

**TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
Killingly Wastewater Treatment Facility Conference Room
31 Wauregan Road, Danielson CT
Wednesday, February 15, 2017
6:00 P.M.**

MINUTES

1. **Roll Call** – Chairman, Gerard CinqMars called the Meeting to order at 6:00 p.m. and did the roll call.

Members Present:

Gerard CinqMars, Chairman
Patrick McLaughlin, Vice Chairman
Arlene Gauthier
Jason Hoffman

Joseph Higgins was absent with notice

Staff Present:

David Capacchione, Director of Engineering and Facilities
Mark Cataldo, Suez, Project Manager
Joe Couture, Suez, Assistant Project Manager

Also Present:

Ed Grandelski, Town Council Liaison Alternate

2. Citizen Participation – None.
3. Town Council Liaison Participation
Ed Grandelski reported on the last Town Council Meeting:
- Conservation Commission awarded the Environmental Award to Virginia Chase.
 - Financial Audit was presented. There were some minor issues with the Board of Education (student activities accounts/food service).
 - Bond rating is now better than in the past.
 - Town is fully funded for pension funds.
 - NTE would rather use clean water provided by Connecticut Water than grey water from the Killingly Wastewater Treatment Facility.
 - Resolution on six civil rights affirmations which are required to receive grant money: Armstrong Walker Excessive Force Certification; Relocation Policy and Residential Anti-Displacement and Relocation Assistance Plan; Title 6 Compliance; Affirmative Action Policy; Section 3 Plan; Fair Housing Plan.
 - Action was taken to allow the WPCA to purchase a new copier using the Capital Non-recurring Account.
 - Consideration on a resolution to amend the Town's rules of procedure which would allow for modifying of agenda items.
 - Consideration of a resolution requesting that Town Council be provided with a monthly detail report of law enforcement overtime hours.
 - Referendum on the upgrades to the schools and other Town buildings on February 21st at the Town Library from 6 a.m. to 8 p.m.
4. Adoption of Minutes, Regular Meeting January 18, 2017

Arlene Gauthier made a motion to adopt the Minutes of the Regular Meeting of January 18, 2017. Second by Jason Hoffman.

Corrections noted:

- Jason Hoffman noted that the Motions sheet did not indicate his votes. He had voted yes for all four of the motions.
- There was a misspelled name on page 2, #6 – Sil Quenga.
- Page 2, #7, Second Sentence should read, “There is no alarm system for the de-foamer. They are monitored daily.

Motion carried unanimously (4-0-0) with the noted changes.

5. Finance Report

a. Monthly Finance Report

Dave Capacchione reported that Mary Calorio had provided the Report which was included in the packets to Authority Members. He stated that things are tracking as expected. Special work seems to be down, but it is seasonal.

b. Budget Discussion – Review of draft budget.

Dave Capacchione provided a revised draft Budget Report for the Authority’s consideration. He explained that there were changes to Suez’ Contractual increase due to the agreement which resulted in a slight reduction in Capital Projects and that they are trying to do more with Contractual Services (Support and M&E) to be more preventive as opposed to pro-active (e.g. cleaning the wet well more frequently, etc.).

Anticipating a 10 percent increase in sewer use charges this year.

It comes out to approximately \$75.00 excess revenues over expenditures.

Discussion ensued regarding the Capital Expenditure Requests.

Ed Grandelski asked about activity at Alexander’s Lake. Dave Capacchione explained that the Lake is a unique situation as it is private property, but the Town maintains the pump stations (Laurel Point being the largest). Mr. Grandelski expressed concern regarding the haphazard excavation that he has seen in the area. Joe Couture is a good resource for help in locating sewer lines (call before you dig). Discussion continued.

Gerard CinqMars stated that the Town’s sewer system is large (not just in the Borough) and it is growing every year. We are better off if it is kept in good running shape.

There was discussion regarding Brooklyn and how they billed. Patrick McLaughlin asked that a report on the history of Brooklyn (budget amount vs. adjusted amount) for the past five years be available for next month.

6. Report of Project Manager

Mark Cataldo reported:

- Complete compliance in January.
- Tower pump has been installed with soft start. Two pumps now available to run.
- Work on the Tower will begin again in the spring.
- The removal of half of the bar rack is working well – not getting high levels of build-up (reducing the number of high level alarms).
- Aquafix Report dated February 7, 2017 was provided and explained (requested by the Town for foaming incidents). The results were shown as normal wastewater of long-chain fatty acids. The stearic acid was the only thing that seemed high to Mr. Cataldo. He researched stearic acid and found that it does not get broken down by bacterial microorganisms in wastewater and is a possible cause of foaming on the receiving waters of treatment plants. Mr. Cataldo has a doctor in chemical engineering looking at the results to get another opinion. There was discussion.

a. Cleaning of Collection System

Influent Pump #4 has a bad bearing (running now. Influent pump #1 has a seal that is leaking. He had provided paperwork to Dave Capacchione.

Two new impellers for pumps #2 and #3 (5 million gallons each) had been purchased in the past. Mr. Cataldo is trying to contact the manufacturer to inquire if they those impellers would be able to handle the rag situation. This would be the best solution to the problem.

Mr. Cataldo explained that he must have a by-pass pump available in case either Pump #1 or Pump #4 break down. He had two quotes for pump rentals: \$33,000.00 and \$14,000.00 for set-up and rental of a pump for one month.

Dave Capacchione explained that it is good to have a back-up plan as it does not look like these pumps will make it to the upgrade of the Facility. And investigating getting the two smaller pumps operating is a good avenue to explore. He suggested that if changing the impellers is a viable option, do one pump and try it to be sure it works, then do the other pump, then swap out the bigger pumps to repair them. Discussion ensued.

Motion was made by Jason Hoffman to authorize the repair of the two 5-million gallon influent pumps at a cost not to exceed \$12,000.00 (to come out of Contractual Services). Second by Patrick McLaughlin. Motion carried unanimously (4-0-0).

7. Frito-Lay Representation

Heather Belanger was not present, however, she had sent an e-mail stating that there were no operational issues to report at this time.

8. Unfinished Business

a. Facilities Plan Update

Dave Capacchione reported:

- At 30 percent stage.
- Value Engineering meeting on Monday, March 21st.
- Design is moving along as anticipated.

b. Rogers Pump Station Update

Dave Capacchione reported:

- Abatement should be completed by the end of the month and then switch to by-pass and demolition.
- Everything seems to be going according to plan.

c. Frito Lay Discharge Permit / Sampling Plan

Dave Capacchione reported:

- The State wants a joint sampling plan. There are still some details that need to be worked out. Final revisions from the meeting last week are not available yet.

9. New Business

a. Review of Bio-Filter Media Replacement Bids and Contract Award

Dave Capacchione reported:

Bid sheet was included in the packets to Authority Members. It had been decided to include both layers of the drip line irrigation (north beds closest to the River Trail) as well as the media. Dave Capacchione explained that the bidders had different understandings of what was required (some materials may be reused – existing pipe SDR35).

Discussion ensued.

Motion was made by Jason Hoffman to award the bid for the Bio-Filter Media Replacement (both beds on the north side) to Coastal Construction (\$18,700.00, Alternate Bid #1 \$3,500.00, Alternate Bid #2 \$6,000.00). Work to be done by Coastal Construction. Willimantic Waste to supply the Media and is responsible for the disposal at a cost of \$5,000.00. Second by Arlene Gauthier. Motion carried unanimously (4-0-0).

b. Influent Pump(s) Replacement / Repair – See #6 Above.

c. 41 John Street Waiver of Assessment Interest

Dave Capacchione explained that the Revenue Collector had informed him (e-mails dated February 8, 2017) that the sewer assessment for property at 41 John Street had not been paid in full at the time the property was transferred in 2013. She asked that the interest be waived due to it being an error by the Revenue Collector's Office.

Motion was made by Patrick McLaughlin to waive the interest (\$118.14) for the sewer assessment for 41 John Street due to an error by the Revenue Collector's Office. Second by Jason Hoffman. Motion carried unanimously (4-0-0).

10. Correspondence – Pertaining to Brooklyn and Pomfret Contract renewals.

- Letter to Town of Pomfret from Dave Capacchione dated January 23, 2017;
- E-mail from Chris Pierce to Dave Capacchione dated January 3, 2017;
- E-mails between David Fuss, Chairman of Brooklyn WPCA, and Dave Capacchione dated January 23, 2017 and February 6, 2017.

11. Executive Session

Motion was made by Arlene Gauthier that the Authority Members and Dave Capacchione go into executive session at 7:32 p.m. Second by Patrick McLaughlin. Motion carried unanimously (4-0-0).

- a. Brooklyn Contract Renewal
- b. Pomfret Contract Renewal

Motion was made by Arlene Gauthier to come out of executive session at 7:41 p.m. Second by Jason Hoffman. Motion carried unanimously (4-0-0).

12. Other – None.

13. Adjournment:

Motion was made by Arlene Gauthier to adjourn at 7:42 p.m. Second by Jason Hoffman. Motion carried unanimously (4-0-0).

Respectfully submitted,

J.S. Perreault
Recording Secretary