

**TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY
Public Hearing & Regular Meeting
Wednesday, May 15, 2019 at 6:00 PM
Killingly Wastewater Treatment Facility Conference Room
31 Wauregan Road, Danielson CT**

**PUBLIC HEARING ON SEWER RATE INCREASE
ITEM #8c WILL START PROMPTLY AT 6:00 P.M.**

**REGULAR MEETING TO START IMMEDIATELY FOLLOWING THE PUBLIC
HEARING**

MINUTES on PUBLIC HEARING

1. **Roll Call** – Chair, Gerard CinqMars opened the Public Hearing regarding the sewer user rate increase at 6:00 p.m. and noted that all Members of the Authority were present.

Members Present:

Gerard CinqMars
Patrick McLaughlin
Arlene Gauthier
Joseph Higgins
Andrew Danna

Staff Present:

David Capacchione, Director of Engineering and Facilities
Mark Cataldo, Suez, Project Manager
John Marcin, Suez

Also Present:

Ed Grandelski, Town Council Liaison
Heather Belanger, Frito-Lay

2. **Citizen Participation** (on items not subject to public hearing). The Authority Members waited a few minutes to see if any members of the public would arrive to comment. There were no comments as no members of the public were in attendance.

Motion was made by Patrick McLaughlin to close the Public Hearing at 6:04 p.m. Second by Arlene Gauthier.
Motion carried unanimously (5-0-0).

MINUTES on REGULAR MEETING

1. **Roll Call** – Chair, Gerard CinqMars called the Meeting to order at 6:04 p.m. and did the roll call.

Members Present:

Gerard CinqMars
Patrick McLaughlin
Arlene Gauthier
Joseph Higgins
Andrew Danna

Staff Present:

David Capacchione, Director of Engineering and Facilities
Mark Cataldo, Suez, Project Manager
John Marcin, Suez

Also Present:

Ed Grandelski, Town Council Liaison
Heather Belanger, Frito-Lay
Jen Hawkins, Town of Killingly Finance Director arrived after roll call.

2. Citizen Participation (on items not subject to public hearing) – None.
3. Town Council Liaison Participation
Ed Grandelski reported on actions taken by Town Council.
 - Both Town and Board of Education budgets passed.
 - New Member appointed to Town Council to fill a vacancy.
4. Adoption of Minutes, Regular Meeting April 17, 2019

Motion was made by Joseph Higgins to adopt the Minutes of the Regular Meeting of April 17, 2019. Second by Arlene Gauthier. Motion carried unanimously (5-0-0).

5. Finance Report

a. Monthly Finance Report

Jen Hawkins reported:

- The Audit Report had been presented to Town Council last night. In the process of finalizing.
- True audited ending Fund Balance almost \$3.3 million.
- Some costs for the Rogers Pump Station Upgrade were reimbursed by Clean Water Funding.
- Overall, nothing significant is trending in April for 2018/2019 actual.
- There will be a significant refund (approximately \$300,000) due to Frito-Lay.
There was discussion.
- Mr. Higgins asked about the Data Processing. Ms. Hawkins will check to see if anything else is included or if an adjustment was made.

6. Report of Project Manager

Mark Cataldo reported and gave a presentation:

- There were no violations.
- Processed an average of 4.5.

- Continuing to investigate (with the Town of Killingly) the ammonia discharge from United Natural Foods. To do more testing within the next week or two. Ammonia coming in yesterday was 32.
- No odor complaints.
- BOD 98.8 and TSS 98.6 for the month.
- Nitrogen removal 142 for the month (a handout was provided as it was not accurate in the report).

Mr. Marcin referred to the graph which shows 97 percent removal. He said that they need to track down some of the sources in the system. Mr. Capacchione stated that they did four dye tests in the building last week at UNFI (2 came into the manhole). Their refrigeration units are not connected to the sanitary system. Their boiler blowdown and fire suppression system test negative. He does not know where it is coming from. Discussion ensued. If nothing is found from these new tests to be done, UNFI will need to camera the line.

- Still working on the railings.
- Suez installed electrical for a VFD for safety.
- Polymer system is operational (manual), but still needs to be connected to the SCADA system.
- He showed photos of the upgrade.
- The Flottweg is down again. There is a major oil leak in the unit and Suez had to call in technical expertise from California to get it fixed. Estimate is approximately \$10,000. They hope it will be fixed by Friday afternoon. They will be sending out liquid loads for the next two days.

7. Frito-Lay Representation

Heather Belanger reported that there are no operational issues to report.

- They did testing on the oil/water separator last month. The Town and the State were notified. They did not have any oil/grease violations.
- There was some foaming at the WPC Facility and they have been investigating starch recovery. Ms. Belanger is now monitoring (on a daily basis) how much defoamer is being used in the production process.
- No news from the State regarding the flow and foam studies. They can do independent foam and flow studies. They prefer to do it in September. Mr. Capacchione said they can set up a schedule.
- There will be a three-day shutdown in September. She will confirm dates. They will also do a fryer rebuild (reduced flow 7-14 days during same time in September).

8. Unfinished Business

a. Facilities Project Update

David Capacchione reported:

- Parts and equipment are being stored.
- Electrical and HVAC contractors have been on site.
- Hydrants coming next week.
- Still getting submittals, reviewing shop drawings, ordering parts.

b. Sewer Line Replacement, Prospect St Area

David Capacchione reported:

- Did not send any letters out to property owners. Spoke with Bank Hometown and there is potential for some grant money availability. Spoke with Mary Bromm and John Latour who has been in touch with USDA and there may also be some USDA money available based on income. Ms. Hawkins explained that partnering with the Bank could open up other options.

c. Rate Increase – Public Hearing

Motion was made by Patrick McLaughlin to approve the rate increase as posted:

	<u>Existing</u>	<u>Proposed</u>
Single-family Residence	\$421.06	\$463.16
Multi-family Unit	\$364.18	\$400.60
Flow metered (per gallon)	\$0.006388	\$0.007026
Septage (per 1000 gallon)	\$124.18	\$124.18

Second by Arlene Gauthier. Motion carried unanimously (5-0-0).

9. New Business – None.

10. Correspondence

- a. Email from Alan Carpenter
There was discussion.

11. Executive Session

- a. Suez Contract

David Capacchione explained that he, Mary T. Calorio, Town Manager, Jen Hawkins; Gerard CinqMars, John Marcin and Jason O'Brien had met and they are still waiting on final proposals.

There was no Executive Session.

12. Other

Mr. Capacchione provided a letter from Town Manager, Mary T. Calorio (dated May 15, 2019) regarding requesting a waiver of sewer use fees for fiscal year 2019-2020 at 140 Main Street. There was discussion. Mr. Capacchione explained that everything has been shut off and that no one could rent/occupy the space without a significant amount of work being done. The building has been uninhabited for the past five or more years and the previous owner had been granted a waiver.

Motion was made by Patrick McLaughlin to grant a waiver for fiscal year 2019-2020 provided the building does not get occupied within that timeframe. If the building becomes occupied within that timeframe the waiver shall be revoked. Second by Arlene Gauthier. Motion carried unanimously (5-0-0).

13. Adjournment

Motion was made by Arlene Gauthier to adjourn at 7:02 p.m. Second by Joseph Higgins. Motion carried unanimously (5-0-0).

Respectfully submitted,

J.S. Perreault
Recording Secretary