



TOWN OF KILLINGLY

OFFICE OF THE TOWN MANAGER

172 Main Street

Killingly, CT 06239

Tel: 860 779-5300, ext. 7 Fax: 860 779-5382

TOWN OF KILLINGLY FISCAL SUBCOMMITTEE MEETING

August 16, 2022

6:30 p.m.

Killingly Town Hall
Town Meeting Room

RECEIVED
TOWN CLERK, KILLINGLY, CT
2022 AUG 11 AM
E. J. Anderson, Town Manager

Council Members:

Jason Anderson, Chairman

Della Tink-Bartley

Raymond Wood

Kevin Kerttula, Alternate

This is an in-person meeting. Public can attend the meeting at the Town Hall. Emailed public comment will still be accepted and presented at the meeting.

Agenda

1. Call to order

2. Citizens' participation

All presentations by citizens shall be limited to an aggregate of forty-five minutes (45) and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Subcommittee. Public comment can be emailed to publiccomment@killinglyct.gov or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All public comment must be received prior to 2pm the day of the meeting. Public comment will be posted on the Town's website www.killinglyct.gov.

3. Adoption of minutes:

a. July 6, 2022

4. Unfinished business

5. New business

- Discussion and possible action on the recommendation of proposed allocation of American Rescue Plan Act Funding for the Windham 4-H project.
- Discussion and possible action on the recommendation of proposed allocation of American Rescue Plan Act Funding for the United Services small business EAP program
- Discussion and possible action on the recommendation of proposed allocation of American Rescue Act Funding for the fire departments equipment projects
- Discussion and possible action on the recommendation of proposed authorization to replace a mower using the Capital Non-Recurring account funds dedicated to this vehicle.

6. Executive Session

- Potential Purchase of Property

7. Adjournment

Visit us at: www.Killingly.org

This institution is an equal opportunity provider and employer.

**TOWN OF KILLINGLY
FISCAL SUBCOMMITTEE MEETING
July 6, 2022 5:30 p.m.
Room 102, Killingly Town Hall, 172 Main Street
Meeting Minutes**

RECEIVED
TOWN CLERK, KILLINGLY, CT
2022 JUL 14 PM 2:29
Eugene W. Wood

1. Call to Order

Chairman, Jason Anderson called the meeting to order at 5:30pm.

Members Present: Jason Anderson, Ulla Tiik-Barclay, Raymond Wood and Kevin Kerttula

Others Present: Mary T. Calorio, Town Manager
Jennifer Hawkins, Finance Director

2. Citizens Participation: - None

3. Adoption of Minutes: April 27, 2022

Motion by R. Wood to accept minutes. **Second** by U. Tiik-Barclay. **Motion carries** unanimously.

4. Unfinished Business: None

5. New Business

a. Discussion and possible action on the recommendation to authorize the Town Manager to execute a Tower Cell Site Lease Agreement with DISH Wireless, LLC.

Manager Calorio reviewed the proposed lease agreement. Motion was made to recommend approval to authorize the Town Manager to execute the lease agreement with the amendment to remove the requirement of pollution liability insurance to the Town Council by U. Tiik-Barclay. Seconded by R. Wood. Motion passed unanimously.

6. Executive Session

a. Contract negotiation – Cell Tower Lease with DISH Wireless

Motion to enter Executive Session inviting Town Manager Calorio and Finance Director Hawkins was made by R. Wood at 5:32pm. Motion seconded by U. Tiik-Barclay. Motion passed unanimously.

Members exited Executive Session at 5:45 pm.

7. Adjournment

Motion to adjourn by R. Wood at 5:48PM. **Second** by U. Tiik-Barclay. **Motion carries** unanimously.

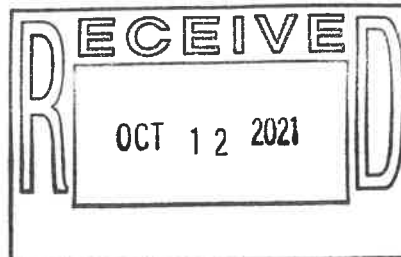
Respectfully submitted,
Mary T. Calorio

item: 4A



Windham County 4-H Foundation, Inc.

326 Taft Pond Road • Pomfret Center, CT 06259



To the Killingly Town Council,

Enclosed is our American Rescue Funding Request for help with our dam replacement project. Our non-profit which qualifies for funds from the American Rescue Plan is based in Pomfret, Connecticut but has been a regional resource since 1953.

You may ask how a summer camp and environmental program based in Pomfret has anything to do with Killingly. Killingly school children have taken field trips to our Ragged Hill Woods Programs since the 1980's and from 2012-2019 alone, 516 children from Killingly attended our summer camp and we assisted families from Killingly with \$21, 200 in camperships.

Due to COVID 19 restrictions our summer programs were canceled in 2020, but we have persevered and were back in business in 2021 with strict COVID protocols and testing and families lined up at the front gate in their cars every Sunday waiting to get in. Our outdoors Ragged Hill Woods Program is thriving with school groups booked through the fall season, but as with all businesses, recovery takes time.

Our campus may be located in Pomfret, but our 501 c (3) is a regional resource, dedicated to providing quality children's programs, licensed by the state of Connecticut and with American Camp Association accreditation.

Thank you for your consideration,

Jane Rider

President, WC 4-H Foundation, Inc

Killingly resident

Foundation Office &
Registrar
860-974-3379

Summer Camp Office
860-974-1122

Fax: 860-974-3327

email:
wc4hfounders@gmail.com

www.4hcampct.org

Jane E. Rider

PRESIDENT

John Dinsdale

VICE PRESIDENT

Sandra J. Ahola

TREASURER

Carol Hagen

RECORDING SECRETARY

ADVISORY

Mark Brouillard, Esq.

Marc Cournoyer

Dr. Michael Coyle

MaryAnn Fusco-Rollins

Anne Miller

Kristen Xeller, MD

Bonnie Burr

YOUTH PROGRAM

DIRECTOR

Heather Logee

EMERITUS

Barbara Anderson

Nancy Belden

Beverly Champany

Eileen Fritz

Aili Galasyn

Val Galasyn, M.D.

Lillian Gray





Windham County 4-H Foundation, Inc.

326 Taft Pond Road • Pomfret Center, CT 06259

August 16, 2021

Ms. Mary Calorio, Town Manager
172 Main St
Danielson, CT 06239

Dear Ms. Town Manager Calorio,

We are writing to request your consideration for awarding a grant from Killingly's American Rescue Plan funds to the Windham County 4-H Foundation for the purpose of rebuilding our dam at the Windham-Tolland 4-H camp property located on Taft Pond Rd in Pomfret. American Rescue Plan Funds were granted specifically to assist economic recovery from COVID 19, including assistance to non-profits. We were encouraged to write to local towns requesting this support by staff from Joe Courtney's office who we have been working with to identify available funds for dam repairs.

As noted on page 9 in the CCM Toolkit, the loss of revenue has drained non-profits of resources, impacting their ability to pay for capital project investments. ARP funding for these one-time capital investments frees up available nonprofit dollars to be used for services and improve the community in which they work. **Our stewardship of this beautiful 270 acre property contributes to the regional commitment to open space at no cost to its taxpayers.** In 2020, we lost \$55,000 in rental and fund-raising income and cashed in \$135,000 in cash reserves to refund registrations and pay for ongoing expenses, including those for the dam. We carried over \$81,000 in registrations paid in 2020 to 2021, which reduces our 2021 income by that amount. Due to COVID protocols and difficulty in recruiting staff, partially because of the lack of international staff, we ran our camp program at reduced capacity this year. We expect to just break even in 2021 as opposed to our usual budgeted surplus of \$50,000 to invest in capital expenses to keep improving our camp facilities or add to our reserve funds which took us many years to build and are now totally exhausted.

In 2018, seepage was observed on the downstream face of the dam embankment in close proximity to the low level drain and several sink holes were identified. This was reported to DEEP and since then the camp has been working with engineers from the firm of Wright Pierce to diagnose the issues and come up with possible solutions. DEEP has given us approval to keep the pond full this summer with daily monitoring of the seepage area to ensure that the stability of the embankment is not degrading. It is holding firm thus far even under the recent onslaught of heavy rains.

Foundation Office &

Registrar
860-974-3379

Summer Camp Office
860-974-1122

Fax: 860-974-3327

email:
wc4hfounders@gmail.com

www.4hcampct.org

Jane E. Rider
PRESIDENT

John Dinsdale
VICE PRESIDENT

Sandra J. Ahola
TREASURER

Carol Hagen
RECORDING SECRETARY

ADVISORY

Mark Brouillard, Esq.

Marc Cournoyer

Dr. Michael Coyle

MaryAnn Fusco-Rollins

Anne Miller

Kristen Xeller, MD

Bonnie Burr

YOUTH PROGRAM

DIRECTOR

Heather Logee

EMERITUS

Barbara Anderson

Nancy Belden

Beverly Champany

Eileen Fritz

Aili Galasyn

Val Galasyn, M.D.

Lillian Gray



We have recently submitted a three year plan to DEEP with monitoring for the next two summers to give us time to raise the approximate 1 – 1.2 million dollars expected to do all the design, permitting and construction costs to replace the current dam. They have not yet approved this plan and have indicated that they are not very comfortable continuing the monitoring program in place this year.

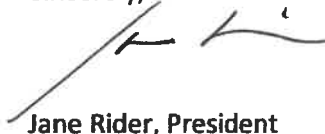
Having the finances in place is crucial in our efforts to lobby for approval of this three year plan with DEEP. We have officially begun a W-T 4-H Camp Dam Aid Fundraising Program with a kickoff event scheduled for September 10 and 11. We will be doing grass roots fundraising mailings, plus a number of other events dedicated to this effort ***but are reaching out to you and other sending towns in the area for grants at a substantial level to help us achieve our fundraising goal for this project.***

Our ACA accredited camp is a regional asset enjoyed by over 1500 campers over the course of the summer when fully operational. In the past five years alone, our Foundation has raised and distributed \$366,890 in campership grants to ensure that kids of all economic backgrounds can enjoy the life changing benefits of a week of camp. We have invested in thousands of kids from Northeast Connecticut by providing an affordable camp program since 1954. ***From 2012 – 2019 alone, just 8 of our 67 years in operation, 516 Killingly children attended Windham-Tolland 4-H Camp. During that same time period, Killingly families applied for and received \$21,200 in camperships for their children! Imagine how many other children have had a fun & learning experience here from Killingly since 1954 because of our campership support.***

The pond is the jewel in the center of our camp and is the site of both a beautiful natural setting for fish and wildlife and for all of our water-sports programs. It is inconceivable to think of camp without it shining in the sun, or watching the fire-bringer coming across it by canoe on closing ceremony nights. If we are forced to drain it forever, it will be a financial and programmatic disaster for this program which provides an affordable outdoor education and recreation program for local youth and others from throughout the state and beyond its borders.

Support from the town of Killingly would be a huge help in getting us to reach our fundraising goals for this project. We very much appreciate your consideration of our request and would be happy to meet with you at any time to discuss it or provide you with any additional information you may require.

Sincerely,



Jane Rider, President

Windham County 4-H Foundation, Inc. Dam Campaign Committee: Sandra Ahola, Steve Curry,
Judy Buell, Deb and Randy Halbach, Heather Logee, Eileen Nelson, Jessica Tracy

Additional Notes:

- Our 501 (c)(3) Foundation has already expended over \$75,000 since 2018 to pay engineering and environmental surveys and tests required to diagnose the problem. \$10,000 of this amount was provided by a Community Enrichment Grant from the Last Green Valley which we received in 2019, the maximum amount possible from that program.
- We have been in search of other federal, state and local grant funding programs for this project since 2018 and have found nothing available.
- We have been consulting with the local USDA Natural Resources Division Office staff to determine if they will be able to help us with partial funding for the dam rebuild. They are currently not able to help with design services. It is not clear at this point if the final dam design will fit into the practice scenarios they have available to pay for very specific construction prerequisites. Our discussions with them are ongoing.
- Our foundation maintains very clear accounting trails as to the receipt and expenditure of funds for our dam restoration fund. Our funds are audited yearly which will further ensure that your contribution will be used for the intended purpose – to rebuild the dam and save our pond.

Town of Killingly
American Rescue Plan Funding Request

Project Name: Dam Replacement Project

Organization Name: Windham County 4-H Foundation

Address: 326 Taft Pond Rd., Pomfret Center, CT 06259

Type of Organization: Non-profit 501(c)3

Organization EIN number: 06-6044157

DUNS No: 833487663

Provide a brief outline of the organization and services performed for the Town of Killingly:

The Foundation was incorporated in 1953 for the purpose of raising funds to purchase a property on which to establish a permanent 4-H summer camp in Windham County. Since the original purchase of 28 acres, one hunting cabin and a pond, our all volunteer foundation board members are now the stewards of 260 acres, and a total of 43 buildings including our recently renovated lodge, a nature lodge, a two barn horse camp area, low and high ropes and archery courses and a zip line. Our camp is licensed by the state of Connecticut and ACA accredited and has been operating every summer since 1954 with the exception of 2020. We currently host over 1500 campers every summer. From 2012 – 2019, just eight years of our sixty seven, 516 children from Killingly attended camp and in that time period alone received \$21,200 in campership support provided by the camp and the foundation. The camp experience builds confidence and develops leadership skills and returns its campers back to their sending towns as better citizens for the experience.

Section A. Project Information

Provide a detailed description of the proposed project. Include narrative of how the project will benefit disadvantaged person/families (qualified census tract or direct benefit) and how you will keep required documentation. If capital project, attach plans.

Seepage on the downstream face of the dam embankment in close proximity to the low level drain and several sink holes were identified in 2018. We have since been working with the DEEP and the firm of Wright Pierce to diagnose the issues and come up with possible solutions. The Foundation has already paid just under \$80,000 for these services. The conclusion at this point is that replacement, rather than repair is the viable option. We need to proceed with design and permitting services immediately as well as starting a construction fund while looking for other potential sources for construction costs as well. All of the camp's watersports programs use the pond and it is a resource for fish and wildlife that use it year round. Offering a full camp program to residents from Killingly depends on having a viable pond.

Our Foundation maintains very clear accounting trails as to the receipt and expenditure of funds for our dam restoration fund which is set up as a specific program in our accounting system. Our funds are extensively audited yearly by an accredited CPA firm.

Section B. Eligibility

The American Rescue Plan Act statute provides the following four statutory categories which are eligible for funding:

- 1. To respond to the COVID-19 public health emergency or its negative economic impacts;**
- 2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employers that have eligible workers who performed essential work;**
- 3. For the provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID-19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency; and**
- 4. To make necessary investments in water, sewer or broadband infrastructure.**

Additional guidance on the above eligibility categories is available at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>.

Review the Interim Final Rule and FAQ documents for more details.

Outline how your proposed project meets the above eligibility requirements:

Our project meets the first statutory category of eligibility - **To respond to the COVID-19 public health emergency or its negative economic impacts.** The interim final rule further states that local governments may provide assistance to small businesses to mitigate financial hardship such as declines in revenues or impacts of periods of business closure which has drained them of resources impacting their ability to pay for capital project investments. In 2020 we were unable to operate our usual summer camp program. We lost \$55,000 in rental and fund-raising income and cashed in \$135,000 in cash reserves to refund registrations and pay for ongoing expenses, including those for the dam. We carried over \$81,000 in registrations paid in 2020 to 2021, which reduces our 2021 income by that amount. Due to COVID protocols and difficulty in recruiting staff, we had to run this year's camp at reduced capacity. We have no available operating fund surpluses this year to put into the capital project investment into the design and future replacement of our earthen dam.

Section C: Costs

Provide a detailed budget. Complete and attach the budget form.

Is this project a one-time investment or an on-going program? One time investment

Is this a regional project? Yes.

If yes, describe the project request allocation including which additional towns funding has been requested and methodology for allocation.

We have requested funding from all towns in Windham and Tolland Counties who together make up 85% of our camper population. We have provided each town with statistics for how many children from their town

have attended the camp program for the period from 2012 – 2019, just 8 years of our 67 years of operation. In addition we have provided each town with the amount of campership support that the Foundation has provided to families from that town during the same time period. In the past five years alone our Foundation has raised and distributed \$366,890 in campership grants to ensure that children of all economic backgrounds from Windham County and beyond can enjoy the life changing benefits of a week of camp. We have not requested a specific amount from any town, but rather have used the term “a substantial contribution” given the size of the funding needs for this project. Awards of \$50,000 or more would certainly go a long way to getting us to the level of funding we need to accomplish this project, especially from towns like Killingly that send a larger number of campers and receive a larger amount of campership funding (\$21,200 in the 8 year period referenced above). A grant in any amount however can only help us to get to where we need to be and would be much appreciated.

Section D: Timeline

Provide a start and end date for the project/program. Include major milestones with proposed dates:

<u>Action</u>	<u>Timeline</u>
1. Camp Operations/Monitoring seepage areas Initiated June 2021 on daily basis Camper Letters to Legislatures and OPM campaign begins Awareness event: Teen “Camp In”w/fundraising initiatives are put in action*	June to Dec 2021 July 2021 Sept. 11&12, 2021
2. Foundation Board Decision to move forward with design	Sept 2021
3. Apply for ARPA Funds from towns in Windham&Tolland counties	Sept/Oct 2021
4. Project Design Kick-off Announce Honorary Chair w/event Annual Appeal direct mailing	Oct 2021
5. Concept /Plans/Pre-application with DEEP	Feb 2022
6. Fundraising Event “Dam Good Time” Hosted by Honorary chair Craig Gates	March 2022
7. Preliminary Design Plans and Permitting	April 2022
8. Year 2 Camp Operation/Monitoring Two day fundraising event (May) 5k Camper Scamper fundraiser	May -Sept 2022 (April)
9. Permits Received Annual Appeal/finalize securement of funding through donations/bonding/loans**	Oct 2022
10. Final Design	Jan 2023

11. Project Bidding/Contractor Procurement***

March -April 2023

Camper Scamper 5K fundraiser

Two day annual auction/tag sale fundraiser

12. Year 3 Camp Operation/Monitoring

May – August 2023

13. Construction

Sept 2023- April 2024

*A series of fundraising activities will be initiated via campers/alumni/local media and on sight events and will be ongoing and have already begun.

**We were pursuing a possible loan with USDA three years ago and have been working with USDA natural resources division for possible help with construction costs.

*** Assuming Funds are available and work can be completed in late summer/fall and winter months

Capital Project Budget Form

Category	ARPA Budget Amount	Other Funding Amount	Total
Soft Costs (Design Documents)	50,000	50,000 - 75,000	100,000 - 125,000
Construction Contingency (15%)		600,000 - 800,000 106,500 - 136,500	600,000 - 800,000 106,500 - 136,500
Administration		110,000	110,000
Total	\$ 50,000	866,500 - 1,121,500	916,500 - 1,171,500

Please provide details for soft costs including architectural/engineering, advertising, other (please specify).

Please see attached memo from Wright-Pierce dated 1/15/20 for project plan details. The \$50,000 we are requesting is for partial payment of the completion of actual design plans for the project. It has been estimated that these costs will be between \$100,000 to \$125,000.00.

Please provide details for administration including personnel/position, annual salary, level of effort, cost, fringe benefits, general office supplies, other (please specify) with justifications.

Administration costs listed include \$70,000 in engineering costs, \$35,000 for specialty inspections and \$5,000 in surveying costs.

TO:	Barry Rider	DATE:	1/15/2020
FROM:	Todd Ritchie, PE	PROJECT NO.:	13371C
SUBJECT:	Windham County 4H Outdoor Center – Lower Pond Dam		

The purpose of this memorandum is to provide an overview of the Lower Pond Dam at the Windham County 4H Outdoor Center including a summary of proposed repairs and preliminary estimate of budgetary construction costs.

BACKGROUND

Lower Pond Dam is located at 326 Taft Pond Road in the Town of Pomfret, Connecticut. The dam impounds Lyon Brook to create Lower Pond, which is used for recreational purposes as part of the Windham County 4H Outdoor Center. According to records at the Connecticut Department of Energy and Environmental Protection (CT DEEP), the dam is identified as having a hazard classification of “BB”, or Moderate Hazard Potential, which if it were to fail would result in damage to normally unoccupied storage structures, damage to low volume roadways (less than 500 average daily traffic) and moderate economic loss. According to CT DEEP records, the dam was last modified during a reconstruction project circa 1978 at which time the slopes of the dam were flattened, the low-level pond drain intake structure was reconstructed, and a toe drain was installed along the base of the downstream slope.

An inspection of the dam was completed by Wright-Pierce in 2015 which included recommendations for various maintenance and repairs as well as ongoing monitoring of the conditions of the dam. At the end of 2018, during regular maintenance and inspection of the dam by Windham County 4H staff, seepage was observed on the downstream face of the embankment in close proximity to the low-level drain. The seepage was reviewed and reported to CT DEEP staff and in December 2018, CT DEEP issued a request for engineering and maintenance work to Windham County 4H related to the reported deficiencies including noted seepage. The conditions of the dam embankment, spillway and low-level drain have since been inspected and documented by civil engineers at Wright-Pierce and geotechnical engineers at S.W. Cole and a dam repair strategy has been developed.

DAM REPAIR STRATEGY

The preliminary dam repair strategy for the Lower Pond Dam includes repair and replacement of the low-level drain and intake valve, reconstruction of the toe drain system, stabilization of the embankment and repair to masonry and concrete associated with principal spillway. This strategy has been developed based on our understanding of the observed issues, review of available historical information associated with the construction of the dam, and collaboration by the engineering team. Key tasks for the repair to the dam are as follows:

Memo To: Barry Rider

Subject: Windham County 4H Outdoor Center – Lower Pond Dam

1/15/2020

Page 2 of 2

1. Construction of a temporary cofferdam and flow bypass to provide a dry work area in the area of the upstream dam embankment.
2. Excavate and dewater down to approximately 20 feet below crest of dam at location of existing low-level pond drain to remove and replace the pipe and install anti-seepage pipe collar. Dispose of excavated material at an alternate onsite location.
3. Reconstruct the existing intake valve and structure associated with the low-level pond drain and connect with replaced pipe.
4. Backfill excavation with engineered soil material and key into existing dam material.
5. Reconstruct toe drain.
6. Re-stabilize disturbed and eroded embankment areas. Stabilization is anticipated to include rip-rap and vegetated methods.
7. Complete masonry and concrete repairs to the spillway training walls and the center pier that is supporting the bridge spanning the spillway.

BUDGETARY COST ESTIMATE

The following is a preliminary budgetary cost estimate for construction of the anticipated dam repairs. Costs are based on an anticipated three-month construction schedule.

Task No.	Task Name	Description	Estimated Cost
1	Dam Repairs	E&S controls, cofferdam earthwork, low-level drain and intake replacement, spillway repairs, slope stabilization, site restoration.	\$600,000 to \$800,000
2	Resident Engineer	Qualified dam construction engineer to provide daily observation of construction activities.	\$50,000
3	Specialty Inspections	Onsite field testing and sampling and laboratory analysis of dam construction materials by a qualified service provider.	\$35,000
4	Engineering During Construction	Regulatory coordination, submittal reviews, meetings, record drawings, final certification.	\$20,000
5	Surveying	Field survey and as-built site plan following completion of construction.	\$5,000
Subtotal			\$710,000 to \$998,000
Contingency (15%)			\$106,500 to \$149,700
Total Cost Estimate (rounded)			\$800,000 to \$1,150,000

910,000

136,500

816,500

1,046,500

Section E. Certifications

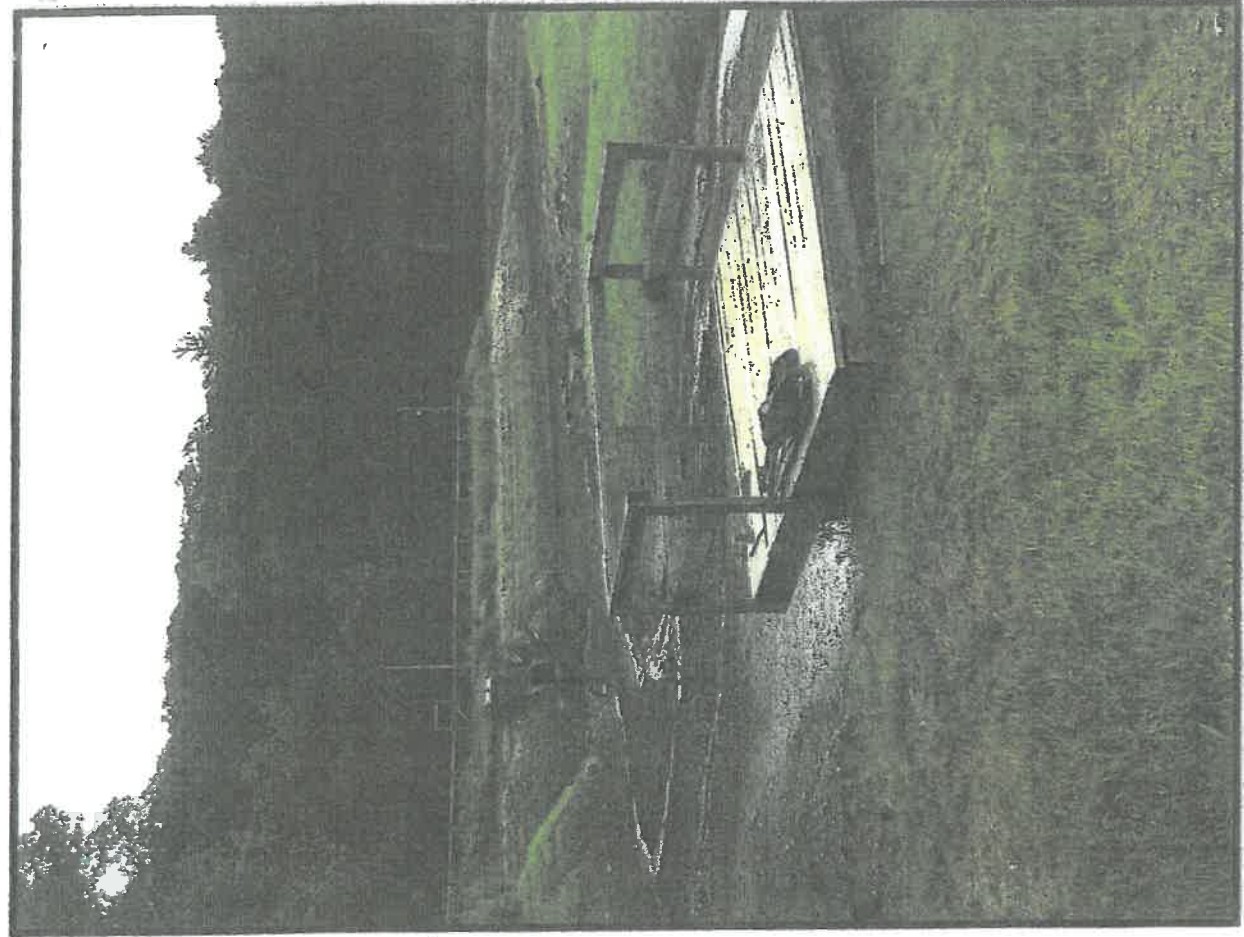
1. I certify that WC 4-H Fclyn. Dam Replacement is eligible under the
Project/Program
American Rescue Plan (ARPA). JR Initial
2. I certify that I will comply with all applicable State and federal procurement requirements for
this program. JR Initial
3. I certify that I will report semi-annually to the Town of Killingly the progress of the
project/program including beneficiaries and monies expended. JR Initial
4. I understand and certify that the Town of Killingly will recapture funds for the project/program if
they are not expended pursuant to all American Rescue Plan (ARPA) regulations/requirements. JR Initial

The undersigned is hereby authorized to submit this application on behalf of the above organization, is qualified to complete the project/program described, and will comply with all regulations/requirements of the American Rescue Plan (ARPA) funding.

Jane E. Rider Jane E. Rider
Name

12 OCT 2021
Date

President, Windham County 4-H Foundation
Title



Summer 2020 The earthen dam looks solid from the water side and on the top surface. The outer bank is where shallow sink holes have appeared indicating the internal erosion. A video camera inserted through the valve pipe and sample core borings from the top down have disclosed the sand and gravel content of the interior structure is not the correct material, it does not contain the necessary amount of clay for sustainability.



Heather Logee <campdirector@4hcampct.org>

Fwd: Dam Repair Project Windham-Tolland 4-H Camp

1 message

Betty Merow <betty.merow@gmail.com>
To: Heather Logee <campdirector@4hcampct.org>

Thu, Jun 16, 2022 at 7:15 PM

Sent from my iPhone

Begin forwarded message:

From: Betty Merow <betty.merow@gmail.com>
Date: June 16, 2022 at 7:03:40 PM EDT
To: publiccomment@killinglyct.gov
Subject: Re: Dam Repair Project Windham-Tolland 4-H Camp

On Sat, Jun 11, 2022 at 5:15 PM Betty Merow <betty.merow@gmail.com> wrote:
To the Members of the Killingly Town Council,

I am writing to ask that the Killingly Town Council financially support the Dam Repair Project at the Windham-Tolland 4-H Camp in Pomfret Ct. As a lifelong resident of Killingly I have personally experienced and witnessed the benefits of this camp. I was a camper in the early 1960's. The memories, life lessons and appreciation for nature have served me well all of my life. I am a better person because of the time I spent at 4-H Camp.

The pond is instrumental to the camp experience. Swimming, boating and fishing are a few of the activities enjoyed by campers. Environmental education and respect for our world are an important part of what is learned at camp. The serenity of the water also calms the campers minds as they reflect on life during their daily "Time for Thoughts" moments. The quality of life of the residents of Killingly can be improved now and in the future by helping to maintain the water features at the camp through the repair of the dam.

My husband Gene and I appreciate your consideration. Your generous support can make a big difference in the future of Killingly families.

Sincerely,
Betty Merow
250 North Shore Road.
Killingly, Ct. 06241

860-753-0514

July 2020

Dear Potential Donor,

I'm a first year counselor this year at W-T 4H camp. We always joke around saying I'm the "International Staff" because I'm from the mid-west. The thing about living in Wyoming is that there isn't a lot of water. I haven't spent a lot of time here, but I can tell that the spirit of this camp revolves around the pond. We spend a lot of time here fishing boating and swimming, and no matter what age range I have, those activities are always a fan favorite.

My personal favorite part of camp happens every day. It's called Time for Thought. The entire camp meets at a clearing and we have some silent reflection time, with some opportunities for sharing. During this time I watch the sunset over the lake and listen to these kids pour their souls out to 100+ used-to-be strangers. It's the purest form of trust & love that I've witnessed & all that stems directly from the pond.

Please consider donating to save not only the spirit of this camp, but the pond that keeps all our secrets.

Sincerely,

Caden Callaway
20

To Whom it may concern,

I am writing this letter on behalf of the Windham Tolland 4H camp in Pomfret. Recently, their beloved pond has been damaged by the powerful rain storms this summer. The pond at Windham Tolland-4 H has been the center of camp life in the Quiet Corner. If you've ever been to summer camp, you know all the wonderful opportunities being a camper or counselor can afford you in life. Camp teaches you social skills, independence, life skills and allows for understanding of humanity and the world around you. To lose the pond at WT-4 H would devastate our beloved camp. Affording the enormous dollar price tag to fix the dam to save our camp would threaten the existence of camp as we know it.

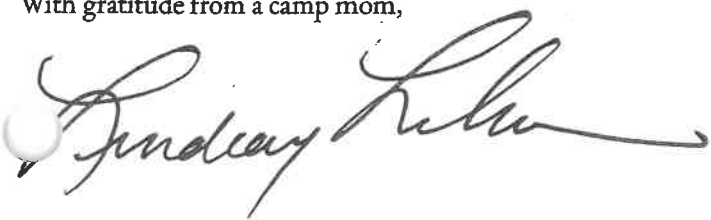
Camp life encourages lifelong learning. In a busy fast paced world, our children are inundated with social media, technology, and information overload as they scrap their way through school and life. They get caught up in their screens without realizing it and 4H camp allows them the opportunity to leave their phones behind, take a deep breath of fresh outdoor air, and have fun with their friends. They learn skills as counselors, how to take care of others and themselves. Campers and Counselors learn patience, teamwork and resilience. Losing camp would mean losing a connection with the great world we live in.

At the center of this 4 H camp is our beautiful pond, a pond that kids learn to fish in. A pond kids canoe and kayak and swim in. My daughter attends camp a few weeks each summer. She is 12 this year and it has been a difficult year with COVID and school regulations. My daughter, Rowan is an anxious child and getting outdoors at camp, being around friends, running, laughing and being active is so good for her psyche. Rowan has been raised with a pool in her yard and so swimming in fresh water is nerve wracking for her. She had a birthday party in the middle of July that she would need to swim in a pond at. I knew she was terrified. Rowan had 4H camp the week before the party and her counselor, Paige strongly recommended that everyone put on their suits and get in the water. The weather was hot and it was just before the hurricane came through New England and threatened the dam and pond. Rowan got in the water that first day because she adored her counselor. Counselors know everything- moms know nothing! She swam happily all week and even found a turtle. She found bravery that week at 4H camp and I will forever be indebted to her counselor for helping along that journey. Since, Rowan has been swimming in the ocean, a few lakes and even back at 4H camp this week. She is making memories for a lifetime because of the trust and connection she made at 4H.

Rowan is not alone in her love for the Windham Tolland 4H camp and their pond. My son is not a camp kid- he's 15 and has never had a love for camp. If you ask him his favorite part about camp he will tell you, in very few words: "the pond. The pond is my favorite part of camp. It's peaceful. It's beautiful. It's quiet. You can go out on a canoe and there isn't anything out there but the pond and the trees and the sky."

Please consider helping Windham Tolland 4H camp rebuild their dam and save their pond. The pond is the center of life at camp; a life that is crucial to the development of so many children who come from all around the country. Thank you for your consideration in helping with this project.

With gratitude from a camp mom,

A handwritten signature in cursive script, appearing to read "Doreen Kulu". The signature is written in dark ink and is positioned below the typed name "Doreen Kulu".

To Whom it May Concern,

In the summer of 1964, I was working as the "kitchen helper" at the combined Windham, Tolland counties 4-H Senior Camp. I met a Windham camper, Karen English. I watched her describe a broom in her Public Speaking Interest Group, while I finished cleaning the dishwasher room. We discovered that we were both long time campers, starting at age nine and attending every year thereafter for at least one week per year. Karen had been Camp Spirit and we both had been selected as various "H-s". We were soon spending every spare moment together, living the classic camp romance. This included the tearful goodbye kiss and promises to write (no text or email then). With I in Tolland and Karen in Windham the logistics of writing, the cost of long-distance phone calls and attending different high schools, 35 miles apart, our ardor waned and we were not in touch for the next three years.

I attended UConn and as luck would have it, my freshman roommate was a classmate of Karen at Windham High. Reminded of our puppy-love and a local call away, I took a chance. We talked for two hours that first night and made a date for Winter Weekend (with a "meet ahead" date in case either of us chose to cancel the date).

We were married two years later and are still married 52 years later. We have two children, six grandchildren and two great grandchildren and, thankfully, good health.

Last year we took a "Covid-19" drive that included a stop at the 4-H Camp where we met. Imagine our shock when the idyllic vision of our memories was shattered by the sight of the empty pond. Everything else; the main lodge, the cabins, the hillside chapel and campfire area were almost exactly as we remembered. But the water that figured so much in our camp experience was gone. As we were leaving, the camp director, Heather Logee, told us about the problems with the dam and the need for major repairs.

Karen and I have had a full and satisfying life together only because 4-H Camp brought us together. How many more friendships, romances and lifelong relationships did or could begin at that same beautiful spot in Abington, CT? We were blessed with the love of our lives because of that chance encounter.

As an early riser (the kitchen crew started before dawn) I was a convenient choice to play Reveille every morning on my trumpet as well as Taps every night. Each time I stood at the edge of the pond, hung with mist in the morning; reflecting moonlight at night, I never dreamed that the pond might cease to exist.

We hope that with the support of caring and involved people and organizations the pond and the camp that were crucial to our life together can continue to inspire young people long after we are gone; perhaps to even nurture a lifelong romance.

With our full and heartfelt support,

Steve and Karen Jedziewski

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear Ned Lamont

My favorite activities are swimming and fishing around the pond. I wouldn't be able to fish and swim. I can make new friends and play with my old ones.

Anthony 14yr Killiney

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear Governor LaMant,

As you may or may not already know, Windom Tolland 4H Camp is struggling with their dam that makes the pond for us campers. If the dam needs it will no longer have a pond. Without the pond we won't be able to do swimming or boating. Some of the most favored activities of our camp.

If you could find it in your heart to fund our dam repairs, the following years in camp will be as fun as they have been before! Our pond means a lot to our camp. There are many good memories, like learning how to swim for the first time, I would like other campers to experience.

All I ask is you consider it.

-Katie Smith

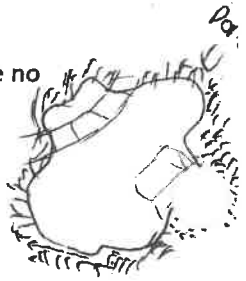
What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear Small business

I go to WT-4H Camp and like to swim in the Pond. I would not be happy if the Pond got drained. The Camp may have to drain the Pond if we do not raise enough money to fix the dam. Coming to camp is fun because I like nature. We are trying very hard to fix the dam, and need to raise \$1 million. Please Consider the fish and the Campers who like the pond.

From,
Sofia

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?



Dear, small buisness

My Favorite activitie to do near or around the camp is swimming and fishing!! If the Pond was closed down many campers would lose one of their favorite activities, also all the animals living in the pond would also lose their home, and thats not fair. When I come to camp its like all the weight is lifted off my back, and I can just have fun! However, without the pond we will lose many activities, and the pond kind of tie in the camp. With all of this said can you please donate some money to WT-4H camp, to save

Our Camp !!

Thanks so much for listening, I hope you have a great day!!

Sincerely,
Annie ♡!!

Vernon, CT

↓
Belly Flop



What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear

doner

My favorite thing to do in the pond is swimming and boating. if the pond was gone there wouldn't be as much activities and camp might be a little boring without the pond. coming to camp is fun right now, but if the pond isn't here it might not be fun.

From

Cam '10 Eastford, CT

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear Potential Donor

I enjoy going swimming in the pond because the pond can cool you off when you are hot. Also swimming is really fun. I like to fish in the pond because it is calm. If the pond was not here I would be upset because I would not be able to go swimming or go fishing. What camp means to me is a place to have fun and meet new friends.

Madelyn Woodward

12

Chaplin

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear potential donor

My favorite activity at the pond is fishing, if I couldn't fish I would be very sad, and ~~some~~ while I haven't swam a bunch of people love the pond to swim in. The pond also serves as a home for some animals, such as fish and turtles. Camp means a lot to me, I love going with my friends. I would love it if you would donate to let us have fun in the pond, and keep the animals alive.

Camper, 13

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear

Governor

fishing is my favorite activity.
If ~~the~~ pond is not here I can't catch fishes.
camp means I can have fun without my
phone.

Lucas

14

Pomfret

What is your favorite activities to do in or around the pond? How would you feel if the pond where no longer here? What does coming to camp mean to you?

Dear Governor Lamont

Swimming, Fishing, Stream walking are fun in the pond and without it we can't do that stuff. And it would mean a lot if you donated money to help us fix the dam.

Bri, 14, Pomfret

What is your favorite activities to do in or around the pond? How would you feel if the pond where no longer here? What does coming to camp mean to you?

Dear Potential Poner

I love fishing in the Pond i got
15 fish in one day once if there was no
Pond I would be sad and so many fish
ill die I in Joy camp and hope you take the
Donate.

cam Per '13

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear Governor ~~_____~~

Hi, I go to a camp and our dam
needs help being fixed. It would
be appreciated if you could help
in any way possible. Some of my favorite
activities are swimming and fishing. Also
the animals will be harmed by the dam.

Dylan Age 13 Canterbury

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear

Potential Diner
I believe that the pond is the most favored activity. Everyone loves swimming and if it was gone then everyone would be sad. I know this camp is a sanctuary for all children and if the pond is gone then half of this camp would be gone with it.

Anthony age 14 Canterbury

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear

Gavin er lemont

I Love to swim in the pond.
And looking at its beauty!
I would be upset if I came back
and saw a pit of doom I love
fishing! I caught 1 fish! When I
come to camp I feel excited!!
😊

Jackson 10 longmeadow

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear

Governor in Mont
my favorite activities
around the pond are
swim and fishing. I would
be very sad if the pond
was drained. camp means
fun to me.

Nicholas, 10,

Pomfret. Please keep the
pond.

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear

gov. Ned Lamont

My favorite thing to do in the pond is swimming when it's really hot you need to take a dip in the ~~the~~ pond. if the pond was sent here, camp wouldn't be as fun and might ~~be~~ a little boring.

From Cam age 10
Town eastford

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear

Gov. Lambert

Now shut it down the
pond because we swim
in pond. We also fish in
the pond. We keep it
clean to and it looks
clean. and is very cool

Pres
cep
the
pond

Wright
of lat R 9

What is your favorite activities to do in or around the pond? How would you feel if the pond where no longer here? What does coming to camp mean to you?

Dear potential-donor

going under water and doing a
Flip. I would be very upset if the
pond was gone. A lot because I
have friends and I like it here.
Mackenzie - 8 years old

What is your favorite activities to do in or around the pond? How would you feel if the pond where no longer here? What does coming to camp mean to you?

Dear

Potential Pond
Dance music, Swimming,
Boating, Freetime.

Land on ☺!!!

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear

Potential

Bonor one of the Best thing
to get to do at camp is swimming
and I think every one here
will agree to. The kids here
love the pond one of the
only reasons I came here
was to swim but then I
met the nice counselors
and J and Heather I
believe that the pond should
stay and I think if you
help us then all the
wild life will thank you
Sincerely - Paige

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear

Potential donor

I like to swim and fish in the pond. Because when its cool we can fish. And when its hot or very hot we can swim. If the pond was not here anymore I would be very sad. Why I would be sad is because then when its cool we cannot fish. And when its hot we wouldnt be able to swim. Coming to camp means a get away from school and its a place where I excepted. Last I can cool off in the pond.

From Racheal 9 years old

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear Potential

my favorite activity is Swimming
because swimming is fun.

how i feel when the pond was not here
is sad because you can go boating.

what camp means to me is fishing
because fishing ~~can~~ i can catch
a fish.

Y V O M

Brantley

What is your favorite activities to do in or around the pond? How would you feel if the pond were no longer here? What does coming to camp mean to you?

Dear

potential donor

My favorite thing to do in the water is jumping off the diving board. My favorite thing doing around the pond is playing in the sand. If we did not have the pond I would be so sad. I would wish that we had a pool or some to jump in so that is water. I am so glad that we have a pond here. Thank you for having a pond here so much. I have made a lot of friends here. I love this camp a lot. Thank you for building this camp.

Ayla 8 in 3-4

item: 4b

EMPLOYEE ASSISTANCE AGREEMENT
SMALL BUSINESS CONSORTIUM

Between
UNITED SERVICES, INC.
And
TOWN OF KILLINGLY

This agreement is made between United Services, Inc. of Dayville, Connecticut and the Town of Killingly.

The Town of Killingly desires to have an Employee Assistance Program for small businesses in the town. The Town of Killingly will designate businesses eligible to participate in the EAP Consortium. United Services desires to provide such services. The parties, therefore, agree as follows:

Outreach to eligible small businesses:

The Town of Killingly will designate eligible small businesses. United Services will, in consultation with Town representatives, provide materials about the program and outreach to small businesses that are eligible. If an employer chooses to use these grant-funded services, United Services will provide information for eligible employees regarding these grant-funded services.

Nature of Base Services included in your contract are:

- Assessment and referral services
- Brief treatment assessment, consultation and referral services for employee, spouse/significant other, dependents, and/or household members
- Consultation/Training for Employers regarding employee issues (not legal consultation)
- Prevention of Sexual Harassment Trainings, including CT Mandated trainings for supervisors and employees.
- Employer Trainings regularly held at agency's Dayville and Mansfield locations or via Zoom.

Location of Services:

The provision of service is available at the following offices of United Services:

140 North Frontage Road
Mansfield Center, CT 06250

1007 North Main St.
Dayville, CT 06241

Confidentiality:

United Services, Inc. will maintain records on each participant in the Employee Assistance Program. As a covered entity United Services will comply with all provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) including the standards for privacy of Protected Health Information (PHI) set forth in 45 C.F.R. parts 160 and 164, subparts A and E.

dit :moti

For employees who voluntarily utilize the service, no identifying information will be divulged except for the statistical report on usage and assessment, unless specifically requested and authorized in writing by the employee.

Reporting:

Annual statistical reports on program activities and usage will be provided to the Town of Killingly. This will include number small businesses participating, number of Consultations for employers, number of Employee Assessments and follow up services, number of Trainings ~~provided~~ performed and number of employees trained.

Information by Fax:

Business information such as notices of services available through our EAP program (trainings or seminars) and registrations for programs will at times be conducted through fax. The USI EAP manager has a business fax number available for non-confidential communication.

Confidential information including USI EAP Supervisor Referrals are to be sent to United Services, Inc. through our confidential fax listed on the referral form.

Scheduling of Appointments:

United Services agrees to arrange appointments for the employee within five working days from the time of the initial contact. Emergency and urgent calls will be offered appointments within 2 hours or 2 days, respectively.

Continuation of Services beyond the Provisions of This Agreement:

Services beyond those listed above provided to individual employees of the Consortium businesses will be the responsibility of the employee and United Services. Employees will be eligible for payment for such additional services according to the usual policies of United Services, including the sliding fee scale of United Services. Referral to independent private practitioners will be reviewed with the employee.

Contract Management:

United Services designates Sara Barber, LCSW, Manager of the Employee Assistance Program, as the contact person to coordinate its activities with the Town of Killingly Small Business Consortium.

Contract Period:

This agreement will be in effect, July 1, 2022 start and end June 30, 2024. The program would be fully operational for all of that time. The terms of this agreement may be subject to change after the contracted timeframes by either party.

Total Cost of Agreement:

The Town of Killingly will pay \$50,000 for the two-year project period, payable at \$25,000 each year at the beginning of each project year.

Services will be provided at no cost to eligible Killingly business owners and their employee, spouse/significant other, dependents, and/or household members and is by funded in partnership with the Town of Killingly.

Warranty of Service:

United Services warrants that it will provide appropriately trained personnel with regards to the provision of services identified above, and that these services will be provided regardless of conditions that may negatively impact on the ability of United Services to deliver other clinical and/or social services.

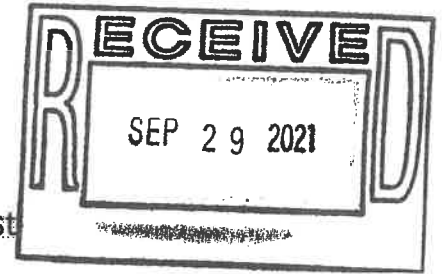
Diane L. Manning, President/CEO
United Services, Inc.

Mary T. Calorio, Town Manager
Town of Killingly

Date

Date

Town of Killingly
American Rescue Plan Funding Request



Project Name: Supports for Killingly Businesses and Employees

Organization Name: United Services, Inc.

Address: 1007 North Main Street, Dayville, CT 06241

Type of Organization: ☒ Non-profit 501(c)3 ☐ Corporation
☐ Municipal ☐ Other:

Organization EIN or Tax ID number: 06-0804423

DUNS No: 088317698

Provide a brief outline of the organization and services performed for the Town of Killingly:

United Services is the non-profit Community Behavioral Health Center and Local Mental Health Authority for 21 towns in northeastern Connecticut, including Killingly. We operate more than 30 programs under our one administration, including outpatient mental health for adults, children and families, substance abuse treatment, case management and supportive programming, family services and parenting programs, crisis services and the region's only domestic violence program. We deliver services at 12 locations in northeastern CT, including our Outpatient Behavioral Health Clinic (and administrative offices) in Dayville and at the Mill at Killingly Apartments in Danielson, where we provide on-site case management for residents. United Services is also the designated Youth Service Bureau for the town of Killingly. In 2021 we were also awarded new state contracts to deliver the Prevention in Connecticut Communities program in Killingly, where we are forming a youth substance use prevention coalition and creating a strategic plan for youth substance use prevention, and to deliver the Teen Outreach Program at Killingly High School and at Killingly Intermediate School. United Services formerly provided the Employee Assistance Program (EAP) to the town of Killingly and is the current EAP provider for the Dayville Fire Company and KB Ambulance Co.

Section A. Project Information

Provide a detailed description of the proposed project. Include narrative of how the project will benefit disadvantaged persons/families (qualified census tract or direct benefit) and how you will keep required documentation. If a capital project, attach plans.

United Services seeks to the partner with the Town of Killingly through ARPA funding to provide mental health and substance use supports for Killingly Businesses and Employees.

The COVID-19 pandemic has had a huge impact on mental health and substance abuse. United Services is seeing significant increases across our programs, with some programs operating at a more than 100% increase over pre-COVID times.

As people have returned to in-office work this year, we have also seen an increase in employer and employee issues. The stresses of the pandemic continue to impact our daily lives, and this is affecting employees' performance at work.

For small employers, these issues are especially hard to cope with, as they lack the resources of a large HR department or a local Employee Assistance Program.

United Services would like to support Killingly businesses and their employees by using ARPA funding to deliver a model similar to its Employee Assistance Program. United Services requests \$50,000 in block grant funding to be used over two years as the region continues to recover from the pandemic.

Through this partnership, United Services would advertise this service to all businesses in Killingly. Through the program, United Services would provide trainings and consultations for Killingly employers at no cost to them. United Services would also use the block grant funding to cover co-pay costs for employees of Killingly businesses receiving treatment at our outpatient clinic.

Through the block grant, the agency could provide up to 20 two-hour trainings, 30 one-hour consultations with one-hour follow-ups and provide deductible and co-pay assistance for 500 employee and family member/dependent visits over the two years.

As the Killingly Town Council is aware, the Dayville census tract rates a "moderate to high" level of vulnerability on the CDC's Social Vulnerability Index. Economically, Killingly has one of the lowest median incomes in the state at \$61,709, which is far below the state average of \$76,106. According to 2019 Census Data, 13.1% of Killingly residents are living in poverty.

Employees and their family members who access our clinical outpatient services through this program would have access to other programs for which they may be eligible that United Services also offers, such as case management services, substance use programs, family programs and specialized services for victims of crimes.

As a state contractor with numerous state agencies and provider of an array of programs, United Services has decades of experience in collecting and reporting data. USI has a robust Electronic Health Record and data collection system and detailed internal policies for data collection and submission.

Section B. Eligibility

The American Rescue Plan Act statute provides the following four statutory categories which are eligible for funding:

1. To respond to the COVID-19 public health emergency or its negative economic impacts;
2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employers that have eligible workers who performed essential work;
3. For the provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID-19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency; and
4. To make necessary investments in water, sewer, or broadband infrastructure.

Additional guidance on the above eligibility categories is available at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>. Review the Interim Final Rule and FAQ documents for more details.

Outline how your proposed project meets the above eligibility requirements:

United Services proposed project meets the eligibility requirements of 1. To respond to the COVID-19 public health emergency or its negative economic impacts. The impact to mental health is very much tied to the pandemic and its economic impact. Employers struggling with employee issues only exacerbates the economic impact.

Section C. Costs

Provide a detailed budget. Complete and attach the budget form.

Is this project a one-time investment or an on-going program? One-time investment for a two-year program

If this project is for an on-going program, please describe the future funding source possibilities when the American Rescue Plan Funding has expired.

Is this a regional project? Yes X No

If yes, describe the project request allocation including which additional towns funding has been requested and methodology for allocation.

Section D. Timeline

Provide a start and end date for the project/program. Include major milestones with proposed dates.

United Services could start the program as soon as funding is awarded. Assuming a January 1, 2022 start and an end at December 31, 2023. The program would be fully operational for all of that time or until the funds are expended.

Section E. Certifications

1. I certify that Supports for Killingly Businesses and Employees is eligible under the Project/Program
American Rescue Plan (ARPA). DM Initial
2. I certify that I will comply with all applicable State and federal procurement requirements for this program. DM Initial
3. I certify that I will report semi-annually to the Town of Killingly the progress of the project/program including beneficiaries and monies expended. DM Initial
4. I understand and certify that the Town of Killingly will recapture funds for the project/program if they are not expended pursuant to all American Rescue Plan (ARPA) regulations/requirements. DM Initial

The undersigned is hereby authorized to submit this application on behalf of the above organization, is qualified to complete the project/program described, and will comply with all regulations/requirements of the American Rescue Plan (ARPA) funding.

Diane L. Manning
Name

9/29/2021
Date

Diane L. Manning, President/CEO, United Services, Inc.
Title

Capital Project Budget Form

Category	ARPA Budget Amount	Other Funding Amount	Total
Soft Costs			
Construction			
Administration			
Total			

Please provide details for soft costs including architectural/engineering, advertising, other (please specify):

Please provide details for administration including personnel/position, annual salary, level of effort, cost, fringe benefits, general office supplies, other (please specify) with justifications:

→ what is cost for EAP for small business? → fee per employee
 → ~~these~~ ~~costs~~ ~~what~~ ~~would~~ ~~cover~~ costs after 2yr program?
 → Do they have list of small businesses that reached out but couldn't afford it?

Program Budget Form

Category	ARPA Budget Amount	Other Funding Amount	Total
Personnel	\$25,000		\$25,000
Fringe			
Travel			
Equipment			
Supplies			
Contractual			
Other – mental health visit co-pays	\$25,000		\$25,000
Total Direct Charges	\$50,000		\$50,000
Indirect Charges			
Total Project Costs	\$50,000		\$50,000

Please provide details including personnel/position, annual salary, level of effort, cost, supplies and equipment needed, required travel, contractual services needed, other (please specify) with justifications.

Personnel costs calculated at 100 hours of training and consultation services at \$250/hour over the two years.

Other- mental health visit co-pays calculated at \$50 co-pay for 500 visits.

Will revenue be earned from the Program? If yes, please detail the cost of services and the estimated revenue earned monthly for the program term.

Any revenue earned from the program is expected to be minimal. We expect that the majority of employees and their family members/dependents who access our services through this program would have high deductible insurance plans. Our agency would bill their insurance, but would be unlikely to see payment from insurance because of the high deductible. Our billing would help the individuals in working toward meeting their deductible, and the block grant support would cover the out-of-pocket costs for the employee.

item: 4c

Town of Killingly American Rescue Plan Funding Request

Project Name: Fire Department Life safety and communication upgrade

Organization Name: Killingly Fire Departments

Address: 172 Main Street Killingly Ct 06239

Type of Organization: Non-profit 501(c)3 Corporation

Municipal ☒ Other: Fire Districts

Organization EIN or Tax ID number: 060913630 DUNS No: 088322474

Provide a brief outline of the organization and services performed for the Town of Killingly:
The Killingly Fire Departments Provided Emergency services to the Town of Killingly Taxpayers. They Cover a vast array of services including but not limited to Fire, EMS, Hazardous Materials. Fire Prevention Education and public assistance.

Section A. Project Information

Provide a detailed description of the proposed project. Include narrative of how the project will benefit disadvantaged persons/families (qualified census tract or direct benefit) and how you will keep required documentation. If a capital project, attach plans.

Section B. Eligibility

The American Rescue Plan Act statute provides the following four statutory categories which are eligible for funding:

1. To respond to the COVID-19 public health emergency or its negative economic impacts;
2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employers that have eligible workers who performed essential work;
3. For the provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID-19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency; and
4. To make necessary investments in water, sewer, or broadband infrastructure.

Additional guidance on the above eligibility categories is available at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>. Review the Interim Final Rule and FAQ documents for more details.

Outline how your proposed project meets the above eligibility requirements:

During the Public health Emergency, Communication played a key role in coordination of social distancing and change in EMS protocols to prevent the Spread of Covid-19. A swat analysis found that upgrading interoperability of radio communications was a challenge. A vast array of State, Federal and local jurisdictions found that a common challenge was ability to all talk on one frequency. The State of Connecticut inner operability network created an MOU between DESPP and the Town of Killingly to connect to the Connecticut Land Mobile Radio Network. This network would allow all State, Federal and Local partners to connect directly for future events.

The Second part of this request relies on the function of Providing life safety measures during a time where proper Cardiopulmonary Resuscitation is needed the most. The Pandemic stretched the public safety organizations during the height of Covid. As cardiac emergencies grew in numbers, the need for first responders to perform CPR grew as well. The long strain of performing chest compressions on multiple patients takes a toll on anyone. A Swat analysis found a need for life saving measures that provides adequate chest compressions for the patient and sustainability in the ability for first responders to perform the tasks at hand. With the purchase of a chest compression system for the first responders, beneficial patient care and adequate CPR can be performed by first responders.

Section C. Costs

Provide a detailed budget. Complete and attach the budget form.

Is this project a one-time investment or an on-going program? YES

If this project is for an on-going program, please describe the future funding source possibilities when the American Rescue Plan Funding has expired.

Is this a regional project? X Yes No

If yes, describe the project request allocation including which additional towns funding has been requested and methodology for allocation.

The Killingly Fire Departments will each receive three Dual Band UHF & 7/800MHZ remote mobile radio that will State of Connecticut compliant to install in the departments first responding apparatus. The radio install will be funded by each department. Also, each department will receive One LUCAS 3 Chest Compression System and associated items to complete the portable system. The regional Departments included in this grant are, Williamsville Fire District, Danielson Fire Department, Attawaugan Fire Department, Dayville Fire District, East Killingly Fire District and South Killingly Fire Department.

Section D. Timeline

Provide a start and end date for the project/program. Include major milestones with proposed dates.

Section E. Certifications

1. I certify that Fire Department Life safety and communication upgrade is eligible under the Project/Program

American Rescue Plan (ARPA).

 RB ____ Initial


2. I certify that I will comply with all applicable State and federal procurement requirements for this program.

 RB ____ Initial

3. I certify that I will report semi-annually to the Town of Killingly the progress of the project/program including beneficiaries and monies expended.

 RB ____ Initial

4. I understand and certify that the Town of Killingly will recapture funds for the project/program if they are not expended pursuant to all American Rescue Plan (ARPA) regulations/requirements.

 RB ____ Initial

The undersigned is hereby authorized to submit this application on behalf of the above organization, is qualified to complete the project/program described, and will comply with all regulations/requirements of the American Rescue Plan (ARPA) funding.

Name Randy Burchard  07/06/2022
Date
Title Emergency Management Director

Capital Project Budget Form

Category	ARPA Budget Amount	Other Funding Amount	Total
Soft Costs			
Construction			
Administration			
Total			

Please provide details for soft costs including architectural/engineering, advertising, other (please specify).

Please provide details for administration including personnel/position, annual salary, level of effort, cost, fringe benefits, general office supplies, other (please specify) with justifications.

Program Budget Form

Category	ARPA Budget Amount	Other Funding Amount	Total
Personnel			
Fringe			
Travel			
Equipment	93,000.00		93,000.00
Supplies			
Contractual			
Other	107,418.12		107,418.12
Total Direct Charges			
Indirect Charges			
Total Project Costs	200,418.12		200,418.12

Please provide details including personnel/position, annual salary, level of effort, cost, supplies and equipment needed, required travel, contractual services needed, other (please specify) with justifications.

Will revenue be earned from the Program? If yes, please detail the cost of services and the estimated revenue earned monthly for the program term.

J&S Radio Sales Inc.

1147 Main Street
 Willimantic, CT 06226
 860-456-2667
 860-456-4479 Fax
 tony@jsradiosales.com

Quotation

Date	Quote #
7/6/2022	8821

Customer
Town of Killingly Finance Dept 172 Main Street Killinly, CT 06239

Ship To
Killingly Fire Marshal / Emergency Management Randy Burchard 860.234.9581 rburchard@killinglyct.gov

			Terms	Rep
			Net 30	
Qty	Item	Description	Price each	Total
		-- emailed P25 for review on 7/6/2022 --		
18	VM7930	VM7000 series - Dual band UHF & 7/800MHz remote mount mobile radio w/ single full featured KCH20 control head, standard microphone, DC power cable, ignition sense cable, 17 foot control cable, dual deck interface cable, KES-5A speaker, KCT-72 audio interface cable, MDC-1200 signaling, TrueVoice noise cancellation & State of CT CLMRN configuration package which includes P25 conventional, Phase 1 trunking, Phase 2 TDMA & OTAP. Standard 3 year warranty. List \$6437.00 *** State of CT Radio System Pricing - List minus 30% ***	4,505.90	81,106.20
18	CLMRN	EF Johnson / CLMRN configuration - Includes P25 conventional, Phase 1 trunking, Phase 2 TDMA & OTAP.	0.00	0.00
18	EFJ Labor	Labor to provision radio to meet State of CT CLMRN firmware and program.	47.50	855.00
18	Motorola	Mobile radio VHF/UHF/7-800MHz antenna Triplexer (EQ000103A02)	230.00	4,140.00
			Subtotal	
			Sales Tax (6.35%)	
			Total	

Customer Approval:

J&S Radio Sales Inc.

1147 Main Street
 Willimantic, CT 06226
 860-456-2667
 860-456-4479 Fax
 tony@jsradiosales.com

Quotation

Date	Quote #
7/6/2022	8821

Customer
Town of Killingly Finance Dept 172 Main Street Killinly, CT 06239

Ship To
Killingly Fire Marshal / Emergency Management Randy Burchard 860.234.9581 rburchard@killinglyct.gov

			Terms	Rep
			Net 30	
Qty	Item	Description	Price each	Total
18	NMOKH...	Larsen NMO Antenna Cable w/ Connector	32.00	576.00
18	Larsen	NMO150/450/758 Multi band NMO mobile antenna	80.00	1,440.00
36	Misc	Interface cable to go from tri-plexer to each radio chassis	30.00	1,080.00
			Subtotal	\$89,197.20
			Sales Tax (6.35%)	\$0.00
			Total	\$89,197.20

Customer Approval: _____



304 Boston Post Road
Old Saybrook CT 06475

Phone: 860-388-4599 Fax: 860-388-4699 Email: orders@savelives.com

QUOTATION

Quote Number
5623

Date
07/05/22

Page
1/1

Salesrep
INT

Terms
Net 30

Quote Valid for 30 Days

Bill-To

Attawagan Fire Dept
20 Country Club Road
Dayville CT 06241

Ship-To

Attawagan Fire Dept
Chief Matt Desrosiers
20 Country Club Road
Dayville CT 06241

SKU	Description	Quantity	UoM	Price	Total
99576-000063	LUCAS 3, v3.1 Chest Compression System	6		15,937.16	95,622.96
11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	6		743.36	4,460.16
11576-000060	LUCAS Desk-Top Battery Charger	6		1,215.32	7,291.92
11576-000047	Lucas Chest Disposable Suction Cups 12/ Case	1	Each	43.08	43.08

If you have any questions or need any additional information please do not hesitate to contact us at orders@savelives.com or call us at 860-388-4599.

Returns for any reason must be made within 21 days of receipt of merchandise. Some items are not returnable, please contact us before you make any returns. If your original order was over \$150 and you received free freight when we shipped your order to you, the freight costs that we incurred shipping your order to you will be deducted from your credit.

Quotation Subtotal: **\$ 107,418.12**

Total Before Tax: **\$ 107,418.12**

Total Tax Amount: **\$ 0.00**

Total Amount: \$ 107,418.12

Item: 4d

Agenda Item #XX(a)

AGENDA ITEM COVER SHEET

ITEM: Consideration and action on a resolution authorizing replacement of the 2010 John Deere Roadside Mower using the Capital Non-Recurring account funds dedicated to this vehicle

ITEM SUBMITTED BY: Mary Calorio, Town Manager

FOR COUNCIL MEETING OF: September 13, 2022

TOWN MANAGER APPROVAL: _____

ITEM SUMMARY: This item would authorize replacing the 2010 John Deere Roadside Mower currently used by Highway Department for roadside mowing. This mower is not scheduled for replacement until FY 2025-2026. The mower has been experiencing a constant need of repair in regards to the hydraulic systems and the turn motor. Given the age and extent of repairs necessary we are recommending replacement of the vehicle instead of repair. There is currently \$95,329 dedicated to replacement of this particular vehicle in the Capital Non-Recurring (CNR) account. The Highway department is looking to replace this vehicle with a different style of mower that will create for more efficiencies among the mowing fleet. These different style mowers have a lower cost than the mower being replaced.

FINANCIAL SUMMARY: There is \$95,329 available to replace the 2010 John Deere Roadside Mower. This purchase will be made based on state bid prices not to exceed \$95,329 net of any possible trade in value. The model currently being explored for purchase is a 5075E John Deere Mower at a price of \$83,858. Any remaining balance will be transferred to other CNR accounts for future vehicle replacements.

STAFF RECOMMENDATION: Approval of the Resolution

TOWN ATTORNEY REVIEW: N/A

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution

Resolution #XX-XX

**RESOLUTION AUTHORIZING REPLACEMENT OF THE 2010 JOHN DEERE
MOWER USING THE CAPITAL NON-RECURRING ACCOUNT FUNDS
DEDICATED TO THIS VEHICLE**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager be herein authorized to replace the 2010 John Deere Roadside Mower with a new mower not to exceed \$95,329 from Capital Non-Recurring account funds which have been previously appropriated in annual Town Operating Budgets and dedicated to the replacement of said vehicle.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 13th day of September 2022

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on September 13, 2022, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary Calorio now holds the office of Town Manager and that he has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk, Town of Killingly, Connecticut

Date
(Seal)

