

20. Adjournment:

Ms. LaBerge made a motion, seconded by Ms. Wakefield to adjourn the meeting.
Voice Vote: Unanimous. Motion passed.

The meeting ended at 9:13 p.m.

Respectfully submitted,

Elizabeth Buzalski
Council Secretary

**TOWN COUNCIL
REGULAR MEETING**

DATE: TUESDAY, June 9, 2015
TIME: 7:30 P.M.
PLACE: TOWN MEETING ROOM
KILLINGLY TOWN HALL

AGENDA

1. **CALL TO ORDER**
2. **PRAYER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS**
 - a) Special Town Council Meeting: April 13, 2015
 - b) Special Town Council Meeting: May 5, 2015
 - c) Regular Town Council Meeting: May 12, 2015
6. **PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**
 - a) Proclamation designating July 2015 Parks and Recreation month
7. **UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
8. **DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**
 - a) Summary Report on General Fund Appropriations for Town Government
 - b) System Object Based on Adjusted Budget for the Board of Education
9. **REPORTS FROM LIAISONS**
 - a) Board of Education Liaison
 - b) Borough Council Liaison
10. **CORRESPONDENCE TO COUNCIL**
11. **CITIZEN'S STATEMENTS AND PETITIONS**

Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five (45) minutes and each citizen's presentation

shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.

12. COUNCIL/STAFF COMMENTS

13. APPOINTMENTS TO BOARDS AND COMMISSIONS

14. UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION:

- a) Discussion of HVAC repairs at 79 Westfield Avenue

15. TOWN MEETING BUSINESS:

16. NEW BUSINESS:

- a) Consideration and action on a resolution authorizing replacement of the 2005 Chevrolet Express van using the Capital Non-Recurring account funds dedicated to this vehicle
- b) Consideration and action on a resolution establishing fees at the Killingly Recycling Center and Transfer Station
- c) Consideration and action on a resolution to authorize the Town Manager to execute a three-year, automatically renewing license & service agreement with Virtual Towns & Schools, for website design and annual support/hosting services
- d) Consideration and action on a resolution to authorize the Permanent Building Commission to oversee the design and construction of various Board of Education construction projects—including roof replacement/repair, window replacement/repair and other such projects contemplated in the Capital Improvement Plan
- e) Consideration and action on a resolution to authorize the Town Manager to pursue negotiations with the owner of Parcel X, for the purpose of potential acquisition of said parcel

17. COUNCIL MEMBER REPORTS AND COMMENTS

- 18. COMMUNICATIONS:** Town Manager
 Town Attorney

19. EXECUTIVE SESSION:

- a) Potential land acquisition
- b) Litigation update from Town Attorney

20. ADJOURNMENT

KILLINGLY TOWN COUNCIL

June 9, 2015

1. Chairperson Hallbergh called the meeting to order at 7:30 p.m.
 2. Prayer by Ms Wakefield.
 3. Pledge of Allegiance to the flag.
 4. Upon roll call all Councilors were present except Mr. Gosper, with notification. Also present were Town Manager Hendricks, Town Attorney St. Onge, Board of Education Liaison Burns and Council Secretary Buzalski.
 5. Adoption of minutes of previous meetings
 - 5a. Ms. Ricci made a motion, seconded by Ms. LaBerge, to adopt the minutes of the Special Town Council Meeting of April 13, 2015.
- Discussion followed.
- Voice Vote: Unanimous. Motion passed.

5b. Ms. Ricci made a motion, seconded by Ms. Wakefield, to adopt the minutes of the Special Town Council Meeting of May 5, 2015.

Discussion followed. Mr. Hallbergh noted a correction on page 329, item 4c “Councilors discussed the Conservation Commission activities with the Conservation Commission and Commission Liaison Linda Walden” should be the “Agricultural Commission activities with the Agricultural Commission and Commission Liaison Linda Walden”.

Voice Vote: Unanimous. Motion passed, with corrections.

5c. Ms. Wakefield made a motion, seconded by Ms. LaBerge, to adopt the minutes of the Regular Town Council Meeting of May 12, 2015.

Discussion followed. Ms. LaBerge noted a correction on page 339, item 17 “Ms. LaBerge reported on the CBA only had 1 application” should be “Ms. LaBerge reported on the ZBA only had 1 application”

Voice Vote: Unanimous. Motion passed, with corrections.

6. Presentations, proclamations and declarations:

Ms. Ricci read the following:

PROCLAMATION DESIGNATING JULY 2015 PARKS & RECREATION MONTH

WHEREAS, July 2015 marks 30 years of parks and recreation programs as an integral part of our community and communities throughout this country; and

WHEREAS, our parks and recreation are vitally important to establishing and maintaining the quality of life in our community, ensuring the health of all citizens, and contributing to the economic and environmental well-being of the community and region; and

WHEREAS, successful parks and recreation programs increase a community’s economic prosperity and are fundamental to the environmental well-being of our community; and

WHEREAS, parks and recreation areas improve a community’s access to recreational opportunities, protecting water quality and preserving vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS, Killingly parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors;

NOW, THEREFORE, BE IT PROCLAIMED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY, in conjunction with the U.S. House of Representatives, to recognize the month of July as Parks and Recreation Month, and

BE IT FURTHER PROCLAIMED that the Town Council urges all citizens to take advantage of the unique opportunities offered by the multiple parks and numerous recreational resources and programs provided in our Town.

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut,
this 9th day of June, 2015

7. Unfinished Business for Town Meeting Action: None

8. Discussion and Acceptance of Monthly Budget Reports:

8a. Summary Report on General Fund Appropriations for Town Government:

Ms. LaBerge made a motion, seconded by Mr. Grandelski, to accept the summary report on general fund appropriations for Town Government.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

8b. System Object Based on Adjusted Budget for the Board of Education:

Ms. LaBerge made a motion, seconded by Ms. Wakefield, to accept the system object based on adjusted budget for the Board of Education.

Discussion followed. Mr. Grandelski made a motion, seconded by Ms. Ricci, to suspend the rules to allow Superintendant Farr and Board of Education Liaison Burns to speak.

Voice Vote: Unanimous. Motion passed.

Mr. Farr and Mr. Burns explained the budget and responded to questions and comments from Council members.

On the original motion, Voice Vote: Unanimous. Motion passed.

9. Reports from Liaisons:

9a. Report from the Board of Education Liaison:

Board of Education Liaison Burns reported on activities of the Board of Education and the Schools and responded to questions and comments from Councilors.

9b. Report from the Borough Liaison:

Council Member LaBerge reported on various activities of the Borough of Danielson.

10. Correspondence to Council: Town Manager Hendricks received a letter to Mr. Shippee, Highway Superintendant of DPW from Westview praising the DPW for their work with this winter's snow removal. He also received a letter of retirement from Mr. Shippee after thirty years of service to the town.

11. Citizens' Statements and Petitions:

Kevin Ide, Hartford Pike, invited everyone to the open house on Saturday Jun 20th at 1 p.m. at 530 Litchfield Ave.

Donna Bromwell, 699 Bailey Hill Rd, had some comments about the Conservation Commission. Quanduck Conservation Area now has a kiosk done by an Eagle Scout for his Eagle Scout project. This year they will not do the Get Outside Walks. They are working on driving tours instead. There is a flyer on Five Ponds on "Why we should care".

12. Council/Staff Comments: Town Manager Hendricks noted that the current owner of Five Ponds has been unresponsive.

13. Appointments to Boards and Commissions:

Mr. Grandelski made a motion, seconded by Ms. LaBerge, to reappoint **Raymond Brien**, 73 Bonneville Street to the **Building Board of Appeals** for an additional 5-year term. Mr. Brien has served on the BBA since July 1980. The **new term** for the Building Board of Appeals would run from May 1, 2015 through April 30, 2020.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

Ms. LaBerge made a motion, seconded by Ms. Wakefield, to reappoint **Mary Taffe**, 82 Hutchins Street, Apt. F to the **Historic District Commission** for an additional 5-year term. Ms. Taffe has served on the HDC since March 2014. The new term for the Historic District Commission would run from April 1, 2015 through March 31, 2020.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

14. Unfinished Business:

14a) Discussion of HVAC repairs at 79 Westfield Avenue

Town Manager Hendricks explained the current situation with the HVAC system at 79 Westfield Avenue and responded to Councilors questions and comments.

15. Town Meeting Business: None

16. New Business:

16a) Consideration and action on a resolution authorizing replacement of the 2005 Chevrolet Express van using the Capital Non-Recurring account funds dedicated to this vehicle

Ms. Ricci made a motion, seconded by Ms. Wakefield to adopt the following:

**RESOLUTION AUTHORIZING REPLACEMENT OF THE 2005 CHEVROLET
EXPRESS VAN USING THE CAPITAL NON-RECURRING ACCOUNT FUNDS
DEDICATED TO THIS VEHICLE**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager be herein authorized to replace the 2005 Chevrolet Express van with a similar model vehicle and to expend up to \$26,378 from Capital Non-Recurring account funds appropriated in annual Town Operating Budgets and dedicated to the replacement of said vehicle.

KILLINGLY TOWN COUNCIL

John Hallbergh

Chairman

Dated at Killingly, Connecticut
this 9th day of June, 2015

Discussion followed.

Voice Vote: Unanimous. Motion passed.

16b) Consideration and action on a resolution establishing fees at the Killingly Recycling Center and Transfer Station

Ms. Wakefield made a motion, seconded by Ms. Ricci to adopt the following:

**RESOLUTION ESTABLISHING FEES AT THE
KILLINGLY RECYCLING CENTER AND TRANSFER STATION**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that,
effective July 1, 2015, the fees charged at the Killingly Recycling Center and Transfer Station
will be as follows:

Residential

Residential Permit	\$70.00/each
Partial Year Permit (<i>January –June</i>)	\$40.00/each
Residential Permit-Senior- (65 at time of application)	\$40.00/each
Municipal Solid Waste Disposal Fee- Stickers or Bags	\$3.00/each
White Goods/Appliances without Freon (washers, dryers, stoves, etc.)	<i>No Charge</i>
White Goods/Appliances with Freon (refrigerators, freezers, air conditioners, etc.)	\$15.00/each
Car Tire under 17 inch	\$4.00/each
Car Tire under 17 inch on Rim	\$6.00/each
Road Tire 17 inch and Over	\$10.00/each
Road Tire 17 inch and Over on Rim	\$16.00/each
Tractor / Equipment Tire	\$25.00/each
Recyclable Mattresses	No Charge
Unrecyclable Mattresses and Box Springs	\$0.08/lb
Sofas/Love Seats/ Couches & Similar Stuffed Chairs	\$0.08/lb
Wood Chairs	\$0.08/lb
Kitchen and Dining Room Tables	\$0.08/lb
Bulky Waste (excludes yard waste) - \$2.00 minimum fee	\$0.08/lb
Yard Waste (brush/branches up to 5 inch diameter, leaves, grass)	<i>No Charge</i>

Commercial

Bulky Waste (excluding yard waste)	\$0.08/lb
Bulky Waste-Clean (Untreated Wood Only)	\$0.08/lb
Rimless Tires (Not to exceed 16.5 inches)	\$0.08/lb

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut
this 9th day of June, 2015

Discussion followed.

Voice Vote: Unanimous. Motion passed.

Mr. Alemian left at 9:23 p.m.

16c) Consideration and action on a resolution to authorize the Town Manager to execute a three-year, automatically renewing license & service agreement with Virtual Towns & Schools, for website design and annual support/hosting services

Ms. Ricci made a motion, seconded by Mr. Sarantopoulos, to adopt the following:

RESOLUTION TO AUTHORIZE THE TOWN MANAGER TO EXECUTE A THREE-YEAR, AUTOMATICALLY RENEWING LICENSE & SERVICE AGREEMENT WITH VIRTUAL TOWNS & SCHOOLS, FOR WEBSITE DESIGN AND ANNUAL SUPPORT/HOSTING SERVICES

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, in accordance with Section 602 of the Killingly Town Charter, the Town Council may authorize the Town Manager to enter into and deliver to the United States Government or any agency thereof, the State of Connecticut or any agency or political subdivision thereof, or any other body politic or corporate any and all documents which it deems to be necessary or appropriate; and

BE IT FURTHER RESOLVED that Town Manager Sean Hendricks, Chief Executive Officer for the Town of Killingly, is hereby authorized to execute and deliver a license and service agreement to Virtual Town Hall Holdings, LLC, d/b/a Virtual Towns & Schools (VTS), and is further authorized to execute and deliver to VTS any and all related documents on behalf of the Town of Killingly and to do and perform all acts and duties deemed necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such agreement or related documents.

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut
this 9th day of June, 2015

Discussion followed.

Voice Vote: Unanimous. Motion passed.

16d) Consideration and action on a resolution to authorize the Permanent Building Commission to oversee the design and construction of various Board of Education construction projects—including roof replacement/repair, window replacement/repair and other such projects contemplated in the Capital Improvement Plan

Ms. LaBerge made a motion, seconded by Ms. Wakefield, to adopt the following:

RESOLUTION TO AUTHORIZE THE PERMANENT BUILDING COMMISSION TO OVERSEE THE DESIGN AND CONSTRUCTION OF VARIOUS BOARD OF EDUCATION CONSTRUCTION PROJECTS—INCLUDING ROOF

**REPLACEMENT/REPAIR, WINDOW REPLACEMENT/REPAIR AND OTHER SUCH
PROJECTS CONTEMPLATED IN THE CAPITAL IMPROVEMENT PLAN**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Permanent Building Commission is authorized to oversee the design and construction of various Board of Education building construction/repair projects.

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut,
this 9th day of June, 2015
Discussion followed.
Voice Vote: Unanimous. Motion passed.

19. Executive Session:

Mr. Sarantopoulos made a motion, seconded by Mr. Cesolini, to move to executive session. Town Attorney St. Onge noted that the purpose would be to discuss land acquisition legal matters.

Counselors moved to executive session with Town Attorney St. Onge and Director of Economic Development Elsie Bisset at 9:28 p.m.

Counselors returned from executive session at 10:10 p.m.

16e) Consideration and action on a resolution to authorize the Town Manager to pursue negotiations with the owner of Parcel X, for the purpose of potential acquisition of said parcel Ms. Ricci made a motion, seconded by Ms. Wakefield, to adopt the following:

**RESOLUTION TO AUTHORIZE THE TOWN MANAGER TO PURSUE
NEGOTIATIONS WITH THE OWNER OF PARCEL X, FOR THE PURPOSE OF
POTENTIAL ACQUISITION OF SAID PARCEL**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, Town Manager Sean Hendricks, Chief Executive Officer for the Town of Killingly, is hereby authorized to enter into discussions with the landowner of Parcel X, in the Town of Killingly, for the purpose of negotiating terms for the potential acquisition of said parcel.

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut
this 9th day of June, 2015
Discussion followed.
Voice Vote: Unanimous. Motion passed.

17. Council Member Reports:

Mr. Sarantopoulos reported on the Board of Education meetings.

Mr. Grandelski reported on the Housing Authority meeting and the Water Pollution Control Authority.

Ms. Wakefield reported on the Public Safety Committee.

Ms. LaBerge reported on the ZBA, the Board of Rec, and KCEC.

Ms. Ricci reported on Inland/Wetlands and P&Z

Mr. Hallbergh reported on NECOG.

18. Communications:

18a. Town Manager: Town Manager Hendricks noted that the extra funds from the sidewalk work would be used to extend the southbound side of Academy Street. He also discussed the new hours for the Town Hall effective June 22

18b. Town Attorney: None

20. Adjournment:

Mr. Grandelski made a motion, seconded by Ms. LaBerge to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 10:44 p.m.

Respectfully submitted,

Elizabeth Buzalski
Council Secretary
