

**TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY**

Regular In Person Meeting
Wednesday, September 21, 2022
5:00 PM

**Water Pollution Control Facility
31 Wauregan Road, Killingly CT**

MINUTES

1. **Roll Call** – Chair, Patrick McLaughlin called the meeting to order at 5:00 p.m.

Members Present:

Patrick McLaughlin
Joseph Higgins
Andrew Danna
Donald Aubrey

Staff Present:

David Capacchione, Director of Engineering and Facilities
Jenn Hawkins, Director of Finance
Joe Couture, WPCF Assistant Plant Superintendent

Also Present:

Michelle Murphy, Town Council Liaison
Ed Grandelski, Town Council Liaison
Heather Belanger, Frito-Lay

2. **Citizen Participation** (on items not subject to public hearing)

Ed Grandelski:

- He commented that, in the past, Brooklyn had been late with their payment and he asked about the current status.
- He also asked if there is a cost estimate for doing the demo of the old Borough Plant that the WPCA is responsible for and what the status is.
- He asked if the Authority would be going back to the 6:00 p.m. meeting time.

Patrick McLaughlin stated that Mr. Grandelski's comments/questions would be addressed.

3. **Town Council Liaison Participation**

Michelle Murphy reported:

- Grant money for repairs on the following bridges: Wright Road, Peeptoad Road, North Street (over Five Mile River), North Road (over Five Mile River), Cotton Bridge Road, Ballouville Road.

- Public Hearing October 11, 2022: Drainage Easements on Bailey Hill Road; ARPA Funds – Windham 4-H Camp Dam; ARPA Funds for Fire Department Life Safety and Communication Upgrade.

4. Adoption of the Meeting Minutes August 17, 2022

Motion was made by Joseph Higgins to adopt the Minutes of the Regular Meeting of August 17, 2022.

Second by Andrew Danna. No discussion.

Motion carried unanimously by voice vote (4-0-0).

5. Finance Report

a. Monthly Finance Report (provided at the meeting)

Jenn Hawkins reported:

- Waiting on several bills to come in for August. To do a soft close for September, they will have the data to put together budget to present.
- She expects to stay within the total expenditure authorization.
- No concerns, nothing out of the ordinary.
- Regarding Mr. Grandelski's comment about Brooklyn, Ms. Hawkins explained that Brooklyn was billed late due to the debt service close. She is not sure if they paid yet, but she is not concerned. It has been reflected as a receivable in the prior years. They are still within their timeframe.

Mr. McLaughlin asked about \$2.6 million Actuals under Professional Services, but we don't have a contract with Suez.

Ms. Hawkins explained that a lot of the PO's are reflected in Contractual Support and they will have to do some reallocation. She explained that she has been breaking things out in more detail. There was discussion regarding salaries and fringes which she will make more detailed.

6. Report of Plant Superintendent

Joe Couture reported:

- Dave Capacchione and Mr. Couture completed Hach Wims training regarding reporting to the State.
- Tailgate Safety Training
- Spike in nitrogen, but still down below our normal operating range.
- Phosphorus is still the same. Made it through the normal peak in August.
- Received notification last night (10 p.m.) that the contract lab missed a hold time for an e-coli sample. He contacted the State today and was told to put in in a different report so they know that it is there. Mr. Couture is looking into it to try to prevent this from happening again. There was discussion.

Mr. Higgins asked if there is a reason for the nitrogen increase (coming in).

Mr. Couture stated that he does not know why, but that it came in with the big spike. We are still below 10.

7. Frito-Lay Representation

Heather Belanger reported:

- They are working on the shutdown which is next week beginning Thursday 10 p.m. and coming back up on Tuesday at 10 a.m.

8. Unfinished Business

a. Administration Building HVAC Project

David Capacchione reported:

- They are finishing up the plans (includes roofing) and he hopes to get it out to bid next week.
There was discussion: Frank Zaino did a cost estimate, but there is a 6-8 month lead time on most of the materials. The fairest way is to bid a fixed price for everything but materials and show us their estimate from the supplier.

b. I Park Pump Station

Mr. Capacchione and Mr. Couture explained that they are still waiting. Still another 16 weeks out.

c. North River lane to Maple Street Sewer Line

David Capacchione reported:

- The camera crew went there after they finished Buck Street and said that they can't do it. So, we will have to get somebody else. They couldn't get their truck out there and did not feel comfortable with running their fiber optic lines above ground (even though there were people out there that could've observed and protected it).

d. Onan Generator Replacement

David Capacchione reported:

- The portable came in.
- Writing up an RFP for the replacement permanent, trailered generator. To go out next week. It will be about a year wait for it.

9. New Business

a. 49 Cottage St waiver extension

David Capacchione explained about Rick Ouellette's (property owner) request to extend the waiver extension until work is completed. He is currently putting vinyl siding on the building. There was discussion.

Motion was made by Andrew Danna to approve the waiver request from Rick Ouellette for 49 Cottage Street for up to one year.

Second by Donald Aubrey.

Discussion:

The time period of the waiver was discussed. There are signs of activity there. There is no CO at this point. Nothing has been dug up and disconnected. It was suggested that Mr. Ouellette could come back in six months to report on the building activity.

Motion carried unanimously by voice vote (4-0-0).

10. Correspondence

David Capacchione explained that there is a waiver request for 6 Bear Hill Road (single-family house) which has been vacant for a while. There are discrepancies with the Building Office regarding permits. There is currently a Stop Work Order. There is also a property owner dispute. Mr. Capacchione recommended tabling until next month. Mr. Aubrey agreed and stated that more facts are needed. There were no objection voiced to tabling this item.

11. Other

Regarding Mr. Grandelski's question regarding Hutchinson. Mr. Capacchione stated the following:

- Hutchinson is closed.
- The old Borough Plant has been cleaned and we have the keys to the facility.
- DEEP has sampled and has given it a clean bill of health.
- Regarding cost to renovate, Mr. Capacchione has the costs that were done as part of the original facilities plan for demo and destroy, which have changed significantly since that date.
- He does not know of any interest in either renting or purchasing the Hutchinson Plant that would want to continue using the Borough facility or not.
- He said that it is as secure as we are going to make it. It is not a safety hazard.
- There was discussion. The Borough Plant includes: 2 old, 60-foot digesters; a couple of settling tanks; and some buildings that have been vacant. Hutchinson was using the well and the settling tanks. The well water is not potable. The Hutchinson site is contaminated. Discussion continued about Hutchinson.

There was discussion regarding the meeting time and it was decided to stay with 5:00 p.m.

12. Adjournment

Motion was made by Joseph Higgins to adjourn at 5:35 p.m.

Second by Donald Aubrey. No discussion.

Motion carried unanimously by voice vote (4-0-0).

Respectfully submitted,

J.S. Perreault
Recording Secretary