



Killingly Housing Authority

KILLINGLY HOUSING AUTHORITY
MAPLE COURTS II
AUGUST 15, 2023
MINUTES OF REGULAR MEETING

The Meeting was called to order at 7:00 P.M. by Chairman David Smith.

1. Roll Call: Present was David Smith, Patricia Daly-Beyl and Brian Tvelia. Michael Moran was absent with notice. Also present was the Executive Director, Carol Greene and Town Council Liaison, Ulla Tiik-Barklay.
2. It was moved by Brian Tvelia, seconded by Patricia Daly-Beyl, to approve the minutes of the meeting of the Town of Killingly Housing Authority held on July 18, 2023. The vote to approve the minutes was unanimous.
3. It was moved by Brian Tvelia, seconded by Patricia Daly-Beyl, to approve as presented, the Treasurer's Report for July, 2023 for Maple Courts and Birchwood Terrace. The vote to accept the reports passed unanimously.
4. It was moved by Brian Tvelia, seconded by Patricia Daly-Beyl, to approve as presented, the Treasurer's Report for July, 2023 for Maple Courts II. Motion was unanimously approved.
5. It was moved by Brian Tvelia, seconded by Patricia Daly-Beyl, to approve as presented, the Section 8 financial and Activity Report for July, 2023. Motion was unanimously approved.
6. In addition to the Executive Director's written report, she informed the Board that information necessary to address the health insurance cost for future employees was available for possible action pertaining to that agenda item under "Old Business". In addition, she requested authorization from the Board to obtain RFP's for the filling of cracks, etc. and sealing of the parking lots and drives within the Maple Courts, Maple Courts II and Birchwood Terrace facilities. It was recommended that prior to soliciting proposals that she write to Jason Anderson, Town Council Chairman and Mary Calorio, Town Manager requesting some of the work be provided by the Town's Public Works/Highway Division. The Housing Authority would agree to a nominal fee for this work. The Director was thanked for her report.
7. The Congregate Manager's report for July, 2023 prepared by Jason Leveille was accepted as read.



8. Town Council Liaison's Report:

Town Council Liaison, Ulla Tiik-Barklay, reported on various situations being considered and acted upon by the Council during the current month. She also reported on the outcome of the public hearings and votes at these meetings. She was thanked for her report

9. Citizens' Comments: None

10. Commissioners' Comments: None

11. Communications: None

12. Old Business:

a. A discussion took place regarding the cost of employees' health insurance to the Housing Authority. Having received additional information effective in July when the actual monthly cost was determined for fiscal year 2023/2024, it was agreed that the Commissioners and Director would present percentage calculations at the September meeting to be used in determining the future cost of health insurance to new employees and existing employees requiring additional coverage. A motion was made by Patricia Daly-Beyl, seconded by Brian Tvelia, to table any action until the meeting of Sept, 2023. Motion passed unanimously

13. New Business:

a. Motion by Brian Tvelia, seconded by Patricia Daly-Beyl, to approve payment for bills numbered 44691 through 44767, EFT and EFTPS for July, 2023 for Maple Courts and Birchwood Terrace. Motion passed unanimously.

b. Motion by Brian Tvelia, seconded by Patricia Daly-Beyl, to approve payment for bills numbered 12491 through 12507 for July, 2023 for Maple Courts II. Motion passed unanimously.

c. Motion by Brian Tvelia, seconded by Patricia Daly-Beyl, to approve the Administration Fund Operating Statement for Maple Court and Birchwood Terrace for fiscal year ended June 30, 2023. Motion passed unanimously.

d. Motion by Brian Tvelia, seconded by Patricia Daly-Beyl, to approve the Administration Fund Operating Statement for Maple Courts II for fiscal year ended June 30, 2023. Motion passed unanimously.

e. Motion by Brian Tvelia, seconded by Patricia Daly-Beyl, to approve the Administration Fund Operating Statement – Congregate Services for Maple Courts II for fiscal year ended June 30, 2023. Motion passed unanimously.

f. Motion by Brian Tvelia, seconded by Patricia Daly-Beyl, to approve the Section 8 Operating Statement fiscal year ended June 30, 2023. Motion passed unanimously

14. Motion by Patricia Daly-Beyl, seconded by Brian Tvelia, to adjourn at 8:00 P.M. Motion passed unanimously.

Respectfully submitted,



Carol A. Greene
Recording Secretary