

**TOWN OF KILLINGLY  
FISCAL SUBCOMMITTEE MEETING  
October 4, 2023 5:30 p.m.  
Conference Room 102, Killingly Town Hall, 172 Main Street  
Meeting Minutes**

TOWN OF KILLINGLY, CT  
2023 OCT 25 PM 2:47

**1. Call to Order**

Jason Anderson called the meeting to order at 5:32pm. J. Anderson recognized K. Kerttula as a regular member for this meeting.

**Members Present:** Jason Anderson, Raymond Wood and Kevin Kerttula  
**Member Absent:** Ulla Tiik-Barclay  
**Others Present:** Mary T. Calorio, Town Manager  
Jennifer Hawkins, Finance Director

**2. Citizens Participation: - None**

**3. Adoption of Minutes:** November 3, 2022

**Motion** by R. Wood to accept minutes. **Second** by K. Kerttula. **Motion carries** unanimously.

**4. Unfinished Business: None**

**5. New Business**

a. **Consideration and action on the recommendation of a proposed resolution authorizing the transfer of fiscal year 2022-2023 unexpended funds from Unexpended Departmental Budgets to Special Reserves and Programs**

b. **Consideration and action on the recommendation of a proposed a resolution approving the transfer of fiscal year 2022-2023 unexpended funds from the Killingly Conservation Commission, Killingly Inlands Wetlands and Watercourses Commission and Killingly Agriculture Commission appropriations to the Open Space Land Acquisition Fund**

c. **Consideration and action on the recommendation of a proposed resolution authorizing fiscal year 2022-2023 budgetary year end transfers.**

R. Wood made a motion to recommend agenda items 5a, 5b and 5c as presented to the Town Council for approval. Seconded by K. Kerttula. M. Calorio reviewed each transfer request. Motion passed unanimously.

d. **Consideration an action on the recommendation of a proposal to authorize the Town Manager to award electrical supply bid for a period up to 36 months.**

M. Calorio reviewed the proposed electrical supply bid process and various lengths of contract for consideration. K. Kerttula made a motion to recommend the proposal to authorize the Town Manager to award the electrical supply bid for a period of up to 36 months to the Town Council for approval. Seconded by R. Wood. Motion passed unanimously.

e. **Consideration and action on Shubael Hutchins Trust Fund requests**

M. Calorio reviewed the two requests submitted to the committee for consideration. Members requested both entities submit more information regarding services provided in Killingly. R. Wood made a motion to table this item until more information is received. K. Kerttula seconded the motion. Motion to table passed unanimously.

f. **Consideration and action on the recommendation of proposed allocation of American Rescue Plan Act Funding for the Housing Authority elevator project**

M. Calorio reviewed the project submitted by the Housing Authority. Members discussed with the Executive Director of the Housing Authority, Carol Greene, the scope of the project. Information was provided to the committee that there would be additional costs for the climate controls needed in the mechanical room. J. Hawkins, Finance Director, reviewed costs from similar projects recently completed by the Board of Education. R. Wood made a motion to recommend a proposed allocation of \$150,000 of American Rescue Plan Act Funding for the Housing Authority elevator project to the Town Council for approval. K. Kerttula seconded the motion. Motion passed unanimously.

**6. Executive Session - None**

**7. Adjournment**

**Motion** to adjourn by R. Wood at 6:20PM. **Second** by K. Kerttula. **Motion carries** unanimously.

Respectfully submitted,  
Mary T. Calorio