



Position Title: Wastewater Plant Operator 1

Grade:

DEPARTMENT:	Water Pollution Control
REPORTS TO:	Wastewater Assistant Plant Superintendent
SUPERVISORY:	None

Job Summary:

This is responsible for maintaining the wastewater treatment facility including pump stations and the collection system. A wide range of skilled and semi-skilled tasks involving wastewater equipment are performed. The primary objective is to protect the public health and welfare and ensure regulatory compliance.

Supervision:

Supervision Received: This position receives general supervision from the Assistant Plant Superintendent and is evaluated based upon the achievement of assigned objectives.

Supervision Given: None.

Essential Job Functions:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

- This position is responsible for executing the assignment of tasks assigned by the Assistant Plant Superintendent; resolving most of the conflicts which arise and coordinating the work as necessary to complete the work properly. The position keeps other Town staff informed of progress, methods and controversial items or far-reaching implications in a timely manner.
- Responsible for executing any projects assigned and communicating any operational or construction issues or any regulatory compliance issues of the WWTF and collection system to the Assistant Plant Superintendent.
- Performs maintenance and repairs and trains junior wastewater operations staff in the correct procedures and methods used.
- Operates a variety of motor vehicles, power and hand tools, lawn mowers, snow blowers and plows.
- Performs Laboratory testing for wastewater analysis.
- Works on a rotational on-call system for emergencies and weekend / holiday duties.
- Keeps accurate maintenance and repair logs.
- Informs the Assistant Superintendent of any abnormalities or problems.
- Assists with and continues staff training to maintain the level of licensing / certification required by regulatory agencies.
- Aids in solving operational and maintenance issues.
- Communicate with vendors, contractors to obtain quotes for services and purchase order requests in accordance with the Town procurement policy.

- Performs and or oversees inspections, CBYD requests, laboratory testing, regulatory sampling, and other duties required for regulatory compliance.
- Interacts in a professional manor with other Town or State agencies and Consultants as required.
- Performs other duties as required.

Minimum Required Qualifications:

Education, Training and Experience:

High School Diploma or vocational program in wastewater, water, plumbing or mechanical repair or equivalent: two-(2) years' experience in general maintenance, wastewater operation, and construction work, or equivalent combination of education and experience which provides the required knowledge, skills and ability.

Special Requirements:

Possess or the ability to obtain a Class I Wastewater Treatment Certification within 1 year of hire
 Possess or ability to obtain a valid Class B CDL with air brake and tanker endorsement within 1 year of hire.
 Possess or the ability to obtain confined space certification

Knowledge, Ability and Skill:

Knowledge: Working knowledge of wastewater treatment operations. Working knowledge of power and hand tools used in public works projects. Working knowledge of hazards and of safety precautions to be exercised to ensure safe operation of vehicles and to assure the safety of fellow workers and the public. Basic knowledge of mathematics.

Ability: Ability to interact in a positive manner with employees and the public. Ability to execute oral and written instructions in a precise manner. Ability to analyze the proper performance of pumps and wastewater treatment equipment by following operating and preventative maintenance schedule. Ability to operate motor vehicles, power, and hand tools in an efficient manner. Ability to interpret laboratory analysis. Working mechanical aptitude to diagnose equipment problems and perform minor repairs.

Skill: Excellent employee relations skill and ability to handle multiple tasks in a safe and efficient manner. Good judgement, motor operating skills and able to maintain effective staff and public relations. Demonstrated basic craft skills such as carpentry, masonry, plumbing or related skills.

Job Environment:

The work involves moderate risks or discomforts that require special safety precautions (e.g., working in, around or with confined space, moving parts and machines; contagious diseases or irritant chemicals; outdoor conditions etc.). Employees may be required to use protective clothing or gear such as but not limited to masks, gowns, coats, boots, goggles, gloves, or shields.

The work requires some physical exertion such as long periods of standing; walking over rough or uneven terrain or surfaces; recurring bending; crouching; stooping; stretching; reaching; lifting moderately heavy items (50 pounds) such as parts and tools required for the work or similar activities. The work may require above average but common physical characteristics and abilities such as above average agility and dexterity.