



2020-2021 TOWN MANAGER PROPOSED BUDGET

Public Hearing — Thursday, May 14, 2020
Public Comment can be received via email at
budgetcomment@killinglyct.gov

Call information for the Public Hearing will be posted on
the Town website, agenda and Facebook

TABLE OF CONTENTS

SECTION	2020 -2021	PAGE
A	Budget Message with Comparison Chart	A-1
B	Mill Rate Statement	B-1
	Expenditure Summary	B-2
	Personnel Summary	B-3
	Summary of General Government Expenditure by Object	B-4
C	Summary of General Operating Revenues	C-1
D	Expenditure Details	D-1
	Animal Control (Account # 42).....	D-26
	Assessor (Account #06).....	D-6
	Building Safety & Inspections (Account #41).....	D-25
	Capital Budget	D-37
	Central Garage (Account #24).....	D-16
	Civic & Cultural Event Subsidies (Account #35).....	D-22
	Community Center (Account #36).....	D-23
	Community Development (Account #51).....	D-28
	Debt Services (Account #64).....	D-33
	Economic Development (Account #13).....	D-13
	Engineering and Facilities Administration (Account #22)	D-15
	Employee Benefits (Account #61).....	D-30
	Finance (Account #05).....	D-5
	Highway Operations Supervision (Account #21).....	D-14
	Highway Maintenance (Account #28).....	D-17
	Highway Winter Maintenance (Account #29).....	D-18
	Human Services Subsidies (Account #52).....	D-29
	Information Technology & Communication (Account #11).....	D-11
	Insurance (Account #62).....	D-31
	Law Enforcement (Account #43).....	D-27
	Legal Services (Account #03).....	D-3
	Other Town Buildings (Account #39).....	D-24

TABLE OF CONTENTS (continued)

D	Expenditure Details (continued)	
	Parks & Grounds (Account #33).....	D-20
	Planning & Development (Account #10).....	D-10
	Public Library (Account #34).....	D-21
	Recreation Administration & Program (Account #32).....	D-19
	Registration/Elections (Account #08).....	D-8
	Revenue Collection (Account #07).....	D-7
	Special Reserves & Programs (Account #63).....	D-32
	Town Clerk (Account #04).....	D-4
	Town Commissions & Service Agencies (Account #09).....	D-9
	Town Council (Account #01).....	D-1
	Town Hall Building (Account #12)	D-12
	Town Manager (Account #02)	D-2
E	Capital Improvement Program	E-1
F	Miscellaneous	F-1
	Capital Non-Recurring Fund - Town.....	F-1
	Capital Non-Recurring Fund – Student Transportation.....	F-2
	Capital Non-Recurring Fund – Sewer	F-3
	Capital Reserve Fund.....	F-4
	Local Capital Improvement Program.....	F-5
	Self-Insured Fund	F-6
	Nathan Prince Trust Fund.....	F-7
	Fuel System Fund.....	F-8
	Solid Waste Disposal Fund	F-9
G	Appendix A – For Information Purposes Only	G-1
	WPCA Budget.....	G-1 to G-2

TOWN MANAGER'S BUDGET MESSAGE

April 25, 2020

Killingly Town Council
Town Hall
Killingly, Connecticut

Ladies and Gentlemen:

The proposed General Government and Education Budgets for the July 1, 2020 to June 30, 2021 fiscal year are herein submitted in accordance with Chapter X of the Killingly Town Charter.

The proposed Education Budget was submitted by the Board of Education to the Town Manager on March 13, 2020, in accordance with Section 1003 of the Town Charter. The Superintendent of Schools proposed the Education Budget, which was reviewed and approved by the Board of Education and submitted to the Town Manager as a lump-sum appropriation request. The General Government Budget was prepared by the Town Manager from appropriation requests by the Town's operational managers and from agencies providing services to Killingly residents. The lump-sum Education Budget and the detailed General Government Budget is combined by the Town Manager for presentation to the Town Council on April 25, 2020.

This document also contains a five-year Capital Improvements Program. The Planning and Zoning Commission reviewed and approved on April 20, 2020, as required by State law and the Town Charter.

CONTENTS OF THE 2020-2021 TOWN MANAGER'S PROPOSED BUDGET

A *Mill Rate Statement* (page B-1) follows this Message. This *Statement* shows the projected property tax mill rate that would result from adoption of the total budget as presented. This mill rate is calculated by dividing the required property taxes needed to support the total proposed General Government and Education Budget by the Town's net assessed value amount.

An *Expenditure Summary* (page B-2), which shows the current year budgets and next year's appropriation requests, including the lump-sum Education Budget, follows the Mill Rate Statement. This *Summary* shows current budget amounts, departmental expenditure activity and the requests for the Town Operations Budget, the Solid Waste Disposal Fund Budget, the Debt Service Budget and the Due to Student Transportation Capital Non-Recurring (CNR) Fund Budget, on separate lines. The bottom line of the *Summary* is the total of all General Fund budgets for the Town of Killingly.

A *Personnel Summary* of municipal positions and a *Summary of Town Expenditure by Object* (pages B-3, B-4 and B-5) detail the Town Operating Budget activity by major accounting categories.

The next section is the *Summary of General Operating Revenues*. This *Summary* has the detailed, estimated revenues, including property and non-property taxes which fund the proposed General Government and Education Budgets. The Town's Finance Director prepares the estimates of general operating revenues from the Governor's proposed state budget, estimates of operational revenues submitted by Town and School staff and other miscellaneous revenue sources.

The *Town Operations* and *Debt Service Budgets* are next and offer details on the appropriation requests for Town departmental services, retirement of debt and support for other activities. Each of the departmental appropriations is presented in the following line-items: Personnel, Contractual Services, Materials and Supplies, and Capital Outlay. These line-items become the legal appropriations to guide and regulate expenditures when adopted by the voters. The functional appropriations are presented with further details on operational expenditures, which are used for planning purposes only. Both the Town Manager's line-item appropriation requests and the initial departmental expenditure requests are shown.

The proposed *Capital Improvements Program* (CIP) follows the *Town Operations Budget*, with the CIP's first year included as the Capital Budget in the Town Operations Budget. The CIP is followed by the Town's CNR Fund Budget, the Student Transportation CNR Fund Budget, the Solid Waste Operating Budget, other special purpose fund budgets and an informational copy of the proposed Sewer Fund Budget.

**Summary Chart Comparison
Town Council Proposed Budget
FY 2020-2021**

GENERAL GOVERNMENT	2019-20	2020-21	Change	% Change
Town Operations	\$ 11,482,831	\$ 12,908,653	\$ 1,425,822	12.4%
Solid Waste Subsidy	\$ 321,191	\$ 321,191	\$ -	0.0%
Debt Services	\$ 3,508,900	\$ 3,779,682	\$ 270,782	7.7%
Due to Education CNR	\$ 291,978	\$ 329,217	\$ 37,239	12.8%
Teacher's Retirement	\$ 98,333	\$ -	\$ (98,333)	-100.0%
TOTAL: General Government Appropriations	\$ 15,703,233	\$ 17,338,743	\$ 1,635,510	10.4%
Less: General Town Revenues	\$ 5,345,836	\$ 5,537,533	\$ 191,697	3.6%
Less: General Fund Contribution	\$ 300,000	\$ 300,000	\$ -	0.0%
Less: Allocated Other Revenues	\$ 955,294	\$ 934,962	\$ (20,332)	-2.1%
TOTAL: General Government Revenue	\$ 6,601,130	\$ 6,772,495	\$ 171,365	2.6%
"Net" General Government Budget	\$ 9,102,103	\$ 10,566,248	\$ 1,464,145	16.1%

Proportional Shares of Total Required Taxes	28.2%	30.1%
Net Mill Rate for General Government	\$ 7.04	\$ 8.01
		\$ 0.97

EDUCATION	2019-20	2020-21	Change	% Change
Education Appropriations	\$ 44,047,273	\$ 45,057,830	\$ 1,010,557	2.3%
TOTAL: Education Appropriations	\$ 44,047,273	\$ 45,057,830	\$ 1,010,557	2.3%
Less: Education Revenues	\$ 18,768,812	\$ 18,461,836	\$ (306,976)	-1.6%
Less: Allocated Other Revenues	\$ 2,116,391	\$ 2,100,630	\$ (15,761)	-0.7%
TOTAL: General Government Revenue	\$ 20,885,203	\$ 20,562,466	\$ (322,737)	-1.5%
"Net" Education Budget	\$ 23,162,070	\$ 24,495,364	\$ 1,333,294	5.8%

Proportional Shares of Total Required Taxes	71.8%	69.9%
Net Mill Rate for Education	\$ 17.92	\$ 18.57
		\$ 0.65

COMBINED	2019-20	2020-21	Change	% Change
Required Taxes	\$ 32,264,173	\$ 35,061,612	\$ 2,797,439	8.7%
Mill Rate	\$ 24.96	\$ 26.58	\$ 1.61	6.5%
Net Assessed Value	\$ 1,292,441,985	\$ 1,319,304,222	\$ 26,862,237	2.1%

BUDGET OVERVIEW

The Town Council is responsible for reviewing the proposed budgets submitted by the Board of Education and Town Manager and for approving the General Government and Education Budgets that are submitted to the Annual Town Meeting. The General Government Budget is a combination of the Town Operations Budget, Solid Waste Subsidy, Debt Service Budget and the Due to Student Transportation CNR Budget.

The Town Manager’s budget message has historically included an analysis of the required property taxes and the mill rates to support General Government and Education activities. This analysis is shown in the Exhibits on the previous two pages. There is a column for current fiscal year budgets broken down into major activities and a column with proposed budgets broken down into the same activities. The respective property taxes needed for the General Government and Education activities are calculated by reducing the respective appropriation requests by:

- (1) The estimated non-property tax revenues historically deemed to support General Government and Education activities, and
- (2) A proportional amount of the Lake Road Generating Company’s PILOT (payment in lieu of taxes)

These “net” appropriations are divided by the net assessed value to calculate separate mill rates for General Government and Education activities. The two mill rates are then totaled to show a mill rate for all activities.

EDUCATION BUDGET

The Board of Education (BoE) approved its proposed budget on March 11, 2020. The budget approved by the BoE for FY 2020-21 totals \$45,057,830, an increase of \$1,010,557 or 2.29%, as compared to the current year Education Budget. A

more detailed Education Budget is available; it includes a message from the Chair of the BoE and shows a building-by-building breakdown of the education budget.

The required property taxes to support the proposed Education Budget will be \$24,495,364, an increase of \$1,333,294 or 5.8%, as compared to the 2019-20 budget. That figure represents 69.9% of all taxes required to support the proposed total FY 20120-21 budget(s). The estimated mill rate for this proposed budget would be 18.57 mills, which is an increase of 0.65 mills, as compared to FY 2019-20.

GENERAL GOVERNMENT BUDGETS

The proposed budgets for Town Operations, Solid Waste Subsidy, Debt Service, and Due to Student Transportation CNR for the next fiscal year total \$17,338,743, an increase of \$1,635,510 or 10.4%, as compared to the current fiscal year. The proposed Town Operations Budget would increase by \$1,425,822 or 12.4%, as compared to the current fiscal year. The proposed Solid Waste Subsidy remains the same as last year. The proposed Debt Service appropriation represents an increase of 7.7%.

The proposed Due to Student Transportation CNR Budget for next year totals \$329,217, a 12.8% increase in expenditures, as compared to the current year. There are no requests of funds to supplement vehicle replacements. The amount in the proposed budget is the annual set-aside that is related to vehicle depreciation, which will fund future vehicle replacement. The Education CNR Fund was created in 2002 to promote safe and efficient bus operations through the timely replacement of buses. In 2015, it was renamed the Student Transportation CNR Fund.

The required property taxes to support the proposed General Government Budget will be \$10,566,248, an increase of \$1,464,145 or 16.1%, as compared to the 2019-20 budget. That figure represents 30.1% of all taxes required to support the proposed total FY 2020-21 budget(s). The estimated mill rate for this proposed budget will be 8.01 mills, which is a 0.97 mill increase, as compared to FY 2019-20.

The focus during the preparation of the proposed FY 2020-21 General Government Budget was analysis of historic spending trends, alternative staffing strategies, the evaluation of funding long term liabilities, Town Council primary goals and community needs. This budget was developed with the goal of minimizing any tax impact but still addressing the Town Council's goals and urgent community needs. Management continues to evaluate all aspects of Town government to provide efficiencies and improved service to the community.

The following is an outline of some of the more significant changes in the proposed FY 20-21 budget:

In evaluating staffing for the Town Manager's office, the proposed budget includes the reduction of the part time Executive Assistant position. This will result in the office staff consisting of one full time Executive Assistant and one part time. You will note, the Town Manager's office budget also reflects the salary division of the Assistant Town Manager/Assessor position. The salary has been adjusted to reflect 50% in the Town Manager's office budget and 50% in the Assessor's budget. This is a better representation of functional costs.

The proposed Highway Maintenance budget reflects an increase of \$750,000 in the Pavement Management. During the Town Council's Goal Setting session in February, the

Town Council identified Road and Bridge Infrastructure as one of its top priority goals. The Town performed an evaluation of the road infrastructure conditions in the fall of 2018 utilizing a program, Street Scan. Based on that evaluation, the program identified the need to invest approximately \$1-2 million annually to begin making an improvement in our road system. Without this investment the road infrastructure would continue to degrade.

The Community Center budget includes an increase of \$100,000 to Contractual Services for the Town to evaluate necessary replacements to the heating and air conditioning systems in the facility.

The Law Enforcement proposed budget reflects the reduction of one Resident State Trooper and the addition of two Constables. The proposed Town and Board of Education budgets include the implementation of the Student Resource Officer program. The Education budget would reimburse the Town the costs associated with that program. This is reflected on the department budget page. The net increase to this budget is \$23,419.

The proposed Insurance budget reflects an increase of \$74,000 to the Workers Compensation Insurance budget which is a 36% increase over the prior year. The Town has been providing the Workers Compensation insurance coverage for KB Ambulance Corp, Inc. volunteers. Over the years, KB Ambulance has changed their operations and now has paid full time staff, stipend and volunteers. This change in operations significantly modifies the calculation for workers compensation premiums.

The Town contributes to a CNR Fund for the replacement of Town equipment. The annual contribution is based on the depreciation value of the equipment within the department. In the FY 18-19 budget, funding for the Town's CNR contribution was reduced from recommended funding level. The proposed budget completes the restoration of the funding level to the annual recommended contribution. This will allow the Town to replace aging equipment in a timely manner and reduce the maintenance costs of older equipment.

The proposed IT Reserve budget line reflects a larger-than-normal increase as we finalize the implementation of the required replacement of the Town's financial software and maintain two systems for the fiscal year.

The Town's financial statement for the last fiscal year shows a General Fund Unassigned fund balance of \$9.989 million. Based on the current condition that the General Fund unassigned fund balance is about 16.72% of budget, which is in compliance with the Town's financial guidelines. Based on this position, I have recommended the continued utilization of Fund Balance in the amount of \$300,000.

CONCLUSION

These proposed budgets are the results of the carefully considered plans of Town staff. I believe that each department head worked diligently to look for efficiencies within their areas. The Town continually strides to look for the best way to provide services for the best cost.

The Town's elected officials are charged with setting the course of the Town. Those officials must consider and adjust the plan(s) set forth herein, to ensure that the proposals help to achieve and maintain the positive direction of the Town and that they meet the public's interest, in the most efficient and affordable way. As we are all impacted by the COVID-19 pandemic, I have not adjusted the budget presented. I

believe it was important to still bring forward all of the proposals for consideration by the Council and the Community.

A virtual Public Hearing on the Board of Education and Town Manager's Budgets has been scheduled for May 14, 2020. Public comment can also be submitted via email at budgetcomment@killinglyct.gov. Comments need to include the individual's name and home address for the record. In accordance with the Governor's Executive Order 7I, the Town Council will be required to approve a budget and set the mill rate. This deliberation and approval are scheduled for the first week in June.

The budget process offers us the opportunity to maximize the use of taxpayer dollars, plans for the future, implement the priorities of the Town Council and the services desired by the public. I sincerely appreciate the dedication of all my colleagues who participated in preparing, reviewing, and planning these budgets and the colleagues who help us implement the plans, always with an eye towards additional savings, efficiencies and outstanding service to our customers—the taxpayers of Killingly. All these individuals combine to form a great team of public servants, who take their responsibility very seriously. I look forward to working this year and years to come by continuing the plans that will ensure Killingly is positioned to grow and improve. Our outlook is always forward-leaning and collaborative, as we strive to provide the best service in the most efficient and affordable way.

Respectfully submitted,

Mary T. Calorio
Town Manager

TOWN OF KILLINGLY
MILL RATE STATEMENT
2020-2021 BUDGET

Approved Budget - 2019-20			Budget 2020-21	
Dollars	Mills		Dollars	Mills
\$59,750,506	46.23	Proposed Expenditures	\$62,396,573	47.30
\$24,114,648	18.66	Less: Non-Property Tax Revenues	\$23,999,369	18.19
\$300,000	0.23	Less: Fund Balance	\$300,000	0.23
<u>\$3,071,685</u>	<u>2.38</u>	Less: Lake Road Tax Agreement *	<u>\$3,035,592</u>	<u>2.30</u>
 \$32,264,173	 24.96	 Balance to be Raised by Taxes	 \$35,061,612	 26.58

<u>To be Raised by Taxes</u>	<u>TAXABLE GRAND LIST W/ COLLECTION RATE 96.5%</u>	
\$35,061,612	1,319,304,222	= 26.58

	<u>Assessment</u>
NET TAXABLE GRAND LIST	1,367,154,634
TAXABLE GRAND LIST WITH COLLECTION RATE OF 96.5%	1,319,304,222

* Lake Rd. Tax Agreement excluded from Net Grand List

**TOWN OF KILLINGLY
EXPENDITURE SUMMARY
FY 2020-21 BUDGET**

2015-2016 Budget	2015-2016 Actual	2016-2017 Budget	2016-2017 Actual	2017-18 Budget	2017-18 Actual	2018-19 Budget	2018-19 Actual	2019-20 Budget	2019-20 Estimate	Dept #	Department	2019-20 Department	2019-20 Manager
50,700	39,679	46,550	41,782	44,350	39,082	42,464	42,464	46,200	46,500	01	Town Council	48,800	48,800
255,935	237,849	251,325	230,912	356,105	260,368	340,800	326,526	293,100	272,750	02	Town Manager	279,610	279,610
92,928	92,187	93,071	38,498	93,737	35,975	110,079	110,079	79,200	110,102	03	Legal Services	99,200	99,200
179,120	168,698	173,680	172,697	176,140	176,088	183,180	181,408	190,440	191,760	04	Town Clerk	191,885	191,885
257,340	254,773	262,245	258,837	266,455	261,349	273,425	266,542	290,680	290,710	05	Finance	293,110	293,110
179,655	160,428	173,340	170,661	175,505	152,158	133,412	129,704	183,615	181,865	06	Assessor	183,040	183,040
234,347	218,675	219,470	213,810	224,395	221,127	217,131	217,129	227,590	227,135	07	Revenue Collection	228,360	228,360
84,831	67,076	83,962	54,798	77,794	42,376	73,000	55,270	73,015	70,115	08	Registration/Elections	74,446	74,326
74,737	73,091	73,893	72,844	72,729	67,076	68,151	63,558	72,214	72,690	09	Town Commissions & Service Agencies	83,568	80,793
223,010	186,511	219,695	213,601	226,045	225,741	233,460	220,609	250,345	250,345	10	Planning & Development	257,740	257,540
142,000	126,181	147,555	147,552	170,400	143,948	165,000	164,737	193,000	208,000	11	Information Tech. & Communication	213,000	213,000
147,173	130,603	114,303	96,839	113,853	84,743	104,945	87,263	100,586	87,019	12	Town Hall Building	97,366	97,366
129,023	125,470	130,170	128,593	132,725	132,329	133,420	132,707	139,100	139,300	13	Economic Development	139,400	139,400
236,238	222,822	208,318	191,286	204,383	204,174	205,320	142,990	241,973	207,423	21	Highway Division Supervision	226,636	226,636
252,429	245,092	276,745	269,782	358,294	332,609	366,666	348,513	371,719	338,399	22	Engineering	383,699	380,949
622,117	564,786	576,947	562,008	592,017	551,940	601,000	581,775	644,237	605,589	24	Central Garage	666,017	666,017
1,492,521	1,451,314	1,441,925	1,347,198	1,456,464	1,429,258	1,276,418	1,213,443	1,522,988	1,512,938	28	Highway Maintenance	2,368,096	2,368,096
279,664	267,610	280,409	267,101	368,000	365,490	389,000	388,991	418,500	418,500	29	Highway Winter Maintenance	451,400	441,400
479,508	447,926	458,793	425,649	455,553	445,624	458,974	444,465	468,713	452,798	32	Recreation Programming	475,245	474,995
330,367	293,660	306,517	280,799	302,928	258,799	295,378	262,746	276,333	269,226	33	Parks and Grounds	286,468	283,218
596,246	538,904	544,938	531,525	547,241	533,969	563,840	536,690	567,799	558,939	34	Public Library	595,869	596,369
6,125	6,125	6,125	6,125	3,625	3,625	3,500	3,500	3,500	3,500	35	Civic and Cultural Event Subsidies	3,500	3,500
140,920	96,383	121,420	101,304	112,030	90,327	108,250	95,874	104,500	99,096	36	Community Center	205,800	205,800
21,250	14,481	20,550	19,324	21,620	11,399	18,130	11,061	15,830	13,895	39	Other Town Buildings	14,535	14,535
197,061	193,888	216,741	202,911	230,797	230,312	236,842	230,873	283,384	282,234	41	Building Safety/Inspections	330,546	330,546
52,290	51,799	54,192	54,149	54,063	54,020	53,867	53,867	54,152	54,152	42	Animal Control	54,514	54,514
921,889	834,346	957,674	912,218	1,057,261	774,972	844,800	824,566	1,084,610	905,779	43	Law Enforcement	1,209,487	1,205,487
75,665	71,903	95,545	76,581	101,930	98,904	116,777	116,775	189,305	172,470	51	Community Development	152,630	152,630
437,780	437,780	437,474	437,470	454,758	454,754	461,610	461,610	474,173	467,829	52	Human Service Subsidies	504,369	504,369
1,462,239	1,357,854	1,354,814	1,210,702	1,621,154	1,426,803	1,570,418	1,389,637	1,592,850	1,492,839	61	Employee Benefits	1,637,162	1,637,162
668,214	653,110	725,316	725,309	791,698	745,455	733,000	696,960	725,000	675,000	62	Insurance	725,000	799,000
285,104	251,544	701,265	665,167	386,680	190,295	212,692	183,910	304,180	132,000	63	Special Reserves & Programs	377,000	377,000
0	0	57,025	57,025	29,088	29,088	75,000	0	0	0	65	Capital Improvements and other	0	0
10,608,426	9,882,548	10,831,992	10,185,057	11,279,817	10,074,177	10,669,949	9,986,242	11,482,831	10,810,897		TOTAL TOWN OPERATIONS	12,857,498	12,908,653
213,206	233,206	261,823	261,823	255,191	255,191	313,191	313,191	321,191	321,191		SOLID WASTE DISPOSAL FUND SUBSIDY	321,191	321,191
3,080,377	3,032,883	3,260,842	3,184,777	3,143,139	3,113,138	3,374,473	3,329,459	3,508,900	3,245,900		DEBT SERVICE	3,779,682	3,779,682
472,477	483,742	299,560	299,560	292,610	292,610	267,980	267,980	291,978	291,978		DUE TO STUDENT TRANSPORTATION CNR	329,217	329,217
0	0	0	0	0	0	75,000	0	0	0		RENTER'S REBATES SUBSIDY	0	0
0	0	0	0	0	0	0	0	98,333	0		TEACHER'S RETIREMENT	0	0
0	0	0	0	0	0	430,000	430,000	0	0		ADA PHASE 1 - KMS, KCS CIP IMPROVEMENTS	0	0
3,766,060	3,749,831	3,822,225	3,746,160	3,690,940	3,660,939	4,460,644	4,340,630	4,220,402	3,859,069		TOTAL TOWN OTHER GENERAL	4,430,090	4,430,090
14,374,486	13,632,379	14,654,217	13,931,217	14,970,757	13,735,116	15,130,593	14,326,872	15,703,233	14,669,966		TOTAL GENERAL GOVERNMENT APPROPRIATION	17,287,587	17,338,743
40,703,497	40,515,039	41,493,733	40,992,911	43,197,374	42,600,424	43,684,951	42,919,676	44,047,273	44,047,273		Board of Education Budget	45,057,830	45,057,830
40,703,497	40,515,039	41,493,733	40,992,911	43,197,374	42,600,424	43,684,951	42,919,676	44,047,273	44,047,273		TOTAL BOARD OF EDUCATION APPROPRIATION	45,057,830	45,057,830
55,077,983	54,147,418	56,147,950	54,924,128	58,168,131	56,335,540	58,815,544	57,246,548	59,750,506	58,717,239		TOTAL TOWN APPROPRIATION	62,345,417	62,396,573

TOWN OF KILLINGLY

PERSONNEL SUMMARY

	Positions 2020-2021	Positions 2019-20	Positions 2018-19	Positions 2017-18	Positions 2016-17	Positions 2015-16
GENERAL GOVERNMENT						
Town Manager	3	4	4	4	3	3
Town Clerk	3	3	3	3	3	3
Finance	4	3	3	3	3	3
Assessor	4	4	3	3	3	3
Revenue Collection	4	4	4	4	4	4
Planning & Development	4	4	4	4	4	4
Town Hall Building	1	0	0	0	0	1
Economic Development	2	2	2	2	2	2
TOTAL GENERAL GOVERNMENT EMPLOYEES	25	24	23	23	22	23
Full-time Employees	22	23	22	22	21	23
Part-time Employees	3	1	1	1	1	0
PUBLIC WORKS DEPARTMENT	2020-2021	2019-20	2018-19	2017-18	2016-17	2015-16
Engineering	5	5	5	5	4	4
Highway Division	22	22	22	22	22	22
TOTAL PUBLIC WORKS EMPLOYEES	27	27	27	27	26	26
Full-time Employees	26	27	27	26	25	26
Part-time Employees	1	0	0	1	1	0
RECREATION AND CULTURAL	2020-2021	2019-20	2018-19	2017-18	2016-17	2015-16
Recreation Programming	84	84	84	84	84	84
Parks and Grounds	4	4	4	4	5	5
Public Library	18	17	15	15	15	15
Community Center	1	1	0	0	0	0
TOTAL RECREATION & CULTURAL EMPLOYEES	107	106	103	103	104	104
Full-time Employees	14	14	10	10	10	10
Part-time Employees	17	16	17	17	17	17
Seasonal Employees	76	76	76	76	77	77
PUBLIC HEALTH, SAFETY, & COMMUNITY DEVELOPMENT	2020-2021	2019-20	2018-19	2017-18	2016-17	2015-16
Building Safety/Inspections	6	6	4	4	4	3
Community Development	2	2	1	1	1	1
Law Enforcement	7	6	4	4	1	1
TOTAL PUBLIC HEALTH, SAFETY, & COMMUNITY DEVELOPMENT EMPLOYEES	15	14	9	9	6	5
Full-time Employees	12	10	9	9	5	4
Part-time Employees	3	4	0	0	1	1
TOTAL TOWN OF KILLINGLY EMPLOYEES	2020-2021	2019-20	2018-19	2017-18	2016-17	2015-16
Full-time Employees	74	74	68	67	61	63
Part-time Employees	24	21	18	19	20	18
Seasonal Employees	76	76	76	76	77	77

TOWN OF KILLINGLY
SUMMARY OF GENERAL GOVERNMENT EXPENDITURES BY OBJECT

GENERAL GOVERNMENT	Personnel	Contractual Services	Materials & Supplies	Capital Outlay	Total
Town Hall Departments					
Town Council	\$13,500	\$34,300	\$1,000	\$0	\$48,800
Town Manager	\$248,760	\$27,350	\$3,500	\$0	\$279,610
Legal Services	\$0	\$99,200	\$0	\$0	\$99,200
Town Clerk	\$159,485	\$30,600	\$1,800	\$0	\$191,885
Finance	\$237,960	\$53,450	\$1,700	\$0	\$293,110
Assessor	\$174,980	\$6,560	\$1,500	\$0	\$183,040
Revenue Collection	\$189,790	\$36,270	\$2,300	\$0	\$228,360
Registration/Elections	\$56,426	\$17,400	\$500	\$0	\$74,326
Town Commissions & Service Agencies	\$0	\$80,793	\$0	\$0	\$80,793
Planning & Development	\$248,670	\$7,670	\$1,200	\$0	\$257,540
Information Tech. and Communication	\$0	\$213,000	\$0	\$0	\$213,000
Town Hall	\$16,380	\$63,880	\$2,900	\$14,206	\$97,366
Economic Development	\$130,900	\$8,000	\$500	\$0	\$139,400
Total Proposed General Government FY20-21	\$1,476,851	\$678,473	\$16,900	\$14,206	\$2,186,430
Total General Government FY19-20	\$1,447,320	\$650,864	\$15,600	\$11,006	\$2,124,790
PUBLIC WORKS					
Highway Division Supervision	\$205,150	\$13,070	\$750	\$7,666	\$226,636
Engineering and Facilities Admininstration	\$346,925	\$14,350	\$8,600	\$11,074	\$380,949
Central Garage	\$234,450	\$129,800	\$295,700	\$6,067	\$666,017
Highway Maintenance	\$853,895	\$58,000	\$1,081,750	\$374,451	\$2,368,096
Highway Winter Maintenance	\$115,000	\$9,000	\$317,400	\$0	\$441,400
Total Proposed Public Works FY20-21	\$1,755,420	\$224,220	\$1,704,200	\$399,258	\$4,083,098
Total Public Works FY19-20	\$1,716,890	\$216,950	\$905,950	\$356,192	\$3,195,982
RECREATION/CULTURAL					
Recreation Programming	\$395,992	\$56,950	\$19,000	\$3,053	\$474,995
Parks and Grounds	\$158,330	\$54,225	\$45,200	\$25,463	\$283,218
Public Library	\$442,108	\$135,860	\$14,500	\$3,901	\$596,369
Civic & Cultural Event Subsidies	\$0	\$3,500	\$0	\$0	\$3,500
Community Center	\$17,500	\$179,800	\$8,500	\$0	\$205,800
Other Town Buildings	\$0	\$13,535	\$1,000	\$0	\$14,535
Total Proposed Recreation & Cultural FY20-21	\$1,013,930	\$443,870	\$88,200	\$32,417	\$1,578,417
Total Recreation & Cultural FY19-20	\$975,253	\$345,550	\$84,150	\$23,067	\$1,428,020
PUBLIC HEALTH, SAFETY & COMM. DEV.					
Building Safety/Inspections	\$295,175	\$7,050	\$1,950	\$26,371	\$330,546
Animal Control	\$0	\$54,454	\$60	\$0	\$54,514
Law Enforcement	\$524,875	\$507,968	\$27,900	\$144,744	\$1,205,487
Community Development	\$140,430	\$11,550	\$650	\$0	\$152,630
Human Service Subsidies	\$0	\$504,369	\$0	\$0	\$504,369
Total Proposed Public Health, Safety & Comm. Dev. FY20-21	\$960,480	\$1,085,391	\$30,560	\$171,115	\$2,247,546
Total Public Health, Safety & Comm. Dev. FY19-20	\$755,930	\$1,252,675	\$16,160	\$39,424	\$2,064,189

TOWN OF KILLINGLY

SUMMARY OF GENERAL GOVERNMENT EXPENDITURES BY OBJECT

GENERAL GOVERNMENT	Personnel	Contractual Services	Materials & Supplies	Capital Outlay	Total
MISCELLANEOUS					
Employee Benefits	\$0	\$1,637,162	\$0	\$0	\$1,637,162
Insurance & Benefits	\$0	\$799,000	\$0	\$0	\$799,000
Special Reserves & Programs	\$0	\$377,000	\$0	\$0	\$377,000
Capital Improvements	\$0	\$0	\$0	\$0	\$0
Total Proposed Miscellaneous FY20-21	\$0	\$2,813,162	\$0	\$0	\$2,813,162
Total Miscellaneous FY19-20	\$0	\$2,669,850	\$0	\$0	\$2,669,850
OTHER					
Debt Service	\$0	\$0	\$0	\$3,779,682	\$3,779,682
Solid Waste Disposal Subsidy	\$0	\$0	\$0	\$321,191	\$321,191
Due to Student Transportation CNR	\$0	\$0	\$0	\$329,217	\$329,217
Total Proposed Other FY20-21	\$0	\$0	\$0	\$4,430,090	\$4,430,090
Total Other FY19-20	\$0	\$0	\$0	\$4,220,402	\$4,220,402
Teacher's Retirement original budget partially reassigned to BOE					
Total General Government FY20-21	\$5,206,681	\$5,245,116	\$1,839,860	\$5,047,086	\$17,338,743
Total General Government FY19-20	\$4,895,393	\$5,135,889	\$1,021,860	\$4,650,091	\$15,703,233
Difference	\$311,288	\$109,227	\$818,000	\$396,995	\$1,635,510

	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
PERSONNEL	\$4,056,212 0.0%	\$4,571,025 12.7%	\$4,625,568 1.2%	\$4,895,393 5.8%	\$5,206,681 6.4%
CONTRACTUAL SERVICES	\$5,508,839 5.7%	\$5,296,221 -3.9%	\$4,764,324 -10.0%	\$5,135,889 7.8%	\$5,245,116 2.1%
MATERIALS AND SUPPLIES	\$791,900 2.4%	\$887,600 12.1%	\$900,350 1.4%	\$1,021,860 13.5%	\$1,839,860 80.1%
CAPITAL OUTLAY AND MISCELLANEOUS	\$4,297,266 2.9%	\$4,216,517 -1.9%	\$4,765,351 13.0%	\$4,650,091 -2.4%	\$5,047,086 8.5%
TOTAL GENERAL GOVERNMENT EXPENDITURES	\$14,654,217 3.1%	\$14,971,363 2.2%	\$14,971,363 0.6%	\$15,703,233 4.3%	\$17,338,743 10.4%

TOWN OF KILLINGLY
Summary of General Operating Revenues

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		REVENUE ITEM		2020-21	2020-21
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate			Dept	Manager
										TAXES			
29,076,296	29,150,303	30,028,448	29,999,157	31,285,551	30,214,108	30,948,380	31,095,705	32,264,173	32,685,503	Current Property Taxes	40101	35,310,453	35,061,612
236,357	331,259	262,726	361,149	300,000	366,641	342,142	411,608	350,000	350,000	Supplemental Motor Vehicle	40105	375,000	375,000
2,903,238	2,903,238	2,887,416	2,887,416	3,128,071	3,128,071	3,102,459	3,102,459	3,071,685	3,071,685	Lake Road Generating Agreement	40101	3,035,592	3,035,592
50,000	50,000	50,000	50,000	0	0	0	0	0	0	Lake Road Generating Special Tax	40101	0	0
(37,373)	(37,373)	(42,158)	(42,158)	(42,158)	(42,158)	0	0	0	0	Public Safety Volunteers' Tax Relief	40101	0	0
(118,389)	(118,389)	(117,376)	(117,376)	(117,376)	(117,376)	0	0	0	0	Local Elderly Tax Options	40101	0	0
700,000	684,541	600,000	662,763	770,000	844,111	750,000	459,459	750,000	576,432	Back Taxes	40102	600,000	600,000
13,300	10,587	10,600	8,990	11,000	13,157	10,000	6,532	11,260	8,185	Lien Taxes	40103	8,000	8,000
315,000	331,859	275,000	314,854	300,000	398,260	303,672	238,892	360,668	293,980	Tax Interest	40104	290,000	290,000
(150,595)	(150,595)	(150,595)	(150,595)	(150,595)	(150,595)	(150,595)	(150,595)	(150,595)	(150,595)	Remediation Financing	40107	(150,595)	(150,595)
\$32,987,834	\$33,155,430	\$33,804,061	\$33,974,200	\$35,484,493	\$34,654,219	\$35,306,058	\$35,164,060	\$36,657,191	\$36,835,190	TOTAL		\$39,468,450	\$39,219,609
										LICENSES & PERMITS			
165,000	227,859	175,000	254,780	168,000	366,646	215,000	297,305	215,000	190,000	Building Permits	40301	200,000	200,000
22,000	17,970	18,000	27,792	18,000	20,611	18,000	40,958	14,000	12,000	P&Z Permits	40302	12,000	12,000
7,000	13,235	7,000	9,760	9,000	9,581	9,000	10,470	8,000	5,000	Other Permits	40303	7,000	7,000
1,530	1,620	1,530	2,250	1,890	1,870	1,600	2,140	1,800	2,050	Airplane Tax	40209	2,050	2,050
\$195,530	\$260,684	\$201,530	\$294,582	\$196,890	\$398,708	\$243,600	\$350,873	\$238,800	\$209,050	TOTAL		\$221,050	\$221,050
										FINES & FEES			
13,500	15,094	13,500	14,284	13,500	15,297	13,500	18,737	14,500	15,500	Library Fines & Fees	40401	14,500	14,500
0	0	0	0	0	6,175	1,500	4,650	1,500	6,000	Alarm Fees	40402	4,000	4,000
1,000	399	1,000	448	500	735	500	1,135	500	500	Animal Control Fines & Fees	40403	500	500
\$14,500	\$15,493	\$14,500	\$14,732	\$14,000	\$22,207	\$15,500	\$24,522	\$16,500	\$22,000	TOTAL		\$19,000	\$19,000
										USE OF MONEY & PROPERTY			
50,000	114,886	50,000	82,470	75,000	132,119	80,000	375,682	80,000	150,000	Interest Income	40501	150,000	150,000
25	76	50	93	60	109	60	151	60	60	Louisa E. Day Trust	40701	60	60
10	27	20	33	30	38	30	53	30	30	Thomas J. Evans Trust	40702	30	30
40,317	40,317	42,333	42,333	44,449	42,671	44,450	7,112	0	0	Sewer Plant Site Lease	40602	0	0
111,570	106,825	109,000	108,286	109,000	107,666	111,180	110,024	110,000	101,550	Communication Tower Lease	40603	101,000	101,000
\$201,922	\$262,131	\$201,403	\$233,215	\$228,539	\$282,603	\$235,720	\$493,022	\$190,090	\$251,640	TOTAL		\$251,090	\$251,090

TOWN OF KILLINGLY
Summary of General Operating Revenues

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		REVENUE ITEM	2020-21	2020-21	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate		Dept	Manager	
STATE GRANTS IN LIEU OF TAXES													
241,101	169,887	180,836	179,430	179,104	149,332	145,826	149,332	149,332	149,332	State-Owned Property	40201	149,332	149,332
0	0	0	0							Elderly Tax Relief-Frozen	40202		
151,154	159,292	159,292	154,283	154,283	0	0	0	0	0	Elderly Tax Relief-HEART	40203	0	0
4,762	3,855	3,855	4,602	4,602	4,162	6,091	4,314	4,162	4,060	Disability Exemption	40204	4,000	4,000
99,898	183,334	183,334	430,133	175,000	0	0	0	0	160,505	Enterprise Corridor Abatement	40205	0	0
11,582	12,466	12,466	12,146	12,146	11,665	11,988	9,877	11,665	9,569	Veterans' Exemption	40207	9,500	9,500
0	0	309,098	395,806	552,177	174,037	174,037	268,063	268,063	268,063	Municipal Stabilization Grant	40226	268,063	268,063
\$508,497	\$528,834	\$848,881	\$1,176,400	\$1,077,312	\$339,196	\$337,942	\$431,586	\$433,222	\$591,529	TOTAL		\$430,895	\$430,895
OTHER STATE GRANTS													
7,000	6,294	6,000	6,276	6,000	5,892	0	0	0	0	Connecticard	40212	0	0
1,150	1,087	1,000	0	0	0	0	6,016	0	0	Library Grant	40213	0	0
108,814	113,450	101,109	107,820	105,609	107,887	103,471	108,672	104,002	104,002	Adult Education	40214	102,239	102,239
706,717	706,717	706,717	706,717	0	706,717	706,716	706,717	706,717	706,717	Municipal Grants-in-Aid	40227	976,064	976,064
155,145	151,533	145,825	145,447	139,384	139,384	94,184	94,184	94,184	94,184	Pequot/Mohegan Fund Grant	40215	94,184	94,181
\$978,826	\$979,081	\$960,651	\$966,260	\$250,993	\$959,880	\$904,371	\$915,589	\$904,903	\$904,903	TOTAL		\$1,172,487	\$1,172,484
CHARGES FOR SERVICE													
0	0	0	0	0	0	0	0	100,000	82,630	Community Development Fees	40418	70,000	70,000
152,000	154,350	154,000	165,568	156,000	0	176,000	152,209	166,000	160,000	Town Clerk	40404	160,000	160,000
90,000	139,317	98,000	183,899	125,000	171,007	192,000	278,126	200,000	210,000	Conveyance Tax	40407	200,000	200,000
17,766	17,766	18,730	18,730	19,035	192,660	19,035	18,961	20,939	19,035	Elderly Housing sewer reimbursement	40405	27,626	27,626
126,000	117,628	125,000	138,852	121,500	16,993	122,000	142,011	124,500	124,500	Recreation	40406	130,000	130,000
42,480	42,573	13,613	13,613	13,791	123,434	13,774	11,401	15,275	12,671	District Collections	40416	12,775	12,775
\$428,246	\$471,634	\$409,343	\$520,662	\$435,326	\$504,094	\$522,809	\$602,708	\$626,714	\$608,836	TOTAL		\$600,401	\$600,401

TOWN OF KILLINGLY
Summary of General Operating Revenues

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		REVENUE ITEM		2020-21	2020-21
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate			Dept	Manager
												OTHER REVENUES	
58,000	298,352	80,000	197,838	85,000	181,511	70,000	204,206	50,000	115,000	Miscellaneous	40605	85,000	85,000
55,000	32,882	55,000	51,743	55,000	35,227	52,000	41,749	15,000	15,000	Sewer Assessment Fund	40703	15,000	15,000
867,683	867,683	876,888	876,888	877,774	877,774	1,157,682	1,157,682	1,231,695	1,231,695	Sewer Operating Fund	40706	1,222,082	1,222,082
70,984	68,665	70,984	67,070	70,984	50,864	50,855	49,044	50,000	50,000	PILOT - Telecommunications	40409	50,000	50,000
0				0	0	0	0	0	0	Law Enforcement - SRO Reimbursement		97,458	97,458
261,444	253,134	254,334	268,150	231,879	259,129	217,334	236,142	267,579	274,440	School Capital Contribution	40410	250,668	250,668
\$1,313,111	\$1,520,716	\$1,337,206	\$1,461,689	\$1,320,637	\$1,404,505	\$1,547,871	\$1,688,823	\$1,614,274	\$1,686,135	TOTAL		\$1,720,208	\$1,720,208
										SCHOOL			
15,245,632	15,190,552	15,245,632	15,239,336	16,222,532	15,267,576	15,166,407	15,278,183	15,245,633	15,290,838	Educational Cost Sharing	40216	15,245,633	15,245,633
206,931	227,125	185,682	0	0	0	0	0	0	0	School Transportation	40217	0	0
205,462	416,000	416,000	440,616	396,554	440,616	440,616	460,373	645,347	645,347	Vocational Agriculture/Tech Ed	40219	669,443	669,443
34,248	29,473	29,473	27,847	14,737	25,843	23,776	26,918	0	22,871	Non-Public School-Health	40220	22,871	22,871
29,769	31,413	28,765	0	0	0	0	0	0	0	Non-Public School-Transportation	40221	0	0
										Tuition:			
1,477,259	1,466,164	1,311,948	1,488,179	1,311,909	1,630,250	1,357,820	1,486,639	1,548,612	1,588,320	Regular	40411	1,516,536	1,516,536
300,000	372,856	300,000	365,900	350,000	368,033	250,000	328,636	200,000	325,000	Special Ed-Voluntary	40412	250,000	250,000
770,999	777,822	852,875	777,822	805,114	757,353	846,052	798,291	818,760	777,822	Vocational-Agriculture	40413	757,353	757,353
0				59,095	47,277	312,002	0	310,460	78,000	F-1 Tuition Student	40417	0	0
25,000	0	0	0	0	0	0	0	0	0	Medicaid Reimbursement	40223	0	0
\$18,295,300	\$18,511,405	\$18,370,375	\$18,339,700	\$19,159,941	\$18,536,948	\$18,396,673	\$18,379,040	\$18,768,812	\$18,728,198	TOTAL		\$18,461,836	\$18,461,836
0	0	0	0	0	0	630,000	630,000	0	0	Rate Stabilization Reserve Fund	49607	0	0
				0	0	600,000	0	300,000	0	Fund Balance	49707	0	300,000
												\$0	
\$54,923,766	\$55,705,408	\$56,147,950	\$56,981,440	\$58,168,131	\$57,102,360	\$58,740,544	\$58,050,223	\$59,750,506	\$59,837,481	TOTAL REVENUES		\$62,345,417	\$62,396,573

GENERAL GOVERNMENT

DEPT # 01

TOWN COUNCIL

DESCRIPTION

The Town Council, Killingly’s primary legislative body, is composed of nine representatives elected by voters every two years. The Council acts as the chief legislative and policy-making body in the Town. In this capacity, the Council enacts policy based upon the needs and demands of the community.

BUDGET VARIANCE DETAIL

The increase in personnel services reflects the full increase to the Council Members' annual stipend.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20				2020-21		% Change
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE		Dept	Manager	(approved)
										PERSONNEL - 001				
6,750	6,750	6,750	6,562	6,750	6,688	6,563	6,563	11,100	11,100	Town Council	50110	13,500	13,500	21.6%
\$6,750	\$6,750	\$6,750	\$6,562	\$6,750	\$6,688	\$6,563	\$6,563	\$11,100	\$11,100	TOTAL		\$13,500	\$13,500	21.6%
										CONTRACTUAL SERVICES - 002				
1,200	469	600	351	600	818	406	1,546	600	900	Printing	50201	800	800	33.3%
19,000	9,368	17,000	11,789	15,000	10,699	13,000	8,071	12,500	12,500	Advertising	50202	12,500	12,500	0.0%
11,000	10,793	11,000	10,793	11,000	10,897	11,000	11,033	11,000	11,000	Professional Development & Affiliation	50204	11,000	11,000	0.0%
11,000	10,727	10,000	11,228	10,000	9,124	10,000	13,756	10,000	10,000	Contractual Services - Support	50208	10,000	10,000	0.0%
\$42,200	\$31,357	\$38,600	\$34,161	\$36,600	\$31,538	\$34,406	\$34,406	\$34,100	\$34,400	TOTAL		\$34,300	\$34,300	0.6%
										MATERIALS & SUPPLIES - 003				
1,000	999	1,200	1,059	1,000	856	1,495	1,495	1,000	1,000	Office Supplies	50401	1,000	1,000	0.0%
\$1,750	\$1,572	\$1,200	\$1,059	\$1,000	\$856	\$1,495	\$1,495	\$1,000	\$1,000	TOTAL		\$1,000	\$1,000	0.0%
										CAPITAL OUTLAY - 004				
0	0	0	0	0	0	0	0	0	0	Equipment	50505	0	0	0.0%
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	TOTAL		\$0	\$0	0.0%
\$50,700	\$39,679	\$46,550	\$41,782	\$44,350	\$39,082	\$42,464	\$42,464	\$46,200	\$46,500	TOTAL TOWN COUNCIL		\$48,800	\$48,800	5.6%

GENERAL GOVERNMENT

DEPT # 02

TOWN MANAGER

DESCRIPTION

The Town Manager, a professional municipal manager appointed by the Town Council, serves as the Town’s Chief Executive Officer. The Town Manager is responsible for the general operation of Town departments, programs and services.

This budget reflects two (2) full time positions and (1) half time positions.

BUDGET VARIANCE DETAIL

The Clerical line has been reduced to reflect one full time Executive Assistant. Printing, advertising, postage and delivery have been reduced, while line items for professional development and office supplies have been increased, all of which are reflective of actual usage trends.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		OBJECT OF EXPENDITURE	2020-21		% Change (approved)	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate		Dept	Manager		
PERSONNEL - 001														
126,115	126,168	129,965	129,346	234,965	159,304	222,100	222,343	194,000	195,000	Salary Administrative	50120	195,000	195,000	0.5%
87,570	87,705	87,570	77,208	91,500	75,004	86,060	85,424	69,300	45,500	Clerical	50130	53,260	53,260	-23.1%
500	0	0	0	0	0	0	0	0	0	Overtime	50190	500	500	0.0%
\$214,185	\$213,873	\$217,535	\$206,554	\$326,465	\$234,308	\$308,160	\$307,767	\$263,300	\$240,500	TOTAL		\$248,760	\$248,760	
CONTRACTUAL SERVICES - 002														
7,000	4,117	5,000	1,879	3,500	926	2,227	1,130	3,000	2,700	Printing	50201	2,700	2,700	-10.0%
5,000	1,493	3,500	672	2,500	0	2,000	376	1,500	1,000	Advertising	50202	1,000	1,000	-33.3%
3,400	1,183	2,500	572	2,000	469	1,500	405	1,000	500	Postage & Delivery	50203	600	600	-40.0%
6,000	4,767	6,000	5,839	6,000	9,225	10,000	2,523	9,000	10,000	Professional Development & Affiliation	50204	10,000	10,000	0.0%
4,200	4,048	4,200	4,242	4,200	4,200	4,200	2,393	4,800	4,800	Transportation	50205	4,800	4,800	0.0%
250	97	250	0	100	0	0	0	0	250	Knowledge & Reference Materials	50206	250	250	0.0%
12,000	5,299	7,500	7,159	7,000	7,985	7,000	7,305	7,000	8,000	Personnel Recruitment & Relations	50207	7,000	7,000	0.0%
0	0	1,000	600	1,000	68	1,000	10	1,000	1,000	General Assistance	50289	1,000	1,000	0.0%
700	575	840	407	840	720	1,440	1,345	0	0	Telephone	50228	0	0	0.0%
\$38,550	\$21,579	\$30,790	\$21,370	\$27,140	\$23,593	\$29,367	\$15,487	\$27,300	\$28,250	TOTAL		\$27,350	\$27,350	0.2%
MATERIALS & SUPPLIES - 003														
3,200	2,397	3,000	2,988	2,500	2,467	3,273	3,272	2,500	4,000	Office Supplies	50401	3,500	3,500	40.0%
\$3,200	\$2,397	\$3,000	\$2,988	\$2,500	\$2,467	\$3,273	\$3,272	\$2,500	\$4,000	TOTAL		\$3,500	\$3,500	40.0%
\$255,935	\$237,849	\$251,325	\$230,912	\$356,105	\$260,368	\$340,800	\$326,526	\$293,100	\$272,750	TOTAL TOWN MANAGER		\$279,610	\$279,610	-4.6%

GENERAL GOVERNMENT

DEPT # 03

LEGAL SERVICES

DESCRIPTION

The Town Attorney, appointed by the Town Council, serves as the Town’s chief legal officer. The Attorney represents the Town in general municipal law, labor, litigation, and advises the Town Council, Town Manager, boards, commissions and municipal departments on related legal matters. This account provides the funds to pay the Town Attorney’s fees and the fees for special counsel for revenue and bond/borrowing matters. Statutorily required contributions to the regional probate court are also part of this account.

BUDGET VARIANCE DETAIL

The proposed budget reflects an increase, due to legal costs associated with special counsel case demands.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20				2020-21		% Change
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE		Dept	Manager	(approved)
										CONTRACTUAL SERVICES - 002				
85,000	84,260	85,000	30,427	85,000	27,238	100,977	105,529	70,000	101,000	Professional Services	50215	90,000	90,000	28.6%
7,928	7,927	8,071	8,071	8,737	8,737	9,102	4,550 *	9,200	9,102	Probate Expense	50216	9,200	9,200	0.0%
\$92,928	\$92,187	\$93,071	\$38,498	\$93,737	\$35,975	\$110,079	\$110,079	\$79,200	\$110,102	TOTAL		\$99,200	\$99,200	
\$92,928	\$92,187	\$93,071	\$38,498	\$93,737	\$35,975	\$110,079	\$110,079	\$79,200	\$110,102	TOTAL LEGAL SERVICES		\$99,200	\$99,200	25.3%

* - Fiscal Year 2018-2019 actual costs for Probate Expense reflects a return of prior year surplus distributed to member Towns.

GENERAL GOVERNMENT

DEPT #04

TOWN CLERK

DESCRIPTION

The Town Clerk’s office serves the taxpayers and the citizens of the community, as well as those local professionals who utilize Town records. The office’s central purpose is to record, index and preserve Killingly’s valuable permanent records. Another important role of the Town Clerk’s office is to educate the public regarding statutory requirements and procedures. Additionally, the office issues many licenses and permits, including marriage, birth and death certificates; dog and sporting licenses. The Town Clerk’s office coordinates with the Registrars for all elections and referendums. The office handles all absentee balloting.

The Town Clerk budget includes three (3) full time positions in Personnel.

BUDGET VARIANCE DETAIL

The increase for Clerical Salary is to reflect the contractual increase for certifications achieved by clerical staff.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		2020-21			% Change	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE	Dept	Manager	(approved)	
										PERSONNEL - 001				
65,500	65,477	66,580	66,519	67,900	67,863	69,430	69,378	71,565	71,565	Salary Administrative	50120	71,565	71,565	0.0%
77,120	73,003	73,575	73,885	77,215	77,347	84,457	84,608	86,975	87,920	Clerical	50130	87,920	87,920	1.1%
250	93	250	0	100	0	100	0	0	0	Overtime	50190	0	0	0.0%
\$142,870	\$138,573	\$140,405	\$140,404	\$145,215	\$145,210	\$153,987	\$153,986	\$158,540	\$159,485	TOTAL		\$159,485	\$159,485	0.6%
										CONTRACTUAL SERVICES - 002				
600	536	600	527	600	123	500	444	500	500	Printing	50201	500	500	0.0%
250	207	250	221	250	197	225	67	225	250	Advertising	50202	250	250	11.1%
1,900	1,456	1,600	1,551	1,600	1,342	1,500	1,424	1,500	1,500	Postage & Delivery	50203	1,500	1,500	0.0%
1,700	1,593	1,700	1,661	1,700	1,563	1,700	1,680	1,700	2,100	Professional Development & Affiliation	50204	2,200	2,200	29.4%
400	137	75	0	100	0	0	0	0	0	Transportation	50205	0	0	0.0%
0	98	0	0	0	0	0	0	0	0	Contractual Services - Support	50208	0	0	0.0%
500	318	500	118	275	168	175	92	175	125	Births, Marriages, Deaths	50217	150	150	-14.3%
28,000	23,298	25,550	25,540	24,200	25,360	23,293	22,002	26,000	26,000	Data Processing	50218	26,000	26,000	0.0%
500	223	600	282	400	366	0	0	0	0	Bindery	50221	0	0	0.0%
\$33,850	\$27,866	\$30,875	\$29,900	\$29,125	\$29,119	\$27,393	\$25,709	\$30,100	\$30,475	TOTAL		\$30,600	\$30,600	1.7%
										MATERIALS & SUPPLIES - 003				
2,400	2,259	2,400	2,393	1,800	1,759	1,800	1,713	1,800	1,800	Office Supplies	50401	1,800	1,800	0.0%
\$2,400	\$2,259	\$2,400	\$2,393	\$1,800	\$1,759	\$1,800	\$1,713	\$1,800	\$1,800	TOTAL		\$1,800	\$1,800	0.0%
\$179,120	\$168,698	\$173,680	\$172,697	\$176,140	\$176,088	\$183,180	\$181,408	\$190,440	\$191,760	TOTAL TOWN CLERK		\$191,885	\$191,885	0.8%

GENERAL GOVERNMENT

DEPT # 05

FINANCE

DESCRIPTION

Responsibilities for the Finance Department include management and preparation of the bi-weekly payroll, accounts payable, debt service, cash management, financial reporting, budget preparation and the annual audit. In addition, accounting records for Town grants, special school grants, special revenue and trust funds, capital projects, Water Pollution Control, and Solid Waste Fund are maintained. The Town’s risk management, insurance control, health benefit, workers' compensation and pension plan programs are all managed by this office.

The Finance budget includes three (3) full-time positions in Personnel and (1) student intern.

BUDGET VARIANCE DETAIL

Clerical Support staff increase is to reflect the full year of student intern support.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20				2020-21		% Change
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE		Dept	Manager	(approved)
										PERSONNEL - 001				
87,300	87,806	90,755	90,327	91,505	91,440	92,050	91,883	110,960	110,960	Salary Administrative	50120	110,960	110,960	0.0%
0	0	0	0	0	0	5,000	4,044	4,000	6,500	Clerical	50130	6,500	6,500	62.5%
105,540	105,712	107,560	107,319	109,550	109,477	112,139	114,122	116,370	116,200	Technical	50170	116,500	116,500	0.1%
2,700	1,977	2,230	2,226	3,900	4,023	5,098	4,237	3,000	3,000	Overtime	50190	4,000	4,000	33.3%
\$195,540	\$195,495	\$200,545	\$199,872	\$204,955	\$204,940	\$214,287	\$214,286	\$234,330	\$236,660	TOTAL		\$237,960	\$237,960	1.5%
										CONTRACTUAL SERVICES - 002				
1,300	734	1,250	989	850	747	1,000	1,085	1,000	1,000	Printing	50201	1,000	1,000	0.0%
1,600	1,480	1,700	1,427	1,500	1,338	1,500	1,436	1,500	1,500	Postage & Delivery	50203	1,500	1,500	0.0%
4,000	2,097	4,000	3,447	5,000	1,488	3,500	370	3,500	1,500	Professional Development & Affiliation	50204	2,500	2,500	0.0%
250	0	100	83	100	17	100	0	100	0	Transportation	50205	50	50	-50.0%
350	123	350	50	250	0	350	0	350	150	Knowledge & Reference Materials	50206	200	200	-42.9%
52,500	53,148	52,500	51,250	52,000	51,200	50,973	47,650	48,200	48,200	Professional Services	50215	48,200	48,200	0.0%
\$60,000	\$57,582	\$59,900	\$57,246	\$59,700	\$54,790	\$57,423	\$50,541	\$54,650	\$52,350	TOTAL		\$53,450	\$53,450	-2.2%
										MATERIALS & SUPPLIES - 003				
1,800	1,696	1,800	1,719	1,800	1,619	1,715	1,715	1,700	1,700	Office Supplies	50401	1,700	1,700	0.0%
\$1,800	\$1,696	\$1,800	\$1,719	\$1,800	\$1,619	\$1,715	\$1,715	\$1,700	\$1,700	TOTAL		\$1,700	\$1,700	0.0%
\$257,340	\$254,773	\$262,245	\$258,837	\$266,455	\$261,349	\$273,425	\$266,542	\$290,680	\$290,710	TOTAL FINANCE		\$293,110	\$293,110	0.8%

GENERAL GOVERNMENT

DEPT # 06

ASSESSOR

DESCRIPTION

The Assessor's Office is responsible for the fair application of state statutes and equitable assessments of all real and personal property and the processing of the various allowed exemptions, abatements and use assessments per state statute. Accurate and well-maintained property records serve as a critical information source for other Town departments, individual property owners and their agents. This office continues to joint venture with other assessment offices to get group pricing when possible.

The Assessor's budget includes three (3) full time positions and one (1) half time position in Personnel to reflect the 50% split of the salary of the Assistant Town Manager with the Assessor.

BUDGET VARIANCE DETAIL

Decreases in printing and knowledge & reference materials is based on actual usage trends.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		OBJECT OF EXPENDITURE	2020-21		% Change (approved)	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate		Dept	Manager		
										PERSONNEL - 001				
80,170	61,343	77,000	75,165	76,725	51,923	3,000	0	47,830	47,830	Salary Administrative	50120	47,830	47,830	0.0%
34,955	35,007	35,540	35,546	36,330	44,357	70,715	72,793	74,885	74,885	Clerical	50130	74,885	74,885	0.0%
44,465	49,355	45,215	45,202	46,120	46,722	49,500	49,861	51,340	51,340	Technical	50170	52,265	52,265	1.8%
1,750	1,107	1,000	470	750	0	750	540	500	0	Overtime	50190	0	0	-100.0%
\$161,340	\$146,812	\$158,755	\$156,383	\$159,925	\$143,002	\$123,965	\$123,194	\$174,555	\$174,055	TOTAL		\$174,980	\$174,980	0.2%
										CONTRACTUAL SERVICES - 002				
1,300	802	1,000	734	900	212	812	569	800	500	Printing	50201	500	500	-37.5%
80	39	60	40	60	40	60	0	60	60	Advertising	50202	60	60	0.0%
3,990	2,503	2,750	2,023	2,750	3,433	3,000	1,461	3,000	2,250	Postage & Delivery	50203	2,500	2,500	0.0%
2,500	1,071	1,500	2,273	1,995	1,479	2,475	1,361	2,400	2,400	Professional Development & Affiliation	50204	2,400	2,400	0.0%
1,200	595	800	779	1,400	687	1,100	1,175	800	600	Knowledge & Reference Materials	50206	600	600	-25.0%
6,575	6,575	6,575	6,575	6,575	1,857	0	450	0	0	Contractual Services - Support	50208	0	0	0.0%
400	235	400	403	400	0	500	0	500	500	Bindery	50221	500	500	0.0%
300	131	0	0	0	0	0	0	0	0	Telephone	50228	0	0	0.0%
\$16,345	\$11,951	\$13,085	\$12,827	\$14,080	\$7,708	\$7,947	\$5,016	\$7,560	\$6,310	TOTAL		\$6,560	\$6,560	-13.2%
										MATERIALS & SUPPLIES - 003				
1,970	1,665	1,500	1,451	1,500	1,448	1,500	1,494	1,500	1,500	Office Supplies	50401	1,500	1,500	0.0%
\$1,970	\$1,665	\$1,500	\$1,451	\$1,500	\$1,448	\$1,500	\$1,494	\$1,500	\$1,500	TOTAL		\$1,500	\$1,500	0.0%
\$179,655	\$160,428	\$173,340	\$170,661	\$175,505	\$152,158	\$133,412	\$129,704	\$183,615	\$181,865	TOTAL ASSESSOR		\$183,040	\$183,040	-0.3%

REVENUE COLLECTION

DESCRIPTION

The principal function funded under this account is the billing and collection of all property tax revenues which include current and back taxes; lien and interest fees; and, pro-rated elderly, construction and supplemental motor vehicle taxes. Secondary functions include the collection of sewer use and assessment charges levied by the Water Pollution Control Authority, residential bulky waste, and commercial landfill fees. The Connecticut statutes and Town of Killingly ordinances govern the work performed in this office.

The Water Pollution Control Authority reimburses the Town for expenses associated with the billing and collection of the sewer use and assessment accounts and is recorded under the Revenue Budget.

The Revenue Collection budget includes three (3) full time positions and one (1) part time position in Personnel.

BUDGET VARIANCE DETAIL

Increased costs for printing and advertising based on current market trends.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20				2020-21		% Change
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE		Dept	Manager	(approved)
										PERSONNEL - 001				
77,070	77,037	78,240	78,207	79,815	79,782	81,615	81,565	83,925	83,925	Salary Administrative	50120	83,925	83,925	0.0%
71,400	58,332	38,930	38,594	39,730	39,236	35,922	37,547	38,625	38,625	Clerical	50130	38,625	38,625	0.0%
43,725	2,029	44,460	17,780	45,360	23,309	46,350	46,339	47,660	47,660	Technical	50170	47,660	47,660	0.0%
1,982	44,358	16,875	44,452	22,580	45,338	18,012	16,804	19,380	19,380	Part-Time	50140	19,380	19,380	0.0%
500	110	500	169	400	216	400	44	200	200	Overtime	50190	200	200	0.0%
\$194,677	\$181,866	\$179,005	\$179,202	\$187,885	\$187,881	\$182,299	\$182,299	\$189,790	\$189,790	TOTAL		\$189,790	\$189,790	0.0%
										CONTRACTUAL SERVICES - 002				
11,000	12,449	12,175	11,241	9,500	9,467	11,500	11,808	11,700	12,783	Printing	50201	13,550	13,550	15.8%
5,700	3,997	5,440	3,794	5,440	4,343	4,050	3,872	3,000	3,920	Advertising	50202	3,920	3,920	30.7%
17,600	16,356	17,600	15,347	16,820	16,353	15,153	15,153	18,000	15,994	Postage & Delivery	50203	16,800	16,800	0.0%
1,370	711	1,350	951	1,350	236	931	686	1,400	1,085	Professional Development & Affiliation	50204	1,400	1,400	0.0%
500	21	200	0	100	0	100	0	100	50	Transportation	50205	100	100	0.0%
1,200	1,109	1,400	1,209	1,000	1,134	1,050	1,264	1,300	1,213	Contractual Services - Support	50208	500	500	-61.5%
\$37,370	\$34,643	\$38,165	\$32,542	\$34,210	\$31,533	\$32,784	\$32,783	\$35,500	\$35,045	TOTAL		\$36,270	\$36,270	2.2%
										MATERIALS & SUPPLIES - 003				
2,300	2,166	2,300	2,066	2,300	1,713	2,048	2,047	2,300	2,300	Office Supplies	50401	2,300	2,300	0.0%
\$2,300	\$2,166	\$2,300	\$2,066	\$2,300	\$1,713	\$2,048	\$2,047	\$2,300	\$2,300	TOTAL		\$2,300	\$2,300	0.0%
\$234,347	\$218,675	\$219,470	\$213,810	\$224,395	\$221,127	\$217,131	\$217,129	\$227,590	\$227,135	TOTAL REVENUE COLLECTION		\$228,360	\$228,360	0.3%

GENERAL GOVERNMENT

DEPT # 08

REGISTRATION/ELECTIONS

DESCRIPTION

There are two Registrars of Voters, one Democrat and one Republican, who are elected every two years, and are responsible for the maintenance of the Town's voting lists and for the conduct of elections. In conjunction with the Town Clerk, the Registrars also serve as the Board of Admissions during voter-making sessions conducted during the year. Major expenses for this office are payments to election workers, printing of election notices, materials and ballots, and all costs related to maintaining voting machines.

BUDGET VARIANCE DETAIL

This budget reflects an increase in wages requested by the Registrars. Increases in advertising are based on market trends as well as anticipated costs for presidential elections and the related primary.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		OBJECT OF EXPENDITURE	2020-21		% Change (approved)
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate		Dept	Manager	
										PERSONNEL - 001			
14,916	14,624	15,214	15,214	15,556	15,556	15,750	15,750	16,065	16,065	Salary Administrative 50120	16,546	16,426	2.3%
43,440	26,771	48,823	23,121	44,788	15,237	38,586	21,011	40,000	40,000	Election/Pollworkers 50162	40,000	40,000	0.0%
\$58,356	\$41,395	\$64,037	\$38,335	\$60,344	\$30,793	\$54,336	\$36,761	\$56,065	\$56,065	TOTAL	\$56,546	\$56,426	0.6%
										CONTRACTUAL SERVICES - 002			
5,300	4,495	5,000	5,177	5,000	3,269	6,414	8,023	5,000	4,500	Printing 50201	5,000	5,000	0.0%
500	1,144	500	335	250	932	1,000	93	400	2,000	Advertising 50202	1,500	1,500	275.0%
1,900	2,275	1,750	1,314	1,750	806	1,750	1,588	1,750	1,200	Postage & Delivery 50203	1,750	1,750	0.0%
400	1,800	1,800	1,270	2,000	370	1,400	150	1,400	0	Professional Development & Affiliation 50204	1,400	1,400	0.0%
300	160	300	404	250	102	200	10	200	0	Transportation 50205	200	200	0.0%
4,000	3,745	4,000	2,366	3,000	1,297	3,000	3,981	3,000	1,400	Contractual Services - Support 50208	3,000	3,000	0.0%
3,700	3,740	3,700	3,716	3,700	3,600	3,700	3,600	3,700	3,600	Contractual Services - M&E 50210	3,700	3,700	0.0%
375	0	375	0	0	0	0	0	0	0	Rental Equipment & Facilities 50219	0	0	0.0%
3,000	1,352	2,000	1,388	1,000	770	800	819	1,000	850	Telephone 50228	850	850	-15.0%
\$19,475	\$18,711	\$19,425	\$15,970	\$16,950	\$11,146	\$18,264	\$18,264	\$16,450	\$13,550	TOTAL	\$17,400	\$17,400	5.8%
										MATERIALS & SUPPLIES - 003			
1,000	970	500	493	500	437	400	245	500	500	Office Supplies 50401	500	500	0.0%
\$1,000	\$970	\$500	\$493	\$500	\$437	\$400	\$245	\$500	\$500	TOTAL	\$500	\$500	0.0%
\$84,831	\$67,076	\$83,962	\$54,798	\$77,794	\$42,376	\$73,000	\$55,270	\$73,015	\$70,115	TOTAL REGISTRATION/ELECTIONS	\$74,446	\$74,326	1.8%

GENERAL GOVERNMENT

DEPT # 09

TOWN COMMISSIONS & SERVICE AGENCIES

DESCRIPTION

Funds in this account provide appropriations for the services provided by a variety of Town agencies, the Regional Council of Governments. The expenses of these Town Boards and Commissions include such items as legal notice advertising, mandated payments to board members and other costs and charges. The Housing Authority appropriation includes sewer use charges for the Maple Court and Birchwood Terrace housing projects.

BUDGET VARIANCE DETAIL

This budget reflects increased operating costs for the Housing Authority as well as for Permanent Building Commission due to increases related to the need for additional meetings for ongoing projects. Killingly Business Association requested funding to support events. Town Historian has requested additional funding for subscriptions and supplies.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20			2020-21		% Change	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE	Dept	Manager	(approved)	
										CONTRACTUAL SERVICES - 002				
1,125	700	1,125	29	1,125	600	800	6	600	100	Board of Assessment Appeals	50256	500	500	-16.7%
17,766	18,730	18,730	16,993	19,035	18,960	21,235	22,939	25,400	27,626	Housing Authority	50257	31,770	31,770	25.1%
3,500	3,748	3,500	4,464	3,500	3,738	3,500	3,500	4,000	4,500	Inland Wetlands / Aquifer Commission	50258	4,500	4,500	12.5%
4,600	2,575	4,600	3,739	4,600	2,665	4,000	3,547	4,000	3,500	Zoning Board of Appeals	50259	3,500	3,500	-12.5%
125	28	125	25	125	64	0	62	50	0	Historic District Commission	50260	50	50	0.0%
16,371	16,371	16,313	16,313	16,274	16,274	16,216	16,216	16,314	16,314	NECCOG	50261	16,423	16,423	0.7%
2,000	2,000	2,000	2,000	2,000	2,000	0	0	0	0	Soil & Water Conservation District	50262	0	0	0.0%
1,500	1,500	1,500	1,500	3,000	1,123	3,000	3,000	2,500	2,500	Conservation Commission	50264	2,500	2,500	0.0%
2,500	2,500	2,500	2,500	1,000	1,000	0	0	0	0	Cemetery Maintenance Fund	50265	0	0	0.0%
1,750	697	2,500	1,580	1,620	1,854	2,650	1,420	2,000	1,300	Permanent Building Commission	50267	1,500	1,500	-25.0%
7,000	7,000	5,000	5,000	2,000	2,000	0	0	0	0	Killingly Business Association	50266	5,000	2,500	0.0%
0	0	0	0	1,000	990	500	0	250	250	Public Safety Commission	50269	250	250	0.0%
12,000	13,990	12,000	16,666	13,000	13,681	13,000	9,626	14,000	14,000	Planning & Zoning Commission	50270	14,000	14,000	0.0%
1,000	0	1,000	0	1,000	48	0	95	500	0	Temporary Commissions	50297	500	500	0.0%
3,500	3,252	3,000	2,035	3,000	1,989	3,000	3,000	2,500	2,500	Agriculture Commission	50298	2,500	2,500	0.0%
0	0	0	0	450	90	250	147	100	100	Historian	50263	575	300	200.0%
\$74,737	\$73,091	\$73,893	\$72,844	\$72,729	\$67,076	\$68,151	\$63,558	\$72,214	\$72,690	TOTAL	\$83,568	\$80,793	11.9%	
\$74,737	\$73,091	\$73,893	\$72,844	\$72,729	\$67,076	\$68,151	\$63,558	\$72,214	\$72,690	TOTAL TOWN COMMISSIONS & SERVICE AGENCIES	\$83,568	\$80,793	11.9%	

GENERAL GOVERNMENT

DEPT # 10

PLANNING AND DEVELOPMENT

DESCRIPTION

The Department of Planning and Development oversees land use policy and implementation in Killingly in accordance with Connecticut General Statute requirements and local zoning regulations. Staffing and technical support are provided to the Town’s land use commissions including the Planning & Zoning Commission, Inland Wetlands & Watercourses Commission, Zoning Board of Appeals, Conservation Commission, Aquifer Protection Agency, Open Space Land Acquisition Committee, Agriculture Commission, and temporary special committees and sub-committees as assigned.

This budget includes four (4) full time positions.

BUDGET VARIANCE DETAIL

The increase is due to the contractual wage requirements for several positions.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		OBJECT OF EXPENDITURE	2020-21		% Change
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate		Dept	Manager	(approved)
										PERSONNEL - 001			
81,245	46,195	71,770	71,733	74,300	74,684	77,940	77,900	84,650	84,650	Salary Administrative 50120	84,650	84,650	0.0%
36,060	34,329	41,525	41,515	42,375	42,353	43,320	43,299	44,535	44,535	Clerical 50130	44,535	44,535	0.0%
91,065	93,072	93,320	89,244	95,325	95,412	100,000	87,946	108,850	108,850	Technical 50170	113,485	113,485	4.3%
6,000	4,786	5,000	4,918	5,000	4,543	5,000	3,941	5,000	5,000	Overtime 50190	6,000	6,000	20.0%
\$214,370	\$178,382	\$211,615	\$207,410	\$217,000	\$216,992	\$226,260	\$213,086	\$243,035	\$243,035	TOTAL	\$248,670	\$248,670	0.0%
										CONTRACTUAL SERVICES - 002			
2,200	2,374	2,000	1,661	1,520	1,516	2,000	1,498	2,000	2,000	Printing 50201	2,300	2,300	15.0%
750	750	0	0	0	0	0	0	0	0	Advertising 50202	0	0	0.0%
100	627	750	692	700	520	700	315	700	700	Postage & Delivery 50203	700	600	-14.3%
1,500	1,075	1,500	1,107	2,640	2,633	1,800	1,768	2,510	2,510	Professional Development & Affiliation 50204	3,700	3,700	47.4%
500	0	500	0	100	0	100	0	0	0	Transportation 50205	0	0	0.0%
360	433	400	373	300	307	300	398	700	700	Knowledge & Reference Materials 50260	750	750	7.1%
250	0	250	0	10	0	250	221	300	300	Clothing 50223	320	320	6.7%
480	460	480	210	0	0	0	0	0	0	Telephone 50228	0	0	0.0%
\$6,140	\$5,719	\$5,880	\$4,043	\$5,270	\$4,976	\$5,150	\$4,200	\$6,210	\$6,210	TOTAL	\$7,770	\$7,670	23.5%
										MATERIALS & SUPPLIES - 003			
1,500	1,394	1,500	1,352	1,400	531	1,100	915	1,100	1,100	Office Supplies 50401	1,300	1,200	9.1%
150	123	0	0	0	0	0	0	0	0	Operating Supplies 50403	0	0	0.0%
850	893	700	796	2,375	3,242	950	2,408	0	0	Motor Fuel 50420	0	0	#DIV/0!
\$2,500	\$2,410	2,200	2,148	3,775	3,773	2,050	3,323	\$1,100	\$1,100	TOTAL	\$1,300	\$1,200	9.1%
\$223,010	\$186,511	\$219,695	\$213,601	\$226,045	\$225,741	\$233,460	\$220,609	\$250,345	\$250,345	TOTAL PLANNING AND DEVELOPMENT	\$257,740	\$257,540	2.9%

GENERAL GOVERNMENT

DEPT # 11

INFORMATION TECHNOLOGY & COMMUNICATION

DESCRIPTION

This account covers the Town's data processing, networking, and telecommunication expenditures. The Town currently utilizes a server and PC network computer system, which links all Town Hall departments. The account covers general expenses, service contracts on hardware, temporary assistance in records conversion and software maintenance contracts, as well as, planning for technological upgrades for the Town's future IT needs.

BUDGET VARIANCE DETAIL

The increase in Contractual Services is due to anticipated maintenance fees associated with the new financial software and anticipated/programmed increases in the fees for our hosted servers based on contractual market increases. Telephone costs for Town cell phones have been reclassified to this department from the Town Manager's department.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20				2020-21		% Change
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE		Dept	Manager	(approved)
										CONTRACTUAL SERVICES - 002				
128,000	112,098	133,200	133,174	156,000	130,381	150,000	149,895	165,000	180,000	Contractual Services - Support	50208	185,000	185,000	0.0%
14,000	14,083	14,355	14,378	14,400	13,567	15,000	14,842	28,000	28,000	Telephone	50228	28,000	28,000	0.0%
\$142,000	\$126,181	\$147,555	\$147,552	\$170,400	\$143,948	\$165,000	\$164,737	\$193,000	\$208,000	TOTAL		\$213,000	\$213,000	10.4%
\$142,000	\$126,181	\$147,555	\$147,552	\$170,400	\$143,948	\$165,000	\$164,737	\$193,000	\$208,000	TOTAL INFORMATION TECH. & COMM.		\$213,000	\$213,000	10.4%

GENERAL GOVERNMENT

DEPT # 12

TOWN HALL BUILDING

DESCRIPTION

This account provides funds for the general operation and physical maintenance of the Town Hall. This building - the municipal office center - operates from 8:00 a.m. to 5:00 p.m., Monday, Wednesday and Thursday, 8:00 a.m. - 6:00 p.m. on Tuesdays and 8:00 a.m. - 12:00 p.m. on Friday. The facility is heavily utilized during evening hours for meetings of the Town Council and various boards, commissions and committees.

This budget includes one (1) part-time position for the Custodian.

BUDGET VARIANCE DETAIL

This budget reflects an overall decrease in expenditures. Contractual services - support costs have been reclassified to personnel based on the Towns decision to discontinue outsourced cleaning services and hire a part-time custodian. Contractual services - M&E have been reduced based on actual average usage trends.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20				2020-21		% Change
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE		Dept	Manager	(approved)
										PERSONNEL - 001				
40,975	40,975	0	0	0	0	0	0	5,400	6,950	Labor	50150	16,380	16,380	203.3%
\$40,975	\$40,975	\$0	\$0	\$0	\$0	\$0	\$0	\$5,400	\$6,950	TOTAL		\$16,380	\$16,380	203.3%
										CONTRACTUAL SERVICES - 002				
21,845	17,209	30,400	16,381	25,000	11,660	20,000	17,771	14,600	10,600	Contractual Services - Support	50208	7,000	7,000	-52.1%
11,500	10,115	20,000	17,416	23,000	11,452	23,000	9,636	27,000	16,000	Contractual Services - M&E	50210	17,000	17,000	-37.0%
32,000	27,977	27,000	28,592	30,000	27,739	28,500	27,165	28,500	28,500	Electricity	50224	28,500	28,500	0.0%
12,000	7,192	8,000	8,611	9,000	7,766	9,000	8,880	9,000	9,000	Heating Fuel - Natural Gas	50225	9,000	9,000	0.0%
350	369	400	391	450	517	580	517	580	463	Sewer Charges	50226	580	580	0.0%
1,400	1,448	1,400	1,612	1,800	1,612	1,800	1,556	1,800	1,600	Water Charges	50227	1,800	1,800	0.0%
\$79,095	\$64,310	\$87,200	\$73,003	\$89,250	\$60,746	\$82,880	\$65,525	\$81,480	\$66,163	TOTAL		\$63,880	\$63,880	-21.6%
										MATERIALS & SUPPLIES - 003				
2,000	827	2,000	665	1,000	1,177	1,000	963	1,000	1,200	Cleaning Supplies	50402	1,200	1,200	20.0%
3,000	2,327	3,000	1,866	2,000	1,335	1,700	1,410	1,700	1,700	Operating Supplies	50403	1,700	1,700	0.0%
1,500	1,215	1,500	1,601	2,000	1,882	0	0	0	0	Repair & Maintenance Supplies	50404	0	0	0.0%
500	0	500	30	0	0	0	0	0	0	Repair Parts	50410	0	0	0.0%
500	1,346	500	71	0	0	0	0	0	0	Small Tools & Equipment	50415	0	0	0.0%
\$7,500	\$5,715	\$7,500	\$4,233	\$5,000	\$4,394	\$2,700	\$2,373	\$2,700	\$2,900	TOTAL		\$2,900	\$2,900	7.4%
										CAPITAL OUTLAY - 004				
19,603	19,603	19,603	19,603	19,603	19,603	19,365	19,365	11,006	11,006	Due to CNR	50507	14,206	14,206	29.1%
\$19,603	\$19,603	\$19,603	\$19,603	\$19,603	\$19,603	\$19,365	\$19,365	\$11,006	\$11,006	TOTAL		\$14,206	\$14,206	29.1%
\$147,173	\$130,603	\$114,303	\$96,839	\$113,853	\$84,743	\$104,945	\$87,263	\$100,586	\$87,019	TOTAL TOWN HALL BUILDING		\$97,366	\$97,366	-3.20%

ECONOMIC DEVELOPMENT

DESCRIPTION

The Economic Development Office promotes the growth and development of the Town’s economic base by assisting with the retention and expansion of existing businesses, encouraging new businesses to locate in Killingly and coordinating development programs and resources. Information, advocacy and referrals are offered to industrial, commercial and home-based businesses for various aspects of their operations. This office also provides outreach with media and civic groups. Staff support is provided for the Economic Development Commission and the Killingly Business Association. The Director participates in the Eastern Connecticut Enterprise Corridor, the Northeast Connecticut Chamber of Commerce, the Eastern CT Tourism District, the Last Green Valley, the CT Main Street and other related networking groups. The Administrative Secretary II provides photographic resources, graphic design, website administration, security system implementation and clerical assistance as needed for other offices.

The Economic Development budget includes two (2) full-time positions in Personnel.

BUDGET VARIANCE DETAIL

This budget remains consistent with the prior year budget.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20			2020-21		% Change	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE	Dept	Manager	(approved)	
										PERSONNEL - 001				
78,350	78,337	79,610	79,579	81,210	81,176	83,030	82,996	85,400	85,400	Salary Administrative	50120	85,400	85,400	0.0%
37,873	37,886	40,520	40,512	41,335	41,316	42,444	42,478	45,500	45,500	Clerical	50130	45,500	45,500	0.0%
\$116,223	\$116,223	\$120,130	\$120,091	\$122,545	\$122,492	\$125,474	\$125,474	\$130,900	\$130,900	TOTAL		\$130,900	\$130,900	0.0%
										CONTRACTUAL SERVICES - 002				
1,200	526	750	435	500	500	500	428	400	400	Printing	50201	400	400	0.0%
2,200	2,362	2,000	1,961	1,800	1,243	1,582	1,225	1,800	1,800	Advertising	50202	1,800	1,800	0.0%
1,100	784	500	289	500	187	400	53	300	100	Postage & Delivery	50203	100	100	-66.7%
3,500	3,529	3,500	3,314	3,000	2,977	3,000	2,673	3,000	3,000	Professional Development & Affiliation	50204	3,000	3,000	0.0%
1,700	49	700	11	100	15	100	29	100	100	Transportation	50205	100	100	0.0%
160	220	100	119	100	90	100	0	100	100	Knowledge & Reference Materials	50206	100	100	0.0%
1,500	537	1,500	1,400	3,240	4,225	1,500	1,847	2,000	2,400	Contractual Services - Support	50208	2,500	2,500	25.0%
240	230	240	240	240	240	240	454	0	0	Telephone	50228	0	0	0.0%
\$11,600	\$8,237	\$9,290	\$7,769	\$9,480	\$9,477	\$7,422	\$6,709	\$7,700	\$7,900	TOTAL		\$8,000	\$8,000	3.9%
										MATERIALS & SUPPLIES - 003				
1,200	1,010	750	733	700	360	524	524	500	500	Office Supplies	50401	500	500	0.0%
\$1,200	\$1,010	\$750	\$733	\$700	\$360	\$524	\$524	\$500	\$500	TOTAL		\$500	\$500	0.0%
\$129,023	\$125,470	\$130,170	\$128,593	\$132,725	\$132,329	\$133,420	\$132,707	\$139,100	\$139,300	TOTAL ECONOMIC DEVELOPMENT		\$139,400	\$139,400	0.2%

PUBLIC WORKS

DEPT # 21

HIGHWAY DIVISION SUPERVISION

DESCRIPTION

The Town of Killingly Highway Division Supervision account is for the wages of the Director, Assistant Director, Administrative Aide, and related overtime costs.

The Highway Division Supervision budget includes two (2) full time positions and one (1) part time in Personnel.

BUDGET VARIANCE DETAIL

The Salary Technical cost includes the full year costs for this position as the Department is now fully staffed. The decrease in clerical costs relates to the change in the Administrative aide position which was changed to a part-time position during the 2019-2020 fiscal year. Telephone costs have been allocated to the Department based on the services which are utilized by the department.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20				2020-21		% Change
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE		Dept	Manager	(approved)
										PERSONNEL - 001				
142,000	138,793	146,500	148,012	84,225	84,173	81,756	14,925	97,500	91,210	Salary Administrative	50120	97,500	97,500	0.0%
0	0	0	0	65,170	23,829	66,600	45,028	67,110	71,850	Technical	50170	74,900	74,900	11.6%
45,520	49,792	24,800	13,553	19,710	65,084	28,000	55,130	48,300	19,200	Clerical	50130	22,750	22,750	-52.9%
22,000	14,002	15,000	10,885	15,000	11,015	10,000	9,411	10,000	10,000	Overtime	50190	10,000	10,000	0.0%
\$209,520	\$202,587	\$186,300	\$172,450	\$184,105	\$184,101	\$186,356	\$124,494	\$222,910	\$192,260	TOTAL		\$205,150	\$205,150	-8.0%
										CONTRACTUAL SERVICES - 002				
200	25	0	0	0	0	0	0	0	0	Printing	50201	0	0	0.0%
150	36	150	0	0	0	0	0	0	0	Advertising	50202	300	300	0.0%
50	9	0	13	0	1	0	100	0	0	Postage & Delivery	50203	20	20	0.0%
7,500	5,379	6,000	4,770	6,000	6,265	5,469	7,037	6,000	1,000	Professional Development & Affiliation	50204	6,000	6,000	0.0%
3,000	380	2,000	175	600	153	1,000	90	1,000	950	Contractual Services - Support	50208	1,000	1,000	0.0%
2,000	2,092	1,000	860	1,000	987	1,000	168	1,000	500	Clothing	50223	750	750	-25.0%
3,200	2,962	3,200	3,239	3,240	3,404	3,305	3,379	3,000	4,900	Telephone	50228	5,000	5,000	66.7%
\$16,100	\$10,883	\$12,350	\$9,057	\$10,840	\$10,810	\$10,774	\$10,774	\$11,000	\$7,350	TOTAL		\$13,070	\$13,070	18.8%
										MATERIALS & SUPPLIES - 003				
1,000	346	750	861	520	345	750	282	750	500	Office Supplies	50401	750	750	0.0%
700	88	0	0	0	0	0	0	0	0	Operating Supplies	50403	0	0	0.0%
\$1,700	\$434	\$750	\$861	\$520	\$345	\$750	\$282	\$750	\$500	TOTAL		\$750	\$750	0.0%
										CAPITAL OUTLAY - 004				
8,918	8,918	8,918	8,918	8,918	8,918	7,440	7,440	7,313	7,313	Due to CNR	50507	7,666	7,666	4.8%
\$8,918	\$8,918	\$8,918	\$8,918	\$8,918	\$8,918	\$7,440	\$7,440	\$7,313	\$7,313	TOTAL		\$7,666	\$7,666	4.8%
\$236,238	\$222,822	\$208,318	\$191,286	\$204,383	\$204,174	\$205,320	\$142,990	\$241,973	\$207,423	TOTAL HIGHWAY DIVISION SUPERVISION		\$226,636	\$226,636	-6.3%

PUBLIC WORKS

DEPT # 22

ENGINEERING AND FACILITIES ADMINISTRATION

DESCRIPTION
The Engineering Department is responsible for the coordination, inspection and acceptance of all public infrastructure improvements including excavation within the Town's streets. The Department performs technical review of plans submitted to the Planning & Zoning and the Inland Wetlands & Watercourses Commissions. The Engineering Department staffs and provides engineering assistance to the Water Pollution Control Authority. Additionally, the department prepares plans and specifications for numerous capital improvement projects, manages larger capital projects which may be designed by outside consultants for the Town and works closely with the Highway Division. The Director of Engineering and Facilities, (formerly the Director of Public Works) is the Town Engineer and oversees municipal buildings, Solid Waste Management, and provides Waste Water consultation.

The Department continues to work on numerous improvement projects throughout the Town including, but not limited to, road construction, bridge renovation, and improvements to municipal facilities, the sewer collection system and the Waste Water Treatment Plant.

The Engineering and Facilities Administration budget includes five (5) full time positions in Personnel.

BUDGET VARIANCE DETAIL
This budget reflects increases in Technical for the Engineering Tech position based on the review of current market trends and pay scales of equivalent sized municipalities. The Town Engineer's salary is split with the WPCA. There is an offsetting revenue from the WPCA for the amount charged to the sewer fund.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20			2020-21		% Change	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE	Dept	Manager	(approved)	
PERSONNEL - 001														
76,820	76,172	103,520	103,526	105,250	105,232	107,650	107,588	110,675	110,675	Salary Administrative	50120	110,675	110,675	0.0%
32,670	32,719	33,225	33,221	33,900	33,895	34,675	34,806	36,620	36,620	Clerical	50130	36,620	36,620	0.0%
0	0	10,400	10,386	60,000	61,710	63,090	63,083	64,830	64,830	Labor	50150	66,050	66,050	1.9%
107,590	107,452	108,100	108,105	110,600	111,159	113,060	106,604	113,820	84,000	Technical	50170	124,580	124,580	9.5%
1,600	1,128	1,600	1,572	15,000	2,869	10,000	4,026	10,000	8,000	Overtime	50190	10,000	9,000	-10.0%
\$218,680	\$217,471	\$256,845	\$256,810	\$324,750	\$314,865	\$328,475	\$316,107	\$335,945	\$304,125	TOTAL		\$347,925	\$346,925	3.3%
CONTRACTUAL SERVICES - 002														
750	756	500	525	600	637	600	504	1,000	900	Printing	50201	1,000	600	-40.0%
650	169	500	50	250	155	250	299	400	400	Postage & Delivery	50203	400	400	0.0%
3,000	1,063	3,000	3,040	2,500	1,547	3,000	1,935	3,000	2,000	Professional Development & Affiliation	50204	3,000	2,000	-33.3%
100	69	100	73	200	155	200	0	200	200	Transportation	50205	200	200	0.0%
600	289	500	45	500	94	500	0	500	100	Knowledge & Reference Materials	50206	500	250	-50.0%
6,000	3,210	6,000	500	15,000	1,935	10,000	6,710	10,000	10,000	Professional Services	50215	10,000	10,000	0.0%
0	0	0	0	900	455	900	452	900	900	Clothing	50223	900	900	0.0%
1,080	905	1,080	1,120	1,320	1,320	1,320	1,841	0	0	Telephone	50228	0	0	#DIV/0!
\$12,180	\$6,461	\$11,680	\$5,353	\$21,270	\$6,298	\$16,770	\$11,741	\$16,000	\$14,500	TOTAL		\$16,000	\$14,350	-10.3%
MATERIALS & SUPPLIES - 003														
700	692	700	616	800	644	800	741	800	800	Office Supplies	50401	800	800	0.0%
300	283	300	95	400	270	400	126	400	400	Operating Supplies	50403	400	300	-25.0%
0	0	0	0	0	0	7,500	7,260	7,500	7,500	Repair & Maintenance Supplies	50404	7,500	7,500	0.0%
2,200	1,860	2,000	1,688	2,400	1,858	2,400	2,217	0	0	Motor Fuel	50420	0	0	0.0%
\$3,200	\$2,835	\$3,000	\$2,399	\$3,600	\$2,772	\$11,100	\$10,344	\$8,700	\$8,700	TOTAL		\$8,700	\$8,600	-1.1%
CAPITAL OUTLAY - 004														
10,000	9,956	0	0	0	0	0	0	0	0	Equipment - Non Vehicular	50505	0	0	0.0%
8,369	8,369	5,220	5,220	8,674	8,674	10,321	10,321	11,074	11,074	Due to CNR	50507	11,074	11,074	0.0%
\$18,369	\$18,325	\$5,220	\$5,220	\$8,674	\$8,674	\$10,321	\$10,321	\$11,074	\$11,074	TOTAL		\$11,074	\$11,074	0.0%
\$252,429	\$245,092	\$276,745	\$269,782	\$358,294	\$332,609	\$366,666	\$348,513	\$371,719	\$338,399	TOTAL ENG. & FACILITIES ADMIN.		\$383,699	\$380,949	2.5%

PUBLIC WORKS

DEPT # 24

CENTRAL GARAGE

DESCRIPTION

The Town of Killingly Highway Division Central Garage account covers Mechanics' and the Laborer/Driver/Inventory Control Aide's wages. This account also covers the expense of repairing and maintaining over seventy town-owned vehicles, ranging from cars and trucks to heavy construction equipment. The Central Garage account includes all the electricity, motor fuel, heating oil, and a shared janitorial service with the Board of Education.

The Central Garage budget includes four (4) positions in Personnel.

BUDGET VARIANCE DETAIL

This budget reflects the increase in labor for the current contract costs that were not included in last years budget due to ongoing negotiations. Increases in contractual services and materials and supplies are to reflect anticipated costs based on overall increases in usage, need and supplier pricing as well as capture costs for maintaining the entire vehicle/equipment fleet of the Town.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20				2020-21		% Change
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE		Dept	Manager	(approved)
										PERSONNEL - 001				
210,480	196,351	216,095	216,092	219,300	218,476	223,900	215,500	225,470	225,470	Labor	50150	234,450	234,450	4.0%
\$210,480	\$196,351	\$216,095	\$216,092	\$219,300	\$218,476	\$223,900	\$215,500	\$225,470	\$225,470	TOTAL		\$234,450	\$234,450	4.0%
										CONTRACTUAL SERVICES - 002				
14,500	14,188	18,900	19,268	12,000	16,871	19,819	19,819	12,000	14,650	Contractual Services - Support	50208	15,000	15,000	25.0%
69,000	66,979	50,000	50,846	50,000	49,494	50,000	49,749	65,000	30,000	Contractual Services - M&E	50210	60,000	64,000	-1.5%
2,000	1,269	3,000	1,205	3,000	1,659	3,000	1,731	3,000	3,000	Rental Equipment & Facilities	50219	3,500	3,500	16.7%
4,220	6,712	6,800	6,916	6,800	7,736	6,800	6,759	6,800	7,100	Clothing	50223	7,300	7,300	7.4%
22,000	20,534	22,500	20,648	22,500	20,160	20,700	18,651	20,700	19,500	Electricity	50224	20,700	20,700	0.0%
16,000	10,284	12,000	14,524	12,000	9,202	14,890	18,606	16,200	16,200	Heating Fuel	50225	16,200	16,200	0.0%
2,850	2,661	2,850	2,625	2,850	2,680	2,850	2,744	3,000	2,952	Sewer Charges	50226	3,100	3,100	3.3%
\$130,570	\$122,627	\$116,050	\$116,032	\$109,150	\$107,802	\$118,059	\$118,059	\$126,700	\$93,402	TOTAL		\$125,800	\$129,800	2.4%
										MATERIALS & SUPPLIES - 003				
3,000	3,298	3,000	3,012	3,000	2,183	3,000	1,007	3,000	3,650	Cleaning Supplies	50402	3,500	3,500	16.7%
7,000	7,833	7,000	7,944	7,000	3,574	7,000	4,924	7,000	6,000	Operating Supplies	50403	6,000	6,000	-14.3%
5,000	3,389	5,000	1,330	5,000	5,046	5,000	7,190	6,000	5,000	Repair & Maintenance Supplies	50404	6,200	6,200	3.3%
125,000	109,283	117,235	111,842	125,000	98,325	114,891	112,245	125,000	123,000	Repair Parts	50410	135,000	135,000	8.0%
6,500	6,615	7,000	7,055	7,000	7,596	7,000	6,387	8,000	8,000	Small Tools & Equipment	50415	10,000	10,000	25.0%
100,000	88,505	75,000	73,942	86,000	80,806	92,000	83,570	107,000	107,000	Motor Fuel	50420	107,000	107,000	0.0%
8,500	9,158	8,500	7,729	8,500	9,263	8,500	11,241	10,000	8,000	Lubricants	50421	10,000	10,000	0.0%
16,000	7,865	16,000	10,963	16,000	12,802	16,000	16,002	20,000	20,000	Tires	50425	22,000	18,000	-10.0%
\$271,000	\$235,946	\$238,735	\$223,817	\$257,500	\$219,595	\$253,391	\$242,566	\$286,000	\$280,650	TOTAL		\$299,700	\$295,700	3.4%
										CAPITAL OUTLAY - 004				
4,000	3,795	0	0	0	0	0	0	0	0	Equipment - Non vehicular	50505	0	0	0.0%
6,067	6,067	6,067	6,067	6,067	6,067	5,650	5,650	6,067	6,067	Due to CNR	50507	6,067	6,067	0.0%
\$10,067	\$9,862	\$6,067	\$6,067	\$6,067	\$6,067	\$5,650	\$5,650	\$6,067	\$6,067	TOTAL		\$6,067	\$6,067	0.0%
\$622,117	\$564,786	\$576,947	\$562,008	\$592,017	\$551,940	\$601,000	\$581,775	\$644,237	\$605,589	TOTAL CENTRAL GARAGE		\$666,017	\$666,017	3.4%

PUBLIC WORKS

DEPT # 28

HIGHWAY MAINTENANCE

DESCRIPTION

The Town of Killingly Highway Maintenance account funds the wages for the biggest portion of the Highway Division's employees and provides for the maintenance of approximately 120 miles of improved roads and 10 miles of unimproved roads, with new roads being added every year. Major expenditures include the line striping of 35 miles of town roads, removal of hazardous trees, roadside mowing and brush control, road sweeping, road pavement patching and repair, drainage maintenance and repair, litter pick up, curb repair, dirt road maintenance and dust control.

The Highway Maintenance budget includes fifteen (15) positions in Personnel.

BUDGET VARIANCE DETAIL

This budget reflects a sizeable increase in the Pavement management line based on the evidence supplied by the Street Scan project. This increase would allow for the maintenance/repair of roughly 21 miles of road. The application/repair would vary depending on the needs of the road and would include crack seal, chip seal, rubber chip, mill and pave. Other applications are also being evaluated. The increase in labor reflects the current contract costs that were not included in last years budget due to ongoing negotiations. In addition, CNR has been increased to the correct the funding levels which were underfunded in the prior year.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		OBJECT OF EXPENDITURE	2020-21		% Change (approved)	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate		Dept	Manager		
759,900	755,894	773,500	757,800	787,800	777,411	804,800	755,453	811,000	808,400	PERSONNEL - 001				
15,000	13,978	15,000	16,364	15,000	10,609	10,000	13,074	10,000	10,000	Labor	50150	843,895	843,895	4.1%
\$774,900	\$769,872	\$788,500	\$774,164	\$802,800	\$788,020	\$814,800	\$768,527	\$821,000	\$818,400	Overtime	50190	10,000	10,000	0.0%
										TOTAL		\$853,895	\$853,895	4.0%
										CONTRACTUAL SERVICES - 002				
3,500	1,200	3,500	3,126	3,500	4,101	3,500	5,382	5,000	2,000	Professional Development & Affiliation	50204	6,700	6,700	34.0%
25,000	26,709	25,000	11,948	25,000	24,965	20,000	19,765	24,000	24,000	Contractual Services - Support	50208	26,000	26,000	8.3%
5,000	0	5,000	0	12,500	11,800	3,000	134	5,000	4,000	Rental Equipment & Facilities	50219	5,000	5,000	0.0%
800	133	500	50	250	234	250	230	250	300	Meals	50222	300	300	20.0%
9,000	9,166	9,000	8,124	10,000	9,515	10,000	8,598	10,000	9,000	Clothing	50223	10,000	10,000	0.0%
10,000	11,011	9,000	11,660	11,000	11,416	10,000	11,308	10,000	9,800	Electricity for Street Lights	50224	10,000	10,000	0.0%
\$53,300	\$48,219	\$52,000	\$34,908	\$62,250	\$62,031	\$46,750	\$45,417	\$54,250	\$49,100	TOTAL		\$58,000	\$58,000	6.9%
										MATERIALS & SUPPLIES - 003				
12,500	6,933	12,500	8,086	12,500	6,195	10,500	6,568	10,500	10,500	Operating Supplies	50403	10,750	10,750	2.4%
2,000	2,000	2,000	661	2,000	20	2,000	577	2,000	200	Repair & Maintenance Supplies	50404	2,000	2,000	0.0%
1,500	335	1,500	606	1,500	272	1,500	595	1,500	1,000	Landscaping Supplies	50405	1,000	1,000	-33.3%
3,000	2,806	3,000	3,073	3,000	2,702	3,000	3,691	7,500	7,500	Small Tools & Equipment	50415	7,500	7,500	0.0%
138,336	132,496	200,591	149,110	200,000	202,322	164,000	165,016	250,000	250,000	Pavement management	50432	1,000,000	1,000,000	300.0%
12,000	13,132	11,000	10,313	11,000	9,761	11,000	13,611	15,000	15,000	Drainage Products	50433	22,500	22,500	50.0%
5,000	4,172	4,000	4,953	4,000	3,554	5,000	3,413	6,000	6,000	Sand & Gravel	50434	14,000	14,000	133.3%
7,500	3,870	5,000	1,935	5,000	5,000	3,500	0	3,500	3,500	Calcium	50435	4,000	4,000	14.3%
25,000	22,328	20,000	17,886	20,000	17,067	20,000	11,660	20,000	20,000	Traffic Control Supplies	50440	20,000	20,000	0.0%
\$206,836	\$188,072	\$259,591	\$196,623	\$259,000	\$246,893	\$220,500	\$205,131	\$316,000	\$313,700	TOTAL		\$1,081,750	\$1,081,750	242.3%
										CAPITAL OUTLAY - 004				
117,000	104,666	9,500	9,169	6,000	5,900	0	0	0	0	Equipment non-vehicular	50505	0	0	0.0%
340,485	340,485	332,334	332,334	326,414	326,414	194,368	194,368	331,738	331,738	Due to CNR	50507	374,451	374,451	12.9%
\$457,485	\$445,151	\$341,834	\$341,503	\$332,414	\$332,314	\$194,368	\$194,368	\$331,738	\$331,738	TOTAL		\$374,451	\$374,451	12.9%
\$1,492,521	\$1,451,314	\$1,441,925	\$1,347,198	\$1,456,464	\$1,429,258	\$1,276,418	\$1,213,443	\$1,522,988	\$1,512,938	TOTAL HIGHWAY MAINTENANCE		\$2,368,096	\$2,368,096	55.5%

PUBLIC WORKS

DEPT # 29

HIGHWAY WINTER MAINTENANCE

DESCRIPTION

The Town of Killingly Highway Division Winter Maintenance Account funds the cost of winter snow removal and ice control during regular and overtime winter operations. This account covers the cost of salt and sand used for snow and ice control, and the cost of plow blade replacement. This budget line is directly related to the amount of winter precipitation, temperatures, and the length of the winter season; therefore, expenses fluctuate annually.

BUDGET VARIANCE DETAIL

Materials and supplies have been increased due to usage trends and market price.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		OBJECT OF EXPENDITURE	2020-21		% Change	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate		Dept	Manager	(approved)	
PERSONNEL - 001														
66,664	66,664	115,000	105,916	128,580	128,575	115,000	114,993	115,000	115,000	Overtime	50190	115,000	115,000	0.0%
\$66,664	\$66,664	\$115,000	\$105,916	\$128,580	\$128,575	\$115,000	\$114,993	\$115,000	\$115,000	TOTAL		\$115,000	\$115,000	0.0%
CONTRACTUAL SERVICES - 002														
2,000	0	5,000	2,350	5,000	2,178	5,000	5,000	5,000	5,000	Contractual Services - M&E	50210	5,000	5,000	0.0%
3,000	2,542	3,000	4,077	4,000	5,340	4,000	3,998	4,000	4,000	Meals	50222	4,000	4,000	0.0%
\$5,000	\$2,542	\$8,000	\$6,427	\$9,000	\$7,518	\$9,000	\$8,998	\$9,000	\$9,000	TOTAL		\$9,000	\$9,000	0.0%
MATERIALS & SUPPLIES - 003														
13,000	3,404	13,000	11,456	4,400	4,397	14,000	13,900	17,000	17,000	Operating Supplies	50403	18,700	18,700	10.0%
70,000	70,000	19,409	0	1,020	0	1,000	1,107	2,500	2,500	Sand & Gravel	50434	3,700	3,700	48.0%
125,000	125,000	125,000	143,302	225,000	225,000	250,000	249,993	275,000	275,000	Salt & Calcium	50435	305,000	295,000	7.3%
\$208,000	\$198,404	\$157,409	\$154,758	\$230,420	\$229,397	\$265,000	\$265,000	\$294,500	\$294,500	TOTAL		\$327,400	\$317,400	7.8%
\$279,664	\$267,610	\$280,409	\$267,101	\$368,000	\$365,490	\$389,000	\$388,991	\$418,500	\$418,500	TOTAL HIGHWAY WINTER MAINTENANCE		\$451,400	\$441,400	5.5%

RECREATION/CULTURAL
RECREATION ADMINISTRATION & PROGRAM

DEPT # 32

DESCRIPTION

This budget account covers the Department's administrative overhead and office operation as well as the recreation opportunities offered by the Parks & Recreation Department. Our mission is to provide fun, safe, physically rewarding and emotionally satisfying family and individual recreation opportunities and facilities to every member of the Killingly Community at a nominal cost "Just for the FUN of it". We will continue to look and think outside the box to maintain this level of recreation and commitment. We look forward to meeting more members of the community through our various programs and events in the upcoming year.

The Recreation Administration and Program budget includes five (5) full-time positions in Personnel. The remaining positions are all part-time or seasonal staff for the various programs.

BUDGET VARIANCE DETAIL

Budget increases are related to increased enrollment in programs such as Youthhoop, Summer programs, Fitness programs and the Senior Programs. Personnel costs have been adjusted to include the statutorily required increase in minimum wage effective in this upcoming budget year.

										2020-21				
2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20				Department	Manager	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimated			Projected	Projected	
478,508	447,926	478,508	425,649	455,553	445,624	457,203	443,277	468,713	473,458	Expenditures/Appropriations		475,245	474,995	
(126,000)	(117,628)	(126,000)	(138,852)	(121,500)	(123,434)	(122,000)	(142,011)	(124,500)	(124,500)	Revenues		(130,000)	(130,000)	
\$352,508	\$330,298	\$352,508	\$286,797	\$334,053	\$322,190	\$335,203	\$301,266	\$344,213	\$348,958	Net Tax Impact		\$345,245	\$344,995	
2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		OBJECT OF EXPENDITURE		2020-21		% Change (approved)
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate			Department	Manager	
74,580	74,574	75,960	75,953	77,400	77,356	79,150	79,087	81,450	81,450	PERSONNEL - 001				
65,540	64,537	65,730	65,718	66,940	66,925	68,550	68,518	70,410	70,410	Salary Administrative	50120	81,450	81,450	0.00%
0	0	0	0	0	0	0	0	0	10,235	Clerical	50130	70,410	70,410	0.00%
146,000	145,127	140,000	122,622	142,000	138,280	142,000	127,397	142,000	115,250	Permanent PT	50140	11,232	11,232	100.00%
90,285	78,215	83,850	83,786	85,410	85,386	87,350	87,298	91,050	91,050	Seasonal Staff	50161	128,000	128,000	-9.86%
8,000	8,686	7,000	7,067	7,000	7,314	7,500	7,900	7,500	7,950	Technical	50170	96,650	96,650	6.15%
										Overtime	50190	8,500	8,250	10.00%
\$384,405	\$371,139	\$372,540	\$355,146	\$378,750	\$375,261	\$384,550	\$370,200	\$392,410	\$376,345	TOTAL		\$396,242	\$395,992	0.91%
2,500	1,549	2,500	1,030	2,000	1,816	1,600	487	1,200	850	CONTRACTUAL SERVICES - 002				
10,000	9,375	8,500	8,066	8,500	6,199	8,500	7,454	8,000	8,000	Printing	50201	1,000	1,000	-16.67%
5,900	4,789	5,400	4,342	5,200	4,374	4,800	4,603	4,600	4,500	Advertising	50202	8,000	8,000	0.00%
3,000	2,753	3,500	3,352	3,500	3,958	3,500	3,903	4,500	3,800	Postage & Delivery	50203	4,600	4,600	0.00%
400	31	200	17	100	85	100	148	150	150	Professional Development & Affiliation	50204	4,500	4,500	0.00%
750	210	500	332	350	170	350	245	350	350	Transportation	50205	150	150	0.00%
35,200	21,854	30,000	23,108	25,500	28,347	30,448	32,876	29,000	33,000	Knowledge & Reference Materials	50206	350	350	0.00%
6,000	6,109	6,300	5,052	3,300	1,645	2,500	2,037	2,200	1,650	Contractual Services - Support	50208	33,000	33,000	13.79%
3,300	2,623	2,800	2,647	2,800	2,766	3,360	3,404	2,500	3,400	Contractual Services - Office	50209	1,850	1,850	-15.91%
										Telephone	50228	3,500	3,500	40.00%
\$67,050	\$49,293	\$59,700	\$47,946	\$51,250	\$49,360	\$55,158	\$55,157	\$52,500	\$55,700	TOTAL		\$56,950	\$56,950	8.48%
5,000	4,348	5,000	3,954	4,500	2,958	3,820	2,475	3,250	2,500	MATERIALS & SUPPLIES - 003				
12,000	12,052	11,000	11,396	11,000	9,964	9,666	10,669	11,500	10,000	Office Supplies	50401	2,500	2,500	-23.08%
2,000	1,018	0	0	0	0	0	0	0	0	Operating Supplies	50403	11,000	11,000	-4.35%
6,000	7,023	7,500	4,154	7,000	5,028	3,066	3,250	6,000	5,200	Arts & Crafts	50408	0	0	0.00%
										Athletic Supplies/Games	50409	5,500	5,500	-8.33%
\$25,000	\$24,441	\$23,500	\$19,504	\$22,500	\$17,950	\$16,552	\$16,394	\$20,750	\$17,700	TOTAL		\$19,000	\$19,000	-8.43%
3,053	3,053	3,053	3,053	3,053	3,053	2,714	2,714	3,053	3,053	CAPITAL OUTLAY - 004				
										Due to CNR	50507	3,053	3,053	0.00%
\$3,053	\$3,053	\$3,053	\$3,053	\$3,053	\$3,053	\$2,714	\$2,714	\$3,053	\$3,053	TOTAL		\$3,053	\$3,053	0.00%
\$479,508	\$447,926	\$458,793	\$425,649	\$455,553	\$445,624	\$458,974	\$444,465	\$468,713	\$452,798			\$475,245	\$474,995	1.34%

RECREATION/CULTURAL

DEPT # 33

PARKS AND GROUNDS

DESCRIPTION

This account covers the cost of maintaining the grounds of Town parks, the grounds around public buildings, the downtown parking lot areas and the River Trail. Primary responsibilities are turf and athletic field maintenance, game preparation, care of trails, etc.

The Parks and Grounds budget includes two (2) full-time Personnel. The remaining positions are seasonal staff part time staff.

BUDGET VARIANCE DETAIL

The decrease is due to the decreased need in seasonal labor. Further reductions have been made to Contractual Services and Support based on anticipated usage. Increases in rental equipment are based on price increases for the portable bathrooms used in the parks. Landscaping supplies have been increased for additional woodchips in those areas that are in need. The Capital Non-Vehicular is for the replacement of the fence at the entrance of Owen Bell park. The current fence is split and rotted in many sections.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20					2020-21		% Change
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE			Department	Manager	(approved)
										PERSONNEL - 001					
107,730	107,872	109,730	109,571	109,800	109,434	112,245	112,212	115,500	115,500	Full Time Labor	50150	117,530	117,530	1.8%	
56,500	50,532	45,300	36,794	38,500	15,446	39,650	21,351	28,600	27,800	Seasonal Labor	50161	28,600	27,800	-2.8%	
25,000	17,046	22,000	15,831	20,000	14,512	20,000	11,944	17,000	12,000	Overtime	50190	14,000	13,000	-23.5%	
\$189,230	\$175,450	\$177,030	\$162,196	\$168,300	\$139,392	\$171,895	\$145,507	\$161,100	\$155,300	TOTAL			\$160,130	\$158,330	-1.7%
										CONTRACTUAL SERVICES - 002					
16,000	9,807	12,000	9,850	10,500	9,228	10,500	10,328	11,250	10,000	Contractual Services - Support	50208	11,000	10,750	-4.4%	
8,200	6,462	8,000	7,566	8,000	5,361	8,000	6,447	8,000	8,100	Contractual Services - M&E	50210	8,250	8,250	3.1%	
8,300	5,377	6,500	6,240	6,500	5,985	6,500	6,627	6,200	6,700	Rental Equipment & Facilities	50219	7,000	7,000	12.9%	
600	36	250	54	250	110	250	50	200	100	Meals	50222	200	200	0.0%	
2,200	1,385	1,500	1,330	1,800	1,653	1,800	1,171	1,800	1,200	Clothing	50223	1,800	1,800	0.0%	
24,000	18,429	24,000	22,211	24,000	21,400	22,000	19,600	22,000	20,500	Electricity	50224	22,000	21,000	-4.5%	
3,700	305	3,000	769	1,500	1,240	1,000	575	1,000	900	Heating Fuel - Propane	50225	1,000	1,000	0.0%	
350	348	400	348	400	383	440	421	470	463	Sewer Charges	50226	525	525	11.7%	
3,500	2,809	3,500	2,741	4,500	2,704	3,700	3,061	3,700	3,200	Water Charges	50227	3,700	3,700	0.0%	
1,200	1,502	1,000	1,467	1,600	1,522	1,600	1,451	0	0	Telephone	50228	0	0	0.0%	
\$68,050	\$46,460	\$60,150	\$52,576	\$59,050	\$49,586	\$55,790	\$49,731	\$54,620	\$51,163	TOTAL			\$55,475	\$54,225	-0.7%
										MATERIALS & SUPPLIES - 003					
5,000	6,009	5,000	4,124	5,000	5,084	5,000	3,406	5,000	4,700	Operating Supplies	50403	5,000	5,000	0.0%	
10,000	9,913	10,000	8,705	9,000	10,355	9,000	9,451	7,500	6,250	Repair & Maintenance Supplies	50404	7,500	7,500	0.0%	
15,000	13,879	15,000	15,584	15,000	9,607	16,500	16,980	14,000	18,800	Landscaping Supplies	50405	16,500	16,500	17.9%	
4,250	5,448	5,000	5,146	5,000	2,400	5,500	6,775	5,500	5,500	Repair Parts	50410	5,500	5,500	0.0%	
2,000	1,488	3,000	3,199	3,000	3,002	3,000	2,585	3,000	2,400	Small Tools & Equipment	50415	3,000	3,000	0.0%	
8,000	7,153	6,000	4,782	5,500	6,554	6,500	6,595	7,200	7,150	Motor Fuel	50420	7,200	7,200	0.0%	
150	0	150	0	0	0	0	0	0	0	Engine Lubricants	50421	0	0	0.0%	
700	723	700	0	700	441	700	223	700	250	Tires	50425	700	500	-28.6%	
\$45,100	\$44,613	\$44,850	\$41,540	\$43,200	\$37,443	\$46,200	\$46,015	\$42,900	\$45,050	TOTAL			\$45,400	\$45,200	5.4%
										CAPITAL OUTLAY - 004					
3,500	2,650	0	0	8,525	8,525	0	0	0	0	Equipment - Non-vehicular	50503	6,850	6,850	100.0%	
24,487	24,487	24,487	24,487	23,853	23,853	21,493	21,493	17,713	17,713	Due to CNR	50507	18,613	18,613	5.1%	
\$27,987	\$27,137	\$24,487	\$24,487	\$32,378	\$32,378	\$21,493	\$21,493	\$17,713	\$17,713	TOTAL			\$25,463	\$25,463	43.8%
\$330,367	\$293,660	\$306,517	\$280,799	\$302,928	\$258,799	\$295,378	\$262,746	\$276,333	\$269,226	TOTAL PARKS AND GROUNDS			\$286,468	\$283,218	2.5%

RECREATION/CULTURAL

PUBLIC LIBRARY

DEPT # 34

DESCRIPTION

The Town of Killingly supports a full-service public library that is currently open to the public 49.5 hours per week, six days a week, including three evenings and Saturday. In addition to traditional library services and programs, there are eleven (11) computers available to the public for Internet access and word processing. Patrons may use home computers to access library holdings, place requests for materials, download audio books and eBooks, access their own library accounts and renew materials. Also available from home is the Connecticut State Library data base "iCONN" which provides 24 databases accessible with a Connecticut library card.

The proposed Public Library budget includes three (4) full-time and thirteen (14) part-time staff in Personnel.

BUDGET VARIANCE DETAIL

Personnel costs for regular part-time have been adjusted to include the statutorily required increase in minimum wage effective in this upcoming budget year as well as the increasing hours of staff to provide for a digital circulation desk position that could assist in fulfilling the demand for technology services to the Library patrons. Costs for contractual services and cleaning supplies have been adjusted as the Library is utilizing a part-time custodian for cleaning services rather than outsourcing those services.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20			2020-21		% Change	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE	Department	Manager	(approved)	
										PERSONNEL - 001				
72,678	72,795	73,998	74,024	75,398	75,346	77,098	74,441	75,030	75,030	Salary Administrative	50120	75,030	75,030	0.0%
173,870	167,625	193,440	188,094	190,380	194,022	195,598	188,919	195,307	196,303	Regular Part-time	50140	229,867	229,867	17.7%
11,250	13,297	17,010	18,857	16,882	15,171	17,098	18,363	16,961	15,262	Seasonal	50161	11,611	11,611	-31.5%
101,030	94,033	95,035	95,114	96,800	96,746	98,980	85,939	125,600	121,500	Technical Full-time	50170	125,600	125,600	0.0%
19,505	20,810	20,302	23,693	20,397	18,568	20,852	20,884	0	560	Technical Part-time	50171	0	0	0.0%
\$378,333	\$368,561	\$399,785	\$399,782	\$399,857	\$399,853	\$409,626	\$388,546	\$412,898	\$408,655	TOTAL		\$442,108	\$442,108	7.1%
										CONTRACTUAL SERVICES - 002				
450	92	450	457	450	104	400	310	400	300	Printing	50201	400	400	0.0%
700	374	500	397	500	296	400	205	400	300	Postage & Delivery	50203	400	400	0.0%
1,600	1,481	1,800	1,525	1,800	1,305	1,800	1,534	1,800	1,800	Professional Development & Affiliation	50204	3,000	3,000	66.7%
2,000	690	1,000	351	500	176	300	33	200	100	Transportation	50205	200	200	0.0%
50,000	23,437	4,190	196	10,000	361	10,000	9,900	10,000	10,000	Knowledge & Reference Materials	50206	10,000	10,000	0.0%
25,000	26,212	16,000	17,894	16,000	18,780	17,500	22,533	22,000	20,000	Contractual Services - Support	50208	12,000	14,000	-36.4%
3,000	1,410	2,500	3,492	2,500	2,849	2,500	2,311	2,500	2,300	Contractual Services - Office	50209	2,700	2,700	8.0%
17,000	12,401	15,000	7,426	5,660	3,375	10,000	3,293	7,000	5,500	Contractual Services - M&E	50210	7,000	7,000	0.0%
45,000	43,687	45,000	41,149	44,000	43,173	45,000	43,009	45,000	45,000	Data Processing	50218	47,000	47,000	4.4%
11,000	8,449	5,000	27	5,000	1,840	5,000	4,219	5,000	5,000	Audio Visual	50220	5,000	4,500	-10.0%
29,000	29,131	26,000	31,318	30,500	30,160	31,000	28,947	31,000	30,000	Electricity	50224	31,000	30,000	-3.2%
13,500	7,136	8,000	9,153	9,000	9,103	9,500	10,489	9,500	9,000	Heating Fuel - Natural Gas	50225	9,500	9,500	0.0%
400	348	400	348	400	441	500	549	650	583	Sewer Charges	50226	660	660	1.5%
3,000	3,196	3,000	3,377	3,000	3,524	3,000	3,722	3,700	3,700	Water Charges	50227	3,700	3,700	0.0%
2,000	2,201	2,000	2,557	2,000	2,558	2,200	2,371	2,700	2,900	Telephone	50228	2,800	2,800	3.7%
\$203,650	\$160,245	\$130,840	\$119,667	\$131,310	\$118,045	\$139,100	\$133,425	\$141,850	\$136,483	TOTAL		\$135,360	\$135,860	-4.2%
										MATERIALS & SUPPLIES - 003				
5,500	4,821	5,500	5,364	5,500	5,521	5,000	5,138	5,000	4,000	Office Supplies	50401	5,000	5,000	0.0%
2,300	1,434	2,300	1,070	1,460	1,887	1,300	1,440	750	1,500	Cleaning Supplies	50402	4,000	4,000	433.3%
200	190	0	0	0	0	0	0	0	0	Operating Supplies	50403	500	500	100.0%
3,000	769	2,500	2,044	3,300	3,334	3,000	2,470	3,000	4,000	Repair & Maintenance Supplies	50404	3,500	3,500	16.7%
1,000	927	2,000	1,886	2,000	1,515	2,000	1,857	2,000	2,000	Arts & Crafts	50408	1,500	1,500	-25.0%
750	444	500	199	0	0	0	0	0	0	Small Tools & Equipment	50415	0	0	0.0%
\$12,750	\$8,585	\$12,800	\$10,563	\$12,260	\$12,257	\$11,300	\$10,905	\$10,750	\$11,500	TOTAL		\$14,500	\$14,500	34.9%
										CAPITAL OUTLAY - 004				
1,513	1,513	1,513	1,513	3,814	3,814	3,814	3,814	2,301	2,301	Due to CNR	50507	3,901	3,901	69.5%
\$1,513	\$1,513	\$1,513	\$1,513	\$3,814	\$3,814	\$3,814	\$3,814	\$2,301	\$2,301	TOTAL		\$3,901	\$3,901	69.5%
\$596,246	\$538,904	\$544,938	\$531,525	\$547,241	\$533,969	\$563,840	\$536,690	\$567,799	\$558,939	TOTAL PUBLIC LIBRARY		\$595,869	\$596,369	5.0%

RECREATION/CULTURAL

CIVIC AND CULTURAL EVENT SUBSIDIES

DEPT # 35

DESCRIPTION

This account provides Town subsidies for organizations providing community service, special functions and cemetery decorations.

BUDGET VARIANCE DETAIL

This budget reflects the continued expected use of the Cemetery Trust to fund Care of Graves.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		OBJECT OF EXPENDITURE	2020-21		% Change (approved)	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate		Department	Manager		
700	700	700	700	700	700	700	700	700	700	CONTRACTUAL SERVICES - 002				
2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	Veterans Day	50268	700	700	0.0%
2,625	2,625	2,625	2,625	125	125	0	0	0	0	Memorial Day	50269	2,800	2,800	0.0%
										Care of Graves	50270	0	0	0.0%
\$6,125	\$6,125	\$6,125	\$6,125	\$3,625	\$3,625	\$3,500	\$3,500	\$3,500	\$3,500	TOTAL		\$3,500	\$3,500	0.0%
\$6,125	\$6,125	\$6,125	\$6,125	\$3,625	\$3,625	\$3,500	\$3,500	\$3,500	\$3,500	TOTAL CIVIC AND CULTURAL EVENT SUBSIDIES		\$3,500	\$3,500	0.0%

COMMUNITY CENTER

DEPT # 36

DESCRIPTION

This budget accounts for the custodial coverage of the Community Center and the facility operating costs for such things as heating fuel and service contracts for elevators, etc.

The proposed budget includes one (1) part-time staff in Personnel.

BUDGET VARIANCE DETAIL

This budget reflects increases in contractual services support for feasibility studies to be performed to address the heating, cooling and other emergent building needs of the existing Community Center.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20				2020-21		% Change
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE		Department	Manager	(approved)
0	0	0	0	0	0	21,000	14,910	17,500	16,400	Labor	50150	17,500	17,500	0.0%
\$0	\$0	\$0	\$0	\$0	\$0	\$21,000	\$14,910	\$17,500	\$16,400	TOTAL		\$17,500	\$17,500	0.0%
										CONTRACTUAL SERVICES - 002				
26,800	23,905	26,800	19,609	25,500	14,701	0	0	0	0	Contractual Services - Support	50208	100,000	100,000	100.0%
24,000	7,698	24,000	12,795	20,000	12,846	18,000	16,578	18,000	16,500	Contractual Services - M&E	50210	18,000	18,000	0.0%
23,000	22,229	23,500	25,231	24,500	23,824	25,000	21,828	25,000	23,000	Electricity	50224	25,000	25,000	0.0%
50,000	26,364	30,000	29,899	28,000	27,878	30,000	30,564	30,000	29,000	Heating Fuel - Natural Gas	50225	30,000	30,000	0.0%
520	401	520	554	630	877	1,000	421	1,000	696	Sewer Charges	50226	800	800	-20.0%
3,600	3,692	3,600	4,142	3,600	3,814	4,200	5,522	4,000	5,500	Water Charges	50227	6,000	6,000	50.0%
\$127,920	\$84,289	\$108,420	\$92,230	\$102,230	\$83,940	\$78,200	\$74,913	\$78,000	\$74,696	TOTAL		\$179,800	\$179,800	130.5%
										MATERIALS & SUPPLIES - 003				
2,500	1,798	2,500	603	1,800	486	1,800	1,956	2,250	2,250	Cleaning Supplies	50402	2,250	2,250	0.0%
4,000	3,141	4,000	2,880	3,500	2,685	2,750	2,236	2,750	3,000	Operating Supplies	50403	2,500	2,500	-9.1%
5,000	5,976	5,000	4,449	4,000	3,088	4,000	1,829	4,000	2,750	Repair & Maintenance Supplies	50404	3,500	3,500	-12.5%
1,500	1,179	1,500	1,142	500	128	500	30	0	0	Small Tools & Equipment	50415	250	250	100.0%
\$13,000	\$12,094	\$13,000	\$9,074	\$9,800	\$6,387	\$9,050	\$6,051	\$9,000	\$8,000	TOTAL		\$8,500	\$8,500	-5.6%
\$140,920	\$96,383	\$121,420	\$101,304	\$112,030	\$90,327	\$108,250	\$95,874	\$104,500	\$99,096	TOTAL COMMUNITY CENTER		\$205,800	\$205,800	96.9%

RECREATION/CULTURAL

DEPT # 39

OTHER TOWN BUILDINGS

DESCRIPTION

This account provides the funds to maintain the Bugbee Building, in which the Killingly Historical Society operates its Killingly Heritage Center. This account also includes the funding for the Armory. The Town owns the former State Armory building on Commerce Avenue. The facility is leased to a private party. However, under the terms of the lease, the Town is responsible for any "outside" and structural repairs such as to the roof or the masonry walls.

BUDGET VARIANCE DETAIL

This budget reflects expected costs based on current trends in usage.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		OBJECT OF EXPENDITURE	2020-21		% Change	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate		Department	Manager	(approved)	
1,000	493	1,000	394	1,000	445	1,000	535	500	1,900	Contractual Services - Support	50208	1,000	1,000	100.0%
6,500	5,911	6,500	10,222	7,000	835	5,000	485	5,000	1,500	Contractual Services - M&E	50210	2,500	2,500	-50.0%
6,500	4,475	7,000	4,908	7,500	5,660	5,000	5,909	5,200	5,700	Electricity	50224	5,800	5,800	11.5%
6,000	2,896	4,800	3,236	4,800	3,177	4,000	3,430	3,700	3,400	Heating Fuel - Natural Gas	50225	3,500	3,500	-5.4%
350	348	350	348	400	383	430	421	480	465	Sewer Charges	50226	535	535	11.5%
150	145	150	154	170	175	200	178	200	180	Water Charges	50227	200	200	0.0%
\$20,500	\$14,268	\$19,800	\$19,262	\$20,870	\$10,675	\$15,630	\$10,958	\$15,080	\$13,145	TOTAL		\$13,535	\$13,535	-10.2%
750	213	750	62	750	724	2,500	103	750	750	Repair & Maintenance Supplies	50404	1,000	1,000	33.3%
\$750	\$213	\$750	\$62	\$750	\$724	\$2,500	\$103	\$750	\$750	TOTAL		\$1,000	\$1,000	33.3%
\$21,250	\$14,481	\$20,550	\$19,324	\$21,620	\$11,399	\$18,130	\$11,061	\$15,830	\$13,895	TOTAL OTHER TOWN BUILDINGS		\$14,535	\$14,535	-8.2%

BUILDING SAFETY AND INSPECTIONS

DESCRIPTION

This budgetary account supports the Building Safety and Inspections Office which has the responsibility of ensuring the safety of persons and property through the establishment and maintenance of an effective building and fire code enforcement program. The Building Official and Fire Marshal have the responsibility and are an essential element of the overall Building Safety and Housing Code programs. Associated benefits that result from the duties performed by this office include: the reduction in the occurrence of fires, loss of life and injury, and the reduction of insurance rates.

The Building Safety and Inspections budget includes three (4) full time positions and two (2) part-time positions.

BUDGET VARIANCE DETAIL

The increase to the Personnel budget is to reflect the full cost of the Assistant Building Official previously split with Community Development. Printing costs have been increased based on increases in price. Increases in professional development are to meet the needs of the current education requirements for building and emergency management personnel. Proposed equipment non vehicular costs reflect the need to relocate emergency management equipment currently housed at the Public Works Garage to the Town Hall as the Town is now our designated Emergency Operations Center. In addition, CNR has been increased to the correct the funding levels which were underfunded in the prior year. CNR has also been increased due to the increase in department staffing requiring the permanent use of spare vehicles. Those vehicles will require repacement in five years. This allows for level annual funding over the next five years for replacement of those two vehicles.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20				2020-21		% Change
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE		Manager	Council	(approved)
										PERSONNEL - 001				
39,170	39,227	39,840	39,828	40,650	40,633	41,600	41,593	42,775	42,775	Clerical	50130	42,775	42,775	0.0%
119,460	123,200	157,780	144,881	169,500	169,495	173,460	166,968	217,385	217,385	Technical	50170	251,400	251,400	15.6%
15,000	11,203	0	0	1,890	1,908	1,000	1,613	1,000	1,000	Overtime	50190	1,000	1,000	0.0%
\$173,630	\$173,630	\$197,620	\$184,709	\$212,040	\$212,036	\$216,060	\$210,174	\$261,160	\$261,160	TOTAL		\$295,175	\$295,175	13.0%
										CONTRACTUAL SERVICES - 002				
1,000	734	800	621	600	950	600	1,068	800	800	Printing	50201	1,000	1,000	25.0%
800	520	600	516	600	436	550	541	550	550	Postage & Delivery	50203	550	550	0.0%
2,300	1,661	2,000	2,285	2,050	2,049	2,000	1,834	2,500	2,500	Professional Development & Affiliation	50204	3,000	3,000	20.0%
2,000	1,551	1,200	1,142	800	1,134	1,600	656	1,200	700	Knowledge & Reference Materials	50206	1,200	1,200	0.0%
200	71	0	0	0	0	0	0	0	0	Contractual Services - Support	50208	0	0	0.0%
250	0	0	0	0	0	0	0	0	0	Contractual Services - Office	50209	0	0	0.0%
1,000	1,894	500	135	500	464	500	1,545	500	0	Professional Services	50215	500	500	0.0%
800	535	600	566	800	355	600	284	800	800	Clothing	50223	800	800	0.0%
2,160	1,150	1,200	1,200	1,400	1,200	1,440	1,683	0	0	Telephone	50228	0	0	0.0%
\$10,510	\$8,116	\$6,900	\$6,465	\$6,750	\$6,588	\$7,290	\$7,611	\$6,350	\$5,350	TOTAL		\$7,050	\$7,050	11.0%
										MATERIALS & SUPPLIES - 003				
1,300	1,294	1,300	1,272	1,300	1,255	1,300	1,188	1,300	1,300	Office Supplies	50401	1,300	1,300	0.0%
400	201	400	381	650	386	650	336	650	500	Operating Supplies	50403	650	650	0.0%
400	73	400	323	0	0	0	0	0	0	Small Tools & Equipment	50415	0	0	0.0%
3,500	3,253	2,800	2,440	2,200	2,190	3,500	3,522	0	0	Motor Fuel	50420	0	0	0.0%
\$5,600	\$4,821	\$4,900	\$4,416	\$4,150	\$3,831	\$5,450	\$5,046	\$1,950	\$1,800	TOTAL		\$1,950	\$1,950	0.0%
										CAPITAL OUTLAY - 004				
	0		0	0	0	0	0	3,200	3,200	Equipment non-vehicular	50505	3,500	3,500	9.4%
7,321	7,321	7,321	7,321	7,857	7,857	8,042	8,042	10,724	10,724	Due to CNR	50507	22,871	22,871	113.3%
\$7,321	\$7,321	\$7,321	\$7,321	\$7,857	\$7,857	\$8,042	\$8,042	\$13,924	\$13,924	TOTAL		\$26,371	\$26,371	89.4%
										TOTAL BUILDING				
\$197,061	\$193,888	\$216,741	\$202,911	\$230,797	\$230,312	\$236,842	\$230,873	\$283,384	\$282,234	SAFETY AND INSPECTIONS		\$330,546	\$330,546	16.6%

PUBLIC HEALTH, SAFETY, & COMMUNITY DEVELOPMENT

DEPT # 42

ANIMAL CONTROL

DESCRIPTION

This account provides funding for the operation of the Animal Control Program which deals with enforcement of State laws regarding animals, especially dogs, and efforts to protect animals from abuse and neglect.

The Northeast Connecticut Council of Governments (NECCOG) provides animal control services on a regional basis. The regional approach provides budgetary savings with more coverage.

PROPOSED BUDGET DETAILS

The proposed budget continues the contracted services with NECCOG for animal control. The Town Council requested the Town Manager to investigate the options of operating the animal control with Town forces or joining a cooperative agreement for services with the Town of Plainfield. Below is an outline of both alternative options. Both option require the building of a new facility. Building a new facility would take aproximately 18-24 months. The Town would need the new facility in operations prior to changing service providers.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		OBJECT OF EXPENDITURE	2020-21		% Change (approved)	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate		Manager	Council		
										CONTRACTUAL SERVICES - 002				
51,699	51,699	54,092	54,092	53,963	53,963	53,767	53,767	54,092	54,092	Professional Services	50215	54,454	54,454	0.7%
\$51,990	\$51,699	\$54,092	\$54,092	\$53,963	\$53,963	\$53,767	\$53,767	\$54,092	\$54,092	TOTAL		\$54,454	\$54,454	0.7%
										MATERIALS & SUPPLIES - 003				
300	100	100	57	100	57	100	100	60	60	Operating Supplies	50403	60	60	0.0%
\$300	\$100	\$100	\$57	\$100	\$57	\$100	\$100	\$60	\$60	TOTAL		\$60	\$60	0.0%
\$52,290	\$51,799	\$54,192	\$54,149	\$54,063	\$54,020	\$53,867	\$53,867	\$54,152	\$54,152	TOTAL ANIMAL CONTROL		\$54,514	\$54,514	0.7%

Alternative - Town Operated Facility

A Town operated facility would require a full time employee and at least one part time employee. We would create a network of volunteers to assist in the daily care of the animals. The Town would purchase one vehicle for transporting of animals.

Personnel Costs including taxes & fringe	105,220
Property/Liability and Workers Comp Insurance	4,000
Operational Expenses	44,400
Total Annual Operating Costs	153,620
Vehicle Purchase Cost	45,000
Facility Construction/Land	???

Alternative - Joint Services Agreement with the Town of Plainfield

The Town of Plainfield has evaluated their current services and capacity. They have determined their current facilities would not accommodate the needs of the Town of Killingly. They would need to build a new facility. They have a proposed site and would need to do engineering/design to determine the cost of construction. Plainfield would also propose hiring one full time employee and one part time employee to manage the additional work load. This would bring their total staff level to 2 full time, 2 part time and one part time kennel cleaner. They would need additional time to develop an annual operating costs and how they might bill Killingly for this service. The Plainfield First Selectman is willing to continue the conversation. They would need some indication of commitment from Killingly and possibly a joint agreement into a conceptual design/construction cost evaluation for the cost of a new facility. Plainfield would also propose the purchase of an additional vehicle to service the expanded area. Plainfield currently does not provide shelter services for cats. The Town would need additional conversation with Killingly to better understand Killingly's anticipated services for cats and if they can accommodate those requests.

Note - a new shelter facility would be required to meet current building costs/materials for this type of facility. All materials are required to be disease resistant and in some instances medical grade. These regulations require the use of materials that are substantially higher in cost than the average construction material. Due to the specialize nature of this construction, the Town would engage with a consultant to develop the conceptual design and cost estimation. The Town estimates this consulting service to cost approximately \$100,000 to \$150,000. This has not been included in the budget estimates.

PUBLIC HEALTH, SAFETY, & COMMUNITY DEVELOPMENT

DEPT # 43

LAW ENFORCEMENT

DESCRIPTION
This budget account covers Town police officers and the Town's contracts with the Connecticut State Police for Resident State Troopers. The Resident Troopers' Office is responsible for enforcing State laws and Town ordinances, as well as advising the Town Manager, the Town Council and the Public Safety Commission on an as-needed basis. The Office coordinates all law enforcement efforts in Town and consolidates law enforcement information. The hybrid officer/ Trooper staff provides all law enforcement related services, such as motor vehicle enforcement, criminal investigations, as well as specialized patrols in problem areas and community policing involving bike and foot patrols where needed.

The law enforcement budget includes six (6) full time Constables which includes a School Resouce Officer (SRO), one (1) part time position and two (2) Resident State Troopers.

BUDGET VARIANCE DETAIL
The proposed budget includes the addition of two Constables and related equipment one of which would be a School Resource Officer (SRO). The proposed budget decreases the Resident State Trooper contract to 2 resident troopers.

2015-16 Budget	2015-16 Actual	2016-17 Budget	2016-17 Actual	2017-18 Budget	2017-18 Actual	2018-19 Budget	2018-19 Actual	2019-20		OBJECT OF EXPENDITURE	2020-21		% Change (approved)	
								Approved	Estimate		Department	Manager		
										PERSONNEL - 001				
0	0	0	0	252,000	107,025	210,000	119,049	288,000	207,500	Constabulary	50180	425,875	425,875	47.9%
0	0	0	0	60,000	26,894	80,000	49,216	30,000	22,000	Overtime	50190	82,500	82,500	175.0%
15,060	15,060	16,020	11,119	0	0	0	0	16,500	0	Clerical	50130	16,500	16,500	0.0%
\$15,060	\$15,060	\$16,020	\$11,119	\$312,000	\$133,919	\$290,000	\$168,265	\$334,500	\$229,500	TOTAL		\$524,875	\$524,875	56.9%
										CONTRACTUAL SERVICES - 002				
200	119	150	105	150	52	0	38	0	0	Printing	50201	100	100	100.0%
400	499	400	285	400	125	0	124	0	150	Postage & Delivery	50203	150	150	100.0%
0	0	0	0	20,000	0	15,000	3,656	15,000	7,500	Professional Development/Training	50204	15,000	15,000	0.0%
0	0	0	0	0	0	3,500	1,110	0	0	Contractual Services - Constabulary	50212	3,400	3,400	1000.0%
899,869	817,592	939,904	899,982	662,382	631,937	470,000	588,275	686,610	624,629	Contractual Services - Resident Troopers	50208	469,818	469,818	-31.6%
560	0	0	0	4,800	0	4,800	3,530	4,500	4,500	Clothing	50223	14,000	14,000	211.1%
0	0	0	0	2,400	670	4,000	2,375	5,500	2,800	Telephone	50228	5,500	5,500	0.0%
\$901,029	\$818,210	\$940,454	\$900,372	\$690,132	\$632,784	\$497,300	\$599,108	\$711,610	\$639,579	TOTAL		\$507,968	\$507,968	-28.6%
										MATERIALS & SUPPLIES - 003				
1,600	615	500	347	0	0	0	0	0	0	Office Supplies	50401	1,500	0	0.0%
500	436	500	380	7,700	92	5,000	9,594	3,000	3,000	Operating Supplies	50403	17,400	17,400	480.0%
0	0	0	0	0	0	7,500	2,600	5,000	5,000	Vehicle Maintenance/Constabulary	50407	5,000	5,000	0.0%
200	25	200	0	3,000	1,748	13,500	13,499	5,000	3,200	Motor Fuel	50420	8,000	5,500	10.0%
\$2,300	\$1,076	\$1,200	\$727	\$10,700	\$1,840	\$26,000	\$25,693	\$13,000	\$11,200	TOTAL		\$31,900	\$27,900	114.6%
										CAPITAL OUTLAY - 004				
3,500	0	0	0	38,000	0	0	0	14,500	14,500	Equipment - Vehicular (includes veh equip)	50504	114,000 **	114,000	686.2%
0	0	0	0	6,429	6,429	31,500	31,500	11,000	11,000	Due to CNR	50507	30,744	30,744	179.5%
\$3,500	\$0	\$0	\$0	\$44,429	\$6,429	\$31,500	\$31,500	\$25,500	\$25,500	TOTAL		\$144,744	\$144,744	467.6%
\$921,889	\$834,346	\$957,674	\$912,218	\$1,057,261	\$774,972	\$844,800	\$824,566	\$1,084,610	\$905,779	TOTAL LAW ENFORCEMENT		\$1,209,487	\$1,205,487	11.1%
Funding provided by Board of Education Budget for SRO Program												\$97,458	\$97,458	
Net Budget Impact												\$1,112,029	\$1,108,029	

** 2 vehicles and equipment for new officers. SRO and other related items reimbursed by BOE Budget.

PUBLIC HEALTH, SAFETY, & COMMUNITY DEVELOPMENT
COMMUNITY DEVELOPMENT

DEPT # 51

DESCRIPTION

The Community Development Office is responsible for the development and administration of grant-funded projects, primarily serving the low and moderate income residents in Town. The Office coordinates its activities with other Town Departments, the Permanent Building Commission and the residents of Killingly. The Administrator continues to staff the Permanent Building Commission. It is anticipated that, in time, grant proceeds could fund the majority of the cost of the Community Development Administrator’s position.

The Community Development budget includes two (2) full time position in Personnel.

BUDGET VARIANCE DETAIL

The Project Coordinator and other items as identified as (*) reflected in this account will be offset/covered by grant funds. This budget provides for grant administration for two (2) Killingly projects and three (3) area Towns. The reduction in Technical staff is the shift of the half of the Assistant Building Official costs. The Assistant Building Official is now fully reflected in the Building department.

2015-16 Budget	2015-16 Actual	2016-17 Budget	2016-17 Actual	2017-18 Budget	2017-18 Actual	2018-19 Budget	2018-19 Actual	2019-20		OBJECT OF EXPENDITURE	2020-21		% Change (approved)	
								Approved	Estimate		Dept	Manager		
											PERSONNEL - 001			
67,715	67,699	68,745	68,727	70,130	70,108	71,710	71,677	73,730	73,730	Salary Administrative	50120	73,730	73,730	0.0%
0	0	0	0	0	0	0	0	65,000	66,700	Project Coordinator	50170	66,700	66,700	2.6%
0	0	20,500	3,823	25,575	25,593	36,105	36,138	25,975	7,640	Technical	50170	0	0	-100.0%
\$67,715	\$67,699	\$89,245	\$72,550	\$95,705	\$95,701	\$107,815	\$107,815	\$164,705	\$148,070	TOTAL		\$140,430	\$140,430	-14.7%
										CONTRACTUAL SERVICES - 002				
350	218	300	162	300	367	300	537	750	800	Printing	50201	850 *	850 *	13.3%
500	722	500	0	500	30	3,058	4,185	1,500	1,500	Advertising	50202	1,500 *	1,500 *	0.0%
450	374	450	183	450	185	450	134	700	700	Postage & Delivery	50203	700 *	700 *	0.0%
2,500	943	2,500	2,761	3,000	1,751	2,500	1,201	5,000	5,000	Professional Development & Affiliation	50204	5,000 *	5,000 *	0.0%
150	0	150	0	150	0	250	0	1,000	1,000	Transportation	50205	1,000 *	1,000 *	0.0%
100	0	0	0	0	0	0	0	0	0	Knowledge & Reference Materials	50206	0	0	0.0%
2,500	1,075	2,000	582	1,425	495	1,910	2,410	14,500	14,500	Contractual Services - Support	50208	2,500	2,500	-82.8%
1,000	698	0	0	0	0	0	0	0	0	General Assistance	50289	0	0	0.0%
\$7,550	\$4,030	\$5,900	\$3,688	\$5,825	\$2,828	\$8,468	\$8,467	\$23,450	\$23,500	TOTAL		\$11,550	\$11,550	-50.7%
										MATERIALS & SUPPLIES - 003				
400	174	400	343	400	375	494	493	650	650	Office Supplies	50401	650 *	650 *	0.0%
0	0	0	0	0	0	0	0	500	250	Office Equipment	50506	0	0	-100.0%
\$400	\$174	\$400	\$343	\$400	\$375	\$494	\$493	\$1,150	\$900	TOTAL		\$650	\$650	-43.5%
\$75,665	\$71,903	\$95,545	\$76,581	\$101,930	\$98,904	\$116,777	\$116,775	\$189,305	\$172,470	TOTAL COMMUNITY DEVELOPMENT		\$152,630	\$152,630	-19.4%
EXPECTED REIMBURSEMENT:								\$100,000	\$70,000 *	EXPECTED REIMBURSEMENT:				
Killingly Projects (2)								30,000	35,000	Killingly Projects (2) Birchwood and Shelter		\$35,000	\$35,000	
Out of Town Project 1								30,000	20,000	Stafford		20,000	20,000	
Out of Town Project 2								0	15,000	Mansfield		5,000	5,000	
Out of Town Project 3								\$160,000	\$70,000	Putnam		10,000	10,000	
												\$70,000	\$70,000	
NET BUDGET											\$82,630	\$82,630	-56.4%	

HUMAN SERVICE SUBSIDIES

DESCRIPTION

This account provides the Town’s contribution toward a portion of the operating costs of various social, health, safety and other agencies offering services to Town residents. To address needs which transcend municipal boundaries, most of these services are provided on a regional basis in the interest of economy and efficiency. Contributions to these agencies are based on a variety of formulae such as per capita or statistical measurement of the service received by an individual Town. For the Adult Education Program, the Town serves as the recipient of State grant money, which is passed through to the Regional Community and Adult Education Program. There is a corresponding recognition of the grant in the Revenue section of the budget.

BUDGET VARIANCE DETAIL

Most human service subsidy requests are the result of a population-based formula employed by the respective agencies. Most agencies show a slight increase from year to year-especially NDDH, Adult Education, and the Paramedic Intercept. The Arc requesting funding in the upcoming year.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		OBJECT OF EXPENDITURE	2020-21		% Change (approved)	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate		Dept	Manager		
										CONTRACTUAL SERVICES - 002				
12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	Day Kimball Homecare	50273	12,000	12,000	0.0%
12,159	12,159	12,159	12,159	12,159	12,159	12,159	12,159	12,159	12,159	United Services	50274	12,159	12,159	0.0%
20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	Ambulance Service	50275	20,000	20,000	0.0%
23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	Senior Citizens Center	50276	29,500	29,500	28.3%
10,962	10,962	10,962	10,962	10,962	10,962	10,962	10,961	10,962	10,962	Quinebaug Youth Services	50277	13,871	13,871	26.5%
72,379	72,379	75,729	75,729	78,974	78,974	83,809	83,809	90,153	83,809	District Department of Health	50278	99,401	99,401	10.3%
5,700	5,700	5,700	5,700	5,700	5,700	5,700	5,700	5,700	5,700	Women's Center of Northeastern Connecticut	50279	5,700	5,700	0.0%
43,425	43,425	42,907	42,907	43,097	43,097	43,562	43,562	44,646	44,646	911 Emergency Dispatch	50280	43,872	43,872	-1.7%
28,434	28,434	28,334	28,334	29,979	29,979	29,871	29,871	30,051	30,051	Transit District	50281	30,252	30,252	0.7%
113,450	113,450	107,820	107,820	107,889	107,887	104,047	108,672	104,002	104,002	Adult Education	50282	102,239	102,239	-1.7%
27,027	27,027	27,027	27,027	31,000	31,000	34,100	34,100	34,100	34,100	Elderly Nutrition Program- Thames Council	50283	34,100	34,100	0.0%
3,300	3,300	4,000	4,000	4,343	4,343	0	0	0	0	NE Comm. Against Substance Abuse	50284	0	0	0.0%
62,014	62,014	62,432	62,432	70,255	70,253	76,000	71,376	76,000	76,000	Paramedic Intercept Service	50292	87,875	87,875	15.6%
0	0	0	0	0	0	1,000	1,000	6,000	6,000	ACCESS Agency	50296	6,500	6,500	8.3%
1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	Veteran's Service	50299	1,500	1,500	0.0%
0	0	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	Northeast Placement Services	50285	1,500	1,500	0.0%
0		2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	Senior Resources/Agency on Aging	50302	2,400	2,400	0.0%
2,430	2,430	0	0	0	0	0	0	0	0	The Arc		1,500	1,500	100.0%
\$437,780	\$437,780	\$437,470	\$437,470	\$454,758	\$454,754	\$461,610	\$461,610	\$474,173	\$467,829	TOTAL		\$504,369	\$504,369	6.4%
\$437,780	\$437,780	\$437,470	\$437,470	\$454,758	\$454,754	\$461,610	\$461,610	\$474,173	\$467,829	TOTAL HUMAN SERVICE SUBSIDIES		\$504,369	\$504,369	6.4%

MISCELLANEOUS

DEPT # 61

EMPLOYEE BENEFITS

DESCRIPTION

This account funds fringe benefits provided to Town employees. A comprehensive and competitive benefits package is maintained in order to attract and retain qualified workers. Included in the benefit package are health and life insurance and a partial tuition reimbursement program for work-related courses. The pension program appropriation is a combination of the actuarially-determined contribution toward the Town’s defined-benefit retirement program and payments on behalf of employees to a defined contribution retirement program offered through the International City/County Management Association Retirement Corporation (ICMA-RC).

BUDGET VARIANCE DETAIL

This budget reflects health coverage for new employees as well as a general increase in premiums offset by changes in position classifications. The Pension contribution is based on the Actuarial Required Contribution.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20		OBJECT OF EXPENDITURE	2020-21		% Change (approved)
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate		Dept	Manager	
										CONTRACTUAL SERVICES - 002			
996,566	906,726	861,236	735,063	1,074,994	899,835	1,030,000	895,683	1,029,000	930,000	Health Insurance 50230	1,029,000	1,029,000	0.0%
312,146	285,858	312,290	293,502	352,162	312,432	347,178	311,310	344,500	325,725	Employer Payroll Taxes 50231	345,000	345,000	0.1%
12,000	10,079	10,000	10,070	11,000	11,888	11,592	11,861	13,000	12,200	Life Insurance 50232	12,600	12,600	-3.1%
15,000	23,409	23,000	23,442	15,000	40,941	18,390	17,808	18,000	18,000	Unemployment Compensation 50233	18,000	18,000	0.0%
120,027	124,671	131,788	133,048	149,998	145,942	157,258	148,455	171,850	190,914	Pension Program 50234	216,562	216,562	26.0%
6,500	7,111	6,500	5,577	8,000	5,765	6,000	4,520	6,500	6,000	Employment Programs 50235	6,000	6,000	-7.7%
0	0	10,000	10,000	10,000	10,000	0	0	10,000	10,000	Other Post Employment Benefits 50240	10,000	10,000	100.0%
\$1,462,239	\$1,357,854	\$1,354,814	\$1,210,702	\$1,621,154	\$1,426,803	\$1,570,418	\$1,389,637	\$1,592,850	\$1,492,839	TOTAL	\$1,637,162	\$1,637,162	2.8%
\$1,462,239	\$1,357,854	\$1,354,814	\$1,210,702	\$1,621,154	\$1,426,803	\$1,570,418	\$1,389,637	\$1,592,850	\$1,492,839	TOTAL EMPLOYEE BENEFITS	\$1,637,162	\$1,637,162	2.8%

MISCELLANEOUS

DEPT # 62

INSURANCE

DESCRIPTION

This account funds property and liability insurance coverage for both the Town and Board of Education. Coverage is provided for building, property, liability, automotive, boiler, machinery, public officials’ liability, employee blanket bonds and bonding for certain employees. The Workers’ Compensation appropriation covers only the Town’s portion of the premium. To counter the increase in premiums, the Town utilizes higher deductibles on all of its insurance lines. A Self-Insured Fund has been established (see Page F-6) to cover losses below the deductibles.

BUDGET VARIANCE DETAIL

The Town is anticipating no increases in Property/Liability insurance based on updated renewal rates. The Town uses its insurance consultant to review the Workers Compensation and Property/Liability insurance coverages and renewals. Killingly has provided workers compensation insurance for KB Ambulance Corps, Inc for many years as a volunteer service. KB's operations have changed over time from a volunteer organization to having paid staff. This shift changes the premium for workers compensation. The increase in workers compensation reflects the increase due to KB Ambulance's operational changes.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20				2020-21		% Change
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE		Dept	Manager	(approved)
										CONTRACTUAL SERVICES - 002				
498,660	483,088	523,753	522,683	559,941	520,821	525,000	508,737	510,000	480,000	Property/Liability	50236	510,000	510,000	0.0%
149,554	150,022	181,563	182,626	191,757	184,634	208,000	188,223	205,000	185,000	Workers' Compensation	50237	205,000	279,000	36.1%
20,000	20,000	20,000	20,000	40,000	40,000	0	0	10,000	10,000	Self-Insured Losses	50239	10,000	10,000	0.0%
\$668,214	\$653,110	\$725,316	\$725,309	\$791,698	\$745,455	\$733,000	\$696,960	\$725,000	\$675,000	TOTAL		\$725,000	\$799,000	10.2%
\$668,214	\$653,110	\$725,316	\$725,309	\$791,698	\$745,455	\$733,000	\$696,960	\$725,000	\$675,000	TOTAL INSURANCE		\$725,000	\$799,000	10.2%

SPECIAL RESERVES & PROGRAMS

DESCRIPTION

Funds in this account provide for the reservation of funds for several purposes. General Contingency exists to provide funds for unanticipated levels of expense. In addition, the "Contingent" line has traditionally contained funding for yet-to-be determined wage adjustments. The Council approves all transfers from the Contingent Account.

BUDGET VARIANCE DETAIL

Funding has been continued for Reserve for Revaluation to recognize future revaluation costs. The Town continues to fund the Reserve for Information Technology for needed computer upgrade and software costs. This offsets the increase to the annual maintenance costs in the IT Department budget. There is an increase in the reserve for demo and relocation in the event of fires or other catastrophic events which cause damage to properties within the Town. These funds provide the Town with the ability to properly secure these properties in order to mitigate a public health and safety concern. The FY19-20 budget for Contingency was approved at \$275,000. Transfers out of the fund which were approved during the course of the year are reflected in the approved budget line.

<u>2015-16</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2018-19</u>	<u>2019-20</u>		<u>OBJECT OF EXPENDITURE</u>	<u>2020-21</u>		<u>% Change</u>
<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Approved</u>	<u>Estimate</u>		<u>Dept</u>	<u>Manager</u>	
										CONTRACTUAL SERVICES - 002			
153,502	119,827	205,265	169,167	226,680	30,295	167,692	138,910	227,180	55,000	Contingent 50241	275,000	275,000	21.0%
41,602	41,602	45,000	45,000	45,000	45,000	0	0	20,000	20,000	Reserve for Revaluation 50286	20,000	20,000	0.0%
10,000	10,000	30,000	30,000	30,000	30,000	0	0	0	0	Reserve for Revaluation Commercial Prop 50287	0	0	0.0%
10,000	10,000	0	0	10,000	10,000	0	0	0	0	Reserve for Plan of Conservation & Dev. 50291	0	0	0.0%
50,000	50,000	75,000	75,000	25,000	25,000	25,000	25,000	25,000	25,000	Reserve for Information Technology 50293	50,000	50,000	100.0%
0	0	10,000	10,000	10,000	10,000	5,000	5,000	5,000	5,000	Reserve for Maintenance of Dams 50304	5,000	5,000	0.0%
0	0	0	0	25,000	25,000	5,000	5,000	5,000	5,000	Reserve for Bridge Maintenance 50308	5,000	5,000	0.0%
10,000	10,115	10,000	10,000	0	0	0	0	0	0	Reserve for OPEB Trust 50303	0	0	0.0%
0	0	0	0	5,000	5,000	0	0	5,000	5,000	Reserve for Negotiation of PILOT 50305	5,000	5,000	0.0%
0	0	166,000	166,000	0	0	0	0	0	0	Reserve for Constabulary 50306	0	0	0.0%
0	0	150,000	150,000	0	0	0	0	0	0	Rate Stabilization Fund 50307	0	0	0.0%
10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	17,000	17,000	Reserve for Demo & Relocation 50295	17,000	17,000	0.0%
\$285,104	\$251,544	\$701,265	\$665,167	\$386,680	\$190,295	\$212,692	\$183,910	\$304,180	\$132,000	TOTAL	\$377,000	\$377,000	23.9%
<u>\$285,104</u>	<u>\$251,544</u>	<u>\$701,265</u>	<u>\$665,167</u>	<u>\$386,680</u>	<u>\$190,295</u>	<u>\$212,692</u>	<u>\$183,910</u>	<u>\$304,180</u>	<u>\$132,000</u>	TOTAL SPECIAL RESERVES & PROGRAMS	<u>\$377,000</u>	<u>\$377,000</u>	23.9%

MISCELLANEOUS

DEPT # 64

DEBT SERVICE

DESCRIPTION

This account provides for the payment of principal and interest on the Town’s long and short-term debt obligations. These debt obligations are used in the development and maintenance of the Town’s facilities and capital infrastructure.

BUDGET VARIANCE DETAIL

Funding has been added for final borrowing of the school roof and window replacement projects and for the Town Hall HVAC improvement project. In addition it is expected that the design portion of the interim funding obligation financed with Clean Water Notes with be converted to permanent financing in 2020 and will be reimbursed by the WPCA.

2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20			2020-21		% Change	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Approved	Estimate	OBJECT OF EXPENDITURE	Dept	Manager	(approved)	
										CAPITAL OUTLAY - 004				
30,000	30,000	30,000	0	30,000	0	30,000	1,625	65,000	65,000	Debt Issuance Costs	50601	75,000	75,000	15.4%
34,575	34,575	34,575	34,575	34,575	34,575	34,575	34,575	34,575	34,575	Principal - Sewer Extension 2001	50628	34,575	34,575	0.0%
40,453	40,453	38,897	38,897	37,341	37,341	35,785	35,785	34,230	34,230	Interest - Sewer Extension 2001	50629	32,674	32,674	-4.5%
270,000	270,000	270,000	270,000	0	0	0	0	0	0	Principal - GO Bonds 06/07	50634	0	0	0.0%
156,600	157,588	62,100	62,100	48,600	48,600	48,600	48,600	48,600	48,600	Interest - GO Bonds 06/07	50636	48,600	48,600	0.0%
245,000	245,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000	Principal - '07 Refunding Bond	50637	240,000	240,000	0.0%
93,710	93,710	81,460	81,460	69,460	69,460	57,460	57,460	45,460	45,460	Interest - '07 Refunding Bond	50638	33,460	33,460	-26.4%
250,000	250,000	250,000	250,000	250,000	250,000	0	0	0	0	\$5MM New H.S. Bonds-Principal	50639	0	0	0.0%
135,000	135,000	21,875	21,875	10,938	10,938	0	0	0	0	\$5MM New H.S. Bonds-Interest	50640	0	0	0.0%
150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	0	0	Principal - New HS Bonds 05/09	50641	0	0	0.0%
76,463	76,463	72,713	72,713	9,375	9,375	4,875	4,875	0	0	Interest- New HS Bonds 05/09	50642	0	0	0.0%
325,000	325,000	325,000	325,000	325,000	325,000	325,000	325,000	325,000	325,000	Principal - 2010 Bonds	50644	0	0	-100.0%
180,375	178,159	167,375	167,375	34,125	34,125	24,375	24,375	11,375	11,375	Interest - 2010 Bonds	50645	0	0	-100.0%
175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	Principal - 2011 Bonds	50646	175,000	175,000	0.0%
101,281	66,609	96,906	50,841	23,188	23,188	17,938	17,938	12,688	12,688	Interest - 2011 Bonds	50647	5,688	5,688	-55.2%
120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000	Principal - 2012 Bonds	50649	120,000	120,000	0.0%
56,550	56,550	52,950	52,950	49,350	49,350	45,750	45,750	43,350	43,350	Interest - 2012 Bonds	50650	40,950	40,950	-5.5%
105,000	105,000	105,000	105,000	105,000	105,000	105,000	105,000	105,000	105,000	Principal - 2013 Bonds	50651	105,000	105,000	0.0%
46,200	46,200	44,100	44,100	42,000	42,000	39,900	39,900	37,800	37,800	Interest - 2013 Bonds	50652	35,700	35,700	-5.6%
143,590	143,590	143,590	143,590	143,590	143,590	143,590	143,590	143,590	143,590	Principal - Sewer Replacement USDA	50654	143,590	143,590	0.0%
185,949	184,467	179,441	179,441	174,416	174,416	169,390	169,390	164,365	164,365	Interest - Sewer Replacement USDA	50655	159,339	159,339	-3.1%
52,898	52,898	52,898	52,898	52,898	52,898	52,898	52,898	52,898	52,898	Principal - Sewer Replacement USDA	50657	52,898	52,898	0.0%
56,733	56,732	55,278	55,278	53,823	53,823	52,368	52,368	50,914	50,914	Interest - Sewer Replacement USDA	50658	48,005	48,005	-5.7%
0	0	0	0	275,000	275,000	550,000	550,000	540,000	540,000	Principal - 07 & 08 Refunded Portion	50662	530,000	530,000	-1.9%
0	0	130,600	130,600	130,600	130,600	125,100	125,100	114,100	114,100	Interest - 07 & 08 Refunded Portion	50659	97,900	97,900	-14.2%
0	0	225,000	225,000	120,000	120,000	120,000	120,000	120,000	120,000	Principal - Taxable 2016 Bonds	50660	120,000	120,000	0.0%
0	0	136,084	136,084	63,035	63,035	61,655	61,655	60,035	60,035	Interest - Taxable 2016 Bonds	50661	57,995	57,995	-3.4%
0	0	0	0	100,000	100,000	100,000	100,000	100,000	100,000	Principal - Non Taxable 2016 Bonds	50663	100,000	100,000	0.0%
0	0	0	0	55,000	55,000	53,000	53,000	51,000	51,000	Interest - Non Taxable 2016 Bonds	50664	49,000	49,000	-3.9%
0	0	0	0	0	0	0	0	0	0	Principal - Refunded 09,10,11 Bonds GP	50670	30,000	30,000	
0	0	0	0	7,963	7,963	7,963	7,963	7,963	7,963	Interest - Refunded 09,10,11 Bonds GP	50665	7,963	7,963	0.0%
0	0	0	0	15,000	15,000	15,000	15,000	165,000	165,000	Principal - Refunded 09,10,11 Bonds School	50666	470,000	470,000	184.8%
0	0	0	0	197,862	197,862	197,563	197,563	197,263	197,263	Interest - Refunded 09,10,11 Bonds School	50667	193,963	193,963	-1.7%
0	0	0	0	0	0	271,688	255,049	180,694	180,694	CWF - 2.567M Rogers	50668	178,032	178,032	-1.5%
0	0	0	0	0	0	0	0	100,000	0	Interest - 2019 Bonds	50669	0	0	-100.0%
0	0	0	0	0	0	0	0	0	0	Principal - 2020 Bonds	50670	240,000	240,000	100.0%
25,000	0	0	0	0	0	0	0	0	0	Interest - 2020 Bonds	50671	181,350	181,350	100.0%
25,000	39,889	0	0	0	0	0	0	0	0	Bans - Interest	50656	0	0	100.0%
0	0	0	0	0	0	0	0	163,000	0	CWF - Sewer Facility Design Upgrade	50672	173,000	173,000	6.1%
\$3,080,377	\$3,032,883	\$3,260,842	\$3,184,777	\$3,143,139	\$3,113,139	\$3,374,473	\$3,329,459	\$3,508,900	\$3,245,900	TOTAL		\$3,779,682	\$3,779,682	7.7%
\$3,080,377	\$3,032,883	\$3,260,842	\$3,184,777	\$3,143,139	\$3,113,139	\$3,374,473	\$3,329,459	\$3,508,900	\$3,245,900	TOTAL DEBT SERVICE		\$3,779,682	\$3,779,682	7.7%

MISCELLANEOUS

CIP PROGRAM

CAPITAL BUDGET

DESCRIPTION

The Capital Budget is a listing of all recommended capital projects proposed for the next fiscal year. By definition, a Capital Project is a project that helps maintain or improve a Town asset, often called infrastructure. To be included in the Capital Budget, a project must meet ONE of the following requirements (criteria):

- It is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. The project must have a total cost of at least \$10,000 over the life of the project. Project costs can include the cost of land, engineering, architectural planning, and contract services needed to complete the project.
- It is a purchase of major equipment (assets) costing \$50,000 or more with a useful life of at least 10 years.
- It is a major maintenance or rehabilitation project for existing facilities with a cost of \$10,000 or more and an economic life of at least 10 years.

The Capital Outlay amount listed in the Town's expenditures and in the Capital Budget is the Town's General Fund Contribution for that fiscal year. The itemized list of funding sources, when approved on adoption of the General Government Budget, authorizes the acceptance of the non-general government contribution funds. The list of projects is matched to funding sources in the Capital Improvement Program. When any non-general fund contribution funding is approved, the project funds as contained in the Capital Budget are appropriated.

APPROVED BUDGET DETAIL

Below is a summary of financing for F20-21.

EXPENDITURE CATEGORY	FY 20-21	FUNDING LEGEND	FY 20-21
Road Construction	\$307,949	Unimproved Town Aid6	\$50,000
Highway	\$50,000	Improved Town Aid6	pages
Bridges	\$0	LOCIP3	\$125,000
Public Buildings	\$125,000	Bond Funds2	40,500
Parks & Recreation	-	Grants Funds4	\$0
Economic & Community Development	\$0	General Fund1	\$0
Planning & Development	\$0	Sewer Fund210	\$404,000
Schools	135,000	State Education Grants5	\$94,500
Water Pollution Control Authority	\$404,000	Reallocation of Capital Funds7	\$0
	\$1,021,949		\$714,000

TOWN OF KILLINGLY CAPITAL IMPROVEMENT PROGRAM 2021

GENERAL GOVERNMENT PROJECTS

ROAD CONSTRUCTION

Road Renewal - Unimproved Roads	50,000	100%	(6)
Road Renewal	57,949	100%	(6)
Cranberry Bog Road	200,000	100%	(6)

HIGHWAYS

Storm Drainage Improvements	20,000	100%	(6)
Guardrail Replacement	20,000	100%	(6)
Sidewalks	10,000	100%	(6)

PUBLIC BUILDINGS

Public Works Garage Doors	100,000	100%	(3)
Bugbee Building Improvements	25,000	100%	(3)

General Government Projects 482,949

Funding Source

General Fund	1	-
Bond Funds	2	
LOCIP	3	125,000
Grants Funds	4	-
State Aid - Unimproved Road (TAR)	6	50,000
State Aid - Improved Road (TAR)	6	307,949
Reallocated Capital Funds	7	
Capital Reserve	8	-

General Government Revenue 482,949

BOARD OF EDUCATION PROJECTS

Killingly Westfield Ave Facility	110,000	30%	(2)	70%	(5)
Killingly Memorial School	-	30%	(2)	70%	(5)
Killingly Central School	-	30%	(2)	70%	(5)
Killingly Intermediate School	-	30%	(2)	70%	(5)
Killingly High School	-	30%	(2)	70%	(5)
Goodyear Early Childhood Learning Center	25,000	30%	(2)	70%	(5)

Board of Education Projects 135,000

Funding Source

Bond Funds	2	40,500
General Fund Contribution	1	-
State Education Grants	5	94,500

Board of Education Revenue 135,000

WATER POLLUTION CONTROL AUTHORITY PROJECTS

Capital Projects/Equipment	210	304,000	100%	(210)
Sewer Replacement	210	100,000	100%	(210)

Water Pollution Control Authority Projects 404,000

Funding Source

Sewer Fund	210	404,000
------------	-----	---------

Water Pollution Control Authority Revenue 404,000

CAPITAL IMPROVEMENT PROGRAM SUMMARY

General Government Projects	482,949
Board of Education Projects	135,000
Water Pollution Control Authority Projects	404,000
TOTAL PROJECTS	1,021,949

TOWN OF KILLINGLY CAPITAL BUDGET

ROAD CONSTRUCTION

Funding Summary

	Funding Source	FY 2021 - 2025					Total
		FY21	FY22	FY23	FY24	FY25	
Road Renewal - Unimproved Roads	(6)	50,000	50,000	50,000	50,000	50,000	250,000
Road Renewal	(6)	57,949	100,000	-	250,000	250,000	657,949
Cranberry Bog Road	(6)	200,000	150,000	250,000	-	-	600,000
Maple Street Phase I, II, III	(4)	-	1,200,000	1,300,000	2,000,000	2,000,000	6,500,000
Bailey Hill Road	(4)					500,000	500,000
Louisa Viens	(4)	-	-	-	-	1,000,000	1,000,000
Total		307,949	1,500,000	1,600,000	2,300,000	3,800,000	9,507,949

Project Comments

- Road Renewal Unimproved Roads - The purpose of the Unimproved Roads program is to pave unimproved (dirt) roads which either cause severe maintenance problems or are experiencing increased traffic due to development. The Unimproved Town Aid Road funds for this year are being designated to provide improvements to Chase Road, Roth Road, a portion of Stone Road and other unimproved roads. The unpaved portions of Chase and a portion of Stone Road require increased maintenance in order to provide for public safety. Projects would improve Chase Road and the unpaved portion of Stone Road west of the intersection with Chase Road including drainage improvements, grading and paving and is intended to be implemented over a period of several years.
- Road Renewal - The Road Renewal Program provides for an on-going pavement resurfacing schedule for the Town's 121 miles of paved roads. This program helps the Town avoid costly reconstruction due to deferred maintenance. In recent years, the Town has been very committed to this program, which is funded through a variety of sources. Town aid funds will be used for resurfacing various streets that are in need. The Engineering Department and the Highway Department are commencing a road evaluation project which will establish a road resurfacing/rebuilding program.
- Cranberry Bog Road - This project would include the section of Cranberry Bog Road that connects Cook Hill Road to Coomer Hill Road. This project is projected to take place during the course of several construction seasons. It will start with adding drainage structures to take care of the current water and ice issues. Once those are in place the road will be reclaimed to add base stabilization and repaved.

TOWN OF KILLINGLY CAPITAL BUDGET

- Maple Street & Upper Maple Street Phase I, II & III - The section of Maple and Upper Maple Street that connects Rt 6 and Rt 101 is heavily traveled and in need of upgrades. This
- * project is intended to be implemented over a period of several years and would include pavement restoration and pedestrian improvements. Sources of funding are anticipated to be LOTCIP (Local Transportation Capital Improvement Program) or BUILD (Better Utilizing Investments to Leverage Developments).
- Bailey Hill Road - Bailey Hill Road runs north and south as a local connector road between Route 101 and Route 6. There are numerous drainage and road improvement issues
- * that need to be addressed in order to provide an adequate level of service for the community. The project is anticipated to take several years to complete.
- Louisa Viens Road - This road is in the industrial park and connects to Lake Road with Alexander Parkway. As a result of the heavier traffic for this roadway the road is in need of
- * complete rebuilding. The catch basins have been replaced in this section. However the roadway has not been addressed. This project will also require several years to complete.

Funding Schedule

Funding Sources	FY21	FY22	FY23	FY24	FY25	TOTAL
State Aid - UnImproved Roads (TAR) (6)	50,000	50,000	50,000	50,000	50,000	250,000
State Aid - Improved Roads (TAR) (6)	257,949	250,000	250,000	250,000	250,000	1,257,949
Grant Funds (4)	-	1,200,000	1,300,000	2,000,000	3,500,000	8,000,000
TOTAL	307,949	1,500,000	1,600,000	2,300,000	3,800,000	9,507,949

TOWN OF KILLINGLY CAPITAL BUDGET

HIGHWAYS

Funding Summary

	Funding Source	FY 2021 - 2025					Total
		FY21	FY22	FY23	FY24	FY25	
Storm Drainage Improvements	(6)	20,000	20,000	20,000	20,000	20,000	100,000
Guardrail Replacement	(6)	20,000	20,000	20,000	20,000	20,000	100,000
Sidewalks	(6)	10,000	10,000	10,000	10,000	10,000	50,000
Total		50,000	50,000	50,000	50,000	50,000	250,000

pages

Project Comments

- Storm Drainage - The Storm Drainage Improvement Program was started in 1991. It is designed to address miscellaneous spot drainage problems throughout the Town. Funding is applied on an as-needed basis.
- Guide Rail Replacement - The Guide Rail Replacement program allows for the replacement of seriously deteriorated guide rail with metal beam type guide rail and at selected locations where conditions dictate, new guide rail.
- Sidewalks - The purpose of the Sidewalk program is to provide an ongoing improvement and maintenance schedule for sidewalks in the Town. There are existing funds in the budget to continue the program for this year.

Funding Schedule

<u>Funding Sources</u>	FY21	FY22	FY23	FY24	FY25	TOTAL
State Aid - Improved Roads (TAR) (6)	50,000	50,000	50,000	50,000	50,000	250,000
TOTAL	50,000	50,000	50,000	50,000	50,000	250,000

TOWN OF KILLINGLY CAPITAL BUDGET

BRIDGES

Funding Summary

	Funding Source	FY 2021 - 2025					Total
		FY21	FY22	FY23	FY24	FY25	
Cotton Road Bridge	(2) & (4)	-	-	-	2,500,000	-	2,500,000
Peepload Stone Arch Bridge	(2) & (4)	-	800,000	-	-	-	800,000
North Street Bridge	(2) & (4)	-	-	-	1,200,000	-	1,200,000
Total		-	800,000	-	3,700,000	-	4,500,000

Project Comments

- Cotton Road Bridge - This bridge crosses the Quinebaug River connecting the Towns of Killingly and Pomfret. The Connecticut Department of Transportation has identified areas of concern with the bridge. The replacement of this bridge will require an inter-municipal agreement. Therefore
- * planning work should begin early. Addressing some of the areas identified in the CDOT inspection report may prolong the life of the bridge and reduce overall costs.
- Peepload Road Stone Arch Bridge - This is a historical Stone Double Arch Bridge on Peepload Road in Dayville. The Bridge was built in or about 1850.
- * This bridge was rated as poor in the inspection performed by the Connecticut Department of Transportation (CDOT) in 2012. Partial funding to design and rebuild the bridge is currently available through either the Local State or Federal Bridge Programs.
- North Street Bridge - The decking structure dates to the 1970's while the stone abutments are much older. The CT DOT has documented several
- * deficiencies mostly relating to the stone abutments.

Funding Schedule

<u>Funding Sources</u>	FY21	FY22	FY23	FY24	FY25	TOTAL
Bond Funds (2)	-	400,000	-	1,850,000	-	2,250,000
Grant Funds (4)	-	400,000	-	1,850,000	-	2,250,000
TOTAL	-	800,000	-	3,700,000	-	4,500,000

TOWN OF KILLINGLY CAPITAL BUDGET

PUBLIC BUILDINGS

Funding Summary

	Funding Source	FY 2021 - 2025					Total
		FY21	FY22	FY23	FY24	FY25	
Town Hall Building Improvements	(2)	-	-	50,000	-	-	50,000
Community Center	(2)		22,000,000				22,000,000
Town Hall Elevator	(2)	-	800,000	-	-	-	800,000
Town Hall 3rd & 4th Floor Renovation/Expansion	(2)	-	200,000	3,000,000	-	-	3,200,000
Public Works Garage Doors	(3)	100,000	-	-	-	-	100,000
Bugbee Building Improvements	(3)	25,000	-	-	-	-	25,000
Town Hall Parking Lot Improvements	(3)	-	150,000	-	-	-	150,000
Public Works Garage Floor and Mechanics Pit	(3)	-	-	100,000	-	-	100,000
Vehicle Wash Bay	(2)	-	800,000	-	-	-	800,000
Totals		125,000	23,950,000	3,150,000	-	-	27,225,000

Project Comments

- * Town Hall Building Improvements - The first floor main hallway floor is in need of replacement. There are numerous cracks and broken tiles in the hallway areas.
- * Community Center - The existing Community Center is in need of repair and rehabilitation. The current state of disrepair does not provide adequate usable space to meet the needs of the recreation programs. This project would include a complete renovation or in order to restore and reconfigure the building to a proper functional capacity.
- * Town Hall Elevator - The Elevator project would replace the existing elevator and extend service to the 3rd and 4th floors of the Town Hall. The existing elevator was installed in the mid-1980's and requires modifications to meet current code and ADA compliance.
- * Town Hall 3rd & 4th Floor Renovation/Expansion- The space on the 3rd and 4th floors of the Town Hall would provide much needed office space for several departments. This project would include the design, renovation and reconfiguration of office space to allow for a more functional layout among Town Hall departments.
- * Public Works Garage Doors - The garage doors of the Public Works facility are nearing the end of their useful life. The doors and the automatic opening systems are in need of replacement.
- * Bugbee Building Improvements - This project would make improvements to the Bugbee Building to include brick repointing of the building's exterior walls and address issues involving water infiltration.
- * Town Hall Gutter and Parking Lot Improvements- This project would repave the Town Hall Parking lot to improve overall parking lot and walkway safety conditions.
- * Public Works Garage Floor and Mechanics Pit - The project would also include grinding and resealing of the entire garage floor. This would help protect the floor from the salt and make it easier to clean. The mechanic's pit is in need of repair as the concrete walls are starting to crack and spall. The project would update the pit by repairing the walls, add LED lighting, improve drainage, improve ventilation and a install a safer easier to use covering system.
- * Vehicle Wash Bay at Highway Garage- The installation of a vehicle wash bay at the Public Works garage would serve the Town and Board of Education vehicle fleet. The project would include a water reclamation system to conserve and reuse water services.

Funding Schedule

<u>Funding Sources</u>	FY21	FY22	FY23	FY24	FY25	TOTAL
Bonds (2)	-	23,800,000	3,050,000	-	-	26,850,000
LOCIP (3)	125,000	150,000	100,000	-	-	375,000
TOTAL	125,000	23,950,000	3,150,000	-	-	27,225,000

TOWN OF KILLINGLY CAPITAL BUDGET

PARKS AND RECREATION

Funding Summary

		FY 2021 - 2025					
	Funding Source	FY21	FY22	FY23	FY24	FY25	Total
Parks at Davis Property	(8)	-	-	-	-	120,000	120,000
Totals		-	-	-	-	120,000	120,000

Project Comments

* Parks at Davis Property- Currently the property is being utilized as a gravel yard. Once this operation has completed the property would be reconstructed to allow for recreational use. The Town would propose to install several playing fields in this location.

Funding Schedule

<u>Funding Sources</u>	FY21	FY22	FY23	FY24	FY25	TOTAL
Reserve Funds (8)	-	-	-	-	120,000	120,000
TOTAL	-	-	-	-	120,000	120,000

KILLINGLY SCHOOLS

Funding Summary

	Funding Source	FY 2021 - 2025					Total
		FY21	FY22	FY23	FY24	FY25	
Killingly Westfield Ave Facility	(2) & (5)	110,000	600,000	150,000	2,060,000	500,000	3,420,000
Killingly Memorial School	(2) & (5)	-	-	-	-	-	-
Killingly Central School	(2) & (5)	-	-	50,000	150,000	2,000,000	2,200,000
Killingly Intermediate School	(2) & (5)	-	1,250,000	250,000	100,000	2,000,000	3,600,000
Killingly High School	(2) & (5)	-	-	250,000	160,000	506,000	916,000
Goodyear Early Childhood Learning Center	(2) & (5)	25,000	-	-	-	-	25,000
Total		135,000	1,850,000	700,000	2,470,000	5,006,000	10,161,000

Project Comments

See Capital Improvement Plan as outlined in the Board of Education Budget.

Funding Schedule

Funding Sources	FY21	FY22	FY23	FY24	FY25	TOTAL
Bond Funds (2)	40,500	555,000	210,000	741,000	1,501,800	3,048,300
State Education Grants (5)	94,500	1,295,000	490,000	1,729,000	3,504,200	7,112,700
TOTAL	135,000	1,850,000	700,000	2,470,000	5,006,000	10,161,000

TOWN OF KILLINGLY CAPITAL BUDGET

WATER POLLUTION CONTROL AUTHORITY PROJECTS

Funding Summary

		FY 2021 - 2025					
		FY21	FY22	FY23	FY24	FY25	Total
Sewer Replacement	Fund 210	100,000	450,000	450,000	-	-	1,000,000
Capital Projects/Equipment	Fund 210	304,000	-	1,000,000	1,000,000	1,000,000	3,304,000
Total		404,000	450,000	1,450,000	1,000,000	1,000,000	4,304,000

Project Comments

- * Sewer Line Replacement - This is to fund deficient sewer lines and to correct inflow and infiltration problems and will also identify the problem areas and begin a systematic program that will correct identified deficiencies.
- * Plant Capital Projects- This is to fund building improvements, continued work on pump stations and various equipment not covered by the current Facility Upgrade.

Funding Schedule

<u>Funding Sources</u>	FY21	FY22	FY23	FY24	FY25	TOTAL
Sewer Fund (Fund 210)	404,000	450,000	1,450,000	1,000,000	1,000,000	4,304,000
TOTAL	404,000	450,000	1,450,000	1,000,000	1,000,000	4,304,000

TOWN OF KILLINGLY
CAPITAL NON-RECURRING FUND - TOWN - 212

<u>FUND SUMMARY</u>		2018-19 Actual	2019-20 Budget	2019-20 Estimate	2020-21 Budget
Beginning Balance		1,591,403	1,515,725	1,515,725	1,894,464
Contribution from General Fund		304,707	411,989	411,989	492,646
Expenditures		(380,385)	(34,278)	(33,250)	(426,840)
Ending Balance		<u>\$1,515,725</u>	<u>\$1,893,436</u>	<u>\$1,894,464</u>	<u>\$1,960,270</u>

<u>REVENUE SOURCE</u>		2018-19 Actual	2019-20 Budget	2019-20 Estimate	2020-21 Budget
General Government		19,365	18,319	18,319	21,872
Public Works		217,779	348,879	348,879	391,592
Recreation & Leisure		28,021	23,067	23,067	25,567
Public Health, Safety & Comm. Dev.		39,542	21,724	21,724	53,615
Total		<u>\$304,707</u>	<u>\$411,989</u>	<u>\$411,989</u>	<u>\$492,646</u>

<u>EXPENDITURES</u>		2019-20 Budget	2019-20 Estimate	Scheduled Replacements	2020-21 Budget
Items Replaced in Previous Fiscal Year					
	Copier-Library	9,100	10,210	Roller	68,700
	Copiers - Town Hall	25,178	23,040	Curber	9,110
		0		Mower	7,280
		0		6 Wheel Dump Truck	200,250
		0		Dump Trailer	28,000
				Pick Up Truck	37,500
				Phone System	56,000
				Town Council Audio Visual	20,000
		<u>34,278</u>	<u>33,250</u>		<u>426,840</u>

TOWN OF KILLINGLY
CAPITAL NON-RECURRING FUND - STUDENT TRANSPORTATION - 212

<u>FUND SUMMARY</u>	<u>2018-19 Actual</u>	<u>2019-20 Budget</u>	<u>2019-20 Estimate</u>		<u>2020-21 Budget</u>
Beginning Balance	1,615,228	1,685,457	1,685,457		1,773,435
Revenues (General Fund)	267,980	291,978	291,978		329,217
Expenditures	(197,751)	(204,000)	(204,000)		(262,000)
Ending Balance	<u>\$1,685,457</u>	<u>\$1,773,435</u>	<u>\$1,773,435</u>		<u>\$1,840,652</u>

<u>REVENUE SOURCE</u>	<u>2018-19 Actual</u>	<u>2019-20 Budget</u>	<u>2019-20 Estimate</u>		<u>2020-21 Budget</u>
Transfer from General Fund	267,980	291,978	291,978		329,217
Total	<u>\$267,980</u>	<u>\$291,978</u>	<u>\$291,978</u>		<u>\$329,217</u>

<u>EXPENDITURES</u>		<u>2019-20 Budget</u>	<u>2019-20 Estimate</u>	<u>Scheduled Replacements</u>	<u>2020-21 Budget</u>
Items Replaced in Previous Fiscal Year		204,000			
89 Passenger			116,302	90 Passenger	117,000
25 Passenger			87,698	89 Passenger	117,000
				Mini van	28,000
		<u>204,000</u>	<u>204,000</u>		<u>262,000</u>

TOWN OF KILLINGLY
CAPITAL NON-RECURRING FUND - SEWER -212

<u>FUND SUMMARY</u>	2018-19 Actual	2019-20 Budget	2019-20 Estimate	2020-21 Budget
Beginning Balance	1,650,608	933,160	933,160	1,031,940
Revenues (Sewer Fund)	98,780	98,780	98,780	100,000
Expenditures	(816,228)	0	0	0
Ending Balance	<u>\$933,160</u>	<u>\$1,031,940</u>	<u>\$1,031,940</u>	<u>\$1,131,940</u>

<u>REVENUE SOURCE</u>	2018-19 Actual	2019-20 Budget	2019-20 Estimate	2020-21 Budget
Transfer from Sewer Fund	98,780	98,780	98,780	100,000
Total	<u>\$98,780</u>	<u>\$98,780</u>	<u>\$98,780</u>	<u>\$100,000</u>

<u>EXPENDITURES</u>	2019-20 Budget	2019-20 Estimate	Scheduled Replacements	2020-21 Budget
Items Replaced in Previous Fiscal Year	0	0		0
		0		0
		<u>0</u>		<u>0</u>

TOWN OF KILLINGLY
CAPITAL RESERVE FUND - 225

	2018-19 Actual	2019-20 Estimate	2020-21 Budget
<hr/>			
SALE OF SAND AND GRAVEL			
<hr/>			
Beginning Balance	701,965	712,433	712,433
Revenue	11,005	0	0
Available	712,970	712,433	712,433
Allocation:	(537)	0	
	0	0	0
Ending Balance	<u>\$ 712,433</u>	<u>\$ 712,433</u>	<u>\$ 712,433</u>
<hr/>			
INFORMATION TECHNOLOGY			
<hr/>			
Beginning Balance	165,987	164,128	91,753
Revenue			
Transfer from General Fund:	25,000	25,000	50,000
Other	1,823	1,750	1,750
	0		
Available	192,810	190,878	143,503
Allocation:			
Replacement of Financial Software delayed	(8,606)	(73,219)	0
Equipment & Software Replacement/Upgrade - Townwide	(20,076)	(25,906)	(35,000)
Ending Balance	<u>\$ 164,128</u>	<u>\$ 91,753</u>	<u>\$ 108,503</u>

TOWN OF KILLINGLY
LOCAL CAPITAL IMPROVEMENT PROGRAM

	2018-19 Actual	2019-20 Estimate	2020-21 Budget
Beginning Balance	290,485	309,122	(7,558)
Revenue	164,211	141,670	141,670
Available	454,696	450,792	134,112
Allocation:			
Capital Projects	(145,574)	(458,350)	(125,000)
Ending Balance	<u>\$309,122</u>	<u>(\$7,558)</u>	<u>\$9,112</u>

TOWN OF KILLINGLY
SELF-INSURED FUND - 218

	2018-19	2019-20	2020-21
	Actual	Estimate	Budget
Beginning Balance	301,652	301,117	322,559
Revenues			
General Fund Contribution		10,000	10,000
Sewer Fund Contribution	10,000	10,000	10,000
Insurance Reimbursement	19,482	34,520	0
Expenditures	(30,017)	(33,078)	0
Ending Balance	<u>\$ 301,117</u>	<u>\$ 322,559</u>	<u>\$ 342,559</u>

This fund covers losses for both municipal and school activities which fall below the deductible levels of the Town's insurance coverage. The general liability deductible is \$2,500, property coverage deductible is \$10,000 and auto liability deductible is \$1,000.

Revenue for this fund derives from annual contributions made by the General Fund (See "Insurance" account in the "D" section of the budget) and from any insurance reimbursements received for losses in excess of deductible limits.

Expenditures represent the repair or replacement costs incurred for the losses experienced.

TOWN OF KILLINGLY
NATHAN PRINCE TRUST FUND

	2018-19	2019-20	2020-21
	Actual	Estimate	Budget
Beginning Balance - Trust	376,998	366,918	356,918
Revenues			
Interest	27,394	25,000	25,000
Expenditures - Library Books	37,474	35,000	35,000
Ending Balance - Trust	\$ 366,918	\$ 356,918	\$ 346,918

The Nathan Prince Trust Fund is a trust administered by the Bank of America whereby one-eighth of net income is used for the purpose of purchasing and binding books belonging to the Library.

The Town receives mandatory distributions from the Trust each year. Expenses are for purchasing of new books for the Library.

TOWN OF KILLINGLY
FUEL SYSTEM FUND

	2018-19 Actual	2019-20 Estimate	2020-21 Budget
Beginning Balance	24,734	28,654	30,284
Revenues			
3 cents a gallon Fuel Surcharge	5,083	4,485	4,485
Expenditures- New Fuel System (Computer, Pumps)	(1,163)	(2,855)	(1,200)
Ending Balance	<u>\$ 28,654</u>	<u>\$ 30,284</u>	<u>\$ 33,569</u>

This fund is designated to maintain our motor fuel system including tanks, pumps, computer and software programs to keep track of department usage.

Revenue for this fund derives from a three cents a gallon fuel charge added on to the cost of product that is charged to each department every month.

Expenditures represent the repair or replacement costs incurred.

TOWN OF KILLINGLY SOLID WASTE DISPOSAL FUND - 227

DESCRIPTION

The Town operates a recycling center, waste transfer station using the services of a sub-contractor. The facility is open to permit holders Tuesday, Thursday and Saturday from 8:00 a.m. to 3:15 p.m. The Recycling Center accepts several recyclables including: newsprint and other paper products, glass, plastics, cardboard, scrap metal, batteries, anti-freeze, waste oil and numerous other items.

PROPOSED BUDGET DETAIL

The increase in Contractual Services - Support is to reflect contractual increases for FY2020-21.

Solid Waste Subcommittee will be meeting to review proposals submitted. This budget is subject to change depending on recommendations to the Town Council.

2018-19	2019-20		REVENUE ITEM		2020-21		% Change approved
Actual	Approved	Estimate			Department	Manager	
23,005	16,000	21,000	Commercial Waste	40801	20,000	20,000	25.0%
55,879	45,000	38,000	Residential Permit Fees	40802	35,000	35,000	-22.2%
74,880	40,000	38,000	Bags/Stickers	40803	40,000	40,000	0.0%
39,746	23,000	35,000	Residential Bulky Waste	40804	35,000	35,000	52.2%
4,715	4,000	3,000	Recycling	40806	3,000	3,000	-25.0%
920	500	1,200	Tires	40807	1,000	1,000	100.0%
0	0	0	Fund Balance Contribution		0	3,850	100.0%
199,145	\$128,500	\$136,200	TOTAL REVENUES		\$134,000	\$137,850	7.3%
2018-19	2019-20		EXPENDITURES		2020-21		% Change approved
Actual	Approved	Estimate			Department	Manager	
			CONTRACTUAL SERVICES - 002				
1,416	2,500	2,500	Printing	50201	2,500	2,500	0.0%
0	500	500	Advertising	50202	500	500	0.0%
358,621	400,000	400,000	Contractual Services - Support	50208	425,150	425,150	6.3%
3,092	5,800	4,500	Contractual Services - M&E	50210	5,000	5,000	-13.8%
18,000	35,000	18,000	Professional Services	50215	20,000	20,000	-42.9%
\$381,129	\$443,800	\$425,500	TOTAL		\$453,150	\$453,150	2.1%
			MATERIALS & SUPPLIES - 003				
32	250	250	Operating Supplies	50403	250	250	0.0%
\$32	\$250	\$250	TOTAL		\$250	\$250	0.0%
			CAPITAL OUTLAY - 004				
5,641	5,641	5,641	Due to CNR	50507	5,641	5,641	0.0%
\$5,641	\$5,641	\$5,641	TOTAL		\$5,641	\$5,641	0.0%
<u>\$386,802</u>	<u>\$449,691</u>	<u>\$431,391</u>	TOTAL EXPENDITURES		<u>\$459,041</u>	<u>\$459,041</u>	2.1%
<u>(\$187,657)</u>	<u>(\$321,191)</u>	<u>(\$295,191)</u>	EXCESS OF REVENUES OVER EXPENDITURES		<u>(\$325,041)</u>	<u>(\$321,191)</u>	0.0%

The WPCA will be meeting to review this proposed budget as submitted. This budget is subject to change depending on approval of the WPCA and any further recommendations made to the Town Council.

2018-19	2019-20		2020-21	
Actual	Approved	Estimate	Object of Expenditure	Acct. # Proposed
			Contractual Services - 002	
-	500	250	Printing	50201 150
135	700	700	Advertising	50202 700
160	700	400	Postage & Delivery	50203 400
204	400	400	Professional Development	50204 200
-	-	-	Books	50206 -
43,547	135,000	135,000	Contractual Svc. - Support	50208 140,000
173,939	182,254	182,254	Contractual Svc. - Office	50209 184,816
7,243	15,000	15,000	Contractual Svc. - M&E	50210 15,000
-	15,000	15,000	Contractual Svc - Sewer Line Maintenance	50211 40,000
2,572,559	2,735,979	2,956,999	Professional Services	50215 2,956,999
51,325	52,233	52,233	Data Processing	50218 49,936
242,484	241,747	241,747	Debt Service Transfer	50233 241,011
418,246	411,767	411,767	Debt Service - Sewer Rplmt	50244 405,287
271,688	180,694	180,694	Debt Service CWF Rogers	50247 178,032
-	163,000	-	Debt Service Facility Upgrade	50248 173,000
18,000	15,000	-	Debt Issuance Costs	50246 15,000
78,506	78,515	78,515	Property Insurance	50236 80,000
10,000	10,000	10,000	Self-Insured Contribution	50239 10,000
21,950	20,000	20,000	Contingency	50241 20,000
3,909,986	4,258,489	4,300,959	Total	4,510,531
			Materials & Supplies - 003	
188	250	250	Office Supplies	50401 150
188	250	250	Total	
			Capital Outlay - 004	
100,000	100,000	100,000	Capital Projects/Equipment	50503 304,000
100,000	100,000	100,000	Sewer Line Replacement	50506 100,000
98,780	98,780	98,780	Due to CNR Fund	50507 100,000
298,780	298,780	298,780	Total	504,000
4,208,954	4,557,519	4,599,989	Total Budget	5,014,681

2018-19	2019-20			2020-21
Actual	Approved	Estimate	Revenue	Proposed
3,812,510	4,236,271	3,986,271	Sewer Use Charges	40480
54,752	70,000	20,000	Special Work-Septic pumpers	40680
109,236	40,000	40,000	Use Charge Interest	40580
26,666	16,328	34,000	Interest Income/Misc.	40501
12,404	7,000	8,000	Liens	40103
8,742	1,000	4,000	Misc	40605
-	186,920	186,920	Fund Balance Appropriation	223,800
4,024,310	4,557,519	4,279,191	Total Revenues	5,014,681
4,208,954	4,557,519	4,599,989	Expenditures	5,014,681
(184,644)	-	(320,798)	Excess Revenues over Expenditures	-

KILLINGLY WATER POLLUTION CONTROL AUTHORITY
CAPITAL EXPENDITURE REQUEST

Capital Projects /Equipment	FY21	FY22	FY23	FY24	FY25
Building Improvements	304,000	-	1,000,000	1,000,000	1,000,000
Amount to be Added Each Year	304,000	-	1,000,000	1,000,000	1,000,000

Sewer Line Replacement	FY21	FY22	FY23	FY24	FY25
Sewer Line Inflow and Infiltration Study	100,000	450,000	450,000	-	-
Sewer Line Evaluation of Inceptor	-	-	-	-	-
Amount to be Added Each Year	100,000	450,000	450,000	-	-