# TOWN OF KILLINGLY

### WATER POLLUTION CONTROL AUTHORITY

 **REGULAR MEETING**

**Killingly Town Hall, Town Meeting Room**

**172 Main Street, Killingly CT**

**PLEASE NOTE CHANGE OF LOCATION**

**Meeting Televised**

**Wednesday, May 18, 2016**

 **6:00 P.M.**

***MINUTES***

1. **Call to Order and Roll Call** – Vice Chairman, Patrick McLaughlin called the Meeting to order at 6:00 p.m. and did the roll call. Mr. McLaughlin will sit in as Acting Chair in the absence of Chairman, Gerard CinqMars.

**Members Present:**

Patrick McLaughlin, Vice Chairman

Arlene Gauthier

Jason Hoffman

Joseph Higgins, Alternate Member

Gerard CinqMars and Ronald Racine were absent with notification.

Mr. McLaughlin stated that Alternate Member, Joseph Higgins will sit in as a Regular Member.

**Staff Present:**

David Capacchione, Town Engineer and Director of Public Works

Joe Couture, Suez, Assistant Project Manager

**Also Present:**

Ed Grandelski, Town Council Liaison Alternate

Heather Belanger, Frito-Lay

1. Citizen Participation – None.
2. Town Council Liaison Participation

Ed Grandelski Reported:

* Both the Town and Board of Education Budgets had passed;
* A portion of Hutchins Street was approved to be transferred to Eversource. However, there is an easement allowing the Sewer Authority access to the sewer pipe;
* Board of Education submitted a Non-Lapsing Education Fund which allows them to use unused funds in future years without requiring a supplemental appropriation;
* Passed a resolution authorizing the Tax Collector to transfer uncollectible taxes to the suspense book;
* Discussed a Resolution authorizing the sale of tax liens;
* Agreement discussed regarding continuing with the collection of Borough taxes;
* Transfer of $40,000.00 from Contingency Account for the architectural fees for the school roofs;
* Passed a Resolution passed to filed for party status with the Citing Council for the NTE Energy Project;
* Passed a Resolution to approve the participation in the Connecticut Conference Municipalities Electric Consortium Program.
1. Adoption of Minutes, Regular Meeting April 20, 2016

Motion by Arlene Gauthier to adopt the minutes of Regular Meeting of April 20, 2016. Second by Jason Hoffman. Motion carried unanimously (4-0).

1. Finance Report

a. Monthly Finance Report

Dave Capacchione reported that Mary Calorio, Director of Finance, had provided the monthly Finance Report and that everything is tracking according to plan at this point.

Motion by Jason Hoffman to accept the Finance Report as presented. Second by Arlene Gauthier. Motion carried unanimously (4-0).

1. Report of Project Manager

Joe Couture report:

* Albert Casault will replace Lou Chartier.
* Nitrogen numbers went up a little due to when the tower went down for a short period last month. Phosphorous numbers still equaled out to be the same. Nitrogen numbers for this month are still on track (below normal).
* They are going to start scheduling the jetting of sewer lines for next month. New truck is operational.
* Bruce will doing more lab duties and the new employee, Albert, will be in the field.
1. Frito-Lay Representation

Heather Belanger reported that there were no operational issues at the facility.

Patrick McLaughlin asked if the permit had been approved. Ms. Belanger stated that she had not received any correspondence and that she could not address that.

1. Unfinished Business
	1. DEEP – Facilities Update

Dave Capacchione reported:

* Carlos Esquerra is no longer the contact for this project. Ivonne Hall is the new contact.
* They are going to advertise the Project for the CEPA requirement (one month) and, if there are no comments, they will approve the Facilities Plan and give authorization to go to design. He expects to receive word by the end of summer.
	1. Rogers Pump Station Update

Dave Capacchione reported:

* Submittals are underway.
* No work has taken place as of this date. They have been coordinating getting the temporary electrical service so they can shut the Plant down and do the by-pass.
* Equipment and parts are being ordered.
* Environmental investigation for proper disposal of materials is being done.
* There are approximately 345 days left to the completion date.
	1. Alexander Lake Pump Station Update

Dave Capacchione reported:

* Work performed by R.H. White is complete and operational. However, one of the exhaust fan motors blew. This is general maintenance as it is 30+ years old. They are getting prices for repairing it.
	1. Rogers Force Main Update

Dave Capacchione reported:

* All temporary construction easements are in place and they are coordinating the start date with VMS.
* Time frame is three months to complete once started.
1. New Business
2. Wendy Briere, 5 Boys Avenue

Dave Capacchione explained that the owners were requesting a rebate as the property had originally been a two-unit dwelling and was converted to a single-family unit in October 2014. A spreadsheet had been provided in the packets to Authority Members showing the overpayments (total of $488.43).

Jason Hoffman stated that it is a reasonable request as it was a clerical error.

Motion by Arlene Gauthier to allow a rebate for 5 Boys Avenue in the amount of $488.43 due to a mis-billing on a unit that was changed from a two-family to a one-family. Second by Jason Hoffman. Motion carried unanimously (4-0).

1. Joshua & Jane Bullock 69 Winter Street

Dave Capacchione explained that this was a three-unit that had been reduced to a two-unit. A letter (dated April 19, 2016) from the Bullocks asking that the abatement be extended for another year had been provided in the packets to Authority Members. This will be the fourth year.

Motion by Jason Hoffman to extend for the fourth year the sewer abatement use fees for the third unit on 69 Winter Street. Second by Arlene Gauthier. Motion carried unanimously (4-0).

1. Albert Aubrey, 26 Dyer Street

Dave Capacchione explained that a waiver had been granted in the past. The owner is now deceased and, therefore, cannot request a waiver. The building remains unchanged. The estate is in Probate and Mr. Capacchione will keep the Authority updated.

1. Centrifuge Conveyors

Dave Capacchione explained that there were more problems with the vertical and horizontal screw conveyors for the centrifuge. A memo from Joe Couture (dated May 16, 2016) had been provided to Authority Members along with a quotes from JDV Equipment Corporation (dated May 10, 2016) in the amount of $9,850.00 and Arnio Welding, LLC (dated May 11, 2016) in the amount of $4,000.00. He suggested an amount not to exceed $15,235.00 as stated in the memo from Joe Couture.

Motion by Arlene Gauthier to approved $15, 235.00 for both vertical and horizontal conveyors and catch box by JDV Equipment Corporation and Arnio Welding, LLC to be taken out of the Contingency part of the Budget. Second by Jason Hoffman.

Joseph Higgins asked if there were other quotes besides Arnio Welding. Joe Couture explained that multiple phone calls were made, but there is no interest with a lot of vendors. Ed Grandelski asked how quickly they respond. Joe Couture stated that Arnio usually gets there the same day or the next day.

Motion carried unanimously (4-0).

10. Correspondence

a. Email from Carlos Esguerra (dated April 27, 2016, was provided in the packets to Authority Members).

b. Email and Correspondence with Craig Motasky (dated April 19, 2016, was provided in the packets to Authority Members).

1. Other

Joseph Higgins asked for an update on the Class 4 Operator. Joe Couture explained that Suez interviewed a Class 4 Operator from Massachusetts and he has accepted the position (starting June 1st). He has to get licensed in Connecticut.

We have been without a Class 4 Operator since February when Glen Tatro transferred to Putnam. Mr. Higgins asked if we were seeing any cost savings. Dave Capacchione explained that the agreement with Suez is a performance contract, not a staffing contract. This is not in violation with any DEEP regulations or guidelines and he referred to the memo from Craig Motasky. Discussion ensued. Mr. Higgins stated that the contract should be looked at next time. Patrick McLaughlin agreed that the language should be made clearer next time.

1. Adjournment

Motion by Arlene Gauthier to adjourn at 6:31 p.m. Second by Jason Hoffman. Motion carried unanimously (4-0).

Respectfully submitted,

J.S. Perreault

Recording Secretary