

**TOWN OF KILLINGLY**  
**WATER POLLUTION CONTROL AUTHORITY**  
**REGULAR MEETING**  
**Killingly Wastewater Treatment Facility Conference Room**  
**31 Wauregan Road, Danielson CT**  
**Wednesday, August 16, 2017**  
**6:00 PM**

**MINUTES**

1. **Roll Call** – Chairman, Gerard CinqMars called the Meeting to order at 6:00 p.m. and did the roll call.

**Members Present:**

Gerard CinqMars, Chairman  
Patrick McLaughlin  
Joseph Higgins  
Arlene Gauthier  
Jason Hoffman

**Staff Present:**

David Capacchione, Director of Engineering and Facilities  
Joe Couture, Suez, Assistant Project Manager

**Also Present:**

Ed Grandelski, Town Council Liaison  
Heather Belanger, Frito-Lay

2. **Citizen Participation**

**Ed Grandelski** provided copies of a typewritten sheet (SEWER AUTHORITY MEETING WED. AUG. 16, 2017) and copies of Call Before You Dig Ticket No. 20173101339. Mr. Grandelski asked that these be included as part of the permanent record of this meeting (see Attachments A & B).

Mr. Grandelski referenced a Call Before You Dig Ticket No. 20173101346, Ticket date 8/1/2017, work start date 8/4/2017, address of work Route 12, Killingly, from Hutchins Street to Water Street. The bottom of the page stated that Killingly WPCA was notified.

Mr. Grandelski read from the sheet that he had provided (Attachment A).

He asked the following questions (which were presented in the typewritten sheet that he had provided):

- 1) Why was the partial mark-out done on Monday Aug 14 and not on the due date before Aug 04?
- 2) Why is the complete mark-out (Railroad to Water St.) still not done as of this time?
- 3) When are the sewer connections to each building going to be marked out?

Mr. Grandelski stated that, as an excavator, he relies on Call Before You Dig. He expressed concern for the possibility of the water main getting hit during excavation due to lack of mark-up. He stated that he, as a taxpayer in Town, pays sewer user fees and this is unacceptable.

There was discussion.

Motion by Jason Hoffman to suspend the rules to allow Joe Couture, Suez, to participate in discussion. Second by Joseph Higgins. Motion carried unanimously (5-0-0).

Joe Couture explained that according to Call Before You Dig, they do not have to mark it out as long as they have been in contact with the personnel that are doing the work. He explained that he had spoken to Connecticut Water and had asked them if he could wait on the mark-up until after the saw cutting was done (10 days - to avoid having to do mark-ups again).

There was discussion. Mr. Grandelski stated that the contractor on the job (Hemlock) had not been informed of the conversation between Mr. Couture and Connecticut Water. Mr. Couture explained that an excavator won't be there until September. Dave Capacchione stated that Suez should contact Hemlock to make sure everyone is on the same page and that everything gets marked-out appropriately. Mr. Couture and Mr. Capacchione explained that there will not be many green marks because they know where the sewers are. Gerard CinqMars suggested that Mr. Grandelski's questions may have been answered more quickly if he had called Mr. Couture and he also noted the importance of communication.

### 3. Town Council Liaison Participation

Ed Grandelski reported:

- Bike Night is Thursday, August 17<sup>th</sup>. No saw cutting to be done.
- Council is working on an Ordinance to revise/tweak the safety personnel tax relief according to level service.
- Town Manager entered into an agreement for Code Red mass notification subscription – Individual's must sign-up for notifications they wish to receive. The System is starting to be implemented.
- Electronic sign to be installed at the Library (intersection with Westcott Road and Main Street). Eventually, there will be another one at Owen Bell Park.
- Council accepted a National Park Service grant on behalf of the Historic District Commission.
- Council is looking at the Suez proposal (\$4 million shortfall).

### 4. Adoption of Minutes, Regular July 19, 2017

Motion was made by Arlene Gauthier to adopt the minutes of the Regular Meeting of July 19, 2017. Second by Patrick McLaughlin.

Correction noted:

- Page 2, under Item 8, Second Bullet, last sentence, should read, "It also shows items that there is insufficient funding for totaling \$4,580,500 (these are the items that could be addressed through a contract extension with Suez).

Motion carried unanimously with the above-noted corrections (5-0-0).

### 5. Finance Report

#### a. Monthly Finance Report

Dave Capacchione reported that Agata Herasimowicz, Finance Director, had prepared the Report and that it is still early in the fiscal year, so there is nothing to note at this time.

### 6. Report of Project Manager

#### a. Cleaning of Collection System – No discussion.

Joe Couture reported:

- Parts came in for primary tank #3. They need to schedule a contractor to come in.
- Phosphorus and nitrogen have been low. Pack system has been installed and ran for two days when phosphorus numbers began to get higher.
- Annual Report is prepared and will be presented next month.

### 7. Frito-Lay Representation

Heather Belanger stated that there were no operational issues at the facility to report. They still do not have their permit yet. They are waiting for the State.

## 8. Unfinished Business

### a. Facilities Plan Update

#### 1. Possible shortfall solutions

Dave Capacchione reported on the options:

- Suez offered a solution (contract extension).
- George Hicks and Yvonne Hall of the State have come up with other possible solutions (included in the packets to the Authority Members): reduce scope of the project; do bid alternates in the contract (currently preparing); supplemental appropriation (referendum or Town Meeting); revenue pledge.

Mr. Capacchione, Mr. CinqMars and Agata Herasimowicz, Killingly Finance Director, participated in a conference call with Bond Counsel last week regarding revenue pledge: General Obligation Pledge goes to Town Meeting/ referendum; Revenue Pledge – Does not require Town Meeting/ referendum. The Town would promise to raise revenue through sewer use rate increases (each increase which would go through the normal process).

- There is some money in fund balance and they are working on projections for future years.
- Clean Water Fund (may require referendum for authorization of additional monies).
- WPCA has some investments (money from special revenue that was put aside which was anticipated to fund projects).
- There is money in Capital Non-recurrent account for things like centrifuge, influent pumps. It was anticipated that this money would be used to help fund this Project.

After running these scenarios/projections, he estimates that they can come up with roughly \$2 - \$2.5 million, but will still be \$2 million short. Bond Council recommends waiting a little longer before making a final decision. Sixty percent plans design estimate should be completed by next week.

Mr. Capacchione advised against draining the fund balance and reserve funds too severely.

There was discussion.

Mr. Hoffman asked that Mr. Capacchione provide a report showing each option, amounts of rate increases, and what it would take to get each option approved (e.g. referendum, etc.) and an estimated timeline for each. Mr. Hoffman stated that he does not like the idea of agreeing to something then having a vote a year or two later to pay for it.

Mr. Capacchione informed the Authority Members that he has been told that there is Clean Water Fund money available. This could require either a referendum for authorization or revenue pledge.

Mr. CinqMars explained that whatever option is chosen, the approval process takes time and prices go up in the meantime.

There was discussion. Mr. Capacchione will investigate what each of the options means to the rate payers (rate increase/process/timeline).

Joe Couture announced that he needed to leave at 8:00 p.m. He stated that he has suggestions regarding changes to the Ordinance.

Agenda Item 9. New Business, a. Review of Chapter 15 Ordinance, took place at this time.

Mr. Capacchione asked that the Authority Members review the material provided regarding Ordinance and report back by the end of the month with their thoughts.

Mr. Couture suggested the following (which he will e-mail to Mr. Capacchione):

- Page 15-6(a) - Building Connection Laterals – needs clarification.  
Mr. Capacchione stated that the homeowner is responsible from the main to their building.
- Page 15-12(d) and (h) –Need to be updated.
- Page 15-13(h)(4) – They no longer do the following, so he suggested revising the language: “...the owner shall request the water pollution control authority to provide a tap in the public sewer and install at the owner’s expense...”  
Also (further into same paragraph): “Where street sewers are of asbestos-cement sewer pipe, the connection may be made with a cast iron saddle...” These cannot be found anymore.
- Page 15-13(l) – Maintenance of connection laterals and risers, building sewers. Mr. Couture noted this item, but did not state a suggestion.
- Page 15-15, Section 15-98(b)(3) – He asked if each truck (tank load) that comes to dump needs to get a permit. He stated that they have not been doing that.  
Also for Section 15-98(b)(5) and Section 15-98(c).
- Page 15-16, Article III – He suggests this whole Section be struck.

There was discussion and it was decided to hold a special meeting on the last Wednesday of August (30<sup>th</sup>) at 6:00 p.m. Location to be decided. Mr. Couture left at 8:09 p.m.

b. Rogers Pump Station Update

Dave Capacchione reported:

- Pumps and block work are in. Steel is up. They are starting (by Monday) on the facade.
- Still on schedule for October completion.

c. Killingly NPDES Draft Permit / Consent Order

Dave Capacchione reported:

- Correspondence to Yvonne Hall dated July 27, 2017 (included in packets to Authority Members) regarding installation of Polyaluminum chloride to address phosphorus issues. Consent Order is still in draft form.

d. Laurel Point Pump Station

Dave Capacchione reported that he has not been contacted by NTE.

e. L’Homme Street Sewers

Dave Capacchione explained that they would like to put the top course of asphalt on the road.

Motion was made by Jason Hoffman to authorize up to \$15,000.00 for the final road work (L’Homme Street) using State bid (All States Asphalt) to come from Capital Projects. Second by Arlene Gauthier. Motion carried unanimously (5-0-0).

f. Sewer Line Replacement, I&I Study, Prospect St. Area & Eval. Of Interceptor

Dave Capacchione reported:

Four Maps were included in the packets to Authority Members and Mr. Capacchione discussed each one:

- Town of Killingly Sanitary Sewer Line I & I Evaluation and Design Location Map (Area highlighted in green outlines the location for Phase I & II)  
Mr. Capacchione orientated (dam by mill on Maple Street area) and he stated that there is a manhole that they are working with a contractor to uncover and that there are “numerous interesting plumbing techniques” in this area.  
Mr. Capacchione stated that, upon further review, it was decided that a more efficient job could be done if an evaluation of the area was done before putting out for design. An RFP is almost together to go out for bid. There was discussion regarding water quality.
- Town of Killingly Sanitary Sewer Line I & I Evaluation and Design Location Map (Area highlighted in green outlines the location for Phase I & II)  
Some lines that are known to exist were sketched in on this map. Mr. Capacchione noted problem areas that need attention: corner of Prospect Street near the bridge, south side of Buck Street, north of Buck Street parallel to Prospect Street and the one opposite.  
He assumes that these houses where all discharging to the River at one time and that when the line was put in along the River, they tied in with the easiest method possible. He stated that this has been a problem area, but, within the past year, there have been a lot more problems and it needs to be addressed.  
Mr. Capacchione noted that this is part of his concern regarding using a lot of the money in reserves for projects at the Plant.
- Town of Killingly Sanitary Sewer Interceptor Location Map Plate #1 (Portions to be included in Phase I highlighted in orange.)  
This Map addresses the Interceptor from the Plant up to Rock Avenue.
- Town of Killingly Sanitary Sewer Interceptor Location Map Plate #2 (Portions to be included in Phase I highlighted in orange.) There are two siphon chambers on this Map (there have been problems with vandalism). A road will need to be built to so that a truck (to jet and vac) can allow access to the siphon chamber that leads to Woodward Street.

9. New Business

- a. Review of Chapter 15 Ordinance – See discussion above following Item 8. a. Facilities Plan Update.

- b. 140 Main Street sewer use waiver request

Dave Capacchione reported that the Town is requesting a waiver (a letter from Town Manager, Sean Hendricks, dated August 7, 2017, was included in the packets to Authority Members). Mr. Capacchione stated that he has been in the building and it is in a state of disrepair (a letter from Assessor, Paul Hopkins, dated August 7, 2017, was included in the packets to Authority Members). There was discussion.

Motion was made by Patrick McLaughlin to approve a sewer use waiver for one year, for 140 Main Street, based on the Assessor’s recommendation. Second by Arlene Gauthier. Motion carried unanimously (5-0-0).

- c. 341 Maple Street sewer use waiver request

Dave Capacchione stated that he has spoken with the owner who works on renovating the building in his spare time (letter from David Gibeault dated August 1, 2017, was included in the packets to the Authority Members). Mr. Capacchione has not visited this property. There is concern regarding how long it will take the owner to complete the work which could take less than a year. He recommended keeping consistent with what has been done in the past (one year at a time).

There was discussion and consensus was to take no action.

d. Hutchinson Precision Plastics

Dave Capacchione reported that he met with Jean Jacques and another person from Hutchinson. They are moving along with upgrades to their facility, but are, eventually, going to discontinue use of the Borough Treatment Plant. They will put in holding tanks to precipitate their metals in the interior of their buildings. Preliminary plans show coming into the head works of the Plant into the wetwell. They were advised against this, but did it anyway several years back which caused them flooding issues. They are still working on elevations for the exact location of where they will connect.

Although they are discontinuing the use of the Borough Treatment Plant, they are very interested in the well because they use it for their process water. They asked if they could purchase or lease it.

Mr. Capacchione stated that the Town is not using it and it does not serve a purpose for the Town and there is no reason to hold on to it. He suggested giving it to them (Hutchins) if they would do demolition, abatement, remediation, plant grass. There was discussion.

10. Correspondence – Noted above.

11. Executive Session

Motion was made by Jason Hoffman to enter into executive session at 7:43 p.m. Second by Arlene Gauthier. Motion carried unanimously (5-0-0).

Those included in executive session: Gerard CinqMars, Patrick McLaughlin, Arlene Gauthier, Joseph Higgins, Jason Hoffman and Dave Capacchione.

- a. Brooklyn Contract Renewal
- b. Pomfret Contract Renewal

Motion was made by Arlene Gauthier to come out of executive session at 7:48 p.m. Second by Jason Hoffman. Motion carried unanimously (5-0-0).

Motion was made by Patrick McLaughlin to approve the Memo of Understanding with both the Town of Brooklyn and the Town of Pomfret (modified to add number of days to seven). Second by Arlene Gauthier. Motion carried unanimously (5-0-0).

11. Other – None.

13. Adjournment

Motion was made by Joseph Higgins to adjourn at 7:50 p.m. Second by Jason Hoffman. Motion carried unanimously (5-0-0).

Respectfully submitted,

J.S. Perreault  
Recording Secretary