



# TOWN OF KILLINGLY

OFFICE OF THE TOWN MANAGER  
172 Main Street  
Killingly, CT 06239  
Tel: 860 779-5300 Fax: 860 779-5382

## PUBLIC HEARING ON ITEM 14(a) at 7:00 PM

**Public Hearing – Virtual on WebEx**

**Phone – 1-415-655-0001**

**Access Code – 132 838 1209**

## **TOWN COUNCIL MEETING**

**DATE: Tuesday, February 9, 2021**

**TIME: 7:00 PM**

**PLACE: 172 Main Street, Killingly  
(Council Members Only)**

Public can view the meeting on Facebook Live. Go to [www.killinglyct.gov](http://www.killinglyct.gov) click on Facebook Live

1. CALL TO ORDER
2. PRAYER
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. ROLL CALL
5. ADOPTION OF MINUTES OF PREVIOUS MEETINGS
  - a) Special Town Council Meeting – December 5, 2020
  - b) Regular Town Council Meeting – December 8, 2020
  - c) Special Town Council Meeting – December 12, 2020
  - d) Regular Town Council Meeting – January 12, 2021
6. PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS
  - a) Proclamation recognizing the week of February 20<sup>th</sup> – 27<sup>th</sup> as National FFA Week
  - b) Proclamation recognizing February as Black History Month
  - c) Proclamation recognizing February as Teen Dating Violence Prevention and Awareness Month
7. UNFINISHED BUSINESS FOR TOWN MEETING ACTION
8. CITIZEN'S STATEMENT AND PETITION  
Pursuant to Governor's Executive Order 7B, all public comment can be emailed to

*Original Document*

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OFFICE OF THE TOWN MANAGER

Visit us at: [www.Killingly.org](http://www.Killingly.org)

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[publiccomment@killinglyct.gov](mailto:publiccomment@killinglyct.gov) or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All public comment received prior to the meeting will be posted on the Town's website [www.killinglyct.gov](http://www.killinglyct.gov).

9. COUNCIL/STAFF COMMENTS
10. APPOINTMENTS TO BOARDS AND COMMISSIONS
11. REPORTS FROM LIAISONS
  - a) Board of Education Liaison
  - b) Borough Council Liaison
12. DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS
  - a) Summary Report on General Fund appropriations for Town government
  - b) System Object Based on Adjusted Budget for the Board of Education
13. CORRESPONDENCE/COMMUNICATIONS/REPORTS
  - a) Town Manager's Report
14. UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION
  - a) Consideration and action on an ordinance to authorize a transfer of \$189,000 from the sale proceeds of 125 Putnam Pike to the Economic Development Trust.
15. NEW BUSINESS
  - a) Consideration and action on a resolution to authorize the Town Attorney to resolve the Alexander's Lake Conservation and Rentals, LLC tax appeal by entry into a stipulated judgement
  - b) Consideration and action on a resolution to authorize the Town Attorney to resolve the Marilyn P. Leader and Richard A. Marone, Co-Trustees of John Louis Leader, Jr. tax appeal by entry into a stipulated judgement
16. COUNCIL MEMBER REPORTS AND COMMENTS
17. EXECUTIVE SESSION
  - a) Pending Litigation with Tax Appeals
18. ADJOURNMENT

Note: Town Council meeting will be live streamed on Facebook and televised on Channel 22

4. New Business

4a. Discussion on Killingly Memorial Restoration project

Councilors discussed changes and expansion to the proposed restoration project at KMS.

5. Adjournment

Mr. Wood made a motion, seconded by Mr. Lee, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 8:23 p.m.

Respectfully submitted,

Elizabeth Buzalski  
Council Secretary

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**KILLINGLY TOWN COUNCIL  
SPECIAL TOWN COUNCIL MEETING**

**DATE:** Saturday, December 5, 2020

**TIME:** 1:00 P.M.

**PLACE:** TOWN MEETING ROOM  
KILLINGLY TOWN HALL  
(COUNCIL MEMBERS ONLY)

**AGENDA**

**KILLINGLY TOWN COUNCIL**

The Town Council of the Town of Killingly held a Special Meeting on Saturday, December 5, 2020 at 1:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut. The agenda was as follows:

1. **Call to Order**
2. **Roll Call**
3. **Citizens' Statements and Petitions**

Pursuant to Governor's Executive Order 7B, all public comment can be emailed to [publiccomment@killinglyct.gov](mailto:publiccomment@killinglyct.gov) or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All public comment received prior to the meeting will be posted on the Town's website [www.killinglyct.gov](http://www.killinglyct.gov)

4. **New Business:**

- a) Consideration and action on a resolution to introduce and set a date of December 12, 2020 for a public hearing on an ordinance amending the appropriating and authorization and borrowing authorization for improvements to Killingly Memorial School Project, for an aggregate appropriation and borrowing authorization of \$34,000,000

5. **Adjournment**

1. Chairman Anderson called the Special Meeting to order at 7:05 p.m.
2. On Roll Call, all counselors were present except Mr. LaPrade, who was absent with notification.

Mr. Anderson and Mr. Wood attended virtually. Town Manager Calorio, Finance Director Hawkins, and Council Secretary Buzalski were also present.

3. Citizens' Statements and Petitions: None

4. New Business

4a. Consideration and action on a resolution to introduce and set a date of December 12, 2020 for a public hearing on an ordinance amending the appropriating and authorization and borrowing authorization for improvements to Killingly Memorial School Project, for an aggregate appropriation and borrowing authorization of \$34,000,000

Ms. Wakefield made a motion, seconded by Mr. Kerttula, to adopt the following:

**RESOLUTION TO INTRODUCE AND SET A DATE OF DECEMBER 12, 2020 FOR A PUBLIC HEARING ON AN ORDINANCE AMENDING THE APPROPRIATING AND BORROWING AUTHORIZATION FOR IMPROVEMENTS TO KILLINGLY MEMORIAL SCHOOL PROJECT, FOR AN AGGREGATE APPROPRIATION AND BORROWING AUTHORIZATION OF \$34,000,000**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the following ordinance be introduced and set down for a public hearing on Saturday, December 12, 2020 at 1:00 p.m. The public hearing will be held virtually on WebEx. Call information will be posted on the Town's website at [www.killinglyct.gov](http://www.killinglyct.gov). Public comments may also be submitted in writing to [publiccomment@killinglyct.gov](mailto:publiccomment@killinglyct.gov):

**ORDINANCE AMENDING THE APPROPRIATING AND BORROWING AUTHORIZATION FOR IMPROVEMENTS TO KILLINGLY MEMORIAL SCHOOL PROJECT, FOR AN AGGREGATE APPROPRIATION AND BORROWING AUTHORIZATION OF \$34,000,000**

BE IT HEREBY ORDAINED,

Section 1. That the Town of Killingly amend the Ordinance entitled "ORDINANCE APPROPRIATING \$16,550,000 FOR IMPROVEMENTS TO KILLINGLY MEMORIAL SCHOOL, INCLUDING REMOVAL OF PORTABLE STRUCTURES, SITE RECONFIGURATION, UPGRADES TO EXISTING STRUCTURE, ADDITION OF AN ELEVATOR, AND CONSTRUCTION OF AN ADDITION AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT" approved by the Town Council pursuant to Executive Order 7S on June 9, 2020, to increase the appropriation for the project by SEVENTEEN MILLION FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$17,450,000), for an aggregate appropriation of \$34,000,000. The increased appropriation shall provide for improvements to the existing structure, including replacement of the HVAC system, replacement of the electrical system, full renovation of the cafeteria kitchen, replacement of hallway floors, abatement of all hazardous materials, removal of current heating registers and installation of new casework. Not more than \$2,500,000 of the increased appropriation shall be expended on the portion of the project described in this paragraph until the State has approved

grants of not less than 69% of eligible costs for such portion of the project. The Killingly Permanent Commission on Public Buildings shall determine the particulars and scope of the project and may reduce or modify the project, and the entire appropriation may be expended on the project as so reduced or modified.

Section 2. That the amount of bonds, notes and temporary notes authorized for that project shall be increased by SEVENTEEN MILLION FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$17,450,000), for an aggregate borrowing authorization of \$34,000,000. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

Section 3. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

Section 4. That the adoption of this Ordinance in reliance on the provisions of Executive Order No. 7S, without submission to voters at Special Town Meeting and Referendum, is necessary to permit the orderly operation of the Town of Killingly and that there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to avoid endangering public health and welfare, prevent significant financial loss, and that action is otherwise necessary for the protection of persons and property within the municipality.

Section 5. That this Ordinance shall become effective on a date fifteen (15) days after publication of the title of this Ordinance in a newspaper having a general circulation in the Town of Killingly after final adoption by a majority of the Town Council.

KILLINGLY TOWN COUNCIL  
Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
this 5<sup>th</sup> day of December 2020

Ms. Wakefield moved the vote.

Roll Call vote: Ms. Wakefield - yes, Mr. Wood - yes, Ms. Tiik-Barklay - yes, Mr. Grandelski - yes, Ms. George – yes, Mr. Lee - yes, Mr. Anderson – no, Mr. Kerttula -yes

Motion passed, 7-1

5. Adjournment

Mr. Kerttula made a motion, seconded by Mr. Grandelski, to adjourn the meeting.

Voice Vote: Majority for, Mr. Lee opposed. Motion passed.

The meeting ended at 1:55 p.m.

Respectfully submitted,

Elizabeth Buzalski  
Council Secretary

DRAFT

Ms. Wakefield moved the vote.

Roll Call vote: Ms. Wakefield - yes, Mr. Wood - yes, Ms. Tiik-Barklay - yes, Mr. Grandelski - yes, Ms. George – yes, Mr. Lee - yes, Mr. Anderson – no, Mr. Kerttula -yes

Motion passed, 7-1

5. Adjournment

Mr. Kerttula made a motion, seconded by Mr. Grandelski, to adjourn the meeting.

Voice Vote: Majority for, Mr. Lee opposed. Motion passed.

The meeting ended at 1:55 p.m.

Respectfully submitted,

Elizabeth Buzalski  
Council Secretary

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**TOWN COUNCIL  
KILLINGLY TOWN COUNCIL  
REGULAR MEETING**

**DATE:** TUESDAY, December 8, 2020

**TIME:** 7:00 P.M.

**PLACE:** TOWN MEETING ROOM  
KILLINGLY TOWN HALL  
(Council Members only)

**AGENDA**

The Town Council of the Town of Killingly held a Regular Meeting on Tuesday, December 8, 2020 at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut. The agenda was as follows:

1. **CALL TO ORDER**
2. **PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS**
  - a) Regular Town Council Meeting: November 10, 2020
6. **PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**
  - a) Proclamation of Service for Trooper James Esposito
7. **UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
8. **CITIZEN'S STATEMENTS AND PETITIONS**

Pursuant to Governor's Executive Order 7B, all public comment can be emailed to [publiccomment@killinglyct.gov](mailto:publiccomment@killinglyct.gov) or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All public comment received prior to the meeting will be posted on the Town's website [www.killinglyct.gov](http://www.killinglyct.gov)

9. **COUNCIL/STAFF COMMENTS**
10. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
11. **REPORTS FROM LIAISONS**
  - a) Board of Education Liaison
  - b) Borough Council Liaison
12. **DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**
  - a) Summary Report on General Fund Appropriations for Town Government
  - b) System Object Based on Adjusted Budget for the Board of Education
13. **CORRESPONDENCE/COMMUNICATIONS/REPORTS**
  - a) Town Manager Report
14. **UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION**
15. **NEW BUSINESS**
  - a) Consideration and action on a resolution confirming the appointment of Kathleen Thornton as Assessor
  - b) Consideration and action on a resolution authorizing a Memorandum of Agreement between the Town Council and the Board of Education for the position of School Resource Officer.
  - c) Consideration and action on a resolution to introduce and set a Public Hearing for January 12, 2020 on an ordinance authorizing a transfer of up to \$880, 945 to the established Unexpended Education Funds account
  - d) Consideration and action on a resolution to adjust the Town Manager's FY 20/21 compensation.
16. **COUNCIL MEMBER REPORTS AND COMMENTS**
17. **EXECUTIVE SESSION**
18. **ADJOURNMENT**

### KILLINGLY TOWN COUNCIL

1. Vice Chairman Kerttula called the meeting to order at 7:01 p.m.
2. Prayer by Ms. Wakefield.
3. Pledge of Allegiance to the flag.
4. Upon roll call all Councilors were present, except Mr. LaPrade, who was absent with notification. Mr. Wood attended virtually. Mr. Anderson arrived at 7:04 p.m. Also present were Town Manager Calorio, Finance Director Hawkins, and Council Secretary Buzalski.
5. Adoption of minutes of previous meetings
  - 5a. Mr. Wakefield made a motion, seconded by Mr. Grandelski, to adopt the minutes of the Regular Town Council Meeting of November 10, 2020. Discussion followed. Voice Vote: Unanimous. Motion passed.
6. Presentations, proclamations, and declarations
  - 6a. Proclamation of Service for Trooper James Esposito  
Mr. Kerttula read the following:

**Proclamation recognizing Trooper 1<sup>st</sup> Class James Esposito  
For his years of Service to the  
Town of Killingly**

**WHEREAS**, for over a decade, Trooper 1<sup>st</sup> Class Esposito has served as Resident State Trooper within the Town of Killingly. TFC Esposito enters situations in which most citizens



avoid. However, due to his dedication to serve and protect our community, he embodies courage and honor; and

**WHEREAS**, in moments of danger and worry, the first people we turn to are the Law Enforcement officers. They are often unsung heroes risking their lives so that we can live in peace and security; and

**WHEREAS**, TFC Esposito has demonstrated adept professionalism, empathy, and great compassion while operating under extreme pressures enduring long shifts occasionally in dangerous and unpredictable conditions; and

**WHEREAS**, we, the citizens of Killingly, owe respect and humble gratitude to TFC James Esposito who worked untiringly upholding and preserving civil order as the Resident Trooper for the Town of Killingly.

**NOW, THEREFORE**, the Killingly Town Council, does hereby proclaim appreciation to TFC James Esposito and his selfless dedication to the people of our community.

KILLINGLY TOWN COUNCIL  
Jason Anderson  
Chairman

Dated at Killingly, Connecticut,  
this 8th day of December 2020

7. Unfinished Business for Town Meeting Action: None

8. Citizens' Statements and Petitions

Cory Smith, co-founder of Black Pond Brews, feels the new restrictions on businesses are overly burdensome and are not in the interest of public health or the local economy.

9. Council/Staff Comments

Mr. Lee participated in the KBA meeting and noted that many small businesses are struggling to stay alive because of all the restrictions.

Mr. Grandelski stated that there are a number of businesses not enforcing mask wearing.

Ms. Tiik-Barklay stated that the hospitals are near capacity because they are not only taking care of Covid patients. She feels that the numbers are skewed.

Mr. Anderson agrees small businesses are being hit the hardest and they need our support.

Mr. Wood expressed his opinion of the precautions being taken to prevent the spread of Covid.

10. Appointments to Boards and Commissions: None

11. Reports from Liaisons

11a. Report from the Board of Education Liaison

Board of Education Liaison was unable to attend.

11b. Report from the Borough Liaison

Ms. Wakefield summarized the Borough activities.

12. Discussion and Acceptance of Monthly Budget Reports

12a. Summary Report on General Fund Appropriations for Town Government

Mr. Grandelski made a motion, seconded by Ms. George, to accept the summary report on general fund appropriations for Town Government.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

12b. System Object Based on Adjusted Budget for the Board of Education

Mr. Wakefield made a motion, seconded by Mr. Kerttula to accept the system object based on adjusted budget for the Board of Education.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

13. Correspondence/Communications/Reports:

13a. Town Manager Report

Town Manager Calorio discussed her report and responded to comments and questions from Council Members.

14. Unfinished Business for Town Council Action: None

15. New Business:

15a. Consideration and action on a resolution confirming the appointment of Kathleen Thornton as Assessor

Ms. Wakefield made a motion, seconded by Mr. Kerttula, to adopt the following:

**RESOLUTION CONFIRMING THE APPOINTMENT OF  
KATHLEEN THORNTON AS ASSESSOR**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager's appointment of Kathleen Thornton as the Assessor at a starting salary of \$90,000 per annum be confirmed.

KILLINGLY TOWN COUNCIL

Jason Anderson

Chairman

Dated at Killingly, Connecticut  
this 8<sup>th</sup> day of December 2020

Discussion followed.

Voice Vote: Unanimous. Motion passed.

15b. Consideration and action on a resolution authorizing a Memorandum of Agreement between the Town Council and the Board of Education for the position of School Resource Officer

Mr. Kerttula made a motion, seconded by Mr. Lee to adopt the following:

**RESOLUTION TO AUTHORIZE THE MEMORANDUM OF AGREEMENT BETWEEN  
THE TOWN COUNCIL AND BOARD OF EDUCATION FOR THE POSITION OF  
STUDENT RESOURCE OFFICER**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the memorandum of agreement between the Town Council and Board of Education be authorized for the position of Student Resource Officer.

KILLINGLY TOWN COUNCIL

Jason Anderson

Chairman

Dated at Killingly, Connecticut  
this 8<sup>th</sup> day of December 2020

Discussion followed.

Voice Vote: Unanimous. Motion passed.

15c. Consideration and action on a resolution to introduce and set a Public Hearing for January 12, 2020 on an ordinance authorizing a transfer of up to \$880, 945 to the established Unexpended Education Funds account

Ms. Wakefield made a motion, seconded by Ms. George, to adopt the following:

**RESOLUTION TO RESCHEDULE A PUBLIC HEARING FOR JANUARY 12, 2021  
ON AN ORDINANCE AUTHORIZING A TRANSFER OF UP TO \$880,945 TO  
THE ESTABLISHED UNEXPENDED EDUCATION FUNDS ACCOUNT**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the following ordinance be introduced and set for a public hearing on Tuesday, January 12, 2021 at 7:00 p.m. The public hearing will be held virtually on WebEx. Call information will be posted on the Town's website at [www.killinglyct.gov](http://www.killinglyct.gov):

**AN ORDINANCE AUTHORIZING A TRANSFER OF UP TO \$880,945 TO THE  
ESTABLISHED UNEXPENDED EDUCATION FUNDS ACCOUNT**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that a transfer of up to \$880,945 for the fiscal year July 1, 2019 to June 30, 2020 be transferred to the established Unexpended Education Funds account.

BE IT FURTHER ORDAINED that said transfer be herein adopted in reliance on the provisions of the Executive Order 7CC and Executive Order 7S, without submission to voters at Special Town Meeting, is necessary to permit the orderly operation of the Town of Killingly and that there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to avoid endangering public health and welfare, prevent significant financial loss, and that action is otherwise necessary for the protection of persons and property within the municipality, and

BE IT FURTHER ORDAINED that the source of said transfer shall be up to \$880,945 from the 2019-2020 fiscal year Board of Education surplus be transferred to the established Unexpended Education Funds account.

KILLINGLY TOWN COUNCIL  
Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
this 14<sup>th</sup> day of July 2020

Discussion followed.

Voice Vote: Unanimous. Motion passed.

15d. Consideration and action on a resolution to adjust the Town Manager's FY 20/21 compensation.

Mr. Kerttula made a motion, seconded by Ms. Wakefield to adopt the following:

**RESOLUTION TO ADJUST THE TOWN MANAGER'S COMPENSATION PURSUANT TO ANNUAL PERFORMANCE EVALUATION**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager be granted an increase in salary of \$3,262.50 pursuant to an evaluation of performance to \$148,262.50 per annum, effective July 1, 2020.

BE IT FURTHER RESOLVED that the Town Manager is herein authorized to transfer an amount not to exceed \$3,600 to the Town Manager Budget, Personal Services and employee benefit accounts.

KILLINGLY TOWN COUNCIL  
Jason Anderson  
Chairman

Dated at Killingly, Connecticut,  
this 8th day of December 2020

Mr. Kerttula made a motion, seconded by Mr. Lee, to amend the motion, moving the effective date to July 1, 2021.

Discussion followed.

On the amendment, Voice Vote: Unanimous. Motion passed.

On the amended motion, Voice Vote: Unanimous. Motion passed.

16. Council Member Reports and Comments:

Mr. Grandelski reported on the WPCA meeting.

Mr. Lee reported on the KBA meeting.

Mr. Kerttula said the scheduled PBC meeting was cancelled.

Ms. George reported on the P&Z meeting.

Ms. Wakefield reported on the Rec Dept.

Ms. Tiik-Barklay reported on the Housing Authority meeting.

Mr. Wood attended the Public Safety meeting.

Mr. Anderson attended the

17. Executive Session: None

18. Adjournment:

Mr. Lee made a motion, seconded by Mr. Grandelski, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 8:46 p.m.

Respectfully submitted,

Elizabeth Buzalski  
Council Secretary

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**KILLINGLY TOWN COUNCIL  
SPECIAL TOWN COUNCIL MEETING**

**DATE:** Saturday, December 12, 2020

**TIME:** 1:00 P.M.

**PLACE:** TOWN MEETING ROOM  
KILLINGLY TOWN HALL  
(COUNCIL MEMBERS ONLY)

**AGENDA  
KILLINGLY TOWN COUNCIL**

The Town Council of the Town of Killingly held a Special Meeting on Saturday, December 12, 2020 at 1:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut. The agenda was as follows:

- 1. Call to Order**
- 2. Roll Call**
- 3. Citizens' Statements and Petitions**

Pursuant to Governor's Executive Order 7B, all public comment can be emailed to [publiccomment@killinglyct.gov](mailto:publiccomment@killinglyct.gov) or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All public comment received prior to the meeting will be posted on the Town's website [www.killinglyct.gov](http://www.killinglyct.gov)

**4. New Business:**

- a) Consideration and action on a resolution on an ordinance amending the appropriating and authorization and borrowing authorization for improvements to Killingly Memorial School Project, for an aggregate appropriation and borrowing authorization of \$34,000,000

**5. Adjournment**

1. Chairman Anderson called the Special Meeting to order at 7:06 p.m.
2. On Roll Call, all counselors were present except Mr. LaPrade and Ms. Tiik-Barclay, who were absent with notification. Town Manager Calorio, Finance Director Hawkins, and Council Secretary Buzalski were also present.

**KILLINGLY TOWN COUNCIL  
PUBLIC HEARING**

**DATE:** Saturday December 12, 2020

**TIME:** 1:00 P.M.

**PLACE:** TOWN MEETING ROOM  
KILLINGLY TOWN HALL  
(COUNCIL MEMBERS ONLY)

The Town Council of the Town of Killingly held a Virtual Public Hearing on Saturday, December 12, 2020 at 1:06 p.m. at which time interested persons were heard on the following ordinance:

**ORDINANCE AMENDING THE APPROPRIATING AND BORROWING  
AUTHORIZATION FOR IMPROVEMENTS TO KILLINGLY MEMORIAL SCHOOL  
PROJECT, FOR AN AGGREGATE APPROPRIATION AND BORROWING  
AUTHORIZATION OF \$34,000,000**

BE IT HEREBY ORDAINED,

Section 1. That the Town of Killingly amend the Ordinance entitled "ORDINANCE APPROPRIATING \$16,550,000 FOR IMPROVEMENTS TO KILLINGLY MEMORIAL SCHOOL, INCLUDING REMOVAL OF PORTABLE STRUCTURES, SITE RECONFIGURATION, UPGRADES TO EXISTING STRUCTURE, ADDITION OF AN ELEVATOR, AND CONSTRUCTION OF AN ADDITION AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT" approved by the Town Council pursuant to Executive Order 7S on June 9, 2020, to increase the appropriation for the project by SEVENTEEN MILLION FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$17,450,000), for an aggregate appropriation of \$34,000,000. The increased appropriation shall provide for improvements to the existing structure, including replacement of the HVAC system, replacement of the electrical system, full renovation of the cafeteria kitchen, replacement of hallway floors, abatement of all hazardous materials, removal of current heating registers and installation of new casework. Not more than \$2,500,000 of the increased appropriation shall be expended on the portion of the project described in this paragraph until the State has approved grants of not less than 69% of eligible costs for such portion of the project. The Killingly Permanent Commission on Public Buildings shall determine the particulars and scope of the project and may reduce or modify the project, and the entire appropriation may be expended on the project as so reduced or modified.

Section 2. That the amount of bonds, notes and temporary notes authorized for that project shall be increased by SEVENTEEN MILLION FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$17,450,000), for an aggregate borrowing authorization of \$34,000,000. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

Section 3. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if

issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

Section 4. That the adoption of this Ordinance in reliance on the provisions of Executive Order No. 7S, without submission to voters at Special Town Meeting and Referendum, is necessary to permit the orderly operation of the Town of Killingly and that there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to avoid endangering public health and welfare, prevent significant financial loss, and that action is otherwise necessary for the protection of persons and property within the municipality.

Section 5. That this Ordinance shall become effective on a date fifteen (15) days after publication of the title of this Ordinance in a newspaper having a general circulation in the Town of Killingly after final adoption by a majority of the Town Council.

KILLINGLY TOWN COUNCIL  
Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
this 12<sup>th</sup> day of December 2020  
Discussion followed.

Interim Superintendent Summa spoke via WebEx in support of the expanded project.  
Caller David Jarvis, Council Rep for North Atlantic States Regional Council of Carpenters, encouraged the Council to approve the project.  
Doug Farrow, Killingly Board of Ed, spoke via WebEx in support of the expanded project.  
Emailed comments in support of the project were received from the following:  
Dana Gifford, 392a Hartford Pike,  
Elizabeth Geary,  
Michael Percival, 72 Pine Knolls Dr,  
Gary Jaworski, 1668 North Rd,  
Tye Trotter, 6 Schoonman Ave,  
Michael Hewko, 20 John St,  
Misty Crowley, 26 Deerwood Dr, a 6<sup>th</sup> grade teacher,  
Lois Latraverse, 64 Island Rd,  
Jamie Maheu, a teacher at KMS,  
Nancy Dubois, Assistant to the Principal, KMS,  
Heidi Hand, a teacher at KMS,  
Kristine Kamara, a teacher at KMS,  
Tiffany O'Leary, a Physical Therapist with KPS,  
Holly Heath, a teacher at KMS,  
Lorie Chartier, a paraprofessional at KMS,  
Monique Revellese, 14 Town Farm Rd, a paraprofessional at KMS,  
Lisa Siegmund, a teacher at KMS,  
Nancy Juhola, a teacher at KMS,  
Tina Chahanovich, KMS Principal,

Laura Powers, a teacher at KMS,  
Jonathan & Sarah Blake, 20 Charlotte St,  
Cherie Gagne, 21 Pequot Circle

Frank Aleman, 30 Saw Mill Rd, had some concerns and feels the decisions are being rushed.

1. The Public Hearing closed at 1:28 p.m. and the Special Meeting resumed.

4. New Business

4a. Consideration and action on a resolution on an ordinance amending the appropriating and authorization and borrowing authorization for improvements to Killingly Memorial School Project, for an aggregate appropriation and borrowing authorization of \$34,000,000

Mr. Grandelski made a motion, seconded by Mr. Wood, to adopt the resolution.

Discussion followed.

Mr. Grandelski made a motion, seconded by Mr. Kerttula, to suspend the rules allowing Dr. Summa and Mr. Farrow to speak.

Voice vote: Unanimous. Motion passed.

Dr. Summa and Mr. Farrow reiterated the Board of Education's support of the expanded project.

On the ordinance, Voice vote: Unanimous. Motion passed.

5. Adjournment

Mr. Wood made a motion, seconded by Mr. Lee, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 1:55 p.m.

Respectfully submitted,

Elizabeth Buzalski  
Council Secretary

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Laura Powers, a teacher at KMS,  
Jonathan & Sarah Blake, 20 Charlotte St,  
Cherie Gagne, 21 Pequot Circle

Frank Aleman, 30 Saw Mill Rd, had some concerns and feels the decisions are being rushed.

1. The Public Hearing closed at 1:28 p.m. and the Special Meeting resumed.

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Discussion followed.

Mr. Grandelski made a motion, seconded by Mr. Kerttula, to suspend the rules allowing Dr. Summa and Mr. Farrow to speak.

Voice vote: Unanimous. Motion passed.

Dr. Summa and Mr. Farrow reiterated the Board of Education's support of the expanded project.

On the ordinance, Voice vote: Unanimous. Motion passed.

5. Adjournment

Mr. Wood made a motion, seconded by Mr. Lee, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 1:55 p.m.

Respectfully submitted,

Elizabeth Buzalski  
Council Secretary

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**TOWN COUNCIL  
KILLINGLY TOWN COUNCIL  
REGULAR MEETING**

**DATE:** TUESDAY, January 12, 2021

**TIME:** 7:00 P.M.

**PLACE:** TOWN MEETING ROOM  
KILLINGLY TOWN HALL

**AGENDA**

The Town Council of the Town of Killingly held a Regular Meeting on Tuesday, January 12, 2021 at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut. The agenda was as follows:

1. **CALL TO ORDER**
2. **PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS**
  - a) Regular Town Council Meeting: 11/10/20
6. **PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**
7. **UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
8. **CITIZEN'S STATEMENTS AND PETITIONS**

Pursuant to Governor's Executive Order 7B, all public comment can be emailed to [publiccomment@killinglyct.gov](mailto:publiccomment@killinglyct.gov) or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All public comment received prior to the meeting will be posted on the Town's website [www.killinglyct.gov](http://www.killinglyct.gov)
9. **COUNCIL/STAFF COMMENTS**
10. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
11. **REPORTS FROM LIAISONS**
  - a) Board of Education Liaison
  - b) Borough Council Liaison
12. **DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**
  - a) Summary Report on General Fund Appropriations for Town Government
  - b) System Object Based on Adjusted Budget for the Board of Education
13. **CORRESPONDENCE/COMMUNICATIONS/REPORTS**
  - a) Town Manager Report
14. **UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION**
  - a) Consideration and action on an ordinance authorizing a transfer of up to \$880,945 to the established Unexpended Education Funds account
15. **NEW BUSINESS**
  - a) Consideration and action on a resolution to authorize execution of a ten-year lease agreement with two five-year extension periods with the State of Connecticut for the use of parking spaces in the municipal parking lot on Center Street
  - b) Consideration and action on a resolution making recommendation to the U.S. Board on Geographic Names regarding an unnamed island in Killingly Pond
  - c) Consideration and action on a resolution authorizing a transfer of \$100,000 from the sale proceeds of 125 Putnam Pike to the Economic Development Revolving Loan Fund and the establishment of said fund
  - d) Consideration and action on a resolution to introduce and set a public hearing for February 9, 2021 on an ordinance to authorize a transfer from the sale proceeds of 125 Putnam Pike to the Economic Development Trust
  - e) Consideration and action on a resolution authorizing a 2020-2021 Budgetary Transfer of up to \$18,000 from Contingency to the Community Center Contractual Services Budget for a renewed feasibility study to relocate the Community Center to Westfield Ave
16. **COUNCIL MEMBER REPORTS AND COMMENTS**
17. **EXECUTIVE SESSION**
18. **ADJOURNMENT**

**KILLINGLY TOWN COUNCIL**

1. Chairman Anderson called the meeting to order at 7:02 p.m.
2. Prayer by Mr. Wood.
3. Pledge of Allegiance to the flag.

**KILLINGLY TOWN COUNCIL  
PUBLIC HEARING**

**DATE:** Saturday December 12, 2020

**TIME:** 1:00 P.M.

**PLACE:** TOWN MEETING ROOM  
KILLINGLY TOWN HALL  
(COUNCIL MEMBERS ONLY)

The Town Council of the Town of Killingly held a Virtual Public Hearing on Tuesday, January 12, 2021 at 7:00 p.m. at which time interested persons were heard on the following ordinance:

**AN ORDINANCE AUTHORIZING A TRANSFER OF UP TO \$880,945 TO THE  
ESTABLISHED UNEXPENDED EDUCATION FUNDS ACCOUNT**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that a transfer of up to \$880,945 for the fiscal year July 1, 2019 to June 30, 2020 be transferred to the established Unexpended Education Funds account.

BE IT FURTHER ORDAINED that said transfer be herein adopted in reliance on the provisions of the Executive Order 7CC and Executive Order 7S, without submission to voters at Special Town Meeting, is necessary to permit the orderly operation of the Town of Killingly and that there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to avoid endangering public health and welfare, prevent significant financial loss, and that action is otherwise necessary for the protection of persons and property within the municipality, and

BE IT FURTHER ORDAINED that the source of said transfer shall be up to \$880,945 from the 2019-2020 fiscal year Board of Education surplus be transferred to the established Unexpended Education Funds account.

KILLINGLY TOWN COUNCIL  
Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
this 12<sup>th</sup> day of January 2021

There were no public comments either by email or WebEx.  
The Public Hearing ended and the Regular meeting resumed at 7:16 p.m.

4. Upon roll call all Councilors were present except Mr. LaPrade, who was absent with notification. Ms. Wakefield attended virtually. Also present were Town Manager Calorio and Finance Director Hawkins.

5. Adoption of minutes of previous meetings

The November meeting minutes were approved in December and the December meeting minutes will be on the February Regular meeting agenda.

6. Presentations, proclamations and declarations: None

7. Unfinished Business for Town Meeting Action: None

8. Citizens' Statements and Petitions: None

9. Council/Staff Comments: None

10. Appointments to Boards and Commissions: None

11. Reports from Liaisons:

11a. Report from the Board of Education Liaison:

The Board of Education Liaison was unable to make the meeting

11b. Report from the Borough Liaison:

Borough Liaison LaBerge reported on various activities of the Borough of Danielson.

12. Discussion and Acceptance of Monthly Budget Reports:

12a. Summary Report on General Fund Appropriations for Town Government:

Mr. Wood made a motion, seconded by Mr. Grandelski, to accept the summary report on general fund appropriations for Town Government.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

12b. System Object Based on Adjusted Budget for the Board of Education:

Mr. Kerttula made a motion, seconded by Ms. George to accept the system object based on adjusted budget for the Board of Education.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

13. Correspondence/Communications/Reports:

13a. Town Manager Report

Town Manager Calorio discussed her report and responded to comments and questions from Council Members.

14. Unfinished Business for Town Council Action:

14a. Consideration and action on an ordinance authorizing a transfer of up to \$880,945 to the established Unexpended Education Funds account

Mr. Grandelski made a motion, seconded by Mr. Lee to adopt the following:

**AN ORDINANCE AUTHORIZING A TRANSFER OF UP TO \$880,945 TO THE  
ESTABLISHED UNEXPENDED EDUCATION FUNDS ACCOUNT**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that a transfer of up to \$880,945 for the fiscal year July 1, 2019 to June 30, 2020 be transferred to the established Unexpended Education Funds account.

BE IT FURTHER ORDAINED that said transfer be herein adopted in reliance on the provisions of the Executive Order 7CC and Executive Order 7S, without submission to voters at Special

Town Meeting, is necessary to permit the orderly operation of the Town of Killingly and that there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to avoid endangering public health and welfare, prevent significant financial loss, and that action is otherwise necessary for the protection of persons and property within the municipality, and

BE IT FURTHER ORDAINED that the source of said transfer shall be up to \$880,945 from the 2019-2020 fiscal year Board of Education surplus be transferred to the established Unexpended Education Funds account.

KILLINGLY TOWN COUNCIL  
 Jason Anderson  
 Chairman

Dated at Killingly, Connecticut  
 this 12<sup>th</sup> day of January 2021

Discussion followed.

Voice Vote: Unanimous. Motion passed.

15. New Business:

15a. Consideration and action on a resolution to authorize execution of a ten-year lease agreement with two five-year extension periods with the State of Connecticut for the use of parking spaces in the municipal parking lot on Center Street

Mr. Kerttula made a motion, seconded by Mr. Wood, to adopt the following:

**RESOLUTION TO AUTHORIZE EXECUTION OF A TEN-YEAR LEASE  
 AGREEMENT WITH TWO FIVE-YEAR EXTENSION PERIODS WITH THE STATE  
 OF CONNECTICUT, FOR THE USE OF PARKING LOT SPACES IN THE  
 MUNICIPAL LOT ON CENTER STREET**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, in accordance with Section 602 of the Killingly Town Charter, the Town Council may authorize the Town Manager to enter into and deliver to the United States Government or any agency thereof, the State of Connecticut or any agency or political subdivision thereof, or any other body politic or corporate any and all documents which it deems to be necessary or appropriate; and

BE IT FURTHER RESOLVED that Town Manager Mary T. Calorio, Chief Executive Officer for the Town of Killingly, is hereby authorized to execute and deliver to the State of Connecticut, the attached lease agreement and is further authorized to execute and deliver any and all related documents on behalf of the Town of Killingly and to do and perform all acts and duties deemed necessary or appropriate to carry out the terms of such documents, including, but not limited to,

executing and delivering all agreements and documents contemplated by such interlocal contract or related documents.

KILLINGLY TOWN COUNCIL  
Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
this 12<sup>th</sup> day of January 2021

Discussion followed.  
Voice Vote: Unanimous. Motion passed.

15b. Consideration and action on a resolution making recommendation to the U.S. Board on Geographic Names regarding an unnamed island in Killingly Pond

Mr. Kerttula made a motion, seconded by Mr. Wood, to adopt the following:

**U.S. BOARD ON GEOGRAPHIC NAMES**

**GEOGRAPHIC NAME PROPOSAL RECOMMENDATION**

McCormack Island

This is to notify the U.S. Board on Geographic Names that the:

Town of Killingly Town Council

recommends that the U. S. Board on Geographic Names:

- Approve the Proposed Name
- Reject the Proposed Name
- Take Action as Specified Below
- Render a Decision Without Our Recommendation

Request the island be named for SSG Christopher Hoskins

KILLINGLY TOWN COUNCIL  
Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
this 12<sup>th</sup> day of January 2021

Discussion followed.  
Voice Vote: Unanimous. Motion passed.

15c. Consideration and action on a resolution authorizing a transfer of \$100,000 from the sale proceeds of 125 Putnam Pike to the Economic Development Revolving Loan Fund and the establishment of said fund

Mr. Wood made a motion, seconded by Mr. Kerttula, to adopt the following:

**RESOLUTION AUTHORIZING A  
TRANSFER OF \$100,000 FROM THE SALE PROCEEDS OF 125 PUTNAM PIKE TO  
THE ECONOMIC DEVELOPMENT REVOLVING LOAN FUND AND THE  
ESTABLISHMENT OF SAID FUND**

WHEREAS, the Town Manager is requesting that the sum of \$100,000 be transferred from the sale proceeds of 125 Putnam Pike to a newly created Economic Development Revolving Loan Fund for small business loans related to start-up or expansion be transferred within the Fiscal Year 2020-2021 Budget as follows:

From: Revenue		
	Miscellaneous (40605)	\$100,000
To:	The Economic Development Revolving Loan Fund (TBD)	\$100,000

AND, WHEREAS, the Town Manager herein certifies that said sum of \$100,000 is unencumbered within the account specified; now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the sum of \$100,000 is hereby transferred as described above.

KILLINGLY TOWN COUNCIL  
Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
this 12<sup>th</sup> day of January 2021

Discussion followed.

Voice Vote: Unanimous. Motion passed.

15d. Consideration and action on a resolution to introduce and set a public hearing for February 9, 2021 on an ordinance to authorize a transfer from the sale proceeds of 125 Putnam Pike to the Economic Development Trust

Mr. Grandelski made a motion, seconded by Mr. Lee, to adopt the following:

**RESOLUTION TO SET A PUBLIC HEARING FOR FEBRUARY 9, 2021 ON AN  
ORDINANCE AUTHORIZING A TRANSFER OF \$189,000 TO THE ECONOMIC  
DEVELOPMENT TRUST FROM THE SALE PROCEEDS OF 125 PUTNAM PIKE**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the following ordinance be scheduled for a public hearing on Tuesday, February 9, 2021 at 7:00 p.m. The public hearing will be held virtually on WebEx. Call information will be posted on the Town's website at [www.killinglyct.gov](http://www.killinglyct.gov):

**AN ORDINANCE AUTHORIZING A TRANSFER OF \$189,000 TO THE ECONOMIC DEVELOPMENT TRUST FROM THE SALE PROCEEDS OF 125 PUTNAM PIKE**

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY** that a transfer of \$189,000 be transferred to the Economic Development Trust.

**BE IT FURTHER ORDAINED** that the source of said transfer shall be from the proceeds of the sale of 125 Putnam Pike and the Town Manager has further certified that said sum of \$189,000 is unencumbered within the account specified

KILLINGLY TOWN COUNCIL  
Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
This 12<sup>th</sup> day of January 2021

Discussion followed.  
Voice Vote: Unanimous. Motion passed.

15e. Consideration and action on a resolution authorizing a 2020-2021 Budgetary Transfer of up to \$18,000 from Contingency to the Community Center Contractual Services Budget for a renewed feasibility study to relocate the Community Center to Westfield Ave  
Mr. Grandelski made a motion, seconded by Ms. George, to adopt the following:

**RESOLUTION AUTHORIZING A 2020-2021 BUDGETARY TRANSFER OF UP TO \$18,000 FROM CONTINGENCY TO THE COMMUNITY CENTER, CONTRACTUAL SERVICES BUDGET FOR A RENEWED FEASIBILITY STUDY TO RELOCATE THE COMMUNITY CENTER TO WESTFIELD AVE**

WHEREAS, the Town Manager is requesting that the sum of up to \$18,000 to perform a renewed feasibility study for the relocation of the Community Center to Westfield Ave be transferred within the Fiscal Year 2020-2021 Budget as follows:

From: The Special Reserves & Programs Budget		
Contractual Services – Contingent Account (63-50241)		\$18,000
To: The Community Center Budget		
Contractual Services – Support (36-50208)		\$18,000

AND, WHEREAS, the Town Manager herein certifies that said sum of up to \$18,000 is unencumbered within the account specified; and

WHEREAS, such transfers are for necessary expenditures in the account specified; now



THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the sum of up to \$18,000 is hereby transferred as described above.

KILLINGLY TOWN COUNCIL  
Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
this 12<sup>th</sup> day of January 2021

Discussion followed.

Voice Vote: Unanimous. Motion passed.

16. Council Member Reports and Comments:

Ms. George reported on the P&Z meeting.

Ms. Wakefield reported on the Borough meeting.

17. Executive Session: None

18. Adjournment:

Mr. Lee made a motion, seconded by Mr. Grandelski to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 9:07 p.m.

Respectfully submitted,

Elizabeth Buzalski  
Council Secretar

Item #6 (a)

**PROCLAMATION RECOGNIZING NATIONAL FFA WEEK  
FEBRUARY Feb. 20 - 27, 2021**

**WHEREAS**, the FFA and agricultural education programs provide a strong foundation for the youth of America and the future of the food, fiber and natural resources systems; and

**WHEREAS**, FFA promotes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success among its members; and

**WHEREAS**, agricultural education and FFA ensures a steady supply of young professionals to meet the growing needs science, business and technology of agriculture; and

**WHEREAS**, the FFA motto “Learning to Do, Doing to Learn, Earning to Live, Living to Serve” gives direction of purpose to these students who take an active role in succeeding in agricultural education; and

**WHEREAS**, FFA promotes volunteerism, citizenship, patriotism and cooperation;

**NOW, THEREFORE, BE IT PROCLAIMED BY THE KILLINGLY TOWN COUNCIL** that the week of February 20 – 27, 2019 be recognized as FFA Week.

KILLINGLY TOWN COUNCIL

Jason Anderson  
Chairman

Dated at Killingly, Connecticut,  
this 9<sup>th</sup> day of February 2021

Item #6(b)

**PROCLAMATION RECOGNIZING THE MONTH OF FEBRUARY 2021 AS  
BLACK HISTORY MONTH  
IN THE TOWN OF KILLINGLY**

**WHEREAS**, Black History Month is observed annually across the United States in February. We celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual and political development; and

**WHEREAS**, In 1915, Dr. Carter Godwin Woodson, a noted historian and author, second African American to earn a PH.D. from Harvard University, founded the Association for the Study of Negro Life and History, which was later renamed the Association for the Study of African American Life and History (ASALH); and

**WHEREAS**, Dr. Woodson initiated Black History Week on February 12, 1926; and for many years, the second week of February, chosen to coincide with the birthdays of Frederick Douglas and Abraham Lincoln, has been celebrated by African Americans in the United States;

**WHEREAS**, in 1976, President Gerald Ford officially declared Black History Month as part of the nation's bicentennial, Black History Week was expanded and became established as Black History Month, and is now celebrated all across North America; and, in our current year of 2020, we celebrate 150 years since the ratification of the Fifteenth Amendment granting African American men the right to vote;

**NOW, THEREFORE**, the Killingly Town Council does hereby proclaim the month of February 2021, as Black History Month which is a time for honoring the significant achievements, inspirations and contributions African Americans have made to our town, state and nation.

KILLINGLY TOWN COUNCIL

Jason Anderson  
Chairman

Dated at Killingly, Connecticut,  
this 9<sup>th</sup> day of February 2021

Item #6(c)

**PROCLAMATION RECOGNIZING THE MONTH OF FEBRUARY 2021 AS  
TEEN DATING VIOLENCE PREVENTION AND AWARENESS MONTH  
IN THE TOWN OF KILLINGLY**

**WHEREAS**, Teen Dating Violence Prevention and Awareness Month is a national effort to raise awareness about abuse in teen and 20-something relationships and promotes programs that prevent this abuse during the month of February; and

**WHEREAS**, teen dating violence is a wide-spread problem, affecting youth in every community across the nation; and

**WHEREAS**, one in three young people are affected by physical, sexual, or verbal dating violence; one in ten in a serious relationship have reported being slapped, pushed, hit, threatened or coerced by their partner, and recognizing breakups are a time of greater risk, even when a relationship was never physically abusive; and

**WHEREAS**, young people can choose better relationships when they understand that healthy relationships are based on respect and learn to identify early warning signs of an abusive relationship; and

**WHEREAS**, elimination of dating violence must be achieved through cooperation of individuals, organizations, and communities and young people across the nation have organized to put a stop to dating abuse and work alongside their adult allies to educate young people about this violence; and

**WHEREAS**, Dating Violence Prevention and Awareness Month provides an excellent opportunity for citizens to learn more about preventing dating violence and to show support for the numerous organizations and individuals who provide critical advocacy, services and assistance to victims; now

**THEREFORE**, the Killingly Town Council does hereby proclaim the month of February 2021, as Dating Violence Prevention and Awareness Month in the Town of Killingly.

KILLINGLY TOWN COUNCIL

Jason Anderson  
Chairman

Dated at Killingly, Connecticut,  
this 9<sup>th</sup> day of February 2021

## Interview Candidates for Boards and Commissions

### **Appointments:**

The following candidates are scheduled to be interviewed at 7:00 p.m. for the follow positions:

#### ***Planning & Zoning Commission***

There is currently 1 Regular vacancy.

The Regular term would run 1/2018 to 12/2021.

#### **Matthew Wendorf, 98 Breakneck Hill Road, Killingly**

Mr. Wendorf is interested in being appointed as a Regular member of the Planning & Zoning Commission. Mr. Wendorf has been serving as an Alternate member since April 2017. He's had consistent attendance throughout his tenure.

### **Reappointments:**

#### ***WPCA***

The Regular term would run from 11/2020 – 10/2023

#### **Andrew Danna, 1809 Upper Maple Street, Killingly**

Mr. Danna is seeking reappointment as a Regular member of the WPCA. Mr. Danna has been serving as a regular member since March 2018. He's had consistent attendance throughout his tenure.

MEMO: Robert Angeli, Superintendent of Schools  
FROM: Christine Clark, Manager of Business Affairs  
RE: Monthly Financial Report (December 2020)  
DATE: January 8, 2021

Attached please find the financial report for the month of December, the sixth month of fiscal year 2020-2021, which reflects expenditures and encumbrances of \$21,892,646 or 49.59% of the \$44,147,274 budget.

1. **BUDGET STATUS:** Most accounts are at expected expenditure levels for this point in time when compared to budget and when compared to December 2019 prior to the impact of the COVID-19 pandemic and the changes in spending patterns that occurred with distance learning. During the month of December, COVID-related expenditures of almost \$30,000 such as personal protective equipment (PPE), supplies for remote learning, and cleaning supplies made from the 2020-2021 budget were reclassified to the Coronavirus Relief Fund grant as approved by the Connecticut State Department of Education. Projected expenditures for special education outplacements have exceeded their budgets for the first time this year. Application of excess cost reimbursement will prevent any impact to the overall budget balance. A detailed analysis is provided in the **OTHER** section below.

**SALARIES:**

The expenditures include fourteen payroll periods (out of 26) or 53.8% for our full year (twelve month) employees. The salary account for Finance/HR/Computer (5114) is at the expected expenditure level.

Analysis of the Teachers' Salaries (5113) accounts as of 12/31/20 shows a preliminary budget surplus of approximately \$251K. The anticipated balance will continue to change throughout the year due to FMLA (Family Medical Leave Act) leaves and replacements.

Non-Certified Salaries (5120)- Projection of the non-certified staff salaries reflect a preliminary budget surplus of approximately \$58,000. Included is a line item change of \$21,000 due to the reclassification of the high school campus security personnel from para-professionals (5122) to non-certified salaries (5120). Additional savings result from differences in salary budgeted from actual payroll for hourly non-certified staff such as speech language pathology assistants, physical therapy assistant, and registered behavior technicians.

Secretarial/Clerical (5121)- Projection of secretarial salaries reflects a line item deficit of \$(18,626) due to payouts of vacation and sick leave for two retirements, substitutes for FMLA leaves, as well as additional time worked in the transportation department for the beginning of the school year.

Projections of the Para-Professionals (5122) accounts as of 12/31/20 show a preliminary budget surplus of approximately \$131,000 primarily due to staff turnover and position vacancies. As of the end of December, approximately 12 special education paraprofessional positions remained open.

Medical/Health (5123)- Projection of nurses' salaries reflects a line item deficit of \$(28,215) due to the need for a second part-time 1:1 nurse for a special education student who was budgeted as part-time, but student is now attending school full-time, requiring full-time nursing services.

Operations & Maintenance (5124)- Budget savings of approximately \$35,000 is expected due to unpaid FMLA leaves within the maintenance staff. It is unknown whether the employees will return or need replacement within the fiscal year.

**BENEFITS:**

Disability Insurance (5217)- The full year premium for the Board of Education's share (66%) of administrator disability insurance has been encumbered, resulting in 89% of the account balance expended. The hiring of a permanent Superintendent will expend a portion of the available balance.

HRA Funding (5218)- Health Reimbursement Account (HRA) funding provides for employees enrolled in high-deductible health plans who are also covered by Medicare and unable to benefit from the tax advantages of the Health Savings Account (H S A). In lieu of the 50% funding of the health plan deductible, health expenditures up to the annual contribution amount are paid through an administrative service agreement with Stirling Benefits. As of 12/31/20, the line item balance is \$(1,579). The budget was prepared with comparable funding for HSA contributions; however, there are unanticipated participants and rollover balances available to participants that could result in a budget deficit in this line item of up to \$7,800.

Unemployment Compensation (5250)- As of 12/31/20 payments for unemployment compensation covering May and June 2020 claims have been made, leaving \$235 of available budget for 2020-2021. Credits received in October for reimbursement of 50% of claims paid from 3/21/20 through 12/26/20 as part of the Coronavirus Aid, Relief, and Economic Support (CARES) Act have covered the claims for July, August and September, as well of part of the October claims. The October claims totaled \$5,591, which after the 50% CARES adjustment and prior credit balance will require a payment of only \$766.51. The CARES adjustment will apply to the next two billings for November and December claims, with the following four billings requiring full payment. With six months of billings remaining, it is certain that there will be a line item deficit for

unemployment compensation, but the amount is uncertain. Efforts to contest charges and to pursue reimbursements of previously paid claims continue.

Workers' Compensation (5260)- The full year premium has been encumbered for 2020-2021, leaving an available balance of \$30,354. CIRMA has changed their billing practice; there will be no premium adjustments resulting from the 2019-2020 payroll audit in the 2020-2021 year.

**OTHER:**

Pupil Services (5323)- Pupil services includes payments for athletic officials, trainers, etc. which will be affected by the number and timing of athletic activities for the year. Also included in pupil services are expenditures for the vocational transition program for post-graduate special education students, also significantly lower than in prior years due to the pandemic. Approximately \$42,000 had been expended as of December 31, 2019. Only \$15,268 has been expended through November 2020.

Field Trips (5324)- High school athletic trips of \$7,227 are the only field trip charges incurred to date. Due to the current environment, it is expected that most traditional field trips will not be taken this year, resulting in budget savings estimated at \$75,000.

Technology-Related Repairs/Maintenance (5432)- This object code was added during 2019-2020 in an effort to align our accounts with the State's Education Financial System (EFS) with its emphasis on building level detail and identification of technology-related purchases and services versus non-technology-related purchases and services. Current expenditures of \$25,800 include repairs to student iPads. Previously these expenditures would have been budgeted and reported in object code 5430 Repairs & Maintenance Services.

Pupil Transportation (5510)- This account line has had no expenditures for outside transportation providers as of 12/31/20. Outside providers have been used for field trips, but our current transportation needs for to and from school are being met with in-district employees and vehicles.

Tuition (5560)- Tuition for three magnet schools, including Eastconn's Quinebaug Middle College, Arts at the Capitol Theater, and Windham's CH Barrows STEM is currently projected to total \$370,261, leaving a line item surplus of \$51,375. Included are the base tuition charges and additional charges for special education and related services. Changes in enrollment and services provided will affect the anticipated line item surplus.



Local and Agency Placement Tuition (5561) and (5562)- Local and agency outplacements per the December 31 report reflect balances of \$(23,990) and \$34,776 respectively. For purposes of estimating excess cost reimbursement, a per pupil expenditure amount of \$18,232 is being applied to agency placements and 4.5 times or \$82,045 is being applied to local placements. A conservative cap of 35% is being assumed (the 2019-2020 cap was 29.11%). Excess cost reimbursement calculated on the outplacements known as of 12/31/20 totals \$585,159.

The following table illustrates the projected costs and budget impact of the available excess cost reimbursement. Total outplacement costs are projected to exceed the budget by only \$188,729; therefore, only \$188,729 of the available excess cost reimbursement would be applied to the expenditures. Since the budget appropriation is sufficient for the costs related to the high cost special education students, the Town would retain the balance of any excess cost reimbursement received from the State.

As of December 31, 2020	Budget Impact <b>without</b> Excess Cost Reimbursement	Budget Impact <b>with</b> Excess Cost Reimbursement
Budgeted Local Placement Costs	\$4,289,700	\$4,289,700
Total Projected Local Placement Costs	\$4,395,136	\$4,395,136
Excess Cost Reimbursement-Local Placements	\$0	\$105,436
<b>Net Local Placements</b>	<b>( \$105,436)</b>	<b>\$0</b>
Budgeted Agency Placement Costs	\$303,500	\$303,500
Total Projected Agency Placement Costs	\$386,793	\$386,793
Excess Cost Reimbursement- Agency Placements	\$0	\$83,293
<b>Net Agency Placements</b>	<b>( \$83,293)</b>	<b>\$0</b>
<b>Net Outplacements</b>	<b>( \$188,729)</b>	<b>\$0</b>

It is important to note any of the variables used in the projections are subject to change in a positive or negative direction as the year progresses.

Computer Software & Supplies (5695)- Purchases of COVID-related supplies expected to be reclassified at a later date to grant funding, such as Elementary and Secondary School Education Relief (ESSER), have contributed to the \$(2,489) account balance as of 12/31/20.

2. **PRESCHOOL FUNDING:** The preschool program operating at both Goodyear Early Childhood Center and Killingly Central School has been and is currently funded with State and Federal grants, an appropriation from the general fund (local funding), and revenue generated from fees charged on the Office of Early Childhood sliding fee schedule for enrolled students. The revenue generated from fees varies from year to year based on the ability of enrolled students to pay, but traditionally totals around \$240,000 for an enrollment of approximately 160 students. Reduced enrollment and school closings due to COVID-19 have affected the revenue collected and may result in a funding shortfall for the program, potentially requiring additional local funding from the 2020-2021 appropriation. Enrollment stands at about 92 students with \$52,000 in revenue received to date. Expenses for the program consist primarily of salaries and benefits for staff members. Projected revenues and expenses depend on the operation of the program throughout the balance of the year and will be periodically updated to determine any potential shortfall. Measures to mitigate a potential shortfall include leaving a teacher position and a para-professional position vacant since the start of school.

3. **BUDGET TRANSFERS:** No transfers in excess of \$10,000 requiring Board of Education approval were made during the month. The following transfers were made in December:

From: 100-140-00-21000-5330 PPS- Professional/Technical Services	\$ 361.00
To: 100-140-00-12000-5530 PPS- Communications	\$ 361.00

To transfer PPS funds for the purchase of five student licenses for Edmark Reading Program to assist with remote learning

From: 100-110-10-13700-5323 KHS- Pupil Services	\$ 6,104.00
To: 100-110-10-13700-5612 KHS- Instructional Supplies	\$ 6,104.00

To transfer KHS Athletic department funds for purchase of new volleyball uniforms due to reduction in pay-for-play revenue and gate receipts in fiscal year 20-21

From: 100-120-20-10140-5612 KIS- Instructional Supplies	\$ 180.00
To: 100-120-20-10140-5642 KIS- Library Books/Periodicals	\$ 180.00

To transfer KIS Remedial Reading funds for purchase of remedial reading teacher development materials

From: 100-110-10-10080-5612 KHS- Instructional Supplies	\$	100.00
To: 100-110-10-10080-5731 KHS- Instructional Equipment	\$	100.00

To transfer KHS Physical Education/Health department funds for replacement of broken cabinet

From: 100-110-10-10000-5612 KHS- Instructional Supplies	\$	674.50
To: 100-110-10-10000-5530 KHS- Communications	\$	674.50

To transfer KHS Instructional funds for renewal of Rosetta Stone licenses

From: 100-110-10-10040-5530 KHS- Communications	\$	500.00
From: 100-110-10-10040-5612 KHS- Instructional Supplies	\$	750.00
From: 100-110-10-10040-5890 KHS- Other Objects	\$	1,250.00
To: 100-110-10-10040-5330 KHS- Professional/Technical Services	\$	2,500.00

To transfer KHS Career Readiness department funds for Quickbooks instruction for Accounting 3 students

4. **QUARTERLY REPORTS ON EXPENDITURES AND REVENUES:** Pursuant to Section 290 of Public Act 19-117, the second quarterly report for 2020-2021 expenditures and revenues has been prepared for submission to the Town.
5. **2019-2020 STATUS:** As of 12/31/20 there are eight outstanding purchase orders totaling \$89,490 that remain open from fiscal year 2019-2020. Most represent purchases or services not received in their entirety, with many items backordered. Included in this group is our share of equipment for \$57,400 purchased by the Town of Killingly for the School Resource Officer, including a vehicle, laptop, radio and weapons. Efforts continue to resolve the remaining issues. During December, a charge of \$23,806 from the Town of Killingly for unused diesel fuel from 2019-2020 was made, reducing the remaining balance to \$1,221,524 as of 12/31/20. With the request to the Town Council to transfer up to \$880,945 to the Unexpended Education Funds account, approximately \$340,579 would return to the Town fund balance.

If you have any questions or would like to discuss this report, please let me know.

# Killingly Public Schools System Object

Report # 99910

Statement Code: Sys Object

Account Number / Description	Adopted Budget	Transfers	Revised Budget	Encumbrances	Requisitions	Expenditures	Amount Remaining	Percent Expended
	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 12/31/2020	7/1/2020 - 12/31/2020	7/1/2020 - 12/31/2020	7/1/2020 - 12/31/2020	7/1/2020 - 12/31/2020
5111 Central Administration	\$337,673.04	\$0.00	\$337,673.04	\$0.00	\$0.00	\$149,272.95	\$188,400.09	44.21%
5112 School Administration	\$1,874,691.70	\$0.00	\$1,874,691.70	\$0.00	\$0.00	\$969,392.27	\$905,299.43	51.71%
5113 Teachers' Salaries	\$15,222,439.42	\$0.00	\$15,222,439.42	\$0.00	\$0.00	\$5,962,680.75	\$9,259,758.67	39.17%
5114 Finance/HR/Computer	\$381,725.39	\$0.00	\$381,725.39	\$0.00	\$0.00	\$205,490.62	\$176,234.77	53.83%
5115 Tutoring	\$85,000.00	\$0.00	\$85,000.00	\$0.00	\$0.00	\$24,433.96	\$60,566.04	28.75%
5119 Co-Curricular Stipends	\$351,018.64	\$0.00	\$351,018.64	\$0.00	\$0.00	\$85,331.71	\$265,686.93	24.31%
5120 Non-Certified Salaries	\$348,638.12	\$0.00	\$348,638.12	\$0.00	\$0.00	\$145,392.42	\$203,245.70	41.70%
5121 Secretarial/Clerical	\$1,251,397.72	\$0.00	\$1,251,397.72	\$0.00	\$0.00	\$686,096.38	\$565,301.34	54.83%
5122 Para-Professionals	\$2,224,682.18	\$0.00	\$2,224,682.18	\$0.00	\$0.00	\$795,869.22	\$1,428,812.96	35.77%
5123 Medical/Health	\$480,140.43	\$0.00	\$480,140.43	\$0.00	\$0.00	\$205,354.32	\$274,786.11	42.77%
5124 Operations & Maintenance	\$1,707,461.49	\$0.00	\$1,707,461.49	\$0.00	\$0.00	\$854,740.77	\$852,720.72	50.06%
5125 Transportation	\$1,097,434.60	\$0.00	\$1,097,434.60	\$0.00	\$0.00	\$430,448.97	\$666,985.63	39.22%
5126 Substitutes	\$380,000.00	\$0.00	\$380,000.00	\$0.00	\$0.00	\$112,991.43	\$267,008.57	29.73%
5127 Student Services	\$21,000.00	\$(510.00)	\$20,490.00	\$0.00	\$0.00	\$1,932.25	\$18,557.75	9.43%
5128 Temporary	\$149,200.00	\$0.00	\$149,200.00	\$0.00	\$0.00	\$25,333.94	\$123,866.06	16.98%
5130 Overtime	\$192,500.00	\$0.00	\$192,500.00	\$0.00	\$0.00	\$76,481.21	\$116,018.79	39.73%
5131 Computer Maintenance	\$199,590.00	\$0.00	\$199,590.00	\$0.00	\$0.00	\$99,054.53	\$100,535.47	49.63%

# Killingly Public Schools System Object

Account Number / Description	Adopted Budget 7/1/2020 - 6/30/2021	Transfers 7/1/2020 - 6/30/2021	Revised Budget 7/1/2020 - 6/30/2021	Encumbrances 7/1/2020 - 12/31/2020	Requisitions	Expenditures 7/1/2020 - 12/31/2020	Amount Remaining 7/1/2020 - 12/31/2020	Percent Expended
5200 Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5210 Health/Dental Insurance	\$5,177,128.91	\$0.00	\$5,177,128.91	\$0.00	\$0.00	\$2,435,375.36	\$2,741,753.55	47.04%
5212 HSA Contributions	\$539,692.08	\$0.00	\$539,692.08	\$0.00	\$0.00	\$271,052.50	\$268,639.58	50.22%
5213 Life Insurance	\$28,016.26	\$0.00	\$28,016.26	\$0.00	\$0.00	\$13,313.25	\$14,703.01	47.52%
5214 Benefits- Early Retirees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5215 Post-Employment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5217 Disability Insurance	\$6,865.44	\$0.00	\$6,865.44	\$3,050.58	\$0.00	\$3,039.61	\$775.25	88.71%
5218 HRA Funding	\$5,625.00	\$0.00	\$5,625.00	\$0.00	\$0.00	\$7,203.81	\$(1,578.81)	128.07%
5220 FICA	\$433,648.17	\$0.00	\$433,648.17	\$0.00	\$0.00	\$185,067.54	\$248,580.63	42.68%
5225 Medicare	\$377,205.78	\$0.00	\$377,205.78	\$0.00	\$0.00	\$146,179.80	\$231,025.98	38.75%
5230 ERIP Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5231 Pension	\$143,661.00	\$0.00	\$143,661.00	\$0.00	\$0.00	\$0.00	\$143,661.00	0.00%
5232 Annuity Contributions	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$1,758.83	\$5,241.17	25.13%
5250 Unemployment Compensation	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$49,764.57	\$235.43	99.53%
5260 Workers' Compensation	\$360,000.00	\$0.00	\$360,000.00	\$82,415.36	\$0.00	\$247,230.48	\$30,354.16	91.57%
5322 Instructional Improvement	\$9,500.00	\$0.00	\$9,500.00	\$943.00	\$0.00	\$4,713.00	\$3,844.00	59.54%
5323 Pupil Services	\$100,126.00	\$(9,993.69)	\$90,132.31	\$0.00	\$2,025.00	\$15,267.98	\$74,864.33	16.94%

# Killingly Public Schools System Object

Account Number / Description	Adopted Budget 7/1/2020 - 6/30/2021	Transfers 7/1/2020 - 6/30/2021	Revised Budget 7/1/2020 - 6/30/2021	Encumbrances 7/1/2020 - 12/31/2020	Requisitions	Expenditures 7/1/2020 - 12/31/2020	Amount Remaining 7/1/2020 - 12/31/2020	Percent Expended
5324 Field Trips	\$111,525.00	\$(4,000.00)	\$107,525.00	\$0.00	\$0.00	\$7,227.34	\$100,297.66	6.72%
5326 Testing	\$36,060.00	\$0.00	\$36,060.00	\$861.70	\$0.00	\$8,484.01	\$26,714.29	25.92%
5330 Professional/Technical Services	\$457,475.00	\$(306.00)	\$457,169.00	\$147,294.94	\$0.00	\$172,882.48	\$136,991.58	70.03%
5410 Utilities	\$1,177,835.35	\$0.00	\$1,177,835.35	\$19,419.20	\$0.00	\$406,762.16	\$751,653.99	36.18%
5420 Contracted Maintenance Services	\$895,391.24	\$0.00	\$895,391.24	\$162,483.84	\$1,000.00	\$588,371.95	\$144,535.45	83.86%
5430 Repairs & Maintenance Services	\$461,132.00	\$(749.50)	\$460,382.50	\$35,898.80	\$2,495.00	\$99,775.91	\$324,707.79	29.47%
5432 Technology-Related Repairs/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,800.00	\$(25,800.00)	---
5440 Rentals	\$23,790.00	\$(1,694.00)	\$22,096.00	\$2,775.56	\$0.00	\$7,045.94	\$12,274.50	44.45%
5510 Pupil Transportation	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%
5520 Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5529 Other Insurance & Judgments	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$0.00	\$15,395.00	\$2,605.00	85.53%
5530 Communications	\$327,434.96	\$12,633.80	\$340,068.76	\$37,476.76	\$0.00	\$227,615.50	\$74,976.50	77.95%
5531 Postage	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$0.00	\$13,545.75	\$12,454.25	52.10%
5532 Telephone	\$77,820.00	\$0.00	\$77,820.00	\$144.93	\$0.00	\$28,894.36	\$48,780.71	37.32%
5540 Advertising	\$12,228.00	\$0.00	\$12,228.00	\$460.00	\$0.00	\$3,994.29	\$7,773.71	36.43%
5550 Printing & Binding	\$27,265.50	\$0.00	\$27,265.50	\$3,200.59	\$0.00	\$1,480.46	\$22,584.45	17.17%
5560 Tuition	\$421,636.00	\$0.00	\$421,636.00	\$0.00	\$0.00	\$370,261.20	\$51,374.80	87.82%

# Killingly Public Schools System Object

Account Number / Description	Adopted Budget 7/1/2020 - 6/30/2021	Transfers 7/1/2020 - 6/30/2021	Revised Budget 7/1/2020 - 6/30/2021	Encumbrances 7/1/2020 - 12/31/2020	Requisitions	Expenditures 7/1/2020 - 12/31/2020	Amount Remaining 7/1/2020 - 12/31/2020	Percent Expended
5561 Local Placement Tuition	\$4,289,700.00	\$0.00	\$4,289,700.00	\$2,552,721.90	\$0.00	\$1,760,967.79	\$(23,989.69)	100.56%
5562 Agency Placement Tuition	\$303,500.00	\$0.00	\$303,500.00	\$183,467.99	\$0.00	\$85,256.39	\$34,775.62	88.54%
5580 Travel	\$58,006.00	\$(1,500.00)	\$56,506.00	\$0.00	\$0.00	\$9,377.04	\$47,128.96	16.59%
5590 Other Purchased Services	\$205,719.00	\$0.00	\$205,719.00	\$0.00	\$0.00	\$103,429.00	\$102,290.00	50.28%
5611 Instructional Supplies- Warehouse	\$55,000.00	\$0.00	\$55,000.00	\$0.00	\$0.00	\$18,034.80	\$36,965.20	32.79%
5612 Instructional Supplies	\$298,060.53	\$2,295.18	\$300,355.71	\$42,972.11	\$769.33	\$109,198.12	\$148,185.48	50.66%
5613 Custodial & Maintenance Supplies	\$203,167.14	\$(449.95)	\$202,717.19	\$304.89	\$146.50	\$28,584.26	\$173,828.04	14.25%
5620 Heat Energy	\$256,082.00	\$0.00	\$256,082.00	\$0.00	\$0.00	\$30,462.56	\$225,619.44	11.90%
5626 Motor Fuels & Oils	\$222,100.00	\$0.00	\$222,100.00	\$0.00	\$0.00	\$42,499.95	\$179,600.05	19.14%
5627 Transportation Supplies	\$137,300.00	\$0.00	\$137,300.00	\$444.72	\$0.00	\$37,181.22	\$99,674.06	27.40%
5641 Textbooks	\$15,070.00	\$(1,870.80)	\$13,199.20	\$263.17	\$0.00	\$450.71	\$12,485.32	5.41%
5642 Library Books/Periodicals	\$33,833.54	\$840.00	\$34,673.54	\$11,977.08	\$0.00	\$13,091.07	\$9,605.39	72.30%
5691 Office Supplies	\$24,521.40	\$0.00	\$24,521.40	\$652.09	\$257.03	\$7,856.07	\$16,013.24	34.70%
5692 Health Supplies	\$16,500.00	\$0.00	\$16,500.00	\$7,582.35	\$0.00	\$8,288.60	\$629.05	96.19%
5695 Computer Software & Supplies	\$23,534.00	\$3,000.00	\$26,534.00	\$0.00	\$0.00	\$29,032.85	\$(2,498.85)	109.42%
5730 Non-Instructional Equipment	\$26,436.40	\$999.94	\$27,436.34	\$4,704.09	\$0.00	\$2,893.24	\$19,839.01	27.69%
5731 Instructional Equipment	\$55,038.48	\$8,055.02	\$63,093.50	\$6,660.26	\$247.99	\$19,288.67	\$37,144.57	41.13%

# Killingly Public Schools System Object

Report # 99910

Account Number / Description	Adopted Budget	Transfers	Revised Budget	Encumbrances	Requisitions	Expenditures	Amount Remaining	Percent Expended
	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 12/31/2020		7/1/2020 - 12/31/2020	7/1/2020 - 12/31/2020	
5732 Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5734 Computer Hardware	\$69,054.12	\$(3,000.00)	\$66,054.12	\$4,391.95	\$0.00	\$6,100.68	\$55,561.49	15.88%
5810 Dues & Fees	\$105,638.97	\$195.00	\$105,833.97	\$493.00	\$2,500.00	\$59,031.05	\$47,309.92	55.30%
5890 Other Objects	\$102,358.00	\$(3,945.00)	\$98,413.00	\$2,821.04	\$0.00	\$18,939.44	\$76,652.52	22.11%
5900 Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
100 General Fund	\$44,147,274.00	\$0.00	\$44,147,274.00	\$3,315,881.90	\$9,440.85	\$18,576,764.29	\$22,254,627.81	49.59%
<b>GRAND TOTAL</b>	\$44,147,274.00	\$0.00	\$44,147,274.00	\$3,315,881.90	\$9,440.85	\$18,576,764.29	\$22,254,627.81	49.59%



## KILLINGLY PUBLIC SCHOOLS

### Current and Projected Revenues 2020-2021 As of December 31, 2020

TOWN BUDGET BOOK	TOWN BUDGET CODE	TOWN BUDGET 2020-2021	REVENUES RECEIVED AS OF 12/31/20	PROJECTED REVENUES TO 6/30/21 as of 12/31/20	2020-2021 BUDGET TO PROJECTION
<b>OTHER REVENUES</b>					
School Capital Contribution	40410	250,668	253,453	264,594	13,926
<b>TOTAL</b>		<b>250,668</b>	<b>253,453</b>	<b>264,594</b>	<b>13,926</b>
<b>SCHOOL REVENUES</b>					
Education Cost Sharing (ECS)	40216	15,245,633	3,811,408	15,245,633	-
School Transportation	40217	-	-	-	-
Agriculture Science and Tech Ed Operating Cost Grant Tuition:	40219	669,443	327,930	655,860	(13,583)
Regular	40411	1,516,536	789,163	1,600,788	84,252
Special Ed-Voluntary (Other Districts)	40412	250,000	-	250,000	-
Vocational-Agriculture	40413	757,353	463,964	784,645	27,292
F-1 Student	40417	-	-	-	-
Non-Public School-Health	40220	22,871	-	-	(22,871)
Non-Public School-Transportation	40221	-	-	-	-
<b>TOTAL SCHOOL REVENUES ONLY</b>		<b>18,461,836</b>	<b>5,392,465</b>	<b>18,536,926</b>	<b>75,090</b>
<b>TOTAL ALL REVENUES</b>		<b>18,712,504</b>	<b>5,645,918</b>	<b>18,801,520</b>	<b>89,016</b>

Information provided per Section 290 of Public Act 19-117 (effective 7/1/19)

**KILLINGLY PUBLIC SCHOOLS**  
**Current and Projected Expenditures by Object Code 2020-2021**  
**As of December 31, 2020**

Account Number / Description	Revised Budget 7/1/2020 - 6/30/2021	Expenditures & Encumbrances 7/1/2020 - 12/31/2020	Amount Remaining 7/1/2020 - 12/31/2020	Estimated Expenditures to 6/30/21	Projected Balance 6/30/2021
5111 Central Administration	\$337,673.04	\$149,272.95	\$188,400.09	\$166,543.40	\$21,856.69
5112 School Administration	\$1,874,691.70	\$969,392.27	\$905,299.43	\$889,897.09	\$15,402.34
5113 Teachers' Salaries	\$15,222,439.42	\$5,962,680.75	\$9,259,758.67	\$9,008,490.54	\$251,268.13
5114 Finance/HR/Computer	\$381,725.39	\$205,490.62	\$176,234.77	\$176,234.77	\$0.00
5115 Tutoring	\$85,000.00	\$24,433.96	\$60,566.04	\$60,566.04	\$0.00
5119 Co-Curricular Stipends	\$351,018.64	\$85,331.71	\$265,686.93	\$265,686.93	\$0.00
5120 Non-Certified Salaries	\$348,638.12	\$145,392.42	\$203,245.70	\$144,552.30	\$58,693.40
5121 Secretarial/Clerical	\$1,251,397.72	\$686,096.38	\$565,301.34	\$583,927.28	(\$18,625.94)
5122 Para-Professionals	\$2,224,682.18	\$795,869.22	\$1,428,812.96	\$1,297,466.81	\$131,346.15
5123 Medical/Health	\$480,140.43	\$205,354.32	\$274,786.11	\$303,001.41	(\$28,215.30)
5124 Operations & Maintenance	\$1,707,461.49	\$854,740.77	\$852,720.72	\$817,170.47	\$35,550.25
5125 Transportation	\$1,097,434.60	\$430,448.97	\$666,985.63	\$666,985.63	\$0.00
5126 Substitutes	\$380,000.00	\$112,991.43	\$267,008.57	\$267,008.57	\$0.00
5127 Student Services	\$20,490.00	\$1,932.25	\$18,557.75	\$18,557.75	\$0.00
5128 Temporary	\$149,200.00	\$25,333.94	\$123,866.06	\$123,866.06	\$0.00
5130 Overtime	\$192,500.00	\$76,481.21	\$116,018.79	\$140,614.59	(\$24,595.80)
5131 Computer Maintenance	\$199,590.00	\$99,054.53	\$100,535.47	\$92,280.00	\$8,255.47
5200 Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5210 Health/Dental Insurance	\$5,177,128.91	\$2,435,375.36	\$2,741,753.55	\$2,502,083.48	\$239,670.07
5212 HSA Contributions	\$539,692.08	\$271,052.50	\$268,639.58	\$224,177.08	\$44,462.50
5213 Life Insurance	\$28,016.26	\$13,313.25	\$14,703.01	\$14,503.96	\$199.05
5214 Benefits- Early Retirees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5215 Post-Employment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5217 Disability Insurance	\$6,865.44	\$6,090.19	\$775.25	\$420.00	\$355.25
5218 HRA Funding	\$5,625.00	\$7,203.81	(\$1,578.81)	\$6,257.34	(\$7,836.15)
5220 FICA	\$433,648.17	\$185,067.54	\$248,580.63	\$228,180.88	\$20,399.75
5225 Medicare	\$377,205.78	\$146,179.80	\$231,025.98	\$212,649.77	\$18,376.21
5230 ERIP Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5231 Pension	\$143,661.00	\$0.00	\$143,661.00	\$143,661.00	\$0.00
5232 Annuity Contributions	\$7,000.00	\$1,758.83	\$5,241.17	\$3,288.36	\$1,952.81
5250 Unemployment Compensation	\$50,000.00	\$49,764.57	\$235.43	\$30,000.00	(\$29,764.57)
5260 Workers' Compensation	\$360,000.00	\$329,645.84	\$30,354.16	\$0.00	\$30,354.16

## KILLINGLY PUBLIC SCHOOLS

### Current and Projected Expenditures by Object Code 2020-2021

As of December 31, 2020

Account Number / Description	Revised Budget 7/1/2020 - 6/30/2021	Expenditures & Encumbrances 7/1/2020 - 12/31/2020	Amount Remaining 7/1/2020 - 12/31/2020	Estimated Expenditures to 6/30/21	Projected Balance 6/30/2021
5322 Instructional Improvement	\$9,500.00	\$5,656.00	\$3,844.00	\$3,844.00	\$0.00
5323 Pupil Services	\$90,132.31	\$15,267.98	\$74,864.33	\$62,419.97	\$12,444.36
5324 Field Trips	\$107,525.00	\$7,227.34	\$100,297.66	\$25,000.00	\$75,297.66
5326 Testing	\$36,060.00	\$9,345.71	\$26,714.29	\$24,214.29	\$2,500.00
5330 Professional/Technical Services	\$457,169.00	\$320,177.42	\$136,991.58	\$102,216.91	\$34,774.67
5410 Utilities	\$1,177,835.35	\$426,181.36	\$751,653.99	\$740,763.18	\$10,890.81
5420 Contracted Maintenance Services	\$895,391.24	\$750,855.79	\$144,535.45	\$92,452.16	\$52,083.29
5430 Repairs & Maintenance Services	\$460,382.50	\$135,674.71	\$324,707.79	\$283,790.00	\$40,917.79
5432 Technology-Related Repairs/Mainte	\$0.00	\$25,800.00	(\$25,800.00)	\$35,000.00	(\$60,800.00)
5440 Rentals	\$22,096.00	\$9,821.50	\$12,274.50	\$3,095.00	\$9,179.50
5510 Pupil Transportation	\$30,000.00	\$0.00	\$30,000.00	\$30,000.00	\$0.00
5529 Other Insurance & Judgments	\$18,000.00	\$15,395.00	\$2,605.00	\$0.00	\$2,605.00
5530 Communications	\$340,068.76	\$265,092.26	\$74,976.50	\$83,089.13	(\$8,112.63)
5531 Postage	\$26,000.00	\$13,545.75	\$12,454.25	\$12,454.25	\$0.00
5532 Telephone	\$77,820.00	\$29,039.29	\$48,780.71	\$43,239.00	\$5,541.71
5540 Advertising	\$12,228.00	\$4,454.29	\$7,773.71	\$7,773.71	\$0.00
5550 Printing & Binding	\$27,265.50	\$4,681.05	\$22,584.45	\$22,584.45	\$0.00
5560 Tuition	\$421,636.00	\$370,261.20	\$51,374.80	\$0.00	\$51,374.80
5561 Local Placement Tuition	\$4,289,700.00	\$4,313,689.69	(\$23,989.69)	(\$23,989.69)	\$0.00
5562 Agency Placement Tuition	\$303,500.00	\$268,724.38	\$34,775.62	\$34,775.62	\$0.00
5580 Travel	\$56,506.00	\$9,377.04	\$47,128.96	\$47,128.96	\$0.00
5590 Other Purchased Services	\$205,719.00	\$103,429.00	\$102,290.00	\$102,290.00	\$0.00
5611 Instructional Supplies- Warehouse	\$55,000.00	\$18,034.80	\$36,965.20	\$36,965.20	\$0.00
5612 Instructional Supplies	\$300,355.71	\$152,170.23	\$148,185.48	\$148,185.48	\$0.00
5613 Custodial & Maintenance Supplies	\$202,717.19	\$28,889.15	\$173,828.04	\$173,828.04	\$0.00
5620 Heat Energy	\$256,082.00	\$30,462.56	\$225,619.44	\$195,091.62	\$30,527.82
5626 Motor Fuels & Oils	\$222,100.00	\$42,499.95	\$179,600.05	\$109,261.20	\$70,338.85
5627 Transportation Supplies	\$137,300.00	\$37,625.94	\$99,674.06	\$99,674.06	\$0.00
5641 Textbooks	\$13,199.20	\$713.88	\$12,485.32	\$12,485.32	\$0.00
5642 Library Books/Periodicals	\$34,673.54	\$25,068.15	\$9,605.39	\$9,605.39	\$0.00
5691 Office Supplies	\$24,521.40	\$8,508.16	\$16,013.24	\$16,013.24	\$0.00
5692 Health Supplies	\$16,500.00	\$15,870.95	\$629.05	\$629.05	\$0.00
5695 Computer Software & Supplies	\$26,534.00	\$29,032.85	(\$2,498.85)	\$2,500.00	(\$4,998.85)

**KILLINGLY PUBLIC SCHOOLS**

**Current and Projected Expenditures by Object Code 2020-2021**

**As of December 31, 2020**

Account Number / Description	Revised Budget 7/1/2020 - 6/30/2021	Expenditures & Encumbrances 7/1/2020 - 12/31/2020	Amount Remaining 7/1/2020 - 12/31/2020	Estimated Expenditures to 6/30/21	Projected Balance 6/30/2021
<b>5730 Non-Instructional Equipment</b>	\$27,436.34	\$7,597.33	\$19,839.01	\$19,839.01	\$0.00
<b>5731 Instructional Equipment</b>	\$63,093.50	\$25,948.93	\$37,144.57	\$37,144.57	\$0.00
<b>5732 Vehicles</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5734 Computer Hardware</b>	\$66,054.12	\$10,492.63	\$55,561.49	\$55,561.49	\$0.00
<b>5810 Dues &amp; Fees</b>	\$105,833.97	\$58,524.05	\$47,309.92	\$47,309.92	\$0.00
<b>5890 Other Objects</b>	\$98,413.00	\$21,760.48	\$76,652.52	\$76,652.52	\$0.00
<b>5900 Contingency</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>100 General Fund TOTAL</b>	<b>\$44,147,274.00</b>	<b>\$21,892,646.19</b>	<b>\$22,254,627.81</b>	<b>\$21,160,958.56</b>	<b>\$1,093,669.25</b>
<i>Information provided per Section 290 of Public Act 19-117 (effective 7/1/19)</i>					



# TOWN OF KILLINGLY

## FINANCE DEPARTMENT

172 Main Street, Killingly, CT 06239

Tel: 860-779-5339 Fax: 860-779-5363

## Finance Department Budget Review

January 31, 2020

To: Mary Calorio, Town Manager

### January 2021 Revenues

As of January 2021, year to date collections for the Town's fiscal year 2020-2021 continue to be within expectations at 67.43% of the overall budget for general town revenue. In the prior year, January 2020 revenue collections represented 65.98%. Property tax revenues, building permits and planning and zoning permits continue to have favorable collections as compared to this same time period in the prior year. Tax collections for the current year levy remain favorable at 72.09%, while back tax collections are 64.32%, compared to prior year collection rates at 66.50% and 40.49%, respectively. In addition, as of the preparation of this report, January collection activity for tax revenues have not finished posting to Towns accounts due to the timing of the month end collection period. In prior years, licenses and permit revenues typically average around 45% at this time of the year, however the Town has collected 112.8% of such budgeted revenues to date.

Certain installments of certain grant revenues from the State of CT have been received in the month of January, including the second installment of the Town's Educational Cost Sharing (ECS) funds.

### January 2021 Expenditures

Budget to actual results for total Town operations and debt service expenditures are currently at 50.63% for the month of January 2021 compared to 40.57% in the prior year (January 2020). Overall year to date expenditure balances continue to remain within budgeted expectations.

Expenditure line items in the current month with significant year to date utilization are as follows:

#### ***Current Month Discussion:***

1. Legal Services

Year to date legal costs are related to are related to tax appeals and land use matters. At the current time year to date legal costs are within expectations but we will continue to monitor this account. At this time, the Town's contingency balances are sufficient to address any potential overages that may occur during the remainder of the year.

#### ***Prior Month Discussion:***

1. Information Technology – Contractual Services

Current expenditures for information technology included quarterly installments for many of the Town's IT products. Current costs to date remain with budgeted expectations.

## January 2021 Expenditures (Continued)

### ***Prior Month Discussion (Continued):***

2. Registration/Elections - Contractual Services  
Year to date expenditures represent the costs associated with the annual maintenance contract for the Town's voter/elections systems is renewable each fiscal year in July. Additional expenditures were incurred in connection with the August Primary elections, which were postponed into this fiscal year due to COVID-19.
3. Town Commission and Services Agencies – Contractual Services -  
Budgeted expenditures remain consistent with expectations. Year to date utilization of budget is higher than overall budget expectations due to the timing of payments due each year for the activities related to Town commissions and related service agencies.
4. Highway Maintenance- Materials and supplies  
Current expenditures reflect commitments for line striping, tree removal and paving projects on various Town roadways to be conducted during the summer/fall season. These are planned initiatives reflective of what has been approved in the current year budget.
5. Parks and Grounds – Contractual Services  
Year to date costs reflect costs associated with River Trail to repair certain sections of fencing. At the current time overall costs for this line item are anticipated to remain within budgeted expectations.
6. Public Library - Contractual Services  
Costs related to data processing are renewed annually and are within budget expectations.
7. Capital Outlay- (various departments) -  
Annually as part of the budget process, the budget includes the annual contribution from each department to the Capital non-recurring Fund (CNR) to manage our renewal and replacement program for the Town's fleet of equipment and vehicles. These amounts are budgeted in the respective department capital outlay line item. This planned transfer from the General Fund has been made in the current month resulting in the full utilization of the capital outlay line item for most departments. In prior years, this transfer has not been made until December or January which results in a higher utilization of overall budgeted expenditures when compared to the same time frame in prior year.
8. Human Service Subsidies  
A majority of the Town's human service subsidy contracts are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.
9. Insurance  
Insurance contracts are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.

**TOWN OF KILLINGLY**  
**Estimated Revenue Detail**  
**Monthly Report Through January 2021**

REVENUE ITEM	Budget	Fiscal Year	
		2020-2021	January
			Percent
<b>TAXES</b>			
Current Property Taxes	35,545,708	25,626,653	72.09%
Back Taxes	600,000	385,899	64.32%
Penalty Fees	8,000	4,425	55.31%
Tax Interest	290,000	155,651	53.67%
Supplemental Motor Vehicle	375,000	130,781	34.87%
Remediation Financing	(150,595)	(75,298)	50.00%
<b>TOTAL</b>	<b>\$36,668,113</b>	<b>26,228,110</b>	<b>71.53%</b>
<b>LICENSES &amp; PERMITS</b>			
Building Permits	200,000	228,758	114.38%
P&Z Permits	12,000	11,438	95.32%
Other Permits	7,000	7,480	106.86%
Airplane Tax	2,050	1,670	81.46%
<b>TOTAL</b>	<b>\$221,050</b>	<b>\$249,346</b>	<b>112.80%</b>
<b>FINES &amp; FEES</b>			
Library Fines & Fees	14,500	3,247	22.39%
Alarm Reg Fees and Fines	4,000	4,675	116.88%
Animal Control Fines & Fees	500	1,667	333.40%
<b>TOTAL</b>	<b>\$19,000</b>	<b>\$9,589</b>	<b>50.47%</b>
<b>USE OF MONEY &amp; PROPERTY</b>			
Interest Income	150,000	51,223	34.15%
Louisa E. Day Trust	60	-	0.00%
Thomas J. Evans Trust	30	-	0.00%
Communication Tower Lease	101,000	62,405	61.79%
<b>TOTAL</b>	<b>\$251,090</b>	<b>\$113,628</b>	<b>45.25%</b>
<b>STATE GRANTS IN LIEU OF TAXES</b>			
State-Owned Property	149,332	149,332	100.00%
Disability Exemption	4,000	4,583	114.59%
Veteran's Exemption	9,500	9,694	100.00%
Municipal Stabilization Grant (New)	268,063	268,063	100.00%
	<b>\$430,895</b>	<b>\$431,673</b>	<b>100.18%</b>
<b>OTHER STATE GRANTS</b>			
Pequot/Mohegan Fund Grant	102,239	31,395	30.71%
Municipal Grants - In - Aid	976,064	-	0.00%
Adult Education	94,181	67,087	71.23%
<b>TOTAL</b>	<b>\$1,172,484</b>	<b>\$98,482</b>	<b>8.40%</b>

**TOWN OF KILLINGLY**  
**Estimated Revenue Detail**  
**Monthly Report Through January 2021**

REVENUE ITEM	Budget	Fiscal Year	
		2020-2021	January
			Percent
<b>CHARGES OF SERVICE</b>			
Community Development	70,000	-	0.00%
Town Clerk	160,000	86,433	54.02%
Conveyance Tax	200,000	131,864	65.93%
Elderly Housing - Sewer PILOT	27,626	-	0.00%
Recreation	130,000	12,632	9.72%
District Collections	12,775	9,082	71.09%
TOTAL	600,401	240,011	39.98%
<b>OTHER REVENUES</b>			
Miscellaneous	85,000	72,765	85.61%
Sewer Assessment Fund	15,000	-	0.00%
Sewer Operating Fund	1,222,082	-	0.00%
PILOT - Telecommunications	50,000	-	0.00%
Law Enforcement - SRO Reimbursement	97,458	-	0.00%
School Capital Contribution	250,668	257,167	102.59%
TOTAL	1,720,208	329,932	19.18%
<b>GENERAL TOWN REVENUE</b>	<b>\$41,083,241</b>	<b>\$27,700,770</b>	<b>67.43%</b>
<b>SCHOOL</b>			
Educational Cost Sharing	15,245,633	7,622,816	50.00%
Vocational Agriculture	669,443	491,895	73.48%
Non-Public School - Health	22,871	24,033	100.00%
Tuition:			
Regular	1,516,536	935,668	61.70%
Special Ed-Voluntary	250,000	-	0.00%
Vocational-Agriculture	757,353	586,778	77.48%
TOTAL	\$18,461,836	9,661,190	52.33%
Fund Balance	600,000	-	0.00%
<b>TOTAL REVENUES</b>	<b>60,145,077</b>	<b>37,361,960</b>	<b>62.12%</b>



**TOWN OF KILLINGLY**  
**Estimated Expenditure Summary**  
**Monthly Report Through January 2021**

Expenditure	Fiscal Year 2020-2021			Percent
	Budget	Transfers	January	
<b>GENERAL GOVERNMENT</b>				
Town Council				
Contractual Services	34,300	-	12,744	37.15%
Materials and Supplies	1,000	-	141	14.06%
Total	<u>\$35,300</u>	<u>\$0</u>	<u>\$12,884</u>	<u>36.50%</u>
Town Manager				
Personnel Services	233,760	1,200	111,313	47.38%
Contractual Services	25,350	-	10,191	40.20%
Materials and Supplies	3,500	-	310	8.85%
Total	<u>\$262,610</u>	<u>\$1,200</u>	<u>\$121,814</u>	<u>46.18%</u>
Legal Services				
Contractual Services	99,200	-	84,687	85.37%
Total	<u>\$99,200</u>	<u>\$0</u>	<u>\$84,687</u>	<u>85.37%</u>
Town Clerk				
Personnel Services	159,485	3,020	89,948	55.35%
Contractual Services	30,600	-	14,419	47.12%
Materials and Supplies	1,800	-	1,566	87.02%
Total	<u>\$191,885</u>	<u>\$3,020</u>	<u>\$105,933</u>	<u>54.35%</u>
Finance				
Personnel Services	237,960	2,940	133,672	55.49%
Contractual Services	53,450	-	17,923	33.53%
Materials and Supplies	1,700	-	207	12.16%
Total	<u>\$293,110</u>	<u>\$2,940</u>	<u>\$151,801</u>	<u>51.28%</u>
Assessor				
Personnel Services	174,980	4,150	68,167	38.05%
Contractual Services	6,560	-	2,819	42.97%
Materials and Supplies	1,500	-	248	16.51%
Total	<u>\$183,040</u>	<u>\$4,150</u>	<u>\$71,234</u>	<u>38.05%</u>
Revenue Collection				
Personnel Services	189,790	-	106,642	56.19%
Contractual Services	36,270	-	5,655	15.59%
Materials and Supplies	2,300	-	752	32.71%
Total	<u>\$228,360</u>	<u>\$0</u>	<u>\$113,050</u>	<u>49.51%</u>
Registration/Elections				
Personnel Services	56,426	-	22,921	40.62%
Contractual Services	17,400	-	12,034	69.16%
Materials and Supplies	500	-	120	23.92%
Total	<u>\$74,326</u>	<u>\$0</u>	<u>\$35,075</u>	<u>47.19%</u>

**TOWN OF KILLINGLY**  
**Estimated Expenditure Summary**  
**Monthly Report Through January 2021**

Expenditure	Fiscal Year 2020-2021			Percent
	Budget	Transfers	January	
Town Comm. & Service Agencies				
Contractual Services	80,793	-	51,782	64.09%
Total	\$80,793	\$0	\$51,782	64.09%
Planning and Development				
Personnel Services	248,670	2,730	136,108	54.14%
Contractual Services	7,670	-	2,973	38.76%
Materials and Supplies	1,200	-	47	3.92%
Total	\$257,540	\$2,730	\$139,128	53.46%
Information Technology				
Contractual Services	213,000	-	115,925	54.42%
Total	\$213,000	\$0	\$115,925	54.42%
Town Hall Building				
Personnel Services	16,380	400	9,388	55.95%
Contractual Services	63,880	-	29,587	46.32%
Materials and Supplies	2,900	-	1,416	48.81%
Capital Outlay	14,206	-	14,206	100.00%
Total	\$97,366	\$400	\$54,596	55.84%
Economic Development				
Personnel Services	126,900	830	69,497	54.41%
Contractual Services	8,000	-	1,482	18.53%
Materials and Supplies	500	-	382	76.38%
Total	\$135,400	\$830	\$71,362	52.38%
Highway Division Supervision				
Personnel Services	198,950	1,970	108,172	53.84%
Contractual Services	9,070	-	3,579	39.46%
Materials and Supplies	750	-	98	13.10%
Capital Outlay	7,666	-	7,666	100.00%
Total	\$216,436	\$1,970	\$119,516	54.72%
Engineering				
Personnel Services	346,925	2,700	181,517	51.92%
Contractual Services	14,350	-	1,117	7.78%
Materials and Supplies	8,600	-	3,540	41.16%
Capital Outlay	11,074	-	11,074	100.00%
Total	\$380,949	\$2,700	\$197,247	51.41%
Central Garage				
Personnel Services	234,450	-	115,523	49.27%
Contractual Services	129,800	-	42,717	32.91%
Materials and Supplies	288,700	-	109,966	38.09%
Capital Outlay	6,067	-	6,067	100.00%
Total	\$659,017	\$0	\$274,273	41.62%
Highway Maintenance				
Personnel Services	853,895	-	406,152	47.56%
Contractual Services	58,000	-	17,477	30.13%
Materials and Supplies	325,833	-	239,269	73.43%
Capital Outlay	374,451	-	374,451	100.00%
Total	\$1,612,179	\$0	\$1,037,348	64.34%

**TOWN OF KILLINGLY**  
**Estimated Expenditure Summary**  
**Monthly Report Through January 2021**

Expenditure	Fiscal Year 2020-2021			Percent
	Budget	Transfers	January	
Highway Winter Maintenance				
Personnel Services	115,000	-	21,017	18.28%
Contractual Services	9,000	-	800	8.89%
Materials and Supplies	247,400	-	34,985	14.14%
Total	<u>\$371,400</u>	<u>\$0</u>	<u>\$56,803</u>	<u>15.29%</u>
Recreation Admin. & Program				
Personnel Services	388,992	2,750	162,393	41.45%
Contractual Services	56,950	-	11,558	20.30%
Materials and Supplies	19,000	-	1,074	5.65%
Capital Outlay	3,053	-	3,053	100.00%
Total	<u>\$467,995</u>	<u>\$2,750</u>	<u>\$178,078</u>	<u>37.83%</u>
Parks and Grounds				
Personnel Services	158,330	-	81,526	51.49%
Contractual Services	54,225	-	26,771	49.37%
Materials and Supplies	45,200	-	14,256	31.54%
Capital Outlay	18,613	-	18,613	100.00%
Total	<u>\$276,368</u>	<u>\$0</u>	<u>\$141,167</u>	<u>51.08%</u>
Public Library				
Personnel Services	409,557	12,990	224,561	53.14%
Contractual Services	135,860	-	76,646	56.42%
Materials and Supplies	14,500	-	4,192	28.91%
Capital Outlay	3,901	-	3,901	100.00%
Total	<u>\$563,818</u>	<u>\$12,990</u>	<u>\$309,300</u>	<u>53.62%</u>
Civic & Cultural Activities				
Contractual Services	3,500	-	-	0.00%
Total	<u>\$3,500</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
Community Center				
Personnel Services	17,500	-	9,090	51.94%
Contractual Services	129,800	-	33,671	25.94%
Materials and Supplies	8,500	-	2,507	29.50%
Total	<u>\$155,800</u>	<u>\$0</u>	<u>\$45,269</u>	<u>29.06%</u>
Other Town Buildings				
Contractual Services	13,535	-	5,586	41.27%
Materials and Supplies	1,000	-	192	19.19%
Total	<u>\$14,535</u>	<u>\$0</u>	<u>\$5,778</u>	<u>39.75%</u>
Building Safety & Inspections				
Personnel Services	295,175	2,000	164,422	55.33%
Contractual Services	7,050	-	3,596	51.00%
Materials and Supplies	1,950	-	278	14.25%
Capital Outlay	26,371	-	22,871	86.73%
Total	<u>\$330,546</u>	<u>\$2,000</u>	<u>191,166</u>	<u>57.49%</u>
Animal Control				
Contractual Services	54,454	-	40,841	75.00%
Materials and Supplies	60	-	-	0.00%
Total	<u>\$54,514</u>	<u>\$0</u>	<u>40,841</u>	<u>74.92%</u>

**TOWN OF KILLINGLY**  
**Estimated Expenditure Summary**  
**Monthly Report Through January 2021**

Expenditure	Fiscal Year 2020-2021			Percent
	Budget	Transfers	January	
Law Enforcement				
Personnel Services	524,875	5,000	191,211	36.09%
Contractual Services	507,968	-	18,628	3.67%
Materials and Supplies	27,900	-	10,214	36.61%
Capital Outlay	44,744	-	30,744	0.00%
<b>Total</b>	<b>\$1,105,487</b>	<b>\$5,000</b>	<b>\$250,797</b>	<b>22.58%</b>
Community Development				
Personnel Services	140,430	2,810	78,516	54.81%
Contractual Services	11,550	-	2,203	19.08%
Materials and Supplies	650	-	126	19.43%
<b>Total</b>	<b>\$152,630</b>	<b>\$2,810</b>	<b>\$80,846</b>	<b>52.01%</b>
Human Service Subsidies				
Contractual Services	553,369	-	366,827	66.29%
<b>Total</b>	<b>\$553,369</b>	<b>\$0</b>	<b>\$366,827</b>	<b>66.29%</b>
Employee Benefits				
Contractual Services	1,571,630	6,115	868,353	55.04%
<b>Total</b>	<b>\$1,571,630</b>	<b>\$6,115</b>	<b>\$868,353</b>	<b>55.04%</b>
Insurance				
Contractual Services	675,000	-	494,657	73.28%
<b>Total</b>	<b>\$675,000</b>	<b>\$0</b>	<b>\$494,657</b>	<b>73.28%</b>
Special Reserves & Programs				
Contractual Services	377,000	(51,605)	133,520	41.03%
<b>Total</b>	<b>\$377,000</b>	<b>-\$51,605</b>	<b>\$133,520</b>	<b>41.03%</b>
<b>General Town Operating Expenditures</b>	<b>\$11,694,103</b>	<b>\$0</b>	<b>\$5,921,057</b>	<b>50.63%</b>
Debt Service	3,739,682	-	356,967	9.55%
<b>Total</b>	<b>\$3,739,682</b>	<b>\$0</b>	<b>\$356,967</b>	<b>9.55%</b>
Solid Waste Disposal Fund Subsidy	234,801	-	-	0.00%
	234,801	\$0	\$0	0.00%
Due To CNR Education	329,217	-	329,217	100.00%
	329,217	\$0	\$329,217	100.00%
<b>TOTAL OPERATIONS &amp; DEBT SERVICE</b>	<b>\$15,997,803</b>	<b>\$0</b>	<b>\$6,607,242</b>	<b>41.30%</b>
General Fund - Education	44,147,274	-	19,998,677	45.30%
	44,147,274	\$0	\$19,998,677	45.30%
<b>Total Expenditures</b>	<b>\$60,145,077</b>	<b>\$0</b>	<b>\$26,605,919</b>	<b>44.24%</b>

Town of Killingly  
Town Manager's Report  
February 9, 2021

1. Update – COVID-19

Governor Lamont's Update from February 3<sup>rd</sup> at 4pm. For comparison, I've also included the data from last month's report of January 5<sup>th</sup> at 4pm. A county-by-county breakdown includes:

Feb 3 at 4pm County	COVID-19 Cases		COVID-19 Deaths		COVID-19 Hospitalizations
	Confirmed	Probable	Confirmed	Probable	
Fairfield County	68,471	5,291	1,545	398	214
Hartford County	61,911	3,013	1,750	396	251
Litchfield County	9,354	811	223	36	17
Middlesex County	8,863	618	248	77	26
New Haven County	60,248	4,641	1,553	257	273
New London County	16,881	492	281	90	64
Tolland County	6,655	435	113	30	2
Windham County	8,248	227	121	31	27
<b>Total</b>	<b>240,631</b>	<b>15,528</b>	<b>5,834</b>	<b>1,315</b>	<b>874</b>

Jan 5 at 4pm County	COVID-19 Cases		COVID-19 Deaths		COVID-19 Hospitalizations
	Confirmed	Probable	Confirmed	Probable	
Fairfield County	55,282	4,283	1,387	376	290
Hartford County	48,022	2,201	1,531	376	330
Litchfield County	7,397	580	204	31	12
Middlesex County	6,761	405	203	60	56
New Haven County	47,372	3,419	1,357	238	320
New London County	11,581	292	202	65	95
Tolland County	4,952	340	91	23	7
Windham County	5,732	112	73	13	29
<b>Total</b>	<b>187,099</b>	<b>11,632</b>	<b>5,048</b>	<b>1,182</b>	<b>1,139</b>

Below are the case counts reported for Killingly:

	COVID-19 Confirmed Cases	COVID-19 Deaths
<b>Cases in Killingly</b>		
February 2, 2021	1,334	49
January 14, 2021	1,054	38
January 5, 2021	881	32
December 15, 2020	579	11
November 30, 2020	366	3
November 12, 2020	206	1
November 1, 2020	141	0
October 15, 2020	80	0
October 5, 2020	64	0

I have also attached a report from the Connecticut Immunization Registry as of January 26<sup>th</sup> at 9am reflecting the total number of vaccine doses administered.

2. Executive Order 9R – Tax Deferment Program - Updated

Governor Lamont signed Executive Order 9R on December 16, 2020. This Executive Order provides the same deferment or low interest program for tax bills due on January 1, 2021. The Town has extended the existing Deferment Program approved in the Spring for the tax bills due on January 1, 2021. This defers the taxes due to April 1, 2021. The Revenue Office is offering this program to any qualifying taxpayers. The attached information/form is available on the Town’s website. Previously, the Town had 21 participates in the program. For the January installment the Town received one request for deferment.

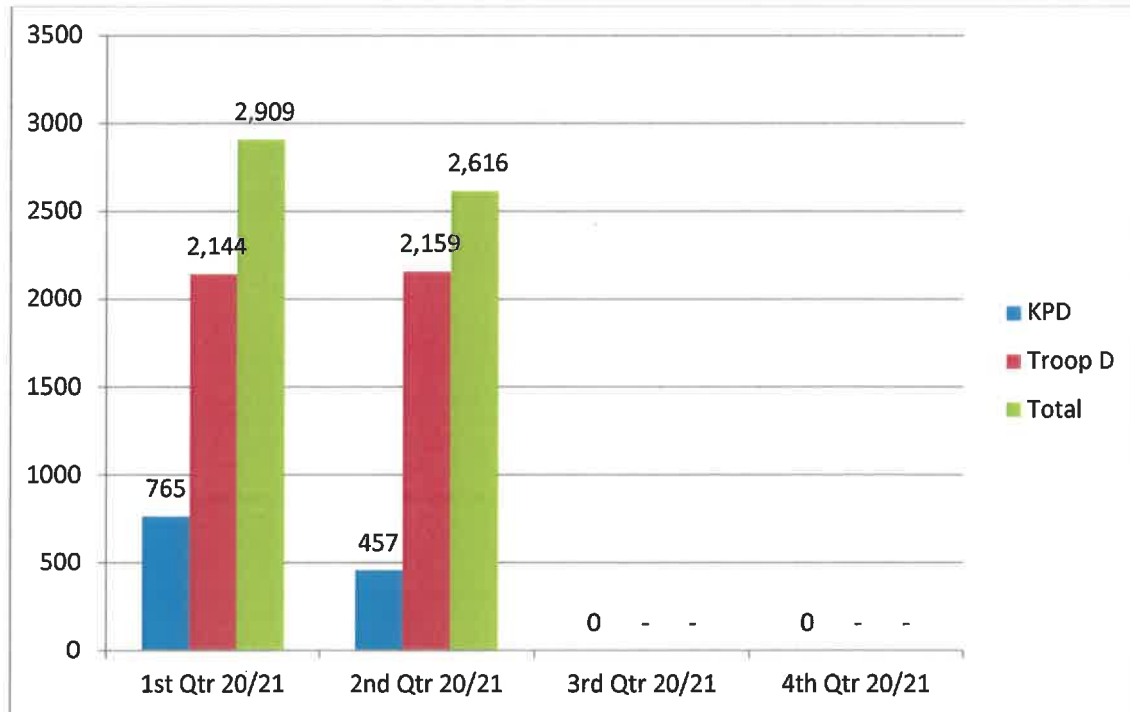
3. KHS Water Utility Study

Permanent Building Commission (PBC) completed the feasibility study to connect the Killingly High School to public water supply. The building is currently on a well system. The Board of Education requested the Town Council evaluate connecting the building to a public water supply. In response the Town assigned the evaluation to the PBC. CPH Designs completed the evaluation which resulted in the recommendation to remain on the existing well system due to the project cost and lack of grant/subsidies to offset costs. The PBC reviewed the recommendation and concurred with its findings. The full report is attached for your review.

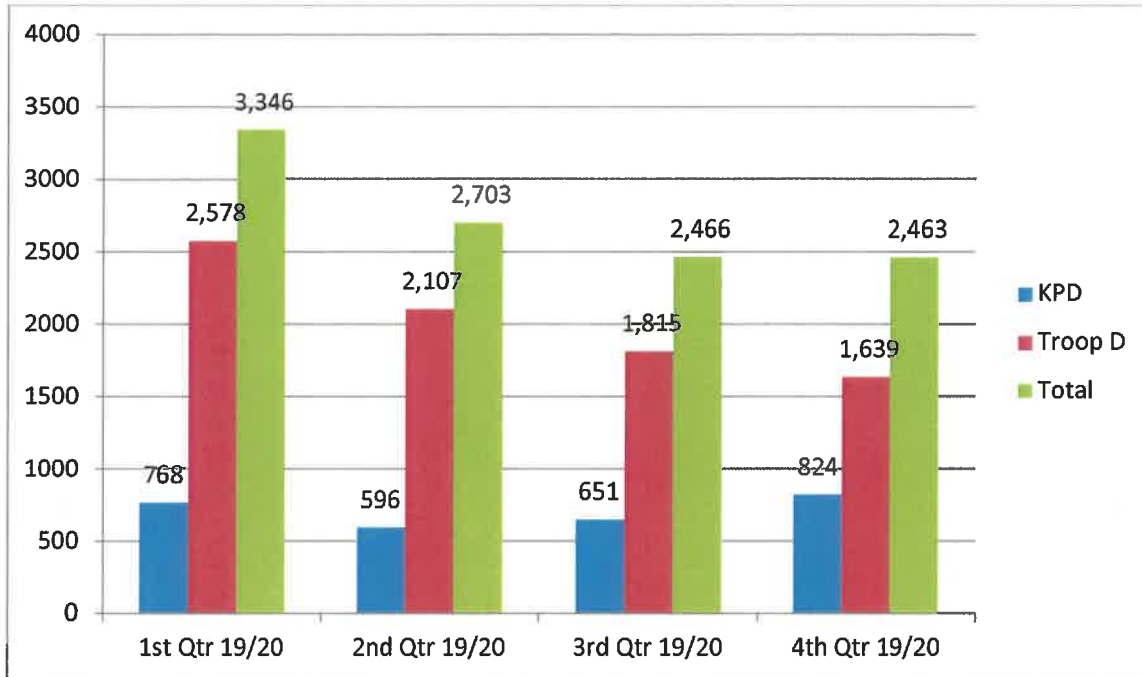
4. Law Enforcement Statistics

The Chart below reflects the total call volume, Troop D and Killingly PD (including resident troopers) calls for the current fiscal year by quarter. The call volume for the second quarter is typically lower than the first quarter of the year. Unfortunately, most of our Killingly PD were impacted by COVID during the second quarter and were unavailable to take calls. All officers are healthy and back to full duty.

### Calls to Service FY 20/21



## Calls to Service FY 19/20



## Connecticut residents who received a first dose of COVID-19 vaccine

**PRELIMINARY DATA - SUBJECT TO CHANGE**

**AS REPORTED TO THE CONNECTICUT IMMUNIZATION REGISTRY (CT WiZ) AS OF JAN 26, 2020 at 9am.**

**This PRELIMINARY data is being made available to create visibility regarding coverage levels and to support overall planning efforts.**

**Records without an address could not be included in town vaccine coverage estimates.**

**Total population estimates are based on 2019 data; Population estimates for people 75 years and over are based on 2010 census (the most recent data source for cross-tabulation between town and age).**

**SVI refers to the CDC's Social Vulnerability Index - a measure that combines 15 demographic variables to identify communities most vulnerable to negative health impacts from disasters and public health crises. Measures of social vulnerability include socioeconomic status, household composition, disability, race, ethnicity, language, and transportation limitations - among others. Towns with a "yes" in the "Has SVI tract >0.75" field are those that have at least one census tract that is in the top quartile of vulnerability (e.g., a high-need area). 34 towns in Connecticut have at least one census tract in the top quartile for vulnerability.**

Town	Has SVI tract >0.75 (yes/no)	Total population			75 years and over		
		Estimated population	First Doses Administered	Coverage	Estimated population	First doses administered	Coverage
Andover	no	3,236	179	5.5%	137	33	24.1%
Ansonia	yes	18,654	1138	6.1%	1284	340	26.5%
Ashford	no	4,255	269	6.3%	186	63	33.9%
Avon	no	18,276	2226	12.2%	1549	636	41.1%
Barkhamsted	no	3,606	239	6.6%	193	30	15.5%
Beacon Falls	no	6,222	531	8.5%	290	137	47.2%
Berlin	no	20,436	1829	8.9%	1830	459	25.1%
Bethany	no	5,548	560	10.1%	356	93	26.1%
Bethel	no	19,800	1285	6.5%	1122	363	32.4%
Bethlehem	no	3,402	285	8.4%	234	46	19.7%
Bloomfield	no	21,211	2922	13.8%	2584	1402	54.3%
Bolton	no	4,884	353	7.2%	286	111	38.8%
Bozrah	no	2,726	293	10.7%	178	118	66.3%
Branford	no	27,900	3278	11.7%	2747	940	34.2%
Bridgeport	yes	144,399	4713	3.3%	6914	1028	14.9%
Bridgewater	no	1,635	146	8.9%	167	58	34.7%
Bristol	yes	59,947	4125	6.9%	4733	863	18.2%
Brookfield	no	16,973	1187	7.0%	1007	376	37.3%
Brooklyn	no	8,272	563	6.8%	541	207	38.3%
Burlington	no	9,704	800	8.2%	342	96	28.1%



Town	Has SVI tract >0.75 (yes/no)	Total population			75 years and over		
		Estimated population	First Doses Administered	Coverage	Estimated population	First doses administered	Coverage
Canaan	no	**	**	**	**	**	**
Canterbury	no	5,079	276	5.4%	222	57	25.7%
Canton	no	10,254	900	8.8%	708	240	33.9%
Chaplin	no	2,239	137	6.1%	116	33	28.4%
Cheshire	no	28,937	3473	12.0%	2154	877	40.7%
Chester	no	4,213	373	8.9%	494	123	24.9%
Clinton	no	12,925	1013	7.8%	820	190	23.2%
Colchester	no	15,809	1269	8.0%	793	284	35.8%
Colebrook	no	1,400	96	6.9%	94	19	20.2%
Columbia	no	5,379	434	8.1%	340	114	33.5%
Cornwall	no	1,362	94	6.9%	140	37	26.4%
Coventry	no	12,407	757	6.1%	500	155	31.0%
Cromwell	no	13,839	1459	10.5%	1334	439	32.9%
Danbury	yes	84,694	3863	4.6%	4384	1119	25.5%
Darien	no	21,728	1030	4.7%	1126	485	43.1%
Deep River	no	4,443	474	10.7%	311	120	38.6%
Derby	yes	12,339	1108	9.0%	1046	390	37.3%
Durham	no	7,165	700	9.8%	399	119	29.8%
East Granby	no	5,140	331	6.4%	298	95	31.9%
East Haddam	no	8,997	611	6.8%	477	186	39.0%
East Hampton	no	12,800	1089	8.5%	618	252	40.8%
East Hartford	yes	49,872	2326	4.7%	3438	765	22.3%
East Haven	yes	28,569	2197	7.7%	2850	603	21.2%
East Lyme	no	18,462	1736	9.4%	1488	592	39.8%
East Windsor	no	11,668	699	6.0%	795	231	29.1%
Eastford	no	1,790	72	4.0%	103	18	17.5%
Easton	no	7,521	568	7.6%	528	141	26.7%
Ellington	no	16,467	897	5.4%	743	243	32.7%
Enfield	yes	43,659	1804	4.1%	3390	585	17.3%
Essex	no	6,668	913	13.7%	762	427	56.0%
Fairfield	no	62,045	4469	7.2%	4908	1677	34.2%
Farmington	no	25,497	3278	12.9%	2353	843	35.8%
Franklin	no	1,920	153	8.0%	106	48	45.3%
Glastonbury	no	34,482	3206	9.3%	2368	1124	47.5%
Goshen	no	2,863	230	8.0%	217	67	30.9%
Granby	no	11,507	796	6.9%	704	261	37.1%
Greenwich	no	62,840	3297	5.2%	5101	1612	31.6%
Griswold	yes	11,534	711	6.2%	573	137	23.9%
Groton	yes	38,436	2736	7.1%	2728	1150	42.2%
Guilford	no	22,133	2497	11.3%	1712	656	38.3%
Haddam	no	8,193	719	8.8%	413	154	37.3%
Hamden	no	60,556	5873	9.7%	5199	1698	32.7%

Town	Has SVI tract >0.75 (yes/no)	Total population			75 years and over		
		Estimated population	First Doses Administered	Coverage	Estimated population	First doses administered	Coverage
Hampton	no	1,842	157	8.5%	112	37	33.0%
Hartford	yes	122,105	5204	4.3%	4802	1038	21.6%
Hartland	no	2,120	99	4.7%	125	30	24.0%
Harwinton	no	5,420	427	7.9%	391	70	17.9%
Hebron	no	9,504	705	7.4%	333	206	61.9%
Kent	no	2,777	240	8.6%	303	121	39.9%
Killingly	yes	17,336	902	5.2%	1171	252	21.5%
Killingworth	no	6,364	571	9.0%	407	121	29.7%
Lebanon	no	7,144	485	6.8%	343	105	30.6%
Ledyard	no	14,621	927	6.3%	777	254	32.7%
Lisbon	no	4,220	260	6.2%	263	48	18.3%
Litchfield	no	8,094	697	8.6%	784	201	25.6%
Lyme	no	2,316	146	6.3%	258	59	22.9%
Madison	no	18,030	1899	10.5%	1578	517	32.8%
Manchester	yes	57,584	3399	5.9%	3826	1000	26.1%
Mansfield	no	25,487	962	3.8%	1016	389	38.3%
Marlborough	no	6,335	593	9.4%	323	168	52.0%
Meriden	yes	59,395	3870	6.5%	4006	796	19.9%
Middlebury	no	7,798	843	10.8%	622	214	34.4%
Middlefield	no	4,374	363	8.3%	355	58	16.3%
Middletown	yes	46,258	4103	8.9%	3172	937	29.5%
Milford	yes	54,747	4845	8.8%	4215	1118	26.5%
Monroe	no	19,434	1409	7.3%	1198	290	24.2%
Montville	yes	18,508	1373	7.4%	1199	328	27.4%
Morris	no	2,254	157	7.0%	165	23	13.9%
Naugatuck	no	31,108	1762	5.7%	1802	303	16.8%
New Britain	yes	72,495	3341	4.6%	4935	609	12.3%
New Canaan	no	20,233	1135	5.6%	1400	551	39.4%
New Fairfield	no	13,878	699	5.0%	626	215	34.3%
New Hartford	no	6,656	484	7.3%	325	70	21.5%
New Haven	yes	130,250	8072	6.2%	5550	1278	23.0%
New London	yes	26,858	1292	4.8%	1377	266	19.3%
New Milford	no	26,805	1676	6.3%	1498	406	27.1%
Newington	no	30,014	2825	9.4%	2931	840	28.7%
Newtown	no	27,891	2080	7.5%	1596	654	41.0%
Norfolk	no	1,630	114	7.0%	134	23	17.2%
North Branford	no	14,146	1491	10.5%	1247	459	36.8%
North Canaan	no	**	**	**	**	**	**
North Haven	no	23,683	2752	11.6%	2476	750	30.3%
North Stonington	no	5,196	269	5.2%	325	84	25.8%
Norwalk	yes	88,816	4492	5.1%	5198	1276	24.5%
Norwich	yes	38,768	2389	6.2%	2719	608	22.4%

Town	Has SVI tract >0.75 (yes/no)	Total population			75 years and over		
		Estimated population	First Doses Administered	Coverage	Estimated population	First doses administered	Coverage
Old Lyme	no	7,306	726	9.9%	761	244	32.1%
Old Saybrook	no	10,061	1449	14.4%	1316	544	41.3%
Orange	yes	13,926	1726	12.4%	1505	552	36.7%
Oxford	no	13,255	1214	9.2%	632	354	56.0%
Plainfield	yes	15,125	821	5.4%	865	225	26.0%
Plainville	no	17,534	1208	6.9%	1302	228	17.5%
Plymouth	no	11,598	798	6.9%	729	143	19.6%
Pomfret	no	4,203	284	6.8%	212	77	36.3%
Portland	no	9,267	894	9.6%	716	241	33.7%
Preston	no	4,625	336	7.3%	342	102	29.8%
Prospect	no	9,702	809	8.3%	639	162	25.4%
Putnam	no	9,389	471	5.0%	785	173	22.0%
Redding	no	9,116	823	9.0%	840	431	51.3%
Ridgefield	no	24,959	1795	7.2%	1616	916	56.7%
Rocky Hill	no	20,115	2143	10.7%	1940	688	35.5%
Roxbury	no	2,152	180	8.4%	145	58	40.0%
Salem	no	4,083	306	7.5%	122	49	40.2%
Salisbury	no	3,600	343	9.5%	489	175	35.8%
Scotland	no	1,672	37	2.2%	68	16	23.5%
Seymour	no	16,437	1351	8.2%	1268	333	26.3%
Sharon	no	2,689	188	7.0%	333	76	22.8%
Shelton	no	41,129	4087	9.9%	3416	1406	41.2%
Sherman	no	3,630	249	6.9%	229	93	40.6%
Simsbury	no	25,395	2451	9.7%	1679	790	47.1%
Somers	no	10,784	443	4.1%	638	139	21.8%
South Windsor	no	26,162	1973	7.5%	2025	715	35.3%
Southbury	no	19,571	2618	13.4%	3205	1299	40.5%
Southington	no	43,834	4001	9.1%	3527	1035	29.3%
Sprague	no	2,859	192	6.7%	131	38	29.0%
Stafford	no	11,893	573	4.8%	799	185	23.2%
Stamford	yes	129,638	7044	5.4%	8287	2694	32.5%
Sterling	no	3,782	138	3.6%	102	27	26.5%
Stonington	no	18,559	1421	7.7%	1933	621	32.1%
Stratford	no	51,849	3521	6.8%	4798	918	19.1%
Suffield	no	15,814	1000	6.3%	1137	449	39.5%
Thomaston	no	7,535	516	6.8%	498	61	12.2%
Thompson	no	9,379	247	2.6%	618	69	11.2%
Tolland	no	14,618	1050	7.2%	659	342	51.9%
Torrington	yes	34,044	2353	6.9%	3233	635	19.6%
Trumbull	no	35,673	3698	10.4%	3718	1256	33.8%
Union	no	839	57	6.8%	61	15	24.6%
Vernon	yes	29,359	1653	5.6%	2188	570	26.1%

Town	Has SVI tract >0.75 (yes/no)	Total population			75 years and over		
		Estimated population	First Doses Administered	Coverage	Estimated population	First doses administered	Coverage
Voluntown	no	2,510	142	5.7%	121	29	24.0%
Wallingford	no	44,326	5286	11.9%	4017	1647	41.0%
Warren	no	1,395	123	8.8%	103	34	33.0%
Washington	no	3,428	266	7.8%	319	110	34.5%
Waterbury	yes	107,568	4858	4.5%	7225	1094	15.1%
Waterford	yes	18,746	1837	9.8%	2093	566	27.0%
Watertown	no	21,578	1278	5.9%	1772	213	12.0%
West Hartford	yes	62,965	7380	11.7%	6382	2125	33.3%
West Haven	yes	54,620	2991	5.5%	3494	675	19.3%
Westbrook	no	6,869	549	8.0%	631	167	26.5%
Weston	no	10,252	631	6.2%	438	181	41.3%
Westport	no	28,491	1720	6.0%	2049	698	34.1%
Wethersfield	no	26,008	2414	9.3%	3086	791	25.6%
Willington	no	5,864	289	4.9%	270	57	21.1%
Wilton	no	18,343	1416	7.7%	1235	769	62.3%
Winchester	yes	10,604	527	5.0%	880	100	11.4%
Windham	yes	24,561	1253	5.1%	1497	367	24.5%
Windsor	no	28,733	1990	6.9%	2120	651	30.7%
Windsor Locks	yes	12,854	852	6.6%	1134	317	28.0%
Wolcott	no	16,587	1468	8.9%	1197	300	25.1%
Woodbridge	no	8,750	1420	16.2%	922	397	43.1%
Woodbury	no	9,502	774	8.1%	726	172	23.7%
Woodstock	no	7,858	421	5.4%	455	115	25.3%
<i>address missing</i>			<b>14,694</b>			<b>1,709</b>	
<b>Total</b>		<b>3,560,983</b>	<b>267,089</b>	<b>7.5%</b>	<b>251,088</b>	<b>74,999</b>	<b>29.9%</b>

Data are provisional and subject to change

Vaccine administration data reported to CT WiZ by January 26th at 9:00am

Town-level data excludes 14,694 vaccination records for which an address could not be established

Total town population data is based on the July 1, 2019 annual estimates: <https://portal.ct.gov/DPH/Health-Information-Systems--Reporting/Population/Annual-State--County-Population-with-Demographics>

Town-level 75+ population figures are based on 2010 Census - most recent year for which age and town cross-tab is available (this is a known undercount)

\*\* Town-level estimates for Canaan and North Canaan are not currently considered reliable.



# TOWN OF KILLINGLY

## COMMUNITY DEVELOPMENT OFFICE

172 Main Street, Killingly, CT 06239  
Tel: 860-779-5355 Fax: 860-779-5394

January 11, 2021

Killingly High School Public Water Study  
226 Putnam Pike  
Killingly, Connecticut 06241  
Consultant: CPH Design Inc.

On December 9, 2020, the Permanent Building Commission (PBC) reviewed the final “draft” report for bringing public water to the Killingly High School. The Commission unanimously agreed with the Consultant to continue to maintain the existing water system due to the cost and pay-back time of a public system. The Commission is forwarding the project back to the Town Council and Board of Education with the public water report.

Thomas Weaver, Chairman  
Permanent Building Commission  
Town of Killingly

Attachment

# KILLINGLY HIGH SCHOOL UTILITY STUDY PUBLIC WATER SYSTEM REPORT

226 Putnam Pike  
Dayville, CT

PREPARED FOR:

TOWN OF KILLINGLY, CT  
November 17, 2020 (DRAFT)  
January 12, 2021 (FINAL)



Engineers  
Architects  
Planners  
Surveyors  
Landscape Architects  
Traffic/Transportation  
Environmental Scientists  
Construction Management

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## SECTION 1 EXECUTIVE SUMMARY



## **SECTION 1- EXECUTIVE SUMMARY**

### **1.1 LOCATION**

Killingly High School site is located at 226 Putnam Pike in Dayville, CT in the Town of Killingly, CT Town limits. It was built in 2008 and completed in 2009. The school enrollment is approximately 830 Students grades 9 through 12 plus administration, faculty and other staff for a total daily population of approximately 900.

### **1.2 DESCRIPTION OF PROJECT**

Killingly High School is situated on approximately 142-acres land (Refer to Section 2, **Figure 1: Vicinity Map**).

The school is currently served with potable and fire protection water from wells located on the northeast portion of the school property. The wells were drilled in 2009 and the school water processing and treatment systems were built, completed, disinfected, pressure tested and put into use before the school was occupied in 2009. The system includes a 20,000 Gallon storage tank and treatment system for the potable water used on the property. The site also maintains irrigation systems for the lower level athletic fields. All potable water used at the school is treated and disinfected before it is supplied to the school. The Irrigation and fire protection water is not treated or disinfected before use. The fire suppression system, once charged and in 'static' condition, only uses water infrequently when flushed and maintained and during an event. The irrigation system is used regularly during the spring and summer months. The wells provide ample yield to meet all the water needs of the school. The existing system is registered with the State Department of Health as a Private Water System No. CT0691243. It is required to meet state regulations for potable water treatment and disinfection which also includes regular inspection and demonstration (reporting) of compliance with State potable water quality Standards. The Town/BOE currently contracts with Northeast Water Solutions, Inc. to conduct the daily monitoring of the system, testing and reporting required by CT Department of Health. The Town of Killingly Board of Education currently pays \$35,000 per year for the contract with NWSI including the cost of testing, maintenance and reporting. In March of 2019, the system monitoring lapsed and the chlorine disinfection system inspection and reporting needed to be disclosed to CT DPH. The testing and monitoring was recovered and resumed without incident but was more defined and

controlled monitoring and reporting was required to prevent the system lapse again. This incident was partly responsible for the Town and BOE to revisit the potential of extending the public potable water system from CT Water to the site to remove the ownership, maintenance and monitoring responsibility from the school Public Water System to CT Water.

When the original school was built the extension of public water from Rte. 12 / Rte. 101 intersection, was evaluated and was thought to be too cost prohibitive. Therefore, the on-site Private Water System was implemented. This study explores, anew, the potential to extend public water from the CT Water system in the area, to the site.

### **1.3 Existing Conditions and Potential CT Water System Extension**

As stated above, the existing school water system originates from the wells and is conveyed to the storage tank, treatment system and delivery system to the school from the water works building east of the school building, near the stadium field concession stand. This system has potable and fire protection water discharges from the south west area of water works building that traverse up the access driveway and to the school. The irrigation system discharges water to the irrigation lines that run northerly out of the supply system to the irrigation systems of the athletic fields to the north. The irrigation system previously served the Stadium field as well but that portion of the system was discontinued in the summer of 2020 when the field was converted to artificial turf. The irrigation system does provide a source to two water spigots at the 50-yard line on both side of the field for maintenance use, if needed.

In order to evaluate extension of the CT Water system to the site we coordinated with CT Water to identify the location of their existing systems for potential extension to the site. CT Water system maintains existing water mains lines in the area of the Rte. 12 / Rte. 101 intersection south of the school and at the intersection of Rte. 12 and Attawaugan Crossing Road intersection. The potential extension of the CT Water Mains from each location to the site would be approximately 0.55 miles from the north system and approximately 1 mile from the Rte. 12 – Rte. 101 intersection. ***Due to the length of extension and potential construction complications for the route from Rte. 12 / Rte. 101 that route was discarded in lieu of the shorter less complicated route from the north.***

CT Water maintains a 12-inch Water main at the Attawaugan Crossing / Rte. 12 intersection. The potential extension of the main south to the Killingly High School utility easement could all be conducted within the State ROW of Route 12. There would need to be a crossing of the Five Mile River in this route. The extension of the Main in the Rte. 12 ROW would be about 2,900 LF mostly in the west ROW of Rte. 12. The crossing of the Five Mile River would be proposed on the west side of the Bridge over the river. Once the main extension reaches the Town utility ROW, it would turn easterly under Rte. 12 and extend in the clear utility easement, paralleling the existing sewer line up to the school perimeter Road. At this point the water main would depart the sewer route and continue easterly along the alignment of the future lower athletic fields access road and traverse easterly at the base of the northern parking area fill section, then southerly along the lower fields access road until it could connect with the existing 6-inch building Domestic water supply line. The distance of the extension of the main on the Town/School controlled property would be approximately 4,100 Linear Feet.

At the point of connection, the CT Water main would provide domestic water supply only. The rest of the KHS water supply system for Fire protection water and irrigation water would remain in place and active for continuing to provide fire protection system and irrigation system supply and source.

It has been advised by CT Water subsequent to our January 29, 2020 meeting that they are concerned the system pressures, regardless of the service route selected may not have sufficient supply pressures to the upper floors of the school to provide a minimum system pressure of 35 PSI. In the event the Town accepts the conditions of the extension, a booster pump may be required to be installed to elevation the pressures in the building system to serve the upper floors. If the Town elects to move forward with the system extension a hydraulic model and evaluation of the system would likely need to be done to verify the supply and system pressures to confirm the need for a booster pump once the extension route, main sizes, pipe types and elevation differences can be established. For conservatism of this report we have assumed a booster pump will be needed.

#### **1.4 Existing Facilities Conditions Operation - Compliance Violations**

As stated above, the existing system is registered with the State Department of Health as a Private Water System No. CT0691243. It is required to meet state regulations for potable water treatment

and disinfection which also includes regular inspection and demonstration (reporting) of compliance with State potable water quality Standards. The Town/BOE currently contracts with Northeast Water Solutions, Inc. to conduct the daily monitoring of the system, testing and reporting required by CT Department of Health. The Town of Killingly Board of Education currently pays \$35,000 per year for the contract with NWSI including the cost of testing, maintenance and reporting. In March of 2019, the system monitoring lapsed and the chlorine disinfection system inspection and reporting needed to be disclosed to CT DPH. The testing and monitoring was recovered quickly and resumed without incident but was more defined and controlled monitoring and reporting was required to prevent the system lapse again. Safe guards and daily monitoring are currently in place and the State licensed and regulated operators with NWSI are contracted and diligently meeting their contractual obligations for the system operation and maintenance.

A copy of the public notification issued in May of 2019 is attached

### **1.5 Town Initial Costs and Assumptions**

**Below is a summary of where the conceptual CT Water Main extension costs.**

- CT water main extension in Rte. 12 from Attawaugan Crossing Road to KHS utility easement, a distance of 2,900 LF. Approximate construction costs - \$ 990,000.00
- Extension of the CT Water main on Town utility ROW and KHS property – A distance of 4,100 LF. Approximate Construction costs - \$790,000.00
- Booster Pump to pressure system to upper floors - \$30,000.00

These potential project costs are provided in the Engineer's opinion of probably construction costs in the Figure 5, Section 2.5 of this report.

### **1.6 Potential Funding Sources and Assumptions**

CT State Revolving Loan Fund is available as a funding source. This program is available from projects with merit based on the SRF evaluation system. These are loan funds that make lower cost money available for public projects. The funds are loaned at a rate of approximately ½ of the current prime lending rate or a minimum of 2%. For this project we estimated a payback rate of 2%, for the 20-year payback time period for a loan of \$1,786,000 the yearly payments

would be \$108,429.96.

CT DPH Supervising Sanitary Engineer, Cameron Walden manages the SRF loan program and grants source through CT DPH. In correspondence he has stated that Connecticut may have grant money up to 25% of the project cost for prioritized projects based on merit. If the project were able to be funded by 25% grants, then the overall project payback costs could be lowered to \$ 81,315.72 of a yearly SRF loan payback. Providing the maximum Grant funding could be attained, the project costs become more potentially viable and beneficial. Generally, these funds are issued on a 'merit' basis and that would be decided when an application for commitment of the funds is completed.

**SECTION 2 SUPPORTING DOCUMENTS**

## SECTION 3 CONCLUSION

### **3.1 Final Cost Benefit Analysis and General Expectations and Qualifications - Overview**

In conclusion, potential investment into the CT Water system to extend the main to the KHS system could cost \$1,786,000 for construction, with a successful application for an SRF loan, a yearly cost for payback could be \$103,416 per year (\$8,618 per month). If the Town were to be able to successfully obtain grant approval up-to 25% of the project costs, then the yearly payback of the SRF loan could be reduced to \$ 81,316 per year (\$6,776 per month). When adding that to the future CT Water Supply costs (180K gallons per month usage) of \$2,916.67 per month the total monthly cost of the extension would be \$ 9,693/Month or \$116,316 per year for 20 years. After the SRF loan is paid back then the cost per month would be \$2,916.67 or \$35,000 per year.

Currently, the Killingly Board of Education spends \$35,000 per year on NWSI monitoring, operation and maintenance services and estimate \$20,000 per year for system upkeep and materials costs. This is \$55,000 per year or approximately \$4,600 per month. This cost currently is less than half the cost would be if the public water main were to be extended to the site.

As time goes by the costs of the water main project, NWSI services and system up keep grades will continue to increase. At this point in time the cost difference between existing system maintenance and operation and the system connected to the public water system is sizable and economically prohibitive.

### **3.2 Engineer's Recommendation**

Based on the above and the attached, it appears that the Town's initial expenditure to extend the CT Water main from their existing system to the KHS system is excessive when compared to the cost of the operation and maintenance of the system as a Private Water System by the BOE and their service provider NWSI. If all, or a large portion, of the CT Water system extension costs could be funded by grant money, then the cost benefits of the project could be re-evaluated.

At this time, based on our findings, we recommend the Town/BOE maintain their current water system operation with operation as a Private Water System. The current agreement with the contract operator could be evaluated upgraded to improve system operation and redundancy to limit any future monitoring or reporting lapses from impacting the system operation and, most importantly, the school occupants. But the cost prohibitive nature of the CT Water main extension appears to be a signification cost deterrent for the project at this time.

Thank you for the opportunity to serve you.



Figure 1

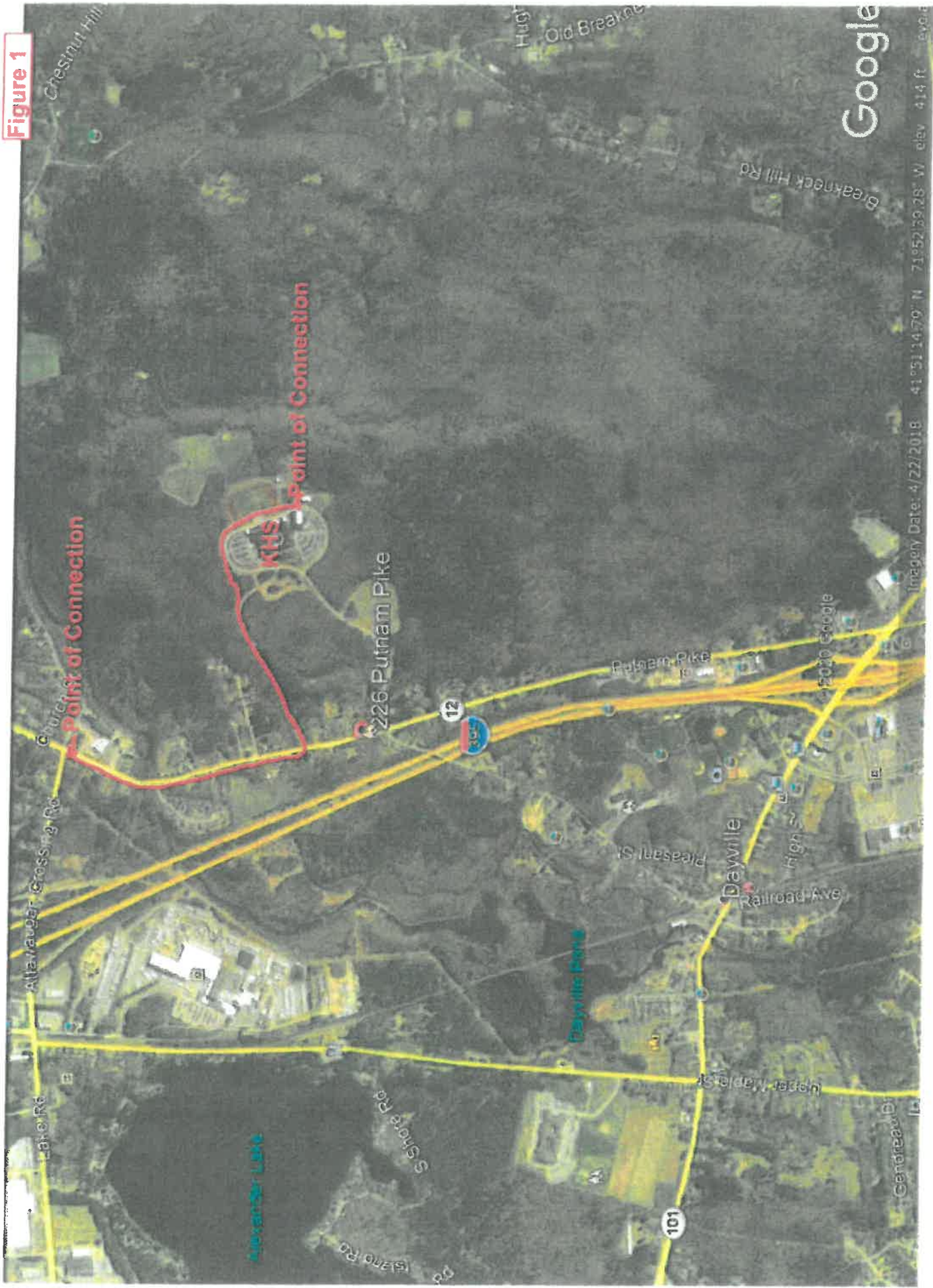


FIGURE 2

**PUBLIC NOTIFICATION**  
**Important Information About Your Drinking Water**

**MONITORING AND REPORTING VIOLATION**

*Este informe contiene información importante acerca de su agua potable. Haga que alguien lo traduzca para usted, o hable con alguien que lo entienda.*

Date: 5/22/2019

To the Customers of: Killingly High School & Agricultural Ctr PWS ID: CT0691243

Compliance Period: March 1, 2019 to March 31, 2019

Our water system recently violated a drinking water monitoring requirement. Although this incident was not an emergency, as our customers, you have a right to know what happened and how the situation is being corrected. We are required to treat/disinfect our drinking water by adding chlorine to the water and then monitor the amount of chlorine in the water. During the compliance period above, we did not meet our monitoring requirements at WSF ID: 00700 (Treatment Plant).

**What should I do?**

There is nothing you need to do. You do not need to boil your water or take other corrective actions. You may continue to drink the water. If a situation arises where the water is no longer safe to drink, you will be notified within 24 hours.

**What is being done?**

Killingly High School has made arrangements at the request of the Connecticut Department of Health to have daily site visits conducted by a certified operator to inspect the system and ensure correct operation. An evaluation into cause of the failure is underway. Further improvements to enhance monitoring of the system are currently being evaluated and will be implemented pending review and approval of the Connecticut Department of Public Health.

We expect to return to compliance or resolve the situation by April 1, 2019  
(date)

If you have any questions please contact Operation & Maintenance Supervisor - Mike Vassar by phone at 860-779-6659 or at the following address mvassar@killinglyschools.org

*Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

FIGURE 3

**Carpenter, Alan (P.E.)**

---

**From:** Gerald McDermott <Gerald.McDermott@ctwater.com>  
**Sent:** Thursday, February 6, 2020 12:19 PM  
**To:** Carpenter, Alan (P.E.)  
**Cc:** Mike Vassar; Mary Bromm  
**Subject:** RE: CT Water Meeting January 29, 2020 Meeting Summary

Alan – thank you for following up with this summary.

We have added a couple minor points in red text below. With regard to your request for CWC to provide an estimate for Alt 3; we can only give you a generic estimate based on historic data for recently completed projects. We've determined that a typical water main extension in the State road is roughly \$350 p/ft. This does not take into consideration obstacles like bridge/water crossings, ledge removal, or other.

Thanks again and let us know if there's anything we can help with.

Gerry McDermott  
Supervisor of Developer Services  
The Connecticut Water Company  
446 Smith Street  
Middletown, CT 06457  
(860) 664-6125

**From:** Carpenter, Alan (P.E.) [mailto:acarpenter@cphcorp.com]  
**Sent:** Monday, February 03, 2020 2:24 PM  
**To:** Gerald McDermott  
**Cc:** Carpenter, Alan (P.E.); Mike Vassar; Mary Bromm  
**Subject:** RE: CT Water Meeting January 29, 2020 Meeting Summary

**Please note: THIS EMAIL ORIGINATED FROM AN EXTERNAL SOURCE.**

Gerald,

Thank you for assembling your technical team to meet with me last week. Your and their input was much appreciated and very decisive and clear for our initial visit.

Based on the history of the project your team had some background and recollection of the past inquiries of the Town.

Here my understanding of what we discussed and your team input as I understood it.

1. We / CPH are conducting a study to explore the potential for getting the Town of Killingly and the Killingly Board of Education out of the Water Service business. In order to do that we are/were considering every alternative including potential donation of the existing system to you / CT Water in return for you to take over full ownership and maintenance responsibility of the system. Second potential alternative was for KBOE to retain ownership and control of the system and have CT Water run and maintain the system under contract to the Town and third option was to have CT Water extend a main to the school for Potable service only to remove the KBOE from the water treatment responsibility. The last option was to have CT water extend a main line sufficient to have the KHS site covered for both potable water and fire protection entirely from the CT water system.

2. During our discussion your team was clear regarding the CT Water position on the first two alternatives, one – CT Water does not see any benefit to it owning and maintaining the existing system and had concerns about the ability of the BOE to turn over the system to them and the benefit of the School system to the CT water system. This alternative was not of interest to CT Water.
3. Regarding the second alternative CT Water, in the past, has provided services for fee based operation and maintenance control of smaller private systems but that CT Water is actively discontinuing this service and removing themselves from this type of service in many locales and therefore would not be interested in taking on that responsibility at KHS. It is understood that there are many other private companies that provide this service and KHS/KBOE is currently under contract to a similar company that is currently providing that fee-based service to KHS/KBOE.
4. Alternative three, providing a CT Water system Main line extension for potable water service only was something CT Water perceived as viable and was something that they would consider accommodating. The most cost effective extension would be from a current main located to the north of the School site in Ballouville. This extension would likely be extended in the Rte. 12 ROW from Ballouville to the school driveway at Rte. 12 at that point the School would become responsible to extend a 'service' line up the school access driveway to the point of connection **All work – on and off site - will likely be performed by a CWC approved contractor that's selected by the KBOE. Subject to the rules of any grants/loan programs used, this may change.** In this scenario the construction of the off-site main would be passed on as a cost to the school and the construction of the service line to the school would be a cost fully borne by the KBOE **All costs associated with on and off site work are borne by the KBOE.** You mentioned that the State Department of Public Health might have State Revolving Fund (SRF) loans or grants for this project but research on availability would need to be conducted. We will conduct some research into this with the CT DPH and report to the Town. If this option is selected, from an Engineering and supply perspective, you comfortable that the supply of flow to meet the 10,000 per day potable need could be met, that the pressures could meet minimum health department requirements for a potable main but the service flow to the School 'at-elevation' would like be below pressure needed to serve the school plumbing system and might need a booster system at the school to provide pressure needed to serve the entire school system. In the event the KBOE selects this option you would expect them to enter into the attached limited service agreement. Also for this option, the CT DPH will require a separation of the School potable and fire systems. In this scenario also it is assumed that any irrigation water needed to irrigate the existing sports fields would continue to come from the on-site wells. Also for this alternative the route of the Service line to the school might be considered to follow the utility easement route north of the existing school driveway to take benefit of the potentially less costly route for the service line.
5. Last option, for full potable and fire protection, the new main would need to come from the Rte. 12/Rte. 101 intersection area as you currently have ample supply there but that system would need the support of a booster pump provide the supply and pressures needed to serve the school with flow and pressure for full potable and fire protection. In the scenario the line extension north along Rte. 12 could be complicated by working the relatively narrow ConnDOT ROW, the presence existing utilities and potentially costly geotechnical conditions (presence of ledge) along the route. Due to the potential cost of this alternative it will likely be considered as a last alternative.

Please let us know if you have any questions, clarifications or additions for the above. Can you provide a preliminary cost estimate for your work relating to alternative 3 above for point of service #1 at the Main School driveway and a separate cost for point of service #2 at the utility easement south of the Main entrance driveway. Thank you and I am available to review the above and further discuss the project as you may need.

Alan R. Carpenter, PE  
 Vice President / Associate  
 o 508.659.7020 (Ext. 6401)  
 c 860.208.3394  
 ACarpenter@cphcorp.com



**Full Service A&E Firm**  
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**From:** Gerald McDermott [mailto:Gerald.McDermott@ctwater.com]  
**Sent:** Wednesday, January 29, 2020 12:10 PM  
**To:** Carpenter, Alan (P.E.) <acarpenter@cphcorp.com>  
**Subject:** Limited Service Agreement

Alan,

Thank you for your time today. I've attached the Limited Service Agreement that we discussed today. Please note that this agreement is general and typically tailored for its respective project.

Gerry McDermott  
Supervisor of Developer Services  
The Connecticut Water Company  
446 Smith Street  
Middletown, CT 06457  
(860) 664-6125

**Limited Service Agreement**

The proposed water service connection to the premise at 181 Ridge Road, Madison, Connecticut is at an elevation where the water pressure at satisfies the minimum pressure requirement of 25 PSI established by Department of Public Health regulation. Based on the water distribution system facilities in this area, the expected pressure at the premise is between 30 – 35 PSI. If this pressure is not adequate for this premise, the installation of a private booster system is recommended. This system would be installed and maintained at the property owner's expense.

If you wish to take service subject to these conditions, please execute and return this document. By doing so, you are acknowledging and accepting these conditions regarding water service.

This agreement, granted to Connecticut Water Company, will be recorded in the appropriate town land records.

STATE OF CONNECTICUT:

: ss

COUNTY OF

:

On this, the \_\_\_\_\_ day of \_\_\_\_\_, 2018, before me  
The undersigned, personally appeared \_\_\_\_\_, signer and sealer of the  
Foregoing instrument and acknowledged the same to be his/her free act and deed.

In witness whereof, I hereunto set my hand and official seal.

My commission expires \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

Gareth Isaac

\_\_\_\_\_  
By



esri  
CWC | Sources: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the...

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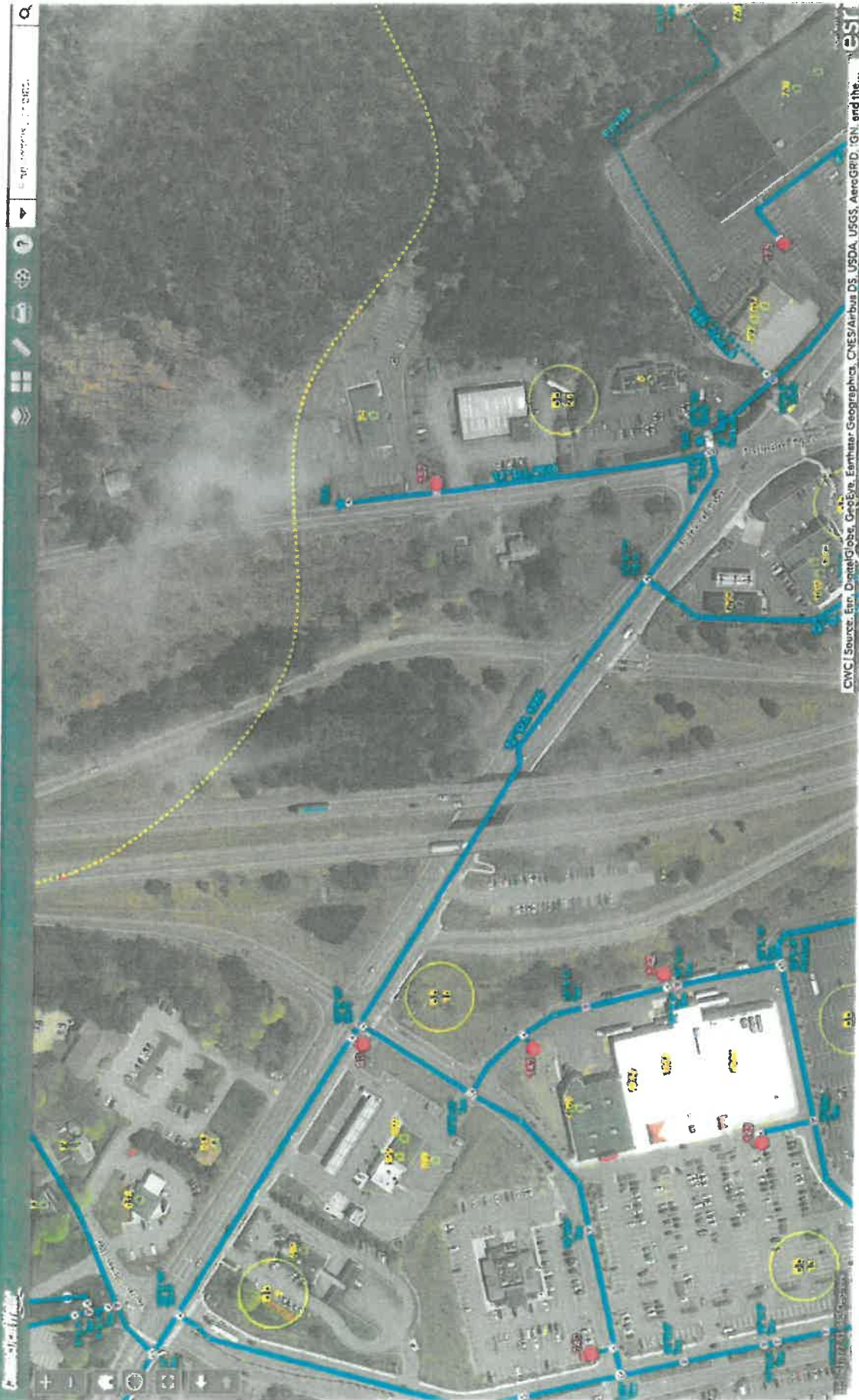
Download Photos



31 92.110 41.043 5.111 mps







Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the...

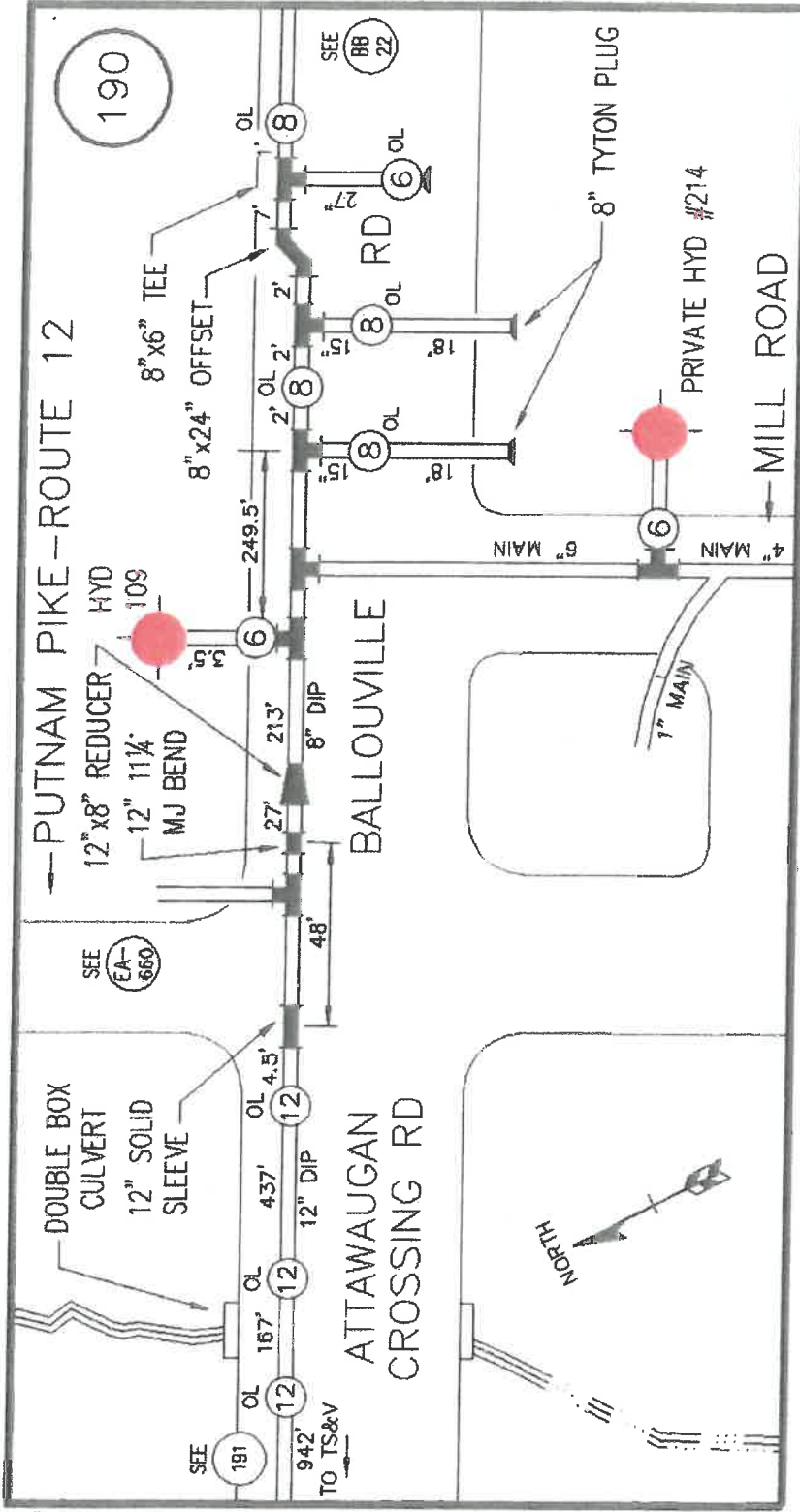
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# KILLINGLY

CRYSTAL DIVISION

MAP #12



LMM 12/21/17

REGION: EASTERN

BU01365

TOWN: KILLINGLY

LOCATION: PUTNAM PIKE (ROUTE 12)

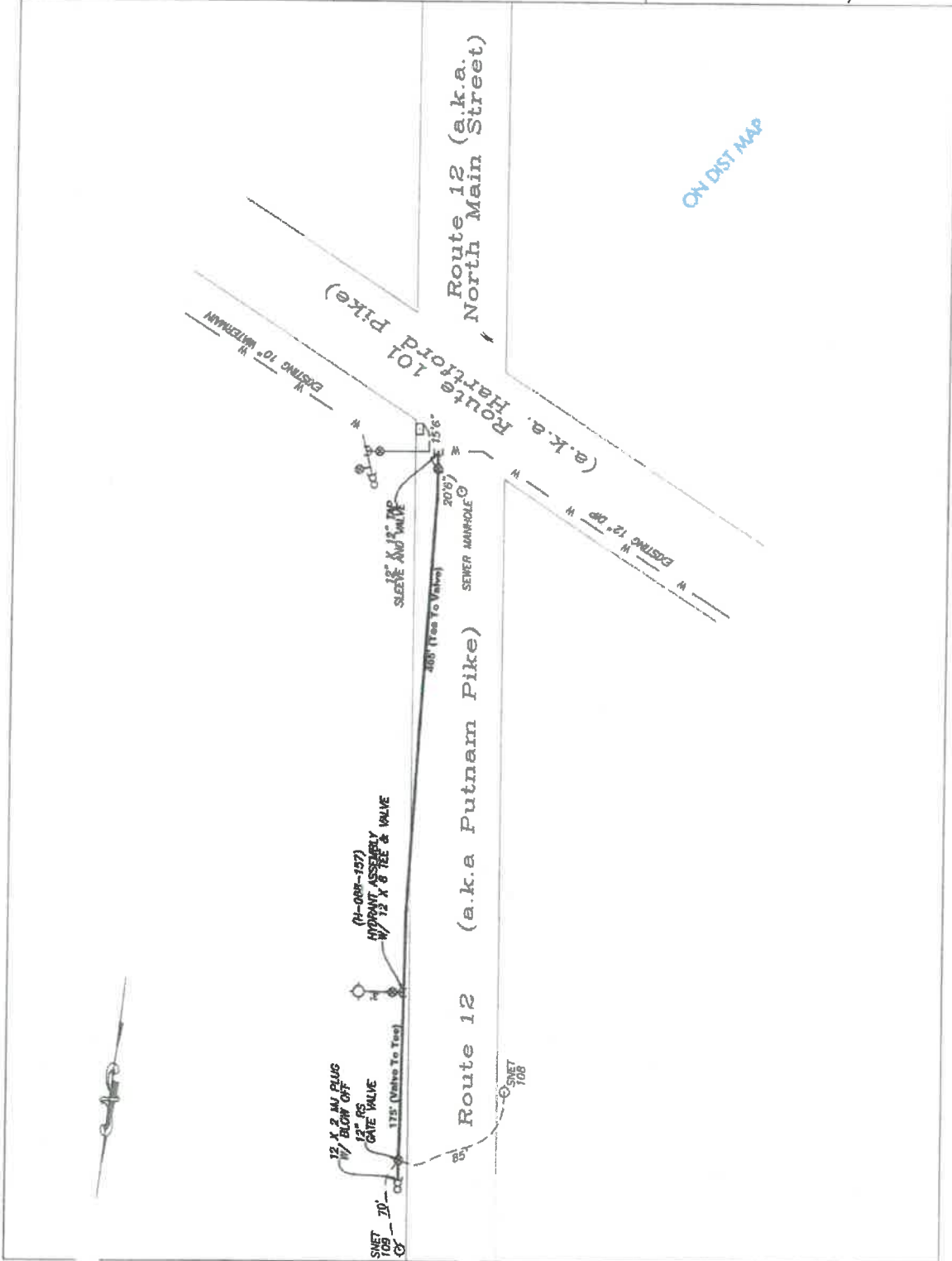
28

REMARKS:

INSPECTED ON:

RECORDED ON: 1-28-11

DRAWN BY: PPH/G&A





# Fact Sheet

## Crystal Rates

Pay your bill online by check or credit card at [www.ctwater.com](http://www.ctwater.com)

Rates and any applicable surcharges for water service for Connecticut Water are approved by the Public Utilities Regulatory Authority (PURA). Approved rates for all of the Connecticut Water systems are available on our Web site [www.ctwater.com](http://www.ctwater.com).

The charges for all customers include a **Basic Service Charge** and a **Commodity Charge** and any **Applicable Charges or Credits**.

- **Basic Service Charge** is applied each billing period to help cover certain fixed costs such as meter reading, testing and replacement, bill preparation and processing, etc. The basic service charge is based on the meter size at your account. *These Basic Service Charges are applied even if there is no consumption at a premise during a particular billing period.*
- **Commodity Charge** is based on the amount of water used during the billing period times the applicable charge for your customer class (residential, commercial, industrial, public authority and seasonal). The commodity charge shows on the bill in units of gallons or cubic feet depending on how the meter installed at your premises records the usage.
- **Applicable Charges or Credits** are those PURA approved charges applied on a percentage basis to the total of the Basic Service Charge, Commodity Charge and miscellaneous service charges as noted below. These may include:

**Water Infrastructure and Conservation Adjustment (WICA).** The WICA recovers the costs for eligible infrastructure projects and the WRA ensures that water utilities do not over-collect or under-collect the revenues that were approved in rates by PURA. The WICA may be adjusted every 6 months.

**Water Revenue Adjustment (WRA).** The WRA is reviewed annually and may be a charge or credit on customers' bills based on actual revenues collected in the prior year. WRA is applied to miscellaneous service charges and service fees.

**CT Department of Public Health (DPH) Safe Drinking Water Fee.** This new charge is a result of a law passed by the Connecticut legislature in 2017 that established a Safe Drinking Water Assessment fee for all public water systems in the state. This fee was established to help fund the Connecticut Department of Public Health (DPH) so they can maintain their Safe Drinking Water Program and meet their obligations under the Federal Safe Drinking Water Act, as other state and federal funding has been reduced. This is a pass through charge to the state.

Most customer bills are issued once per quarter, though larger volume users including commercial and industrial customers may be billed once per month. The number of days in a billing cycle may vary slightly, but your service charge and consumption reflect the actual usage and days in the billing period for your account.

### BASIC SERVICE CHARGES

Meter Size	Quarterly	Monthly	Daily Rate
5/8"	\$ 35.51	\$ 11.83	\$0.389
3/4"	\$ 53.26	\$ 17.76	\$0.584
1"	\$ 88.75	\$ 29.58	\$0.973
1-1/2"	\$ 177.55	\$ 59.18	\$1.946
2"	\$ 284.07	\$ 94.69	\$3.114
3"	\$ 532.63	\$ 177.54	\$5.837
4"	\$ 887.72	\$ 295.91	\$9.728
6"	\$1,775.43	\$ 591.81	\$19.458
8"	\$2,840.70	\$ 946.90	\$31.131
10"	\$4,261.72	\$1,420.57	\$46.703

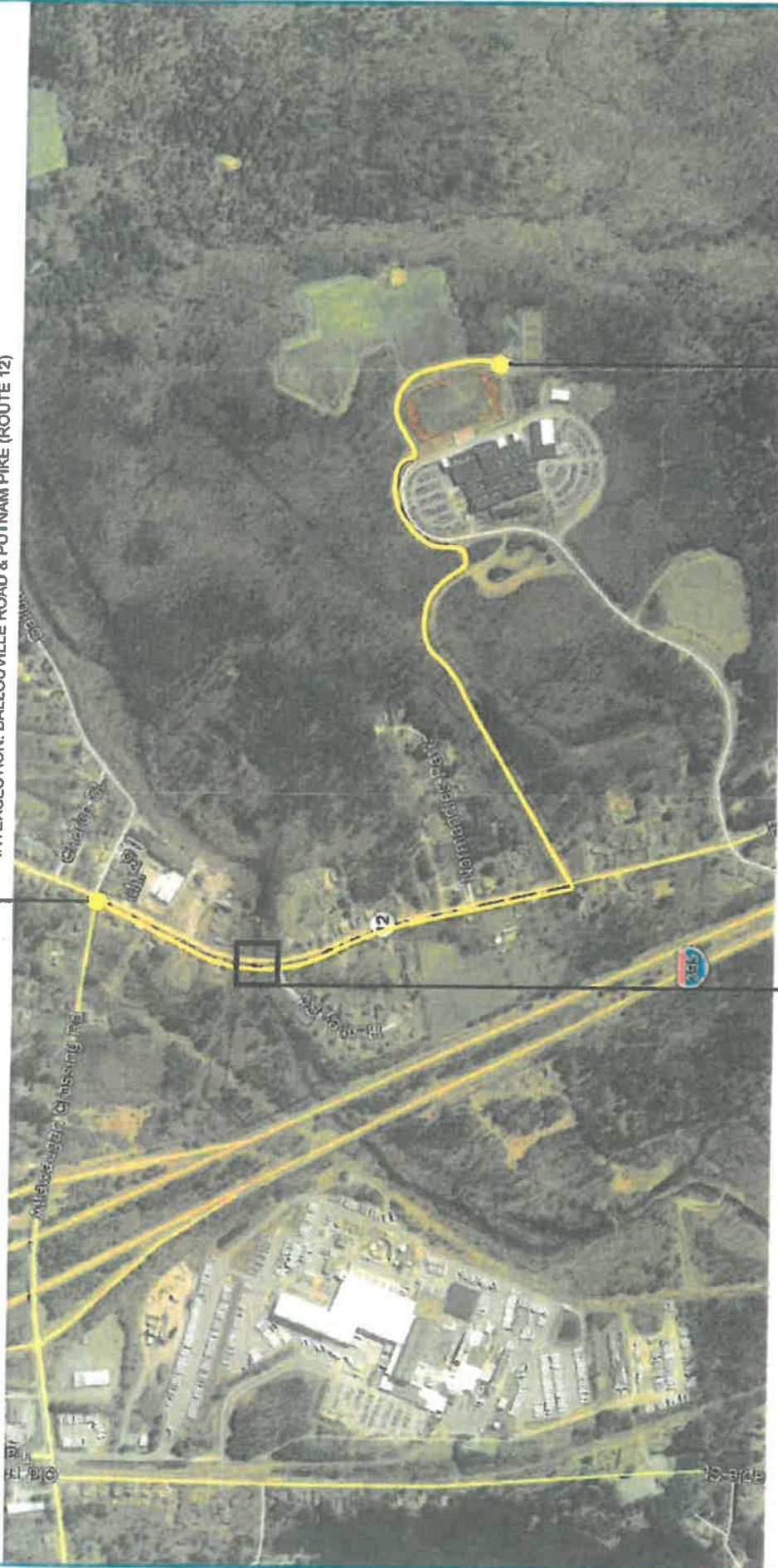
### COMMODITY CHARGES ALL CONSUMPTIONS

Customer Class	Crystal	Gallup	Gallup
	Per 1,000 Gallons	Per 1,000 Gallons	Per 100 Cubic Feet
Residential	\$6.583	\$8.115	\$6.069
Commercial	\$5.309	\$6.802	--
Industrial	\$3.630	\$6.903	--
Public Authority	\$5.047	\$6.903	--

FIGURE 4

PROPOSED 7,000' LONG - 12" WATER MAIN EXTENSION  
PUTNAM TURNPIKE (CT ROUTE 12), KILLINGLY, CT

BEGINNING OF 12" WATER MAIN EXTENSION  
INTERSECTION: BALLOUVILLE ROAD & PUTNAM PIKE (ROUTE 12)



FIVE MILE RIVER CROSSING  
PROPOSED WATER MAIN HUNG  
FROM ROUTE 12 BRIDGE

END OF 12" WATER MAIN EXTENSION  
KILLINGLY HIGH SCHOOL FIELD HOUSE



FIGURE 4



CPH DESIGN, INC.  
 550 North Main Street, Suite B6  
 Attleboro, MA 02703

Date: 11/2/2020  
 Project: KHS - CT Water Water Main Extension  
 226 Putnam Pike  
 Dayville, CT  
 Project No.: K8401

**Engineer's Preliminary Opinion of Probable Construction Costs**

CT Water - Water Main Extension Rte. 12 From Attawaugan Crossing to KHS Water System	Quantity	Unit	Unit Cost	Total
Mobilization	1	EA	\$30,000.00	\$30,000.00
Clear and Grub	3	AC	\$5,000.00	\$15,000.00
Erosion and Sedimentation Control	7000	LF	\$2.00	\$14,000.00
Maintenance of Traffic	2900	LF	\$5.00	\$14,500.00
2650 LF 12-inch WM in Rte. 12 West ROW (Excluding River Crossing)	2650	LF	\$250.00	\$662,500.00
250 LF 12-WM - Five Mile River Crossing	250	LF	\$500.00	\$125,000.00
3600 LF 12-inch WM in Town Utility Easement	3600	LF	\$150.00	\$540,000.00
500 LF 12-WM - Along Lower Fields Access Driveway	500	LF	\$200.00	\$100,000.00
Booster Pump	1	LS	\$30,000.00	\$30,000.00
Surveying, Engineering, Entitlement (5% const. costs)	1	LS	\$85,000.00	\$85,000.00
Contingency (10% const. costs)	1	LS	\$170,000.00	\$170,000.00
<b>TOTAL</b>				<b>\$1,786,000.00</b>

FIGURE 5

## SECTION 3 CONCLUSION



### **3.1 Final Cost Benefit Analysis and General Expectations and Qualifications - Overview**

In conclusion, potential investment into the CT Water system to extend the main to the KHS system could cost \$1,786,000 for construction, with a successful application for an SRF loan, a yearly cost for payback could be \$103,416 per year (\$8,616 per month). When adding that to the future CT Water Supply costs (180K gallons per month usage) of \$2,916.67 per month the total month cost of the extension would be \$9,702/Month or \$116,424 per year for 20 years. After the SRF loan is paid back then the cost per month would be \$1,086 / month, \$13,032 per year.

Currently the Killingly Board of Education spends \$35,000 per year on NWSI monitoring, operation and maintenance services and estimate \$20,000 per year for system upkeep and materials costs. This is \$55,000 per year or approximately \$4,600 per month. This cost currently is less than have the cost would be if the public water main were to be extended to the site.

As time goes by the costs of the water main project, NWSI services and system up keep grades will continue to increase. At this point in time the cost difference between existing system maintenance and operation and the system connected to the public water system is sizable and economically prohibit.

### **3.2 Engineer's Recommendation**

Based on the above and the attached, it appears that the Town's initial expenditure to extend the CT Water main from their existing system to the KHS system is excessive when compared to the cost of the operation and maintenance of the system as a Private Water System by the BOE and their service provider NWSI. If all, or a large portion, of the CT Water system extension costs could be funded by grant money, then the cost benefits of the project could be re-evaluated.

At this time, based on our findings, we recommend the Town/BOE maintain their current water system operation with operation as a Private Water System. The current agreement with the contract operator could be evaluated upgraded to improve system operation and redundancy to limit any future monitoring or reporting lapses from impacting the system operation and most importantly the school occupants. But the cost prohibitive nature of the CT Water main extension is a signification cost deterrent for the project at this time.

Thank you for the opportunity to serve you.

**AGENDA ITEM COVER SHEET**

**ITEM:** Consideration and action on an ordinance to authorize a Transfer from the sale proceeds of 125 Putnam Pike to the Economic Development Trust

**ITEM SUBMITTED BY:** Mary T. Calorio, Town Manager

**FOR COUNCIL MEETING OF:** February 9, 2021

**TOWN MANAGER APPROVAL:**



**ITEM SUMMARY:** This is for the proposed transfer of \$189,000 from proceeds from the sale of 125 Putnam Pike to the Economic Development Trust. Historically the Town has transferred the proceeds from the sale of Town property to the Economic Development Trust to be used toward future development and programs. The total proceeds received from this sale was \$289,000. The Town has requested \$100,000 of this to be transferred to a newly established Economic Development Revolving Loan Fund leaving the remaining \$189,000 undesignated.

**FINANCIAL SUMMARY** This request would authorize the transfer of \$189,000 from Miscellaneous Revenue in FY 20/21 to the Economic Development Trust Fund. The current balance of the Economic Development Trust is \$158,650. This transfer would increase the balance to \$347,650.

**STAFF RECOMMENDATION:** Approval of Resolution

**TOWN ATTORNEY REVIEW:** N/A

**COUNCIL ACTION DESIRED:** Action on the Resolution

**SUPPORTING MATERIALS:**

- Resolution

Ordinance #21-

**AN ORDINANCE AUTHORIZING A TRANSFER OF \$189,000 TO THE  
ECONOMIC DEVELOPMENT TRUST FROM THE SALE PROCEEDS OF  
125 PUTNAM PIKE**

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY**  
that a transfer of \$189,000 be transferred to the Economic Development Trust.

**BE IT FURTHER ORDAINED** that the source of said transfer shall be from the proceeds  
of the sale of 125 Putnam Pike and the Town Manager has further certified that said sum of  
\$189,000 is unencumbered within the account specified

KILLINGLY TOWN COUNCIL

Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
This 9th day of February 2021

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that  
the above is a true and correct copy of the resolution adopted by the Killingly Town  
Council at its duly called and held meeting on February 9, 2021, at which a quorum was  
present and acting throughout, and that the resolution has not been modified, rescinded,  
or revoked and is at present in full force and effect. I further certify that Mary T. Calorio  
now holds the office of Town Manager and that she has held that office since March 11,  
2019.

\_\_\_\_\_  
Elizabeth Wilson, Town Clerk

\_\_\_\_\_  
Date

(Seal)

Agenda Item #15(a)

**AGENDA ITEM COVER SHEET**

**ITEM:** Consideration and action on a resolution to authorize the Town Attorney to resolve the Alexander's Lake Conservation & Rentals, LLC tax appeal by entry into a stipulated judgment

**ITEM SUBMITTED BY:** Mary T. Calorio, Town Manager

**FOR COUNCIL MEETING OF:** February 9, 2021

**TOWN MANAGER APPROVAL:**



**ITEM SUMMARY:** This item would authorize the Town Attorney to enter into a stipulated judgment to resolve the Alexander's Lake Conservation & Rentals, LLC tax appeal.

**FINANCIAL SUMMARY:** N/A

**STAFF RECOMMENDATION:** Approval of the Resolution

**TOWN ATTORNEY REVIEW:** N/A

**COUNCIL ACTION DESIRED:** Action on the Resolution

**SUPPORTING MATERIALS:**

- Resolution

Resolution #21

**RESOLUTION TO AUTHORIZE THE TOWN ATTORNEY TO  
RESOLVE THE ALEXANDER'S LAKE CONSERVATION &  
RENTALS, LLC TAX APPEAL BY ENTRY INTO A STIPULATED  
JUDGMENT**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Attorney acting on behalf of the Town of Killingly is hereby authorized to enter into a Stipulated Judgment to resolve the Alexander's Lake Conservation & Rentals, LLC Tax Appeal, said Judgment to be on the terms outlined by the Town Assessor; to be in effect only for the tax year of October 1, 2018 through the October 1, 2023 Grand List; and to be without cost to either party.

KILLINGLY TOWN COUNCIL

Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
this 9<sup>th</sup> day of February 2021

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 9, 2021, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

\_\_\_\_\_  
Elizabeth Wilson, Town Clerk

\_\_\_\_\_  
Date

(Seal)

Agenda Item #15(b)

**AGENDA ITEM COVER SHEET**

**ITEM:** Consideration and action on a resolution to authorize the Town Attorney to resolve the Marilyn P. Leader and Richard A. Marone, Co-Trustees of John Louis Leader, Jr. tax appeal by entry into a stipulated judgment

**ITEM SUBMITTED BY:** Mary T. Calorio, Town Manager

**FOR COUNCIL MEETING OF:** February 9, 2021

**TOWN MANAGER APPROVAL:** 

**ITEM SUMMARY:** This item would authorize the Town Attorney to enter into a stipulated judgment to resolve the Marilyn P. Leader and Richard A. Marone, Co-Trustees of John Louis Leader, Jr. tax appeal.

**FINANCIAL SUMMARY:** N/A

**STAFF RECOMMENDATION:** Approval of the Resolution

**TOWN ATTORNEY REVIEW:** N/A

**COUNCIL ACTION DESIRED:** Action on the Resolution

**SUPPORTING MATERIALS:**

- Resolution

Resolution #21

**RESOLUTION TO AUTHORIZE THE TOWN ATTORNEY TO  
RESOLVE THE MARILYN P. LEADER AND RICHARD A.  
MARONE, CO-TRUSTEES OF JOHN LOUIS LEADER, JR. TAX  
APPEAL BY ENTRY INTO A STIPULATED JUDGMENT**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Attorney acting on behalf of the Town of Killingly is hereby authorized to enter into a Stipulated Judgment to resolve the Marilyn P. Leader and Richard A. Marone, Co-Trustees of John Louis Leader, Jr. Tax Appeal, said Judgment to be on the terms outlined by the Town Assessor; to be in effect only for the tax year of October 1, 2018 through the October 1, 2023 Grand List; and to be without cost to either party.

KILLINGLY TOWN COUNCIL

Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
this 9<sup>th</sup> day of February 2021

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 9, 2021, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

\_\_\_\_\_  
Elizabeth Wilson, Town Clerk

\_\_\_\_\_  
Date

(Seal)