

KILLINGLY HOUSING AUTHORITY
BIRCHWOOD TERRACE
APR. 16, 2019
MINUTES OF REGULAR MEETING

The Meeting was called to order at 7:00 P.M. by Chairman Pappas. She introduced and welcomed new Board member David Smith.

1. Roll Call: Present was Roxanne Pappas, Robert Loiselle, Eileen Page, Michael Moran and David Smith. Also present was Carol Greene, Executive Director and three guests.
2. It was moved by Eileen Page, seconded by Michael Moran, to approve the minutes of the Regular Meeting of the Town of Killingly Housing Authority held on February 19, 2019. It was noted by Roxanne Pappas that there was a spelling error within agenda item 13i. The vote to approve the minutes as corrected was unanimous.
3. It was moved by Eileen Page, seconded by Michael Moran, to approve as presented the Treasurer's Reports for Feb. and Mar., 2019 for Maple Courts and Birchwood Terrace. The vote to accept the reports passed unanimously.
4. It was moved by Eileen Page, seconded by Michael Moran, to approve as presented the Treasurer's Reports for Feb. and Mar., 2019 for Maple Courts II. Motion was unanimously approved.
5. It was moved by Robert Loiselle, seconded by Michael Moran, to approve the Section 8 Financial and Activity Reports for Feb. and Mar., 2019. Motion was unanimously approved.
6. In addition to her written report, the Executive Director discussed the submission of the Small Cities Grant application on April 12th to the Department of Housing and the goal of the Housing Authority in "phasing" additional grants and work to be accomplished over the next few years at the Birchwood Terrace project. She requested permission to negotiate the sale or trade-in of the John Deere tractor and the purchase of a small zero-turn mower with authorization from the Board being received prior to the transactions. The Board voiced their approval. She spoke briefly about the agenda item dealing with 2019/2020 budgets. The Director was thanked for her report.
7. The Congregate Manager's Report was accepted with thanks.
8. Town Council Liaison's Report - None.
9. Citizen's Comments:

Fred White, 21 Birchwood Terrace requested information regarding the

replacement of Commissioners Stedman and Jacobi. He was informed they had been replaced. He also questioned if we would receive the Small Cities Grant applied for and was told there was no guarantee. He also spoke to the treatment used to prevent rodents from building nests in the heat pump.

10. Commissioners' Comments:

Commissioner Robert Loiselle requested additional information regarding the Grant application process.

11. Communications:

A thank you letter was read from the family of Philip Stedman thanking the Board for the Resolution sent to the family.

12. Old Business: None

13. New Business:

- a. Motion by Eileen Page, seconded by Michael Moran, to approve for payment, bills numbered 40707 through 40775, EFT and EFTPS for February, 2019, bills numbered 40776 through 40843, EFT and EFTPS for March, 2019 for Maple Courts and Birchwood Terrace and bills numbered 11383 through 11401 for the month of February, 2019, bills numbered and 11402 through 11420 for March, 2019 for Maple Courts II. Motion passed unanimously.
- b. Motion by Robert Loiselle, seconded by Michael Moran, to adopt Resolutions #1-2019 and Resolution #2-2019 offering sympathy to the family and friends Of both Philip Stedman and Andrea L. Jacobi, former Commissioners and Officers of the Killingly Housing Authority. Motion passed unanimously.
- c. Motion by Eileen Page, seconded by David Smith, to accept the highest offer of interest received on the maturing certificate of deposit in the amount of \$165,956.20 from Bank Hometown at the rate of 2.60% for twelve months. Motion passed unanimously.
- d. Motion by Eileen Page, seconded by Robert Loiselle, to approve the proposed Maple Court/Birchwood Terrace Administration Fund Budget as presented for fiscal year ending June 30, 2020. Motion passed unanimously.
- e. Motion by Michael Moran, seconded by Robert Loiselle, to approve the proposed Maple Court II Administrative Budget as presented for fiscal year ending June 30, 2020. Motion passed unanimously.

- f. Motion by Michael Moran, seconded by Robert Loiselle, to approve the proposed Maple Court II Congregate Services Budget as presented for fiscal year ending June 30, 2020. Motion passed unanimously.
- 14. Motion by Robert Loiselle, seconded by Eileen Page, to adjourn at 7:55 P.M. Motion passed unanimously.

Respectfully submitted,

Eileen A. Page

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Secretary