**TOWN COUNCIL**

**REGULAR MEETING**

**DATE:** TUESDAY, April 10, 2018

**TIME:** 7:00 P.M.

**PLACE:** TOWN MEETING ROOM

KILLINGLY TOWN HALL

**AGENDA**

The Town Council of the Town of Killingly held a Special Meeting on Tuesday, April 10, 2018 at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut.  The agenda was as follows:

1. **CALL TO ORDER**
2. **PRAYER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS**
   1. Special Town Council Meeting: March 6, 2018
   2. Regular Town Council Meeting: March 20, 2018
6. **PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**

a) Swearing-in ceremony for Officer Jon Ley

b) Conservation Commission presentation of annual Environmental Award

c) Presentation of proposed FY 2018-19 WPCA budget

1. **UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
   1. Consideration and action on an ordinance authorizing a $5,657,571 supplemental appropriation to the FY 2017-18 Education Budget, thereby balancing the budget approved at Town Meeting on May 9, 2017
2. **CITIZEN’S STATEMENTS AND PETITIONS**

Pursuant to the Town Council’s Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five (45) minutes and each citizen’s presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.

1. **COUNCIL/STAFF COMMENTS**
2. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
3. **DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**

a) Summary Report on General Fund Appropriations for Town Government

b) System Object Based on Adjusted Budget for the Board of Education

12. **REPORTS FROM LIAISONS**

a) Board of Education Liaison

b) Borough Council Liaison

13. **CORRESPONDENCE/COMMUNICATIONS/REPORTS**

14. **UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION**

15. **NEW BUSINESS:**

a) Consideration and action on a resolution approving the proposed FY 2018-19 WPCA Sewer Fund budget

b) Consideration and action on a resolution establishing fees and conditions at the Killingly Recycling Center and Bulky Waste Landfill

c) Consideration and action on a resolution authorizing the Town Manager to pursue the transfer of a 1.4+/- acre portion of the Town-owned parcel located at 31 Wauregan Road, in Killingly, to Hutchinson Precision Sealing Systems, Inc.

d) Discussion of FY 2018-19 Capital Improvement Plan

e) Discussion of Main Street parking plan/bike lane

16. **COUNCIL MEMBER REPORTS AND COMMENTS**

17. **EXECUTIVE SESSION**

18. **ADJOURNMENT**

**KILLINGLY TOWN COUNCIL**

1. Chairman Cesolini called the meeting to order at 7:00 p.m.
2. Prayer by Ms. LaBerge.
3. Pledge of Allegiance to the flag.

4. Upon roll call all Councilors were present. Also present were Town Manager Hendricks, Assistant Town Manager Hopkins and Council Secretary Buzalski.

5. Adoption of minutes of previous meetings

5a. Ms. Wakefield made a motion, seconded by Ms. LaBerge, to adopt the minutes of the Special Town Council Meeting of March 6, 2018.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

5b. Mr. Dillon made a motion, seconded by Mr. Anderson, to adopt the minutes of the Regular Town Council Meeting of March 20, 2018.

Discussion followed.

Voice Vote:  Unanimous. Motion passed.

Chairman Cesolini called a recess at 7:02 p.m. and called the Public Hearing to order.

**TOWN OF KILLINGLY  
PUBLIC HEARING**

Tuesday, April 10, 2018

A PUBLIC HEARING of the Town Council was held, pursuant to Section 506 of the Killingly Town Charter, in the Town Meeting Room of the Killingly Town Hall, 172 Main Street in Killingly, Connecticut, on Tuesday, April 10, 2018 at 7:00 p.m. at which time interested persons were heard on the following ordinance:

**an Ordinance Authorizing a $5,657,571 Supplemental Appropriation to the FY 2017-18 Education Budget, thereby balancing the budget**

**approved at town meeting on may 9, 2017**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that a supplemental appropriation to the Education Budget for the fiscal year July 1, 2017 to June 30, 2018 in the amount of $5,657,571 be approved in order to account for actual revenue streams, thereby balancing the approved budget, and

BE IT FURTHER ORDAINED that said supplemental appropriation be herein submitted to a Special Town Meeting for adoption on April 10, 2018 at 8:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut, and

BE IT FURTHER ORDAINED that the source of said supplemental appropriation shall be $5,035,262 from Education revenue and $622,309 from the allocated but unneeded general fund contribution to the teachers’ retirement fund.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

Chairman

Dated at Killingly, Connecticut

this 10th day of April 2018

Hoween Flexer thanked the Council and asked that they make the Education Budget whole.

The public hearing ended, and the Town Council meeting resumed at 7:03 p.m.

6. Presentations, proclamations and declarations:

6a. Swearing in ceremony for Officer Jon Ley

Town Manager swore in Officer Jon Ley as the second Constable for Killingly.

6b. Conservation Commission presentation of annual Environmental Award

Donna Bromwell, Chair, Conservation Commission, presented the annual Environmental Award to Richard Fedor.

6c. Presentation of proposed FY 2018-19 WPCA budget

Town Engineer Capacchione and Mr. Cinq Mars, Chair, WPCA, presented the proposed FY 2018-19 WPCA budget and responded to questions and comments from Council Members.

7. Unfinished Business for Town Meeting Action:

7a. Consideration and action on an ordinance authorizing a $5,657,571 supplemental appropriation to the FY 2017-18 Education Budget, thereby balancing the budget approved at Town Meeting on May 9, 2017

Ms. LaBerge made a motion, seconded by Mr. Grandelski, to send agenda item 7a. to Town Meeting.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

8. Citizens’ Statements and Petitions:

Donna Bromwell announced a Cat Hollow cleanup on Saturday, April 20, 9 a.m. to noon. She spoke about agenda item 15b and could not find the resolution online. She feels that the Town-wide trash pickup does not promote recycling.

Hoween Flexer spoke about today being Pay Equity Day and this month is Sexual Assault Awareness Month. She feels that the Town policy on Sexual Harassment is outdated and needs to be updated.

9.  Council/Staff Comments:

Town Manage Hendricks pointed out where to find the budget on the Town website. He spoke about the Sustainable CT initiative.

Ms. LaBerge noted a correction to the pricing of commercial disposal of tires.

Mr. D. Griffiths asked the Town Manager about the Sexual Harassment policy.

Chairman Cesolini called a recess at 8:00 p.m.

The Special Town Meeting on item 7a) Consideration and action on an ordinance authorizing a $5,657,571 supplemental appropriation to the FY 2017-18 Education Budget, thereby balancing the budget approved at Town Meeting on May 9, 2017 began at 8:00 p.m.

The Special Town Meeting ended at 8:02 p.m. and the Town Council meeting resumed.

9.  Council/Staff Comments:

Mr. Grandelski asked about Town employee training status.

10. Appointments to Boards and Commissions:

Ms. Wakefield made a motion, seconded by Mr. Anderson to reappoint **Janet Hallbergh** to the Board of Recreation. The new term would run from January 1, 2018 through December 31, 2020.

Voice Vote:  Unanimous. Motion passed.

Mr. A. Griffiths made a motion, seconded by Ms. LaBerge, to reappoint **Melissa Johndrow** to the Board of Recreation. The new term would run from January 1, 2018 through December 31, 2020.

Voice Vote:  Unanimous. Motion passed.

Mr. D. Griffiths made a motion, seconded by Ms. Wakefield, to reappoint **Bruce Kohl** to the Conservation Commission. The new term would run from January 1, 2018 through December 31, 2020.

Voice Vote:  Unanimous. Motion passed.

Ms. LaBerge made a motion, seconded by Mr. Anderson, to reappoint **Sheila Roddy** to the Planning and Zoning Commission. The new term would run from April 10, 2018 through October 31, 2020.

Voice Vote:  Unanimous. Motion passed.

Mr. A. Griffiths made a motion, seconded by Mr. Anderson, to appoint **Adam Hunt** as a Regular member of the Agricultural Commission. The new term would run from April 10, 2018 through October 31, 2020.

Voice Vote:  Unanimous. Motion passed.

11.  Discussion and Acceptance of Monthly Budget Reports:

11a.   ­Summary Report on General Fund Appropriations for Town Government:

Ms. Wakefield made a motion, seconded by Mr. Anderson, to accept the summary report on general fund appropriations for Town Government.

Discussion followed.

Voice Vote:  Unanimous. Motion passed.

11b. System Object Based on Adjusted Budget for the Board of Education:

 Mr. D. Griffiths made a motion, seconded by Mr. Grandelski, to accept the system object based on adjusted budget for the Board of Education.

Discussion followed.

Voice Vote:  Unanimous. Motion passed.

12.  Reports from Liaisons:

12a. Report from the Board of Education Liaison:

Board of Education Liaison Burns reported on activities of the Board of Education and the Schools and responded to questions and comments from Councilors.

12b. Report from the Borough Liaison:

Council Member LaBerge reported on various activities of the Borough of Danielson.

13.  Correspondence/Communications/Reports:

Town Manager Hendricks reported that the Assessors office welcomed Victoria Hayden on Monday as the new Assessor’s Assistant. CT Water has re-engaged with the water main project and work is continuing. Paving of Main St is not certain, but he is monitoring the situation. He gave an update on the Veterans’ Coffeehouse.

14.  Unfinished Business for Town Council Action: None

15.  New Business:

15a. Consideration and action on a resolution approving the proposed FY 2018-19 WPCA Sewer Fund budget

Ms. Wakefield made a motion, seconded by Mr. A. Griffiths, to approve the following:

# **RESOLUTION APPROVING THE FY 2018-19 WPCA SEWER FUND BUDGET**

**BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGL**Y that the Sewer Fund budget for the fiscal year 2018-19, approved for submission by the Water Pollution Control Authority on March 21, 2018 in the amount of $4,374,227, is approved.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

Chairman

## Dated at Killingly, Connecticut,

this 10th day of April 2018.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

15b. Consideration and action on a resolution establishing fees and conditions at the Killingly Recycling Center and Bulky Waste Landfill

Ms. Wakefield made a motion, seconded by Mr. Grandelski, to adopt the following:

**A RESOLUTION ESTABLISHING FEES AND CONDITIONS AT THE KILLINGLY RECYCLING CENTER AND BULKY WASTE LANDFILL**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that effective **July l, 2018**, the fees of the Killingly Recycling Center and Bulky Waste Landfill are as follows:

**Residential**

## Residential Permit $80.00/each

## Partial Year Permit (January –June) $40.00/each

Residential Permit-Senior- (65 at time of application) $40.00/each

Partial Permit-Senior- (January – June) $20.00/each

Municipal Solid Waste Disposal Fee- Stickers or Bags $5.00/each

White Goods/Appliances without Freon No Charge

(Washers, dryers, stoves, etc.)

White Goods/Appliances with Freon $15.00/each

(Refrigerators, freezers, air conditioners, etc.)

**Tires**

Car Tire under 17 inch $4.00/each

Car Tire under 17 inch on Rim $6.00/each

Road Tire 17 inch and Over $10.00/each

Road Tire 17 inch and Over on Rim $16.00/each

Tractor / Equipment Tire $25.00/each

Recyclable Mattresses No Charge

Unrecyclable Mattresses and Box Springs $0.10/lb

Sofas/Love Seats/ Couches & Similar Stuffed Chairs $0.10/lb

Wood Chairs $0.10/lb

Kitchen and Dining Room Tables $0.10/lb

Bulky Waste (excludes yard waste) - $2.00 minimum fee $0.10/lb

Yard Waste (brush/branches up to 5-inch diameter, leaves, grass) No Charge

**Commercial**

### Bulky Waste (excluding yard waste) $0.10/lb

Bulky Waste-Clean (Untreated Wood Only) $0.10/lb

Rimless Tires (Not to exceed 16.5 inches) $0.10/lb

**Three Trip Pass**

### Three Trip Pass Fee $20.00

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The intent of the three (3) trip pass is to allow Killingly Residents or people owning residences in Killingly the ability to legally dispose of items which are accepted at the Killingly transfer station.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

Chairman

Dated at Killingly, Connecticut

This 10th day of April 2018

Discussion followed.

Mr. Grandelski made a motion, seconded by Ms. LaBerge, to suspend the rules to allow the Town Engineer to speak.

Voice Vote: Unanimous. Motion passed.

Town Engineer Capacchione explained the changes to the fee schedule and responded to Councilors’ questions and comments.

On the original motion, Roll Call Vote: Mr. A. Griffiths – No, Mr. D. Griffiths - No, Mr. Kerttula – No, Ms. LaBerge – Yes, Ms. Wakefield – Yes, Mr. Anderson – Yes, Mr. Dillon – Yes, Mr. Grandelski - abstain, Mr. Cesolini – Yes.

5-3, Motion passed.

15c. Consideration and action on a resolution authorizing the Town Manager to pursue the transfer of a 1.4+/- acre portion of the Town-owned parcel located at 31 Wauregan Road, in Killingly, to Hutchinson Precision Sealing Systems, Inc.

Mr. D. Griffiths made a motion, seconded by Mr. Grandelski, to adopt the following:

# Consideration and action on a resolution Authorizing the Town Manager to pursue the transfer of a 1.4+/- acre portion of the Town-owned parcel located at 31 Wauregan Road in Killingly, to Hutchinson Precision Sealing Systems, Inc.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to continue good faith discussions with Hutchinson Precision Sealing Systems, Inc., for the purposes of reaching an agreement regarding the transfer of a portion of Town-owned property located at 31 Wauregan Rd, Killingly, to Hutchinson Precision Sealing Systems, Inc. In accordance with the Killingly Charter, such transfer will not occur prior to additional Council action, a public hearing, and a Special Town Meeting.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

Chairman

## Dated at Killingly, Connecticut,

this 10th day of April 2018.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

15d. Discussion of FY 2018-19 Capital Improvement Plan

Councilors discussed the FY 2018-2019 Capital Improvement Plan with Town Manager Hendricks.

15e. Discussion of Main Street parking plan/bike lane

Councilors discussed the Main Street parking plan and possible bike lane.

16. Council Member Reports and Comments:

Mr. Kerttula attended the Permanent Building Committee.

Mr. D. Griffiths attended the Veterans’ Coffeehouse meeting.

Mr. Anderson reported on the Public Safety meeting and the WPCA meeting.

Mr. A. Griffiths reported that the Agricultural Commission and the ZBA meetings were canceled. He reported on the Ordinance Subcommittee meeting.

Ms. Wakefield reported on the Health Dept Fiscal meeting.

17.  Executive Session: None

18.  Adjournment:

Mr. Anderson made a motion, seconded by Ms. LaBerge to adjourn the meeting.

Voice Vote:  Unanimous. Motion passed.

The meeting ended at 9:36 p.m.

                                                                                                       Respectfully submitted,

                                                                                                       Elizabeth Buzalski

                                                                                                       Council Secretary

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