

**TOWN COUNCIL
REGULAR MEETING**

DATE: TUESDAY, May 12, 2015
TIME: 7:30 P.M.
PLACE: TOWN MEETING ROOM
KILLINGLY TOWN HALL

AGENDA

1. **CALL TO ORDER**
2. **PRAYER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS**
 - a) Special Town Council Meeting: April 7, 2015
 - b) Regular Town Council Meeting: April 14, 2015
6. **PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**
 - a) Proclamation recognizing the 2015 Board of Recreation Volunteer of the Year, Eric Smith
 - b) Proclamation recognizing Killingly businesses, merchants, organizations and residents who supported Killingly's 2015 Annual Earth Day Clean-up
7. **UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
8. **DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**
 - a) Summary Report on General Fund Appropriations for Town Government
 - b) System Object Based on Adjusted Budget for the Board of Education
9. **REPORTS FROM LIAISONS**
 - a) Board of Education Liaison
 - b) Borough Council Liaison
10. **CORRESPONDENCE TO COUNCIL**
11. **CITIZEN'S STATEMENTS AND PETITIONS**

Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five (45) minutes and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.
12. **COUNCIL/STAFF COMMENTS**
13. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
14. **UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION:**
15. **TOWN MEETING BUSINESS:**
16. **NEW BUSINESS:**
 - a) Consideration and action on a resolution to authorize acceptance of an Historic Documents Preservation Grant
 - b) Consideration and action on a resolution to authorize a budgetary transfer of \$94,000 from the Contingency budget to the Winter Maintenance and Highway Supervision budgets

- c) Consideration and action on a resolution authorizing the Revenue Collector to Suspend and Transfer Uncollectible Taxes to the Suspense Tax Book pursuant to Connecticut General Statutes
- d) Consideration and action on a resolution for the Use of Program Income
- e) Consideration and action on a resolution authorizing the Town Manager to execute an Assistance Agreement with the Connecticut Department of Economic and Community Development for Municipal Brownfield Grant Funding for the former Powdrell & Alexander Mill

17. COUNCIL MEMBER REPORTS AND COMMENTS

- 18. COMMUNICATIONS:** Town Manager
 Town Attorney

19. EXECUTIVE SESSION:

- a) Discussion of potential real estate acquisition

20. ADJOURNMENT

KILLINGLY TOWN COUNCIL
12 May 2015

- 1. Chairperson Hallbergh called the meeting to order at 7:30 p.m.
- 2. Prayer by Mr. Gosper.
- 3. Pledge of Allegiance to the flag.
- 4. Upon roll call all Councilors were present. Also present were Town Manager Hendricks, Town Attorney St. Onge, Board of Education Liaison Burns and Council Secretary Buzalski.

5. Adoption of minutes of previous meetings

5a. Special Town Council Meeting: April 7, 2015

Ms. Wakefield made a motion, seconded by Ms. LaBerge, to adopt the minutes of the Special Town Council Meeting of April 7, 2015.

Discussion followed.

Voice Vote: Majority. Mr. Sarantopoulos abstained. Motion passed.

5b. Regular Town Council Meeting: April 14, 2015

Ms. Wakefield made a motion, seconded by Ms. LaBerge, to adopt the minutes of the Regular Town Council Meeting of April 14, 2015.

Discussion followed.

Voice Vote: Majority. Mr. Gosper abstained. Motion passed, with corrections.

6. Presentations, proclamations and declarations:

Mr. Alemian made a motion, seconded by Mr. Cesolini, to add agenda item 6c Presentation by the Danielson Benevolent and Protective Order of Elks to the Killingly Community Garden.

Voice Vote: Unanimous. Motion passed.

6a) Proclamation recognizing the 2015 Board of Recreation Volunteer of the Year, Eric Smith

Mr. Hallbergh read the following:

**PROCLAMATION RECOGNIZING THE
BOARD OF RECREATION'S
2015 VOLUNTEER OF THE YEAR
ERIC SMITH**

WHEREAS, parks and recreation programs are an integral part of our community and is essential to its spirit; and

WHEREAS, Eric Smith has shown that he truly cares about the youth of the community and has given generously of his time; and

WHEREAS, Eric Smith's involvement and participation is of enormous benefit in building a better community, a better sense of one's own well-being, and in motivating, teaching and fostering relationships with the youth to become better citizens; and

WHEREAS, Eric Smith has volunteered unselfishly within the recreation basketball program for many years and dedicated himself to helping make the program better with his coaching and mentoring;

NOW, THEREFORE, BE IT PROCLAIMED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY, to recognize Eric Smith as the recipient of the 2015 Volunteer of the Year Award for the Killingly Parks and Recreation Department, and

BE IT FURTHER PROCLAIMED that the Town Council urges all citizens to see how they can help their community by volunteering both their time and expertise.

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut
this 12th day of May, 2015

6b. Proclamation recognizing Killingly businesses, merchants, organizations and residents who supported Killingly's 2015 Annual Earth Day Clean-up

Mr. Cesolini read the following:

**PROCLAMATION RECOGNIZING KILLINGLY BUSINESSES, MERCHANTS,
ORGANIZATIONS AND RESIDENTS WHO SUPPORTED
KILLINGLY'S 2015 ANNUAL EARTH DAY CLEAN-UP
April 15, 2015**

WHEREAS, many Killingly Residents, members of the Killingly Business Association, independent Businesses, Business Owners and Organizations donated time, expertise and energy to the Town of Killingly to help clean-up Main Street and surrounding areas in conjunction with the Annual Earth Day Clean-Up and throughout the week; and

WHEREAS, Killingly Business Association members worked to improve Main Street so that it may be enjoyed by all who visit; and

WHEREAS, two local businesses - Frito Lay and Rogers Corporation - gathered volunteers whose combined efforts contributed to the success of Earth Day Clean-up; and

WHEREAS, the students of the Joshua Center and the Killingly Agriculture Education Program worked to clean-up and improve both Rock Avenue and 207 Mason Hill Road, which is Town Open Space, enriching the beauty and environment for all; and

WHEREAS, Killingly Resident Heather Adams worked to clean up her neighborhood in East Killingly;

NOW, THEREFORE, BE IT PROCLAIMED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that all volunteers be recognized for their continued contributions to ensure the success of the day and ask that all Killingly residents extend their appreciation and gratitude to these volunteers and consider becoming involved in the effort to keep our Town environmentally welcoming and sound.

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut
this 12th day of May, 2015

6c. Presentation by the Danielson Benevolent and Protective Order of Elks to the Killingly Community Garden.

The Danielson Benevolent and Protective Order of Elks presented the Killingly Community Garden with a grant for \$2000 from the Elks National Foundation.

7. Unfinished Business for Town Meeting Action: None

8. Discussion and Acceptance of Monthly Budget Reports:

8a. Summary Report on General Fund Appropriations for Town Government:

Ms. Ricci made a motion, seconded by Ms. Wakefield, to accept the summary report on general fund appropriations for Town Government.

Discussion followed. Mr. Grandelski made a motion, seconded by Ms. LaBerge, to suspend the rules to allow Superintendent of Schools Farr to speak.

Voice vote: Unanimous. Motion passed. Discussion continued.

On the original motion, Voice vote: Unanimous. Motion passed.

8b. System Object Based on Adjusted Budget for the Board of Education:

Mr. Sarantopoulos made a motion, seconded by Ms. LaBerge to accept the system object based on adjusted budget for the Board of Education.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

9. Reports from Liaisons:

9a. Report from the Board of Education Liaison:

Board of Education Liaison Burns reported on activities of the Board of Education and the Schools and responded to questions and comments from Councilors.

9b. Report from the Borough Liaison:

Council Member LaBerge reported on various activities of the Borough of Danielson.

10. Correspondence to Council:

Mr. Hallbergh read a letter from Superintendent of Killingly Public Schools, Kevin Farr commending Town Manager Sean Hendricks for his work on the recent budget.

11. Citizens' Statements and Petitions: None

12. Council/Staff Comments: None

13. Appointments to Boards and Commissions:

Mr. Cesolini made a motion, seconded by Ms. LaBerge, to appoint **William Menghi**, 49 Orlean Ave, as a Regular Member of the Zoning Board of Appeals, term to run until January 31, 2018.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

14. Unfinished Business: None

15. Town Meeting Business: None

16. New Business:

16a) Consideration and action on a resolution to authorize acceptance of an Historic Documents Preservation Grant

Ms. Ricci made a motion, seconded by Ms. LaBerge to adopt the following:

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF AN HISTORIC DOCUMENTS
PRESERVATION GRANT**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that Town Manager Sean Hendricks is hereby authorized and empowered to execute and deliver in the name and on behalf of the Town of Killingly a contract with the Connecticut State Library for an Historic Documents Preservation Grant.

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut,
this 12th day of May, 2015.

Discussion followed.

Voice vote: Unanimous. Motion passed.

16b) Consideration and action on a resolution to authorize a budgetary transfer of \$94,000 from the Contingency budget to the Winter Maintenance and Highway Supervision budgets:

Ms. Wakefield made a motion, seconded by Mr. Alemian, to adopt the following:

**RESOLUTION TO AUTHORIZE A BUDGETARY TRANSFER OF \$94,000 FROM THE
CONTINGENCY BUDGET TO THE WINTER MAINTENANCE AND HIGHWAY
SUPERVISION BUDGETS**

WHEREAS, the Town Manager hereby certifies the sum of \$94,000 is unencumbered within the Contingency budget accounts specified below; and

WHEREAS, the Town Manager is recommending transfers for necessary expenditures to the below specified Highway Supervision and Winter Maintenance budget accounts; now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the following budgetary transfer of \$94,000 within the Fiscal Year 2014-2015 Town Operating Budget be approved:

From:

Contingency:	\$ 94,000
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To:

Highway Supervision, Personal Services: Overtime (#21-50190)	\$ 5,500
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Winter Maintenance, Personal Services: Overtime (#29-50190)	37,500
Contractual Services: M&E (#29-50210)	17,200
Meals (#29-50222)	2,800
Materials & Supplies: Sand & Gravel (#29-50434)	10,200
Salt & Calcium (#29-5035)	20,800

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut,
this 12th day of May, 2015
Discussion followed.
Voice vote: Unanimous. Motion passed.

16c) Consideration and action on a resolution authorizing the Revenue Collector to Suspend and Transfer Uncollectible Taxes to the Suspense Tax Book pursuant to Connecticut General Statutes:

Mr. Cesolini made a motion, seconded by Ms. Ricci to adopt the following:

**RESOLUTION AUTHORIZING THE REVENUE COLLECTOR TO SUSPEND AND
TRANSFER UNCOLLECTIBLE TAXES TO THE SUSPENSE TAX BOOK PURSUANT
TO CONNECTICUT GENERAL STATUTES**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Revenue Collector's certification recommending transfer of uncollectible, uncollected personal property and motor vehicle taxes to the suspense tax book has been reviewed and authorization given to transfer such taxes in the amount of \$46,436.96, in accordance with Section 12-165 of the Connecticut General Statutes.

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut
this 12th day of May, 2015
Discussion followed.
Voice vote: Unanimous. Motion passed.

16d) Consideration and action on a resolution for the Use of Program Income:
Ms. Ricci made a motion, seconded by Ms. LaBerge, to adopt the following:

RESOLUTION FOR THE USE OF PROGRAM INCOME

WHEREAS, the Town of Killingly has received funds under the Connecticut Small Cities Community Development Block Grant (CDBG) Program, administered by the State of

Connecticut , Department of Economic and Community Development, pursuant to Title I of the Housing and Community Development Act of 1974 as amended; and

WHEREAS, the Town of Killingly has expended those funds pursuant to Title I of the Housing and Community Development Act of 1974, the Code of Federal Regulations, and the Assistance Agreement, and,

WHEREAS, those funds received by the Town of Killingly have generated program income.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY:

1. That it is cognizant of the conditions for the use of program income as prescribed by Title 24, Part 570, Section 489(e) of the Code of Federal Regulations and the State of Connecticut's Small Cities Implementation Manual;
2. That it realizes program income is governed by Title One of the Housing and Community Development Act of 1974; and
3. That it may use program income only for the following activities:
 - a) The activity that generated the program income continues to meet the requirements of Title I of the Housing and Community Development Act of 1974.
 - b) Any additional activity will meet the requirements of Title I of the Housing and Community Development Act if the Town receives DECD's written approval to fund it with program income.
4. That it is hereby amending the Program Income Plan that was adopted for the original activity that generated the program income to permit the funding of additional activities from that program income.

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut
this 12th day of May, 2015

Discussion followed. Mr. Sarantopoulos made a motion, seconded by Ms. Ricci, to allow Community Development Administrator Mary Bromm to speak.

Voice vote: Unanimous. Motion passed. Discussion continued.

On the original motion, voice vote: Unanimous. Motion passed.

16e) Consideration and action on a resolution authorizing the Town Manager to execute an Assistance Agreement with the Connecticut Department of Economic and Community Development for Municipal Brownfield Grant Funding for the former Powdrell & Alexander Mill

Mr. Cesolini made a motion, seconded by Mr. Sarantopoulos, to adopt the following:

RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE AN ASSISTANCE AGREEMENT WITH THE CONNECTICUT DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR MUNICIPAL BROWNFIELD GRANT FUNDING FOR THE FORMER POWDRELL & ALEXANDER MILL

WHEREAS, pursuant to CGS 588gg Brownfield Remediation Law, the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects; and

WHEREAS, it is desirable and in the public interest that that Town of Killingly accept and utilize a grant award from the Connecticut Department of Economic and Community Development for \$2,017,204 in order to undertake the Municipal Brownfield Grant and to execute an Assistance Agreement to remediate asbestos and lead hazards and demolish the Powdrell & Alexander mill building.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that it is cognizant of the conditions and prerequisites for the state financial assistance imposed by PA 13-308 Brownfields Remediation Law;

BE IT FURTHER RESOLVED that the acceptance of State financial assistance in an amount totaling \$2,017,204 is hereby approved and that Town Manager Sean Hendricks is hereby authorized and directed to execute an Assistance Agreement with the State of Connecticut for financial assistance; to execute any amendments, recessions, and revisions thereto; to implement project activities; and, to act as the authorized representative of the Town of Killingly and to execute any other agreement or contract relative to said project.

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut
this 12th day of May, 2015

Discussion followed.

Voice vote: Unanimous. Motion passed.

17. Council Member Reports:

Mr. Hallbergh stated that at the last Town Council Meeting, the Council voted to have the Chairman decide where to have any subsequent budget meetings and, if needed, they will be held in the Town Meeting Room at the Town Hall instead of the Killingly High School,

Mr. Cesolini warned everyone to be careful with fires, as it is very dry out.

Ms. Ricci reported that The Veterans Coffeehouse is working out better than expected. She went to Maple Courts on Thursday for the ribbon cutting on renovations.

Mr. Alemian reported that the Board of Recreation met at Hygeia Reservoir and had discussions on the upcoming Killingly Cooks event and Bike Night.

Mr. Hallbergh noted that the Rec. Dept is looking to open Hygeia Reservoir for swimming at your own risk.

Mr. Gosper had nothing to report. Open Spaces meets next month.

Ms. LaBerge reported on the CBA only had 1 application Killingly Community Education Council meeting and the Historical Society.

Ms. Wakefield reported on the Solid Waste, the Public Safety Committee meeting, the NDDH meeting, and the Special Commission on Law Enforcement Strategies meeting.

Mr. Grandelski reported on the Housing Authority meeting, the Water Pollution Control Authority meeting, and the Conservation Committee meeting.

Mr. Sarantopoulos reported on the Board of Education meeting and the Solid Waste Committee.

18. Communications:

18a. Town Manager: None

18b. Town Attorney: None

19. Executive Session:

Mr. Cesolini made a motion, seconded by Ms. Wakefield, to move to executive session.

Voice vote: Unanimous. Motion passed.

20. Adjournment:

Mr. Cesolini made a motion, seconded by Mr. Gosper to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 9:27 p.m.

Respectfully submitted,

Elizabeth Buzalski
Council Secretary
