

**TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY**

**Regular In Person Meeting
Wednesday, November 16, 2022
5:00 PM
Water Pollution Control Facility
31 Wauregan Road, Killingly CT**

MINUTES

1. **Roll Call** – Chair, Patrick McLaughlin called the meeting to order at 5:03 p.m.

Members Present:

Brian Briere - Arrived at 5:05 p.m.
Andrew Danna - via Webex
Joseph Higgins
Patrick McLaughlin
Donald Aubrey was absent.

Staff Present:

David Capacchione, Director of Engineering and Facilities
Mary Calorio, Town Manager
Jennifer Hawkins, Director of Finance
Joe Couture, WPCF Assistant Plant Superintendent

Also Present:

Michelle Murphy, Town Council Liaison
Ed Grandelski, Town Council Liaison
Heather Belanger, Frito-Lay

2. Citizen Participation (on items not subject to public hearing) – None.
3. Town Council Liaison Participation
Michelle Murphy stated that Town Council will be meeting next week.

Ed Grandelski reported on the election winners. He asked about the status of the infiltration work and also on the status of the Frito-Lay contract.

Brian Briere arrived at this time.

4. Adoption of the Meeting Minutes October 19, 2022

Motion was made by Joseph Higgins to adopt the Minutes of the Regular Meeting of October 19, 2022, as presented.

Second by Andrew Danna.

Discussion:

Joe Couture noted a correction to page 2, Item 6, Fourth Bullet, change “emissions” to “missions.”
Motion carried unanimously, with the noted correction, by voice vote (4-0-0).

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2022 NOV 28 PM 4:28
Elysabeth M. Wilson

5. Finance Report

a. Monthly Finance Report

Jenn Hawkins reported:

- Collection still continue to be on track with budget.
 - Brooklyn revenue per contract was billed toward the end of October and will be recognized when received.
 - She may break out some expenditures further.
 - Things are going well. Some things still need to be lined up. Still waiting for some bills that went to Suez due the transition.
- There was discussion. Mr. McLaughlin asked if there will be a cost savings. Mr. Capacchione explained that he thinks there will be some, but it will depend on the price of chemicals and utilities.

6. Report of Plant Superintendent

Joe Couture reported:

- They had a DEEP inspection. He explained that the only issue was that one of the averages wasn't properly presented as a GEO Meme.
- Processed 96 million gallons.
- Did a little bit of jetting.
- Still working on getting the SOP and OSHA compliance completed.
- Nitrogen is still low, but has not heard anything yet regarding credits. Worksheet was turning in last month.
- Phosphorus season is done. Had an uptick last month due to process changes. Seasonal average was 14.7 (permit limit is 18).

7. Frito-Lay Representation

Heather Belanger stated that there were no operational issues to report.

8. Unfinished Business

a. Administration Building HVAC Project

David Capacchione reported:

- Plans still being edited. As soon as they are finalized, they will get it out to bid.
- No change at this point, same as last month.

b. I Park Pump Station

Still waiting for parts. Only the sump pump has come in.

c. North River lane to Maple Street Sewer Line

David Capacchione reported:

- Purchase Order was issued to Roy's Tree Clearing and they are supposed to get out there before Thanksgiving depending on the weather.

d. Plant Superintendent

David Capacchione reported that they had conducted interviews last month. Two Applicants withdrew and they interviewed two. There is no recommendation to award or appoint one of those people, so they will continue with the search.

Mary Calorio stated that we will continue advertising.

There was discussion. There are three people on the interview panel and it is not required that they be Killingly residents.

9. New Business

a. Reynolds Street Improvement Project

David Capacchione reported:

- The design is out to bid, to come back the first part of December.

b. Brooklyn Agreement

David Capacchione reported:

- The agreement was included in packets to Authority Members.
- He explained that there are changes suggested. They want to increase their reserve capacity. There are some proposed developments. They have not yet stated what they want to increase it to. It would change their fee structure.

There was discussion regarding the need to approve any connections to their line. Mr. Capacchione explained that the previous contract was for any commercial, but because they are close to their limit, it would be the same requirements as any connection in Killingly for a subdivision coming in. It would need to be approved by the Plant in order to accept the flow. Same as Killingly, even a house connection would need to be approved.

There was discussion regarding billing Brooklyn for the Facilities Upgrade.

Jenn Hawkins explained that the budget numbers work into the calculation and there was about a \$250,000 increase due to debt service.

No action to be taken at this point. The WPCA will, eventually, make a recommendation to the Town Council for final approval of the multi-year contract.

c. Set 2023 Meeting Dates

There was discussion regarding the requirement of the State Statute.

Motion was made by Joseph Higgins to accept the 2023 Schedule of Meeting Dates to be held at 5:00 p.m.

Second by Andrew Danna.

Discussion: Mr. McLaughlin stated that it should state 5:00 p.m.

Motion carried unanimously by voice vote (4-0-0).

10. Correspondence

- a. CT DEEP - Renewal of Frito- Lay Discharge Permit (included in packets to Authority Members).

David Capacchione explained that the State is requesting comments. He is still reviewing it as it was just received last week.

There was discussion:

Joe Higgins asked if there was a difference noticed in the loadings from the previous permit.

Joe Couture stated that he had not gotten that far into it yet, but he is working on it and will report on it at the next meeting of the WPCA. Since the DEEP wants the response back within 30 days, Mr. Higgins suggested that we ask for a couple weeks extra time.

Heather Belanger stated that their loadings haven't changed as far as permit restrictions. For BOD, it is pretty standard, and hasn't changed. They are permitted for about 16,500 pounds.

There was discussion regarding what they are testing for.

David Capacchione stated that we haven't had any issues recently and things seem to be flowing. Things are working as they are supposed to.

11. Other – None.

12. Adjournment

Motion was made by Joseph Higgins to adjourn at 5:27 p.m.

Second by Brian Briere. No discussion.

Motion carried unanimously by voice vote (4-0-0).

Respectfully submitted,

J.S. Perreault

Recording Secretary