

TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY
Regular Meeting
Wednesday, September 16, 2020 at 6:00 PM
Killingly Town Hall
Town Meeting Room
172 Main Street, Danielson CT

The Public can view the meeting on Facebook Live.
Go to <https://www.facebook.com/Killingly/TM/>

CITIZEN'S STATEMENT AND PETITION

Pursuant to Governor's Executive Order 7B, all public comment can be emailed to publiccomment@killinglyct.gov or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All public comment received prior to the meeting will be posted on the Town's website www.killinglyct.gov.

MINUTES

1. **Roll Call** – Chair, Patrick McLaughlin called the Meeting to order at 6:00 p.m.
David Capacchione, Director of Engineering and Facilities did the roll call.

Members Present:

Gerard CinqMars
Andrew Danna
Arlene Gauthier
Joseph Higgins
Patrick McLaughlin

Staff Present:

David Capacchione, Director of Engineering and Facilities
Mark Cataldo, Suez Project Manager
Jen Hawkins, Finance Director

Also Present:

Ed Grandelski, Town Council Liaison
Heather Belanger, Frito-Lay

2. Citizen Participation (on items not subject to public hearing)
Mr. Capacchione stated that no comments from the public had been received.
Ms. Hawkins confirmed that there were no callers.
3. Town Council Liaison Participation
Ed Grandelski reported:
 - Appointed Ulla Tikk-Barclay to the Town Council filling the vacancy left by Colleen Brackenwaggen.
 - Appointed Tammy Wakefield to the Town Council filling the vacancy left by Chastity Walsh.
 - There was a presentation on 140 Main Street as a new developer is looking at the property.
 - Position of Assessor is still open.

- Appointed the following: Patricia Daily-Bell to the Housing Authority, Michael Heroux to the Board of Recreation, re-appointment of Amelia Kelleher to the Agriculture Commission.
- Revenue coming in better than anticipated during COVID. Very few took advantage of the deferral of taxes.

4. Adoption of Regular Meeting Minutes August 19, 2020

Motion was made by Joseph Higgins to adopt the Minutes of the Regular Meeting of August 19, 2020. Second by Gerard CinqMars. No discussion.

Motion carried unanimously (5-0-0).

5. Finance Report

a. Monthly Finance Report

Jen Hawkins reported:

- Collections for Sewer Use for July and August (thus far) are consistent with what they usually are for this time of year. Overall Revenue collections were higher than anticipated. The deferral program would have applied sewer use charges as well, but there were very few applicants, so it didn't really have an impact.
- Expenditures are where they are expected to be this time of year.
- The design portion of the Facilities Upgrade had a separate Clean Water Agreement (688D) which closed on July 31st successfully. She explained that the actual Debt Service for the year will be significantly less than the \$173,000 reflected in the monthly Finance Report. She will have a better breakout next month. Issuance costs were also less than budgeted.
- Still working on final information for closing out 2019-2020. Expects to have final numbers by December or sooner.
- She expects use of Fund Balance to be slightly better than shown on the Report.

6. Report of Project Manager

Mark Cataldo reported:

- Two phosphorus violations in August: One was a daily maximum exceedance; monthly average exceedance. They contribute the violations to the construction project and the phosphorus system. It is trending more toward the positive with all of the adjustments that have been made in the last two months.
 - Still at COVID Level 2 with their staff.
 - Processed approximately 1.7 mgd. Seems flows are down due to no rain.
 - TSS – 8; BOD – 7 going out.
 - Aeration tanks were still down at the end of August. They did not go online until September 4th when they started filling them and getting them back into service.
 - 86 Work Orders
 - 9 Alarms
 - 23 Mark-outs
 - Nitrogen and ammonia are dropping. They are continuing to work to keep it going down. The first test results for September shows 71 pounds of nitrogen went out (average last month was 250 pounds). Putting the aeration tanks on has helped considerably.
- There was discussion regarding why violations are not included in packets to Authority Members. Mr. Cataldo explained that they self-report to the State. Mr. Cataldo explained that the limit is 1.09 for the month and they were at 1.44 average. Daily maximum limit is 2.18 and they had a 2.54. Mr. Cataldo will include more specifics when reporting on future violations.
- There was discussion regarding the incinerator building being demolished which will be the last thing done (besides paving). Mr. Capacchione explained that the centrifuge is currently housed in that building. There was discussion regarding contract timeline.

- The Annual Report was displayed and Mr. Cataldo gave a presentation. There was discussion regarding the goal for cleaning the collection system. Mr. Cataldo explained that Suez will be required to clean 20 percent of the collection system for each of the next two years and will be starting in the fall. The PowerPoint Presentation of the Annual Report will be e-mailed to the Authority Members.
7. Frito-Lay Representation
- Heather Belanger stated that there are no operational issues to report. Plant shutdown will be from October 16-18 (Friday/Saturday/Sunday) with little to no flow happening at that time. The Plant will actually go down at 10 p.m. on October 15th.
8. Unfinished Business
- a. Facilities Project Update
- David Capacchione reported:
- Centrifuges are installed, but not connected.
 - Work continues in the wetwell.
 - R.H. White is continuing to replace equipment that had been damaged in the flood that occurred several months ago.
 - A lot of concrete has been repaired due to covers on the tanks hydrogen sulfite damage.
 - Phosphorus analyzer system is operating better than it was. Still working out the bugs. There was discussion.
- There was discussion regarding whether R. H. White can complete the work on schedule. There was discussion regarding the concrete repair.
- Still in by-pass and things are still going okay.
 - Trying to get the building enclosed for cold weather. Concerned about tank work in cold weather.
- b. Sewer Line Replacement, Prospect St Area
- David Capacchione reported:
- Sewer Main is installed.
 - Laterals are being installed.
 - Four houses that were thought to need plumbing work, don't actually need plumbing inside the houses.
 - No major issues (some unsuitable soils, but nothing out of the ordinary).
 - Substantially completed.
 - Paving this fall and let it set over the winter.
- c. Inflow / Infiltration Study
- I&I Study was awarded to Wright-Pierce. Contract documents have been signed.
 - Will be setting up a meeting to go over kick-off and how to proceed.
- There was discussion. Wright-Pierce recommends sampling to start in the winter.
9. New Business – None.
10. Correspondence
- Mr. Capacchione reported that the owners of Thai Basil are requesting a waiver of sewer use fees starting in July due to the building being burned down on July 16, 2020. Service has been capped. The intent is to rebuild, but it will take some time to get financing in place. Mr. Capacchione stated that it seems to be a reasonable request.

Motion was made by Gerard CinqMars to approve a waiver of sewer use fees for the Thai Basil Restaurant on North Street starting July 16, 2020 for up to one year or when the building is rebuilt, whichever is sooner. Second by Arlene Gauthier. Motion carried unanimously (5-0-0).

11. Other – None.

12. Adjournment

Motion was made by Joseph Higgins to adjourn at 6:38 p.m. Second by Arlene Gauthier. Motion carried unanimously (5-0-0).

Respectfully submitted (from recording),

J.S. Perreault
Recording Secretary