**TOWN COUNCIL**

**REGULAR MEETING**

**DATE:** TUESDAY, MAY 9, 2017

**TIME:** 7:00 P.M.

**PLACE:** TOWN MEETING ROOM

KILLINGLY TOWN HALL

**AGENDA**

1. **CALL TO ORDER**
2. **PRAYER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS**
   1. Special Town Council Meeting: April 1, 2017
   2. Special Town Council Meeting: April 3, 2017
   3. Special Town Council Meeting: April 4, 2017
   4. Special Town Council Meeting: April 5, 2017
   5. Special Town Council Meeting: April 6, 2017
   6. Regular Town Council Meeting: April 11, 2017
   7. Special Town Council Meeting: April 13, 2017
   8. Special Town Council Meeting: April 18, 2017
6. **PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**

a) Introduction of Officer Joe Sharkey

b) Introduction of Assistant Building Official Tim Brennan

c) Introduction of Facilities Maintainer I Matt Salce

d) Proclamation recognizing Killingly residents, businesses, merchants, and organizations that supported Killingly’s inaugural Keep Killingly Clean month in April

e) Presentation of District’s new attendance initiative from the Assistant Superintendent Steve Rioux and the Attendance Outreach Coordinator Kristine Cicchetti

1. **UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
2. **CITIZEN’S STATEMENTS AND PETITIONS**

Pursuant to the Town Council’s Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five (45) minutes and each citizen’s presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.

1. **COUNCIL/STAFF COMMENTS**
2. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
3. **DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**

a) Summary Report on General Fund Appropriations for Town Government

b) System Object Based on Adjusted Budget for the Board of Education

12. **REPORTS FROM LIAISONS**

a) Board of Education Liaison

b) Borough Council Liaison

13. **REPORTS FROM TOWN MANAGER AND TOWN ATTORNEY**

14. **UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION:**

a) Consideration and action on a resolution authorizing the sale of a portion of Town-owned property at 22 Williamsville Road **(tabled on 12/13/16)**

b) Consideration and action on a resolution approving and authorizing the execution of a Community Environmental Benefit agreement with NTE Connecticut, LLC for its proposed Killingly Energy Center **(tabled on 3/21/17)**

c) Consideration and action on a resolution approving and authorizing the execution of a tax stabilization agreement with NTE Connecticut, LLC for its proposed Killingly Energy Center **(tabled on 3/21/17)**

15. **NEW BUSINESS:**

a) Consideration and action on a resolution authorizing application to the Department of Education for the Killingly Central School ADA Project

b) Consideration and action on a resolution authorizing application to the Department of Education for the Killingly Memorial School ADA Project

c) Consideration and action on a resolution authorizing the Revenue Collector to spend and transfer uncollectible taxes to the Suspense Tax Book pursuant to Connecticut General Statutes

d) Discussion of Veterans’ Coffeehouse

e) Discussion of Grantfinder subscription

f) Discussion of town-wide opt-in mass notification system

g) Discussion/update on SpringFest

16. **COUNCIL MEMBER REPORTS AND COMMENTS**

17. **EXECUTIVE SESSION**

18. **ADJOURNMENT**

**KILLINGLY TOWN COUNCIL**

1. Chairperson Griffiths called the meeting to order at 7:03 p.m.
2. Prayer by Ms. LaBerge.
3. Pledge of Allegiance to the flag.

4. Upon roll call all Councilors were present except Mr. Alemian, who arrived at 7:06 p.m. Also present were Town Manager Hendricks, Town Attorney St. Onge, and Council Secretary Buzalski.

5. Adoption of minutes of previous meetings

5a. Ms. Pratt made a motion, seconded by Mr. A. Griffiths, to adopt the minutes of the Special Town Council Meeting of April 1, 2017.

Voice Vote: Unanimous. Motion passed.

5b. Ms. Ricci made a motion, seconded by Mr. A. Griffiths, to adopt the minutes of the Special Town Council Meeting of April 3, 2017.

Voice Vote: Unanimous. Motion passed.

5c. Ms. Ricci made a motion, seconded by Ms. Pratt, to adopt the minutes of the Special Town Council Meeting of April 4, 2017.

Voice Vote: Unanimous. Motion passed.

5d. Ms. Ricci made a motion, seconded by Ms. LaBerge, to adopt the minutes of the Special Town Council Meeting of April 5, 2017.

Voice Vote: Unanimous. Motion passed.

5e. Ms. Ricci made a motion, seconded by Ms. LaBerge, to adopt the minutes of the Special Town Council Meeting of April 6, 2017.

Voice Vote: Unanimous. Motion passed.

5f. Ms. Ricci made a motion, seconded by Ms. LaBerge, to adopt the minutes of the Regular Town Council Meeting of April 11, 2017.

Voice Vote: Unanimous. Motion passed.

5g. Ms. Ricci made a motion, seconded by Ms. LaBerge, to adopt the minutes of the Special Town Council Meeting of April 13, 2017.

Discussion followed. Ms. LaBerge made a correction to page 128, Roll call did not note that Mr. Alemian and Mr. Ide were absent with notification.

Voice Vote: Unanimous. Motion passed, with corrections.

5h. Ms. LaBerge made a motion, seconded by Ms. Ricci, to adopt the minutes of the Special Town Council Meeting of April 18, 2017.

Discussion followed. Ms. LaBerge made a correction to page 129, Roll call did not note that Mr. Alemian and Mr. A. Griffiths were absent with notification.

Voice Vote: Unanimous. Motion passed, with corrections.

6. Presentations, proclamations and declarations:

6a. Introduction of Officer Joe Sharkey

Town Manager Hendricks introduced Officer Joe Sharkey as Killingly’s newest Constable.

6b. Introduction of Assistant Building Official Tim Brennan

Town Manager Hendricks introduced Tim Brennan as Killingly’s new Assistant Building Official.

6c. Introduction of Facilities Maintainer I Matt Salce

Town Manager Hendricks introduced Matt Salce as Killingly’s new Facilities Maintainer.

6d. Proclamation recognizing Killingly residents, businesses, merchants, and organizations that

supported Killingly’s inaugural Keep Killingly Clean month in April

Mr. D. Griffiths read the following:

**PROCLAMATION RECOGNIZING KILLINGLY RESIDENTS, BUSINESSES, MERCHANTS, AND ORGANIZATIONS THAT SUPPORTED KILLINGLY’S INAUGURAL KEEP KILLINGLY CLEAN MONTH IN APRIL 2017**

**WHEREAS**, many Killingly residents, members of the Killingly Business Association, independent businesses and business owners, the Boy Scouts, the Girl Scouts, the Young Marines, the KHS Community Service program, Little League, Town employees, elected officials, and other organizations donated time and energy to collect garbage in the business districts, in our parks, and in all of our neighborhoods. The Keep Killingly Clean campaign included a variety of Earth Day-related community beautification efforts that occurred throughout the month; and

**WHEREAS**, the combined efforts of all volunteers led to the removal of the equivalent of over 300 bags of trash from our Town; so

**NOW, THEREFORE, BE IT PROCLAIMED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY** that all volunteers be recognized for their continued contributions to ensure the success of the Keep Killingly Clean campaign and ask that all Killingly residents extend their appreciation and gratitude to those volunteers and consider becoming involved in the effort to keep our Town environmentally welcoming and sound.

KILLINGLY TOWN COUNCIL

David A. Griffiths

Chairman

Dated at Killingly, Connecticut  
this 9th day of May 2017

e) Presentation of District’s new attendance initiative from the Assistant Superintendent Steve Rioux and the Attendance Outreach Coordinator Kristine Cicchetti

Assistant Superintendent Steve Rioux and the Attendance Outreach Coordinator Kristine Cicchetti presented the District’s new attendance initiative.

Ms. Pratt made a motion, seconded by Mr. Alemian, to add agenda item 15h) Consideration and action on a resolution to refer the Killingly Community Center Recreation Project to the Permanent Building Commission

Voice vote: Unanimous. Motion passed.

Mr. Grandelski made a motion, seconded by Mr. A. Griffiths, to add agenda item 15i) Discussion of potential water line improvements

Voice vote: Unanimous. Motion passed.

7. Unfinished Business for Town Meeting Action: None

8. Citizens’ Statements and Petitions:

9.  Council/Staff Comments:

Ms. Ricci made a motion, seconded by Mr. Alemian, to switch agenda item 15d with item 15a.

Voice vote: Unanimous. Motion passed.

10. Appointments to Boards and Commissions:    None

11.  Discussion and Acceptance of Monthly Budget Reports:

11a.   ­Summary Report on General Fund Appropriations for Town Government:

Mr. Ide made a motion, seconded by Mr. Grandelski, to accept the summary report on general fund appropriations for Town Government.

Discussion followed.

Voice Vote:  Unanimous. Motion passed.

11b. System Object Based on Adjusted Budget for the Board of Education:

 Mr. Ide made a motion, seconded by Ms. LaBerge to accept the system object based on adjusted budget for the Board of Education.

Discussion followed.

Voice Vote:  Unanimous. Motion passed.

12.  Reports from Liaisons:

12a. Report from the Board of Education Liaison:

Board of Education Liaison Burns reported on activities of the Board of Education and the Schools and responded to questions and comments from Councilors.

12b. Report from the Borough Liaison:

Council Member LaBerge reported on various activities of the Borough of Danielson.

13. Reports from Town Manager and Town Attorney:

Town Manager Hendricks reported that both budgets passed with a voter turn-out of 8.1%

The Kickers building at 11 Commerce Ave has been awarded a demolition contract.

He reported on the progress of the basketball and tennis courts.

RFPs have been put out for the bridgework and the renovations at the Town Hall.

He reported on the sidewalk project progress and replacement of the water main on Main St.

Town Attorney St. Onge gave an update on the Levigne matter.

Town Manager Hendricks gave an update on the NTE project.

14.  Unfinished Business for Town Council Action:

14a. Consideration and action on a resolution authorizing the sale of a portion of Town-owned property at 22 Williamsville Road **(tabled on 12/13/16) No action taken**

14b. Consideration and action on a resolution approving and authorizing the execution of a Community Environmental Benefit agreement with NTE Connecticut, LLC for its proposed Killingly Energy Center **(tabled on 3/21/17) No action taken**

14c. Consideration and action on a resolution approving and authorizing the execution of a tax

stabilization agreement with NTE Connecticut, LLC for its proposed Killingly Energy Center **(tabled on 3/21/17) No action taken**

15.  New Business:

15d. Discussion of Veterans’ Coffeehouse

Fred Ruhlemann, 255 Mashentuck Road, President of the Board of Directors for the Veteran’s Coffeehouse, gave an update on the Veterans’ Coffeehouse.

15b. Consideration and action on a resolution authorizing application to the Department of Education for the Killingly Memorial School ADA Project

Ms. Pratt made a motion, seconded by Ms. Ricci, to adopt the following:

**RESOLUTION AUTHORIZING APPLICATION TO THE DEPARTMENT**

**OF EDUCATION FOR THE KILLINGLY MEMORIAL SCHOOL**

**ADA PROJECT**

BE IT RESOLVED, that the Killingly Town Council authorizes the Killingly Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the Killingly Memorial School ADA Project; and

BE IT FURTHER RESOLVED that in accordance with Section 2-154 of the Town of Killingly Code of Ordinances, the Killingly Memorial School ADA Project is referred to the Permanent Building Commission; and

BE IT FURTHER RESOLVED that the Killingly Town Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Killingly Memorial School ADA Project; and

BE IT FINALLY RESOLVED that the Town Manager is authorized to enter into contracts and agreements relative to said projects.

KILLINGLY TOWN COUNCIL

David A. Griffiths

Chairman

Dated at Killingly, Connecticut,

this 9th day of May 2017

Discussion followed.

Voice vote: Unanimous. Motion passed.

15c. Consideration and action on a resolution authorizing the Revenue Collector to spend and transfer uncollectible taxes to the Suspense Tax Book pursuant to Connecticut General Statutes:

Mr. A. Griffiths made a motion, seconded by Ms. LaBerge, to adopt the following:

# **RESOLUTION AUTHORIZING THE REVENUE COLLECTOR TO SUSPEND AND TRANSFER UNCOLLECTIBLE TAXES TO THE SUSPENSE TAX BOOK PURSUANT TO CONNECTICUT GENERAL STATUTES**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Revenue Collector’s certification recommending transfer of uncollectible, uncollected personal property and motor vehicle taxes to the suspense tax book has been reviewed and authorization given to transfer such taxes in the amount of $28,450.73, in accordance with Section 12-165 of the Connecticut General Statutes.

KILLINGLY TOWN COUNCIL

David A. Griffiths

Chairman

Dated at Killingly, Connecticut

this 9th day of May 2017

Discussion followed.

Voice vote: Unanimous. Motion passed.

15a. Consideration and action on a resolution authorizing application to the Department of Education for the Killingly Central School ADA Project

Mr. A. Griffiths made a motion, seconded by Ms. LaBerge, to adopt the following:

**RESOLUTION AUTHORIZING APPLICATION TO THE DEPARTMENT**

**OF EDUCATION FOR THE KILLINGLY CENTRAL SCHOOL**

**ADA PROJECT**

BE IT RESOLVED, that the Killingly Town Council authorizes the Killingly Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the Killingly Central School ADA Project; and

BE IT FURTHER RESOLVED that in accordance with Section 2-154 of the Town of Killingly Code of Ordinances, the Killingly Central School ADA Project is referred to the Permanent Building Commission; and

BE IT FURTHER RESOLVED that the Killingly Town Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Killingly Central School ADA Project; and

BE IT FINALLY RESOLVED that the Town Manager is authorized to enter into contracts and agreements relative to said projects.

KILLINGLY TOWN COUNCIL

David A. Griffiths

Chairman

Dated at Killingly, Connecticut,

this 9th day of May 2017

Discussion followed.

Voice vote: Unanimous. Motion passed.

15e. Discussion of Grantfinder subscription

Town Manager Hendricks explained the Grantfinder subscriptions and responded to Councilors’ questions and comments.

15f, Discussion of town-wide opt-in mass notification system

The Council discussed the merits and drawbacks of adopting a town-wide opt-in mass notification system.

15g. Discussion/update on SpringFest

Mr. Duquette gave an update on SpringFest.

15h. Consideration and action on a resolution to send the community center renovation project to the Permanent Building Committee

Ms. Pratt made a motion, seconded by Ms. Ricci, to send the Community Center Renovation project to the Permanent Building Committee

Voice vote: Majority, Mr. Ide opposed. Motion passed.

15i. Discussion of potential water line improvements

The Council discussed potential water line improvements.

16. Council Member Reports and Comments:

Ms. LaBerge reported on the Rec Dept., the Historic District Commission, and KBA.

Ms. Ricci reported on Economic Development.

Mr. Grandelski reported on the Sewer Authority.

Mr. Alemian thanked the Council for the get-well card.

Mr. A. Griffiths reported on the Ag Commission.

Mr. Ide reported on Public Safety.

Mr. D. Griffiths went to the Public Safety meeting, the Board of Ed meeting and the Permanent Building Commission.

17.  Executive Session: None

18.  Adjournment:

Mr. Ide made a motion, seconded by Ms. Pratt, to adjourn the meeting.

Voice Vote:  Unanimous. Motion passed.

The meeting ended at 10:38 p.m.

                                                                                                       Respectfully submitted,

                                                                                                       Elizabeth Buzalski

                                                                                                       Council Secretary

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