**Town of Killingly   
Special Commission on Consolidation of Services  
APRIL 28, 2016  
Meeting Minutes**

**1. Call to Order**

Called to order by Chairman Ide at 6:32PM.

**Members Present:** Chairman Kevin Ide, Vice Chairman John Hallberg, Christopher Viens, John Burns, Matt Desroisers, Dave Smith, and Lydia Rivera- Abrams

**2. Citizens’ Participation**

Lynn LaBerge (Danielson) suggested purchases of supplies such as paper products and park/lawn supplies should be jointly purchased by Town and Board of Education. In addition, purchasing yearly supplies all at once for bulk savings which would then be distributed to appropriate agencies as needed should be considered.

**3. Addoption of Minutes of Previous Meeting: March 30, 2016**

Motion to adopt the minutes of the March 30, 2016 meeting as presented made by Mr. Burns and seconded by Mr. Viens. Motion passed unanimously.

**4. Old Business**

None

**5. New Business**

**a) Discuss ED001**

The ED001, which is prepared by the BOE, was sent to Commision members for review. This review began an extended discussion on the services that are provided by the town to the Board of Ed. Further discussion suggested that the Commission should investigate unifying contracted commercial cleaning and landscaping services.

Motion to suspend rules and allow Paul Mailhot (BOE O&M) and Tracy Mason (Director, Parks & Recreation) to participate in discussion was made by Mr. Hallberg. The motion was seconded by Mr. Viens and passed unanimously.

At this point in the meeting, the Town Manager, Council Chair and Council Vice Chair joined the meeting.

Mr. Mailhot discussed the BOE needs related to cleaning, mowing and maintenance. Mrs. Mason addressed mowing and the upkeep/setup of athletic fields. She discussed the travel and logistics of mowing many locations including the field at St. James in lieu

of use of the field.

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**b) Discuss consolidation ideas**

Discussion continued of previous work/jobs that were once done jointly. It was suggested the commission could setup tours of all the fields and parks under the care of the town.

A lengthy discussion on moving the Park and Recreation departments from Broad Street School to the Westfield Avenue School followed.

Motion to tour Westfield Avenue site with the BOE, Town Manager, Council Chair, Recreation Director and Superintendent on May 26,2016 at 5PM made by Mrs. Rivera-Abrams. The motion was seconded by Mr. Viens and passed unanimously.

**6. Other**

None.

**7. Adjournment**

Motion to adjourn at 8PM made by Mr. Viens. The motion was seconded by Mr. Burns and passed unanimously.

***Minutes as taken by Kevin Ide, Commission Chair.***