

**TOWN OF KILLINGLY  
WATER POLLUTION CONTROL AUTHORITY**

**In-Person**

**Special Meeting**

**Thursday, January 27, 2022 – 5:00 PM**

**Killingly Town Hall**

**Town Meeting Room**

**172 Main Street, Danielson CT**

**MINUTES**

1. **Roll Call** – Chair, Patrick McLaughlin called the Meeting to order at 5:03 p.m.  
David Capacchione did the Roll Call.

**Members Present:**

Patrick McLaughlin

Joseph Higgins

Andrew Danna

**Staff Present:**

David Capacchione, Director of Engineering and Facilities

Jennifer Hawkins, Director of Finance (via Webex)

Alan Curto, Haloran & Sage

Mark Cataldo, Suez Project Manager

Joe Couture, Suez

Kyle Sundberg, Suez Area Manager

2. Citizen Participation (on items not subject to public hearing) – None.
3. Town Council Liaison Participation – No Representation.
4. Adoption of Regular Meeting Minutes December 15, 2021

Motion was made by Joseph Higgins to adopt the Minutes of the Regular Meeting of December 15, 2021.  
Second by Andrew Danna.

Discussion:

- Joe Couture noted a correction to Item #4 , to read as follows:  
“The Suez Area Manager that was present at that meeting was Kyle Sundberg, not Shawn Meunier.”

Motion carried unanimously by voice vote (3-0-0).

5. Finance Report

- a. Monthly Finance Report

Jenn Hawkins reported:

- Everything remains on target.
- Overall Expenses: Nothing out of expectation or out of budget.
- The closing on the Facility Upgrade with Clean Water and the DEEP will be taking place on Monday, January 31<sup>st</sup>. The Debt Service number of 1.8 will be slightly under budget (closer to 1.750). She will have final figures at the next meeting. She does not expect any issues.
- She will be able to move forward and close out with Frito-Lay within the next month or so.

6. Report of Project Manager

Mark Cataldo reported:

- In total compliance for the month of December.
- Processed approximately 95 million gallons.
- Effluent concentrations were: 6 - BOD and 3 - TSS.
- Got the tower pump back from Homer this week and it is installed. They sent out the other one, this week, to be repaired.
- No odor complaints.
- Assisted the Town to camera Buck Street. Information was provided to Authority Members.
- Average of approximately 82 pounds of nitrogen going out for the year.
- Did jetting from July to December.

Joe Couture explained that the total cost to upgrade from 3G to 5G is \$17,566.00 (quote from Missions Communications had been provided to Authority Members). He also got a quote from Aaron's which he explained would have to be integrated and there would be additional costs involved. Mr. Couture recommended going with Missions Communications because it would be much easier and they are great to work with. There was discussion comparing the two companies. There was agreement that it would be better to go with Missions Communications. Brooklyn would be responsible to pay for their two radios. Suez would be responsible to pay the monthly bill.

Motion was made by Andrew Danna to approve the quote from Missions Communications to upgrade from 3G to 5G not to exceed \$18,000 to come out of Capital.

Second by Joseph Higgins.

Motion carried unanimously by voice vote (3-0-0).

Joe Couture explained that all, but one, PLC (Programing Logical Computer) in the Plant had been upgraded and that one has failed (it does not have communications with SCADA). Aaron's is the system integrator and they provided a quote of \$7,570 to upgrade it (information had been provided to Authority Members). Replacement of the existing-type touch screen - \$4,700. To go with what is currently throughout the rest of the Plant - \$9,400. Jenn Hawkins explained that there may be excess funds available that could be earmarked for something like this.

Motion was made by Joseph Higgins to approve the PLC for \$7,570 contingent on having the screen replace at \$4,700, if needed. Funding to be from Capital Project.

Second by Andrew Danna.

Motion carried unanimously by voice vote (3-0-0).

Joe Couture explained that during the upgrade to meet code, they had to put sensors in buildings that could have methane gases. The sensors have to be calibrated. It is a code upgrade with a long-term annual cost. Apollo Safety quoted a service contract for \$12,850 (information had been provided to Authority Members). He could not find any others (you have to be factory certified). Mr. Higgins suggested waiting a month to get more quotes. It was suggested to contact Drager, the manufacturer of the sensors, to see if they have a recommendation for someone.

Joe Couture explained about the extended warranty for the new Neros aeration blowers (10 years old). Information had been provided to Authority Members. There was discussion. It was decided that it is not needed. No action.

7. Frito-Lay Representation – Heather Belanger was absent with notice.  
David Capacchione stated that she had told him that there were no operational issues to report.

8. Unfinished Business

a. Facilities Project Update

David Capacchione reported:

- Still working on the door (blocked off on the inside).
- Warranty work.
- Closing on the loan.

b. I&I Study

David Cappachione stated that there was nothing to report at this point. His thought is to follow the recommendations in the areas that were identified and probably should do some more investigation to determine the integrity of the concrete pipe.

9. New Business

a. Buck Street

David Capacchione referred to a map that was included in packets to Authority Members. He explained that Buck Street contains “creative plumbing techniques.” He explained about House #17 where there is a lateral that runs down in the back between the houses and ties into the interceptor along the River. We do not have access to this line and cannot access or maintain it with our equipment. There was an overflow at that manhole, so they are looking at how to solve this. There was discussion. The thought for the best thing to do would be to lower the line in Buck Street to an elevation that would collect all these houses. The number of units that are served by the line in Buck Street, it is very close to the number that were served on Prospect Avenue. He explained that, when they did the Prospect Avenue survey and design, they took this section of Buck Street to 90 percent. Mr. Capacchione recommends that we include this, going forward, in our next phase. There would be a little bit of a design cost (estimate of \$4,200 from Bob Deluca from CLA Engineers had been provided to Authority Members). Mr. Capacchione stated that we would complete that and put it out to bid. He said that there is money in Capital Projects for sewer line replacement to cover this. There was discussion. Mr. Capacchione explained that they would look to continue a similar program with Mary Bromm for funding options for this section as was done for Prospect Avenue. Mr. Capacchione will provide information for Authority Members on how many houses connected.

Motion was made by Joseph Higgins have CLA Engineers complete the design for Buck Street to be funded from Sewer Line Replacement and then put it out to bid for sewer line replacement on Buck Street upon approval from the WPCA.

Second by Andrew Danna.

Motion carried unanimously by voice vote (3-0-0).

10. Correspondence – None.

11. Other – None.

12. Executive Session

Motion was made by Andrew Danna to enter into Executive Session at 5:50 p.m.  
Included in Executive Session: Patrick McLaughlin; Joseph Higgins; Andrew Danna; Alan Curto, Legal Representation; Jennifer Hawkins; and David Capacchione.  
Second by Joseph Higgins.  
Motion carried unanimously by voice vote (3-0-0).

- a. Proposed Lease
- b. Review of Operating RFP

Motion was made by Joseph Higgins to come out of Executive Session at 6:46 p.m.  
Second by Andrew Danna.  
Motion carried unanimously by voice vote (3-0-0).

### 13. Adjournment

Motion was made by Joseph Higgins to adjourn at 6:46 p.m.  
Second by Andrew Danna.  
Motion carried unanimously by voice vote (3-0-0).

Respectfully submitted,

J.S. Perreault  
Recording Secretary