

KILLINGLY HOUSING AUTHORITY
MAPLE COURT II
JUNE 16, 2015
MINUTES OF REGULAR MEETING

The Meeting was called to order at 7:10 P.M. by Chairman Pappas.

1. Roll Call: Present was Roxanne Pappas, Robert Loiselle, Andrea Jacobi, Philip Stedman and Eileen Page. Also present was Carol Greene, Executive Director. Ed Grandelski, Town Council Liaison, was absent with notice.
2. It was moved by Philip Stedman, seconded by Robert Loiselle, to approve the minutes of the Regular Meeting of the Town of Killingly Housing Authority held on May 16, 2015. The vote to approve the minutes was unanimous.
3. It was moved by Andrea Jacobi, seconded by Robert Loiselle, to approve as presented the Treasurer's Report for May, 2015 for Maple Courts and Birchwood Terrace. The motion passed unanimously.
4. It was moved by Eileen Page, seconded by Philip Stedman, to approve as presented the Treasurer's Report for May, 2015 for Maple Courts II. Motion was unanimously approved.
5. It was moved by Robert Loiselle, seconded by Andrea Jacobi, to approve the Section 8 Financial and Activity Reports for May, 2015. Motion was unanimously approved.
6. The Executive Director distributed a revised proposal from Otis Elevator which reduced the total cost to install the Optiguard Door Protection System and Solid State Starter by \$866. This will be considered while discussing agenda items #13a1 and #13a2. In addition, she explained the conditions presented within the correspondence received from the State of CT, Dept. of Housing regarding approval of the Congregate Management Plans and Rent Roll for the period July 1, 2015 through June 30, 2016. Until a State budget was approved, Management Plans requiring a subsidy could not be approved. The Director was thanked for her report.
- 6a. Motion by Philip Stedman seconded by Robert Loiselle, to accept the Resident Service Coordinator's report as written. The motion was unanimously approved.
7. Motion by Eileen Page, seconded by Robert Loiselle, to accept the Congregate Housing Manager's report as written. Motion passed unanimously.
8. Ed Grandelski, Town Council Liaison, was absent with notice.
9. Citizen's Comments: None
10. Commissioners' Comments: None

11. Communications: As stated within the agenda:
 - a. CHFA approval of Killingly Housing Authority's Management Plans for the period 2015/2016.
 - b. DOH conditional approval of Killingly Housing Authority's Management Plans for the period 2015/2016 pending legislative action.
12. Old Business: None
13. New Business:
 - a. Motion by Robert Loiselle, seconded by Andrea Jacobi, to approve the revised proposal from Otis Elevator in the amount of \$7,793 to replace the Solid-State Starter and Optiguard Door Protection System within the elevator at Maple Court II. This proposal is \$866 less than the previous proposal. Motion passed unanimously.
 - b. Motion by Robert Loiselle, seconded by Andrea Jacobi, to complete filter installations within the hot water heating systems of three buildings, if financially possible, at Maple Court during the fiscal year 7/1/15 through 6/30/16. The installations shall be done by E.D.S. Mechanical, Inc. and Gurney Engineering Corporation. The process will flush the system and purge as much loose sediment as possible. The end result is to eliminate and slow down the corrosion process within the piping and components of the hot water heating system. Roll call vote as follows:

Robert Loiselle	yes	Andrea Jacobi	yes
Philip Stedman	yes	Eileen Page	yes
Roxanne Pappas	yes		

Motion passed unanimously.
 - c. Motion by Andrea Jacobi, seconded by Robert Loiselle, to approve payment of May, 2015 bills numbered 37029 through 37113, EFT and EFTPS for Maple Court and Birchwood Terrace and bills numbered 10446 through 10466 for Maple Court II. Motion passed unanimously.
14. Motion by Andrea Jacobi, seconded by Philip Stedman, to adjourn at 7:45 PM. Vote to adjourn was unanimous.

Respectfully submitted,

Eileen A. Page

Eileen A. Page
Secretary