

**TOWN OF KILLINGLY**  
**PERMANENT BUILDING COMMISSION (PBC)**  
**MEETING MINUTES**  
Killingly Town Hall – Town Meeting Room 2<sup>nd</sup> Floor  
172 Main Street, Danielson, CT 06239  
**Wednesday, November 2, 2016, 7:00 p.m.**

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1. Call of the Meeting and Roll Call: Chairperson Thomas Weaver called the meeting to order at 7:04 p.m.

**Members Present:** Marcel Lussier, John Navarro, Stewart Rivers, Thomas Weaver, and Kyle Zadora. **Alternate Members Present:** Daniel Toth. **Alternate Members Absent:** Mark Dumas (with notification). **Also Present:** Community Development Administrator Mary Bromm and Board of Education Member John Burns

2. Citizens Participation: None

3. Adoption of Minutes:

- a. October 5, 2016 Regular Meeting

**MOTION #1 (11/2/16):** made by Mr. Rivers SECONDED BY Mr. Zadora that the Permanent Building Commission approve the October 5, 2016 Minutes - as presented  
**VOICE VOTE: UNANIMOUS; MOTION CARRIED**

- b. October 20, 2016 Regular Meeting

**MOTION #2 (11/2/16):** made by Mr. Zadora SECONDED BY Mr. Navarro that the Permanent Building Commission approve the October 20, 2016 Minutes - as presented  
**VOICE VOTE: UNANIMOUS; MOTION CARRIED**

4. Unfinished Business:

- a. KMS Roof Replacement Project
- b. KMS Window Replacement Project
- c. KCS Roof Replacement Project
- d. Goodyear School Partial Roof Replacement Project

The above listed projects a. through d. were combined for discussion purposes. The Commission discussed the project scopes, architectural construction, architectural fees, engineering costs, contingency accounts, State reimbursement formulas, administration fees (including bidding & bonding costs), logistics of the Town of Killingly referendum schedule, and the potential need to hire a professional Clerk of the Works.

Killingly Memorial School – Roof Replacement Project:

**MOTION #3 (11/2/16):** made by Mr. Zadora SECONDED BY Mr. Rivers that the Permanent Building Commission recommends approval of the Killingly Memorial School Roof Replacement Project with a budget estimate of One Million Six Hundred Thousand Dollars (\$1,600,000) and that the Permanent Building Commission sends the project back to the Town Council for approval and financing

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIED**

Killingly Central School – Roof Replacement Project:

**MOTION #4 (11/2/16):** made by Mr. Zadora SECONDED BY Mr. Rivers that the Permanent Building Commission approve recommends approval of the Killingly Central School Roof Replacement Project with a budget estimate of One Million Two Hundred Seventy-Five Thousand Dollars (\$1,275,000) and that the Permanent Building Commission sends the project back to the Town Council for approval and financing

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIED**

Goodyear Early Childhood Center Roof Replacement Project:

**MOTION #5 (11/2/16):** made by Mr. Rivers SECONDED BY Mr. Navarro that the Permanent Building Commission approve recommends approval of the Goodyear Early Childhood Center Roof Replacement Project with a budget estimate of Three Hundred Fifty Thousand Dollars (\$350,000) and that the Permanent Building Commission sends the project back to the Town Council for approval and financing

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIED**

Killingly Memorial School Window Replacement Project:

**MOTION #6 (11/2/16):** made by Mr. Lussier SECONDED BY Mr. Navarro that the Permanent Building Commission approve recommends approval of the Killingly Memorial School Window Replacement Project with a budget estimate of Two Million Nine Hundred Seventy-Five Thousand Dollars (\$2,975,000) and that the Permanent Building Commission sends the project back to the Town Council for approval and financing

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIED**

5. New Business: None
6. Other: None
7. Correspondence: None
8. Council Member Reports: None
9. Adjournment:

**MOTION #7 (11/2/16):** made by Mr. Navarro SECONDED BY Mr. Zadora that the Permanent Building Commission adjourns the meeting at 8:04 p.m.

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIED**

Respectfully submitted,  
**Sherry Pollard**  
Recording Secretary