

**PERSONNEL SUBCOMMITTEE MEETING**

**January 29, 2024, 6:00PM**

**Conference Room 102**

**172 Main Street**

**Killingly, CT 06239**

**Meeting Minutes**

**Members Present:**

Jason Anderson, Tammy Wakefield, Andrew Whitehead

**Members Absent:**

**Others Present:**

Mary Calorio, Town Manager

Jennifer Hawkins, Finance Director

**1. Call to Order**

Manager Calorio called the meeting to order at 6:00pm.

**2. Election of Officers**

Town Manager Calorio opened up nominations for Chairperson. A. Whitehead nominated T. Wakefield for Chairperson, seconded by J. Anderson. No other nominations. J. Anderson made a motion to close nominations, seconded by A. Whitehead. Motion to close nominations passed unanimously. Nominations were closed. Motion to appoint T. Wakefield as subcommittee chairperson passed unanimously.

**3. Citizens Participation – None**

**4. Adoption of minutes of previous meeting:**

a.) June 27, 2023 – J. Anderson made a motion to accept the minutes as presented. Motion seconded by A. Whitehead. Motion passed unanimously.

**5. New Business - None**

**6. Executive Session**

**a.) Contract Negotiations – Town Hall Union**

**b.) Contract Negotiations – DPW Union**

Motion was made by A. Whitehead to go into executive session inviting Town Manager Calorio and Finance Director Hawkins at 6:03 pm and seconded by J. Anderson. Motion passed unanimously.

Members exited the executive session at 6:59 pm.

**7. Adjournment**

Motion was made to adjourn the meeting by J. Anderson and seconded by A. Whitehead at 6:59 pm. Motion passed unanimously.

Respectfully submitted,  
Mary T. Calorio, Town Manager

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