

**TOWN OF KILLINGLY  
WATER POLLUTION CONTROL AUTHORITY  
REGULAR MEETING  
Killingly Wastewater Treatment Facility Conference Room  
31 Wauregan Road, Danielson CT  
Wednesday, April 19, 2017  
6:00 P.M.**

**MINUTES**

1. **Roll Call** – Chairman, Gerard CinqMars called the Meeting to order at 6:23 p.m. and did the roll call.

**Members Present:**

Gerard CinqMars, Chairman  
Arlene Gauthier  
Jason Hoffman

Patrick McLaughlin and Joseph Higgins were absent with notice.

**Staff Present:**

David Capacchione, Director of Engineering and Facilities  
Joe Couture, Suez, Assistant Project Manager

**Also Present:**

Ed Grandelski, Town Council Liaison Alternate  
Heather Belanger, Frito-Lay  
Robert Toussaint

2. **Citizen Participation**

Robert Toussaint, voiced a complaint that tonight's meeting had not been properly advertised. He said it should have been in the newspaper a week ago, but it was just in today's newspaper, but that is too late.

Gerard CinqMars stated that the meetings are posted on the website. Dave Cappachionne explained that this is a regular monthly meeting and that the Authority is following the usual practice for its meetings which are posted on the website and in the Town Hall. He also explained that the only time a meeting of the WPCA is advertised in the newspaper is when there will be a public hearing for rate increases or for anything that requires public comment. At tonight's meeting, the Authority will be setting a date for a public hearing in May (which will be televised) and it will be advertised in the newspaper.

3. **Town Council Liaison Participation**

Ed Grandelski reported:

- WPCA budget was presented to Town Council last month.
- Certificate of Appreciation to Mary Calorio, former Director of Finance.
- Discussing the Town and Board of Education Budgets.
- Agreement for the proposed power plant is still under discussion. Grey water issue to be decided by the CSC in June. Discussion regarding the benefits package and eminent domain issues.
- Passed the changing of the cost for the 3-visit pass to Transfer Station from \$10 to \$15.
- Rules of procedure discussion.
- \$50,000 from Winter highway maintenance to be put into the regular budget to be spent on highway issues.

4. **Adoption of Minutes, Regular Meeting March 15, 2017**

Motion was made by Arlene Gauthier to adopt the minutes of the Regular Meeting of March 15, 2017. Second by Jason Hoffman.

There was discussion:

Jason Hoffman asked that the audio be reviewed because he thought that Patrick McLaughlin made the motion under Item 9. New Business a. Generator Maintenance, to approve the quotes from Higgins Electric, Inc. for the refurbishment of the emergency generators. The Recording Secretary to review the audio to confirm.

Motion carried unanimously with the above noted review/correction if needed (3-0-0).

The Recording Secretary reviewed the audio while preparing the Minutes for the WPCA Meeting of April 19, 2017, and confirmed that Jason Hoffman had made the motion and Patrick McLaughlin had seconded as was stated in the Minutes of the WPCA Meeting of March 15, 2017. No correction necessary.

5. Finance Report

a. Monthly Finance Report (provided by the Finance Department) – Dave Capacchione reported:

- Everything is tracking as expected for this time of the year.
- Septage is low, but generally picks up this time of year. There was discussion regarding septage haulers that may be going elsewhere or were bought out. Mr. Capacchione stated that this will need to be monitored.

6. Report of Project Manager - Joe Couture reported:

- No regulatory events in March, but there was an issue in April with an effluent sample. The State was contacted. They think there was an error with the sampling and they are working with the lab. Have not gotten results back yet.
- Primary tank went down on April 3<sup>rd</sup>. He had just received quotes to repair.
- Nitrogen down almost ½.
- Phosphorous down a little also.

There was discussion regarding three new sewer connections at 17 Buck Street.

Dave Capacchione explained that it was one of those creative plumbing problems. It was a repair, not a new connection.

There was discussion regarding the water main breaks on Main Street that happened last week.

Dave Capacchione stated that the State is planning on re-paving Main Street after the sidewalk project is completed. He is hoping that the paving also happens after Connecticut Water replaces the main in Main Street. There was discussion.

a. Cleaning of Collection System – There was no discussion.

7. Frito-Lay Representation

Heather Belanger reported that there are no operational issues to report at the Facility at this time.

8. Unfinished Business

a. Facilities Plan Update – Dave Capacchione reported:

- The value engineering process for 30-percent design plans has begun. Need to trim money from the Facilities Plan Update (\$4.5 million to meet approved budget). They will put in bid alternates. Some things cut from this project will be done as capital projects by the Authority in upcoming years.
- The design continues.

Jason Hoffman asked if it will affect other areas in Town for improvements to sewer structures.

Mr. Capacchione explained that the intent is not to impact other sewer improvements in Town. They need to scale back the work to be within the budget to be within projections. The plan is still sound. Joe Couture explained that they are looking phasing to see if it's advantageous.

- b. Rogers Pump Station Update – Dave Capacchione reported:
  - The by-pass went into effect last Thursday. Last night, Eversource cut the power to the building so demolition can begin. Work is progressing.
  - Due to the delay in the abatement of hazardous materials, the contractor is looking for an extension to the contract which he feels is reasonable.
- c. Frito Lay Discharge Permit / Sampling Plan – Dave Capacchione reported:
  - Nothing further to report. Draft permit came back and also requires a sampling plan and he sees no sense in duplicating it as he has been working with Frito-Lay on this.

There was discussion regarding the analysis for long-chain fatty acids.

Ed Grandelski left at approximately 6:57 p.m.

- d. Bio-Filter Media Replacement Update – Dave Capacchione reported:
  - Media successfully completed. They are waiting for the bugs to get back up to speed. Came in a little under budget.
- e. Rate Increase – Set a Public Hearing for May 17, 2017  
A copy of the Notice of Public Hearing was included in the packets to Authority Members.

Motion was made by Arlene Gauthier to accept the Notice of Public Hearing and set the public hearing for Wednesday, May 17, 2017, 6:00 p.m., Town Meeting Room, Killingly Town Hall, 172 Main Street, Killingly, CT. Second by Jason Hoffman. Motion carried unanimously (3-0-0).

- f. Killingly NPDES Draft Permit – Dave Capacchione reported:
  - Related to the Frito-Lay Discharge Permit / Sampling Plan (the draft permit had been included in last month's packets to Authority Members).
  - He has been trying to get in contact with Yvonne Hall to go over it, but has not been able to yet.
  - Working toward finalizing the permit.

## 9. New Business

### a. 13 Dyer Street Sewer Use Fee Waiver Request

- Letter from Stephen Rejniak dated March 31, 2017 (included in packets to Authority Members) asking for a waiver.
- Mr. Capacchione has not been in the building. It is under construction and Mr. Rejniak is not using water, but as determined last time, he is getting closer to having a completed apartment building.

There was discussion. The Authority decided to take no action. It was decided to stay consistent with the decision made at the January 18, 2017 meeting: "The Authority Members were in agreement not to grant an abatement."

## 10. Correspondence

Letter from Stephen Rejniak dated March 31, 2017. – See Above.

## 11. Executive Session

### a. Brooklyn Contract Renewal

Motion was made by Arlene Gauthier to go into Executive Session at 7:06 p.m. Second by Jason Hoffman. Motion carried unanimously (3-0-0).

Motion was made by Arlene Gauthier to come out of Executive Session at 7:09 p.m. Second by Jason Hoffman. Motion carried unanimously (3-0-0).

## 12. Other

Joe Couture reported:

A water line broke and blew apart the VFD on the trickling filter and blew out the main fan for the bio-filter. He provided a quote from Delta Electro Power Inc. (\$5,997.22 or \$6,797.22 with the NEMA 12 Enclosure). To get three quotes, it would take another 45 days. This was not caused by the water main breaks in Town. A pipe broke in the influent building. It usually takes six to eight weeks to come in, but he will try to get it sooner.

Motion was made by Jason Hoffman, due to emergency circumstances, to purchase from Delta Electro Power Inc. materials and labor to repair the VFD trickling filter and the main fan for the bio-filter per quote dated April 18, 2017, not to exceed \$6,500.00 (from Contractual Services). Second by Arlene Gauthier.

Discussion:

Jason Hoffman stated that he understands that this is an emergency situation and he expressed the importance of trying to get more bids in the future. Gerard CinqMars agreed, but stated that the Authority made the decision that this is the best avenue to follow. Arlene Gauthier stated that it is an emergency situation, things are breaking and it's happening more frequently. Dave Capacchione agrees.

Motion carried unanimously (3-0-0).

Joe Couture reported:

Primary #3 went down and 14 flights were broken (they have no spares). To properly rebuild the tank it would be about \$25,000.00. Wear strips would be extra. He provided a quote from Evoqua Water Technologies for repair of the flights for the tank including the sprocket (\$4,966.00). He has not had time to get quotes on the welding yet. He explained what the flights do and how they are breaking.

Motion was made by Jason Hoffman to authorize the purchase of materials needed to repair the primary tank as outlined in Quote #2017-196637 from Evoqua Water Technologies at a cost not to exceed \$5,500.00 (from Contractual Services). Pursuant to attempting to get two additional bids. Second by Arlene Gauthier. Motion carried unanimously (3-0-0).

## 13. Adjournment:

Motion was made by Arlene Gauthier to adjourn at 7:33 p.m. Second by Jason Hoffman. Motion carried unanimously (3-0-0).

Respectfully submitted,

J.S. Perreault  
Recording Secretary