board of Education Central Office (Cafeteria)
79 Westfield Ave
Killingly, CT 06239

Districts 2 & 4: Killingly High School (Gymnasium)
226 Putnam Pike
Killingly, CT 06241

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 10th day of March 2020

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on March 10, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk
(Seal)

Date

A RESOLUTION TO INTRODUCE AND SET A DATE FOR A PUBLIC HEARING ON AN ORDINANCE AMENDING CHAPTERS 2, 8.1, 12.5 AND 15 OF THE CODE OF ORDINANCES FOR BOARDS AND COMMISSIONS

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the following ordinance be introduced and set down for public hearing on Tuesday, April 14, 2020 at 7:00 p.m., in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut:

ORDINANCE #

AN ORDINANCE AMENDING CHAPTERS 2, 8.1, 12.5 AND 15 OF THE CODE OF ORDINANCES FOR BOARDS AND COMMISSIONS

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, the following amendments as shown in underline or strike through to Chapters 2, 8.1, 12.5 and 15 of the Town of Killingly Code of Ordinances be adopted:

Chapter 2

ADMINISTRATION¹

- Art. I. In General**
- Art. II. Officers and Employees**
 - ~~Division 1 — Generally~~
 - ~~Division 2 — Social Security~~
- Art. III. Killingly Agriculture Commission and Right to Farm**
- Art. IV. Conservation Commission**
- Art. V. Economic Development Commission**
- Art. VI. Historic District Commission**
- Art. VII. Housing Authority**
- Art. VIII. Inland Wetlands and Watercourses Commission**
- Art. IX. Permanent Commission on Public Buildings**
- Art. X. Planning and Zoning Commission**
- Art. XI. Public Safety Commission**
- Art. XII. Board of Recreation**
- Art. XIII. Regional Planning**
 - Division 1 Generally
 - Division 2 Regional Resource Recovery Authority
- Art. XIV. Zoning Board of Appeals**
- Art. XV. Water Pollution Control Authority**
- ~~**Art. X. Special Commission on Consolidation of Services**~~
- ~~**Art. XI. Special Commission on the Maintenance of Buildings**~~
- Art. XVI. Open Space Land Acquisition Fund**
- Art. XVII. Capital Reserve Fund**

¹ Cross references -- Building official, § 4-2; building-board of appeals, § 4-3; courts, Chapter 5; elections, Chapter 6; historic district commission, § 8.1-18 et seq.; library department created, § 9-1; taxation, Chapter 14; water pollution control authority, § 15-18; water pollution hearing board, § 15-23; inland wetlands regulations, App. A; subdivision regulations, App. B; zoning regulations, App. C.

Division 1 General Conditions of Use

Division 2 Disbursements

Art. XVIII. Procurement Code

ARTICLE I. IN GENERAL

Section 2-1 Board of Education; number^{2 3}

The board of education of the town shall consist of nine (9) members. (Ord. of 5-2-1898)

Section 2-2 Town Seal

The design shown in this section shall be the official Seal of the Town of Killingly.



(Ord. of 9-13-05)

~~Section 2-3—2-16—Reserved~~

ARTICLE II. OFFICERS AND EMPLOYEES

~~DIVISION 1—GENERALLY~~

~~Section 2-17—Sick leave~~

~~The town shall grant on account of sickness or accident disability, to its covered employees who have furnished satisfactory proof of such sickness or accident disability, sick leave with pay.~~

~~Such sick leave shall be excluded from wages for which social security contributions are made in accordance with section 209(b) of the Social Security Act and permitted in Connecticut P.A. 79-529, section 2. (Ord. of 4-18-80)~~

Section 2-18³ Defense of town employees

The town shall defend and save harmless from any judgments rendered against them all members of any town boards or commissions, its officers, servants, agents and employees who are sued or against whom a claim is made arising from the conduct of their official duties on behalf of the town, provided that such individual was acting in the performance of his duties and within the scope of his employment and that such claim does not arise as a result of any willful or wanton act of such employee.

Notwithstanding any of the foregoing, this section shall not in any way enlarge the liability of the Town of Killingly or the members of any boards or commissions, its officers, servants, agents and employees nor shall it obviate or lessen any defense available to the town or any of the aforementioned individuals; and the town expressly reserves the defense of governmental immunity and all other proper defenses to any such action.

This section shall not apply to physical injury to a person caused by an employee to a fellow employee while both employees are engaged in the scope of their employment for such municipality or for any other individual or office named in this section if the employee or other individual suffering such injury has a right to benefits of compensation under Chapter 568 by reason of such injury.

(Ord. of 3-11-86)

~~Sections 2-19—2-20—Reserved~~

~~DIVISION 2—SOCIAL SECURITY~~

~~Section 2-30—Application for; excluded employees~~

~~The town shall apply for membership in and participate in the Old Age and Survivors Insurance System under Title II of the Social Security Act as amended, in accordance with sections 7-452 through 7-459, General Statutes, for all its~~

⁵ Charter reference—Board of education, § 401.

⁶ State law reference—Authority to determine number, G.S. § 9-203.

~~employees with the exception of employees of an emergency nature and the employees excluded by section 7-454, General Statutes. (Ord. of 5-7-52)~~

~~Section 2-31—Withholding~~

~~The town treasurer is hereby authorized and directed to make deductions from the wages of the employees participating in the Old Age and Survivors Insurance System as provided by section 7-456 of the General Statutes and to forward the amount thereof with the contribution of the town to the state retirement commission in the manner and form prescribed by law. (Ord. of 5-7-52)~~

~~Sections 2-32-2-48—Reserved.~~

Article III KILLINGLY AGRICULTURE COMMISSION AND RIGHT TO FARM ORDINANCE

Section 2-~~131~~10 Agriculture Commission; Established; Composition

- a) There shall be an Agriculture Commission composed of five (5) regular members and up to three (3) alternate members who shall be residents of the Town. ~~Insofar as practical,~~ Members shall be appointed in accordance with the Connecticut General Statutes by majority vote of the Town Council and shall be representative of all groups interested in the management, protection and regulation of agriculture as defined by Connecticut General Statutes 1-1(q), particularly those directly involved in agriculture. Members of the Commission may be removed in accordance with Section 811 of the Killingly Town Charter. In addition to the five (5) regular members and three (3) alternate members, the Town Manager, or a designated representative, shall be an ex-officio member of the Commission.
- b) To establish the commission, the Town Council shall initially appoint two (2) regular members to serve for three (3) years; two (2) regular members to serve for two (2) year terms; one (1) regular member to serve for one (1) year. Thereafter, members will be appointed for three (3) year terms or to fill an unexpired term in case of a vacancy. The alternate members shall be appointed for three (3) year terms.
- c) Within thirty (30) days after appointment of the original members, and annually thereafter, the regular members shall elect from its membership a chairperson, vice-chairperson and secretary.

Section 2-~~132~~11 Agriculture Commission Duties

- a) The Agriculture Commission shall be an advisory commission to the Town Council and other Town officials on matters related to farming.
- b) The general duties of the Commission shall be to:
 1. Foster agricultural viability and preservation of agricultural land in Killingly.
 2. Serve as a conduit between local farmers and non-profit agencies, civic organizations, municipal boards, commissions and committees, elected officials, and non-farm residents.
 3. Advocate for agriculture before land use and other relevant boards, commissions and/or committees.
 4. Act as a resource for agricultural information.
 5. Promote keeping Town-owned farmland in agricultural production.
 6. Serve as a resource for information and non-binding advice for residents, established town committees and departments concerning the resolution of agriculture related issues.
- c) The Commission shall provide for education and outreach services as follows:
 1. To increase awareness of agricultural enterprises in the community.
 2. To promote the value of viable agriculture to the Town in the areas of employment, property taxes, environment and farmland preservation.
 3. To provide information and guidance on agriculture-related issues such as zoning, inland wetlands, public works and others to town departments and other boards, committees and residents as necessary.
 4. To support young farmers by supporting local, regional, and state vocational agricultural education and 4-H programs.
 5. To recognize and support new farming operations.
 6. To act as a sounding board and provide review to Town departments, boards and committees concerning the impact of proposed Town policies on agricultural activities.
 7. To promote opportunities for Killingly' s agricultural products and service providers to collaborate and coordinate activities with each other and with other product and service providers in the region.
 8. To encourage and promote generally accepted management practices for farming and celebrate successful ones.
- d) The Commission shall investigate educational opportunities as follows:

1. To identify opportunities to preserve and expand agriculture in Killingly.
2. To promote opportunities for residents and local businesses to support agriculture.
3. To provide information regarding available financial support related to agricultural viability.

Section 2-~~133~~12 Right to Farm Policy; Preamble

- a) Agriculture plays a significant role in Killingly’ s character and way of life. Killingly’ s Right to Farm ordinance has been adopted to encourage preservation of agriculture, promote agriculture-based economic opportunities, and seek to protect prime farmland within Killingly by allowing agricultural uses and related activities to function with minimal conflict from abutters and Town agencies.
- b) Killingly recognizes the importance of farming to its historical, cultural, social, scenic, and ecological value. It also recognizes the value it brings to its tax base, and economic development through food security and other agricultural products.
- c) Pursuant to the powers conferred by Connecticut General Statutes (CGS), Section 7-148 (c) (7) (e), (8), and (10) (A), and in furtherance of the goals of CGS Section 19a-341, the Town of Killingly adopts this ordinance to recognize the importance of protecting prime farmland, to identify those parcels for which preservation is a priority, and to foster farming as a way of life by declaring this municipality’s support of the farmer’s right to farm.
- d) The definitions applicable to this policy are defined by the Connecticut State Definition of Agriculture CGS 1-1 (q)

Section 2-~~134~~13 Right to Farm Policy

- a) Notwithstanding, any general statute or municipal ordinance or regulation pertaining to nuisances to the contrary, no agricultural or farming operation, place, establishment or facility, or any of its appurtenances, or the operation thereof, shall be deemed to constitute a nuisance, either public or private, due to alleged objectionable:
 1. Odor from livestock, manure, fertilizer or feed.
 2. Noise from livestock, or farm equipment used in normal, generally acceptable farming procedures.
 3. Dust created during plowing or cultivation operations.
 4. Use of herbicides and pesticides, provided such use and the method of their application conform to practices approved by the Commissioner of Energy and Environmental Protection, or, where applicable, Commissioner of Health Services or
 5. Water pollution from livestock or crop production activities, except the pollution of public or private drinking water supplies, provided such activities conform to acceptable management practices for pollution control approved by the Commissioner of Energy and Environmental Protection; provided such agricultural or farming operation, place, establishment or facility has been in operation for one year or more, and has not been substantially changed and such operation follows generally accepted agricultural practices.
- b) Inspection and approval of the agricultural or farming operation, place, establishment or facility by the Commissioner of Agriculture or his designee shall be prima facie evidence that such operation follows generally accepted agricultural practices.
- c) The provisions of this ordinance shall not apply whenever a nuisance results from negligence or willful or reckless misconduct in the operation of any such agricultural or farming operation, place, establishment or facility, or any of its appurtenances.
- d) Nothing contained in this ordinance shall restrict the power of the Killingly Planning and Zoning Commission under Chapter 124 of the General Statutes. The Commission is urged to adopt regulations consistent with this ordinance and to make the permanent preservation of farmland within this municipality, a criterion in its planning and policy decisions. (Ord. of 10-9-12; Effective: 10-26-12)

Sections 2-14 - 2-19 Reserved

ARTICLE IV. CONSERVATION COMMISSION⁴

Section ~~12.5-21~~ 2-20 Statutory Authority

This article, establishing a conservation commission (hereinafter called “the commission”) for the town is enacted pursuant to the provisions of Section 7-131A of the General Statutes of Connecticut, and amendments thereto. (Ord. of 2-13-90)

⁴ Editor’s note—An ordinance adopted Feb. 13, 1990, did not specifically amend this Code; hence, inclusion of said ordinance as §§ 2-20 to 2-29 was at the editor’s discretion.

Section 12-5-22 2-21 Purpose

The purpose of this article is to promote the development, conservation, supervision and regulation of natural resources, including water resources within the town, and other such purposes and objectives as set forth by the state statute and this article. (Ord. of 2-13-90)

Section 12-5-23 2-22 Conformance to Statute

The commission shall conform to and have such powers, purposes and objectives as set forth in Chapter 97, Section 7-131A of the general statutes and as provided in this article. (Ord. of 2-13-90)

Section 12-5-24 2-23 Terms of office; compensation; vacancies

The commission created by this article shall consist of five (5) regular members, all of whom shall be electors of the town holding no salaried town office. All members shall serve without compensation but shall be reimbursed for necessary expenses incurred in the performance of official duties. The members are to be appointed by the town manager with the advice and consent of the town council for five-year terms. The initial terms of appointment shall be fixed so that the terms of one-fifth (1/5) of the members shall expire each year. Any vacancy shall be filled for the unexpired portion of the term by appointment of the town manager with the advice and consent of the town council. There shall be two (2) alternate members appointed for three- year terms. (Ord. of 2-13-90)

Section 12-5-25 2-24 Appointment; election of officers; removal of members

The members shall be appointed within thirty (30) days of the effective date, March 1, 1990, of this article.

- (a) Appointment.
- (b) **Election of officers.** Within thirty (30) days after appointment of the original members, and annually thereafter, the regular members shall meet and elect from its membership a chairman, secretary and other necessary officers.
- (c) **Removal of members.** A member of the commission may be removed for cause by the town manager with advice and consent of the town council. If the member requests a public hearing, that member shall be removed only after a public hearing is held. The public hearing will give the member an opportunity to be heard in person or by counsel before the town manager. At least ten (10) days prior to the public hearing, the member shall have been given a copy of the charges against him/her. In the event of removal, a record of the proceedings, together with the charges and findings thereon, shall be filed in the office of the town clerk.

(Ord. of 2-13-90)

Section 12-5-26 2-25 Quorum

The presence of three (3) members of the commission shall constitute a quorum to conduct business and no action shall become valid unless authorized by a vote of the majority of the total membership present and voting. (Ord. of 2-13-90)

Section 12-5-27 2-26 Powers and Duties

The commission shall have such powers and shall be subject to such limitations as shall from time to time be prescribed under the General Statutes of Connecticut. The commission shall adopt rules and procedure not inconsistent with the provisions of said statutes and this article. The commission shall be empowered to conduct researches into the utilization and possible utilization of land areas of the municipality and may coordinate the activities of unofficial bodies organized for similar purposes, and may advertise, prepare and distribute books, maps, charts, plans and pamphlets as necessary for its purposes. It shall keep an index of all open areas, publicly or privately owned, including open marshlands, swamps and other wetlands, for the purpose of obtaining information on the proper use of such areas, and may from time to time recommend to the planning and zoning commission, the inland wetlands and watercourses commission, the board of recreation and the town council plans and programs for the development and use of such areas. (Ord. of 2-13-90)

Section 12-5-28 2-27 Annual Report

The commission shall make an annual report to the town council summarizing the commission's activities. (Ord. of 2-13-90)

Section 12-5-29 2-28 Appropriations

Acting through the town manager and pursuant to the town's personnel rules and procedures and subject to town council appropriation, the commission may utilize staff and clerical assistance and employ consultants, and may accept money gifts or expend the same for the purposes provided for under state statute and this article. (Ord. of 2-13-90)

Section ~~12-5-30~~ 2-29 Meeting Attendance

Three (3) consecutive unexcused absences shall require notification to the member that he shall be recommended to the town manager for removal unless a proper explanation acceptable to the commission is received within twenty-one (21) days from notification.

ARTICLE VIII. ECONOMIC DEVELOPMENT COMMISSION⁵

Section ~~2-141~~ 2-30 Statutory authority

This article, establishing an economic development commission (hereinafter called the commission) for the Town of Killingly, is enacted pursuant to the provisions of section 7-136 of the General Statutes of Connecticut, and amendments thereto. (Ord. of 7-23-87, § 1)

Section ~~2-142~~ 2-31 Purpose

The purpose of this article is to promote and develop the economic resources of the town and other such purposes and objectives as set forth by state statute and this article. (Ord. of 7-23-87, § 2)

Section ~~2-143~~ 2-32 Conformance to Statute

The commission shall conform to and have such powers, purposes and objectives as set forth in chapter 97, section 7-136 of the general statutes and as provided in this article. (Ord. of 7-23-87, § 3)

Section ~~2-144~~ 2-33 Terms of office; compensation; vacancies

The commission created by this article shall consist of five (5) regular members and two (2) alternate members, all of whom shall be electors of the Town of Killingly holding no salaried town office. All members shall serve without compensation but shall be reimbursed for necessary expenses incurred in the performance of official duties. The members are to be appointed by the town manager for five-year terms, except that the alternate members shall be appointed for three-year terms. The initial terms of appointment, except for the two (2) alternate member positions, shall be fixed so that the terms of one-fifth of the members shall expire each year. Any vacancy shall be filled for the unexpired portion of the term by appointment of the town manager. (Ord. of 7-23-87, § 7; Ord. of 4-9-91, §§ 1 – 3)

Section ~~2-145~~ 2-34 Appointment

The members shall be appointed within thirty (30) days of the effective date of this article. (Ord. of 7-23-87, § 8)

Section ~~2-146~~ 2-35 Quorum

The presence of three (3) members of the commission shall constitute a quorum to conduct business and no action shall become valid unless authorized by a vote of the majority of the total membership present and voting. (Ord. of 7-23-87, § 9)

Section ~~2-147~~ 2-36 Election of officers

Within thirty (30) days after appointment of the original members, and annually thereafter, the regular members shall meet and elect from its membership a chairman, secretary and other necessary officers. (Ord. of 7-23-87, § 10)

Section ~~2-148~~ 2-37 Powers and duties

The commission shall have such powers and shall be subject to such limitations as shall from time to time be prescribed under the General Statutes of Connecticut. The commission shall adopt rules of procedure not inconsistent with the provisions of said statutes and this article. The commission shall be empowered to conduct research into the economic conditions and trends of the town, shall make recommendations to appropriate officials and agencies of the town regarding action to improve the economic condition and development, shall seek to coordinate the activities of and cooperate with unofficial bodies organized to promote such economic development and may advertise and may prepare, print and distribute books, maps, charts and pamphlets which in its judgment will further official purposes. (Ord. of 7-23-87, § 4)

Section ~~2-149~~ 2-38 Annual Report

The commission shall make an annual report to the town manager and the town council summarizing the commission's activities and recommendations for improving economic conditions and development of the town. (Ord. of 7-23-87, § 5)

⁵ Editor's note -- Codification of §§ 1–11 of a non-amendatory ordinance adopted July 23, 1987, as Article V, §§ 2-30 – 2-40, has been at the editor's discretion.

Section ~~2-150~~ 2-39 Appropriations

Acting through the town manager and pursuant to the town's personnel policies and procedures and subject to town council appropriation, the commission may utilize staff and clerical assistance and employ consultants, and may accept money gifts or expend the same for the purposes provided for under state statute and this article. The council may appropriate a sum to the commission not to exceed one-twentieth of one per cent of the last-completed grand list of taxable property. (Ord. of 7-23-87, § 6)

Section ~~2-151~~ 2-40 Removal of members

A member of the commission may be removed for cause by the town manager. If the member requests a public hearing, that member shall be removed only after a public hearing is held. The public hearing will give the member an opportunity to be heard in person or by counsel before the town manager. At least ten (10) days prior to the public hearing, the member shall have been given a copy of the charges against him/her. In the event of removal, a record of the proceedings, together with the charges and findings thereon, shall be filed in the office of the town clerk. (Ord. of 7-23-87, § 11)

Sections 2-41 – 2-49 Reserved

ARTICLE VI. HISTORIC DISTRICT COMMISSION

Section ~~8.1-18~~ 2-50 Historic District Commission—Established; composition

An historic district commission (hereinafter called "the commission") is hereby established to promote the purpose set forth in this article and to perform all functions as shall from time to time be prescribed under the General Statutes of Connecticut and as provided in this article. Said commission shall consist of five (5) regular members and three (3) alternate members, all of whom shall be electors of the town holding no salaried town office and all shall serve without compensation. The members shall be appointed within thirty (30) days of the effective date of this article by the town council. The historic district shall be represented on the commission by at least one (1) regular member who shall be a resident of the district.

(Ord. of 1-13-87, § 3; Ord. of 3-8-88, § 3; Ord. of 4-12-88, § 3; Ord. of 8-9-88, § 3)

Section ~~8.1-19~~ 2-51 Same—Terms

The terms of the original members of the commission shall be arranged in such manner that the term of at least one (1) regular member and one (1) alternate member shall expire each year. Their successors shall be appointed by the town council for terms respectively of five (5) years for regular members and three (3) years for alternate members except that an appointment to fill a vacancy shall be for the duration of the unexpired term. (Ord. of 1-13-87, § 4; Ord. of 3-8-88, § 4; Ord. of 4-12-88, § 4; Ord. of 8-9-88, § 4)

Section ~~8.1-20~~ 2-52 Same— Election of Officers

Within thirty (30) days after appointment of the original members of the commission, and annually thereafter, the regular members shall meet, and elect officers as specified in the Act. Alternate members shall not participate in the vote for election of officers of the commission.

(Ord. of 1-13-87, § 5; Ord. of 3-8-88, §4; Ord. of 4-12-88, § 4; Ord. of 8-9-88, § 5)

Section ~~8.1-21~~ 2-53 Same— Powers and limitations

The commission shall have such powers and shall be subject to such limitations as shall from time to time be prescribed under the General Statutes of Connecticut. The commission shall be empowered specifically to determine the appropriateness or inappropriateness of the external, visual aspects only of all erection, alteration, restoration, movement, or razing of all buildings and structures within the historic district. The style, material, size, and location of outdoor advertising signs and bill posters within the historic district shall also be under the control of the commission. The commission shall adopt rules of procedure and regulations not inconsistent with the provisions of said statutes and this article. The commission may, subject to appropriation, employ clerical and technical assistance or consultants and may accept money gifts or expend the same for the purposes of the Act and this article. (Ord. of 1-13-87, § 6; Ord. of 3-8-88, § 6; Ord. of 4-12-88, § 6; Ord. of 8-9-88, § 6)

Section ~~8.1-22~~ 2-54 Same— Liaison with other town offices; furnishing Certificates of Appropriateness for properties within the district; Annual Reports

Said commission and other town offices or officers whose areas of concern may overlap or affect each other should maintain liaison for information and coordination in matters with which the commission may be dealing. With particular regard to such liaison between the commission and the building inspector of the town, the latter official will require a certificate of appropriateness from the commission prior to the issuance of any building permit for properties within the historic district which might affect the exterior architectural or visual aspects of such properties.

The commission should make reports at least annually. Such reports may be included in the annual town report and should be issued to all owners of real property in the district. The report should also be available to any other residents of the town. (Ord. of 1-13-87, § 7; Ord. of 3-8-88, § 7; Ord. of 4-12-88, § 7; Ord. of 8-9-88, § 7)

Section 8.1-23 2-55 ~~Same~~ Standards of appropriateness

Anticipating future new construction and change in the historic district, the exterior architectural aspect of which may require the approval of the commission under certain conditions specified in the Act and which the commission may in accordance with the Act decide to be detrimental and inappropriate to the interest of said historic district, the commission shall make known the standards of appropriateness or inappropriateness which it proposes to follow in passing upon proposals for new construction or change. Such standards of criteria shall not be such as to bind the historic district to any uniform or necessarily traditional style in new construction but shall look both to the protection of the old and to the interest and distinctiveness of those communities in the future when other generations will view styles and developments of the present day also as history.

(Ord. of 1-13-87, § 8; Ord. of 3-8-88, § 8; Ord. of 4-12-88, § 8; Ord. of 8-9-88, § 8)

Section 8.1-24 2-56 ~~Same~~ Meetings with residents

For the purpose of encouraging the responsiveness, securing the support, and drawing on the resources of interested residents of the historic district who are not members of the historic district commission, and apart from the provision in the Act for formal appeals from the commission decisions by aggrieved parties, and other than the required public hearings by the commission upon applications for certificates of appropriateness, the commission shall hold meetings with residents of the historic district if and when at least fifty (50) per cent of the owners of real property in the district make written petition for such meeting to discuss matters of policy or other matters that may be at issue between property owners and the commission. The commission shall call meetings so requested, shall not be bound by the meetings, but in formulating policy shall be responsive to the sentiments of the community insofar as its best judgment suggests and the powers and limitations derived from the General Statutes permit. (Ord. of 1-13-87, § 9; Ord. of 3-8-88, § 9; Ord. of 4-12-88, § 9; Ord. of 8-9-88, § 9)

Sections 2-57 – 2-59 Reserved

ARTICLE VII. HOUSING AUTHORITY

Section 2-60 Established

There shall be a Housing Authority established in accordance with general statutes Chapter 128.

Section 2-61 Responsibilities

Said Authority shall have all the powers and duties relating to housing imposed upon housing authorities by Chapter 128 of the General Statutes, as amended. It shall further be the duty of the Housing Authority to investigate and to conduct research on the condition of housing within the Town, and to coordinate the activities of the various other municipal departments, agencies, and authorities as they pertain to housing. Said Authority shall serve as a liaison and coordinating body between the Town and federal and state agencies and private enterprise in order to provide adequate housing within the Town and shall have such other powers and duties as the Council may prescribe. In the event of any conflict between the specific provisions of this Ordinance and the several federal governmental laws and regulations imposed upon local agencies with regard to housing such federal laws and regulations shall prevail.

Section 2-62 Membership

The authority created by this article shall be composed of five (5) members appointed by the town council and shall consist of members drawn from citizens at large. Members shall serve for overlapping terms of three (3) years. One member shall be a tenant commissioner as defined in Conn. Gen. Stat. Sec. 8-41

ARTICLE VIII. INLAND WETLANDS AND WATERCOURSES COMMISSION^{6 7}

Section 2-49 2-70 Established

There shall be an inland wetlands and watercourses commission established in accordance with general statutes sections 22a-36 through 22a-45. (Ord. of 3-14-74, § 1)

Section 2-50 2-71 Responsibilities

The commission established by this article shall have all the powers and responsibilities authorized under sections 22a-36 through 22a-45 of the general statutes. (Ord. of 3-14-74, § 2)

Section 2-51 2-72 Membership

- (a) The commission created by this article shall be composed of seven (7) members appointed by the town council and shall consist of members drawn from citizens at large or from applicable town boards and commissions.
- (b) Following the expiration of the original terms of appointment, all appointments or reappointments shall be for a period of three (3) years. In addition, the town council shall appoint two (2) alternate members to the inland wetlands and watercourses commission. Such alternates shall serve for terms of two (2) years and shall have those powers and responsibilities of regular members at those times when a regular member is absent or unable to act for any reason. (Ord. of 3-14-74, § 3; Ord. of 6-28-77)

Section 2-52 2-73 Vacancies

Any vacancy in the membership of the commission created by this article which may occur through death, resignation or otherwise shall be filled for the unexpired term of such member by the town council. In the event that a commission member misses three (3) consecutive meetings, the town council may remove the member and fill the vacancy thus created. (Ord. of 3-14-74, § 4)

Section 2-53 2-74 Aquifer Protection

(1) Designation and membership

- (a) In accordance with the provisions of Conn. Gen. Stat. §22a-354a, et seq. as amended, the Inland Wetlands and Watercourses Commission is designated as the Aquifer Protection Agency (hereinafter the "Agency") of the Town of Killingly to replace the Planning and Zoning Commission following the registration of all applications related to the Elmville Well Field. The staff of the Planning and Development Department shall serve as the staff of the Agency.
- (b) Members of the Inland Wetlands and Watercourses Commission shall serve coexisting terms on the Agency. The membership requirements of the Agency shall be the same as those of the Inland Wetlands and Watercourses Commission including, but not limited to the number of members, terms, method of selection and removal of members, and filling of vacancies.
- (c) At least one member of the Agency and/or staff of the Agency shall complete the course in technical training formulated by the Commissioner of Environmental Protection of the State of Connecticut, pursuant to Conn. Gen. Stat. § 22a-354v.

(2) Regulations to be adopted

- (a) The Agency shall adopt regulations in accordance with Conn. Gen. Stat. § 22a- 354p and R.C.S.A. § 22a- 354i-3. Said regulations shall provide for:
 - i. The manner in which boundaries of aquifer protection areas shall be established and amended or changed.
 - ii. Procedures for the regulation of activity within the area.
 - iii. The form for an application to conduct regulated activities within the area.
 - iv. Notice and publication requirements.
 - v. Criteria and procedures for the review of applications.
 - vi. Administration and enforcement.

(3) Inventory of Land Use

- (a) In order to carry out the purposes of the Aquifer Protection Program, the Agency will conduct an inventory of land use within the area to assess potential contamination sources.
- (b) Not later than three months after approval by the Commissioner of the Connecticut Department of Environmental Protection of Level B Mapping of aquifers, the Agency will inventory land uses overlying the mapped zone of contribution and recharge areas of such aquifers in accordance with guidelines established by the Commissioner pursuant to Conn. Gen. Stat. § 22a-354f. Such inventory shall be completed not more than one year after authorization of the Agency. [Conn. Gen. Stat. § 22a-354e] (Ord. of 5-11-10)

⁶ Cross references – Regulations for the protection and preservation of inland wetlands and watercourses, App. A.

⁷ State law reference – Authority to establish, G.S. 22a-42(c).

Sections 2-75 – 2-79 Reserved

ARTICLE IX. PERMANENT COMMISSION ON PUBLIC BUILDINGS^{8*}

Section ~~2-152~~ 2-80 Purpose

There is hereby established a Killingly Permanent Commission on Public Buildings for the purpose of consolidating the design and construction of all public buildings and building projects with a projected total cost of twenty-five thousand dollars (\$25,000.00) or more under one commission in order to provide the town with the best possible buildings and facilities at the lowest possible cost through the increased cooperation of all town officers, boards, commissions, and agencies. (Ord. of 8-8-95)

Section ~~2-153~~ 2-81 Membership

The Commission shall be composed of five (5) permanent members who are electors of the town to be appointed by majority vote of the town council, not more than three (3) of whom shall be members of the same political party. All of said permanent members of the Commission shall hold office as follows:

- (1) Within thirty (30) days from the effective date of this article, three (3) members shall be appointed to serve until December 15, 1997; and two (2) members shall be appointed to serve a term until December 15, 1999. The terms of each member shall commence on the day following their appointment, and each existing member of said Commission shall hold office until a successor is appointed and duly qualified.
- (2) As each term shall expire, the Town Council, by majority vote, shall appoint an elector of the Town to serve a four-year term running from December 16th of the odd number year until December 15th four (4) years later.
- (3) Any vacancy shall be filled by a majority vote of the Council to complete the unexpired term of the vacating member.
- (4) The then Chairman of the Town Council or a Council member designated in writing by the Chairman, the Town Manager or his written designee on the Town staff, and the Superintendent of Schools or his designee shall be ex-officio members of the Commission without the power to vote.
- (5) a. The Council may, by majority vote, appoint up to four (4) temporary members to the Commission to represent the "user's interest" and/or general citizens' interest in the project. Such temporary members shall serve until final completion and approval of the project by the Council and shall serve with vote only on matters relating to the specific assignment for which they were appointed. No more than two (2) members of such temporary members shall be of the same political party.
b. The Council may, upon the same terms and conditions as aforesaid, appoint such additional temporary members in multiples of two (2) to the Commission as it deems expedient and proper. All such temporary members shall be electors of the Town.
- (6) Each permanent member appointed by the Council shall be qualified by experience or training to contribute to the overall knowledge and ability of the Commission to carry out its mission.
- (7) The Council shall also appoint two (2) alternate members, no more than one (1) of whom shall be of the same political party, who shall serve for a term of four (4) years from the effective date of this Article to December 15, 1999. The alternates shall have the same qualifications as the permanent members, and whenever a permanent or temporary member is absent, the Chairman of the Commission shall designate an alternate to act. Vacancies and appointment of successor alternates shall be as set forth for the permanent members.
- (8) Avoidance of conflicts of interest. The provisions of section 1203 of the Town Charter regarding conflicts of interest shall apply to all members, whether permanent or temporary, of the Commission on Public Buildings. It is expressly found by the Town Council that for the purposes of this Article, participation by an employee of a contractor or subcontractor who has no direct financial interest in the business shall not be a violation of said Section, provided no such individual shall have participated or have voted, or shall participate or vote on any aspect of the contract which directly affects his or her employer, but shall be free to participate and vote on contractual or general matters even if he or she is employed by a contractor or subcontractor, who is working on a Town project, provided that the contract on said project was awarded as part of a public bid. (Ord. of 8-8-95)

Section ~~2-154~~ 2-82 Powers and duties

- (a) *Officers; rules and regulations.* The Commission shall appoint its own Chairman and Secretary and establish its own rules and regulations for the conduct of its meetings. A copy of said rules and regulations shall be filed with the Town Clerk.
- (b) *Responsibility; limitation.* The Commission shall be responsible for the design and construction of only such public buildings or building projects as may be specifically authorized by resolution of the Council. A building project shall

⁸ Cross reference – Buildings and building regulations, Ch. 4; regulations for the protection and preservation of inland wetlands and watercourses, App. A.

be defined as a project that involves the construction or renovation of a building requiring an architectural design and construction by the building trades. Building projects shall not include maintenance work such as the routine upkeep of plant or equipment; repair or replacement of equipment based on technical specifications such as boilers, chillers, other HVAC equipment, security and other similar equipment or repair or replacement of roofs except when required by Connecticut General Statutes. Building projects proposed in the capital improvement program and approved with an appropriation in the annual Capital Budget shall be presented to the Town Council prior to any expenditure of the appropriation for consideration of a resolution to specifically authorize responsibility for the design and construction of such public building or building projects to the Commission. The Commission may decline jurisdiction over any project if it feels that its assistance and oversight is unnecessary as to that particular project. It shall not decline jurisdiction over any project which requires as a matter of law a building commission to oversee it, and it shall give ten (10) days' prior notice to the Council of any proposed declination of jurisdiction.

Additional Duties The commission will assume the following additional duties:

- (1) The commission shall assure that the provisions of Section 2-206 of the Code of Ordinances are complied with. Prior to commencement of performance, and at any time after commencement of performance of the contract by the contractor, the commission may require submission of relevant documents and other relevant information related to the employment of tradesmen and laborers in performance of any specific contract with the town. The commission shall submit to the Town Manager its requests for documents and other information and the Town Manager shall obtain such documents and other information from the contractor and transmit the same to the commission. If the commission determines that a contractor is not in compliance with Section 2-206 O of the Code of Ordinances, it shall make a report of its findings to the Town Manager for transmittal to the Town Council with its recommendations as to whether corrective action should be required of the contractor, or whether the contract should be terminated.
 - (2) If called by the commission, there will be a pre-bid conference with the Purchasing Agent, the architect of the project and/or, if applicable, the project engineer, to ensure that the procurement regulations of the Town are included in the bid document.
 - (3) Prior to the monthly meeting of the commission, each contractor shall submit a copy of his monthly payroll and list of work force composition to the Town Manager or his designee for transmittal to the commission for the purpose of checking that the payroll is in compliance with area prevailing wages or rates and that residents of the Town are employed as tradesmen and laborers.
 - (4) If the commission so decides, the apparent successful bidder and his major subcontractors shall attend a pre-award conference and submit a list of key personnel prior to award of the contract.
 - (5) The commission shall hold a pre-construction conference with the designated contractor or subcontractor, at which time any contractor or subcontractor claiming to have key personnel must present a list of those key personnel.
 - (6) If during construction, there is a dispute between the commission and the contractor or the subcontractor as to key personnel, there shall be a meeting to resolve said dispute with the commission and the contractor or subcontractor.
 - (7) It shall be the duty of the Purchasing Agent to report to the commission all contracts pertaining to tradesmen and laborers. (Ord. of 12-11-07)
- (c) Feasibility studies.
- (1) Upon the request of any other Town board, officer, agency, or Commission, the Commission may assist, without prior Council approval, such other town officer, board, agency, or commission in the development of feasibility studies of buildings or building projects which are a part of the Town's Capital Improvement Program. Any cost to be incurred, in excess of monies previously allocated by the Council for such studies, must be approved by the Council prior to making the study. All contracts for such studies must be in writing and approved by the Council prior to execution by the Town Manager.
 - (2) Reserved.
- (d) Design phase.
- (1) The Commission shall study sites and building locations for such public buildings or building projects as may be assigned by the Council. In considering such sites and locations, the Commission shall coordinate and review its study with the Planning and Zoning Commission, the Inland Wetlands Commission, and other appropriate municipal land use agencies.
 - (2) Any appropriation needed for architectural or other professional services shall be requested of the Council and no expenditure shall be made unless and until said appropriation has been approved.
 - (3) The Commission shall select an architect, where necessary, for each public building or building project and for such other professional service as may be required. Except as may otherwise be provided by State statutes, comparative selection shall be made by inviting firms or individuals through adequate public notice of interviews for determination of their qualifications for the specific building or building project. The comparative

selection process may be altered or waived by the Public Building Commission with the approval of the Town Council. The Commission shall recommend any proposed contract with architects or other third parties to the Town Council. All such contracts shall be subject to review by the Town Manager's office and the Town Attorney.

- (4) The Commission shall prepare schematic design and reasonable cost estimates for each building or building project. The Commission shall also obtain the written approval of the schematic design from State and Federal agencies, commissions, boards, etc. where they are required by law. Written site plan review comments of the Planning and Zoning Commission, Inland Wetlands Commission, Water Pollution Control Authority and other applicable Town boards, commissions, agencies, officers, and committees shall also be obtained. The schematic design with reasonable cost estimates, together with the written approvals where required and written comments of the various town boards, commissions, and committees, shall be submitted to the council for its approval before proceeding with the design development phase of the building or building project.
 - (5) "Schematic design" is defined as the phase at which drawings graphically describe the scale and relationship of project components of the building or building project. It also shall represent the point at which no greater than fifteen (15) per cent of the estimated total fee for professional services for the building or building project shall be incurred.
 - (6) The Commission shall consider the necessary appropriations required for each public building or building project in whole or in part and make recommendations to the Council so that the necessary appropriations may be made by the Council. The Commission shall also advise the Council of any and all possibilities of available reimbursement of monies to the Town for the building or building project.
 - (7) Design development is defined as the point at which the documents fix and illustrate the size, arrangement and character of the project, stipulate the kinds of materials to be used, the type of structural system, mechanical and electrical systems and equipment, site development, and other information essential to a more detailed description of the building or building project. It also shall represent the point at which no greater than thirty-five (35) per cent of the estimated total fee for professional services for the building or building project shall be incurred.
 - (8) Upon completion of the design development phase of any building or building project, the Commission shall review it with the Council before proceeding with the construction phase.
- (e) Construction phase:
- (1) The Commission (subject to the applicable provisions of the Charter) shall prepare construction documents and seek competitive bids for construction of each building project. All bids obtained shall be referred to the Council with recommendations for its acceptance or rejection.
 - (2) The Commission shall arrange for supervision of each project during construction. Such supervision shall include, but is not necessarily limited to, observing the work and materials as often as may be necessary with respect to the quality, suitability and adherence to the contract drawings, specifications and other contract documents so as to protect the Town against defects and deficiencies in the work of the contractor and materials supplied by the contractor.
 - (3) The Commission shall make application for State or Federal funds for each project that may be eligible for such funds. In those cases where another agency, officer, board, or commission of the Town government is required by law to or in good practice should make such application, the commission shall request such action be taken and said appropriate agency, officer, board or commission shall make such application. All applications for State or Federal funds shall be coordinated through the Town Manager.
 - (4) During the construction of each building project, the Commission shall make, in coordination with the Town Manager's office, a quarterly accounting to the Council of the financial receipts, commitments, and expenditures to date. The Commission shall notify the Council in writing during the initial 95% of construction of any building project when the remaining contingency on said project shall be reduced to less than one percent (1%) of the balance of construction and shall recommend procedures to address use of the remaining contingency.
 - (5) Subsequent to substantial completion of each building project, the commission shall render to the council a written report concerning said project and an accounting to date of all income and expenses made under the related appropriation.
 - (6) Upon approval of the commission's final accounting by the council at the final completion of each building project, the commission shall turn the project over to the appropriate town body and shall notify such body and the council of such acts in writing.
 - (7) This article shall take effect on August 25, 1995 but shall not affect the continuing existence or validity of any previously established building committees. (Ord. of 8-8-95, Amending Ord. 2-9-2010)

ARTICLE V-X. PLANNING AND ZONING COMMISSION⁹

Section 2-86 2-90 Created

Chapter 124 of the General Statutes of the state, 1958 Revision as amended, is hereby adopted and a combined planning and zoning commission is hereby created in and for the town. (Ord. of 9-13-73, § 1)

Section 2-87 2-91 Powers

The commission created by this article, in addition to those powers granted to the town planning commission in section 804 of the town charter shall exercise the powers of chapter 124 of the general statutes of the state and shall have jurisdiction over all areas of the town. (Ord. of 9-13-73, § 2; Ord. of 7-14-87)

Section 2-88 2-92 Composition; terms; officers; rules; record of proceedings

The planning and zoning commission shall consist of five (5) members whose appointments shall be made pursuant to the provisions of chapter 124 of the general statutes of the state and the town charter. Three (3) alternates shall be designated in accordance with chapter 124 of the general statutes of the state and each shall serve for a three (3) year term. The commission shall elect a chairman, vice-chairman and secretary from its members, shall adopt rules for the transaction of business and shall keep a public record of its activities.

(Ord. of 9-13-73, § 3)

Section 2-89 2-93 Vacancies

Vacancies on the planning and zoning commission arising from resignation or dismissal shall be filled by the town council for the unexpired portion of the term. (Ord. of 9-13-73, § 4)

Section 2-69 2-94 Alternate members¹⁰

(a) *There shall be named to the planning commission of the town three (3) alternate members.*

(b) *Such alternates shall be appointed by the town council and shall serve for terms of three (3) years.*

(c) *Such alternates shall be eligible to act if a regular member of the planning commission is absent or disqualified in accordance with sections 8-19a and 8-21 of the general statutes, 1958 Revision, as amended.*

(d) *Should any vacancy occur among the alternate members of the planning commission, the town council shall fill such vacancy.* (Ord. of 7-12-73, §§ I – IV)

Sections 2-95–2-99 Reserved

ARTICLE IV.5 XI. PUBLIC SAFETY COMMISSION

Section 2-78 2-100 Established; composition

(a) There shall be a commission on public safety, composed of five (5) residents of the town to serve as an advisory commission to the town council on matters relating to public safety. Said five (5) members shall be persons who have expressed a concern and interest for and/or demonstrated expertise in public safety and issues related thereto. They shall be appointed by majority vote of the council subject to the rules of minority representation as set forth in the General Statutes of the State of Connecticut.

(b) In addition to the five (5) regular members of the commission, the chairman of the town council, or designated representative, and the town manager, or a designated representative, shall be ex officio members of the commission. (Ord. No. 96-004, 4-9-96)

Section 2-79 2-101 Terms of members; filling of vacancies; removal

(a) Within forty-five (45) days after adoption of this article, three (3) members shall be appointed to serve until April 30, 2000, and two (2) members to serve until April 30, 1998. Thereafter, all members shall be appointed for a term of four (4) years.

(b) In the event of any vacancy, the council shall appoint, by majority vote, a successor to fill the unexpired portion of the vacant term.

(c) Members of the commission may be removed or suspended by the town council in accordance with the provisions of the town charter.

(d) There shall be two (2) alternate members appointed for two-year terms. Said members shall be appointed within forty-five (45) days following the adoption of this Ordinance No. 96-004. (Ord. No. 96-004, 4-9-96)

⁹ Cross references – Subdivision regulations, App. B; zoning regulations, App. C.

¹⁰ State law reference -- Authority to provide for alternate members, G.S. § 8-19a

Section ~~2-80~~ 2-102 Compensation

The members of the commission shall receive no compensation for their services as such but shall be reimbursed for their necessary expenses incurred in the performance of their duties with approval of the majority of the commission and provided for within their budget appropriation. (Ord. No. 96-004, 4-9-96)

Section ~~2-84~~ 2-103 Duties

- (a) The commission shall appoint its own chairperson and secretary and establish its own rules and procedures for the conduct of its meetings. A copy of said rules and procedures shall be filed annually with the town clerk and the town council as defined in the Charter of the Town of Killingly.
- (b) The commission may make an annual budgetary appropriation request of the town council for the purpose of effectively carrying out its official duties.
- (c) The commission may interact as necessary with other town boards and commissions having an impact on public safety issues and may seek to coordinate the activities of and cooperate with responsible organizations concerned with promoting public safety. The commission may utilize the facilities of the Connecticut Safety Commission and the National Safety Council in promoting the objective of a community safety program.
- (d) The commission shall be responsible to the council on matters relating to public safety and, as such, shall:
 - (1) Research and evaluate all public safety issues referred to them from the town council, the town manager or from other such municipal officials such as the police chief and the fire marshal;
 - (2) Research and evaluate current and future public safety needs;
 - (3) Define and report on polices which establish a standard to be used in addressing and remediating public safety hazards;
 - (4) Make recommendations to the town council regarding measures to be taken to address identified hazards within the community;
 - (5) Support, supplement and conduct public safety education programs, support, stimulate and assist citizen groups in understanding and cooperating with municipal programs for public safety and stimulate public interest and support for official programs of safety and accident prevention.
- (e) Neither the commission nor any of its members shall give directives to the town manager or any of his administrative staff either publicly or privately.
- (f) The commission shall provide the council with an annual written report on or before September first of each fiscal year concerning commission activities and shall present short- and long-range recommendations for action to the town council and other appropriate officials of the town.
- (g) The commission shall assume any other matters relating to public safety as may be assigned to it by the council in such areas, but not limited to, vehicular safety, pedestrian safety, fire safety, water safety, and safety within public buildings. (Ord. No. 96-004, 4-9-96)

Section 2-104 – 2-119 Reserved

ARTICLE XII. BOARD OF RECREATION

Section 2-120 Created

There shall be a Board of Recreation. (Referendums of 11-6-73 and 11-3-81)

Section 2-121 Powers

The Board shall have all the powers and duties conferred or implied by the Town Council on recreation commissions and park commissions

Section 2-122 Composition; terms; officers; rules; record of proceedings

The Board of Recreation shall consist of five (5) members and shall serve for terms of two (2) years. Thereafter, the Council shall appoint, alternately, members to such Board. In addition to those members appointed by the Council, one member of the Council and one member of the Board of Education shall be appointed by such respective bodies to the Board of Recreation. Said appointees to serve indefinite terms at the pleasure of the Council and Board of Education respectively and to have voting powers. The Town Manager shall also serve but shall have no power to vote under any circumstances.

ARTICLE ~~VI~~ XIII. REGIONAL PLANNING.¹¹

DIVISION 1 GENERALLY

Section ~~2-105~~ 2-130 Regional Council of Governments

The town hereby adopts sections 4-124i through 4-124p of the Connecticut General Statutes as amended, providing for the formation of a regional council of governments, and does hereby join such regional council of governments when and as such council is duly established in accordance with said statutes, upon the adoption of said statutes by not less than sixty (60) per cent of all municipalities within the Northeastern Connecticut Planning Region as defined by the secretary of the office of policy and management or his designee and upon certification by the secretary of the office of policy and management or his designee that a regional council of governments has been duly established.

In the absence of the chairman of the town council as the town's representative to the regional council of governments, the town council shall by majority vote designate one of its members as the chairman's alternate.¹² (Ord. of 4-14-87; Ord. of 1-12-88)

Section ~~2-106~~ 2-131 Adoption of State Law

Pursuant to the provisions of chapter 127 of the general statutes, the town hereby adopts the provisions of such chapter and elects to participate in the regional planning agency now or henceforth existing under authority of such chapter in the Northeast Regional Planning Agency as defined by the Connecticut Development Commission pursuant to the provisions of such chapter.¹³ (Ord. of 4-23-68, § 1)

Section ~~2-107~~ 2-132 Appointment of representatives

- (a) The Town of Killingly, having a population of sixteen thousand one hundred twenty-seven (16,127), according to the federal census of 2000, shall have two (2) representatives of the agency.
- (b) The town council shall appoint to the agency one elector of the town who shall serve for a term of two (2) years. The planning commission of the town, duly constituted, shall appoint one elector to the agency for a term of two (2) years.
- (c) Appointees shall serve for the term of their office and until their successors shall have been appointed. Appointees may be reappointed. Terms of office shall commence when the appointment is made or from the first organization meeting of the agency, whichever is later.¹⁴ (Ord. of 4-23-68, § 2; Ord. of 6-26-74)

Section ~~2-108~~ 2-133 Vacancies

Vacancies created by resignation or inability to serve shall be filled by the town council for the remainder of the unexpired term, any representative who is absent from three (3) consecutive regular meetings of the regional planning agency and any intervening duly called special meetings thereof shall be considered to have resigned from such body, except that the requirements of this section may be waived by the town council for good cause.¹⁵ (Ord. of 4-23-68, § 3; Ord. of 6-26-74)

Sections 2-134 - 2-139 Reserved

DIVISION 2 REGIONAL RESOURCE RECOVERY AUTHORITY¹⁶

Section ~~2-111~~ 2-140 Created

There is hereby created a regional resources recovery authority pursuant to section 7-273aa of the Connecticut General Statutes, to be known as the Northeastern Connecticut Regional Resource Recovery Authority, principal office address being P.O. Box 198, Brooklyn, Connecticut 06234, subject to the modifications and limitations set forth in this division. The Northeastern Connecticut Regional Resource Recovery Authority shall have all the powers and duties of a municipal authority and of a regional authority pursuant to chapters 103b, 446d (formerly 361a) and 446e (formerly 351b) of the Connecticut General Statutes. The first members of the authority are: The Town of Canterbury, Canterbury Town Hall, P.O. Box 26, Canterbury, Connecticut 06331, whose initial representative's term of office shall

¹¹ State law reference -- Regional planning, G.S. § 8-31a et seq.

¹² Editor's note -- Inclusion of certain substantive provisions of an ordinance adopted April 14, 1987, as § 2-105 was at the editor's discretion. Said ordinance further provided that: "When the regional council of governments is duly established and the transition period called for in section 4-124-1c of the Connecticut General Statutes as amended has been completed, then the town does hereby rescind sections 2-106 thru 2-108 of the Killingly Code of Ordinances which created the town's participation in the Northeastern Connecticut Regional Planning Agency.

¹³ Note -- See the editor's note following § 2-105.

¹⁴ Note -- See the editor's note following § 2-105.

¹⁵ Note -- See the editor's note following § 2-105.

¹⁶ Editor's note -- A nonamendatory ordinance of Oct. 14, 1986, §§ 1 -- 7, has been codified as division 2, §§ 2-111 -- 2-117, at the discretion of the editor.

be one (1) year; the Town of Killingly, Killingly Town Hall, 127 Main Street, Danielson, Connecticut 06239, whose initial representative's term of office shall be two (2) years; the Town of Plainfield,

Plainfield Town Hall, 8 Community Avenue, Plainfield, Connecticut 06374, whose initial representative's term of office shall be three (3) years; the Town of Pomfret, Pomfret Town Office Building, R.F.D. #1, Pomfret Center, Connecticut 06259, whose initial representative's term of office shall be one (1) year; the Town of Putnam, Putnam Town Hall, 126 Church Street, whose initial representative's term of office shall be two (2) years; and the Town of Thompson, Thompson Municipal Building, North Grosvenordale, Connecticut 06255, whose initial Representative's term of office shall be three (3) years. In the event that any of the above named municipalities do not adopt this ordinance [this division], the terms of office of the initial representatives as shown above shall be redefined according to section 2-142~~13~~ of this division for any of the above named municipalities which adopt this ordinance [this division]. (Ord. of 10-14-86, § 1; Ord. of 2-10-87, §§ 1, 2)

Section 2-112 2-141 Appointment of representatives

Membership in the authority shall consist of those municipalities that adopt this joint ordinance [this division] as set forth in section 2-145~~16~~. The representative to the authority from each member town shall be appointed by the board of selectmen of each municipality except for the representative of the Town of Killingly which shall be appointed by the town council. The board of selectmen or town council of each member town shall be authorized to appoint an alternate representative who shall be authorized to attend meetings and vote in the place of an absent representative. Representatives shall serve without compensation but may be reimbursed by the authority for necessary expenses incurred in conducting authority business. Any representative may be removed with or without cause by a majority vote of the board of selectmen or town council of the town which appointed the representative. (Ord. of 10-14-86, § 2; Ord. of 2-10-87, § 3)

Section 2-113 2-142 Number of representatives

Each member municipality shall be entitled to one (1) representative on the authority and to one (1) alternate, who may vote only in the absence of the regular representative. Representatives and alternates shall serve for three-year terms, except that the initial appointments shall be for one-, two- or three-year terms based on alphabetical assignment of those municipalities comprising the authority. Thereafter, initial terms for representatives of new municipal members shall rotate among one (1), two (2) and three (3) years in the order of adoption of the joint ordinance. All initial terms shall be deemed to begin on the day the authority is created. (Ord. of 10-14-86, § 3)

Section 2-114 2-143 Voting and quorum

The Northeastern Connecticut Resource Recovery Authority shall operate with one hundred (100) voting units which shall be assigned to member municipalities in proportion to each municipality's share of the total population of all members of the authority as determined by the votes. Each municipality shall have a minimum of one (1) vote. The distribution of voting units among members shall be recomputed following each decennial federal census and upon the withdrawal or termination of any member municipality or the admission of a new member. Action by the authority shall require the affirmative action of at least sixty (60) per cent of the total voting units present and voting at a duly called meeting of the authority at which a quorum is present. The presence, at a meeting, of representatives from a majority of the member municipalities shall be necessary for a quorum. (Ord. of 10-14-86, § 4)

Section 2-115 2-144 Liabilities of member towns

A member municipality shall not assume any liabilities or responsibilities of the Northeastern Connecticut Regional Resource Recovery Authority or created by the action of said authority, or be responsible for payment of any expenses of said authority unless an appropriation for the municipality's proportionate share of such expenses has been approved by the municipality or a contract setting forth such liabilities and responsibilities for expenses has been approved by the municipality. (Ord. of 10-14-86, §5)

Section 2-116 2-145 Effective date

This ordinance [this division] shall take effect when it has been adopted by five (5) or more towns in the Northeastern Connecticut Planning Region. (Ord. of 10-14-86, § 6)

Section 2-117 2-146 Withdrawal from Authority

No municipality may withdraw its membership in the authority without a vote of its legislative body to withdraw from the authority and giving at least six (6) month's notice to each of the other participating municipalities and to the Northeastern Connecticut Regional Resource Recovery Authority. Such withdrawal of membership will not in any manner relieve the municipality of liabilities or responsibilities assumed prior to withdrawal, including, without limitation, contracts and agreements to supply municipal solid waste, to pay tipping fees or other charges, and to make landfill space available. (Ord. of 10-14-86, § 7; Ord. of 2-10-87, § 4)

Sections 2-147 – 2-149 Reserved

ARTICLE ~~VII~~ XIV. ZONING BOARD OF APPEALS¹⁷

Section ~~2-125~~ 2-150 Created

The provisions of chapter 124 of the general statutes of the state, 1958 Revision as amended, are hereby adopted and a zoning board of appeals is hereby created in and for the town. (Ord. of 9-13-73, § I; Ord. of 7-14-87)

Section ~~2-126~~ 2-151 Composition

The board created by this article shall consist of five (5) regular members and three (3) alternates who shall be electors of the town and shall not be members of any other board or commission. (Ord. of 9-13-73, § II)

Section ~~2-127~~ 2-152 Terms--Regular members

Regular members of the board created by this article shall be appointed to serve by the town council for terms of five (5) years. Annually the council shall appoint one member to such board. (Ord. of 9-13-73, § III)

Section ~~2-128~~ 2-153 Same--Alternate members

Alternate members of the board created by this article shall be appointed to terms of three (3) years. (Ord. of 9-13-73, § IV)

Section ~~2-129~~ 2-154 Vacancies

Any vacancy on the board created by this article shall be filled by the town council. (Ord. of 9-13-73, § V)

Section ~~2-130~~ 2-155 Power and duties

The board created by this article shall have all powers and duties of chapter 124 of the general statutes of the state, as amended, and all of its actions and proceedings, all appeals there from shall be subject to and in accordance with the provisions of such chapter 124 as amended. (Ord. of 9-13-73, § 6)

Sections 2-156 – 2-159 Reserved

ARTICLE XV. WATER POLLUTION CONTROL AUTHORITY

Section 2-160 Created

Pursuant to the general statutes of the state, chapter 103, section 7-246, as amended, and the Killingly Town Charter, Section 810, there is created an authority, to be known as the Water Pollution Control Authority of the Town of Killingly. Said Water Pollution Control Authority shall be an operating department of the Town, and the Superintendent of the Water Pollution Control Authority shall be appointed by the Town Manager with the advice and consent of the Water Pollution Control Authority and shall report to the Town Manager or his/her designee as to the day to day operation of the department. For purposes of employment and personnel policies, the employees of the Water Pollution Control Authority shall be employees of the Town of Killingly.

Section 2-161 Composition; terms; vacancies

The Authority created by this section shall consist of five (5) regular members to be appointed by the town council for terms of three (3) years and two (2) alternate members to be appointed by the town council for terms of two (2) years. Any vacancy shall be filled for the unexpired portion of the term by appointment by the town council.

Section 2-162 Officers; Compensation; Quorum

The Authority created by this section shall elect from its membership a chairman and secretary and shall appoint legal counsel, and other necessary personnel. The members of the authority shall serve without compensation but shall be reimbursed for necessary expenses. The presence of three (3) members of the authority will constitute a quorum to conduct business and not action of such authority shall be valid unless authorized by a vote of the majority of the members of the authority.

Section 2-163 Powers

The Authority created by this section shall conform to and have such powers, purposes and objectives as set forth in chapter 103 of the general statutes, as amend, except as specifically otherwise set forth herein.

¹⁷ Cross reference -- Zoning regulations, App. C.

Section 2-164 Records; annual report

The Authority shall maintain accurate accounting and financial records and shall make an annual report to the Town Manager and Council. Provided further that all functions regarding the issuance of bills and collection of revenues shall be performed by the Town Manager or his/her designee, and all funds shall be accounted for separately to the Authority in accordance with generally accepted municipal accounting principles.

Section 2-165 Annual Budget

- (a) The Authority shall file its budget with the Town Manager for submission to the Town Council no later than the first day of April, which budget shall include a detailed estimate of the expenditures to be made by the Authority and the revenue to be collected thereby in the ensuing fiscal year and such other information as may be required by the Council or the Manager.
- (b) The Council shall by resolution approve or reject such budget within fifty (50) days of receipt of the same. Should the budget be rejected by the Council, it shall be returned to the Authority together with a statement of the reason for the rejection. The Authority shall review the budget in light of the comments of the Council and shall resubmit the budget to the Council no later than five (5) days prior to the June meeting of the Council. The Council shall then approve the Authority's budget or amend and approve said budget. Should the Council fail to approve or amend and approve the last submitted budget by the close of the fiscal year, the last submitted budget shall be deemed to be approved by the Council.

Section 2-166 Removal of Members

A member of the authority may be removed in accordance with the provisions of Section 811 of the Killingly Town Charter.

Sections 2-167 – 2-169 Reserved

ARTICLE XVI. — SPECIAL COMMISSION ON CONSOLIDATION OF SERVICES

Section 2-164 Established; composition

- ~~(a) There shall be a seven (7) member Special Commission on Consolidation of Services to serve as an advisory commission to the Town Council and Board of Education on matters relating to the consolidation of operations.~~
- ~~(b) Said Commission shall sunset on June 30, 2016 unless otherwise extended by action of the Town Council and shall not be designated as a regular town commission.~~
- ~~(c) In addition to the seven (7) regular members of the commission, the Town Manager, or a designated representative, and the Superintendent of Schools, or a designated representative, shall be ex-officio members of the commission.~~

Section 2-165 Terms of members; filling of vacancies

- ~~(a) Within sixty (60) days after adoption of this article, the Town Council shall appoint the initial Commission members as follows:
 - ~~(1) Two (2) members who shall be current members of the Town Council.~~
 - ~~(2) Two (2) members who shall be current members of the Board of Education who shall have been recommended by the Board of Education.~~
 - ~~(3) Three (3) members who shall be citizens of the Town of Killingly and who shall have been jointly recommended by the Town Council and the Board of Education.~~
 - ~~(4) Each initial member shall serve until December 5, 2011.~~~~
- ~~(b) As each term shall expire, the Town Council shall reappoint or appoint new members maintaining the same apportionment among constituencies for terms of two (2) years commencing December 5, 2011.~~
- ~~(c) The Town Council shall appoint, from its membership, one (1) alternate member, and the Board of Education shall recommend for appointment, from its membership, one (1) alternate member; said alternate members shall serve from the effective date of this article until December 5, 2011; thereafter each term shall be for two (2) years.~~
- ~~(d) The Town Council shall fill any vacancy for the balance of the vacant term with an individual representing the constituency of the person who shall have created the vacancy.~~

Section 2-166 Duties

- ~~(a) The Commission shall appoint its own chairperson and vice chairperson and establish its own rules and procedures for the conduct of its meetings. A copy of said rules and procedures shall be filed annually with the Town Clerk.~~

- ~~(b) The Commission shall be responsible to both the Town Council and the Board of Education, in an advisory capacity, on matters relating to the consolidating of operations, including, but not limited to the following areas: facilities maintenance; central services; vehicle and equipment maintenance; energy conservation and library services.~~
- ~~(c) Neither the Commission nor any of its members shall give directives to the Town Manager, Superintendent of Schools or their administrative staff either publicly or privately.~~
- ~~(d) The Commission shall provide the Town Council and Board of Education with an annual written report on or before September first of each fiscal year concerning Commission activities and shall present short and long-range recommendations. (Ord. No. C11-09; 4-12-11)~~

~~Article XI. SPECIAL COMMISSION ON THE MAINTENANCE OF BUILDINGS~~

~~Section 2-167 Established; composition~~

- ~~a) There shall be a seven (7) member Special Commission to establish and oversee schedules for the maintenance of all Town of Killingly buildings, to advise the Town Council and Board of Education on the capital costs for such structural maintenance and to perform such other related matters for Town-owned buildings as may be requested by either the Town Council or Board of Education. Structural maintenance shall be defined as the routine upkeep of plant or building equipment; repair or replacement of equipment based on technical specifications such as boilers, chillers, other HVAC equipment, security and other similar equipment or the replacement of roofs except when a Building Commission is required by Connecticut General Statutes.~~
- ~~b) Said Committee shall sunset on December 31, 2013 unless otherwise extended by action of the Town Council and shall not be designated as a regular Town Committee.~~
- ~~c) In addition to the seven (7) regular members of the Commission, the Town Manager, or a designated representative, and the Superintendent of Schools, or a designated representative, shall be ex-officio members of the Committee.~~

~~Section 2-168 Terms of Members; filling of vacancies~~

- ~~a) Within forty-five (45) days after the effective date of this Article, the Town Council shall appoint the initial Committee members as follows:

 - ~~1. Two (2) members who shall be current members of the Town Council to be designated by the Town Council Chairperson in accordance with the Town Council's Rules of Procedure regarding appointment of liaisons to Boards and Commissions.~~
 - ~~2. Two (2) members who shall be current members of the Board of Education who shall be recommended by the Board of Education.~~
 - ~~3. One (1) member who shall be a current member of the Permanent Building Commission to be designated by the Permanent Building Commission Chairperson.~~
 - ~~4. Two (2) members who shall be citizens of the Town of Killingly to be appointed and who shall have been jointly recommended by the Town Council and the Board of Education.~~~~
- ~~b) Each initial member shall serve until November 11, 2011. As each term shall expire, the Town Council shall reappoint or appoint new members maintaining the same apportionment among constituencies for terms of two (2) years commencing December 1, 2012.~~
- ~~c) The Town Council shall appoint, from its membership, one alternate member, and the Board of Education shall recommend for appointment, from its membership, one alternate member; said alternate members shall serve from the effective date of this Article until December 31, 2011; thereafter each term shall be for two (2) years.~~
- ~~d) Vacancies—The Town Council shall fill any vacancy for the balance of the vacant term with an individual representing the constituency of the person who shall have created the vacancy.~~

~~Section 2-169 Duties~~

- ~~a) The Commission shall appoint its own chairperson, vice chairperson and secretary, and establish its own rules and procedures for the conduct of its meetings. A copy of said rules and procedures shall be filed annually with the Town Clerk.~~
- ~~b) The Commission shall be responsible to both the Town Council and the Board of Education, in an advisory capacity, on matters relating to the structural maintenance, schedule of capital funding for said maintenance and the review of schedules and contracts related to the structural maintenance of all Town-owned buildings. Neither the Commission nor any of its members shall give directions to the Town Manager, Superintendent of Schools or their administrative staff either publicly or privately. The administration of contracts to perform structural maintenance projects as herein defined shall be the responsibility of the Town Manager for buildings directly under the jurisdiction of the Town Council and shall be the responsibility of the Superintendent of Schools for buildings directly under the jurisdiction of the Board of Education.~~
- ~~c) The Commission shall provide the Town Council and Board of Education with an annual written report on or before September 1st of each fiscal year concerning Commission activities and shall present short and long-range recommendations. (Ord. No. C10-02; 10-12-10)~~

ARTICLE ~~XII~~ XVI Open Space Land Acquisition Fund

Section 2-170

Pursuant to the authority of Connecticut General Statute § 7-131r, there is hereby established the Killingly Open Space Land Acquisition Fund to be used solely for the purposes of the preservation of open space, the acquisition of land (or any interest in land, including but not limited to easements and development rights, associated surveying and legal fees) to be used for open space, natural resource protection, recreational or agricultural purposes. This fund is continuous and shall not lapse at the close of the municipal fiscal year.

Section 2-171

There shall be deposited into the Open Space Land Acquisition Fund such sums as the town may from time to time appropriate for that purpose. There shall also be deposited into the fund all payments in lieu of the provision of open space made pursuant to any regulations adopted by the Planning and Zoning Commission under the authority of Connecticut General Statutes §§ 8-25a and 8-25b and any other funds acquired by the town, whether by gift, bequest, grant or otherwise, for the purposes to be served by the fund. By separate action annually, Council may also transfer unexpended funds from any Conservation, Inland Wetlands and Watercourses Commission and Agriculture Commissions budgeted funds remaining at the end of the fiscal year. (Ord. No. C14-05; 5-13-14; Effec. 5-28-14)

Section 2-172

The Town Manager shall appoint an Open Space Land Acquisition Committee to consist of two citizens at large and one member of each of the following: Inland Wetlands and Watercourses Commission, Planning and Zoning Commission, Economic Development Commission, Board of Recreation, Conservation Commission, and Agriculture Commission. The persons appointed shall serve at the pleasure of the Town Council. The Open Space Land Acquisition Committee shall elect its chairperson and a secretary and shall meet periodically, but not less frequently than bi-annually. Its charge shall be to identify and/or review potential acquisitions of land or interests in land for open space, natural resource protection, recreational or agricultural purposes, to make recommendations to the Town Council regarding acquisition of such land and other proper uses of the Open Space Land Acquisition fund and to perform such other tasks relating to the use and administration of the fund as the Town Council may direct. (Ord. No. C14-05; 5-13-14; Effec. 5-28-14)

Section 2-173

Appropriations from the fund for the purposes for which it is created shall be made upon the recommendation of the Conservation Commission, the Open Space Land Acquisition Committee and the approval of the Town Council, and, where the proposed appropriation is for the purpose of acquiring land (or any interest in land, including but not limited to easements and development rights) upon review by the Planning and Zoning Commission pursuant to Connecticut General Statute § 8-24, by any Annual or Special Town Meeting after due warning. (Ord. No. C00-023; 8-8-00)

Section 2-174–2-180 Reserved

Article ~~XIII~~ XVII CAPITAL RESERVE FUNDS

DIVISION 1 GENERAL CONDITIONS OF USE

Section 2-181

1. Expenditures

- a. Capital Projects - Expenditures may be made from said Fund to fund, in whole or in part, Town capital projects. Uses may include but shall not be limited to: municipal infrastructure construction and improvements, municipal, school, parks and recreation facilities construction and improvements and the acquisition of land. Funds may be expended for contractual services, materials, supplies, equipment and professional services; however, said Fund shall not be expended for normal, routine operating expenses of the Town.
- b. Information Technology - Expenditures may be made from said Fund to fund, in whole or in part, technology equipment, computer software or hardware and any other expenditures related to utilizing information technology in support of Town functions. Said expenditures shall be segregated from other expenditures described herein and shall be supported by revenues derived from fees, charges and inter-fund transfers associated with information technology.
- c. Geographic Information System - Expenditures may be made from said Fund to fund, in whole or in part, technology equipment, computer software or hardware and other expenditures related to utilizing the town's geographic information system in support of Town functions. Said expenditure shall be segregated from other

expenditures described herein and shall be supported by revenues derived from fees, charges and inter-fund transfers associated with geographic information technology.

2. The sources of revenue of the Capital Revenue Fund may be any of the following as the Town Council shall, from time to time, determine: General Fund appropriations and contributions from other Town funds, as may be authorized by the Town Council.
3. The Town Finance Department will maintain an accounting of the activity of the Fund.
4. In the event of the dissolution of the Fund, any balance remaining in the Fund shall be transferred to the Fund Balance of the General Fund.

DIVISION 2 DISBURSEMENTS

Section 2-182

1. All disbursements for Capital Projects and the Geographic Information System from this Fund shall be authorized by the Town Council upon a recommendation by the Town Manager.
2. All disbursements for information technology from this Fund shall be authorized by the Town Manager.
(Ord. No. C00-025, 9-12-00) (Ord. 8-12-03; Amending Ord. of 8-9-05)

Section 2-183 - 2-200 Reserved

Article ~~XIV~~ XVIII PROCUREMENT CODE OF THE TOWN OF KILLINGLY

Chapter 8.1

ARTICLE II. DAYVILLE HISTORIC DISTRICT, DANIELSON HISTORIC DISTRICT – ACADEMY STREET, AND MISCELLANEOUS HISTORIC PROPERTIES¹⁸

~~Section 8.1-18—Historic District Commission—Established; composition~~

~~An historic district commission (hereinafter called “the commission”) is hereby established to promote the purpose set forth in this article and to perform all functions as shall from time to time be prescribed under the General Statutes of Connecticut and as provided in this article. Said commission shall consist of five (5) regular members and three (3) alternate members, all of whom shall be electors of the town holding no salaried town office and all shall serve without compensation. The members shall be appointed within thirty (30) days of the effective date of this article by the town council. The historic district shall be represented on the commission by at least one (1) regular member who shall be a resident of the district.~~

~~(Ord. of 1-13-87, § 3; Ord. of 3-8-88, § 3; Ord. of 4-12-88, § 3; Ord. of 8-9-88, § 3)~~

~~Section 8.1-19—Same Terms~~

~~The terms of the original members of the commission shall be arranged in such manner that the term of at least one (1) regular member and one (1) alternate member shall expire each year. Their successors shall be appointed by the town council for terms respectively of five (5) years for regular members and three (3) years for alternate members except that an appointment to fill a vacancy shall be for the duration of the unexpired term. (Ord. of 1-13-87, § 4; Ord. of 3-8-88, § 4; Ord. of 4-12-88, § 4; Ord. of 8-9-88, § 4)~~

~~Section 8.1-20—Same—Election of Officers~~

~~Within thirty (30) days after appointment of the original members of the commission, and annually thereafter, the regular members shall meet, and elect officers as specified in the Act. Alternate members shall not participate in the vote for election of officers of the commission.~~

~~(Ord. of 1-13-87, § 5; Ord. of 3-8-88, § 4; Ord. of 4-12-88, § 4; Ord. of 8-9-88, § 5)~~

~~Section 8.1-21—Same—Powers and limitations~~

~~The commission shall have such powers and shall be subject to such limitations as shall from time to time be prescribed under the General Statutes of Connecticut. The commission shall be empowered specifically to determine the appropriateness or inappropriateness of the external, visual aspects only of all erection, alteration, restoration, movement, or razing of all buildings and structures within the historic district. The style, material, size, and location of outdoor advertising signs and bill posters within the historic district shall also be under the control of the commission. The commission shall adopt rules of procedure and regulations not inconsistent with the provisions of said statutes and~~

¹⁸ Editor's note--Codification of §§ 1--10 of a nonamendatory ordinance adopted Jan. 13, 1987, as article II, §§ 8.1-16-8.1-25, was at the editor's discretion. Said ordinance was effective April 1, 1987.

~~this article. The commission may, subject to appropriation, employ clerical and technical assistance or consultants and may accept money gifts or expend the same for the purposes of the Act and this article. (Ord. of 1-13-87, § 6; Ord. of 3-8-88, § 6; Ord. of 4-12-88, § 6; Ord. of 8-9-88, § 6)~~

~~**Section 8.1-22 — Same — Liaison with other town offices; furnishing Certificates of Appropriateness for properties within the district; Annual Reports**~~

~~Said commission and other town offices or officers whose areas of concern may overlap or affect each other should maintain liaison for information and coordination in matters with which the commission may be dealing. With particular regard to such liaison between the commission and the building inspector of the town, the latter official will require a certificate of appropriateness from the commission prior to the issuance of any building permit for properties within the historic district which might affect the exterior architectural or visual aspects of such properties.~~

~~The commission should make reports at least annually. Such reports may be included in the annual town report and should be issued to all owners of real property in the district. The report should also be available to any other residents of the town. (Ord. of 1-13-87, § 7; Ord. of 3-8-88, § 7; Ord. of 4-12-88, § 7; Ord. of 8-9-88, § 7)~~

~~**Section 8.1-23 — Same — Standards of appropriateness**~~

~~Anticipating future new construction and change in the historic district, the exterior architectural aspect of which may require the approval of the commission under certain conditions specified in the Act and which the commission may in accordance with the Act decide to be detrimental and inappropriate to the interest of said historic district, the commission shall make known the standards of appropriateness or inappropriateness which it proposes to follow in passing upon proposals for new construction or change. Such standards of criteria shall not be such as to bind the historic district to any uniform or necessarily traditional style in new construction, but shall look both to the protection of the old and to the interest and distinctiveness of those communities in the future when other generations will view styles and developments of the present day also as history.~~

~~(Ord. of 1-13-87, § 8; Ord. of 3-8-88, § 8; Ord. of 4-12-88, § 8; Ord. of 8-9-88, § 8)~~

~~**Section 8.1-24 — Same — Meetings with residents**~~

~~For the purpose of encouraging the responsiveness, securing the support, and drawing on the resources of interested residents of the historic district who are not members of the historic district commission, and apart from the provision in the Act for formal appeals from the commission decisions by aggrieved parties, and other than the required public hearings by the commission upon applications for certificates of appropriateness, the commission shall hold meetings with residents of the historic district if and when at least fifty (50) per cent of the owners of real property in the district make written petition for such meeting to discuss matters of policy or other matters that may be at issue between property owners and the commission. The commission shall call meetings so requested, shall not be bound by the meetings, but in formulating policy shall be responsive to the sentiments of the community insofar as its best judgment suggests and the powers and limitations derived from the General Statutes permit. (Ord. of 1-13-87, § 9; Ord. of 3-8-88, § 9; Ord. of 4-12-88, § 9; Ord. of 8-9-88, § 9)~~

Chapter 12.5

PLANNING AND DEVELOPMENT¹⁹

ARTICLE II. — CONSERVATION COMMISSION²⁰

Section 12.5-21 — Statutory Authority

~~This article, establishing a conservation commission (hereinafter called "the commission") for the town is enacted pursuant to the provisions of Section 7-131A of the General Statutes of Connecticut, and amendments thereto. (Ord. of 2-13-90)~~

Section 12.5-22 — Purpose

~~The purpose of this article is to promote the development, conservation, supervision and regulation of natural resources, including water resources within the town, and other such purposes and objectives as set forth by the state statute and this article. (Ord. of 2-13-90)~~

¹⁹ Cross references—Administration, Ch. 2; buildings and building regulations, Ch. 4; streets and sidewalks, Ch: 13; water generally, § 15-128 et seq.; inland wetlands and watercourses regulations, App. A; subdivisions, App. B.

²⁰ Editor's note—An ordinance adopted Feb. 13, 1990, did not specifically amend this Code; hence, inclusion of said ordinance as §§ 12.5-21—12.5-30 was at the editor's discretion.

~~Section 12.5-23—Conformance to Statute~~

~~The commission shall conform to and have such powers, purposes and objectives as set forth in Chapter 97, Section 7-131A of the general statutes and as provided in this article. (Ord. of 2-13-90)~~

~~Section 12.5-24—Terms of office; compensation; vacancies~~

~~The commission created by this article shall consist of five (5) regular members, all of whom shall be electors of the town holding no salaried town office. All members shall serve without compensation but shall be reimbursed for necessary expenses incurred in the performance of official duties. The members are to be appointed by the town manager with the advice and consent of the town council for five-year terms. The initial terms of appointment shall be fixed so that the terms of one fifth (1/5) of the members shall expire each year. Any vacancy shall be filled for the unexpired portion of the term by appointment of the town manager with the advice and consent of the town council. There shall be two (2) alternate members appointed for three-year terms. (Ord. of 2-13-90)~~

~~Section 12.5-25—Appointment; election of officers; removal of members~~

~~The members shall be appointed within thirty (30) days of the effective date, March 1, 1990, of this article.~~

~~(a) Appointment.~~

~~(b) Election of officers. Within thirty (30) days after appointment of the original members, and annually thereafter, the regular members shall meet and elect from its membership a chairman, secretary and other necessary officers.~~

~~(c) Removal of members. A member of the commission may be removed for cause by the town manager with advice and consent of the town council. If the member requests a public hearing, that member shall be removed only after a public hearing is held. The public hearing will give the member an opportunity to be heard in person or by counsel before the town manager. At least ten (10) days prior to the public hearing, the member shall have been given a copy of the charges against him/her. In the event of removal, a record of the proceedings, together with the charges and findings thereon, shall be filed in the office of the town clerk.~~

~~(Ord. of 2-13-90)~~

~~Section 12.5-26—Quorum~~

~~The presence of three (3) members of the commission shall constitute a quorum to conduct business and no action shall become valid unless authorized by a vote of the majority of the total membership present and voting. (Ord. of 2-13-90)~~

~~Section 12.5-27—Powers and Duties~~

~~The commission shall have such powers and shall be subject to such limitations as shall from time to time be prescribed under the General Statutes of Connecticut. The commission shall adopt rules and procedure not inconsistent with the provisions of said statutes and this article. The commission shall be empowered to conduct researches into the utilization and possible utilization of land areas of the municipality and may coordinate the activities of unofficial bodies organized for similar purposes, and may advertise, prepare and distribute books, maps, charts, plans and pamphlets as necessary for its purposes. It shall keep an index of all open areas, publicly or privately owned, including open marshlands, swamps and other wetlands, for the purpose of obtaining information on the proper use of such areas, and may from time to time recommend to the planning and zoning commission, the inland wetlands and watercourses commission, the board of recreation and the town council plans and programs for the development and use of such areas. (Ord. of 2-13-90)~~

~~Section 12.5-28—Annual Report~~

~~The commission shall make an annual report to the town council summarizing the commission's activities.~~

~~(Ord. of 2-13-90)~~

~~Section 12.5-29—Appropriations~~

~~Acting through the town manager and pursuant to the town's personnel rules and procedures and subject to town council appropriation, the commission may utilize staff and clerical assistance and employ consultants, and may accept money gifts or expend the same for the purposes provided for under state statute and this article.~~

~~(Ord. of 2-13-90)~~

~~Section 12.5-30—Meeting Attendance~~

~~Three (3) consecutive unexcused absences shall require notification to the member that he shall be recommended to the town manager for removal unless a proper explanation acceptable to the commission is received within twenty-one (21) days from notification.~~

~~Sections 12.5-31 - 12.5-40—Reserved~~

Chapter 15

WATER, SEWERS AND SEWAGE DISPOSAL²¹

~~Section 15-18—Water Pollution Control Authority—Generally²²~~

- ~~(a) **Created.** Pursuant to the general statutes of the state, chapter 103, section 7-246, as amended, and the Killingly Town Charter, Section 810, there is created an authority, to be known as the Water Pollution Control Authority of the Town of Killingly.~~
- ~~(b) **Powers.** The Authority created by this section shall conform to and have such powers, purposes and objectives as set forth in chapter 103 of the general statutes, revision of 1958, and amendments thereto.~~
- ~~(c) **Composition; terms; vacancies.** The Authority created by this section shall consist of five (5) regular members to be appointed by the town council for terms of three (3) years and two (2) alternate members to be appointed by the town council for terms of two (2) years. Any vacancy shall be filled for the unexpired portion of the term by appointment by the town council.~~
- ~~(d) **Officers.** The authority created by this section shall elect from its membership a chairman and secretary and shall appoint legal counsel, and other necessary personnel.~~
- ~~(e) **Compensation.** The members of the authority created by this section shall serve without compensation but shall be reimbursed for necessary expenses.~~
- ~~(f) **Quorum.** The presence of three (3) members of the authority created by this section will constitute a quorum to conduct business and no action of such authority shall be valid unless authorized by a vote of the majority of the members of the authority.~~
- ~~(g) **Records; annual report.** The authority created by this section shall maintain accurate accounting and financial records and shall make an annual report to the town manager and council.~~
- ~~(h) **Removal of members.** A member of the authority created by this section may be removed in accordance with the provisions of Section 811 of the Killingly Town Charter.~~
- ~~(i) The Water Pollution Control Authority shall submit an annual operating budget in accordance with the provisions of Section 810 of the Killingly Town Charter.~~
- ~~(Ord. of 8-25-70, §§ 1—8; Ord. of 6-26-74; Ord. of 4-10-79; Ord. of 9-14-82, §§ 1, 2; Ord. of 10-12-82, § 1; Amending Ord of 5-10-05)~~

BE IT FURTHER ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the amendment shall be published in summary with full copies available at the Town Clerk, Town Manager and Public Library for public inspection.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 10th day of March 2020

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on March 10, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

(Seal)

²¹ Cross references—Buildings and building regulations, Ch. 4; garbage, trash and refuse, Ch. 8; inland wetlands regulations, App. A; subdivision regulation, App. B; zoning regulations, App. C.

²² Cross reference—Administration generally, Ch. 2.

AGENDA ITEM COVER SHEET

ITEM: Consideration and action on a resolution to introduce and set a date for a public hearing on an ordinance amending Chapter 14 of the Code of Ordinances for the revision the Property Tax Relief Policy for Public Safety Volunteers

ITEM SUBMITTED BY: Mary T. Calorio, Town Manager

FOR COUNCIL MEETING OF: March 10, 2020

TOWN MANAGER APPROVAL:



ITEM SUMMARY: Chapter 14 Section 14-45 through 14-50 provides a property tax abatement for qualifying volunteer. The State of Connecticut increased the allowable maximum benefit from \$1,000 to \$1,500 in fiscal years 2020 and 2021 and up to \$2,000 for fiscal year 2022 and thereafter. To adopt these higher benefits, the Town must modify the local ordinance. The proposed amendments reference the CT State Statute for maximum limits and converts the tiered calculation to a percentage of those maximums rather than state a dollar value. The Ordinance subcommittee reviewed the proposed amendments at its February 6, 2020 meeting and voted to recommend this to the full Council for adoption.

FINANCIAL SUMMARY: N/A

STAFF RECOMMENDATION: Approval of the Resolution

TOWN ATTORNEY REVIEW: Reviewed

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution

A RESOLUTION TO INTRODUCE AND SET A DATE FOR A PUBLIC HEARING ON AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES FOR REVISION THE PROPERTY TAX RELIEF POLICY FOR PUBLIC SAFETY VOLUNTEERS

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the following ordinance be introduced and set down for public hearing on Tuesday, April 14, 2020 at 7:00 p.m., in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut:

ORDINANCE #

AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES FOR REVISION THE PROPERTY TAX RELIEF POLICY FOR PUBLIC SAFETY VOLUNTEERS

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, the following amendments as shown in underline or strike through to Chapter 14 of the Town of Killingly Code of Ordinances be adopted:

DIVISION 1 PROPERTY TAX RELIEF POLICY FOR PUBLIC SAFETY VOLUNTEERS

Sections 14-45 Purpose

The purpose of this Ordinance is to provide property tax relief for public safety volunteers pursuant to Section 12-81w (24) of the Connecticut General States, as amended, said Ordinance being effective commencing with the October 1, 2000 Grand List and subject to review after one year of implementation. This program will be granted in the form of an ~~exemption~~ abatement pursuant to the aforementioned State Statutes,

Sections 14-46 Qualifications

Any volunteer member in good standing of the fire departments and ambulance services located in the Town of Killingly with one or more years of active service who owns real property located in the Town of Killingly or who is liable for the payment of taxes shall be entitled to tax relief in accordance with this Ordinance.

Annually on or before December 15, the individual fire chiefs or president of each volunteer fire department and ambulance service located in the Town of Killingly shall submit a certified eligibility list to the Town Assessor. Such list shall contain the name, address, and amount of the exemption expressed in terms of equivalent tax dollars for each member.

The program will be subject to funding authorized in the annual budget process. In the event the program is not funded or is funded at less than 100%, then the program shall be implemented proportionately to the funding allocated to the program.

Section 14-47 Member Eligibility

The following criteria would be used to determine a member's status as a "member in good standing" with Killingly area Fire Departments and Ambulance Service:

a¹. Active fire department members would earn points for every call, drill, training session, meeting and work detail they attend as follows:

- 5 points per drill/training session
- 3 points per fire call
- 3 points per EMS call
- 2 points per department meeting attended
- 1 point per service call/work detail

An active volunteer fire department member will be considered to be in good standing and eligible for tax relief based upon his/her attendance at calls, drills, training, and meetings each year. Attendance requirements vary from department to department, based upon the call volume of a particular department.

Attendance requirements are as follows:

¹ History – Ordinance C17-06 amended Section 14-47a replacing "To be considered a Member in good standing, a member of area fire department would have to obtain a total of twenty-five (25%) percent of the total points possible" approved at TCM 8-8-17.

1. Departments with 800 or more calls per year: 10% attendance is required
 2. Departments with 600 - 799 or more calls per year: 15% attendance is required
 3. Departments with 400 - 599 or more calls per year: 20% attendance is required
 4. Departments with less than 400 calls per year: 25% attendance is required
- b. Active volunteer members of the KB Ambulance Corp, Inc would earn eligibility points as follows:
1. provide fifty (50) hours of scheduled ambulance duty coverage per quarter
 2. attend eighty (80) percent of all ambulance corps meetings
 3. attend eighty (80) percent of all ambulance corps training sessions
 4. participate in one (1) public event the ambulance service provides medical coverage for, for example: Springtime Festival, July 4th, EMS week, school visits, etc.
- The criteria used for KB Ambulance Corps, Inc. personnel is necessary because this facility has scheduled duty shifts during the evening for volunteer coverage. Also, paid employees provide daytime coverage. Thus, volunteer personnel are not able to respond to all dispatched ambulance calls.
- c. Eligibility also includes the following:
1. any volunteer member located in the Town of Killingly with one or more years of active service;
 2. amount of exemption based on member's years of active service;
 3. years of active service as a member in good standing may be transferred between fire departments located in the Town of Killingly;
 4. Chief or administrative officer of the individual fire departments or ambulance service determine the criteria for member qualification as Member in Good Standing

Section 14-48 Property Eligibility

- a. ~~exemption~~ **abatement** may only be applied to taxable property located in the Town of Killingly and in the ownership of the eligible member as of October 1 preceding the December 15 filing of the eligible list with the Assessor;
- b. an ~~exemption~~ **abatement** under this ordinance shall be applicable to any real or personal property in common with one or more other persons. Leased vehicles or property owned by corporations including, but not limited to, LLC's and trusts are not considered the property of the eligible member;
- c. the ~~exemption~~ **abatement** cannot exceed the total assessment of the eligible property.

Section 14-49 Tax Relief

Tax relief shall be in the form of an abatement of property taxes due for any fiscal year in accordance with CGS Section 12-81w, as amended. The below percentages shall be applied to the maximum allowable abatement.

1-2	Years Active Service as a Member in Good Standing	\$200 20% Equivalent tax dollars
3-5	Years Active Service as a Member in Good Standing	\$400 40% Equivalent tax dollars
6-10	Years Active Service as a Member in Good Standing	\$600 60% Equivalent tax dollars
11-15	Years Active Service as a Member in Good Standing	\$800 80% Equivalent tax dollars
16+	Years Active Service as a Member in Good Standing	-\$1,000 100% Equivalent tax dollars

Section 14-50 Exemption

~~Calculation of the exemption is pursuant to the provisions of subdivision (21) of CGS Section 12-81. (Ord. & Exhibit A adopted 11-8-00)~~

BE IT FURTHER ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the amendment shall be published in summary with full copies available at the Town Clerk, Town Manager and Public Library for public inspection.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 10th day of March 2020

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on March 10, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

(Seal)

Resolution #20-27

A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE BOARD OF EDUCATION REGARDING THE MANAGEMENT OF SPACE, ALLOCATION OF COST AND MAINTENANCE OF 79 WESTFIELD AVE.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the attached memorandum of understanding will govern the management of space, allocation of facility costs and maintenance of the 79 Westfield Avenue facility. This memorandum of understanding is contingent on the Town's approval of the capital project relocating the Community Center to said premise.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 10th day of March 2020

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on March 10, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that he has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

(Seal)

MEMORANDUM OF UNDERSTANDING

79 Westfield Ave

A memorandum of Understanding between the Town Council of the Town of Killingly (“Town”) and the Board of Education of the Town of Killingly (“Board”), regarding the management of the space, allocation of costs and maintenance of 79 Westfield Avenue

The Town Council of the Town of Killingly, acting herein by Jason Anderson, its Chairperson, and the Board of Education of the Town of Killingly, acting herein by Craig Hanford, its Chairperson, do hereby agree to the following procedures regarding the allocation of costs, maintenance, and use for the facility located at 79 Westfield Ave:

1. This facility shall be designated a Town facility. The Board will revert operational oversight of the facility to the Town.
2. The Town shall be responsible for normal maintenance (i.e. normal wear and tear) and upkeep to include plowing of parking lots and maintaining sidewalks.
3. The Board shall be responsible for any damage to the property created by their employee, student or third-party tenant. The Town shall bill the Board for repair costs for said damages.
4. Firearms are prohibited within the facility or on the campus grounds.
5. The portion of the building occupied by the Board of Education and their third-party tenant shall be considered “Board space”.
6. Each entity shall be responsible for custodial services and security within their respective spaces. Shared spaces (i.e gym) shall be jointly serviced dependent on use.
7. The Town shall charge the Board the proportional share of all utility costs for the building based on the square footage designated as “Board space”.
8. The Board will direct its employees and third-party tenants to provide ample parking for Community Center program near the Auditorium entrance. Community Center patrons and staff will have priority parking near the Community Center main entrance.
9. The Town shall maintain the fields. The Town and Board will coordinate field use.
10. The Town and the Board shall address any operational concerns as they arise.

IN WITNESS WHEREOF, we have hereunto set our hands this __day of _____, 2020

TOWN OF KILLINGLY
TOWN COUNCIL

By: _____
Chairperson

WITNESSES

BOARD OF EDUCATION

By: _____
Chairperson

WITNESSES

