



# TOWN OF KILLINGLY

OFFICE OF THE TOWN MANAGER  
172 Main Street  
Killingly, CT 06239  
Tel: 860-779-5300, ext. 7 Fax: 860 779-5382

## PERSONNEL SUBCOMMITTEE MEETING

Tuesday, June 27, 2023

7:15 p.m.

Town Meeting Room

172 Main Street

Killingly, CT 06239

RECEIVED  
TOWN CLERK, KILLINGLY, CT  
2023 JUN 26 PM 3:42  
Elizabeth M. Quinn

### *Council Members:*

Jason Anderson  
Tammy Wakefield  
Ray Wood

**This is an in-person meeting. The public can attend the meeting at the Town Hall.  
Emailed public comments will still be accepted and presented at the meeting.**

### Meeting Agenda

1. Call to Order

2. Citizens' Participation

Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five minutes (45) and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Subcommittee.

Public comment can be made in person or submitted by 2 p.m. the day of the meeting via email at [publiccomment@killinglyct.gov](mailto:publiccomment@killinglyct.gov), mailed to the Town of Killingly, Town Manager's Office, 172 Main Street, Killingly CT 06239 or put in the drop box on the side of Town Hall. Public comment will be posted on the Town's website [www.killinglyct.gov](http://www.killinglyct.gov).

3. Adoption of minutes of previous meetings:

a) April 18, 2023

4. New Business

a) Consideration and action on recommendation of non-union employee and management staff salary increases for fiscal year 23-24.

5. Executive Session - None

6. Adjournment

Visit us at: [www.Killingly.org](http://www.Killingly.org)

This institution is an equal opportunity provider and employer.

**PERSONNEL SUBCOMMITTEE MEETING**

**April 16, 2023, 6:15PM**

**Conference Room 102**

**172 Main Street**

**Killingly, CT 06239**

**Meeting Minutes**

**Members Present:** Ray Wood, Chairman, Tammy Wakefield, Jason Anderson (6:24 pm)  
**Members Absent:** N/A  
**Others Present:** Mary Calorio, Town Manager

**1. Call to Order**

Chairman Wood called the meeting to order at 6:21 pm.

**2. Citizens Participation – None**

**3. Adoption of minutes of previous meeting:**

- a.) August 16, 2022 – T. Wakefield made a motion to accept the minutes as presented. Motion seconded by R. Wood. Motion passed unanimously.

**4. New Business**

- a.) Discussion/recommendation appointing the Revenue Collector

J. Anderson made a motion to recommend the appointment of April Lamothe as Revenue Collector to the Town Council for their May 2, 2023 special meeting. T. Wakefield seconded the motion. Motion passed unanimously.

**5. Executive Session –**

- a) Discussion/recommendation appointing the Revenue Collector

T. Wakefield made a motion to enter Executive Session at 6:22pm including Manager Calorio and Revenue Collector candidate. Motion seconded by R. Wood. Motion passed unanimously.

J. Anderson joined Executive Session at 6:24pm

Executive Session ended at 6:36 pm.

**6. Adjournment**

Motion was made to adjourn the meeting by J. Anderson and seconded by T. Wakefield at 6:37pm. Motion passed unanimously.

Respectfully submitted,  
Mary T. Calorio, Town Manager

RECEIVED  
TOWN CLERK, KILLINGLY, CT  
2023 APR 27 PM 3:30  
Elizabeth M. Quisenberry



Resolution #23

**RESOLUTION AUTHORIZING THE SALARY ADJUSTMENTS FOR NON-  
UNION EMPLOYEES AND MANAGEMENT STAFF FOR FISCAL YEAR 2023-  
2024**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to implement a compensation increase of 2.50% for part-time and full-time employees Town employees who are not represented by a collective bargaining unit (not including the Town Manager), and for department heads, effective July 1, 2023.

BE IT FURTHER RESOLVED that the Town Manager is herein authorized to transfer a total amount not to exceed \$70,000 from the contingent account (63-50241) and \$10,000 from the WPCA contingent account (210-50241) to the Personnel Services and related employee benefits accounts impacted by the herein proposed increases in compensation.

KILLINGLY TOWN COUNCIL

Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
This 11<sup>th</sup> day of July 2023

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on July 11, 2023, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

\_\_\_\_\_  
Elizabeth Wilson, Town Clerk

\_\_\_\_\_  
Date

(Seal)