There were no Citizens’ Statements.

5. Old Business: None

6. New Business

6a. Discussion of activities with the Planning and Zoning Commission

No members of P&Z were available due to illness.

6b. Discussion and possible action on appointment of a new Town Manager

Postponed until after Executive Session.

7. Executive Session

7a. Discussion in regard to the hiring of a new Town Manager

7b. Discussion on pending litigation

MS. Wakefield made a motion, seconded by Ms. LaBerge, to move to Executive Session to discuss the Town Manager position and pending litigation. Town Legal Counsel was invited.

Voice vote: Unanimous. Motion passed.

Moved to Executive Session at 7:05 p.m. and returned at 8:15 p.m.

6b. Discussion and possible action on appointment of a new Town Manager

Mr. Anderson made a motion, seconded by Mr. D. Griffiths, to adopt the following:

**RESOLUTION FOR CONSIDERATION AND ACTION ON APPOINTING A**

**TOWN MANAGER**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY to

appoint Mary Calorio to the position of Town Manager with the annual salary of

$145,000.00 with a start date to be March 11, 2019.

The chair is hereby authorized to execute the Town Manager employment agreement

with Mary Calorio.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

Chairman

Dated at Killingly, Connecticut

this 8th day of January 2019

Discussion followed.

Voice vote: Unanimous. Motion passed.

8. Adjournment

Mr. D. Griffiths made a motion, seconded by Mr. A. Griffiths, to adjourn the meeting.

Voice Vote:  Unanimous. Motion passed.

The meeting ended at 8:18 p.m.

Respectfully submitted,

Elizabeth Buzalski

Council Secretary

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**TOWN COUNCIL**

**PUBLIC HEARING**

**DATE:** TUESDAY, January 15, 2019

**TIME:** 7:00 P.M.

**PLACE:** TOWN MEETING ROOM

KILLINGLY TOWN HALL

The Town Council of the Town of Killingly held a Public Hearing on Tuesday, January 15, 2019 at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, Killingly, Connecticut at which time interested persons were heard on the following ordinances:

**Ordinance authorizing the purchase of a parking lot located at 30 furnace street, killingly, CT (IR realty, LLC).**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Acting Town Manager is hereby authorized to sign and execute a quit claim deed and such other documents as may be needed to purchase a parking lot located at 30 Furnace Street, Killingly CT (IR Realty, LLC) in the amount of $145,000.00.

And,

**ORDINANCE TO AUTHORIZE ACCEPTANCE OF 20 +/- ACRES OF LAND INTO THE TOWNS TRAIL SYSTEM**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the 20 +/- acres as shown on the plan entitled COMPILATION MAP, LAND TO BE GRANTED TO THE TOWN OF KILLINGLY BY ERNEST JOLY & SONS, INC. & 2RJs, LLC, Prepared by PC Survey Associates, LLC, 63 Snake Meadow Road, KILLINGLY, CT 06239 at a scale of 1” = 100’ and dated December 2018 are hereby formally accepted, upon receipt of the deed by the Town Manager or designee, as public property in the Town of Killingly, said property being particularly delineated on the above referenced plan recorded in the Town Clerk’s office and described in a deed to the Town from Ernest Joly & Sons, Inc. & 2RJs, LLC. as a parcel located off Gloria Avenue on the East Side of the Quinebaug River and West of the remaining land of Ernest Joly & Sons, Inc. & 2RJs, LLC.

There were no public comments.

The public hearing ended, and the Town Council meeting started at 7:05 p.m.

**AGENDA**

The Town Council of the Town of Killingly held a Regular Meeting on Tuesday, January 15, 2019 at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut.  The agenda was as follows:

1. **CALL TO ORDER**
2. **PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS**

a) Special Town Council Meeting: 12/04/18

b) Special Town Council Meeting: 12/11/18

1. **PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**
   1. Proclamation recognizing Killingly Parks and Recreation Volunteer of the Year
2. **UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
   1. Consideration and action on an ordinance authorizing the purchase of a parking lot located at 30 Furnace Street in Killingly (IR Realty, LLC)
   2. Consideration and action on an ordinance to acquire land for the River Trail
3. **CITIZEN’S STATEMENTS AND PETITIONS**

Pursuant to the Town Council’s Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five (45) minutes and each citizen’s presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.

1. **COUNCIL/STAFF COMMENTS**
2. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
3. **DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**

a) Summary Report on General Fund Appropriations for Town Government

b) System Object Based on Adjusted Budget for the Board of Education

12. **REPORTS FROM LIAISONS**

a) Board of Education Liaison

b) Borough Council Liaison

13. **CORRESPONDENCE/COMMUNICATIONS/REPORTS**

14. **UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION**

15. **NEW BUSINESS**

a) Discussion regarding animal control services

b) Discussion with Tracy Mason regarding the Community Center window project

c) Consideration and action on a resolution appointing Special Counsel

d) Discussion regarding an application for Frontage Rd scenic designation

e) Consideration and action on a resolution authorizing disbursement from Board of Education Unexpended Fund

f) Consideration and action on a resolution authorizing the Acting Town Manager to execute and implement an Affirmative Action Policy Statement

g) Consideration and action on a resolution authorizing the Acting Town Manager to execute and implement a Relocation Policy and Residential Anti-displacement and Relocation Assistance Plan

h) Consideration and action on a resolution authorizing the Acting Town Manager to execute and implement a Compliance Statement with Title VI of the Civil Rights Act of 1964

i) Consideration and action on a resolution authorizing the Acting Town Manager to execute and implement a Fair Housing Plan

j) Consideration and action on a resolution authoring the Acting Town Manager to execute and implement a Section 3 Plan to provide feasible economic opportunities to low-and moderate-income persons and businesses when using federal funds

k) Consideration and action on a resolution authorizing the Acting Town Manager to execute and implement and Armstrong/Walker “Excessive Force” Certification

16. **COUNCIL MEMBER REPORTS AND COMMENTS**

17. **EXECUTIVE SESSION**

18. **ADJOURNMENT**

**KILLINGLY TOWN COUNCIL**

1. Vice Chairman Anderson called the meeting to order at 7:05 p.m.
2. Prayer by Ms. Wakefield.
3. Pledge of Allegiance to the flag.

4. Upon roll call all Councilors were present except Mr. Cesolini, who was absent with notification, and Mr. Dillon and Ms. Wakefield, who were absent. Also present were Assistant Town Manager Hopkins, Board of Education Liaison Burns and Council Secretary Buzalski.

5. Adoption of minutes of previous meetings

5a. Mr. D. Griffiths made a motion, seconded by Mr. Grandelski, to adopt the minutes of the Special Town Council Meeting of December 4th, 2018.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

5b. Ms. LaBerge made a motion, seconded by Mr. D. Griffiths, to adopt the minutes of the Regular Town Council Meeting of December 11th, 2018.

Discussion followed.

Ms. LaBerge noted corrections on page 349, item 15h title should include the word “action”, and item 17a should list Ms. Wakefield as making the motion.

Voice Vote:  Unanimous. Motion passed, with corrections.

6. Presentations, proclamations and declarations:

6a. Proclamation recognizing Killingly Parks and Recreation Volunteer of the Year

Ms. LaBerge read the following:

**Volunteer of the Year Award for**

**Killingly Parks and Recreation**

WHEREAS, parks and recreation departments are an integral part of their communities and essential to its spirit; and

WHEREAS, Jeff Grocki has shown not only town spirit and enthusiasm for what the department does within the town but helped to promote and spread the word about how one can give back to their community and make it a better place to live and through this has inspired others to do the same.

WHEREAS, Jeff Grocki, has generously given both his expert advice and talents by contributing to many of the events and programs held by KPRD, such as providing support and sound donated to various events throughout the year and to the department’s theater program.

NOW, THEREFORE, BE IT PROCLAIMED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY, to recognize Mr. Jeff Grocki as the recipient of the Volunteer of the Year Award for the Killingly Parks and Recreation Department for the year 2018, and

BE IT FURTHER PROCLAIMED that the Town Council urges all citizens to see how they can help their community by volunteering their time and knowledge.

Presented this 15th day of January 2019 by the

**KILLINGLY TOWN COUNCIL**

7. Unfinished Business for Town Meeting Action:

Ms. LaBerge made a motion, seconded by Mr. A Griffiths, to send agenda items 7a., Consideration and action on an ordinance authorizing the purchase of a parking lot located at 30 Furnace Street in Killingly (IR Realty, LLC) and 7b., Consideration and action on an ordinance to acquire land for the River Trail to Special Town Meeting at 8:00 p.m.

Voice vote: Unanimous. Motion passed.

8. Citizens’ Statements and Petitions:

John Sarantopoulos, 37 Tunk City Rd, Killingly, feels Killingly should not take back control of Animal Control because it will be more expensive than regional control. He congratulated the Council on hiring a new Town Manager. He also commented on the condition of the Rec Center.

Nancy Grandelski, 877 Upper Maple St, has concerns with how Animal Control is being run under NEECOG and feels that even at an increased cost, Killingly would be better off handling Animal Control itself.

9.  Council/Staff Comments:

Assistant Town Manager Hopkins reported that all the OSHA issues have been finalized, Fire Extinguisher Training was conducted, and his office received a letter of support of Killingly’s police force.

10. Appointments to Boards and Commissions:

Mr. A. Griffiths made a motion, seconded by Ms. LaBerge, to re-appoint **Brian N. Card** to the Planning & Zoning Commission. The new term would run from 01/01/19 through 12/31/21.

Discussion followed.

Voice vote: Unanimous. Motion passed.

Mr. A. Griffiths made a motion, seconded by Mr. D. Griffiths, to re-appoint **Patrick McLaughlin** as a Regular Member of the Water Pollution Control Authority. The new term would run from 11/01/18 through 10/31/21.

Discussion followed.

Voice vote: Unanimous. Motion passed.

11.  Discussion and Acceptance of Monthly Budget Reports:

11a.   ­Summary Report on General Fund Appropriations for Town Government:

Ms. LaBerge made a motion, seconded by Mr. D. Griffiths, to accept the summary report on general fund appropriations for Town Government.

Discussion followed.

11b. System Object Based on Adjusted Budget for the Board of Education:

Mr. Grandelski made a motion, seconded by Ms. LaBerge to accept the system object based on adjusted budget for the Board of Education.

Discussion followed.

Voice Vote:  Unanimous. Motion passed.

12.  Reports from Liaisons:

12a. Report from the Board of Education Liaison:

Board of Education Liaison Burns reported on activities of the Board of Education and the Schools and responded to questions and comments from Councilors.

At 8:00 p.m., Vice Chairman Anderson called a recess to convene the Special Town Meeting.

The Special Town Meeting ended at 8:06 p.m. and the Town Council Meeting resumed.

Discussion resumed on agenda item 12a.

12b. Report from the Borough Liaison:

Council Member LaBerge reported on various activities of the Borough of Danielson.

1. Correspondence/Communications/Reports:

Acting Town Manager Hopkins reported that the project at 42 Maple St should be ready to have people start moving in within the month. The Town put a fence around the property at 11 Maple St. for safety reasons. He reported that the Town’s insurance cost will be going down slightly for next year. 140 Main St. has been turned back over to the Town. There has been interest in opening an indoor athletic facility in town. The Learning Center visited the Town Hall today for a civics lesson.

14.  Unfinished Business for Town Council Action: None

15.  New Business:

15a. Discussion regarding animal control services

Acting Town Manager Hopkins and Councilors discussed the current situation with the Town’s animal control services. They discussed budget concerns and facilities for both retaining animal control services within the Town or staying with NEECOG. They also discussed volunteers and donations for animal control services.

15b. Discussion with Tracy Mason regarding the Community Center window project

Director of Parks and Recreation Tracy Mason and Acting Town Manager Hopkins discussed with Councilors the Community Center window project and possible options.

15c. Consideration and action on a resolution appointing Special Counsel

Mr. D. Griffiths made a motion, seconded by Mr. A. Griffiths, to adopt the following:

**A RESOLUTION APPOINTING SPECIAL COUNSEL**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, pursuant to Chapter IX, Section 902, of the Killingly Town Charter, that

a) the firm of Day, Pitney, LLP be appointed as special bond counsel; and

b) the firm of Pullman & Comley, LLC be appointed as special counsel for revenue collection matters

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

Chairman

Dated at Killingly, Connecticut,

this 15th day of January 2019

Discussion followed.

Voice vote: Unanimous. Motion passed.

15d. Discussion regarding an application for Frontage Rd scenic designation

Acting Town Manager Hopkins asked that this issue be postponed, as new information came in last minute.

15e. Consideration and action on a resolution authorizing disbursement from Board of Education Unexpended Fund

Councilors discussed the following:

**RESOLUTION AUTHORIZING**

**EXPENDITURE FROM BOARD OF EDUCATION UNEXPENDED FUND**

**BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY** that the Board of Education has requested the sum of Seventy-one thousand, nine hundred and two dollars and ninety-six cents ($71,902.96) be expended from the Board of Education Unexpended Fund as follows:

# 

**WHEREAS**, the above expenditures are being made in accordance with the memorandum of understanding dated October 4, 2016 in accordance with Ch. 10-248a of the Connecticut General Statutes;

**WHEREAS**, the above purchase of the above services are in accordance with the Town’s purchasing policies;

**WHEREAS**, the current balance in the account in the amount of $778,241 is unencumbered and available for such expenditure;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY** that the request for expenditure in the sum of $71,902.96 is hereby authorized to be disbursed from the Board of Education Unexpended Fund upon presentation of the approved invoices as described above.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

Chairman

Dated at Killingly, Connecticut,

this 15th day of January 2019.

Mr. A. Griffiths made a motion, seconded by Ms. LaBerge, to consider agenda items 15f through 15k as one.

Discussion followed.

Voice vote: Unanimous. Motion passed.

Mr. D. Griffiths made a motion, seconded by Ms. LaBerge, to adopt the following six resolutions:

15f. Consideration and action on a resolution authorizing the Acting Town Manager to execute and implement an Affirmative Action Policy Statement

## RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE AND IMPLEMENT AN AFFIRMATIVE ACTION POLICY STATEMENT

WHEREAS, all American citizens are afforded a right to employment opportunities based solely on the basis of job-related skills, ability and merit; and

WHEREAS, State and Federal Equal Employment Opportunity laws prohibit employment discrimination based on race, color, religion, creed, gender, national origin, age, disability, marital status, veteran status, sexual orientation, gender identity or expression, or any other legally protected status; and

WHEREAS, the Town of Killingly is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Action Policy Statement publicly endorsing the right of all people to nondiscrimination in employment on any basis prohibited by law, now

THEREFORE, BE IT RESOLVED BY the Town Council of the Town of Killingly that the Town Manager is hereby authorized to execute and implement an Affirmative Action Policy Statement to ensure a policy of nondiscrimination in employment on any basis prohibited by law; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Killingly, acting as the Equal Employment Opportunity Officer, or his designated representative, is responsible for responding to any person who alleges to be the victim of an illegal discriminatory employment practice in the Town of Killingly.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

Chairman

Dated at Killingly, Connecticut

this 15th day of January 2019

15g. Consideration and action on a resolution authorizing the Acting Town Manager to execute and implement a Relocation Policy and Residential Anti-displacement and Relocation Assistance Plan

## RESOLUTION AUTHORIZING THE ACTING TOWN MANAGER TO EXECUTE AND IMPLEMENT A RELOCATION POLICY AND RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN

WHEREAS, the Town of Killingly wishes to minimize the displacement of persons when using funds provided directly or indirectly by the U. S. Department of Housing and Urban Development; and

WHEREAS, the Town of Killingly is committed to upholding the laws governing relocation and displacement, and realizes that a Relocation Policy Statement must supplement these laws; now

THEREFORE, BE IT RESOLVED BY the Town Council of the Town of Killingly that the Town Manager is hereby authorized to implement a Relocation Policy and Residential Anti-Displacement and Relocation Assistance Plan; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Killingly, or his designated representative, is responsible for responding to any person who alleges to be the victim of an illegal displacement in the Town of Killingly.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

Chairman

Dated at Killingly, Connecticut

this 15th day of January 2019

15h. Consideration and action on a resolution authorizing the Acting Town Manager to execute and implement a Compliance Statement with Title VI of the Civil Rights Act of 1964

## RESOLUTION AUTHORIZING THE ACTING TOWN MANAGER TO EXECUTE AND IMPLEMENT A COMPLIANCE STATEMENT WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

WHEREAS, all American citizens are afforded a right to equal opportunities in programs and activities receiving federal financial assistance; and

WHEREAS, State and Federal laws prohibit discrimination based on race, color, religion, or national origin in any program; and

WHEREAS, the Town of Killingly is committed to upholding these laws, and realizes that these laws must be supplemented by a Title VI Compliance Statement publicly endorsing the right of all people to nondiscrimination in all programs; now

THEREFORE, BE IT RESOLVED BY the Town Council of the Town of Killingly that the Town Manager is hereby authorized to execute and implement a Title VI of the Civil Rights Act of 1964 Compliance Statement to ensure a policy of nondiscrimination in the administration of its programs and contractual agreements as required by law.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

Chairman

Dated at Killingly, Connecticut

this 15th day of January 2019

15i. Consideration and action on a resolution authorizing the Acting Town Manager to execute and implement a Fair Housing Plan

## RESOLUTION AUTHORIZING THE ACTING TOWN MANAGER TO EXECUTE AND IMPLEMENT A FAIR HOUSING PLAN

WHEREAS, all American citizens are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, State and Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, national origin, ancestry, marital status, age, mental or physical disability, lawful source of income, sexual orientation, familial status, gender identity or expression be given equal access to rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, the Town of Killingly is committed to upholding these laws, and realizes that these laws must be supplemented by a Fair Housing Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice; now

THEREFORE, BE IT RESOLVED BY the Town Council of the Town of Killingly that the Town Manager is hereby authorized to execute and implement a Fair Housing Policy Statement to ensure equal opportunity for all persons to rent, purchase and obtain financing for adequate housing of their choice on a non-discriminatory basis; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Killingly, acting as the Fair Housing Officer, or his designated representative, is responsible for responding to any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Killingly.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

Chairman

Dated at Killingly, Connecticut

this 15th day of January 2019

15j. Consideration and action on a resolution authoring the Acting Town Manager to execute and implement a Section 3 Plan to provide feasible economic opportunities to low-and moderate-income persons and businesses when using federal funds

# **RESOLUTION AUTHORIZING THE Acting TOWN MANAGER TO execute and IMPLEMENT A SECTION 3 PLAN to provide feasible economic opportunities to low- and moderate-income persons and businesses when using federal funds**

WHEREAS, the Town of Killingly wishes to provide economic opportunities to low- and moderate-income persons and businesses to the greatest extent feasible when using funds provided directly or indirectly by the U. S. Department of Housing and Urban Development; and

WHEREAS, the Town of Killingly is committed to upholding the laws governing federal procurement and contracting, and realizes that a Section 3 Plan must supplement these laws; now

THEREFORE, BE IT RESOLVED BY the Town Council of the Town of Killingly that the Town Manager is hereby authorized to execute and implement a Section 3 Plan; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Killingly, or his designated representative, is responsible for responding to any person who alleges to be the victim of non-compliance with the Section 3 Plan in the Town of Killingly.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

Chairman

Dated at Killingly, Connecticut

this 15th day of January 2019

15k. Consideration and action on a resolution authorizing the Acting Town Manager to execute and implement and Armstrong/Walker “Excessive Force” Certification

## RESOLUTION AUTHORIZING THE ACTING TOWN MANAGER TO EXECUTE AND IMPLEMENT AN ARMSTRONG/WALKER “EXCESSIVE FORCE” CERTIFICATION

WHEREAS, the Town of Killingly wishes to prohibit the use of excessive force by law enforcement agencies against any individual engaged in nonviolent civil rights demonstrations; and

WHEREAS, the Town of Killingly is committed to upholding the laws governing excessive force, and realizes that a Certification must supplement these laws, now

THEREFORE, BE IT RESOLVED by the Town Council of the Town of Killingly that the Town Manager is hereby authorized to implement the Armstrong/Walker “Excessive Force” Certification; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Killingly, or his designated representative, is responsible for responding to any person who alleges to be the victim of excessive force by law enforcement in the Town of Killingly.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

Chairman

Dated at Killingly, Connecticut

this 15th day of January 2019

Discussion followed.

On items 15f through 15k, voice vote: Unanimous. Motions passed.

16. Council Member Reports and Comments:

Mr. A. Griffiths reported on the Ag Commission meeting.

Mr. D. Griffiths reported on the Veterans’ Coffeehouse, the NDDH meetings, the POCD meeting, and the BofEd Strategic Planning meeting.

Ms. LaBerge reported on the ZBA, the KBA, and Board of Rec meetings.

Mr. Grandelski reported on the WPCA meeting.

17.  Executive Session: None

18.  Adjournment:

Mr. D. Griffiths made a motion, seconded by Mr. Kerttula, to adjourn the meeting.

Voice Vote:  Unanimous. Motion passed.

The meeting ended at 9:44 p.m.

                                                                                                       Respectfully submitted,

                                                                                                       Elizabeth Buzalski

                                                                                                       Council Secretary

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