

# KILLINGLY ECONOMIC DEVELOPMENT COMMISSION

**Regular Meeting  
Tuesday, September 1, 2015  
Killingly Town Hall  
Conference Room 102  
172 Main Street  
Killingly, CT**



Dale Desmarais, Chairman, called the meeting to order at 5:02 PM.

1. Roll Call:

Members Present: Dale Desmarais, Bill Cheng, Rand Joly, Mark Tillinghast, Kevin Cole and Steven Gilbert (5:07).

Others Present: John Hallbergh, Town Council Liaison; Joyce Ricci, Alternate Town Council Liaison; Sean Hendricks, Town Manager; Elsie Bisset, Economic Development Director and Judy LaRoche, Recording Secretary.

2. Approval of Minutes:

**MOTION** to accept the minutes of the Special Meeting of August 4, 2015 was made by Bill Cheng. It was **SECONDED** by Kevin Cole. The voice vote was **ALL IN FAVOR**.

3. Correspondence – None

4. Citizen's Participation – Jim Rivers, property owner of commercial buildings on Main Street, asked to be placed on a future agenda to present some information and discuss the future of the downtown area. Zoning issues prevented him from leasing his building to a counseling entity. Kevin Cole asked why it wasn't approved and Jim gave an overview of the process. The Chairman agreed to put an item on the October 6<sup>th</sup> agenda when Jim could speak and downtown will be discussed.

5. Unfinished Business

a) Economic Development Trust Fund – The beginning balance of the Trust Fund as of August 1, 2015 was \$253,594.86. The interest for August was \$15.08. The balance as of August 31, 2015 is \$253,609.94.

b) Update of Projects

- Elsie distributed a project update report.
- Mark Tillinghast and Steven Gilbert were reappointed to the commission and an updated contact list of members was distributed. We have a vacancy for an alternate.
- Federal designation of manufacturing communities and ours is #11 of 12. The QVCC Manufacturing Technology Program still has openings for students.
- There are ribbon cuttings on September 10<sup>th</sup> at 4 PM at Highlites Salon & Beauty School at 124 Westcott Road and September 15<sup>th</sup> at 5 PM at the new Chamber of Commerce office at 210 Westcott Road.
- Walktober brochures were distributed and the Lake Breeze was passed around.

6. New Business

a) Election of Officers – Bill Cheng made a **MOTION** to re-elect the present slate of officers: Dale Desmarais, Chairman; Mark Tillinghast, Vice-Chairman and Rand Joly, Secretary. It was **SECONDED** by Kevin Cole. The voice vote was **ALL IN FAVOR**.

- b) Annual Report – Review & Recommendation – Bill Cheng made a **MOTION** to accept the Annual Report as written and send to the Town Manager. It was **SECONDED** by Mark Tillinghast and the voice vote was **ALL IN FAVOR**.
- c) Approval of 2016 – 2017 Meeting Dates – Bill Cheng made a **MOTION** to approve the meeting dates. It was **SECONDED** by Rand Joly and the voice vote was **ALL IN FAVOR**.
- d) Rules of Procedure – Review – Consensus of members is to leave as is.

8. Liaison Reports – John Hallbergh reported the following items:

- Tonight, there will be a public hearing on changing the code of ordinances amount from \$200 million to \$25 million for a project to qualify for an economic incentive. The ordinance sub-committee will revisit this in the future.
- Council approved for the Town Manager to negotiate with Hooker and Holcomb concerning the retirement trust.
- Hygeia Reservoir was used quite a bit this summer and will be open through Labor Day.
- Bike Night went very well with over 800 bikes and 2,000 attendees. Congratulations to Tracy Mason and staff.

9. Commission Member Reports – Bill Cheng reported there was no open space meeting. He did mention that the Chamber of Commerce had permit issues with the building department when they were getting ready to move into their new space. Discussion. Sean Hendricks will look into this.

10. Adjournment

A **MOTION** was made by Bill Cheng to adjourn at 5:42 PM. It was **SECONDED** by Mark Tillinghast. The voice vote was **ALL IN FAVOR**.

Respectfully submitted,

Judy LaRoche  
Recording Secretary