

**TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY**

Meeting

Wednesday, December 16, 2020 at 6:00 PM

**Killingly Town Hall
Town Meeting Room
172 Main Street, Danielson CT**

The Public can view the meeting on Facebook Live.

Go to <https://www.facebook.com/Killingly/TM/>

CITIZEN'S STATEMENT AND PETITION

Pursuant to Governor's Executive Order 7B, all public comment can be emailed to publiccomment@killinglyct.gov or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All public comment received prior to the meeting will be posted on the Town's website www.killinglyct.gov.

MINUTES

1. **Roll Call** – Chair, Patrick McLaughlin called the Meeting to order at 6:04 p.m.
David Capacchione, Director of Engineering and Facilities did the roll call.

Members Present:

Andrew Danna
Joseph Higgins
Patrick McLaughlin
Arlene Gauthier was absent with notice.
Gerard CinqMars was absent.

Staff Present:

David Capacchione, Director of Engineering and Facilities
Joe Couture, Suez Assistant Project Manager
Jennifer Hawkins, Finance Director

2. Citizen Participation (on items not subject to public hearing)

There were no callers and Mr. Capacchione stated that no comments had been received.

3. Town Council Liaison Participation – No representation.

4. Adoption of Meeting Minutes November 18, 2020

Motion was made by Joseph Higgins to approve the Minutes of the Meeting of November 18, 2020. Second by Andrew Danna. No discussion.

Roll Call Vote: Patrick McLaughlin – yes; Joseph Higgins – yes; Andrew Danna - yes. Motion carried unanimously (3-0-0).

5. Finance Report
 - a. Monthly Finance Report

Jennifer Hawkins reported:

- Everything on track as expected for November 2020.
 - Collections at about 50 percent, as expected for this time of year.
 - Expenditures on track based on expectations from prior years.
 - She explained some transfers that have been made (as budgeted).
 - She explained that they are on track with some of the debt service. Those transfers have not been made yet (but will probably be done before budget discussions start). There will be a budget savings.
- Ms. Hawkins explained about the audit being delayed due to COVID-19 challenges. She does not anticipate that there will be any adjustments.

6. Report of Project Manager

Joe Couture Reported:

- Nitrogen and phosphorus are on downward trends now that they have been able to take back over a good portion of the wastewater plant.
- They are trying to keep up with the upgrades and stay within compliance (which is a struggle sometimes).

Mr. McLaughlin noted that nitrogen levels were low last November also and commented that it may be seasonal. Mr. Couture explained that they do daily tests with the nitrates and nitrites to find the optimal range is for running the internal cycle pumps.

7. Frito-Lay Representation – No representation. Heather Belanger had called Mr. Capacchione to let him know that she would not be able to attend.

8. Unfinished Business

a. Facilities Project Update

David Capacchione reported:

- The project is progressing slowly.
- Siding is being installed on the new de-watering addition.
- Still doing work on the roof and windows.
- The building is up, there is heat, and centrifuges are in.
- They are planning on testing/start-up to see if everything is working correctly for the conveyors. Centrifuges scheduled for January 11, 2021.
- Poured the slab over the wet well for the new rag removal system.
- Contract time is up on Sunday (12/20/2020). Still waiting on a schedule from R.H. White.

There was discussion. Mr. Capacchione thinks the daily liquidated damages is \$2,000. Mr. McLaughlin suggested having a financial accounting of the project (AIA sheets). Mr. Capacchione stated that they are roughly 80 percent completed by then of this month. He explained that there are some change orders pending (some have been rejected because he felt they were unreasonable). Mr. Capacchione will provide the summary sheet in next month's packet.

b. Inflow / Infiltration Study

Mr. Capacchione reported:

- Wright-Pierce installed the flow meters last month. Just before they were installed there was an average of 1.4 mgd at the plant. Then, right after the rainstorm they had 2.3 mgd. There is an obvious spike at each rain event, they just have to track it down where it is and how to correct it. There are some bugs with the flow meters that need to be worked out. Some spikes may not be related to rain, but with discharge from a facility.
- This phase of the Study ends at the end of December.

- Mr. Capacchione will include information that he receives (data/graphs) in packets. There was discussion.

9. New Business – None.

10. Correspondence – None.

11. Other

Mr. McLaughlin suggested that there is a need for a Vice Chair in the case that he is not present at a meeting.

Motion was made by Patrick McLaughlin to nominate Joseph Higgins for the position of Vice Chairman of the Water Pollution Control Authority. Second by Andrew Danna.

Discussion: Mr. McLaughlin stated that he feels that Mr. Higgins would be a good Vice Chairman.

Roll Call Vote: Patrick McLaughlin – yes; Joseph Higgins – yes; Andrew Danna - yes. Motion carried unanimously (3-0-0).

12. Adjournment

Motion was made by Joseph Higgins to adjourn at 6:21 pm. Second by Andrew Danna. Motion carried unanimously by voice vote (3-0-0).

Respectfully submitted,

J.S. Perreault
Recording Secretary